

# PARK CITY MUNICIPAL'S FISCAL YEAR 2018 BUDGET



**Evolving and sustaining a complete community**

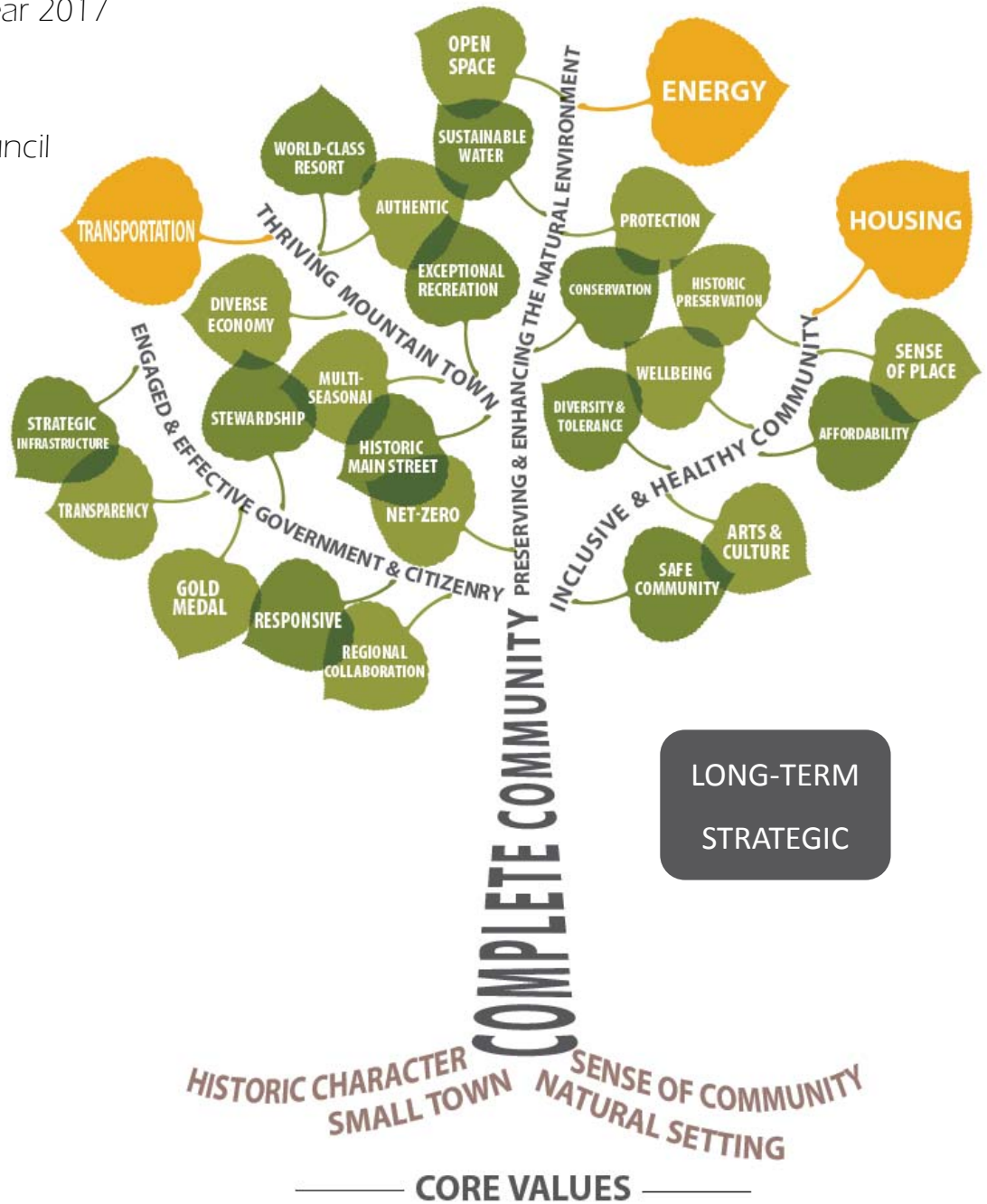
## City Council Adopted Budget

Adjusted Budget Fiscal Year 2017

Annual Budget 2018

Adopted by Park City Council

Volume I



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# **GUIDE TO THE BUDGET DOCUMENT**

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**Park City Municipal Corporation's Budget Document** is divided into three documents each geared toward a certain reader:

**Volume I: Executive Summary** is intended for City Council and outlines the process, policies, and important issues of the FY 2018 financial plan for Park City Municipal Corporation. The principal objective of Volume I is to clearly describe the City's budget process and highlight proposed changes to the budget. City Council can then use this tool to provide policy direction during the budget process.

**Volume II: Technical Data** displays Park City's budget in a much more detailed fashion than Volume I. The first half of the document shows information organized by municipal function and department. Function organizational charts, department descriptions, and performance measures are all included here. The second half presents the data by fund. The data in Volume II is intended for City Council and staff, but is available for those in the general public who may be interested.

**The Citizen's Budget** was designed to inform the general public about Park City's financial plan. The document seeks to answer two basic questions: (1) How is the City funded? (2) How are those funds spent? The information in the Citizen's Budget is quite intentionally lean on figures, charts, and technical jargon as it seeks to give those of a casual interest a general understanding of what the City does.

## **VOLUME I: EXECUTIVE SUMMARY**

### **INTRODUCTION**

Foreword and brief explanation of basic concepts necessary to grasp the contents of the document. This section outlines Park City's goals and objectives as well as the process by which the budget puts those goals into action.

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# **GUIDE TO THE BUDGET DOCUMENT**

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## **REVENUES**

An in-depth discussion of the City's most significant revenue sources, including past and current figures, revenue projections, tax law, and other issues influencing the City's resources.

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## **ECONOMIC OUTLOOK**

General financial, demographic, and statistical data that paints a picture of the historical evolution and current standing of Park City's economy. Also included is a brief look at future issues facing Park City.

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## **POLICIES & OBJECTIVES**

Park City's policies addressing budget organization, revenue management, fees and rates, investments, capital financing and debt management, reserves, capital improvement management, human resource management, and public service contracts. These policies govern the stewardship of public funds.

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## **CITY MANAGER MESSAGE**

May 11, 2017

To the Mayor, City Council, and Residents of Park City:

Pursuant to §10-6-109, Utah Code Annotated, the following budgets: Fiscal Year 2017 Adjusted Budget and Fiscal Year 2018 Budget have been prepared for Park City Municipal Corporation using budgetary practices and techniques recommended by the Governmental Accounting Standards Board (GASB) and the Governmental Finance Officers Association (GFOA). As required by State law, the proposed budget is balanced.

The proposed budget presented herein has been compiled with goals and objectives outlined by City Council during the 2017 City Council Retreat as guiding principles.

The City employs a Budgeting for Outcomes (BFO) process that focuses on Council priorities and objectives as the driving factor for determining the annual budget. BFO provides a comprehensive review of the entire organization, identifying every program offered and its cost, evaluating the relevance of every program on the basis of the community's priorities, and ultimately guiding elected and appointed officials to the policy questions they can answer with the information gained from the process. We are confident BFO provides us with the tools we need to build a budget that reflects our city's values and needs. This budget process will help us do this by focusing on outcomes that matter to our residents and others who have a stake in this community.

Budgeting for Outcomes is just part of the cutting edge process we employ in the development of the budget in Park City. The other distinctive part of the process is the utilization of cross-departmental staff teams for the development of the budget recommendations. The Results Team develops the Operating Budget Recommendation and the CIP Committee creates the Capital Budget recommendation. These two budgets are then presented to the City Manager. This year an additional step was added to the process: The Human Resource Manager, Operating Budget & Strategic Planning Manager and the City Manager met with each Manager who requested a new position as part of this year's process. This process gave each participating individual a clearer picture of why requests were being made and how these requests might support City Council's Critical Priorities, Top Priorities and other goals. The result of this collaborative process and the participation of more than 50 members of the organization is the City Manager's Recommended Budget.

There is a long list of PCMC staff to thank for their participation in the process. A special thanks goes out to the Results Team and the CIP Committee. Each team spent more than 40 hours over the course of a month to evaluate departmental budget proposals against City Council's Priorities.

### **FY 2017 Results Team**

Leader: Jed Briggs  
Anne Laurent  
Jim Blankenau  
Blake Fannesbeck

Troy Dayley  
Cherie Ashe  
Darwin Little  
Amanda Angevine

**FY 2017 CIP Committee**

Leader: Nate Rockwood

Blake Fannesbeck

Jon Weidenhamer

Ken Fisher

Kira Spears

Matt Cassel

Scott Robertson

Alfred Knotts

Matt Twombly

Staff's commitment to administering municipal services and managing the capital program with a high degree of efficiency at a minimum cost to residents and taxpayers affirms that the City is maintaining a sound financial footing.

On behalf of the many staff members who contributed to the development of this budget, and with special thanks to Nate Rockwood and Jed Briggs, I present the City Manager Recommended Budget for FY 2018 to City Council, residents of Park City, and other interested stakeholders for your review.

Sincerely,

Diane Foster

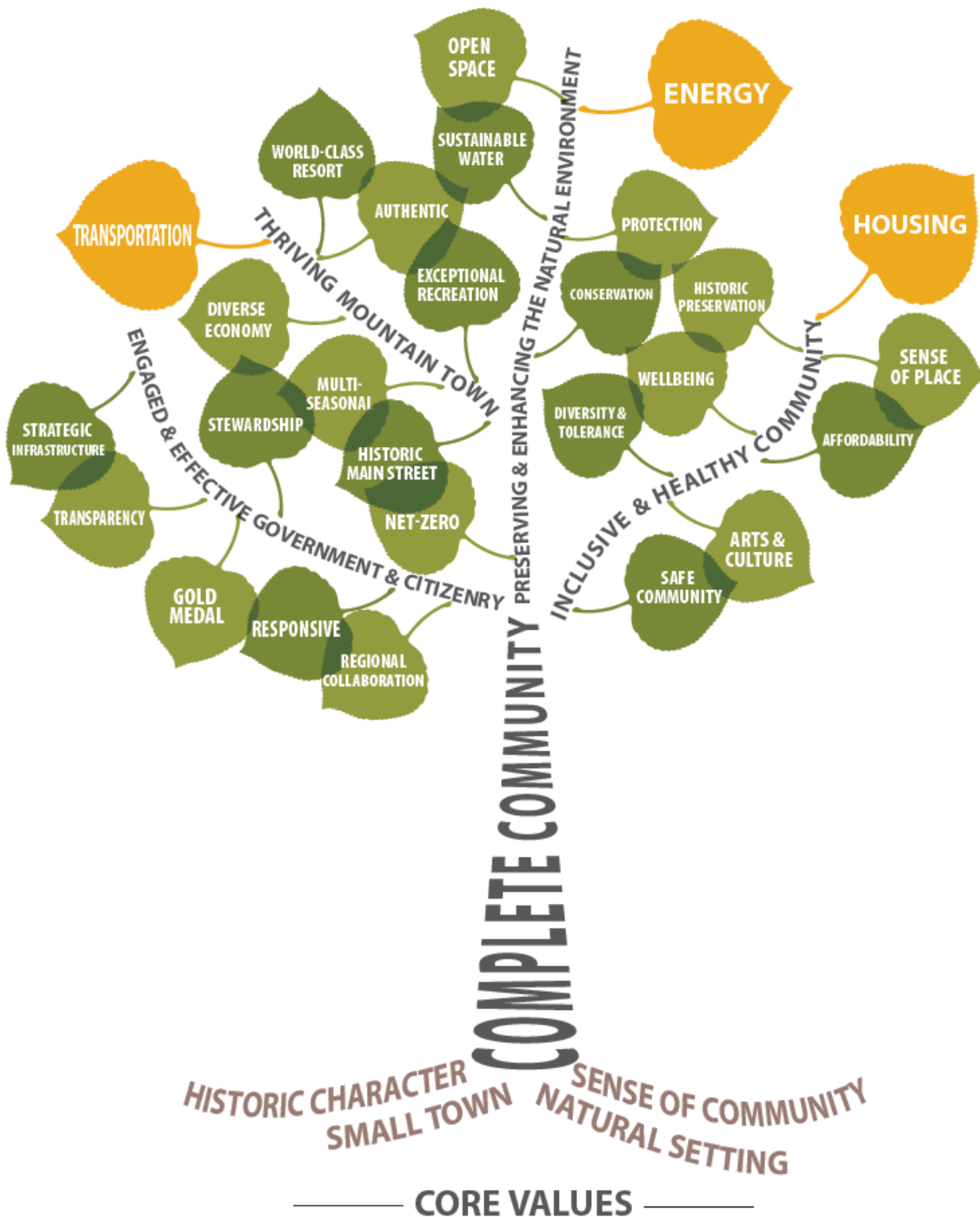
City Manager

Park City Municipal Corporation

## INTRODUCTION

### PARK CITY MUNICIPAL'S LONG-TERM STRATEGIC PLAN

*Through evolving and sustaining a complete community, the City Council of Park City Municipal Corporation developed four strategic goals and three critical priorities that guide decision-making and provide the structure for ensuring that incremental, measurable steps are taken to achieve the community's vision and values.*



## INTRODUCTION

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Park City is a first-name town offering first-class service. The City provides exceptional, cost-effective benefits to our residents, including outstanding facilities and amenities, a small town atmosphere, a strong sense of community, and historic character. Park City attracts visitors from around the globe with our world-class skiing and recreation, vibrant arts and culture scene, multi-seasonal events, and “funky” personality. Park City is an accessible and well-managed community, which makes it a unique and desirable place to call home—for a weekend or for a lifetime.

Park City Municipal’s Long-term Strategic Plan gives us—full and part-time residents, PCMC employees, hospitality workers, and whoever loves Park City and is interested in ensuring its future success—the tools to align resources and decision making so that we do not run from uncertainty, but embrace it and plan for it. Park City Municipal’s Long-term Strategic Plan is comprised of the Community Vision and Values, a Mission Statement, Council Strategic Goals and Priorities, Desired Outcomes, and Key Indicators and is the definitive resource that aligns all of these components while demonstrating to the community the various efforts underway to realize their vision.

## COMMUNITY VISION & CORE VALUES

In 2009, Park City Municipal Corporation conducted a process that included a series of interviews, surveys, open houses and other community input methods to better understand the way residents see Park City, what they value and what they want their local government to focus on. The City learned that its mandate is to Keep Park City “Park City.” The community also identified four Core Values, three Unique Attributes and four Influence Levers that make Park City “Park City.”

**The Community Vision:** This is the foundation of any long-range plan, is aspirational in nature and articulates the ongoing desired future state of the community. It is intended to inspire stakeholders to a common goal and to guide policy and resource allocation decisions. Used properly, it can outlast short-term philosophical shifts or priority changes to ensure the city’s progress continues along a path consistent with its residents’ shared values. By the same token, making the vision transparent and continuing to engage the community around it ensures the opportunity for it to evolve along with the residents.

**The Core Values:** These are the qualities identified through the visioning process that reflect the core, or heart, of Park City. These core qualities are enduring and if significantly altered would affect the essence of Park City.



# INTRODUCTION

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## A COMPLETE COMMUNITY

A mission statement is a statement of purpose. It clearly outlines the overarching goal of the organization. It answers these questions for the organization: Why do we exist? What do we do? What is our core purpose? What is unique about us? Who do we do it for? Who should we do it for?

Park City Municipal's mission statement is "Evolving & Sustaining a Complete Community." This was developed at the 2016 Council Retreat and gets to the heart of what the City is striving to do. A complete community strikes a balance between sustaining an exceptional quality of life and managing a thriving mountain community, while continuing to preserve and enhance the natural environment. A complete community is engaged with their government, which is, in turn, engaged with the public. Through community engagement the City Council has identified three critical priorities: Energy, Transportation, and Housing. The City believes that by striving to solve these three issues, our town will be more complete. The following are the elements that make up a complete community:

- **Complete Representation**
  - Multi-cultural, non-discriminatory, diversity, inclusion
  - All ages, incomes, races, occupations, religions, beliefs and preferences
- **Complete Life Cycles**
  - From cradle to cane
  - Family's that continue in the community
- **Complete Infrastructure**
  - Fundamental (or essential) first
  - Roads, water, safety, energy, wellness and transportation
- **Complete Services or Amenities**
  - Schools, libraries, arts & culture, grocery, parks, restaurants, shops, recreation, and government
- **Complete Economy**
  - Resort economy balanced with local and connected economies within the community
- **Complete Environment**
  - Preserved natural resources
  - Carbon neutral
  - Open Space
- **Complete Engagement**
  - Citizen involvement
  - Responsive government
  - Stewards of the public trust
- **Complete History**
  - Protecting all our pasts to tell the story to the future
  - Historic preservation of buildings & structures
- **Complete Design**
  - Artful relationship of building that is sensitive to the site, neighborhood, regional vernacular, and environment

## **INTRODUCTION**

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### **COUNCIL'S STRATEGIC GOALS**

The City Council developed four Strategic Goals—each followed by a narrative description of success—that guide decision-making and provide the structure for ensuring that incremental, measurable steps are taken to achieve the Community Vision. The goals are a key component of Park City's Long-term Strategic Plan, not only for Council but for residents and Park City staff as well. They provide a philosophical foundation for the Council in its role as a policymaking body. For Park City staff, they provide guidance on how to manage finite resources in the face of nearly infinite expectations. Strategic goals should be:

- High-level and overarching reasons the organization exists in the eyes of the community
- Remain consistent and unchanged over time
- Comprehensive

#### **Thriving Mountain Town**

Park City is known as a world-class resort community because of its distinct and recognizable brand, a seamless network of multimodal transportation, and interconnected resorts. Park City has struck a unique balance between tourism and sustaining an exceptional local quality of life. Tourism remains a chief driver of Park City's economy due to its accessibility, quality snow, and great summer weather. World-renowned recreational opportunities and an expansive trail network are the center of activity, complemented by multi-seasonal special events and unique, locally owned businesses. Park City full and part-time residents recognize the exceptional benefits the economic base provides and the paramount importance of fostering and expanding the resort economy in harmony with community values.

#### **Engaged & Effective Government and Involved Citizenry**

PCMC has earned the trust of the community by engaging its citizens and regional partners, being responsible stewards of tax dollars, and providing uncompromising quality and customer service. This is enabled by a customer-centered organizational structure; a culture that embraces accountability and adapts to change; and funding mechanisms and policies that support innovation. Investing in our people is essential to maintaining a high-performing and strategic-minded workforce. PCMC employees are equipped with the core skills that allow them to be self-managed, creative, and flexible in anticipating and responding to community needs. Our investments are protected by ensuring that systems and infrastructure are maintained, making responsible and effective use of technology and being fiscally and legally sound.

#### **Preserving & Enhancing the Natural Environment**

Park City is proud that it is recognized as a model environmentally-conscious community as it works towards its net-zero goals. Residents develop, participate in and support initiatives to protect the long-term health of the natural environment and Park City policies and investments work in concert with these efforts. Carbon reduction, energy, clean soils, water conservation programs and open space acquisition not only attract residents and visitors to Park City, but also advance community environmental goals and preserve the unique natural setting. Park City recognizes that careful planning to ensure a sustainable water supply that meets the City's current and future need is essential to our long-term viability.



## INTRODUCTION

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### **Inclusive & Healthy Community**

Park City is a safe and healthy community where residents can live, work and play. In order to maintain Park City’s appeal, PCMC invests in those areas that ensure an exceptional quality of life. By creating a sense of place, we balance the historic character and small town atmosphere with the varying needs of our residents and visitors. A mix of art, culture, perspectives, and lifestyles is welcomed and celebrated. There are diverse job opportunities that pay a living wage and enable full-time residents to affordably live within a reasonable distance of their jobs. Preserving our unique history is vital to the longevity of the City’s character, and is at the forefront when key planning and economic development decisions are made.

### **COUNCIL’S PRIORITIES**

The Community Vision and Core Values were created based on extensive feedback from residents who expressed their desire to maintain many of the current characteristics of the city they call home. While Park City residents want to preserve the historic character and small town feel of the city, many also expressed concern about the lack of housing affordability, increasing traffic and congestion, the need to cultivate diversity, and the fragility of a snow-dependent economy. They believe that, left unaddressed, these issues threaten the future of Park City. These concerns are reflected throughout the vision and are addressed more specifically by Council’s Priorities. The idea was to bring high focus to issues the City needs to “get right” and to be able to see progress on these issues by highlighting them and continually discussing them. These are the “marching orders” for the year, where Council would like to see a more detailed or specific plan of action. This action plan may include a new direction, plan, or resources in order

## **INTRODUCTION**

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to achieve the Council's priorities. Council reviewed and updated these priorities in their 2017 Council Retreat.

### **Critical Priorities**

*If we don't get these right, it could have a significant negative impact on our community:*

Housing: Middle Income, Attainable & Affordable Housing

Transportation: Congestion reduction; local & regional plans

Energy: Energy Conservation, Renewable Energy & Carbon Reduction, and Green Building Incentives

### **Top Priorities**

*City Council would like to see significant progress on these:*

Community Engagement

Diverse Community Participation

Regional Collaboration

Environmental Health

Conservation of Natural Resources

Open Space Acquisition

Affordability

Historic Preservation

Lower Park Avenue Redevelopment Plan

Citizen Wellbeing

Arts & Culture

## **DESIRED OUTCOMES**

In order to ensure results and accountability, Desired Outcomes were built into the City's Strategic Plan grouped together by Council's Goals. The Desired Outcomes are observable effects that visibly demonstrate success in each Goal area. They are the guideposts for making funding and planning decisions. They help determine if we are moving the "dial" on achieving Council's objectives. The Budgeting for Outcomes process is tied intrinsically to the Desired Outcomes, which help ensure that resources are allocated to the most effective efforts related to achieving the community's vision. The Desired Outcomes were reviewed and updated during the City Council Retreat in March. These Desired Outcomes are below:

### **Thriving Mountain Town**

- Sustainable and Effective Multi-modal Transportation
- World-class Resort Community
- Wide Variety of Exceptional Recreation
- Balance Between Tourism and Local Quality of Life

## INTRODUCTION

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- Varied and Multi-seasonal Event Offerings
- Resilient and Sustainable Economy

### Engaged & Effective Government and Involved Citizenry

- **Fiscally and Legally Sound**
- **Well-maintained Assets and Infrastructure**
- Engaged and Informed Citizenry
- Strong Working Relationships with Strategic Stakeholders
- Transparent Government
- Gold Medal Performance Organization
- Responsive Customer Service

### Preserving and Enhancing the Natural Environment

- **High Quality and Sustainable Water**
- Net-zero Carbon Government by 2022
- Net-zero Carbon City by 2032
- Abundant, Preserved and Publicly-accessible Open Space
- Mitigation of Environmental Pollutants

### Inclusive & Healthy Community

- **Safe Community**
- Live and Work Locally
- Affordable Cost of Living
- Diverse and Tolerant Population
- Distinctive Sense of Place
- Protected and Celebrated History
- Vibrant Arts and Culture
- Walkable and Bike-able Community
- Mental, Physical and Behavioral Health

### **\*Essential Desired Outcomes**

### Key Performance Indicators

Similarly, the Key Performance Indicators are high-level measures that gauge effectiveness and allow Park City stakeholders to compare their performance to that of similar service providers and monitor their efforts over time. Both the Desired Outcomes and Key Indicators are tied to the Budgeting for Outcomes process, which helps ensure that resources are allocated to the most effective efforts related to achieving the community's vision. The Key Indicators selected do not represent the totality of measures that could be used, rather they are those that will best communicate whether we are meeting the expectations set forth in the community visioning process.

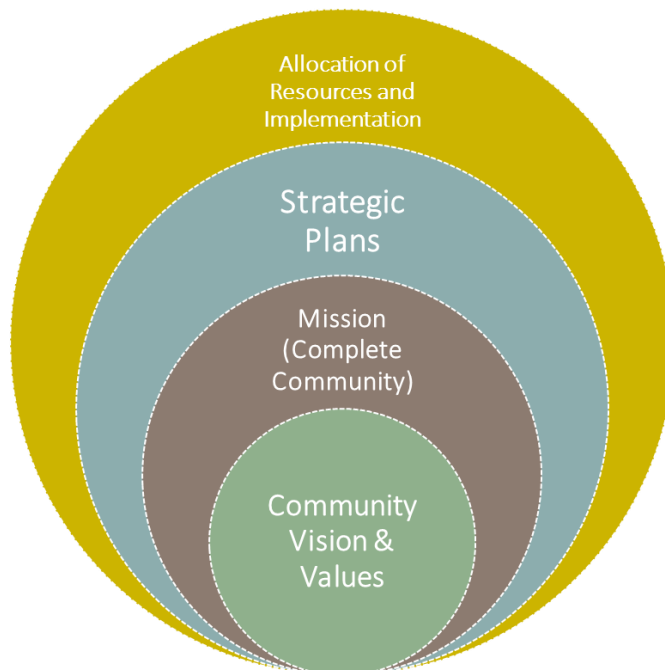
## INTRODUCTION

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### FROM PLANS TO ACTION

An integral piece of the strategic planning process is to ensure that the municipal government's operations and processes provide the appropriate environment for the City to succeed at achieving the Community's Vision. Simply producing a strategic planning document does not ensure success. That requires effective leadership and an implementation plan that takes the current City practices to the next level by incorporating the concepts of the strategic plan into the City's day-to-day activities.

The City's Long-term Strategic Plan relies on the Biennial Strategic Plans, the Departmental Business Plans, and the Budgeting for Outcomes process to ensure that City operations are working in tandem with Council's priorities and outcomes. While this plan should be updated every four years, these documents are updated more regularly (annually and biennially) in order to ensure continued progress toward the Community Vision and keep the concepts active. The next few paragraphs define the use of each of these resources and how they make the City's Long-term Strategic Plan a living document.

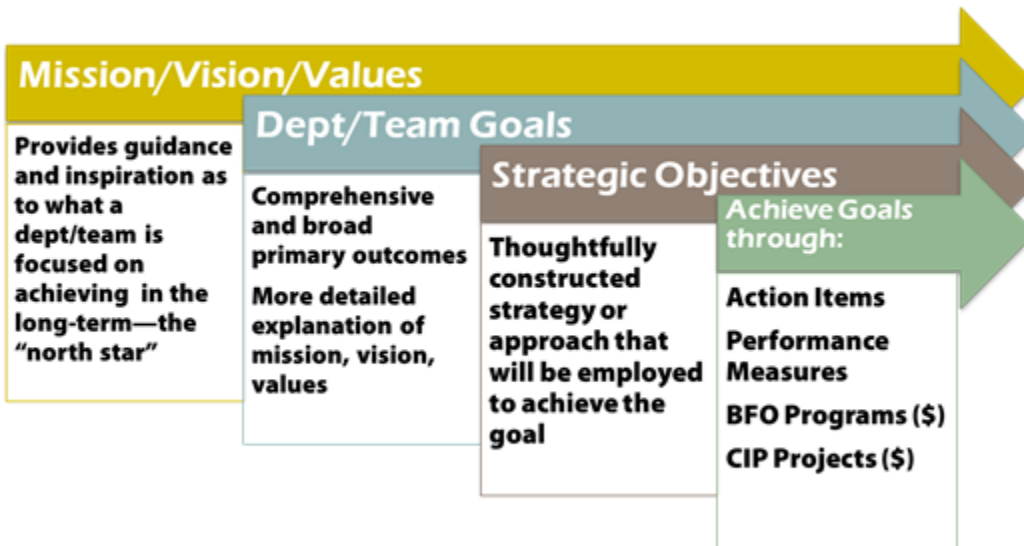


### Biennial Strategic Plan

The Biennial Strategic Plan is a single strategic document that takes the City's Long-term Strategic Plan and breaks it down into shorter, more actionable units. As the name implies, the plan is produced every two years and provides a two-year horizon for the strategic direction of the City. It is envisioned that only minor updates will occur in the off year as this document is not intended to provide tactical, day-to-day operations of the City but a higher level of strategic direction that will give the community a better sense for where the City is heading. The Biennial Strategic Plan is categorized by each of the four Council Goals and a central document for

## INTRODUCTION

citizens to reference that best describes the strategies that the City is using to achieve the Desired Outcomes. The Biennial Strategic Plan is a culmination of the more detailed Departmental Business Plans that are produced and updated by each City department at the beginning of the budget process each year.



## FROM GOALS TO RESOURCE ALLOCATION

The budget process is an essential element of financial planning, management, control, and evaluation for the City. It provides an opportunity for the citizens paying for governmental services to be heard by their elected representatives.

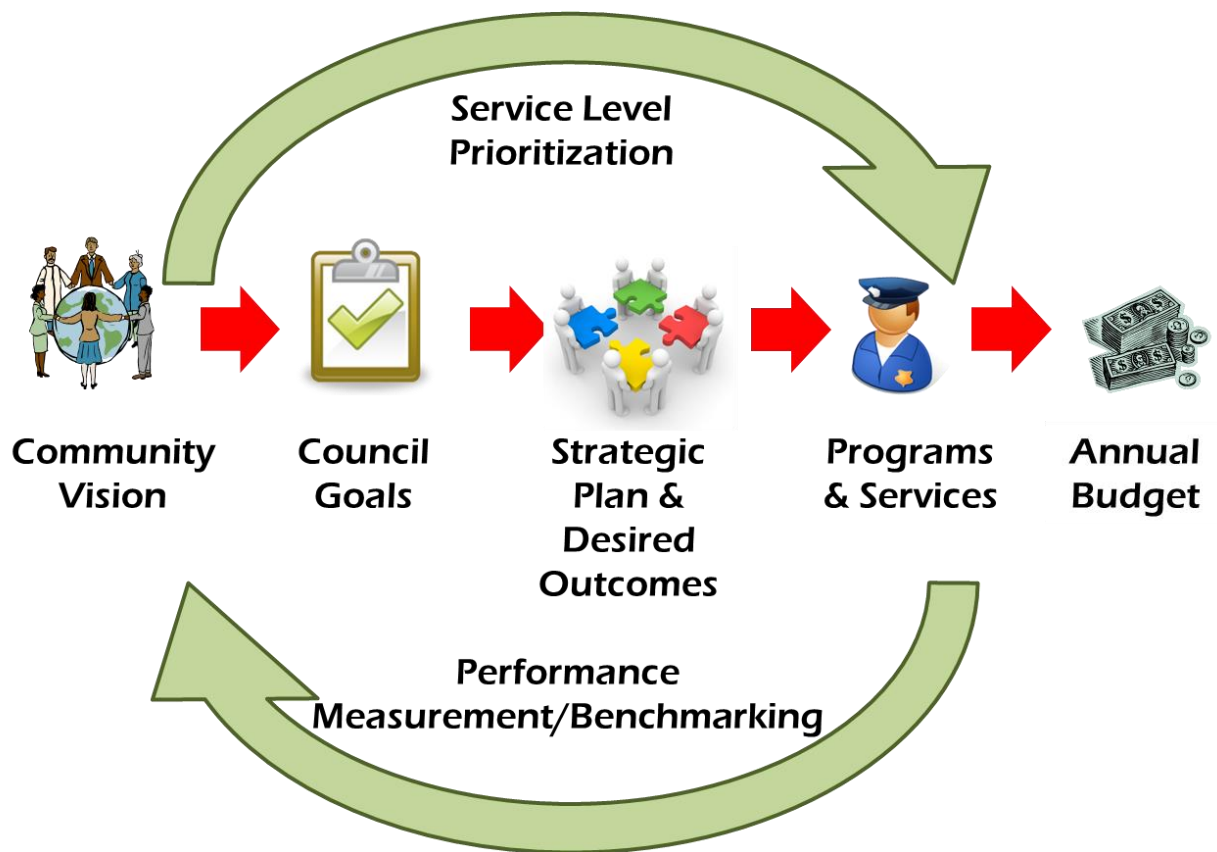
### Budgeting for Outcomes (BFO)

Currently, the City employs a Budgeting for Outcomes (BFO) process that focuses on Council priorities and objectives as the driving factor for determining the annual budget. BFO is a way to link Council’s policy goals to the day-to-day management operations of the City. Council’s Goals are taken into account when department managers identify which Desired Outcomes will be met when requesting budget operating and capital options.

BFO provides a comprehensive review of the organization, identifying every program offered and its cost, evaluating the relevance of every program on the basis of the community’s priorities, and ultimately guiding elected officials to the policy questions they can answer with the information gained from the process. Thus, BFO will inform the development of the City’s Budget and serves as a tool to identify potential service reductions and eliminations. By creating Desired Outcomes within Council goals and then receiving offers from City departments, the City can make better-informed decisions regarding the prioritization and cost of City services and programs.

## INTRODUCTION

The evaluation of programs as part of this process may also identify potential duplication of efforts or opportunities to consolidate similar programs and/or services that are delivered through partnership with other governmental agencies, non-profit agencies, or the private sector.



The Budgeting for Outcomes bid process provides the monetary resources to support and implement the strategies that are identified in the Department Business Plans. If any changes of funding occur that eliminate a service or program, or significantly decrease the funding for a service or program during the budget process, the Department Business Plans need to be updated to reflect the impact of that decision to achieving the Desired Outcomes. Over time, the City may determine that some of the services and strategies currently observed do not help to move the dial on achieving the outcomes identified in the City's Long-term Strategic Plan and may shift gears with certain strategies or initiatives and those changes will be approved/disapproved during the Budget for Outcomes process.

### Department Manager's Role

Bids or offers can be submitted by one department or multiple departments working in partnership/collaboration with each other. A proposal (or bid), submitted in response to a Desired Outcomes, describes what a service, program, or activity will do to help achieve the Council-approved goals. Managers need to explain the scope of the service and any enhancements or decreases to level of service. The total expenditure and revenue budgeted amounts are included in the bid as well as FTEs.

## **INTRODUCTION**

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Managers are encouraged to explain any cost savings, innovation, or collaboration that their program would be able to accomplish during the next fiscal year. There's also a section on the bid that explains the consequences of funding it at a lower level. And finally the bid ends with performance measures tailored specifically to that service used to measure its success. Performance measures are taken from the usual department performance measures, the National Citizen's Survey, or ICMA's Center for Performance Measurement.

When submitting budget requests, managers are encouraged to have a corresponding expense reduction, revenue enhancement (e.g., fee or rate increase, state and federal grants, profit gains, etc.), or justification as to why the adjustment is necessary. Managers bringing budget requests to the Results Team were asked to look first within their existing departmental or team budget. By enhancing or adding a service with the same amount of current budget the City is able to build efficiencies and make the cost of doing service more effective.

Also, managers were encouraged to look for opportunities to find cost savings in their current operations, to think creatively and collaborate with others, inside and outside of City Hall, to identify ways that they could achieve the same or better results at lower costs. Managers' hard work will help to craft a more streamlined budget and fund the services necessary to achieve the community priority outcomes.

### **The Results Team**

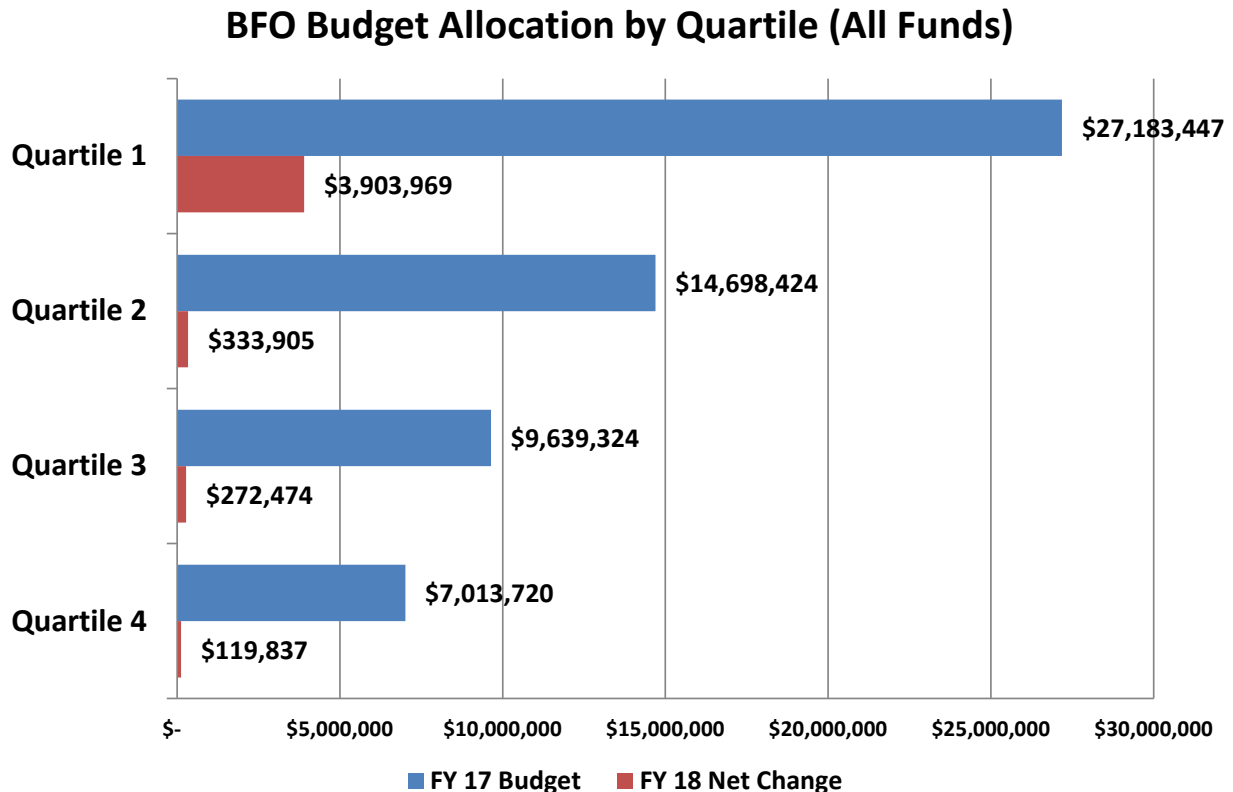
The Results Team (staff-led budget committee) receives service proposals (bids) for programs and activities in each Council goal. These BFO programs are scored by departmental managers based off of scoring criteria that were discussed during the Council Retreat. The Results Team reviews these scores and changes them to arrive at a composite score agreed on by the group. This provides the ranking of proposals within each Council goal with a quartile ranking as well, numbered from 1 to 4, with 1 being the highest ranking and 4 the lowest.

The criteria weighted the most heavily for scoring a BFO program is how well a program aligns with Council's Desired Outcomes. The onus is placed on the individual department managers to defend or justify their rationale to the Results Team. The Results Team will then score the program based off of the department manager's explanation as well as with their own understanding of Council's Desired Outcomes. This year, staff and specifically the Results Team were better able to understand where the current Council prioritized or places the most value amongst the Desired Outcomes based off of feedback during the Council Retreat, which helped staff to better allocate resources to those issues.

The Results Team then identifies questions or gaps in specific proposals and requests additional information from the proposal owner, including potential implications of level of service adjustments or the suggestion of additional collaboration. The scoring and prioritization of the BFO programs is the start of the discussion on where to fund programs—not the end. Decisions on budget enhancements or decreases are based on the scoring of each BFO program, as well as the department manager's rationale, established need, and availability of resources. The team discusses their overall rankings and rationale for budget enhancements or decreases and prepares a final recommendation to the City Manager, who examines and refines this recommendation and may include it in the overall budget recommendation.

## INTRODUCTION

Each BFO program is scored by the results team in accordance with the aforementioned process. Quartile 1 is made up of the top 25% of programs that received the highest scoring in the City. This graphic demonstrates that the items most important to Council and the community are being funded by showing that the programs that are most important to Council and the community (Quartile 1) are the ones that are receiving the highest amount of funding.



### BFO Budget Changes Highlighted

It is important to note that a high rating of a program will not guarantee that a program will be recommended to be retained; nor does it guarantee that a lower-ranking program will be proposed for elimination. Also, the rankings do not reflect whether a program is being delivered in the most efficient manner. The prioritization process provides valuable information for budget proposal development and City Council deliberation. It is not the "only answer" on how best to determine the City's budget.

### Budget Constraints

It is the intention of BFO for managers to submit the most cost-effective program budgets. In theory, this could result in budget decreases from previous fiscal years, however, in most cases managers feel that their current budget level is the lowest it can be without impacting levels of service. If anything, some managers feel that their current budgets are not adequate enough to provide the level of service required, due to inflation, projected demands levels and because of extensive budget cuts during the recession years.

Most cities start using BFO or a similar tool when experiencing significant decreases in revenues because it allows them the opportunity to cost out and prioritize all the cities services and



## **INTRODUCTION**

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decrease or cut the services that score low. With modest revenue increases projected and knowing that further cuts could result in a decrease to levels of service, the Results Team made the decision to recommend a budget that doesn't cut departmental budgets and increases only for items that score high and an immediate need was obvious. Albeit, there are still programs that scored high that are not included in the proposed FY18 budget, simply due to budget constraints.

Throughout the budget process Council will have many opportunities to consider service level reductions and corresponding program budget cuts as well as to consider program funding or program increases not recommended in the proposed FY2018 budget.

### **BFO Summary**

Utah State law requires that the City Manager present to Council a balanced budget at the first regularly scheduled Council meeting in May. A balanced budget is defined by Utah Code: "The total of the anticipated revenues shall equal the total of appropriated expenditures."<sup>1</sup> The proposed budget must be available for public inspection during normal business hours after it has been filed with the City Council. Per state code a tentative budget must be submitted to city council on or before the first scheduled meeting in May. The council then adopts the tentative budget and then begins to make it its own by modifying and amending it. Between the first City Council meeting in May and the presentation of the Final Budget on June 18, the Council has the opportunity to review the proposed budget, consider public comment, and finally, adopt a balanced budget. Before June 22 the Council must adopt either a tentative budget if the certified tax rate is to be exceeded (tax increase) or a final budget and proposed tax rate (no tax increase). If there is a property tax increase, the Council holds an additional public hearing before adopting the budget in August.

Budgetary control of each fund is managed at the department level. Department managers play an active and important role in controlling the budget. The City Council may amend the budget by motion during the fiscal year; however, increases in overall fund budgets (governmental funds) require a public hearing. Enterprise fund budgets may be increased by the City Council without a public hearing. Expenditures may not legally exceed appropriations at the overall department level.

The City Manager's Recommended Budget is what is being presented to City Council. The budget changes this year will be presented through the lens of the Desired Outcomes and Council goals. We are confident BFO provides us with the tools we need to build a budget that reflects our city's values and needs. This budget process will help us do this by focusing on outcomes that matter to our residents and others who have a stake in this community.

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<sup>1</sup> Utah State Code Title 10-6-110 (2)

## **INTRODUCTION**

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### **DISTINGUISHED BUDGET AWARD**

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to Park City Municipal Corporation, Utah for its annual budget for fiscal years beginning July 1, 1991 and 1992; and the biennia beginning 1993, 1997, 1999, 2001, 2003, 2005, 2007, 2009, 2011, 2013, 2014, and most recently, 2016.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, operations guide, financial plan, and communication device.

A portion of the Park City's Policies and Objectives were included in the GFOA Best Practices in Public Budgeting in the 2001 Edition Narratives and Illustrations on CD-ROM.

The award is valid for a period of two years. We believe our current budget continues to conform to program requirements; and it will be submitted to GFOA to determine its eligibility for another award each cycle.

## **INTRODUCTION**

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Submitted by:  
Diane Foster, City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Park City Municipal Corporation  
Utah**

For the Fiscal Year Beginning

**July 1, 2016**

Executive Director



## BUDGET OVERVIEW

This year's budget process is the second of a two-year budget cycle; budget discussions will focus on FY 2018. In the Budget Overview section a few of the more significant issues to be discussed with City Council during the budget hearings in May and June are presented. For each of the budget hearings, Council will receive a staff report providing thorough details of all the issues that are expected to be discussed.

The FY 2017 Adjusted Budget reflects a 0.56% increase from the FY 2017 Original Budget and an overall 10.88% increase from FY 2016 actual expenses (with capital excluded). The proposed FY 2018 budget (excluding capital) increased by \$4.5 million over the FY 2017 adjusted budget. Much of this increase is due to a large increase in the Transit Fund to cover the costs of new routes between the City and the County.

### Expenditure Summary by Major Object - All Funds

|                                | FY 2013       | FY 2014       | FY 2015       | FY 2016       | FY 2017 Budget | FY 2017 Adj. Budget | FY 2018 Budget |
|--------------------------------|---------------|---------------|---------------|---------------|----------------|---------------------|----------------|
| Personnel                      | 23,724,613    | 25,570,623    | 27,516,623    | 30,515,422    | 33,941,957     | 34,130,203          | 36,989,855     |
| Materials, Supplies & Services | 14,135,698    | 13,565,499    | 14,848,667    | 14,821,754    | 17,181,542     | 17,177,848          | 18,272,617     |
| Capital Outlay                 | 15,277,156    | 24,038,380    | 35,598,211    | 20,160,212    | 73,766,691     | 178,691,809         | 39,445,824     |
| Debt Service                   | 10,562,058    | 13,065,007    | 22,065,899    | 11,337,373    | 10,993,302     | 11,161,396          | 13,254,379     |
| Contingency                    |               | 0             | 85,647        | 27,881        | 400,000        | 400,000             | 390,000        |
| Actual Budget                  | \$63,699,525  | \$76,239,510  | \$100,115,047 | \$76,862,642  | \$136,283,492  | \$241,561,256       | \$108,352,675  |
| Budget Excluding Capital       | \$48,422,369  | \$52,201,130  | \$64,516,836  | \$56,702,430  | \$62,516,801   | \$62,869,446        | \$68,906,851   |
| Interfund Transfers            | 7,667,140     | 13,929,137    | 22,945,672    | 15,431,059    | 11,257,582     | 39,521,611          | 11,785,576     |
| Ending Balance                 | 70,184,139    | 76,584,096    | 83,622,487    | 81,763,532    | 41,300,354     | 60,800,543          | 71,137,867     |
| Subtotal                       | \$77,851,279  | \$90,513,233  | \$106,568,159 | \$97,194,591  | \$52,557,936   | \$100,322,154       | \$82,923,443   |
| Grand Total                    | \$141,550,804 | \$166,752,743 | \$206,683,206 | \$174,057,233 | \$188,841,428  | \$341,883,410       | \$191,276,118  |

Table B01 – Expenditure Summary by Major Object

## FINANCIAL IMPACT ASSESSMENT REPORT (FIAR)

On March 30<sup>th</sup>, the budget department presented the 2017 Financial Impact Assessment Report (FIAR). This FIAR report is organized to forecast revenues and operating, capital, and debt service expenses for the General Fund. The information contained in the report is intended to inform decision makers in the budget process by illustrating the potential impacts of current financial decisions on the financial health of the City in both the near and distant future. The figures presented in the FIAR help set the funding limits for both the operating and capital budget process as related to the general fund and general fund capital transfer.

The figures below incorporate expenses and revenues from the General Fund as well as the general fund transfer to the CIP.

Operating expense projections are shown using the service level associated with the 2017 Budget as the base year. The table below shows the FY 2018 service level projected over ten years using the 4.5% growth rate identified in the 2010 Service Level Assessment Committee (SLAC) update. The projected surpluses (or deficits) for each year are shown in the following graph.

## BUDGET OVERVIEW

### Ten-year Financial Impact Forecast

|                      | 2017     | 2018     | 2019     | 2020     | 2021     | 2022     | 2023     | 2024     | 2025     | 2026     |
|----------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Revenue              | \$35,786 | \$37,477 | \$38,220 | \$39,130 | \$40,301 | \$41,207 | \$42,111 | \$42,989 | \$43,865 | \$44,740 |
| Op. Expenses (Base)  | \$31,325 | \$31,325 | \$31,325 | \$31,325 | \$31,325 | \$31,325 | \$31,325 | \$31,325 | \$31,325 | \$31,325 |
| Inflationary Growth  | \$0      | \$1,013  | \$2,060  | \$3,141  | \$4,259  | \$5,413  | \$6,606  | \$7,838  | \$9,111  | \$10,426 |
| Operating LOS Growth | \$0      | \$414    | \$833    | \$1,259  | \$1,691  | \$2,129  | \$2,573  | \$3,023  | \$3,480  | \$3,943  |
| CIP Expenses         | \$4,109  | \$3,643  | \$2,980  | \$2,545  | \$2,595  | \$2,645  | \$2,695  | \$2,745  | \$2,795  | \$2,845  |
| Debt Service         | \$179    | \$178    | \$181    | \$182    | \$0      | \$0      | \$0      | \$0      | \$0      | \$0      |
| Total Expenses       | \$35,613 | \$36,573 | \$37,380 | \$38,453 | \$39,870 | \$41,512 | \$43,199 | \$44,932 | \$46,711 | \$48,540 |
| Rev/Exp              | \$173    | \$904    | \$840    | \$677    | \$431    | -\$306   | -\$1,088 | -\$1,943 | -\$2,846 | -\$3,800 |

\*In Thousands (x1,000)

Aggregate Surplus/(Shortfall) Over Ten-Years (2017 to 2026)

**-\$6,957,724**

Table B02 – Ten-year Financial Impact Forecast

The FIAR projections are based on long-range historical trends. As the economic environment of a resort economy ebbs and flows, the FIAR is intended to act as a long-range measure and reference for future financial decisions. As the City moves forward, revenue growth will be added and evaluated in the contexts of the historical trends and will help form an updated FIAR projection in 2018 which will guide the City in the subsequent biennium budget process.

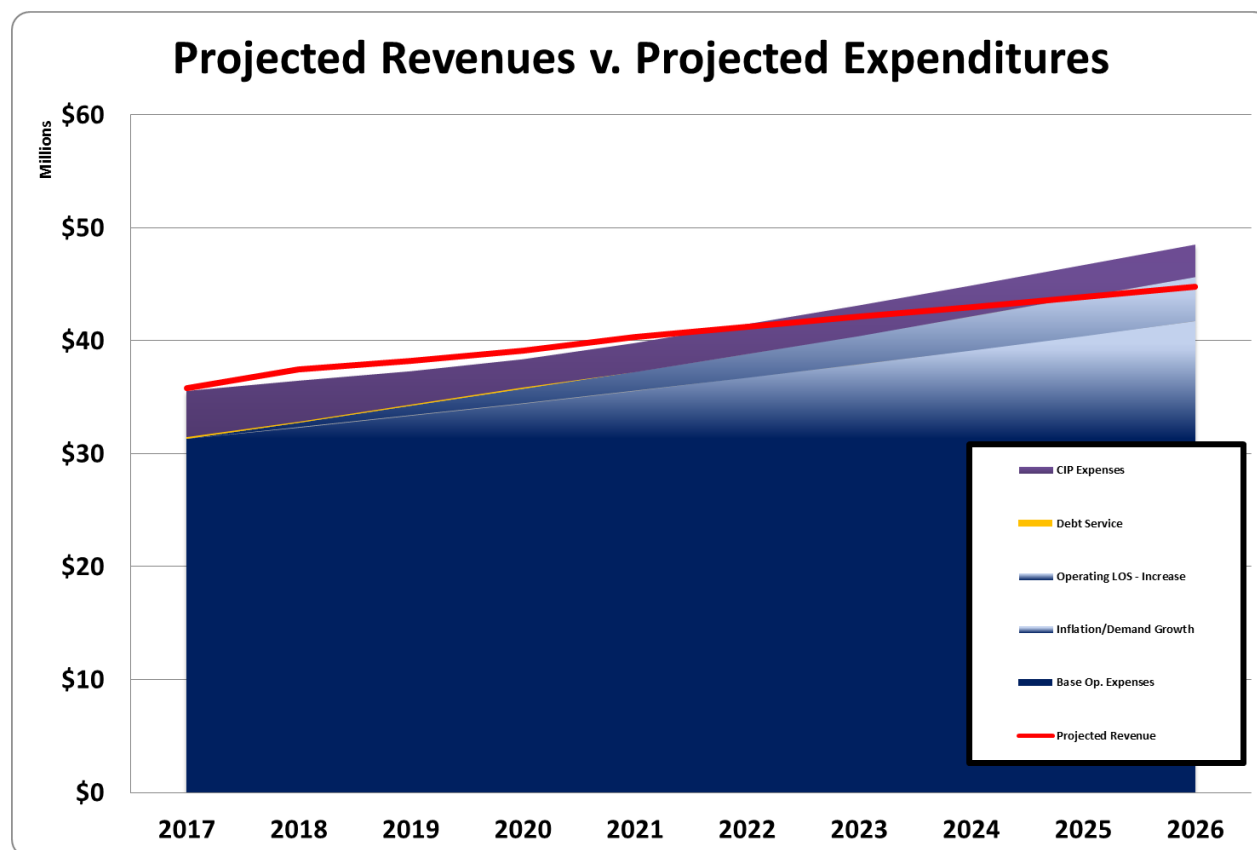


Figure B03 – Financial Impact Assessment Trends

For more detailed explanations of projection methodology and long-range financial planning, please consult the March 2017 FIAR document, a copy of which can be obtained from the Budget Department or at this website: <http://www.parkcity.org/index.aspx?page=95>

## **BUDGET OVERVIEW**

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### **CITY'S LONG-TERM BUDGET STRATEGIES**

This budget season will be the second year of the budget biennium. Between now and June we will be working on adjusting the FY 2017 Budget as well as developing the FY 2018 Budget and the 5-year Capital Improvement Plan.

The City Manager's Recommended Budget is constructed drawing upon Council input and direction received during the Council Retreat in January/February, as well as Council input received during work sessions and study sessions throughout the year. During a Council work session (Mar. 30), Council was presented with the Financial Impact Assessment Report (FIAR) projection of the City's expenditures and revenues over the next ten years. In essence, the FY18 budget has to fit within the confines of the FIAR's projected expenditure increases (based off of a 10-year historical analysis of an average annual increase of Park City's expenditures), approved by Council. The funding level recommendation has to account for what could be considered "inflationary" increases like Pay Plan, health insurance, and retirement as well as more discretionary increases such as departmental requests and CIP enhancements.

Below are the City's Long-Term Budget Strategies for crafting the City Manager's Recommended Budget:

1. Budget draws upon Council input from Council Retreat and FIAR projections as a guide
  - Priority-driven operating budget based upon Council's Critical and Top Priorities, goals, objectives, and desired outcomes
2. Two-year budget process with fewer budget requests coming in the "off-year" (This year, FY 18 is an "off-year" for the budget)
  - Second-year budget requests that will be considered are ones that
    - i. will come with revenue offsets;
    - ii. are accompanied by expense reductions, or that;
    - iii. are required by law; or
    - iv. are necessitated by market/environment changes that happened since the last budget adoption (since the adoption of the FY17 budget, in this case)
3. The budget proposal is initially developed by several budget committees made up of cross-departmental staff:
  - Committees include Results Team as well as CIP, Pay Plan, Benefit, and Fleet committees and any other ad hoc committees needed for unique circumstances
  - Results Team will make recommendations by considering BFO score, department manager's request, established need, available resources, and performance measures
4. All operating and capital budget requests should be considered during the budget process
5. Any General Fund budget surplus should be used for capital projects

## BUDGET OVERVIEW

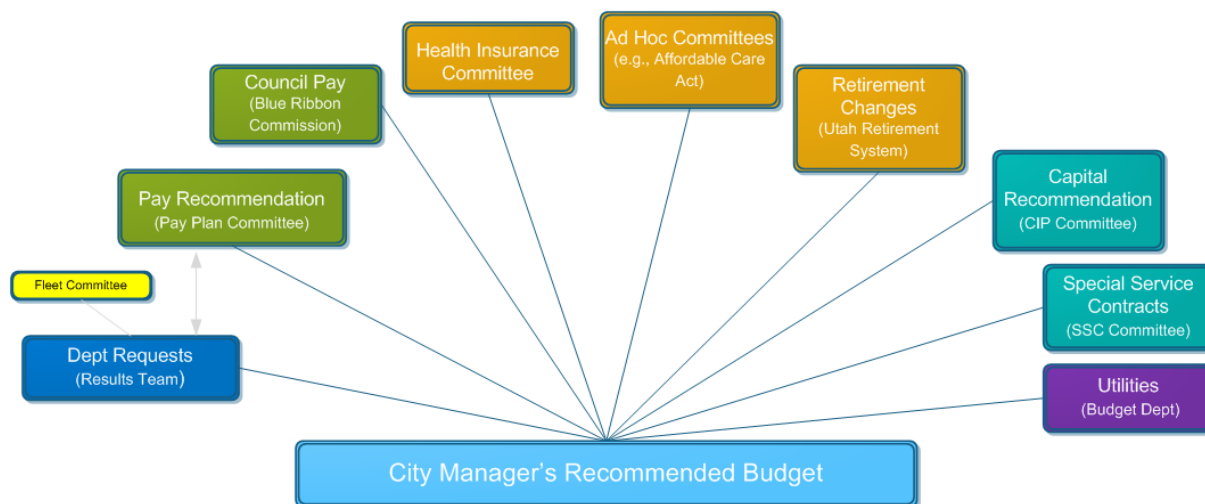


Figure B04 – Budget Recommendations to City Manager by Committee

## MAJOR OPERATING BUDGET ITEMS

| Budget Estimates                     | FY 18     |
|--------------------------------------|-----------|
| Benefits Committee Recommendation    | 140,000   |
| Pay Plan Committee Recommendation    | 382,000   |
| Utilities                            | 14,227    |
| Technical Adjustments                | 238,639   |
| Net Discretionary Increases          | 652,107   |
| 4.5% Increase Over FY17 (Base) Total | 1,426,973 |

Figure B05 – Major Operating Items in General Fund

### Health Insurance Costs (Benefits Committee Recommendation)

The City maintains a health and dental insurance plan through Regence Blue Cross Blue Shield of Utah. Each year, Regence examines the City's "use" of the plan and its total costs to Regence, and then determines the price for the following year. National averages in health insurance annual increases were around 4%. This year, the City increase is around that average at 3.4%, due to a decrease in usage.

### Pay Plan

The Pay Plan committee convenes every other year in the first year of a budget biennium to evaluate compensation benchmarks for the City's budgeted positions. This budget year is the second of the budget biennium, so the Pay Plan committee won't convene, and all of the pay grades in the city will instead be increased by 2% to account for inflationary growth. The total increase to the budget for this year's 2% increase will be \$587,264.



## **BUDGET OVERVIEW**

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### **Retirement Expense**

All Full-time Park City employees are part of the Utah Retirement System (URS) defined benefit program. The City is required by statute to contribute a certain percentage of employee pay toward the URS pool annually. During FY 2017, URS required an 18.47% contribution for general municipal employees (34.04% for sworn officers). For FY 2018, URS will not increase, and will remain the same as in FY 17, 18.47% for general municipal employees (34.04% for sworn officers). This results in no increase in costs for Retirement for FY 2018.

### **Utility Increases**

Three years ago, the Budget Department decided to centralize the budget monitoring of utilities for all funds. Over the last several years, utility budget increases were not being recommended, as they were difficult to predict. With wild swings in utility costs, it was decided to have the Budget Department incorporate these costs into our other predictive models. The budget department is predicting a need for an increase in utilities for FY 2018 of \$14,227.

### **Non-Discretionary Items (Technical Adjustments)**

In addition, there is about \$240k in technical adjustments in the General Fund that need to be added to the FY18 budget. These include adjustments for personnel benefits like housing allowance, workers' compensation, and disability benefits. The Budget Department always tries to budget for actuals and these benefits are tied to individual employees that need to be adjusted at times. There are also miscoding errors from the last budget cycle that need to be cleared up as well. This can result in an increase to line-items budgets if it was not done properly in the past. Other technical adjustments include Inter-fund Transfers for administrative costs, Fleet costs and the City's Self-Insurance fund.

### **Discretionary Operating Items (Results Team Recommendation)**

The Results Team has to make tough decisions in order to fit their recommendation within the confines of the FIAR's projected expenditure increase, which also has to cover inflationary costs like Pay Plan, health insurance, retirement, and any other non-departmental budget increases. On May 25 the Results Team will present their recommendations organized through the Biennial Strategic Plans. The recommended budget increase needed to be limited to no more than \$650k in the General Fund. Of the \$1.66 million in general fund requests, the recommended General Fund net increase (once revenue and expenditure offsets are taken into account) is \$652k. Below are some of the highlights. Staff will present more detail on the specific recommendations through the budget process:

## BUDGET OVERVIEW

| Department                    | Request     | Recommendation |
|-------------------------------|-------------|----------------|
| Police                        | \$488,927   | \$250,000      |
| Comm. Dev. Admin.             | \$202,202   | \$202,202      |
| Planning                      | \$158,820   | \$31,469       |
| Finance                       | \$159,600   | \$159,600      |
| Economy                       | \$149,678   | \$52,972       |
| IT                            | \$120,000   | \$100,000      |
| Environmental & Sustain.      | \$113,919   | \$45,792       |
| Street Maintenance            | \$60,597    | \$54,597       |
| Library                       | \$57,771    | \$25,662       |
| Others                        | \$150,083   | \$108,728      |
|                               | \$1,661,597 | \$1,031,022    |
| Expenditure & Revenue Offsets |             | -\$378,915     |
| Net Increase                  |             | \$652,107      |

## CAPITAL IMPROVEMENT PLAN (CIP)

Being the second year of a budget biennium, the CIP Committee scored and evaluated all newly proposed projects to be ranked with currently funded projects in the Five-Year Capital Improvement Plan. This year's CIP committee included Blake Foncesbeck, Jon Weidenhamer, Ken Fisher, Kira Spears, Nate Rockwood, Matt Cassel, Scott Robertson, Alfred Knotts and Matt Twombly. Projects were reviewed and ranked based on six criteria: Objectives (City Council Goals), Funding, Necessity, Previous Investment, Environmental Impact, and Cost/Benefit. In addition, this year projects were also evaluated and scored based on projects which significantly contributed to Councils identified critical and top priorities. The CIP requests and recommendations are highlighted in the Expenditures section of the City Manager's Recommended Budget Vol. 1, with a complete detailed CIP report included in the Volume II.

At the time of prioritization, projections showed a general fund transfer to the CIP Fund of approximately \$4.28 million in FY 2017, \$4.09 million in FY 2018, \$3.4 million in FY 2019, \$2.88 million in FY 2020, \$2.81 million in FY 2021 and \$2.33 million in FY 2022. These figures include approximately \$1.2 million to \$1.3 million in transfers from the General Fund for equipment replacement.

The Committee recommended funding projects requiring operating General Fund transfer in the amount of \$4,281,904 in the current fiscal year, \$4,094,354 in FY 2018, \$3,400,011 in FY 2019, \$2,883,812 in FY 2020 and \$2,811,009 FY 2021 and \$2,339,726 in FY 2022. The recommended project totals then taper from \$2.8 million in FY 2021 to \$2.3 million in FY 2022 to match the amount required to fund the ongoing CIP projects. The CIP Committee is currently not recommending cuts to the ongoing project amounts despite anticipated shortfalls in the available Transfer from General Fund starting in FY 2021. These projections are based on the long-range FIAR forecasts. Council and staff have agreed to continue to evaluate the 5-year CIP and FIAR each year and make recommended adjustments to revenue or expenditures as the future economic conditions and refined revenue forecasts require.

## **BUDGET OVERVIEW**

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The total proposed CIP budget (all funds combined) for the FY 2017 Budget is \$179.1 million (\$108.5 million original budget and \$70.6 million carry-forward budget). The proposed FY 2017 CIP budget is \$108.5 million; FY 2018 CIP is \$37.3 million. The CIP includes significant debt financing including anticipated debt issuance in the Water Fund, Lower Park Redevelopment Area, and General Obligation issuance in the Capital Fund (Fund 031). The General Fund surplus required to fund projects in FY 2017 will be approximately \$4.28 million—the majority of which is dedicated to completing current projects, ensuring the maintenance of existing infrastructure, or securing funding for previously-identified needs. Projects in these categories include Equipment Replacement – Rolling Stock, Aquatics Equipment Replacement, Pavement Management, Trails Master Plan Implementation, Traffic Calming, Asset Management, Walkability and Asset Management.

The table below details each of the new projects and current projects with newly requested budget which are recommended for funding in the 5-Year CIP from the General Fund Transfer:

## BUDGET OVERVIEW

| General Fund Transfer - Projects                |                  |                  |                  |                  |                  |                  |
|-------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Project                                         | 2017             | 2018             | 2019             | 2020             | 2021             | 2022             |
| CP0006 Pavement Management Implementation       | 440,000          | 440,000          | 513,000          | 440,000          | 440,000          | 480,000          |
| CP0336 Prospector Avenue Reconstruction         | 200,000          | 200,000          | -                | -                | -                | -                |
| CP0150 Ice Facility Capital Replacement         | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| CP0312 Fleet Management Software                | 31,986           | -                | -                | -                | -                | -                |
| CP0041 Trails Master Plan Implementation        | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| CP0266 Prospector Drain - Regulatroy Project    | -                | 300,000          | -                | -                | -                | -                |
| CP0267 Soil Repository                          | 468,000          | 162,000          | 370,000          | -                | -                | -                |
| CP0075 Equipment Replacement - Computer         | 308,700          | 308,700          | 308,700          | 308,700          | 308,700          | 308,700          |
| CP0325 Network & Security Enhancements          | -                | 68,000           | -                | -                | -                | -                |
| CP0354 Streets and Water Maintenance Building   | 1,308,418        | 596,361          | -                | -                | -                | -                |
| CP0365 Comstock Tunnel Discharge                | (72,874)         | -                | -                | -                | -                | -                |
| CP0146 Asset Management/Replacement Program     | 552,709          | 552,709          | 552,709          | 552,709          | 552,709          | 552,709          |
| CP0333 Engineering Survey Monument Re-establish | 5,000            | -                | -                | -                | -                | -                |
| CP0036 Traffic Calming                          | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           |
| 000473 Core Fabric Extender                     | -                | 6,000            | -                | -                | -                | -                |
| 000476 Windows 10 Client Licenses               | -                | 5,500            | -                | -                | -                | -                |
| CP0191 Walkability Maintenance                  | 40,500           | 40,500           | 40,500           | 40,500           | 40,500           | 40,500           |
| CP0061 Economic Development                     | 25,000           | -                | -                | -                | -                | -                |
| CP0074 Equipment Replacement - Rolling Stock    | 850,000          | 900,000          | 900,000          | 950,000          | 1,050,000        | 1,050,000        |
| CP0352 Parks Irrigation System Efficiency Imp   | 25,000           | 25,000           | 25,000           | 25,000           | 25,000           | 25,000           |
| CP0339 Fiber Connection to Quinn's Ice & Water  | 60,000           | -                | -                | -                | -                | -                |
| 000474 Timekeeping Software Upgrade             | -                | 10,000           | -                | -                | -                | -                |
| CP0217 Emergency Management Program             | 10,000           | 10,000           | -                | -                | -                | -                |
| 000487 Electrical Generator Upgrades            | -                | 5,000            | -                | -                | -                | -                |
| 000475 Mobile Management Server                 | -                | 35,100           | -                | -                | -                | -                |
| 000472 PC MARC Tennis Court Resurface           | -                | -                | 17,000           | -                | 30,000           | -                |
| CP0017 ADA Implementation                       | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            |
| CP0387 VMS Replacement                          | 40,000           | -                | -                | -                | -                | -                |
| 000468 Sports Field- Turf Aerator               | -                | 26,000           | -                | -                | -                | -                |
| CP0250 Irrigation Controller Replacement        | 20,000           | 20,000           | 20,000           | -                | -                | -                |
| CP0348 McPolin Barn Seismic Upgrade             | (240,000)        | -                | -                | -                | -                | -                |
| CP0264 Security Projects                        | 50,000           | 50,000           | -                | -                | -                | -                |
| CP0334 Repair of Historic Wall/Foundation       | 45,000           | -                | -                | -                | -                | -                |
| CP0280 Aquatics Equipment Replacement           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           |
| CP0332 Library Technology Equipment Replacement | 24,387           | 24,387           | 24,387           | 24,387           | 24,387           | 24,387           |
| CP0340 Fleet Shop Equipment Replacement         | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           |
| CP0353 Remote snow storage site improvements    | 25,000           | 50,000           | -                | -                | -                | -                |
| CP0229 Dredge Prospector Pond                   | -                | -                | -                | 150,000          | -                | -                |
| CP0089 Public Art                               | 75,000           | 75,000           | -                | -                | -                | -                |
| CP0142 Racquet Club Program Equipment Replaceme | 60,000           | 65,000           | 65,000           | 65,000           | 65,000           | 65,000           |
| CP0351 Artificial Turf Replacement Quinn's      | -                | -                | 418,000          | 182,000          | -                | -                |
| CP0374 Building Permit Issuance Software        | (218,000)        | -                | -                | -                | -                | -                |
| <b>TOTAL</b>                                    | <b>4,278,826</b> | <b>4,120,257</b> | <b>3,399,296</b> | <b>2,883,296</b> | <b>2,681,296</b> | <b>2,691,296</b> |

Figure B06 – Recommended GF Transfer Projects

The following figure shows projects that were recommended for funding in the 5-Year CIP (all funds):

## BUDGET OVERVIEW

| New Projects in CIP (All Funds)                                 |               |            |         |         |         |         |        |
|-----------------------------------------------------------------|---------------|------------|---------|---------|---------|---------|--------|
| Project                                                         | Fund          | 2017       | 2018    | 2019    | 2020    | 2021    | 2022   |
| 000491 Electric Bus Charging Station at Old Town Transit Center | Transit       | -          | 649,000 | -       | -       | -       | -      |
| 000490 Electric Bus Charger at Kimball Junction Transit Center  | Transit       | 314,000    | -       | -       | -       | -       | -      |
| 000489 6 Electric BRT Transit Buses                             | Transit       | 4,077,075  | -       | -       | -       | -       | -      |
| 000488 BRT Capital Improvements & Electronic Signage            | Transit       | -          | 305,000 | -       | -       | -       | -      |
| 000483 JSSD Interconnection Improvements                        | Water         | -          | 800,000 | 800,000 | -       | -       | -      |
| 000486 Canyons Village Area Transit Center                      | Transit       | -          | 25,000  | 15,000  | 750,000 | 750,000 | -      |
| 000469 SR 248/Richardson Flat Intersection Improvements         | Transit       | -          | 280,000 | -       | -       | -       | -      |
| 000470 SR 248/US 40 Park and Ride Lot                           | Transit       | -          | 255,000 | -       | -       | -       | -      |
| 000485 Enhanced Bus Stops at Fresh Market and Park Ave Condos   | Transit       | 10,000     | 143,000 | -       | -       | -       | -      |
| 000480 Bonanza Flats                                            | CIP           | 38,000,000 | -       | -       | -       | -       | -      |
| 000484 VMS Signs                                                | GF            | -          | 120,000 | -       | -       | -       | -      |
| CP0325 Network & Security Enhancements                          | GF/Enterprise | -          | 68,000  | -       | -       | -       | -      |
| 000473 Core Fabric Extender                                     | GF/Enterprise | -          | 10,000  | -       | -       | -       | -      |
| 000479 Swede Sidewalks                                          | ADD Resort    | -          | 50,000  | 420,000 | -       | -       | -      |
| 000476 Windows 10 Client Licenses                               | GF/Enterprise | -          | 23,000  | -       | -       | -       | -      |
| CP0339 Fiber Connection to Quinn's Ice & Water                  | GF            | 60,000     | -       | -       | -       | -       | -      |
| 000474 Timekeeping Software Upgrade                             | GF/Enterprise | -          | 20,000  | -       | -       | -       | -      |
| 000487 Electrical Generator Upgrades                            | GF            | -          | 5,000   | -       | -       | -       | -      |
| 000475 Mobile Management Server                                 | GF/Enterprise | -          | 65,000  | -       | -       | -       | -      |
| 000472 PC MARC Tennis Court Resurface                           | GF            | -          | -       | 17,000  | -       | -       | 30,000 |
| 000468 Sports Field- Turf Aerator                               | GF            | -          | 26,000  | -       | -       | -       | -      |
| 000492 Main Street Bollards Phase I                             | Lower Park    | 75,000     | -       | -       | -       | -       | -      |

Figure B07 –New CIP Amounts Recommended

The following figure shows projects that were not recommended for funding in the 5-Year CIP:

| Projects Not Recommended                            |               |         |        |           |           |            |      |
|-----------------------------------------------------|---------------|---------|--------|-----------|-----------|------------|------|
| Project                                             | Fund          | 2017    | 2018   | 2019      | 2020      | 2021       | 2022 |
| 000471 Adobe Acrobat Software Standardization       | GF/Enterprise | -       | 25,000 | -         | -         | -          | -    |
| CP0251 Electronic Record Archiving                  | GF            | -       | -      | 100,000   | -         | -          | -    |
| 000477 Add Uphill Marsac Gate Above Chambers Avenue | GF            | -       | 29,440 | -         | -         | -          | -    |
| 000481 Indoor Aquatics                              | Unspecified   | -       | -      | -         | 8,000,000 | -          | -    |
| 000478 Phase 2 PC MARC                              | Unspecified   | -       | -      | 4,500,000 | -         | -          | -    |
| 000482 Concrete Driveway to Bubble Storage          | GF            | 25,000  | -      | -         | -         | -          | -    |
| CP0163 Quinn's Fields Phase III                     | Unspecified   | -       | -      | -         | 3,200,000 | -          | -    |
| 000377 Ice Rink Expansion                           | Unspecified   | -       | -      | -         | 2,847,667 | 19,735,335 | -    |
| 000389 Library Book Sorter                          | GF            | 120,000 | -      | -         | -         | -          | -    |

Figure B08 –New CIP Amounts Not Recommended

The CIP requests and recommendations are highlighted in the Expenditures section of this document, with a complete detailed CIP report included in Volume II.

## **BUDGET OVERVIEW**

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### **CHANGES BETWEEN TENTATIVE AND FINAL BUDGET**

#### **FY 2017 Adjusted Budget**

- Library personnel lines increasing by \$8,000 to adjust for Pay Plan mistake.
- Ice budget increasing by \$45k for marketing and Retail. These are always adjusted based off of actual expenses.
- Self-Insurance Fund is increasing by \$400k. \$350k increase for the claims budget which puts it at \$750k. That gives the City adequate coverage for deductible payments, if needed, after the fiscal year ends. \$50k for insurance premiums increases.
- The negative budget for Vacancy Factor is increasing by \$62k, which is actually a budget decrease. This is based off of personnel actuals compared with the budget in the General Fund.
- Increasing the Dental Self-Funding Budget by \$25k due to an increased usage of dental usage and costs.
- Increasing Fleet Materials, Supplies and Services by \$7k based off of actual expenses.
- Increasing Fleet Fuel budget by \$30k to match actual expenses.
- Grant funding increasing by \$10k. This grant money will be used to pay for drivers to be able to drive existing PC Recreation vans from elementary schools to programs and leagues operated by PC Recreation or Basin Recreation, as well as back to the schools. Low-income students that have expressed interest in attending these leagues or programs have been unable to secure transportation and this grant will allow them to participate. In addition, part of the money will be used for scholarship funding toward new or current program offerings that will benefit low-income students.
- CP0019 Library Development & Donations project budget was increased by \$5,500 to account for a state CLEF grant. The project was also increased \$1,380 to account to the most recent wall mural donations
- CP0089 Public Art project was increased by \$17,000 to account for a restaurant tax grant.
- Donation revenue in capital fund 031, was increased to account for open space revenue in an amount of \$3,500,000, bond amount was increased by 2,708,459, inter-local revenue has been set at \$7,000,000 between FY2017 and FY2018.
- Increasing Golf Car Loan Non-departmental by \$125,000 as a loan to the Golf fund to pay for new golf cars.
- Increased the Golf fund principal payment by \$7,567 and the interest payment by \$527 for new golf cars.
- Increased Workers Compensation revenue by \$17k.
- Water Project Adjustments - The following water projects were adjusted for FY 2017 to set the project budget to zero and reconcile the capital project budget with the budget in the accounting system: CP0141 Boothill Transmission and CP0240 Quinn's Water Treatment Plant.

## **BUDGET OVERVIEW**

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- FY 2017 IFT adjustments (Fund 070 & 071 are debt service funds related to GO and sales tax bonds)
- Increasing Fleet IFT from Transit fund by \$124,200
- Decreasing Fleet IFT from General Fund by \$36,200
- Decreasing Fleet IFT from Water Fund by \$5k
- Decreasing Fleet IFT from Storm Water Fund by \$5k
- 070-40798-09271-000-000 increasing by \$462,696
- 071-39220-00000-000-000 increasing by \$25M
- 071-39221-00000-000-000 increasing by \$2,863,698
- 071-40799-04174-000-000 increasing by \$160k
- 071-40799-09231-000-000 increasing by \$27,708,333

### **FY 2018 Original Budget**

- Building Department personnel increasing by \$33,175 for Senior Building inspector, Building Inspector Supervisor and Plan Check Coordinator pay grade bumps, which is offset by an increase in the Building Permit Fee.
- \$4,969 moving from Recreation personnel to McPolin Barn Personnel based off of where the budget should be spent.
- Self-Insurance premiums line increasing by \$50k to pay for increase to insurance premiums.
- Transportation Operations personnel increasing by \$127,470 for Business Operations Manager.
- City Manager personnel line increasing by \$7,755 to move the City Recorder from contract to FTR.
- Personnel line in City Council budget is increasing by \$3,177 due to increasing Council pay by 2% and adjusting the pay-in-lieu for health insurance according to the new premiums.
- The negative budget for Vacancy Factor in the General Fund is increasing by \$4,173 from FY17.
- Increasing the Dental Self-Funding Budget by \$25k based off of increased usage and actual costs.
- The Dispatch merger with Summit County cost estimates have come in. This required a change in the Police and Dispatch budgets:
  - Decreasing the Dispatch budget by \$306,048 due to the dispatch merger.
  - Moving \$81,922 for a Police Records Clerk from Dispatch budget to Police budget. This is zero-sum change.
  - Decreased Police budget by \$68,906 of new Lieutenant funding, because the Lieutenant won't be hired until halfway through the fiscal year. This is based off

## **BUDGET OVERVIEW**

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Ice Revenue Adjustments (according to projections)

- 012-34696-00000-000-000 (Vending) increasing by \$4,500
- 012-34728-00000-000-000 (equipment rental) increasing by \$30,000
- 012-34729-00000-000-000 (Non-Ice Rental) increasing by \$7,000
- 012-34696-00000-000-000 (Ice Rental) increasing by \$4,500
- 012-34731-00000-000-000 (Leagues) decreasing by \$41,000
- 012-34732-00000-000-000 (Learn to Play Hockey) decreasing by \$3,000
- 012-34736-00000-000-000 (Skate Services) decreasing by \$1,000
- 012-34737-00000-000-000 (Advertising) decreasing by \$6,000
- 012-34764-00000-000-000 (Freestyle) increasing by \$2,000
- 012-34765-00000-000-000 (Classes) decreasing by \$6,000
- 012-34769-00000-000-000 (Drop-In Programs) decreasing by \$10,000
- 012-34770-00000-000-000 (Fields Rental) decreasing by \$5,000

FY 2018 IFT adjustments (Fund 070 & 071 are debt service funds related to GO and sales tax bonds)

- 071-31112-00000-000-000 increasing by \$2,225,326
- 071-40799-08111-000-000 increasing by \$1,565,000
- 071-40799-08121-000-000 increasing by \$662k
- 071-40799-08151-000-000 increasing by \$2k
- Decreasing the Fleet IFT from Transit by \$175k
- Decreasing the Fleet IFT from Ice by \$1,200

## **FUTURE ISSUES**

There are several overarching issues that could result in significant budgetary impacts over the next several years. Some of the issues would be the result of factors beyond our control, such as rising health insurance and labor costs. On the other hand, several could be the direct result of a deliberate and focused effort on behalf of the organization to achieve specific organizational goals. For example:

- **Labor Force:** the past two years have proven increasingly challenging in terms of recruiting and retaining a talented workforce and, given the current state of the economy, we do not anticipate any relief in the short term. In particular, labor related organizational challenges continue to exist in several departments, such as Transit, Building, Administrative and Legal services. Without strategic and innovative approaches to present a more attractive compensation and benefits package to existing and future employees, the strong Utah and Wasatch Front economy and low unemployment rate will continue to present competitive challenges to PCMC for skilled employees.



## **BUDGET OVERVIEW**

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of cost savings from dispatch merger, which won't happen until the end of the calendar year.

- Increased the Economy materials budget by \$4k to cover increased expenses for the 4th of July Event.
- Increasing the HR personnel budget by \$8,481 for an increased cost of the contract for the Organizational Development Manager.
- Increasing the Economy personnel budget by \$1,158 for an increased cost of the contract for the Economic Development Project Manager.
- Increasing the Leadership personnel budget by \$5,400 for an increased cost of the contract for the Public Affairs Specialist.
- Increasing the Ice personnel budget by \$3,856 for an increased cost of the contract for the Ice Operations Coordinator.
- Reconfiguring the Recreation and Tennis budgets to make them more effective. These are zero-sum changes:
  - Moving \$513,727 from the PC MARC department to the Recreation Programs department in personnel.
  - Moving \$149,971 from the PC MARC department to the Tennis department in personnel.
  - Moving \$147,380 in Materials, Supplies and Services from the PC MARC budget to the Recreation Programs budget.
  - Tennis Contract Personnel decreasing by \$105k, personnel was miscalculated for Tentative Budget.
- Recalculation of revenues to better reflect actuals:
  - Increased Regional Transit Revenue by \$51,659.
  - Increased Transit Sales tax Revenue by \$27,578.
  - Increased Transportation Resort Sales Tax revenue by \$24,875.
- Increased Lower Park RDA budget by \$32,668 for existing personnel. This should have been in the Tentative Budget.
- Increased Community Engagement personnel by \$8k for overlap during personnel transitions.
- Increased Leadership personnel by \$5k to correct a budgeting error from last year.
- Ice materials and supplies have been moved according to actual expenditures. The changes are zero sum.
- Created a non-departmental for Mental Health and added \$60k to fund Summit County mental health initiatives.
- CP0089 Public Art project was decreased by \$7,000 to move funds to a public art operating account, which was increased by the same amount.
- Increased Workers Compensation revenue by \$17k.
- Increased the principal payment in the golf fund by \$30,566 and the interest payment by \$1,811 for new golf cars.

## BUDGET OVERVIEW

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- **Health Insurance:** providing quality and relatively affordable health insurance for PCMC employees remains a top organizational priority for PCMC. Despite this, year over year premium increases, coupled with expanded Federal regulations, continues to make this organizational commitment more and more difficult to maintain, though it will remain a high priority.
- **Housing:** efforts to provide a robust and sustainable middle income, attainable, and affordable housing program within City limits remains a formidable challenge in our high performing resort community with an exceptionally high cost of living. Though several new workforce housing programs and initiatives are already underway, each project requires considerable costs and public investment that, in most cases, will take years to develop and bring onboard;
- **Transportation System:** planning and mitigation efforts to better address traffic and congestion via the efficient implementation of our local and regional transit system, integrated City/County transportation planning, and complimentary capital infrastructure projects are well underway and gaining community momentum. As the City and County enter the Implementation Phase of some of these ongoing efforts, the public investments planned for transportation and transit are, perhaps, the most formidable future budgetary issue we face as a community. It is very possible that our new transit and transportation and parking demands will require net new revenue generated from a new source altogether, such as a new sales or use tax. Fortunately, two new sales taxes were passed in 2016 that will help with immediate infusion of new monies;
- **Infrastructure and Development:** public and private projects, such as additional resort development (DV & PCMR), Lower Park Avenue, Bonanza Park, etc. will continue to present both opportunities and challenges for PCMC operations. Additional development will increase tax revenues, but it will also increase the demand and scope for City services (inspections, planning, engineering, streets, water, etc., etc.) and demands from area nonprofits.
- **Economic:** the economic recovery has led to increased costs in contractual services and sky-high construction and maintenance costs. Recent capital projects initiated and bid-out by staff are coming in far over initial budgets and creating capital budget and project budget shortfalls on a regular basis. Staff continues to work to better define and estimate capital projects costs in an increasingly expensive and competitive construction market;
- **Environmental:** given Park City's legacy as a mining town, environmental mitigation remains an area of extreme budgetary exposure. Though our future exposure and liability continue to escalate, staff has made considerable progress over the past two years to improve our relationship with Federal and State regulators. We anticipate our proactive approach will mitigate some, but not all, of these environmental future liabilities. Perhaps the largest outstanding and unknown liability remains the Federal requirements on the Spiro Tunnel.

## **BUDGET OVERVIEW**

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- **Property Tax:** while doing some research on tax policy in other states, our Capital Budget, Debs & Grants Manager, Nate Rockwood, came across a 50 state property tax comparison that normalized tax rates across the 53 largest cities in the US. Salt Lake City was included in the list which ranked cities in different ways. Salt Lake City was consistently amongst the lower in the nation, ranking between 41st and 50th of the 53 cities analyzed. Park City's tax rate is approximately one half of the property tax rate of Salt Lake. While staff is not recommending a property tax increase this year, staff does believe that City Council should discuss this topic each year.

In addition, actions from the State Legislature will always pose a moderate financial risk to the City's ability to continue to deliver high-quality services. Though recent efforts to prevent unfunded mandates and efforts to adjust the redistribution of tax revenues from wealthier towns and school districts to other jurisdictions continue to be successful, these challenges will remain ongoing and formidable. Thus, the City will continue its efforts to retain a coordinated and strong legislative apparatus to ensure proactive measures are implemented.

## **BUDGET OVERVIEW**

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### **BUDGET CALENDAR**

#### **May 11**

##### **Work Session**

- Presentation of the Tentative Budget
  - Budget Overview & Timeline
- Revenue/Expenditure Summary
- Benefits
  - Pay plan
  - Health Insurance
- CIP Budgets
- RDA Budget

##### **Regular Meeting**

- [Public Hearing on the Tentative Budget](#)
- Adoption of the Tentative Budget

#### **May 25**

##### **Work Session**

- Operating Expenditures
  - Biennial Plan Team Presentations
- Fee Changes

##### **Regular Meeting**

- [Public Hearing on the Tentative Budget](#)

#### **June 8**

##### **Work Session**

- City Fee Resolution
- Council Compensation
- Budget Policies
- Outstanding Budget Issues

##### **Regular Meeting**

- [Public Hearing on the City Fee Schedule](#)
- Adoption of the City Fee Schedule by Resolution
- [Public Hearing on Council Compensation](#)
- Adoption of Council Compensation Resolution

#### **June 15**

##### **Work Session**

- Presentation of the Final Budget
- Outstanding Budget Issues

##### **Regular Meeting**

- [Public Hearing on the Final Budget](#)
- Adoption of the Final Budget by Resolution

##### **Redevelopment Agency Meeting**

- [Public Hearing on the RDA Budgets](#)
- Adoption of the RDA Budgets by Resolution

##### **Municipal Building Authority Meeting**

- [Public Hearing on the MBA Budget](#)
- Adoption of the MBA Budget by Resolution

\* Schedules and topics subject to change

## Expenditure Summary by Fund and Major Object (FY 2017 Adjusted Budget)

| Description                                      | Personnel<br>FY 2017 | Mat, Supplies,<br>Services<br>FY 2017 | Capital<br>FY 2017   | Debt Service<br>FY 2017 | Contingency<br>FY 2017 | Sub - Total<br>FY 2017 | Interfund<br>Transfer<br>FY 2017 | Ending<br>Balance<br>FY 2017 | Total<br>FY 2017     |
|--------------------------------------------------|----------------------|---------------------------------------|----------------------|-------------------------|------------------------|------------------------|----------------------------------|------------------------------|----------------------|
| <b>Park City Municipal Corporation</b>           |                      |                                       |                      |                         |                        |                        |                                  |                              |                      |
| 011 GENERAL FUND                                 | \$21,293,441         | \$6,717,709                           | \$587,202            | \$0                     | \$300,000              | \$28,898,352           | \$2,270,784                      | \$11,282,293                 | \$42,451,429         |
| 012 QUINNS RECREATION COMPLEX                    | \$783,876            | \$412,277                             | \$6,000              | \$0                     | \$0                    | \$1,202,153            | \$0                              | \$-4,247,324                 | \$-3,045,171         |
| 021 POLICE SPECIAL REVENUE FUND                  | \$0                  | \$0                                   | \$32,954             | \$0                     | \$0                    | \$32,954               | \$0                              | \$0                          | \$32,954             |
| 022 CRIMINAL FORFEITURE<br>RESTRICTED ACCOUNT    | \$0                  | \$0                                   | \$26,071             | \$0                     | \$0                    | \$26,071               | \$0                              | \$0                          | \$26,071             |
| 031 CAPITAL IMPROVEMENT FUND                     | \$0                  | \$0                                   | \$93,316,018         | \$0                     | \$0                    | \$93,316,018           | \$1,285,867                      | \$35,280,427                 | \$129,882,312        |
| 038 EQUIPMENT REPLACEMENT CIP                    | \$0                  | \$0                                   | \$2,394,556          | \$0                     | \$0                    | \$2,394,556            | \$0                              | \$255,855                    | \$2,650,411          |
| 051 WATER FUND                                   | \$2,958,603          | \$3,386,856                           | \$21,589,114         | \$4,507,304             | \$100,000              | \$32,541,877           | \$1,637,962                      | \$7,522,178                  | \$41,702,017         |
| 052 STORM WATER FUND                             | \$653,223            | \$295,400                             | \$31,500             | \$0                     | \$0                    | \$980,123              | \$75,000                         | \$44,877                     | \$1,100,000          |
| 055 GOLF COURSE FUND                             | \$928,410            | \$498,529                             | \$455,313            | \$8,094                 | \$0                    | \$1,890,346            | \$127,574                        | \$873,260                    | \$2,891,180          |
| 057 TRANSPORTATION & PARKING<br>FUND             | \$6,523,387          | \$1,222,956                           | \$35,792,408         | \$0                     | \$0                    | \$43,538,752           | \$2,754,182                      | \$3,442,144                  | \$49,735,078         |
| 062 FLEET SERVICES FUND                          | \$964,100            | \$1,662,620                           | \$10,000             | \$0                     | \$0                    | \$2,636,720            | \$0                              | \$1,059,336                  | \$3,696,056          |
| 064 SELF INSURANCE FUND                          | \$0                  | \$1,746,500                           | \$0                  | \$0                     | \$0                    | \$1,746,500            | \$0                              | \$183,771                    | \$1,930,271          |
| 070 SALES TAX REV BOND - DEBT SVS<br>FUND        | \$0                  | \$0                                   | \$0                  | \$2,261,013             | \$0                    | \$2,261,013            | \$462,696                        | \$2,371,332                  | \$5,095,041          |
| 071 DEBT SERVICE FUND                            | \$0                  | \$0                                   | \$0                  | \$4,384,985             | \$0                    | \$4,384,985            | \$27,708,333                     | \$627,961                    | \$32,721,279         |
| <b>Total Park City Municipal<br/>Corporation</b> | <b>\$34,105,040</b>  | <b>\$15,942,848</b>                   | <b>\$154,241,137</b> | <b>\$11,161,396</b>     | <b>\$400,000</b>       | <b>\$215,850,421</b>   | <b>\$36,322,398</b>              | <b>\$58,696,110</b>          | <b>\$310,868,929</b> |
| <b>Park City Redevelopment Agency</b>            |                      |                                       |                      |                         |                        |                        |                                  |                              |                      |
| 023 LOWER PARK AVE RDA SPECIAL<br>REVENUE FUND   | \$25,161             | \$750,000                             | \$0                  | \$0                     | \$0                    | \$775,162              | \$1,641,125                      | \$251,553                    | \$2,667,840          |
| 024 MAIN STREET RDA SPECIAL<br>REVENUE FUND      | \$0                  | \$485,000                             | \$0                  | \$0                     | \$0                    | \$485,000              | \$752,000                        | \$265,447                    | \$1,502,447          |
| 033 REDEVELOPMENT AGENCY-LOWER<br>PRK            | \$0                  | \$0                                   | \$24,326,423         | \$0                     | \$0                    | \$24,326,424           | \$0                              | \$61,453                     | \$24,387,877         |
| 034 REDEVELOPMENT AGENCY-MAIN ST                 | \$0                  | \$0                                   | \$90,062             | \$0                     | \$0                    | \$90,062               | \$806,088                        | \$1,106,080                  | \$2,002,230          |
| <b>Total Park City Redevelopment<br/>Agency</b>  | <b>\$25,162</b>      | <b>\$1,235,000</b>                    | <b>\$24,416,485</b>  | <b>\$0</b>              | <b>\$0</b>             | <b>\$25,676,647</b>    | <b>\$3,199,213</b>               | <b>\$1,684,533</b>           | <b>\$30,560,393</b>  |
| <b>Municipal Building Authority</b>              |                      |                                       |                      |                         |                        |                        |                                  |                              |                      |
| 035 BUILDING AUTHORITY                           | \$0                  | \$0                                   | \$34,187             | \$0                     | \$0                    | \$34,187               | \$0                              | \$419,900                    | \$454,087            |
| <b>Total Municipal Building Authority</b>        | <b>\$0</b>           | <b>\$0</b>                            | <b>\$34,187</b>      | <b>\$0</b>              | <b>\$0</b>             | <b>\$34,187</b>        | <b>\$0</b>                       | <b>\$419,900</b>             | <b>\$454,087</b>     |
| <b>Park City Housing Authority</b>               |                      |                                       |                      |                         |                        |                        |                                  |                              |                      |
| <b>Total Park City Housing Authority</b>         |                      |                                       |                      |                         |                        |                        |                                  |                              |                      |
| <b>TOTAL</b>                                     | <b>\$34,130,202</b>  | <b>\$17,177,848</b>                   | <b>\$178,691,810</b> | <b>\$11,161,396</b>     | <b>\$400,000</b>       | <b>\$241,561,255</b>   | <b>\$39,521,611</b>              | <b>\$60,800,543</b>          | <b>\$341,883,409</b> |

## Expenditure Summary by Fund and Major Object (FY 2018 Budget)

| Description                                      | Personnel<br>FY 2018 | Mat, Supplies,<br>Services<br>FY 2018 | Capital<br>FY 2018  | Debt Service<br>FY 2018 | Contingency<br>FY 2018 | Sub - Total<br>FY 2018 | Interfund<br>Transfer<br>FY 2018 | Ending<br>Balance<br>FY 2018 | Total<br>FY 2018     |
|--------------------------------------------------|----------------------|---------------------------------------|---------------------|-------------------------|------------------------|------------------------|----------------------------------|------------------------------|----------------------|
| <b>Park City Municipal Corporation</b>           |                      |                                       |                     |                         |                        |                        |                                  |                              |                      |
| 011 GENERAL FUND                                 | \$21,464,113         | \$7,848,385                           | \$388,140           | \$0                     | \$290,000              | \$29,990,638           | \$2,475,876                      | \$13,043,341                 | \$45,509,855         |
| 012 QUINNS RECREATION COMPLEX                    | \$887,134            | \$351,215                             | \$6,000             | \$0                     | \$0                    | \$1,244,349            | \$1,200                          | <b>\$-4,738,373</b>          | <b>\$-3,492,824</b>  |
| 021 POLICE SPECIAL REVENUE FUND                  | \$0                  | \$0                                   | \$0                 | \$0                     | \$0                    | \$0                    | \$0                              | \$0                          | \$0                  |
| 022 CRIMINAL FORFEITURE RESTRICTED<br>ACCOUNT    | \$0                  | \$0                                   | \$0                 | \$0                     | \$0                    | \$0                    | \$0                              | \$0                          | \$0                  |
| 031 CAPITAL IMPROVEMENT FUND                     | \$0                  | \$0                                   | \$10,432,890        | \$0                     | \$0                    | \$10,432,890           | \$1,288,297                      | \$39,816,947                 | \$51,538,134         |
| 038 EQUIPMENT REPLACEMENT CIP                    | \$0                  | \$0                                   | \$1,228,700         | \$0                     | \$0                    | \$1,228,700            | \$0                              | \$100,855                    | \$1,329,555          |
| 051 WATER FUND                                   | \$3,024,995          | \$3,520,546                           | \$16,690,980        | \$4,516,154             | \$100,000              | \$27,852,675           | \$1,678,427                      | \$4,817,599                  | \$34,348,701         |
| 052 STORM WATER FUND                             | \$670,594            | \$295,400                             | \$14,500            | \$0                     | \$0                    | \$980,494              | \$75,000                         | \$239,383                    | \$1,294,877          |
| 055 GOLF COURSE FUND                             | \$907,519            | \$498,529                             | \$117,215           | \$32,377                | \$0                    | \$1,555,640            | \$125,111                        | \$788,455                    | \$2,469,206          |
| 057 TRANSPORTATION & PARKING FUND                | \$9,012,206          | \$1,640,182                           | \$8,811,399         | \$0                     | \$0                    | \$19,463,787           | \$2,939,050                      | \$33,065                     | \$22,435,902         |
| 062 FLEET SERVICES FUND                          | \$964,546            | \$1,587,620                           | \$10,000            | \$0                     | \$0                    | \$2,562,166            | \$0                              | \$1,070,570                  | \$3,632,736          |
| 064 SELF INSURANCE FUND                          | \$0                  | \$1,296,500                           | \$0                 | \$0                     | \$0                    | \$1,296,500            | \$0                              | \$47,827                     | \$1,344,327          |
| 070 SALES TAX REV BOND - DEBT SVS<br>FUND        | \$0                  | \$0                                   | \$0                 | \$2,266,613             | \$0                    | \$2,266,613            | \$0                              | \$2,362,332                  | \$4,628,945          |
| 071 DEBT SERVICE FUND                            | \$0                  | \$0                                   | \$0                 | \$6,439,235             | \$0                    | \$6,439,235            | \$0                              | \$678,567                    | \$7,117,802          |
| <b>Total Park City Municipal<br/>Corporation</b> | <b>\$36,931,107</b>  | <b>\$17,038,377</b>                   | <b>\$37,699,824</b> | <b>\$13,254,379</b>     | <b>\$390,000</b>       | <b>\$105,313,687</b>   | <b>\$8,582,961</b>               | <b>\$58,260,568</b>          | <b>\$172,157,216</b> |
| <b>Park City Redevelopment Agency</b>            |                      |                                       |                     |                         |                        |                        |                                  |                              |                      |
| 023 LOWER PARK AVE RDA SPECIAL<br>REVENUE FUND   | \$57,987             | \$750,000                             | \$0                 | \$0                     | \$0                    | \$807,987              | \$1,641,125                      | \$216,233                    | \$2,665,345          |
| 024 MAIN STREET RDA SPECIAL<br>REVENUE FUND      | \$0                  | \$485,000                             | \$0                 | \$0                     | \$0                    | \$485,000              | \$752,000                        | \$270,447                    | \$1,507,447          |
| 033 REDEVELOPMENT AGENCY-LOWER<br>PRK            | \$0                  | \$0                                   | \$1,296,000         | \$0                     | \$0                    | \$1,296,000            | \$0                              | \$11,372,129                 | \$12,668,129         |
| 034 REDEVELOPMENT AGENCY-MAIN ST                 | \$0                  | \$0                                   | \$450,000           | \$0                     | \$0                    | \$450,000              | \$809,490                        | \$598,590                    | \$1,858,080          |
| <b>Total Park City Redevelopment<br/>Agency</b>  | <b>\$57,987</b>      | <b>\$1,235,000</b>                    | <b>\$1,746,000</b>  | <b>\$0</b>              | <b>\$0</b>             | <b>\$3,038,988</b>     | <b>\$3,202,615</b>               | <b>\$12,457,399</b>          | <b>\$18,699,002</b>  |
| <b>Municipal Building Authority</b>              |                      |                                       |                     |                         |                        |                        |                                  |                              |                      |
| 035 BUILDING AUTHORITY                           | \$0                  | \$0                                   | \$0                 | \$0                     | \$0                    | \$0                    | \$0                              | \$419,900                    | \$419,900            |
| <b>Total Municipal Building Authority</b>        | <b>\$0</b>           | <b>\$0</b>                            | <b>\$0</b>          | <b>\$0</b>              | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>                       | <b>\$419,900</b>             | <b>\$419,900</b>     |
| <b>Park City Housing Authority</b>               |                      |                                       |                     |                         |                        |                        |                                  |                              |                      |
| <b>Total Park City Housing Authority</b>         |                      |                                       |                     |                         |                        |                        |                                  |                              |                      |
| <b>TOTAL</b>                                     | <b>\$36,989,094</b>  | <b>\$18,273,377</b>                   | <b>\$39,445,824</b> | <b>\$13,254,379</b>     | <b>\$390,000</b>       | <b>\$108,352,675</b>   | <b>\$11,785,576</b>              | <b>\$71,137,867</b>          | <b>\$191,276,118</b> |

## Change in Fund Balance

| Fund                                         | Actuals<br>FY 2015  | Actuals<br>FY 2016  | Actuals<br>FY 2017 | Adjusted<br>FY 2017 | Increase (red)<br>FY 2017 | % Inc (red)<br>FY 2017 | Budget<br>FY 2018   | Increase (red)<br>FY 2018 | % Inc (red)<br>FY 2018 |
|----------------------------------------------|---------------------|---------------------|--------------------|---------------------|---------------------------|------------------------|---------------------|---------------------------|------------------------|
| <b>Park City Municipal Corporation</b>       |                     |                     |                    |                     |                           |                        |                     |                           |                        |
| 011 GENERAL FUND                             | \$10,255,105        | \$10,522,730        | \$0                | \$11,282,293        | \$759,563                 | 7%                     | \$13,043,341        | \$1,761,048               | 16%                    |
| 012 QUINNS RECREATION COMPLEX                | \$-3,497,044        | \$-3,814,171        | \$0                | \$-4,247,324        | \$-433,153                | 11%                    | \$-4,738,373        | \$-491,049                | 12%                    |
| 021 POLICE SPECIAL REVENUE FUND              | \$29,944            | \$32,254            | \$0                | \$0                 | \$-32,254                 | -100%                  | \$0                 | \$0                       |                        |
| 022 CRIMINAL FORFEITURE RESTRICTED ACCOUNT   | \$17,257            | \$16,386            | \$0                | \$0                 | \$-16,386                 | -100%                  | \$0                 | \$0                       |                        |
| 031 CAPITAL IMPROVEMENT FUND                 | \$32,950,023        | \$36,922,033        | \$0                | \$35,280,427        | \$-1,641,606              | -4%                    | \$39,816,947        | \$4,536,520               | 13%                    |
| 038 EQUIPMENT REPLACEMENT CIP                | \$1,832,162         | \$1,626,711         | \$0                | \$255,855           | \$-1,370,856              | -84%                   | \$100,855           | \$-155,000                | -61%                   |
| 051 WATER FUND                               | \$8,909,527         | \$7,275,494         | \$0                | \$7,522,178         | \$246,684                 | 3%                     | \$4,817,599         | \$-2,704,579              | -36%                   |
| 052 STORM WATER FUND                         | \$0                 | \$0                 | \$0                | \$44,877            | \$44,877                  |                        | \$239,383           | \$194,506                 | 433%                   |
| 055 GOLF COURSE FUND                         | \$1,187,987         | \$1,325,234         | \$0                | \$873,260           | \$-451,974                | -34%                   | \$788,455           | \$-84,805                 | -10%                   |
| 057 TRANSPORTATION & PARKING FUND            | \$20,105,652        | \$19,381,363        | \$0                | \$3,442,144         | \$-15,939,219             | -82%                   | \$33,065            | \$-3,409,079              | -99%                   |
| 062 FLEET SERVICES FUND                      | \$1,145,417         | \$1,123,856         | \$0                | \$1,059,336         | \$-64,520                 | -6%                    | \$1,070,570         | \$11,234                  | 1%                     |
| 064 SELF INSURANCE FUND                      | \$607,450           | \$968,274           | \$0                | \$183,771           | \$-784,503                | -81%                   | \$47,827            | \$-135,944                | -74%                   |
| 070 SALES TAX REV BOND - DEBT SVS FUND       | \$6,527,765         | \$2,843,028         | \$0                | \$2,371,332         | \$-471,696                | -17%                   | \$2,362,332         | \$-9,000                  | 0%                     |
| 071 DEBT SERVICE FUND                        | \$1,003,018         | \$574,778           | \$0                | \$627,961           | \$53,183                  | 9%                     | \$678,567           | \$50,606                  | 8%                     |
| <b>Total Park City Municipal Corporation</b> | <b>\$81,074,263</b> | <b>\$78,797,970</b> | <b>\$0</b>         | <b>\$58,696,110</b> | <b>\$-20,101,860</b>      | <b>-477%</b>           | <b>\$58,260,568</b> | <b>\$-435,542</b>         | <b>203%</b>            |
| <b>Park City Redevelopment Agency</b>        |                     |                     |                    |                     |                           |                        |                     |                           |                        |
| 023 LOWER PARK AVE RDA SPECIAL REVENUE FUND  | \$133,527           | \$254,047           | \$0                | \$251,553           | \$-2,494                  | -1%                    | \$216,233           | \$-35,320                 | -14%                   |
| 024 MAIN STREET RDA SPECIAL REVENUE FUND     | \$59,638            | \$260,447           | \$0                | \$265,447           | \$5,000                   | 2%                     | \$270,447           | \$5,000                   | 2%                     |
| 033 REDEVELOPMENT AGENCY-LOWER PRK           | \$555,559           | \$746,751           | \$0                | \$61,453            | \$-685,298                | -92%                   | \$11,372,129        | \$11,310,676              | 18,405%                |
| 034 REDEVELOPMENT AGENCY-MAIN ST             | \$1,340,589         | \$1,250,230         | \$0                | \$1,106,080         | \$-144,150                | -12%                   | \$598,590           | \$-507,490                | -46%                   |
| <b>Total Park City Redevelopment Agency</b>  | <b>\$2,089,313</b>  | <b>\$2,511,475</b>  | <b>\$0</b>         | <b>\$1,684,533</b>  | <b>\$-826,942</b>         | <b>-102%</b>           | <b>\$12,457,399</b> | <b>\$10,772,866</b>       | <b>18,347%</b>         |
| <b>Municipal Building Authority</b>          |                     |                     |                    |                     |                           |                        |                     |                           |                        |
| 035 BUILDING AUTHORITY                       | \$458,911           | \$454,087           | \$0                | \$419,900           | \$-34,187                 | -8%                    | \$419,900           |                           |                        |
| <b>Total Municipal Building Authority</b>    | <b>\$458,911</b>    | <b>\$454,087</b>    | <b>\$0</b>         | <b>\$419,900</b>    | <b>\$-34,187</b>          | <b>-8%</b>             | <b>\$419,900</b>    |                           |                        |

## All Funds Combined

| Revenue                              | Actual<br>FY 2015    | Actual<br>FY 2016    | Actual<br>FY 2017    | Adjusted<br>FY 2017  | Collection %<br>FY 2017 | Original<br>FY 2018  |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|-------------------------|----------------------|
| <b>RESOURCES</b>                     |                      |                      |                      |                      |                         |                      |
| Property Taxes                       | \$18,155,545         | \$18,491,389         | \$18,225,799         | \$18,899,183         | 96%                     | \$21,578,011         |
| Sales Tax                            | \$19,196,824         | \$21,212,061         | \$19,884,180         | \$22,427,169         | 89%                     | \$23,505,380         |
| Franchise Tax                        | \$3,061,207          | \$3,185,820          | \$2,726,673          | \$3,269,000          | 83%                     | \$3,351,000          |
| Licenses                             | \$1,452,619          | \$1,488,789          | \$1,091,250          | \$1,395,183          | 78%                     | \$1,412,666          |
| Planning Building & Engineering Fees | \$5,699,680          | \$3,439,664          | \$3,303,474          | \$3,965,000          | 83%                     | \$4,565,000          |
| Special Event Fees                   | \$37,185             | \$135,413            | \$90,443             | \$120,000            | 75%                     | \$133,200            |
| Federal Revenue                      | \$3,124,867          | \$566,156            | \$7,564,834          | \$15,155,809         | 50%                     | \$4,820,080          |
| State Revenue                        | \$2,452,457          | \$358,985            | \$497,073            | \$478,885            | 104%                    | \$463,000            |
| County/SP District Revenue           | \$100,000            | \$50,000             | \$187,316            | \$7,069,000          | 3%                      | \$52,000             |
| Water Charges for Services           | \$14,125,896         | \$15,162,429         | \$15,796,902         | \$17,848,500         | 89%                     | \$18,698,500         |
| Transit Charges for Services         | \$2,200,248          | \$2,312,576          | \$2,216,180          | \$7,160,523          | 31%                     | \$5,338,584          |
| Cemetery Charges for Services        | \$38,188             | \$21,937             | \$27,221             | \$22,800             | 119%                    | \$23,400             |
| Recreation                           | \$3,353,645          | \$3,397,284          | \$2,950,382          | \$3,521,596          | 84%                     | \$3,614,096          |
| Ice                                  | \$757,271            | \$749,880            | \$777,050            | \$769,000            | 101%                    | \$750,000            |
| Other Service Revenue                | \$99,640             | \$90,239             | \$57,536             | \$90,000             | 64%                     | \$90,000             |
| Library Fines & Fees                 | \$12,456             | \$21,407             | \$29,632             | \$10,000             | 296%                    | \$10,000             |
| Fines & Forfeitures                  | \$970,488            | \$1,080,705          | \$997,629            | \$1,469,200          | 68%                     | \$1,469,200          |
| Misc. Revenues                       | \$2,986,257          | \$2,602,787          | \$1,115,078          | \$1,180,018          | 94%                     | \$12,142,181         |
| Interfund Transactions (Admin)       | \$5,527,077          | \$5,861,114          | \$4,591,389          | \$5,816,802          | 79%                     | \$6,195,964          |
| Interfund Transactions (CIP/Debt)    | \$17,418,595         | \$9,569,945          | \$5,072,617          | \$33,704,809         | 15%                     | \$5,589,612          |
| Special Revenues & Resources         | \$796,792            | \$636,167            | \$418,659            | \$4,383,700          | 10%                     | \$1,473,700          |
| Bond Proceeds                        | \$28,532,387         |                      | \$27,863,698         | \$111,363,698        | 25%                     | \$15,200,000         |
| Beginning Balance                    | \$76,584,096         | \$83,622,487         | \$81,763,532         | \$81,763,532         | 100%                    | \$60,800,543         |
| <b>TOTAL</b>                         | <b>\$206,683,419</b> | <b>\$174,057,233</b> | <b>\$197,248,546</b> | <b>\$341,883,407</b> | <b>1,837</b>            | <b>\$191,276,117</b> |



| Resources & Requirements - All Funds Combined                               |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
|-----------------------------------------------------------------------------|-----------------|-----------------|-----------------|----------------------|----------------------|-----------------------|-------|-----------------|-----------------------|-------|--|
| Description                                                                 | 2014 Actuals    | 2015 Actuals    | 2016 Actuals    | 2017 Original Budget | 2017 Adjusted Budget | Change - 2017 to 2017 |       | 2018 Budget     | Change - 2017 to 2018 |       |  |
|                                                                             |                 |                 |                 |                      |                      | Increase (reduction)  | %     |                 | Increase (reduction)  | %     |  |
| RESOURCES                                                                   |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
| Sales Tax                                                                   | \$ 17,518,455   | \$ 19,196,824   | \$ 21,212,061   | \$ 22,427,169        | \$ 22,427,169        | \$ 1,215,108          | 7%    | \$23,505,380    | \$ -                  | 0%    |  |
| Planning Building & Engineering Fees                                        | \$ 3,777,866    | \$ 5,699,680    | \$ 3,439,664    | \$ 4,202,000         | \$ 3,965,000         | \$ 525,336            | 17%   | \$4,565,000     | \$ 237,000            | 4%    |  |
| Charges for Services                                                        | \$ 15,329,569   | \$ 16,364,332   | \$ 17,496,942   | \$ 21,557,878        | \$ 25,031,823        | \$ 3,473,945          | 16%   | \$24,810,484    | \$ (221,339)          | -1%   |  |
| Intergovernmental Revenue                                                   | \$ 5,141,005    | \$ 5,677,324    | \$ 975,141      | \$ 8,519,119         | \$ 22,703,694        | \$ 14,184,575         | 167%  | \$5,335,080     | \$ (17,368,614)       | -77%  |  |
| Franchise Tax                                                               | \$ 3,158,716    | \$ 3,061,207    | \$ 3,185,820    | \$ 3,225,000         | \$ 3,269,000         | \$ 44,000             | 1%    | \$3,351,000     | \$ 82,000             | 3%    |  |
| Property Taxes                                                              | \$ 18,111,591   | \$ 18,155,545   | \$ 18,491,389   | \$ 18,546,507        | \$ 18,899,183        | \$ 352,676            | 2%    | \$21,578,011    | \$ 2,678,828          | 14%   |  |
| General Government                                                          | \$ 787,773      | \$ 757,271      | \$ 749,880      | \$ 788,000           | \$ 769,000           | \$ (19,000)           | -2%   | \$750,000       | \$ (19,000)           | -2%   |  |
| Other Revenues                                                              | \$ 9,570,948    | \$ 9,709,082    | \$ 9,452,791    | \$ 8,626,897         | \$ 12,938,697        | \$ 4,311,800          | 50%   | \$20,345,043    | \$ 7,406,346          | 57%   |  |
| Total                                                                       | \$ 73,395,923   | \$ 78,621,265   | \$ 75,003,688   | \$ 87,892,570        | \$ 110,003,566       | \$ 24,088,440         | 25%   | \$104,239,998   | \$ (5,763,568)        | -5%   |  |
| REQUIREMENTS (by function)                                                  |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
| Executive                                                                   | \$ 9,216,156    | \$ 10,010,158   | \$ 10,472,157   | \$ 11,693,640        | \$ 11,262,805        | \$ (430,835)          | -4%   | \$12,376,877    | \$ 1,114,072          | 10%   |  |
| Police                                                                      | \$ 4,416,566    | \$ 4,657,533    | \$ 5,112,667    | \$ 5,787,533         | \$ 5,850,770         | \$ 63,237             | 1%    | \$6,017,194     | \$ 166,424            | 3%    |  |
| Public Works                                                                | \$ 17,445,083   | \$ 18,368,861   | \$ 20,356,098   | \$ 23,804,188        | \$ 23,004,261        | \$ (799,927)          | -3%   | \$27,100,879    | \$ 4,096,618          | 18%   |  |
| Library & Recreation                                                        | \$ 4,769,683    | \$ 4,922,316    | \$ 5,233,186    | \$ 5,865,463         | \$ 5,739,911         | \$ (125,552)          | -2%   | \$5,808,280     | \$ 68,369             | 1%    |  |
| Non-Departmental                                                            | \$ 2,595,744    | \$ 3,903,713    | \$ 3,537,922    | \$ 3,432,676         | \$ 4,910,303         | \$ 1,477,627          | 43%   | \$3,419,242     | \$ (1,491,061)        | -30%  |  |
| Special Service Contracts                                                   | \$ 426,350      | \$ 502,922      | \$ 495,922      | \$ 540,000           | \$ 540,000           | \$ -                  | 0%    | \$540,000       | \$ -                  | 0%    |  |
| Contingency                                                                 | \$ 49,392       | \$ 85,647       | \$ 27,881       | \$ 400,000           | \$ 400,000           | \$ -                  | 0%    | \$390,000       | \$ (10,000)           | -3%   |  |
| Capital Outlay                                                              | \$ 577,328      | \$ 320,384      | \$ 175,024      | \$ 541,111           | \$ 755,948           | \$ 214,837            |       | \$458,245       | \$ (297,703)          | -39%  |  |
| Total                                                                       | \$ 39,496,302   | \$ 42,771,534   | \$ 45,410,857   | \$ 52,064,610        | \$ 52,463,998        | \$ 399,388            | 1%    | \$56,110,717    | \$ 3,646,719          | 7%    |  |
| REQUIREMENTS (by type)                                                      |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
| Personnel                                                                   | \$ 25,570,623   | \$ 27,516,835   | \$ 30,397,970   | \$ 33,941,957        | \$ 34,130,203        | \$ 188,246            | 1%    | \$36,989,855    | \$ 2,859,652          | 8%    |  |
| Materials, Supplies & Services                                              | \$ 13,298,958   | \$ 14,848,667   | \$ 14,809,983   | \$ 17,181,542        | \$ 17,177,848        | \$ (3,694)            | 0%    | \$18,272,617    | \$ 1,094,769          | 6%    |  |
| Contingency                                                                 | \$ 49,392       | \$ 85,647       | \$ 27,881       | \$ 400,000           | \$ 400,000           | \$ -                  | 0%    | \$390,000       | \$ (10,000)           | -3%   |  |
| Capital Outlay                                                              | \$ 577,328      | \$ 320,384      | \$ 175,024      | \$ 541,111           | \$ 755,948           | \$ 214,837            | 40%   | \$458,245       | \$ (297,703)          | -39%  |  |
| Total                                                                       | \$ 39,496,301   | \$ 42,771,533   | \$ 45,410,858   | \$ 52,064,610        | \$ 52,463,999        | \$ 399,389            | 1%    | \$56,110,717    | \$ 3,646,718          | 7%    |  |
| EXCESS (deficiency) OF RESOURCES OVER REQUIREMENTS                          |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
|                                                                             | \$ 33,899,622   | \$ 35,849,732   | \$ 29,592,830   | \$ 35,827,960        | \$ 57,539,567        | \$ 23,689,051         | 61%   | \$48,129,281    | \$ (9,410,286)        | -16%  |  |
| OTHER FINANCING SOURCES (uses)                                              |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
| Bond Proceeds                                                               | \$ 9,243,543    | \$ 28,532,387   | \$ -            | \$ 48,000,000        | \$ 111,363,698       | \$ 63,363,698         | 132%  | \$15,200,000    | \$ (96,163,698)       | -86%  |  |
| Debt Service                                                                | \$ (13,282,156) | \$ (22,082,555) | \$ (11,337,373) | \$ (10,993,302)      | \$ (11,368,007)      | \$ (374,705)          | 3%    | \$ (13,254,379) | \$ (1,886,372)        | 17%   |  |
| Interfund Transfers In                                                      | \$ 13,929,137   | \$ 22,945,672   | \$ 15,431,059   | \$ 11,257,582        | \$ 39,521,611        | \$ 28,264,029         | 251%  | \$11,785,576    | \$ (27,736,035)       | -70%  |  |
| Interfund Transfers Out                                                     | \$ (13,929,137) | \$ (22,945,673) | \$ (15,431,059) | \$ (11,257,582)      | \$ (39,521,611)      | \$ (28,264,029)       | 251%  | \$ (11,785,576) | \$ 27,736,035         | -70%  |  |
| Capital Improvement Projects                                                | \$ (23,461,052) | \$ (35,277,827) | \$ (19,985,188) | \$ (73,225,580)      | \$ (177,935,861)     | \$ (104,710,281)      | 143%  | \$ (39,445,824) | \$ 138,490,037        | -78%  |  |
| Total                                                                       | \$ (27,499,665) | \$ (28,827,996) | \$ (31,322,561) | \$ (36,218,882)      | \$ (77,940,170)      | \$ (41,721,288)       | 115%  | \$ (37,500,203) | \$ 40,439,967         | -52%  |  |
| EXCESS (deficiency) OF RESOURCES OVER REQUIREMENTS AND OTHER SOURCES (uses) |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
|                                                                             | \$ 6,399,957    | \$ 7,021,736    | (1,729,731)     | \$ (390,922)         | (20,400,603)         | (20,009,681)          | 5119% | \$85,629,484    | 106,030,087           | -520% |  |
| Beginning Balance                                                           | \$ 70,184,139   | \$ 76,584,096   | \$ 83,622,487   | \$ 41,691,275        | \$ 81,763,532        | \$ 40,072,257         | 96%   | \$60,800,543    | \$ (20,962,989)       | -26%  |  |
| Ending Balance                                                              | \$ 76,584,096   | \$ 83,622,487   | \$ 81,763,532   | \$ 41,300,354        | \$60,800,543         | \$ 19,500,189         | 47%   | \$71,137,867    | \$ 10,337,324         | 17%   |  |



## REVENUES

Property and sales taxes are the most significant sources of City revenue, representing an anticipated 46 percent share in FY 2018 when Beginning Balance and Inter-fund Transfers are excluded. Intergovernmental Revenue, Charges for Service, Franchise Taxes, Licenses and Fees comprise the remaining portion of revenue. Figure R1 shows the makeup of Park City's anticipated revenues for FY 2018.

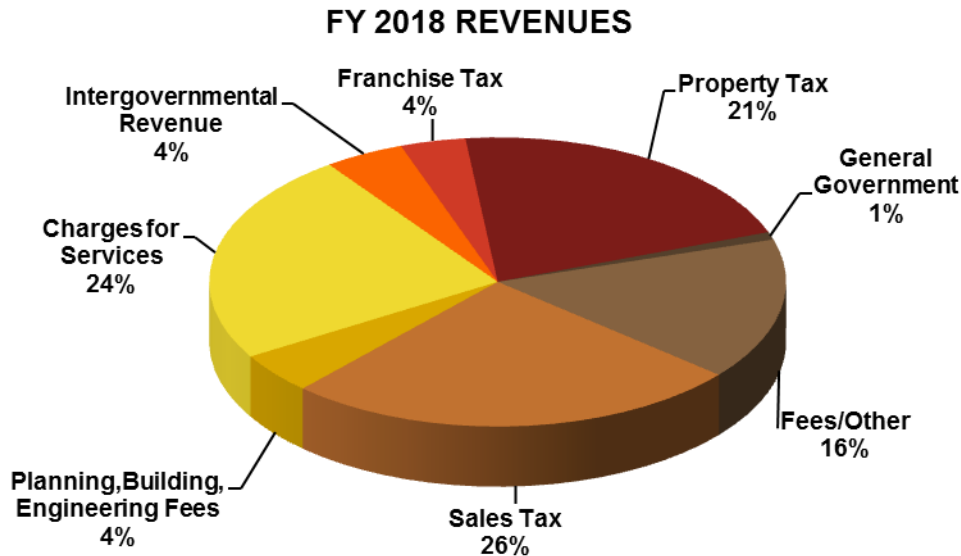


Figure R1 – Budgeted Revenue by Source

## PROPERTY TAX

The Property Tax Act provides that all taxable property must be assessed and taxed at a uniform and equal rate on the basis of its "fair market value" by January 1 of each year. "Fair market value" is defined as "the amount at which property would change hands between a willing buyer and a willing seller, neither being under any compulsion to buy or sell and both having reasonable knowledge of the relevant facts."

Summit County levies, collects, and distributes property taxes for Park City and all other taxing jurisdictions within the County. Utah law prescribes how taxes are levied and collected. Generally, the law provides as follows: the County Assessor determines property values as of January 1 of each year and is required to have the assessment roll completed by May 15. If any taxing district within the County proposes an increase in the certified tax rate, the County Auditor must mail a notice to all affected property owners stating, among other things, the assessed valuation of the property, the date the Board of Equalization will meet to hear complaints on the assessed valuation, the tax impact of the proposed increase, and the time and place of a public hearing (described above) regarding the proposed increase. After receiving the notice, the taxpayer may appear before the Board of Equalization. The County Auditor makes changes in the assessment roll depending upon the outcome of taxpayer's hearings before the Board of Equalization. After the changes have been made, the Auditor delivers the assessment roll to the County Treasurer before November 1. Taxes are due November 30, and delinquent taxes are subject to a penalty of 2 percent of the amount of such taxes due or a \$10 minimum

penalty. The delinquent taxes and penalties bear interest at the federal discount rate plus 6 percent from the first day of January until paid. If after four and one-half years (May of the fifth year) delinquent taxes have not been paid, the County advertises and sells the property at a tax sale.

Park City's certified property tax rate is made up of two rates: (1) General Levy Rate and (2) Debt Service Levy Rate. The two rates are treated separately. The general levy rate is calculated in accordance with Utah State law to yield the same amount of revenue as was received the previous year (excluding revenue from new growth). If an entity determines that it needs greater revenues than what the certified tax rate will generate, statutes require that the entity must then go through a process referred to as "Truth in Taxation." The debt service levy is calculated based on the City's debt service needs pertaining only to General Obligation bonds. Figure R2 below shows Park City's property tax levies since calendar year 2009.

| Tax Rate      | FY 2009         | FY 2010         | FY 2011         | FY 2012         | FY 2013         | FY 2014         | FY 2015         | FY 2016         | FY 2017         |
|---------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| General Levy  | 0.001087        | 0.001125        | 0.001327        | 0.001389        | 0.001431        | 0.001385        | 0.001248        | 0.001362        | 0.001304        |
| Debt Levy     | 0.000316        | 0.000654        | 0.000821        | 0.000741        | 0.000766        | 0.000746        | 0.000819        | 0.000610        | 0.000545        |
| <b>Total:</b> | <b>0.001403</b> | <b>0.001779</b> | <b>0.002148</b> | <b>0.002130</b> | <b>0.002197</b> | <b>0.002131</b> | <b>0.002067</b> | <b>0.001972</b> | <b>0.001849</b> |

| Tax Collected   | FY 2009             | FY 2010             | FY 2011             | FY 2012             | FY 2013             | FY 2014             | FY 2015             | FY 2016             | FY 2017             |
|-----------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| General         | \$6,415,910         | \$7,042,481         | \$7,860,645         | \$8,960,869         | \$8,932,263         | \$8,316,882         | \$8,345,094         | \$10,259,270        | \$9,798,051         |
| Debt            | \$2,188,909         | \$3,997,000         | \$4,558,315         | \$4,568,904         | \$4,565,873         | \$5,070,714         | \$5,309,592         | \$4,223,453         | \$4,199,308         |
| RDA Increment   | \$4,064,425         | \$4,040,075         | \$3,877,316         | \$3,642,916         | \$3,426,688         | \$3,466,508         | \$3,412,675         | \$3,659,365         | \$3,508,274         |
| Fee-In-Lieu     | \$160,187           | \$171,183           | \$202,117           | \$223,561           | \$204,935           | \$231,126           | \$233,031           | \$238,897           | \$207,000           |
| Delinq/Interest | \$383,579           | \$539,521           | \$596,321           | \$792,034           | \$886,736           | \$731,016           | \$690,480           | \$595,086           | \$614,696           |
| <b>Total:</b>   | <b>\$13,213,009</b> | <b>\$15,790,260</b> | <b>\$17,094,714</b> | <b>\$18,188,284</b> | <b>\$18,016,495</b> | <b>\$17,816,246</b> | <b>\$17,990,871</b> | <b>\$18,976,071</b> | <b>\$18,327,329</b> |

Table R2 – Property Tax Rates and Collections

## SALES TAX

Park City depends a great deal on sales tax revenue to fund City services. Sales tax also helps to fund the infrastructure to support special events and tourism. Of the 7.95 percent sales tax on general purchases in Park City, the municipality levies a 1 percent local option sales tax, a 1.10 percent resort community tax, and a 0.30 percent transit tax. As part of the FY 2013 budget process City Council authorized a voter approved 0.50 percent Additional Resort Communities Sales and Use Tax. The additional tax went into effect April 1, 2013. The proceeds of the additional tax are received entirely into the City's Capital Improvement Fund or related Debt Service Fund.

Sales tax revenue growth has shown significant growth over the past three years. The City projects annual sales tax revenue using a linear trend model. Sales tax revenue has experienced a notable recovery since the 2009 economic downturn. 2017 has shown notable growth when compared to 2016. Figure R3 shows actual sales tax amounts along with the forecasted amounts for FY 2017 and 2018. The large shift upwards in FY 2014 relates to the Additional Resort Communities Sales Tax.

Although sales tax revenue has maintained some consistency over the last six years, it is still considered a revenue source subject to national, state, and local economic conditions, as seen during the 2009-2010 recession. These conditions fluctuate based on a myriad of factors. Using a linear equation to forecast sales tax revenue helps to smooth out larger fluctuations and conservatively budget the revenue source. Sales tax revenue for the current fiscal year as well as FY 2018 is expected to grow when compared to FY 2016.

## REVENUES

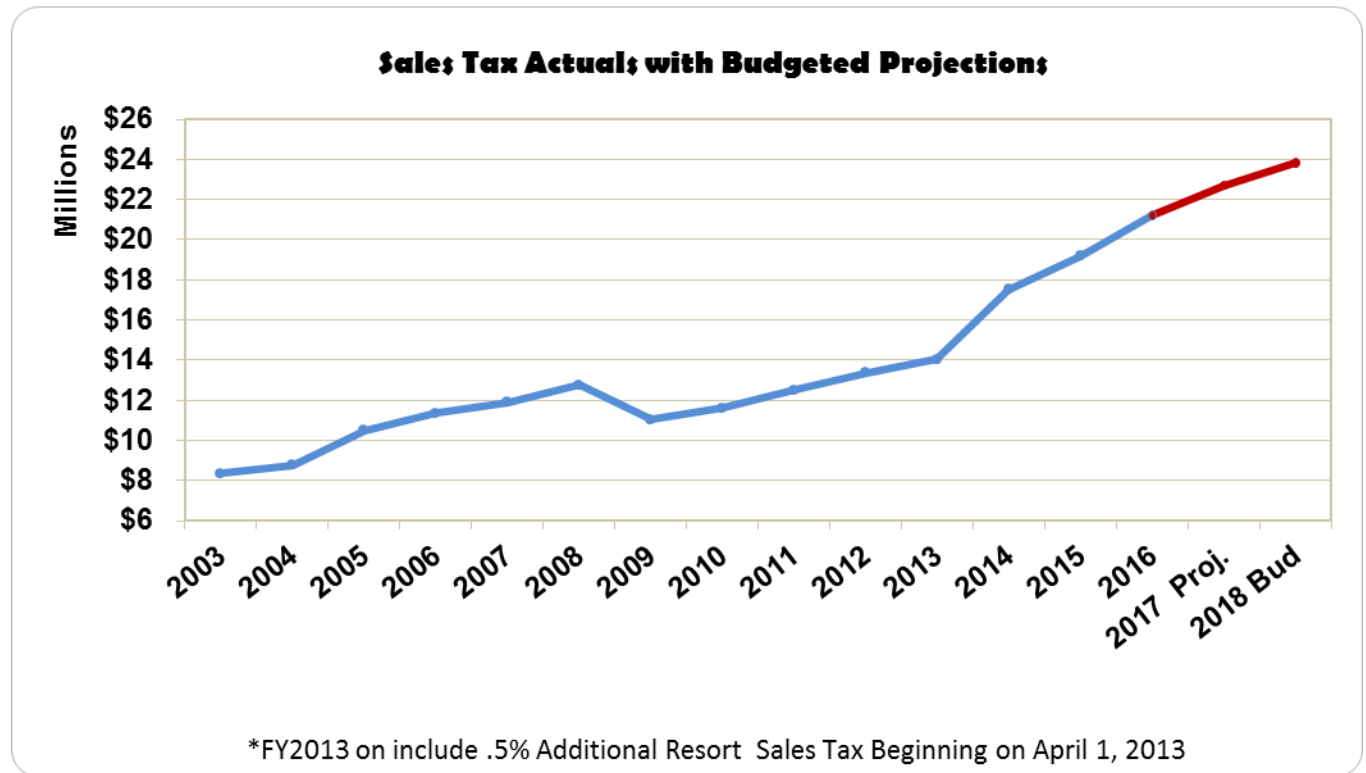


Figure R3- Sales Tax Actuals and Projections

Continued development of events and activities in the spring and summer months has helped to generate sales tax during the “off-season” months. Figure R4 displays the monthly sales tax revenue collections for FY 2017 in comparison with FY 2016 and a five-year historical average. Sales tax has exceeded last year’s December and January. It is expected that February’s and March’s Sales Tax revenue will be significantly higher than last year’s February and March. This year is expected to be the highest grossing year for sales in Park City. This is due primarily to a continued rebounding of the winter recreation economy, the effects of large-scale lodging developments in recent years and the economic impact related to infrastructure investment and marketing impacts of the new ownership at Park City Mountain.

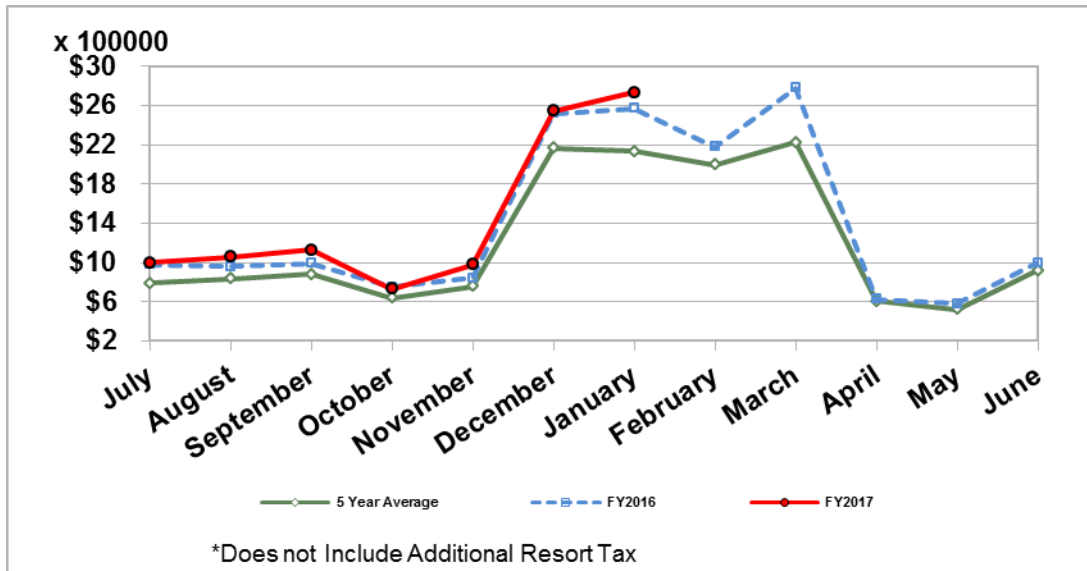


Figure R4 – Sales Tax for FY 2017 (Compared to a Five-year Average and FY 2016)

## STATE LEGISLATION AND SALES TAX

As previously stated, Park City's portion of sales tax is broken down into three components: local option (1%), resort community tax (1.1%, the resort community tax was increased to 1.6% effective April 1, 2013), and transit tax (0.30%). Table R5 shows the current sales tax rate. Park City collects the full amount for the resort community and transit taxes, but the local option tax collection is affected by a State distribution formula. All sales taxes are collected by the State of Utah and distributed back to communities. Sales taxes generated by the local option taxes are distributed to communities based 50 percent on population and 50 percent on point of sale.

## REVENUES

### Sales Tax Rates

| Sales and Use Taxes              | Rate Before<br>April 1, 2017 | Rate After<br>April 1, 2017 | 2017 Food<br>Sales |
|----------------------------------|------------------------------|-----------------------------|--------------------|
| <b>State of Utah</b>             |                              |                             |                    |
| General Sales & Use Tax          | 4.70%                        | 4.70%                       | 1.75%              |
| <b>Summit County</b>             |                              |                             |                    |
| County Option Sales Tax          | 0.25%                        | 0.25%                       | 0.25%              |
| Recreation, Arts, and Parks Tax  | 0.10%                        | 0.10%                       | 0.00%              |
| Transportation Tax               |                              | 0.25%                       | 0.00%              |
| Mass Transit Tax                 |                              | 0.25%                       | 0.00%              |
| <b>Park City</b>                 |                              |                             |                    |
| Local Option Sales Tax           | 1.00%                        | 1.00%                       | 1.00%              |
| Resort City Sales Tax            | 1.60%                        | 1.60%                       | 0.00%              |
| Mass Transit Tax                 | 0.30%                        | 0.30%                       | 0.00%              |
| <b>Total Park City "Base"</b>    | <b>7.95%</b>                 | <b>8.45%</b>                | <b>3.00%</b>       |
| <b>Other Summit County Taxes</b> |                              |                             |                    |
| Restaurant Tax*                  | 1.00%                        | 1.00%                       | N/A                |
| Motor Vehicle Rental Tax*        | 2.50%                        | 2.50%                       | N/A                |
| Transient Room Tax*              | 3.00%                        | 3.00%                       | N/A                |

\* Added to the Park City "Base" depending on purchase

\*In 2017, the State of Utah adopted a statewide .32% Transient Room Tax. Funds will be used for the Outdoor Recreation Grant Program. The tax will go into effect Jan. 1, 2018

**Table R5 – Sales Tax Rates**

For communities like Park City, where the population is low in comparison to the amount of sales, the State distributes less than the full 1 percent levy. The State had in the past instituted a “hold harmless” provision to ensure that communities in this situation receive at least three quarters of the local option sales tax generated in the municipality. Due to this provision, Park City had always received around 75 percent of the 1 percent local option tax. During the 2006 Legislative Session, the State removed the “hold harmless” provision. As part of that same legislation, Park City, as a “hold harmless” community, was guaranteed by the State to receive at least the amount of local option sales tax that was distributed in 2005, or \$3,892,401. This provision was sunsetted in 2012.

Figure R6 shows the percentage of the sales tax revenue lost in FY 2015 compared to the previous five year average before the legislative change. This amounts to an estimated loss of \$1.18 million in sales tax revenue during FY 2015; due to the 2005 local option sales tax level provision (hold harmless) estimated losses for FY 2013 and FY 2014 were similar. FY 2015 is displayed in the following table to reflect a non-recessionary year in which no hold harmless payments occurred.

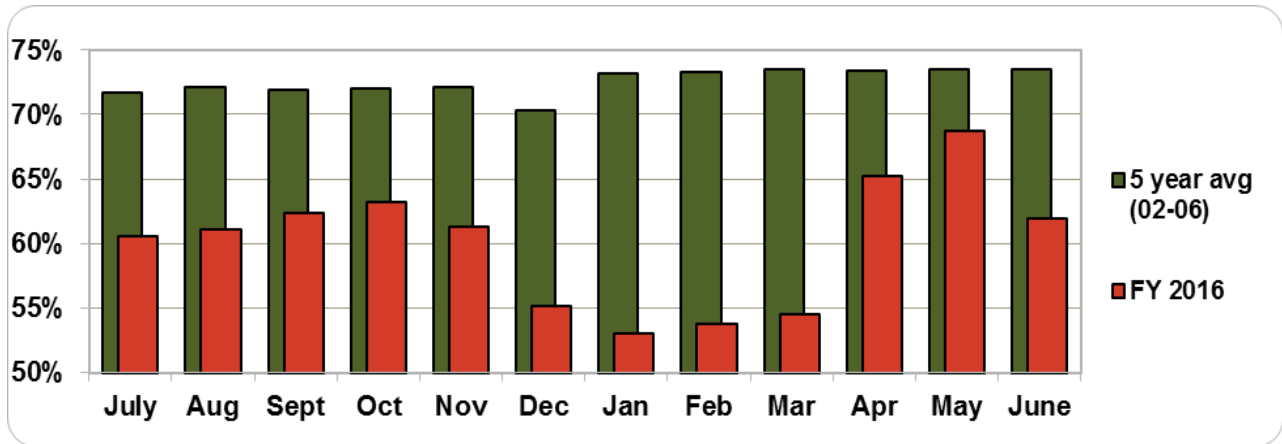
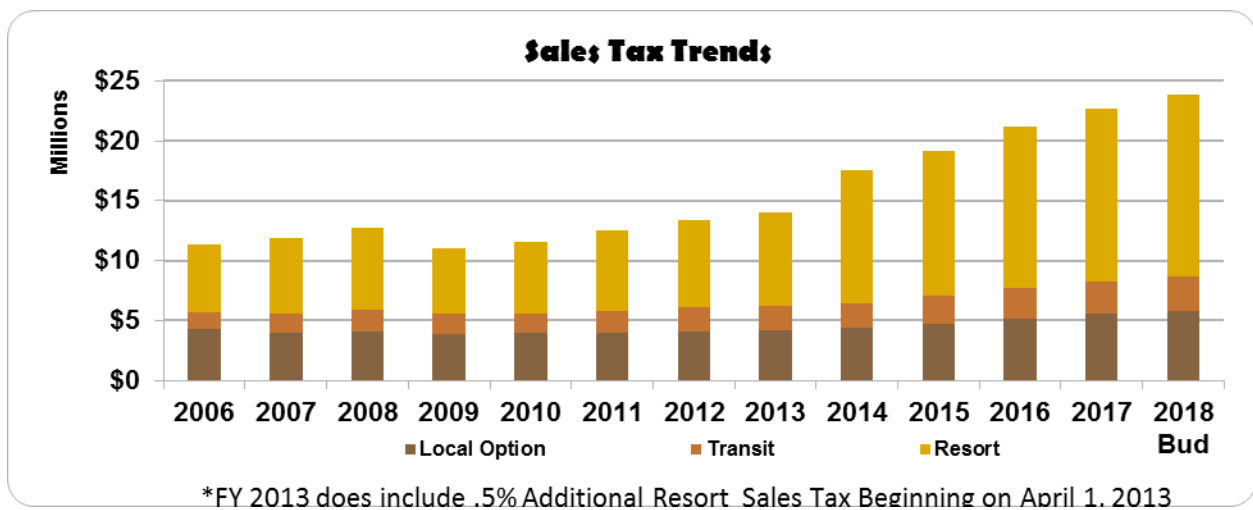


Figure R6 – Local Option Tax Distribution

The local option tax contributes a significant portion of the total sales tax revenue. Figure R7 shows the portions of total sales tax attributable to local option, resort community and transit taxes. FY 2014, FY 2015, FY 2016, FY 2017 & FY 2018 include the full additional resort sales tax revenue.



\*FY 2013 does include .5% Additional Resort Sales Tax Beginning on April 1, 2013

Figure R7 - Sales Taxes Breakdown



## REVENUES

### OTHER REVENUE

Revenue sources other than property and sales tax include fees, franchise taxes, grants and other miscellaneous revenue. Total revenue from sources other than property and sales tax make up a large portion of the FY 2018 Budget. Figure R8 shows a projected breakdown of other revenue by type and amount.

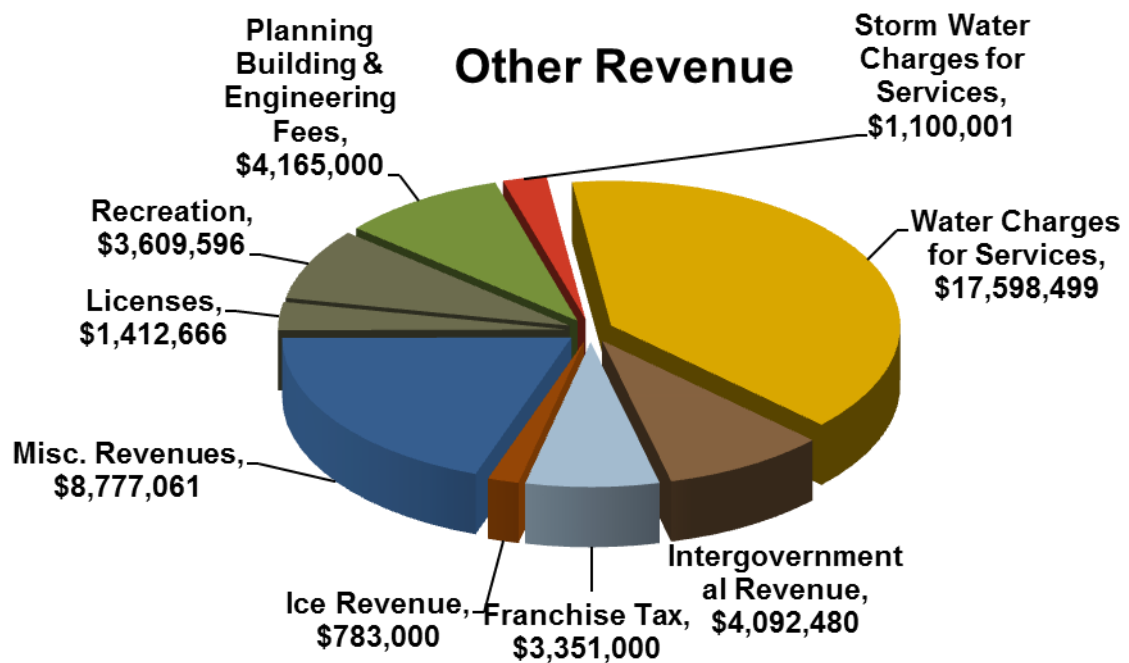


Figure R8 – Other Revenue Breakdown

The City has fees associated with business licenses, recreation, water, planning, engineering, and building services. The City is currently proposing the addition of a Storm Water Utility Fund and associated Storm Water Service Fee beginning in FY 2018. This fee will be collected monthly based on the calculated cost of the storm water operating and capital system and attributed cost to property within the City by property type.

The franchise tax is a gross receipts tax levied by the City on taxable utilities made within the City to various utility companies. The Fees/Other category consist of license revenue, fines & forfeitures, and miscellaneous revenues. With the exception of water fees and charges for services, revenues such as fee revenue, business license revenue, and franchise taxes, are budgeted on a multi-year trend analysis and assume no significant changes in the local economy. These revenue sources are predicted using a linear trend model. Charges for services are projected using a logarithmic trend, which has the forecasted revenue leveling off over time as the City approaches build-out. Water service fees are calculated on a multi-year trend analysis based on previous water consumption, but also incorporate a new growth factor.

Park City receives additional revenue by collecting development impact fees. These fees include street impact fees, water impact fees, public safety impact fees, and open space impact fees. These fees reflect the calculated cost of providing city services to new, private development

projects. State law requires that collected impact fees are applied to the capital facilities plan within six years of the collection date.

The Park City Golf Club receives revenue from greens fees, cart rental, pro-shop sales, golf lessons, and other miscellaneous fees and services. The Park City Golf Club is an enterprise fund; all revenues collected from the golf club are used to fund golf course operating and improvement costs. The financial objective for the Park City Golf Club is to break even or show a slight profit. The collected revenue of the Park City Golf Club for FY 2016 was \$1,462,247. The Golf course uses and fees remain relatively consistent year to year. It is expected that the Park City Golf Club will see similar revenues in FY 2017 and 2018 as in FY 2016.

Park City also receives grants from the federal, state, and county governments to fund various capital projects. These projects include public safety, transit, and water delivery programs. Grant monitoring and reporting is done through the Budget, Debt, and Grants department. All grants are budgeted when they are awarded. This conservative approach means that core municipal services are not held hostage when grant funding becomes tight or is no longer available.

Municipal bonds are another way for Park City to fund capital projects and the redevelopment agencies on Main Street and Lower Park Avenue. In 2010 Moody's and Fitch increased their rating on Park City General Obligation debt to Aa1 and AA+ respectively. In 2008, Standard & Poor's increased their rating of Park City's General Obligation debt to AA and in 2014 the rating was increased to AA+. The State of Utah limits a city's direct GO debt to 4 percent of assessed valuation. The City's debt policy is more conservative, limiting total direct GO debt to 2 percent of assessed valuation. Park City's direct debt burden in 2013 was 0.56 percent or approximately one quarter of the City's 2 percent policy limits. For more information on Park City's debt management policies, see the Policies and Objectives section of this budget document.

## EXPENSES

The FY 2017 Adjusted Budget reflects a 0.56% operating increase from the FY 2017 Original Budget and a 10.88% operating increase from FY 2016 actual expenditures. FY 2017 adjusted capital budgets appear extremely high, but a significant portion of the \$177.9 million budgeted for capital is carry-forward budget from FY 2016. Unlike operating budgets, capital projects may take multiple years to complete, thus the budgets for capital need to be renewed each year. At the end of each fiscal year, the unspent budget for each capital project is calculated and added to the new fiscal year's budget as part of the adjusted budget. The carry-forward amount from FY 2016 is \$70.6 million.

**Expenditure Summary by Major Object - All Funds**

|                                | FY 2013       | FY 2014       | FY 2015       | FY 2016       | FY 2017 Budget | FY 2017 Adj. Budget | FY 2018 Budget |
|--------------------------------|---------------|---------------|---------------|---------------|----------------|---------------------|----------------|
| Personnel                      | 23,724,613    | 25,570,623    | 27,516,623    | 30,515,422    | 33,941,957     | 34,130,203          | 36,989,855     |
| Materials, Supplies & Services | 14,135,698    | 13,565,499    | 14,848,667    | 14,821,754    | 17,181,542     | 17,177,848          | 18,272,617     |
| Capital Outlay                 | 15,277,156    | 24,038,380    | 35,598,211    | 20,160,212    | 73,766,691     | 178,691,809         | 39,445,824     |
| Debt Service                   | 10,562,058    | 13,065,007    | 22,065,899    | 11,337,373    | 10,993,302     | 11,161,396          | 13,254,379     |
| Contingency                    |               | 0             | 85,647        | 27,881        | 400,000        | 400,000             | 390,000        |
| Actual Budget                  | \$63,699,525  | \$76,239,510  | \$100,115,047 | \$76,862,642  | \$136,283,492  | \$241,561,256       | \$108,352,675  |
| Budget Excluding Capital       | \$48,422,369  | \$52,201,130  | \$64,516,836  | \$56,702,430  | \$62,516,801   | \$62,869,446        | \$68,906,851   |
| Interfund Transfers            | 7,667,140     | 13,929,137    | 22,945,672    | 15,431,059    | 11,257,582     | 39,521,611          | 11,785,576     |
| Ending Balance                 | 70,184,139    | 76,584,096    | 83,622,487    | 81,763,532    | 41,300,354     | 60,800,543          | 71,137,867     |
| Subtotal                       | \$77,851,279  | \$90,513,233  | \$106,568,159 | \$97,194,591  | \$52,557,936   | \$100,322,154       | \$82,923,443   |
| Grand Total                    | \$141,550,804 | \$166,752,743 | \$206,683,206 | \$174,057,233 | \$188,841,428  | \$341,883,410       | \$191,276,118  |

**Table E1 – Expenditures by Major Object (All Funds Combined)**

The FY 2018 Budget is increasing to \$68.9 million, which is a 9.6% increase from the FY 2017 Adjusted Budget. The increase is due to Pay Plan increases, health insurance increases and operating expenses to keep up with demand for services. These changes are more fully discussed further in this section as well as in the Budget Issues section along with details on other committee recommendations, operating budget changes, and major capital requests.

Table E1 shows citywide expenditures by Major Object. The FY 2017 Adjusted Budget reflects an increase in personnel expenses of 0.55% from the FY 2017 Original Budget due to vacancy factor adjustments. This will be closely monitored and probably adjusted again for the final budget. FY 2018 shows a 8.98% increase in personnel from the FY 2017 Original Budget due primarily to personnel addition, most of which will be added in the transit fund for increased transit services.

## OPERATING BUDGET

The Operating Budget consists of Personnel, Materials, Supplies, and Services, Departmental Capital Outlay, and Contingencies for each department.

## PERSONNEL

The major changes that are affecting personnel budgets are the Pay Plan increases of 2% for each pay grade in the City and Health Insurance. These are both described on the page following:

## EXPENSES

### Health Insurance Costs

The City maintains a health and dental insurance plan through Regence Blue Cross Blue Shield of Utah. Each year Regence examines the City's "use" of the plan and its total costs to Regence and then determines the price for the following year. This year national averages in health insurance annual increases were about 4%. This year, the City is around those averages at 3.4%, due to decreased usage. This would result in a \$140k increase in the general fund. Below is the proposed new health insurance increase per fund:

| Health Insurance Changes by Fund   |                  |
|------------------------------------|------------------|
|                                    | FY 2018 Budget   |
| Fund 11 General Fund               | \$135,883        |
| Fund 12 Quinn's Recreation Complex | \$4,162          |
| Fund 51 Water Fund                 | \$20,198         |
| Fund 52 Storm Water Fund           | \$4,557          |
| Fund 55 Golf Fund                  | \$2,566          |
| Fund 57 Transportation Fund        | \$50,050         |
| Fund 62 Fleet Services Fund        | \$6,832          |
| <b>Total</b>                       | <b>\$224,248</b> |

Tables E2 – Health Insurance Increase by Fund

### Pay Plan

The Pay Plan changes in the City this year consist solely of a 2% increase to all of the City's pay grades. This 2% increase is used in order to keep up with the inflationary pressures on wages and keep Park City competitive when hiring new employees. The Pay Plan increase to the General Fund for FY 2018 will be \$382k. The Pay Plan increases are broken out by fund in Table E3 below:

| Pay Plan Changes by Fund           |                  |
|------------------------------------|------------------|
|                                    | FY 2018 Budget   |
| Fund 11 General Fund               | \$369,872        |
| Fund 12 Quinn's Recreation Complex | \$12,499         |
| Fund 51 Water Fund                 | \$46,388         |
| Fund 52 Storm Water Fund           | \$10,824         |
| Fund 55 Golf Fund                  | \$16,200         |
| Fund 57 Transportation Fund        | \$117,011        |
| Fund 62 Fleet Services Fund        | \$14,470         |
| <b>Total</b>                       | <b>\$587,264</b> |

Table E3 – Pay Plan Increase by Fund

### Personnel Changes

A number of departments submitted personnel requests for the FY 2018 Budget. The impacts of all recommended personnel budget request increases are shown for each fund in Table E4. The total increase in personnel of FY 2018 over the FY 2017 Original budget is \$3 million. This increase is made up of changes to Finance, Building Maintenance, Economy, Environmental Sustainability, Police, Parks & Cemetery, Street Maintenance, Library, City Recreation, Community Development Administration, Planning, Transit, Storm Water and Water department personnel. Almost \$2.5 million of the total increase for personnel requests are for personnel in

the Transportation Operations and Parking departments in order to increase service for transit routes and Parking within Park City. The Transit fund and other more significant personnel increases are explained in more detail following Table E4.

| <b>Total Personnel Options by Fund</b>    |                       |
|-------------------------------------------|-----------------------|
|                                           | <b>FY 2018 Budget</b> |
| <b>Fund 11 General Fund</b>               | \$433,933             |
| <b>Fund 12 Quinn's Recreation Complex</b> | \$0                   |
| <b>Fund 51 Water Fund</b>                 | \$100,273             |
| <b>Fund 52 Storm Water Fund</b>           | \$43,581              |
| <b>Fund 55 Golf Fund</b>                  | \$0                   |
| <b>Fund 57 Transportation Fund</b>        | \$2,466,628           |
| <b>Fund 62 Fleet Fund</b>                 | \$0                   |
| <b>Fund 64 Self Insurance Fund</b>        | \$0                   |
| <b>Total</b>                              | <b>\$3,044,415</b>    |

Table E4 – Recommended Personnel Requests by Fund

### **Police Increase**

A Lieutenant and a Records Clerk are being added to the Police budget for FY 2018. The Lieutenant will be very important for helping to mitigate the impacts of city events and helping the Police Department with their increasing workload. The Records Clerk is needed in order to keep up with the required task of keeping all of the records for the Police department.

### **Affordable Housing Manager**

Park City is pursuing an aggressive increase in affordable housing stock in the next couple of years. The Affordable Housing Manager will assist with executing this affordable housing plan in the coming years. This recommendation is in response to the City Council's critical priority of Affordable Housing.

### **Transportation Operations Increase**

Transportation Operations is increasing by 19 Bus Driver IIIs, a Bus Driver IV, a Transit Shift Supervisor, a Marketing Coordinator, IT Coordinator, Business Operations Manager and a Maintenance employee. These increases are in order to complete a higher level of transportation service between Park City and Kimball Junction. This higher level of service is recommended due to the City Council critical priority of Transportation and a new funding source in a transportation tax implemented by Summit County.

### **Parking Increase**

Paid parking will be implemented in a number of areas in Park City and Main Street for FY 2018. This will increase the workload of the Parking department for enforcement as well as for maintenance of the parking gates and meters that will be implemented. In order to handle the increased workload the Parking department is a parking enforcement officer as well as a parking data analyst.

## EXPENSES

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### All Personnel Changes

Personnel is accounted for using a full-time equivalent (FTE) measure, where 1 FTE indicates the equivalent of a full-time position (2,080 annual work-hours), which could be filled by multiple bodies at any given time. Generally, one Full-time Regular employee is measured as 1 FTE, whereas a Part-time Non-benefited or Seasonal employee might account for a fraction of an FTE. Changes in FTEs per department for the FY 2017 Adjusted Budget and FY 2018 Proposed Budget are found in Table E5 on the following page. A detailed description of all of the FTE changes follows:

- Library is increasing its FTEs by 0.70 with the addition of a two part-time library clerks. The cost increase is \$26,176.
- The IT department is decreasing by 1 FTE. The cause of this is the discontinuation of the City Records Coordinator. These job duties will be absorbed by other personnel and results in a cost savings of \$7,700.
- Finance is increasing its Contract Personnel by 0.75. That increase is for a Contract Finance Manager as the Finance department undergoes a succession plan. The Contract Finance Manager will be offset by 0.25 of a contract Accounting Manager that is going away. The cost increase will be \$129,600.
- Economy is increasing its FTEs by 0.39. This is for a part-time trails coordinator position. The cost increase is \$36,661
- Community Development Administration is increasing by 1 FTE for an Affordable Housing Manager. The cost increase for this is \$124,871.
- Transportation Operations is increasing its FTEs by 30.09, which consists of 19 Bus Driver IIIs, 1 Bus Driver IV, 1 Transit Shift Supervisor, 0.75 FTEs for a Marketing Coordinator, 1 IT Coordinator, 1 Maintenance employee, 1 Business Operations Manager and 5.34 FTEs of Part-Time Bus Driver III. This increase costs \$1.71 Million.
- Transportation Planning is increasing by 1 FTE. That is due to a contract position moving to full-time. The cost increase is zero-sum. As a result, Transportation Planning is also decreasing its Contract personnel by 1.
- Parking is increasing its FTEs by 2.25. This comes from 1 new Parking Officer, 1 new Parking Data Analyst and 0.25 of a new Marketing Coordinator.
- The Water department is increasing FTEs by 1.00. This increase is from the addition of a Water Worker IV. This results in a cost increase of \$100,273.
- The Street Maintenance Department is increasing by 0.50 FTEs. The increase is for a Streets and Storm water Operator III that will be split between the Streets and Storm Water Departments. This results in a cost decrease of \$43,581.
- Police is increasing by 3.06 FTEs due to the addition of a new Lieutenant and a new Records Clerk. The cost of this increase is \$231,719. The other 1.06 FTE increase is for part-time personnel. Police is also increasing by 1.06 FTEs worth of a contract position.
- The Storm Water department is increasing by 0.50 FTEs. The increase is for a Streets and Storm water Operator III that will be split between the Streets and Storm Water Departments. This results in a cost decrease of \$43,581.
- The Environmental and Sustainability department is increasing by 0.75 FTEs. This increase is for a Part-Time Technical Specialist. The cost increase is \$46,708.
- There is a zero sum FTE change of 0.49 FTEs moving from the City Manager department to the Community Engagement department.

- Contract Employees are documented in the three right hand columns of Table E5. There is a net increase of 2.81 Contract Employees.

| FTE's By Department           |                  |                     |                   |                  |                   |                     |                            |
|-------------------------------|------------------|---------------------|-------------------|------------------|-------------------|---------------------|----------------------------|
| Department                    | FTE's<br>FY 2017 | Adjusted<br>FY 2017 | Change<br>FY 2017 | FTE's<br>FY 2018 | Change<br>FY 2018 | Contract<br>FY 2018 | Contract<br>CHG FY<br>2018 |
| CITY MANAGER                  | 4.11             | 4.11                |                   | 3.62             | (0.49)            | 1.00                |                            |
| CITY ATTORNEY                 | 7.07             | 7.07                |                   | 7.07             |                   |                     |                            |
| BUDGET, DEBT & GRANTS         | 3.25             | 3.25                |                   | 3.25             |                   |                     |                            |
| HUMAN RESOURCES               | 5.14             | 5.14                |                   | 5.14             |                   |                     |                            |
| FINANCE                       | 6.65             | 6.65                |                   | 6.65             |                   | 1.00                | 0.75                       |
| TECHNICAL & CUSTOMER SERVICES | 9.47             | 9.47                |                   | 8.47             | (1.00)            |                     |                            |
| BLDG MAINT ADM                | 6.00             | 6.00                |                   | 6.00             |                   |                     |                            |
| CITY RECREATION               | 29.04            | 29.04               |                   | 29.04            |                   |                     |                            |
| TENNIS                        | 4.73             | 4.73                |                   | 4.73             |                   | 6.00                | 2.00                       |
| MCPOLIN BARN                  | 0.25             | 0.25                |                   | 0.25             |                   |                     |                            |
| ICE FACILITY                  | 9.42             | 9.42                |                   | 8.42             | (1.00)            | 1.00                | 1.00                       |
| FIELDS                        | 2.83             | 2.83                |                   | 2.83             |                   |                     |                            |
| COMMUNITY ENGAGEMENT          | 2.55             | 2.55                |                   | 3.04             | 0.49              | 0.15                |                            |
| ECONOMY                       | 6.54             | 6.54                |                   | 6.93             | 0.39              | 0.13                |                            |
| ENVIRONMENTAL SUSTAINABILITY  | 3.20             | 3.20                |                   | 3.95             | 0.75              | 0.00                | (1.00)                     |
| EMERGENCY MANAGEMENT          | 1.00             | 1.00                |                   | 1.00             |                   |                     |                            |
| POLICE                        | 35.50            | 35.50               |                   | 40.62            | 5.12              |                     |                            |
| DRUG EDUCATION                | 0.20             | 0.20                |                   | 0.20             |                   |                     |                            |
| STATE LIQUOR ENFORCEMENT      | 1.30             | 1.30                |                   | 1.30             |                   |                     |                            |
| COMMUNICATION CENTER          | 10.39            | 10.39               |                   | 2.50             | (7.89)            |                     |                            |
| COMM DEVELOP ADMIN            | 1.75             | 1.75                |                   | 3.75             | 1.00              |                     |                            |
| ENGINEERING                   | 3.75             | 3.75                |                   | 3.75             |                   |                     |                            |
| PLANNING DEPT.                | 9.00             | 9.00                |                   | 9.00             |                   |                     |                            |
| BUILDING DEPT.                | 16.71            | 16.71               |                   | 16.71            |                   |                     |                            |
| PARKS & CEMETERY              | 18.98            | 18.98               |                   | 18.98            |                   |                     |                            |
| STREET MAINTENANCE            | 14.76            | 14.76               |                   | 15.26            | 0.50              | 0.25                |                            |
| WATER OPERATIONS              | 26.45            | 26.45               |                   | 27.45            | 1.00              | 0.75                |                            |
| STORM WATER OPER              | 6.07             | 6.07                |                   | 6.57             | 0.50              |                     |                            |
| FLEET SERVICES DEPT           | 9.85             | 9.85                |                   | 9.85             |                   |                     |                            |
| TRANSPORTATION OPER           | 73.41            | 73.41               |                   | 102.25           | 29.84             |                     |                            |
| TRANSPORTATION PLANNING       | 2.25             | 2.25                |                   | 3.25             | 1.00              | 0.00                | (1.00)                     |
| PARKING                       | 8.20             | 8.20                |                   | 10.45            | 2.25              |                     |                            |
| LIBRARY                       | 12.28            | 12.28               |                   | 12.98            | 0.70              |                     |                            |
| GOLF MAINTENANCE              | 8.98             | 8.98                |                   | 8.98             |                   |                     |                            |
| GOLF PRO SHOP                 | 7.82             | 7.82                |                   | 7.82             |                   |                     |                            |
| LOWER PARK AVENUE RDA         | 0.25             | 0.25                |                   | 0.25             |                   |                     |                            |
| CIP PROJECTS                  |                  |                     |                   |                  |                   | 3.72                |                            |
| <b>TOTAL</b>                  | <b>369.15</b>    | <b>369.15</b>       | <b>0.00</b>       | <b>402.31</b>    | <b>33.16</b>      | <b>14.00</b>        | <b>1.75</b>                |

Table E5 - FTE Changes by Department

## EXPENSES

The following Table E6 shows the changes in FTEs by fund. The General Fund is increasing by 7.46 FTEs in FY 2018 from the FY 2017 Original Budget.

| Fund                       | FY 2017       | FY 2018 Budget |
|----------------------------|---------------|----------------|
| General Fund               | 213.62        | 214.19         |
| Quinn's Recreation Complex | 12.25         | 11.25          |
| Lower Park Avenue RDA      | 0.25          | 0.25           |
| Water Fund                 | 26.45         | 27.45          |
| Golf Fund                  | 16.80         | 16.80          |
| Transportation Fund        | 83.86         | 115.95         |
| Fleet Services Fund        | 9.85          | 9.85           |
| Storm Water Fund           | 6.07          | 6.57           |
| Self-Insurance Fund        | 0.00          | 0.00           |
| <b>TOTAL</b>               | <b>369.15</b> | <b>402.31</b>  |

Table E6 – FTE Change by Fund

The following charts display Park City's personnel growth rates compared with state statistics reflecting employment totals for local governments. Figure E7 shows the Number of FTRs and the number of Part-Time Non-Benefitted/Seasonal FTEs employed by Park City over time. Figure E8 shows the percentage change in Park City's full-time regular (FTR) positions compared with the percentage change in employment for local government in the state of Utah. This type of graph is helpful as a benchmark to evaluate changes in employment levels.

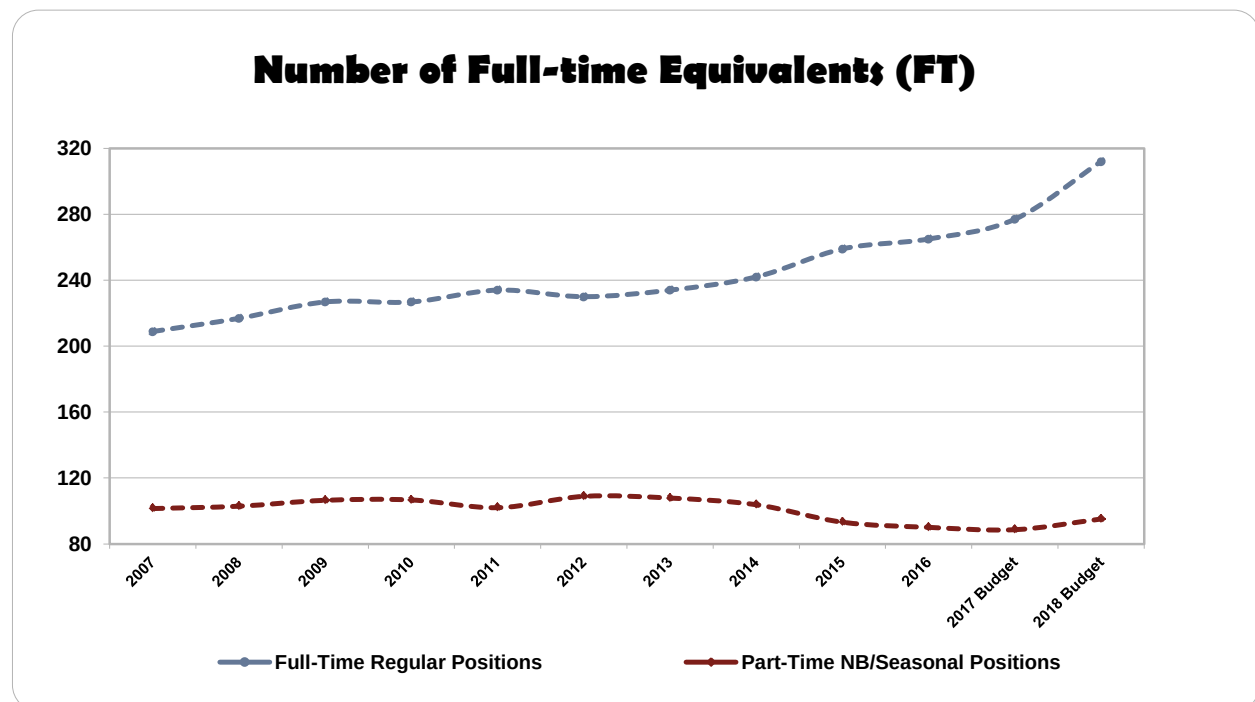


Figure E7 – FTE Totals



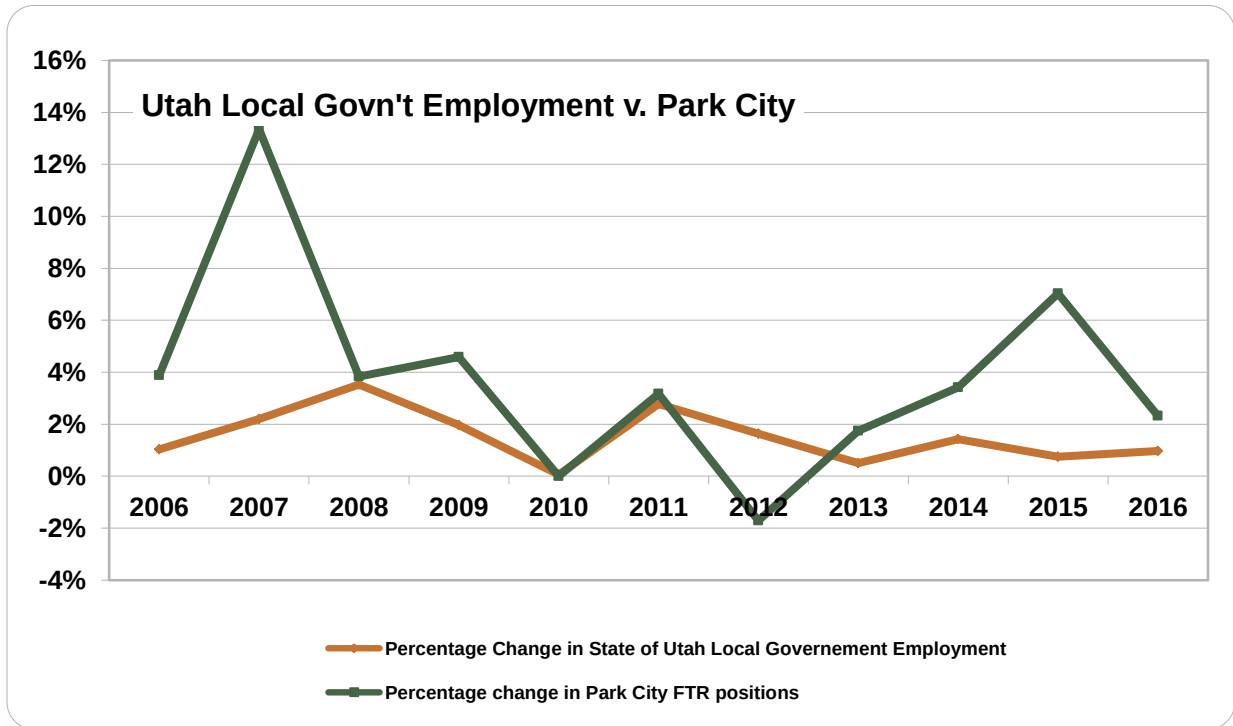


Figure E8 - Percentage Change in Park City and State Employment

Figure E8 shows the percentage changes in Local Government Employees statewide and for Park City. The employment totals for Park City FTR positions and local government for the state of Utah are compared in Figure E9. Park City FTR positions saw an increase in FY 2007 after several years of remaining relatively stable. A comparative graph such as this can show whether or not a municipality is following a larger trend among similar local governments. Park City's personnel appear to be growing at the same rate as other cities in Utah in recent years.

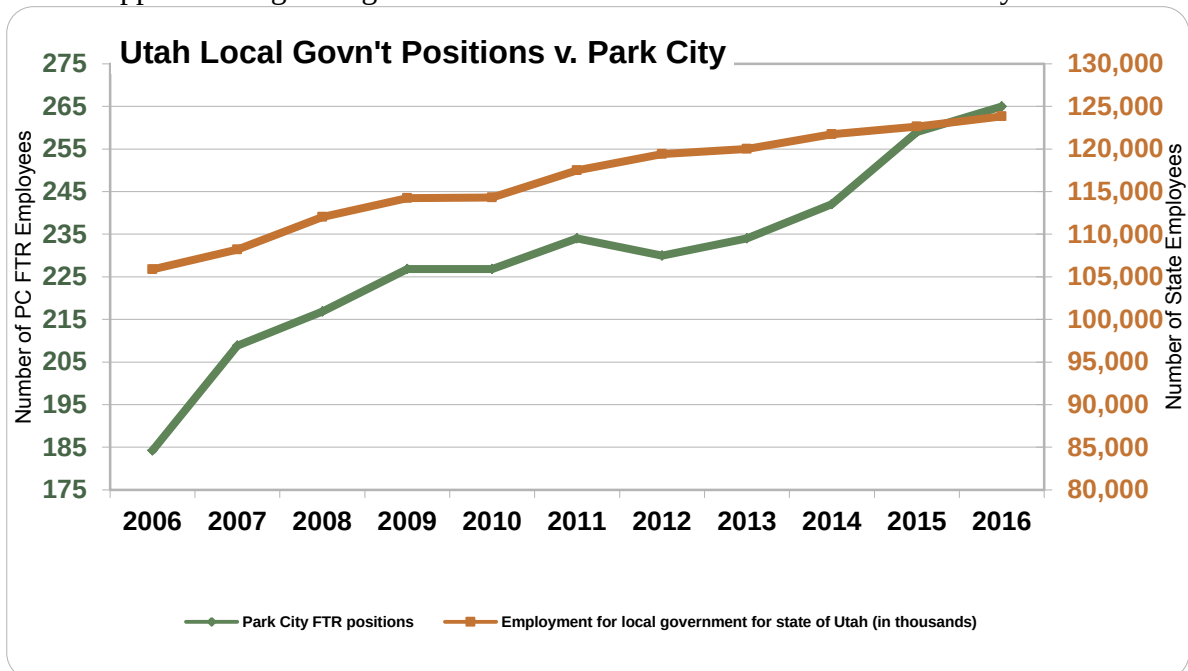


Figure E9 – Employment Totals for Utah Local Government and Park City FTR Positions

## EXPENSES

### MATERIALS, SUPPLIES, AND SERVICES

The Table E10 below displays the increases to Materials, Supplies, and Services by fund over the FY 2017 adopted budget. In FY18 the main increases are about \$105K for new HR Software in IT and Budget; \$14K for training and the National Citizens Survey in Community Engagement; and \$13k for Elections. The Water Fund increase is mainly due to utility cost increases. Transit is increasing by \$430k for contract services money that will pay for increased transit service to Summit County.

| Total Materials, Supplies & Services Options by Fund |                  |
|------------------------------------------------------|------------------|
|                                                      | FY 2018 Budget   |
| Fund 11 General Fund                                 | \$164,273        |
| Fund 12 Quinn's Recreation Complex                   | \$0              |
| Fund 51 Water Fund                                   | \$133,690        |
| Fund 52 Storm Water Fund                             | \$0              |
| Fund 55 Golf Fund                                    | \$0              |
| Fund 57 Transportation Fund                          | \$430,000        |
| Fund 62 Fleet Fund                                   | \$0              |
| Fund 64 Self Insurance Fund                          | \$0              |
| <b>Total</b>                                         | <b>\$727,963</b> |

Table E10 – Materials, Supplies & Services Options by Fund

### BUDGETING FOR OUTCOMES (BFO)

The City employs a Budgeting for Outcomes (BFO) process that focuses on Council priorities and objectives as the driving factor for determining the annual budget. By creating Priorities and Desired Outcomes within Council goals and then receiving offers from City departments, the City can make better-informed decisions regarding the prioritization and cost of City services and programs.

BFO provides a comprehensive review of the entire organization, identifying every program offered and its cost, evaluating the relevance of every program on the basis of the community's priorities, and ultimately guiding elected officials to the policy questions they can answer with the information gained from the process.

The Results Team (staff-led budget committee) receives service proposals (bids) for programs and activities in each Council goal. Each of the programs and services provided by the City are ranked based upon how well the program meets Council's goals and objects as well as demand for the program, whether or not the program is mandated, whether the service could feasibly be provided by a private organization, etc. These criteria help determine how much of a priority each program is to the City. The Results Team reviews these scores and changes them to arrive at a composite score agreed on by the group. This provides the ranking of proposals within each Council Goal with a quartile ranking as well, numbered from 1 to 4, with 1 being the highest ranking and 4 the lowest. The programs ranked in the top 25% of all programs are Quartile 1, the next 25% are Quartile 2, and so forth.

Each BFO program is scored by the results team in accordance with the aforementioned process. Quartile 1 is made up of the top 25% of programs that received the highest scoring in the City. Figure E11 demonstrates that the items most important to Council and the community are being funded by showing that the programs that are most important to Council and the community (Quartile 1) are the ones that are receiving the highest amount of funding.

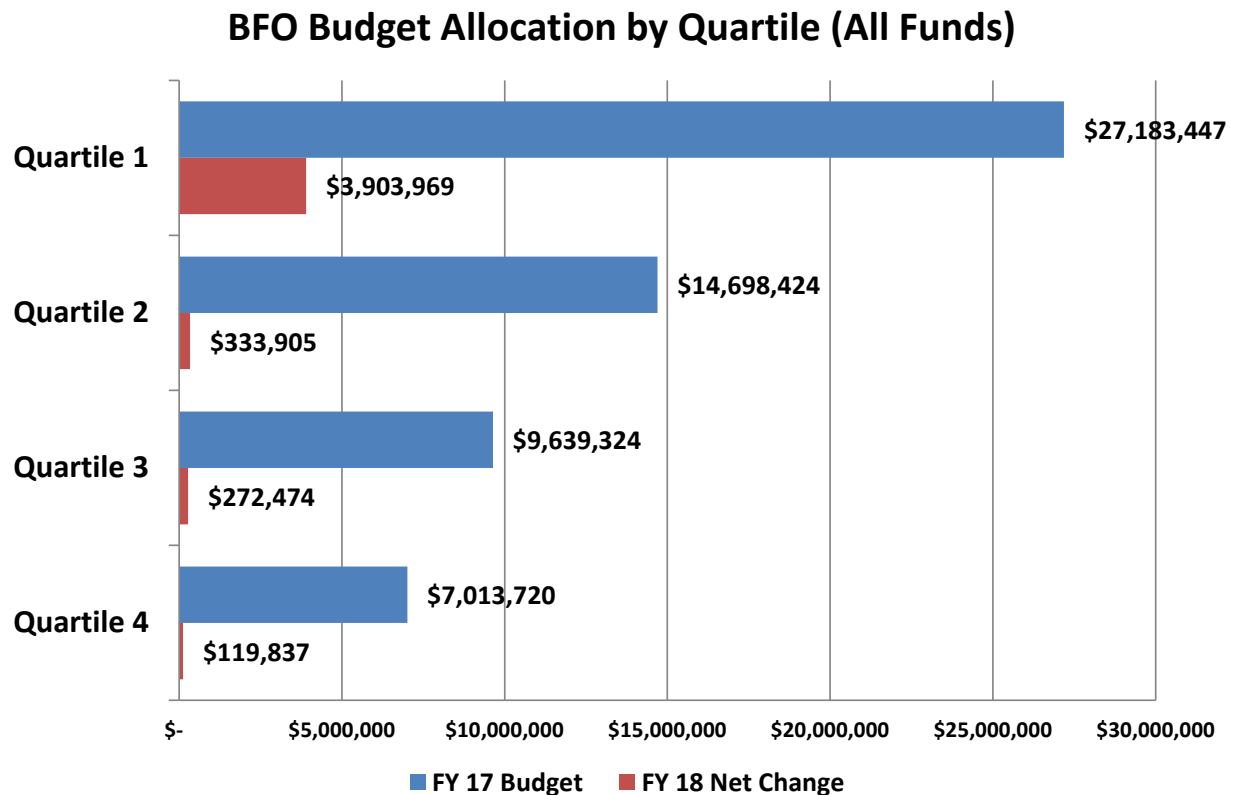


Figure E11 – Allocation of Budgeted resources by Quartile.

It is important to note that a high rating of a program will not guarantee that a program will be retained; nor does it guarantee that a lower-ranking program will be proposed for elimination. Also, the rankings do not reflect whether a program is being delivered in the most efficient manner. The prioritization process provides valuable information for budget proposal development and City Council deliberation, but is not the "only answer" on to how best to determine the City's budget.

The Results Team has to make tough decisions in order to fit their recommendation within the confines of the FIAR's projected expenditure increase, which also has to cover inflationary costs like Pay Plan, health insurance, retirement, and any other non-departmental budget increases. On May 25 the Results Team will present their recommendations organized according to the Biennial Strategic Plans. The recommended budget increase needed to be limited to no more than \$650k in the General Fund. Of the \$1.66 million in general fund requests, the recommended General Fund net increase (once revenue and expenditure offsets are taken into account) is \$652k.

### Council's Strategic Goals

The City Council developed four Strategic Goals—each followed by a narrative description of success—that guide decision-making and provide the structure for ensuring that incremental, measurable steps are taken to achieve the Community Vision. The goals are a key component of Park City's Long-term Strategic Plan, not only for Council, but for residents and Park City staff as well. They provide a philosophical foundation for the Council in its role as a policymaking body. For Park City staff, they provide guidance on how to manage finite resources in the face of nearly infinite expectations.



### Council's Priorities & Desired Outcomes

The Community Vision and Core Values were created based on extensive feedback from residents who expressed their desire to maintain many of the current characteristics of the city they call home. While Park City residents want to preserve the historic character and small town feel of the city, many also expressed concern about the lack of housing affordability, increasing traffic and congestion, the need to cultivate diversity, and the fragility of a snow-dependent economy. They believe that, left unaddressed, these issues threaten the future of Park City. These concerns are reflected throughout the vision and are addressed more specifically by Council's Priorities. The idea was to bring high focus to issues the City needs to "get right" and to be able to see progress on these issues by highlighting them and continually discussing them. These are the "marching orders" for the year, where Council would like to see a more detailed or specific plan of action. This action plan may include a new direction, plan, or resources in order to achieve the Council's priorities. Council reviewed and updated these priorities in their 2017 Council Retreat.

In order to ensure results and accountability, Desired Outcomes were built into the City's Strategic Plan grouped together by Council's Goals. The Desired Outcomes are observable effects that visibly demonstrate success in each Goal area. They are the guideposts for making funding and planning decisions. They help determine if we are moving the "dial" on achieving Council's objectives. The Budgeting for Outcomes process is tied intrinsically to the Desired Outcomes, which help ensure that resources are allocated to the most effective efforts related to achieving the community's vision. The Desired Outcomes were reviewed and updated during the City Council Retreat in February.

## Thriving Mountain Town



Park City is known as a world-class resort community because of its distinct and recognizable brand, a seamless network of multimodal transportation, and interconnected resorts. Park City has struck a unique balance between tourism and sustaining an exceptional local quality of life. Tourism remains a chief driver of Park City's economy due to its accessibility, quality snow, and great summer weather. World-renowned recreational opportunities and an expansive trail network are the center of activity, complemented by multi-seasonal special events and unique, locally owned businesses. Park City full and part-time residents recognize the exceptional benefits the economic base provides and the paramount importance of fostering and expanding the resort economy in harmony with community values. The total City Manager recommended budget for this Council Goal is \$27,708,764, up from \$24,510,885.

## Priorities & Desired Outcomes with Budget Recommendations:

### Critical Priority

- Transportation: Congestion reduction; local & regional plans
  - \$2.4 Million was requested and is recommended for 19 Bus Driver IIIs, 1 Bus Driver IV, 1 Transit Shift Supervisor, 1 Marketing Coordinator, 1 IT coordinator, a re-class of an Analyst II to Executive Assistant and \$430k in contract services funding. \$159k was requested and is recommended for a Parking Enforcement Officer and a Parking Data Analyst.

### Desired Outcomes

- Sustainable and Effective Multi-modal Transportation
- World-class Resort Community
- Wide Variety of Exceptional Recreation
  - \$20k was requested for training, phones, a computer and archery equipment. \$10k is recommended for archery equipment, training and a computer.
- Balance Between Tourism and Local Quality of Life
  - \$149,678 was requested for a Community Services Manager, FT Trails Coordinator, \$8k in OT, and Material, supplies & Training. \$52,972 is

## EXPENSES

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recommended for a Community Services Manager, \$8k in OT and a PT trails position.

- Varied and Multi-seasonal Event Offerings
- Resilient and Sustainable Economy

### Engaged & Effective Government and Involved Citizenry



PCMC has earned the trust of the community by engaging its citizens and regional partners, being responsible stewards of tax dollars, and providing uncompromising quality and customer service. This is enabled by a customer-centered organizational structure; a culture that embraces accountability and adapts to change; and funding mechanisms and policies that support innovation. Investing in our

people is essential to maintaining a high-performing and strategic-minded workforce. PCMC employees are equipped with the core skills that allow them to be self-managed, creative, and flexible in anticipating and responding to community needs. Our investments are protected by ensuring that systems and infrastructure are maintained, making responsible and effective use of technology and being fiscally and legally sound. The total City Manager recommended budget for this Council Goal is \$12,501,121, up from \$11,646,172.

### Priorities & Desired Outcomes with Budget Recommendations:

#### Top Priorities

- Community Engagement
  - \$28k was requested for training, survey tools and materials. \$14k is recommended for survey tools and training.
- Diverse Community Participation
- Regional Collaboration

#### Desired Outcomes

- Fiscally and Legally Sound\*
  - \$159,600 was requested and is recommended for a contract Finance Manager. \$25k was requested and is recommended for software development costs.
- Well-maintained Assets and Infrastructure\*
  - \$60,597 was requested for .5 of a Streets III and \$18k in overtime. \$54,597 is recommended for .5 of a Streets III and \$12k in overtime. \$120k was requested for new HR software, increased IT expenses and new cyber security measures. \$100k was recommended for new HR software and new cyber security measures. \$29,900 was requested for HVAC maintenance funds and overtime. \$5,000 is recommended for overtime.
- Engaged and Informed Citizenry
- Strong Working Relationships with Strategic Stakeholders

- Transparent Government
  - \$13k was requested and is recommended for elections.
- Gold Medal Performance Organization
  - \$10k was requested for the holiday party and employee assistance.  
\$5,273 is recommended for employee assistance and the holiday party.
- Responsive Customer Service
  - \*Essential Services

## Preserving and Enhancing the Natural Environment



Park City is proud that it is recognized as a model environmentally-conscious community as it works towards its net-zero goals. Residents develop, participate in and support initiatives to protect the long-term health of the natural environment, and Park City policies and investments work in concert with these efforts. Carbon reduction, energy, clean soils,

water conservation programs and open space acquisition not only attract residents and visitors to Park City, but also advance community environmental goals and preserve the unique natural setting. Park City recognizes that careful planning to ensure a sustainable water supply that meets the City's current and future need is essential to our long-term viability. The total City Manager recommended budget for this Council Goal is \$10,311,740, up from \$10,126,284.

## Priorities & Desired Outcomes with Budget Recommendations:

### Critical & Top Priorities

- Energy: Energy Conservation, Renewable Energy & Carbon Reduction, and Green Building Incentives
  - \$113,919 was requested for an Environmental Project Manager. \$45,792 is recommended for an Environmental Sustainability Technical Specialist II.
- Environmental Health
- Conservation of Natural Resources
  - \$113,543 was requested and is recommended for a Water Worker IV.
- Open Space Acquisition

### Desired Outcomes

- High Quality and Sustainable Water\*
- Net-zero Carbon Government by 2022
- Net-zero Carbon City by 2032
- Abundant, Preserved and Publicly-accessible Open Space
- Mitigation of Environmental Pollutants
  - \$42,597 was requested and is recommended for .5 of a Streets and Storm Water Operator III.
- \*Essential Services



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### Inclusive & Healthy Community



Park City is a safe and healthy community where residents can live, work and play. In order to maintain Park City's appeal, PCMC invests in those areas that ensure an exceptional quality of life. By creating a sense of place, we balance the historic character and small town atmosphere with the varying needs of our residents and visitors. A mix of art, culture, perspectives, and

lifestyles is welcomed and celebrated. There are diverse job opportunities that pay a living wage and enable full-time residents to affordably live within a reasonable distance of their jobs. Preserving our unique history is vital to the longevity of the City's character, and is at the forefront when key planning and economic development decisions are made. The total City Manager recommended budget for this Council Goal is \$12,643,474, up from \$11,478,415.

### Priorities & Desired Outcomes with Budget Recommendations:

#### Critical & Top Priorities

- Housing: Middle Income, Attainable & Affordable Housing
  - \$122,163 was requested and is recommended for an Affordable Housing Manager.
- Affordability
- Historic Preservation
- Lower Park Avenue Redevelopment Plan
- Citizen Well-being
- Arts & Culture

#### Desired Outcomes

- Safe Community\*
  - \$488,927 was requested for a Lieutenant, detective, Records Clerk, 2 vehicles, \$50k in overtime, \$50k in part time and equipment. \$250k is recommended for a Lieutenant, Records Clerk, \$35k in overtime, and a vehicle.
- Live and Work Locally
- Affordable Cost of Living
- Diverse and Tolerant Population
- Distinctive Sense of Place
  - \$80,039 was requested and is recommended for a permit ombudsman.
  - \$18k was requested and is recommended for mileage reimbursement, training, and equipment rental.
- Protected and Celebrated History
  - \$158,820 was requested for a Senior Planner and Planner II and Analyst III re-classes. \$31,469 is recommended for Planner II and Analyst III re-classes.



- Vibrant Arts and Culture
  - \$57,771 was requested for 2 Library Clerks and 2 Library Assistants.  
\$25,662 was recommended for 2 Library Clerks.
- Walkable and Bike-able Community
- Mental, Physical and Behavioral Health  
\*Essential Services

## CAPITAL BUDGET

The capital budget, as proposed by the City Manager, continues to fund high priority projects which meet Council's goals. This year, the City Manager's Recommended Budget continues to have an emphasis on funding affordable housing projects, transportation/transit projects, and open space acquisitions which have been identified by Council as a critical priority. In addition, all vertical capital construction projects are designed to be net zero. The following table shows a summary of current major projects with proposed funding amounts.

| Major Capital Projects in 5-Year CIP           |                 |                                |            |          |
|------------------------------------------------|-----------------|--------------------------------|------------|----------|
| Project                                        | Proposed Budget | Funding Source                 | Start Date | End Date |
| Reconstruction of Park Avenue                  | 4,490,000       | Additional Resort Sales Tax    | 2019       | 2021     |
| Recreation Building in City Park               | 4,500,000       | Lower Park RDA                 | 2017       | 2017     |
| Bonanza Flats                                  | 25,000,000      | GO Bond                        | 2017       | 2017     |
|                                                | 3,000,000       | Donations                      |            |          |
|                                                | 10,000,000      | Other Governments Contribution |            |          |
| Parks Building                                 | 136,000         | Lower Park RDA                 | 2017       | 2017     |
|                                                | 513,333         | Water Fund                     |            |          |
|                                                | 350,667         | Transit Fund                   |            |          |
| Golf Building                                  | 68,000          | Lower Park RDA                 | 2017       | 2017     |
|                                                | 256,667         | Water Fund                     |            |          |
|                                                | 175,333         | Transit Fund                   |            |          |
| Prospector Drain - Regulatory Project          | 2,302,352       | General Fund Transfer          | 2017       | 2018     |
| Soil Repository                                | 4,204,144       | General Fund Transfer          | 2017       | 2019     |
| Housing Projects                               | 5,008,522       | Additional Resort Sales Tax    | Underway   | Pending  |
|                                                | 35,409,608      | Lower Park RDA                 | Underway   | Pending  |
| Downtown Projects                              | 6,788,182       | Additional Resort Sales Tax    | Underway   | Pending  |
| Downtown Plazas                                | 8,072,273       | Additional Resort Sales Tax    | 2016       | 2018     |
| Otis                                           | 5,366,552       | Additional Resort Sales Tax    | Underway   | Pending  |
| Water Projects - General Water Infrastructure  | 29,961,193      | Water Fund                     | Underway   | Pending  |
| Operational Water Storage Pond                 | 4,700,000       | Water Fund                     | 2018       | 2019     |
| MIW Treatment                                  | 78,000,000      | Water Fund                     | 2019       | 2022     |
| Empire Tank Replacement                        | 4,000,000       | Water Fund                     | 2018       | 2019     |
| Park Meadows Well                              | 4,200,000       | Water Fund                     | 2019       | 2021     |
| QJWTP Treatment & Capacity Upgrades            | 5,600,000       | Water Fund                     | 2017       | 2019     |
| Water Energy Projects                          | 3,800,000       | Water Fund - Energy Fees       | 2017       | Pending  |
| Storm Water Projects                           | 4,032,388       | Storm Water Fund               | 2020       | Pending  |
|                                                | 1,762,646       | Additional Resort Sales Tax    | 2017       | Pending  |
| Streets and Water Mainenance Building          | 3,023,527       | General Fund Transfer          | 2017       | 2019     |
|                                                | 2,700,000       | Water Fund                     |            |          |
|                                                | 1,000,000       | Transit Fund                   |            |          |
|                                                | 3,000,000       | Storm Water Fund               |            |          |
| SR 248/US 40 Park and Ride Lot                 | 2,000,000       | FTA Grants/Regional Transit    | 2018       | 2020     |
| Canyons Village Area Transit Center            | 1,500,000       | FTA Grants/Regional Transit    | 2019       | 2021     |
| Electric BRT Transit Buses & Charging Stations | 5,040,000       | FTA Grants/Regional Transit    | 2018       | 2020     |
| Transportation and Transit Land Acquisition    | 5,940,000       | Transit Revenue                | 2019       | 2021     |
| Artificial Turf Replacement Quinn's            | 600,000         | General Fund Transfer          | 2019       | 2020     |
| Park Avenue Reconstruction                     | 4,490,000       | Additional Resort Sales Tax    | 2019       | 2021     |
|                                                | 1,500,000       | Storm Water Fund               | 2019       | 2021     |

Figure E12 – Major Capital Projects

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This year's CIP committee was Blake Fonnesebeck, Jon Weidenhamer, Ken Fisher, Kira Spears, Nate Rockwood, Matt Cassel, Scott Robertson, Alfred Knotts and Matt Twombly. Projects were reviewed and ranked based on six criteria: Objectives (City Council Goals), Funding, Necessity, Previous Investment, Environmental Impact, and Cost/Benefit. In addition, this year's projects were also evaluated and scored based on projects which significantly contributed to Council's identified critical priorities.

At the time of prioritization, projections showed a general fund transfer to the CIP Fund of approximately \$4.28 million in FY 2017, \$4.09 million in FY 2018, \$3.4 million in FY 2019, \$2.88 million in FY 2020, \$2.81 million in FY 2021 and \$2.33 million in FY 2022. These figures include approximately \$1.2 million to \$1.3 million in transfers from the General Fund for equipment replacement.

The Committee recommended funding projects requiring operating General Fund transfer in the amount of \$4,281,904 in the current fiscal year, \$4,094,354 in FY 2018, \$3,400,011 in FY 2019, \$2,883,812 in FY 2020 and \$2,811,009 FY 2021 and \$2,339,726 in FY 2022. The recommended project totals then taper from \$2.8 million in FY 2021 to \$2.3 million in FY 2022 to match the amount required to fund the ongoing CIP projects.

The total proposed CIP budget (all funds combined) for the FY 2017 Budget is \$179.1 million (\$108.5 million original budget and \$70.6 million carry-forward budget). The proposed FY 2017 CIP budget is \$108.5 million; FY 2018 CIP is \$37.3 million. The CIP includes significant debt financing including anticipated debt issuance in the Water Fund, Lower Park Redevelopment Area, General Obligation issuance and in the Capital Fund (fund 031). The General Fund surplus required to fund projects in FY 2017 will be approximately \$4.28 million—the majority of which is dedicated to completing current projects, ensuring the maintenance of existing infrastructure, or securing funding for previously-identified needs. Projects in these categories include Equipment Replacement – Rolling Stock, Aquatics Equipment Replacement, Pavement Management, Trails Master Plan Implementation, Traffic Calming, and Asset Management.

The list below details each of the new projects recommended for funding in the 5-Year CIP for the first time this year:

| New Projects in CIP (All Funds)                                 |               |            |         |         |         |         |        |
|-----------------------------------------------------------------|---------------|------------|---------|---------|---------|---------|--------|
| Project                                                         | Fund          | 2017       | 2018    | 2019    | 2020    | 2021    | 2022   |
| 000491 Electric Bus Charging Station at Old Town Transit Center | Transit       | -          | 649,000 | -       | -       | -       | -      |
| 000490 Electric Bus Charger at Kimball Junction Transit Center  | Transit       | 314,000    | -       | -       | -       | -       | -      |
| 000489 6 Electric BRT Transit Buses                             | Transit       | 4,077,075  | -       | -       | -       | -       | -      |
| 000488 BRT Capital Improvements & Electronic Signage            | Transit       | -          | 305,000 | -       | -       | -       | -      |
| 000483 JSSD Interconnection Improvements                        | Water         | -          | 800,000 | 800,000 | -       | -       | -      |
| 000486 Canyons Village Area Transit Center                      | Transit       | -          | 25,000  | 15,000  | 750,000 | 750,000 | -      |
| 000469 SR 248/Richardson Flat Intersection Improvements         | Transit       | -          | 280,000 | -       | -       | -       | -      |
| 000470 SR 248/US 40 Park and Ride Lot                           | Transit       | -          | 255,000 | -       | -       | -       | -      |
| 000485 Enhanced Bus Stops at Fresh Market and Park Ave Condos   | Transit       | 10,000     | 143,000 | -       | -       | -       | -      |
| 000480 Bonanza Flats                                            | CIP           | 38,000,000 | -       | -       | -       | -       | -      |
| 000484 VMS Signs                                                | GF            | -          | 120,000 | -       | -       | -       | -      |
| CP0325 Network & Security Enhancements                          | GF/Enterprise | -          | 68,000  | -       | -       | -       | -      |
| 000473 Core Fabric Extender                                     | GF/Enterprise | -          | 10,000  | -       | -       | -       | -      |
| 000479 Swede Sidewalks Concept Design                           | ADD Resort    | -          | 50,000  | -       | -       | -       | -      |
| 000476 Windows 10 Client Licenses                               | GF/Enterprise | -          | 23,000  | -       | -       | -       | -      |
| CP0339 Fiber Connection to Quinn's Ice & Water                  | GF            | 60,000     | -       | -       | -       | -       | -      |
| 000474 Timekeeping Software Upgrade                             | GF/Enterprise | -          | 20,000  | -       | -       | -       | -      |
| 000487 Electrical Generator Upgrades                            | GF            | -          | 5,000   | -       | -       | -       | -      |
| 000475 Mobile Management Server                                 | GF/Enterprise | -          | 65,000  | -       | -       | -       | -      |
| 000472 PC MARC Tennis Court Resurface                           | GF            | -          | -       | 17,000  | -       | -       | 30,000 |
| 000468 Sports Field- Turf Aerator                               | GF            | -          | 26,000  | -       | -       | -       | -      |
| 000492 Main Street Bollards Phase I                             | Lower Park    | 75,000     | -       | -       | -       | -       | -      |

**Figure E13– Recommended New CIP Amounts**

The following figure shows projects that were not recommended for funding in the 5-Year CIP:

| Projects Not Recommended                            |               |         |        |           |           |            |      |
|-----------------------------------------------------|---------------|---------|--------|-----------|-----------|------------|------|
| Project                                             | Fund          | 2017    | 2018   | 2019      | 2020      | 2021       | 2022 |
| 000471 Adobe Acrobat Software Standardization       | GF/Enterprise | -       | 25,000 | -         | -         | -          | -    |
| CP0251 Electronic Record Archiving                  | GF            | -       | -      | 100,000   | -         | -          | -    |
| 000477 Add Uphill Marsac Gate Above Chambers Avenue | GF            | -       | 29,440 | -         | -         | -          | -    |
| 000481 Indoor Aquatics                              | Unspecified   | -       | -      | -         | 8,000,000 | -          | -    |
| 000478 Phase 2 PC MARC                              | Unspecified   | -       | -      | 4,500,000 | -         | -          | -    |
| 000482 Concrete Driveway to Bubble Storage          | GF            | 25,000  | -      | -         | -         | -          | -    |
| CP0163 Quinn's Fields Phase III                     | Unspecified   | -       | -      | -         | 3,200,000 | -          | -    |
| 000377 Ice Rink Expansion                           | Unspecified   | -       | -      | -         | 2,847,667 | 19,735,335 | -    |
| 000389 Library Book Sorter                          | GF            | 120,000 | -      | -         | -         | -          | -    |

**Figure E14 –New CIP Amounts Not Recommended**

The following table shows all projects funded with the general fund transfer, in order of how each project was scored by the CIP Committee.

The City and County have recently completed a joint Recreation Master Plan. The CIP committee recognizes the community's continued desire for recreation amenities. Specific amenities identified in the recreation master plan include additional facility capacity at the MARC, indoor aquatics, additional sports fields and an ice rink expansion (second ice sheet). Recreation facilities come at an expensive price tag which is currently beyond the amount of anticipated General Fund surpluses, therefore funding for these projects is listed as "unspecified". Due to identified critical and top priorities of City Council, the CIP committee does not recommend funding these recreation improvements at this time. However, the committee recommends these projects remain in the Capital Improvement Plan to be evaluated in the long range funding plan of the City and region. The committee recommends that funding possibilities continue to be evaluated for recreation facilities, and that in future years, the City

## EXPENSES

Council may consider voter approved funding, such as General Obligation Bonds to fund facilities.

| General Fund Transfer - Projects                |                  |                  |                  |                  |                  |                  |
|-------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Project                                         | 2017             | 2018             | 2019             | 2020             | 2021             | 2022             |
| CP0006 Pavement Management Implementation       | 440,000          | 440,000          | 513,000          | 440,000          | 440,000          | 480,000          |
| CP0336 Prospector Avenue Reconstruction         | 200,000          | 200,000          | -                | -                | -                | -                |
| CP0150 Ice Facility Capital Replacement         | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| CP0312 Fleet Management Software                | 31,986           | -                | -                | -                | -                | -                |
| CP0041 Trails Master Plan Implementation        | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| CP0266 Prospector Drain - Regulatroy Project    | -                | 300,000          | -                | -                | -                | -                |
| CP0267 Soil Repository                          | 468,000          | 162,000          | 370,000          | -                | -                | -                |
| CP0075 Equipment Replacement - Computer         | 308,700          | 308,700          | 308,700          | 308,700          | 308,700          | 308,700          |
| CP0325 Network & Security Enhancements          | -                | 68,000           | -                | -                | -                | -                |
| CP0354 Streets and Water Maintenance Building   | 1,308,418        | 596,361          | -                | -                | -                | -                |
| CP0365 Comstock Tunnel Discharge                | (72,874)         | -                | -                | -                | -                | -                |
| CP0146 Asset Management/Replacement Program     | 552,709          | 552,709          | 552,709          | 552,709          | 552,709          | 552,709          |
| CP0333 Engineering Survey Monument Re-establish | 5,000            | -                | -                | -                | -                | -                |
| CP0036 Traffic Calming                          | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           | 10,000           |
| 000473 Core Fabric Extender                     | -                | 6,000            | -                | -                | -                | -                |
| 000476 Windows 10 Client Licenses               | -                | 5,500            | -                | -                | -                | -                |
| CP0191 Walkability Maintenance                  | 40,500           | 40,500           | 40,500           | 40,500           | 40,500           | 40,500           |
| CP0061 Economic Development                     | 25,000           | -                | -                | -                | -                | -                |
| CP0074 Equipment Replacement - Rolling Stock    | 850,000          | 900,000          | 900,000          | 950,000          | 1,050,000        | 1,050,000        |
| CP0352 Parks Irrigation System Efficiency Imp   | 25,000           | 25,000           | 25,000           | 25,000           | 25,000           | 25,000           |
| CP0339 Fiber Connection to Quinn's Ice & Water  | 60,000           | -                | -                | -                | -                | -                |
| 000474 Timekeeping Software Upgrade             | -                | 10,000           | -                | -                | -                | -                |
| CP0217 Emergency Management Program             | 10,000           | 10,000           | -                | -                | -                | -                |
| 000487 Electrical Generator Upgrades            | -                | 5,000            | -                | -                | -                | -                |
| 000475 Mobile Management Server                 | -                | 35,100           | -                | -                | -                | -                |
| 000472 PC MARC Tennis Court Resurface           | -                | -                | 17,000           | -                | 30,000           | -                |
| CP0017 ADA Implementation                       | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            | 5,000            |
| CP0387 VMS Replacement                          | 40,000           | -                | -                | -                | -                | -                |
| 000468 Sports Field- Turf Aerator               | -                | 26,000           | -                | -                | -                | -                |
| CP0250 Irrigation Controller Replacement        | 20,000           | 20,000           | 20,000           | -                | -                | -                |
| CP0348 McPolin Barn Seismic Upgrade             | (240,000)        | -                | -                | -                | -                | -                |
| CP0264 Security Projects                        | 50,000           | 50,000           | -                | -                | -                | -                |
| CP0334 Repair of Historic Wall/Foundation       | 45,000           | -                | -                | -                | -                | -                |
| CP0280 Aquatics Equipment Replacement           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           |
| CP0332 Library Technology Equipment Replacement | 24,387           | 24,387           | 24,387           | 24,387           | 24,387           | 24,387           |
| CP0340 Fleet Shop Equipment Replacement         | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           | 15,000           |
| CP0353 Remote snow storage site improvements    | 25,000           | 50,000           | -                | -                | -                | -                |
| CP0229 Dredge Prospector Pond                   | -                | -                | -                | 150,000          | -                | -                |
| CP0089 Public Art                               | 75,000           | 75,000           | -                | -                | -                | -                |
| CP0142 Racquet Club Program Equipment Replaceme | 60,000           | 65,000           | 65,000           | 65,000           | 65,000           | 65,000           |
| CP0351 Artificial Turf Replacement Quinn's      | -                | -                | 418,000          | 182,000          | -                | -                |
| CP0374 Building Permit Issuance Software        | (218,000)        | -                | -                | -                | -                | -                |
| <b>TOTAL</b>                                    | <b>4,278,826</b> | <b>4,120,257</b> | <b>3,399,296</b> | <b>2,883,296</b> | <b>2,681,296</b> | <b>2,691,296</b> |

Figure E15 – Projects Recommended in 5-Year CIP (General Fund Transfer)

Figure E15 shows projects recommended from the GF transfer. Figure E16 shows just the ongoing General Fund projects in the 5-Year CIP.

| General Fund Transfer - Ongoing Projects        |         |         |         |         |           |           |
|-------------------------------------------------|---------|---------|---------|---------|-----------|-----------|
| Project                                         | 2017    | 2018    | 2019    | 2020    | 2021      | 2022      |
| CP0006 Pavement Managment Implementation        | 440,000 | 440,000 | 513,000 | 440,000 | 440,000   | 480,000   |
| CP0150 Ice Facility Capital Replacement         | 50,000  | 50,000  | 50,000  | 50,000  | 50,000    | 50,000    |
| CP0041 Trails Master Plan Implementation        | 50,000  | 50,000  | 50,000  | 50,000  | 50,000    | 50,000    |
| CP0075 Equipment Replacement - Computer         | 308,700 | 308,700 | 308,700 | 308,700 | 308,700   | 308,700   |
| CP0146 Asset Management/Replacement Program     | 552,709 | 552,709 | 552,709 | 552,709 | 552,709   | 552,709   |
| CP0036 Traffic Calming                          | 10,000  | 10,000  | 10,000  | 10,000  | 10,000    | 10,000    |
| CP0191 Walkability Maintenance                  | 40,500  | 40,500  | 40,500  | 40,500  | 40,500    | 40,500    |
| CP0074 Equipment Replacement - Rolling Stock    | 850,000 | 900,000 | 900,000 | 950,000 | 1,050,000 | 1,050,000 |
| CP0352 Parks Irrigation System Efficiency Imp   | 25,000  | 25,000  | 25,000  | 25,000  | 25,000    | 25,000    |
| CP0017 ADA Implementation                       | 5,000   | 5,000   | 5,000   | 5,000   | 5,000     | 5,000     |
| CP0280 Aquatics Equipment Replacement           | 15,000  | 15,000  | 15,000  | 15,000  | 15,000    | 15,000    |
| CP0332 Library Technology Equipment Replacement | 24,387  | 24,387  | 24,387  | 24,387  | 24,387    | 24,387    |
| CP0340 Fleet Shop Equipment Replacement         | 15,000  | 15,000  | 15,000  | 15,000  | 15,000    | 15,000    |
| CP0142 Racquet Club Program Equipment Replaceme | 60,000  | 65,000  | 65,000  | 65,000  | 65,000    | 65,000    |

**Figure E16 – Ongoing CIP Projects with General Fund Transfer as Funding Source**

Figure E17 shows projects recommended in the Water Fund. Fiscal year 2017 includes the carry forward budget from fiscal year 2016. All water projects are funded with water service fees and water impact fees. Water revenue bonds are anticipated to cover the cost of projects. All water revenue bonds are leveraged against future water service fees and water impact fees. A large portion of capital projects anticipated in the next five years are directly related to state and federal compliance with the Clean Water Act.

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| Total Water Fund Projects in CIP (including Carry Forward) |            |            |            |            |            |            |
|------------------------------------------------------------|------------|------------|------------|------------|------------|------------|
| Project                                                    | 2017       | 2018       | 2019       | 2020       | 2021       | 2022       |
| 000471 Adobe Acrobat Software Standardization              | -          | 1,000      | -          | -          | -          | -          |
| 000473 Core Fabric Extender                                | -          | 1,000      | -          | -          | -          | -          |
| 000474 Timekeeping Software Upgrade                        | -          | 4,000      | -          | -          | -          | -          |
| 000475 Mobile Management Server                            | -          | 13,000     | -          | -          | -          | -          |
| 000476 Windows 10 Client Licenses                          | -          | 5,500      | -          | -          | -          | -          |
| 000483 JSSD Interconnection Improvements                   | -          | 800,000    | 800,000    | -          | -          | -          |
| CP0007 Tunnel Maintenance                                  | 693,904    | 247,756    | 252,711    | 261,511    | 268,049    | 274,750    |
| CP0010 Water Department Service Equipment                  | 334,680    | 90,000     | 80,000     | 80,000     | 80,000     | 80,000     |
| CP0026 Motor Change-out and Rebuild Program                | 106,076    | 30,731     | 31,807     | 32,602     | 33,417     | 36,759     |
| CP0040 Water Dept Infrastructure Improvement               | 2,352,810  | 900,000    | 900,000    | 900,000    | 945,000    | 992,250    |
| CP0069 Judge Water Treatment Improvements                  | 286,765    | -          | -          | -          | -          | -          |
| CP0070 Meter Reading Upgrade                               | 100,547    | -          | -          | -          | -          | -          |
| CP0075 Equipment Replacement - Computer                    | 39,033     | 19,932     | 19,932     | 19,932     | 19,932     | 19,932     |
| CP0081 OTIS Water Pipeline Replacement                     | 2,293,360  | 233,972    | 273,688    | 280,530    | 300,000    | 300,000    |
| CP0140 Emergency Power                                     | 150,000    | -          | -          | -          | -          | -          |
| CP0178 Rockport Water, Pipeline, and Storage               | 2,263,643  | 1,244,549  | 1,275,663  | 1,307,554  | 1,307,554  | 1,307,554  |
| CP0181 Spiro Building Maintenance                          | 291,725    | 113,141    | 100,000    | 100,000    | 100,000    | -          |
| CP0239 PC Heights Capacity Upgrade (tank)                  | 1,300,000  | -          | -          | -          | -          | -          |
| CP0240 Quinn's Water Treatment Plant                       | 26,698     | -          | -          | -          | -          | -          |
| CP0273 Landscape Water Checks                              | 13,575     | 6,000      | 6,000      | 6,000      | 6,000      | 6,000      |
| CP0274 PC Heights Development Infrastructure               | 464,254    | -          | -          | -          | -          | -          |
| CP0275 Smart Irrigation Controllers                        | 23,770     | 10,000     | 10,000     | 10,000     | 10,000     | 10,000     |
| CP0276 Water Quality Study                                 | 535,793    | 250,000    | 250,000    | -          | -          | -          |
| CP0277 Rockport Capital Facilities Replacement             | 353,960    | 151,146    | 151,146    | 151,146    | 151,146    | 151,146    |
| CP0286 Ironhorse Electronic Access Control                 | 6,000      | -          | -          | -          | -          | -          |
| CP0301 Scada and Telemetry System Replacement              | 301,434    | 52,500     | 55,125     | 57,881     | 59,618     | 61,407     |
| CP0303 Empire Tank Replacement                             | 2,072,554  | 1,750,000  | 2,000,000  | -          | -          | -          |
| CP0304 Quinn's Water Treatment Plant Asset Repl            | 848,949    | 172,253    | 1,200,000  | 200,000    | 210,000    | 220,500    |
| CP0312 Fleet Management Software                           | 7,038      | -          | -          | -          | -          | -          |
| CP0330 Spiro/Judge Pre-treatment                           | 199,791    | -          | -          | -          | -          | -          |
| CP0341 Regional Innterconnect                              | 500,505    | -          | -          | 580,000    | -          | -          |
| CP0342 Meter Replacement                                   | 799,512    | 250,000    | 250,000    | 250,000    | 250,000    | 250,000    |
| CP0343 Park meadows Well                                   | 1,084,039  | 3,600,000  | -          | -          | -          | -          |
| CP0344 PRV Improvements for Fire Flow Storage              | -          | -          | -          | -          | -          | 805,000    |
| CP0345 Three Kings/Silver King Pump Station                | -          | -          | 1,108,783  | -          | -          | -          |
| CP0346 Fairway Hills to Park Meadows Redundancy            | -          | 200,000    | -          | -          | -          | -          |
| CP0347 Queen Esther Drive                                  | -          | -          | -          | -          | -          | 669,143    |
| CP0354 Streets and Water Maintenance Building              | 5,400,000  | -          | -          | -          | -          | -          |
| CP0370 C7- Neck Tank to Last Chance                        | -          | -          | -          | 320,707    | -          | -          |
| CP0371 C1 - Quinns WTP to Boothill - Phase 1               | -          | -          | -          | 1,101,080  | -          | -          |
| CP0372 Regionalization Fee                                 | -          | -          | -          | 245,000    | 245,000    | 245,000    |
| CP0373 Operational Water Storage Pond                      | -          | 2,700,000  | 2,000,000  | -          | -          | -          |
| CP0389 MIW Treatment                                       | 2,000,000  | 3,102,500  | 3,472,875  | 16,215,506 | 29,762,816 | 25,000,000 |
| CP0390 QJWTP Treatment Upgrades                            | 9,534,767  | -          | -          | -          | -          | -          |
| CP0391 QJWTP Capacity Upgrades                             | -          | 500,000    | 100,000    | -          | -          | -          |
| CP0392 Distribution Zoning Meters                          | 400,000    | -          | -          | 200,000    | -          | -          |
| CP0393 Energy Projects                                     | 400,000    | 200,000    | 200,000    | 200,000    | 200,000    | 200,000    |
| CP0394 QWTP Energy Projects                                | 400,000    | 200,000    | -          | -          | -          | -          |
| CP0399 Dump Truck                                          | 150,000    | -          | -          | -          | -          | -          |
| CP0404 Parks Building                                      | 1,026,666  | -          | -          | -          | -          | -          |
| CP0405 Golf Building                                       | 513,334    | -          | -          | -          | -          | -          |
| Total                                                      | 37,275,181 | 16,848,980 | 14,537,730 | 22,519,449 | 33,948,532 | 30,629,441 |

Figure E17 – Total Water Projects

## Major Project Adjustment and Updates

### Community Building in City Park

The current Lower Park RDA budget includes funding in the amount of \$4.5 million for a Community Center in City Park. This funding amount has been included in the Lower Park Avenue RDA 15-year model. Funding for this project is feasible when included with other

budgeted projects within the Lower Park Ave RDA. The completion of this project would facilitate the construction of affordable housing at the current Senior Center site.

The Recreation Building in City Park was constructed in the 1980's & then renovated in 2004. The building is approximately 4,000 sq. feet. Currently, the facility is used in the summer by the department's summer day camp. This program is state licensed through the Department of Childcare Licensing and is capped at 58 kids. The facility is leased out the remainder of the year to Sundance & the Youth Theatre.

### **Park Ave. Reconstruction**

The Five-Year CIP includes funding for the reconstruction of Park Ave. between Heber Ave and the Park Avenue/Deer Valley Drive intersection. Funding is recommended as part of the Additional Resort Communities Sales Tax in the amount of \$4.5 million. Project information and needs are detailed below:

#### **Project Description**

- Replacement of Park Avenue infrastructure

#### **Project Location**

- Start at Heber Avenue and extend to the Park Avenue/Deer Valley Drive intersection

#### **Reason for Project**

- Connection into the Park Avenue Storm Drain at 15<sup>th</sup> and 13<sup>th</sup> Streets in 2008 revealed the deterioration of the Park Avenue storm drain. The storm drain is a corrugated metal pipe and the bottom of the pipe was found to be rusted and missing in these two locations,
- Connections into the Park Avenue storm drain in 2011 at 10<sup>th</sup> and 11<sup>th</sup> Street found the same deteriorated condition,
- As part of the storm water master plan, sections of the Park Avenue storm drain were televised which revealed that large portions of the storm drain were extremely deteriorated,
- SBWRD has been requesting for a few years to get into Park Avenue to replace their sanitary sewer. Their sanitary sewer is clay pipe and past its life,
- Questar Gas has requested to get into Park Avenue to replace their gas line. Their gas line is a steel pipe and is also past its useful life,
- The water line is not at the end of its life but is close enough where Public Utilities would replace their water line at the same time the other utilities are replaced,
- With all the utility work, the road, sidewalks and curb and gutters would be removed to facilitate utility work and would need to also be fully replaced.

#### **Scope of Project**

- Replace storm, sewer, gas, and water utilities (staff would reach out to other utilities for possible replacement),
- Replace sidewalk, curb and gutter and road surface. Staff will evaluate how the new road will layout (Goal will be complete street concept),
- Update lighting, signage, road markings,

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- Evaluate and augment pedestrian facilities from 9<sup>th</sup> Street to Heber Avenue,
- Add fiber optic conduits,
- Rebuild box of rocks at the intersection of Park Avenue and Deer Valley Drive,
- Project would be in the soils boundary so managing soils will be an issue,
- Because of its size, the project would take two summers of construction to complete.

### Bonanza Flat Land Purchase

Bonanza Flats is comprised of approximately 1,400 acres of undeveloped and pristine ground situated along Guardsman Pass Road in unincorporated Wasatch County at the upper elevations of the Wasatch Mountains. It is contiguous to Park City's southern boundary, which is also the Summit County and Wasatch County boundary. Bonanza Flats lies near Clayton's Peak and 10420', which is also the Wasatch and Salt Lake County boundary. Bonanza Flats is a scenic alpine terrain of dramatic stands of conifers, large aspen groves, steep cliff areas, alpine lakes, and open meadows. The primary funding source will be a General Obligation Bond that was on the November 8<sup>th</sup> ballot. The bond passed with 70% of voters in favor of the land purchase.

### Housing Action Plan

The City Manager's Recommended Budget (Five-Year CIP) contains \$40 million in affordable and attainable housing projects over the next 7 years. Funding for the proposed housing projects recommended from two primary funding sources: the Lower Park RDA & the Additional Resort Communities Sales Tax (see Additional Resort Communities Sales Tax section below). The following table details recommended funding for affordable housing projects.

| Affordable Housing Projects |                 |
|-----------------------------|-----------------|
| Funding Source              | Amount          |
| Additional Resort Tax       | \$5.2 M         |
| Lower Park RDA              | \$35.4 M        |
| <b>Total Funding</b>        | <b>\$40.6 M</b> |

Figure E18 – Housing Action Plan

It is recommended that the bulk of Housing Land Acquisitions, to the extent possible, come from the Additional Resort Communities Sales Tax. This will allow the most flexibility for land acquisitions while properties are evaluated for affordable housing projects. Projects which are outside the RDA and are not considered affordable housing will likely be funded through the Additional Resort Communities Sales Tax. Affordable housing construction projects are recommended to be financed through the Lower Park RDA. Proceeds from sales of affordable housing units will be returned to the RDA to be put into the next set of affordable housing projects or economic development projects in the RDA. Staff has developed finance models for both the Lower Park RDA and the Additional Resort Communities Sales Tax.

In December 2014, City Council identified Affordable, Attainable and Middle Income Housing as a critical priority. On February 5, 2015 the City's Community Affairs Manager and Housing Specialist presented an overview of the current state of housing in Park City, 2014



accomplishments, a one-year action plan and five year targets. At that time, staff also committed to return monthly to City Council on housing–related topics.

In early 2016, the Housing Program and staff were transitioned to the Community Development Department. In August of that year, City Council adopted an ambitious goal of adding 800 units (affordable, attainable and middle class) by the year 2026. The Community Development Director and the Housing Program Manager are guiding the Housing Plan to meet this goal.

The three program areas of the plan are: Housing Regulatory Tools, City Sponsored Development and Land Acquisition/Disposition. As committed to Council, staff will continue to update this action plan monthly to reflect completed items, updated timelines and provide greater levels of detail as programs become more defined. Descriptions and Budget Amounts for individual projects are outline in the project descriptions contained in the Budget Document Vol. II.

Funding for the proposed housing action plan is recommended from two primary funding sources: the Lower Park RDA & the Additional Resort Communities Sales Tax (see Additional Resort Communities Sales Tax section below).

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### **Streets and Water Maintenance Building**

Due to explosive growth in Park City and increasing Federal and State regulations, additional land and financial capital must be allocated for the expansion of operational and administrative needs in order to continue the current Level of Service (LOS) provided by Public Works and Public Utilities. Park City's greatest assets include the built infrastructure and natural environments, which offer a truly world-class experience and lifestyle. Management of the assets and services provided by Public Works and Public Utilities has provided the foundation for our unprecedented success. We must prioritize and invest in securing the long term Public Works and Public Utilities resource needs to achieve Council's vision and goals. Required resources include adequate space for equipment and material storage, employee workspaces, training and meeting spaces, and customer service. To continue the current LOS in the face of these challenges, we must expand our physical operational space and provide the tools, resources, and basic administrative needs for staff at all levels.

Staff is continuing to work on a detailed study and design. The Public Utilities Team (Water, Streets, and Storm Water) will need space to contain existing equipment, materials, and administrative needs. This area would include enclosed equipment storage; a laydown yard for material, equipment, storage, and staging; administrative space; and customer access. Staff is continuing to evaluate all options to meet the City's needs. This project and funding option will be discussed during the budget process.

Staff is also proposing the construction of a small operational storage basin. Water storage provides the ability to equalize peak flows, provide redundancy, and address raw water line and water treatment operational needs. This storage basin would be a part of our existing Rockport Water Importation System, which the City spent over \$45M on over the past 10 years. This importation system is critical to the water supply for Park City, both in the summer peak months and during the snowmaking season. However, there is a large amount of risk associated with this water supply, as it relies on an extremely large pump station near Rockport Reservoir and approximately 14 miles of high pressure pipeline to transport water to Quinn's Water Treatment Plant (WTP). Failure of any of this infrastructure, or a short term water quality upset condition in the Weber River upstream of Rockport Reservoir would compromise this critical water supply. A large water storage reservoir would significantly mitigate this risk by storing water that could be treated at Quinn's WTP. It is likely that even if the Rockport system failed, several of the City's other sources would continue to produce water, and water stored in this reservoir could supplement the water supply for several days, and in most cases, several weeks. In the event that power to the entire City is lost, water stored in this reservoir could still be treated, because Quinn's WTP has a generator capable of running the entire treatment and pumping process. The storage basin also provides a facility to address operational needs, such as a raw water line pigging/swabbing, receiving location, and a receiving basin for Quinn's Junction Water Treatment Plant decant and backwash treatment systems.

### **Historic Park City/ Main Street & Downtown Projects**

The Historic Park City/ Main Street & Downtown Projects were originally budgeted at \$14.5 million, with budget allocations phased over a seven year time period. The budget was based on the 2012 Historic Park City Improvement Plan Project List. The project list included a tentative

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project phasing plan based on short (1-5 years) and long (5-10 years) term needs. The project list was also divided into two primary project categories, streetscape projects and plaza/pass-through projects. Future phased projects cost estimates were inflated by 3% per year. In 2013, the City received \$3,000,000 in assistances funding from the Governor's Office of Economic Development (GOED) for economic development & transportation improvement funds for the Main Street projects. This allowed the City to allocate resources to other projects funded with the Additional Communities Sales Tax.

The total estimated project cost for the plaza/pass-through was \$8.2 million, and the total estimated cost for streetscape projects was \$6.4 million. Of the plaza costs, the Brew Pub Plaza was the single highest cost on the project list, at a budgeted amount in FY2015 of just under \$3.9 million. This project accounted 27 percent of the total \$14.5 million allocated to the Historic Main Street & Downtown Projects.

During the initial stages of construction planning in FY 2012, staff returned to Council for a discussion of streetscape and pass-through design elements and materials. Council directed staff to proceed with an option to use granite pavers for the project. Council acknowledged at that time that the use of the pavers should be a consistent design element throughout the streetscape, pass-through and plaza design, and that the use of materials would increase the overall cost of the project. It was estimated at that time that the costs would be close to \$2,000,000. This would bring the total project allocated funds from the Additional RCST to \$16.5 M.

To date, \$2.5 million has been expended on plaza/pass-through projects. Based on current estimates, completing the remaining plaza/pass-through as currently envisioned would require \$10.3 million including \$7 million for the Brew Pub Plaza, \$1.25 Million for the Miners Plaza and \$1.35 million for the Coalition Plaza.

The Sustainability staff continues to work diligently to deliver the Brew Pub Plaza at the allocated budget. Staff will return to Council as part of the budget process with an outline of the current Brew Pub Plaza design and estimated costs.

### **Transit and Transportation Projects**

Transit and transportation initiatives continue to be a critical priority for City Council, County Council and the community. In November, the community passed two sales tax initiatives (.25% transportation & .25% transit). The following projects are anticipated in the current 5-year CIP.

#### **Electric Bike Share Program - Phase 1**

This project proposes to implement Phase 1 of the joint City/County E-bike Share Program. Locations include 4 stations in and around Kimball Junction and 4 locations within Park City: the Old Town Transit Center, Library, southbound Fresh Market stop, and Prospector Square. *The Objective:* Reduce Vehicle Miles Traveled, congestion, and associated GHG emissions. Additional objectives include those related to human health.

#### **US 40/SR 248 Park and Ride Facility**

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This project proposes to design and construct a park and ride lot adjacent to US 40/US 189 and/or SR 248 east of US 40/US 189 to serve the SR 248 transit priority lanes. *The Objective:* Reduce congestion and associated GHG emissions, and improve pedestrian safety.

### **Electric Bike Share Program - Phase 2**

This project proposes to implement Phase 2 of the E-bike Share Program at various locations in Park City and the Snyderville Basin. Final locations are TBD and will be determined via public input, adjacent land uses, anticipated demand, and site control/property ownership. *The Objective:* Reduce Vehicle Miles Traveled, congestion, and associated GHG emissions. Additional objectives include those related to human health.

### **Transportation and Traffic Master Plan Update**

This project proposes to update the existing 2011 Transportation and Traffic Master Plan. Most transportation plans are updated every 4 years. This plan will be enhanced to better serve as a long range transportation plan and include additional emphasis on Active Transportation, regional coordination, and Intelligent Transportation Systems. The plan will also develop a master list of prioritized transportation projects under a 20 year planning horizon. *The Objective:* Develop a master list of both financial constrained and unconstrained transportation projects.

### **Park Ave. Walkability Project**

This project proposes to construct the final phases of the Jan's to Dan's walkability project from Homestake to just north of Olympic Plaza. *The Objective:* Reduce Vehicle Miles Traveled, congestion, and associated GHG emissions. Enhance corridor aesthetics, and create gateway enhancements.

### **Empire and Silver King Intersection Improvements**

This project proposes to construct intersection improvements at the intersection of Empire and Silver King to improve traffic flow and pedestrian safety. *The Objective:* Reduce congestion and associated GHG emissions, create gateway enhancements and improve driver/pedestrian safety.

### **SR 248 Corridor and Safety Improvement Project**

This project proposes to design and construct transit priority and High Occupancy Vehicles on SR 248 from approximately US 40 to approximately SR 224. Other project elements include improving school access, Richardson Flat/SR 248 intersection improvements, Bonanza Drive/SR 248 intersection improvements, SR 224/SR 248 intersection improvements, constructing a new pedestrian tunnel at existing at-grade x-ing, landscaping, aesthetic, and gateway enhancements. *The Objective:* Reduce Vehicle Miles Traveled, congestion, and associated GHG emissions. Improve safety. Enhance corridor aesthetics, and create gateway enhancements.

### **SR 224 Corridor Improvement Project**

This project proposes to design and construct transit priority and High Occupancy Vehicles on SR 224 from approximately Ute Blvd. to SR 248. Other project elements include landscaping, aesthetic, and gateway enhancements. *The Objective:* Reduce Vehicle Miles Traveled, congestion, and associated GHG emissions. Enhance corridor aesthetics, and create gateway enhancements.

## EXPENSES

### Park Ave. Pedestrian Safety Project

This project proposes to evaluate, design, and construct either an above-grade or below grade pedestrian x-ing to improve traffic flow and pedestrian safety, by eliminating existing pedestrian and vehicle conflicts. The Objective: Reduce congestion, and associated GHG emissions. Improve pedestrian safety.

### Bonanza Park Multi-modal Transportation Center

This project proposes to design and construct a multi-modal transportation center in the Bonanza Park Commercial District bound by Park Ave. to the west and Bonanza Drive to the east. This facility would be located to serve the SR 224 and SR 248 express routes, as well as existing and future land uses in around the Bonanza Park Commercial District. *The Objective:* Reduce Vehicle Miles Traveled, congestion, and associated GHG emissions. Additional objectives include enhancing neighborhood and commercial vitality.

### Additional Resort Communities Sales Tax

In FY 2014, the City secured an additional funding source with the Additional Resort Communities Sales and Use Tax (ARST). It was anticipated that the ARST would generate approximately \$3.2 million in FY 2014. The amount actually received was just over \$3.5 million. The full amount of the anticipated revenue was designated to be received in the City's Capital Improvement Fund. The total allocation of the ARST funds will be adjusted each year as part of the CIP process. The potential funding type will vary between cash and debt as project timing is adjusted to match projected project expenditures. To date, the City has issued two Sales Revenue Bonds in FY 2014 & FY 2015 totaling \$17,375,000, and leveraged approximately 35 percent of the Additional Resort Sales Tax until FY 2029.

The A/B scenario originally adopted by Council during the FY 2013 budget process designates total funding between 2014 and 2021 to the following capital projects in the left column:

| Additional Resort Projects                           |                                          |                             |
|------------------------------------------------------|------------------------------------------|-----------------------------|
| Current Budgeted Projects                            | Total Funding<br>Original<br>Designation | Total Funding<br>Allocation |
| Historic Park City/ Main Street & Downtown Projects* | \$14.5 M                                 | \$18.45 M                   |
| OTIS                                                 | \$8.5 M                                  | \$9.25 M                    |
| Open Space                                           | \$15 M                                   | \$15 M                      |
| Storm Drain Improvements                             | \$8.5 M                                  | \$1.98 M                    |
| Deer Valley Drive (phase II)                         | \$1.01 M                                 | \$1.01 M                    |
| Park Avenue                                          |                                          | \$4.5 M                     |
| Housing Projects                                     | \$5.25 M                                 | \$5.25 M                    |
| <b>TOTAL</b>                                         | <b>\$52.76 M</b>                         | <b>\$55.44 M</b>            |
| * Funding includes \$3M in GOED assistance           |                                          |                             |

Figure E17 – Additional Resort Communities Sales Tax Total Allocated Project Funding Table

## EXPENSES

The CIP committee recommended a slight change from the original designation for the ARST the column to the right in the table above shows the recommendation. The Storm Drain Improvements will now be funded by a the Storm Water Service Fees, and that planned funding will now be spent on improving Park Avenue and expanding the Downtown Projects.

Additionally, several years ago the City secured a \$3,000,000 economic development grant from the State of Utah Governor's Office of Economic Development for the Historic Park City Main Street & Downtown project. These funds have been used to offset the total \$18.45 million downtown project, therefore freeing up ARST funds for other appropriate capital projects or additional expenditures for the Main Street project.

The following table shows the recommended ARST capital plan including \$5.25 million affordable housing recommendation:

| Long Range Financial Model Scenario A/B - Accelerated funding for OTIS (with Recommended Downtown Improvements and Park Ave.) |               |                                  |              |              |              |              |              |              |              |            |
|-------------------------------------------------------------------------------------------------------------------------------|---------------|----------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|
| Project                                                                                                                       | Total Funding | Funding Available by Fiscal Year |              |              |              |              |              |              |              |            |
|                                                                                                                               |               | FY2014                           | FY2015       | FY2016       | FY2017       | FY2018       | FY2019       | FY2020       | FY2021       | FY2022     |
| OTIS (Phase A)                                                                                                                | \$ 500,000    | \$ 500,000                       |              |              |              |              |              |              |              |            |
| OTIS (Phase B)                                                                                                                | \$ 1,873,016  | \$ 1,644,959                     | \$ 228,057   |              |              |              |              |              |              |            |
| OTIS (Phase C)                                                                                                                | \$ 5,404,180  |                                  |              | \$ 1,637,514 | \$ 633,333   | \$ 3,133,333 |              |              |              |            |
| Downtown Projects (Phase II)                                                                                                  | \$ 4,000,000  | \$ 3,000,000                     |              |              | \$ 1,000,000 |              |              |              |              |            |
| Downtown Projects (Phase III)                                                                                                 | \$ 1,000,000  |                                  | \$ 1,000,000 |              |              |              |              |              |              |            |
| Downtown Projects (Phase IV)                                                                                                  | \$ 3,451,378  |                                  | \$ 1,451,378 |              |              | \$ 1,000,000 | \$ 1,000,000 |              |              |            |
| Downtown Projects (Plazas)                                                                                                    | \$ 10,000,000 |                                  |              | \$ 700,000   | \$ 5,600,000 | \$ 2,000,000 |              | \$ 1,200,000 | 500,000      |            |
| Additional Open Space (Phase I)                                                                                               | \$ 8,456,916  | \$ 3,974,140                     |              |              | \$ 4,482,776 |              |              |              |              |            |
| Additional Open Space (Phase II)                                                                                              | \$ 1,235,846  | \$ 1,235,846                     |              |              |              |              |              |              |              |            |
| Additional Open Space                                                                                                         | \$ 6,264,154  |                                  | \$ 6,264,154 |              |              |              |              |              |              |            |
| Reconstruction of Park Avenue                                                                                                 | \$ 4,490,000  |                                  |              |              |              |              | \$ 445,000   | \$ 2,245,000 | \$ 1,800,000 |            |
| Storm Drain System                                                                                                            | \$ 1,924,487  | \$ 861,154                       | \$ 1,063,333 |              |              |              |              |              |              |            |
| DeerValley Dr. Phase II                                                                                                       | \$ 1,010,000  | \$ 950,000                       | \$ 60,000    |              |              |              |              |              |              |            |
| Downtown Improvement Maintenance Fund                                                                                         | \$ 900,000    | \$ 100,000                       | \$ 100,000   | \$ 100,000   | \$ 100,000   | \$ 100,000   | \$ 100,000   | \$ 100,000   | \$ 100,000   | \$ 100,000 |
| Affordable Housing                                                                                                            | \$ 250,000    |                                  |              | \$ 250,000   |              |              |              |              |              |            |
| Affordable Housing                                                                                                            | \$ 5,000,000  |                                  |              |              | \$ 750,000   | \$ 750,000   | \$ 750,000   | \$ 750,000   |              |            |

Figure E18 – Additional Resort Communities Sales Tax Adjusted Table

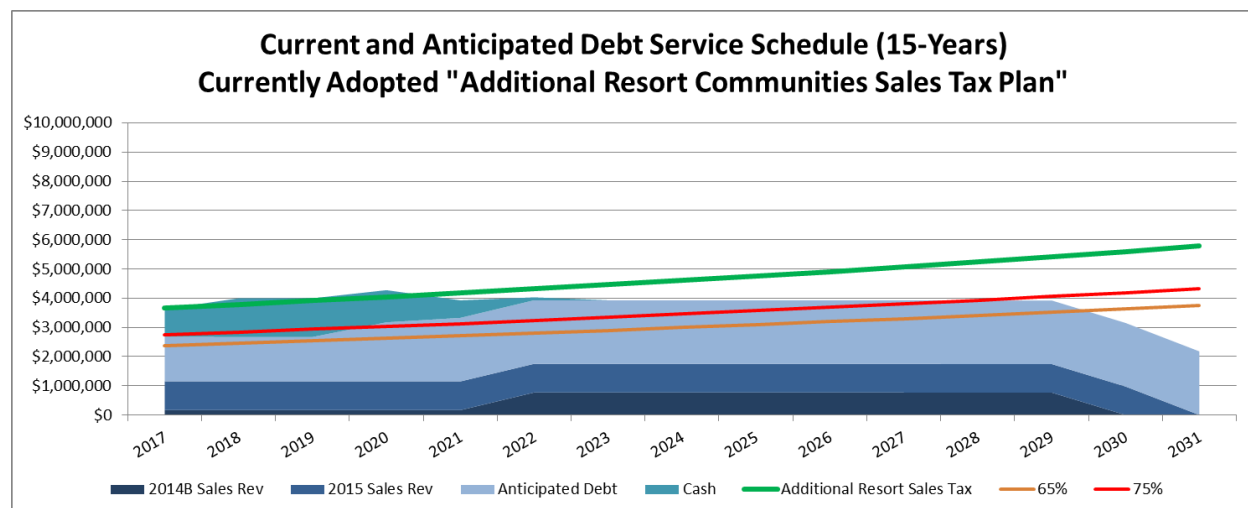


Figure E19 – Additional Resort Communities Sales Tax Debt Service Schedule

This plan continues to show large open space purchasing ability (\$15 million) in the first 4 years of the new tax (10.24 million have been spent to date). The plan includes additional ongoing resources for capital Main Street Infrastructure Asset Management of the main street improvements in the amount of \$100,000 per year. This asset management fund is similar to the

## **EXPENSES**

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walkability or trails asset management funds. Its allowable uses include capital replacement or renewal, which would extend the useful life of the capital asset. This does not cover expenses such as routine maintenance or enhanced levels of service, which are required to be accounted for in the General Fund operating budget. Figure E19 shows how the funding will work for the ARST projects, with a mix of issued debt and cash.

The City Manager's recommended budget includes \$5,250,000 from FY 2018 to FY 2022 for land acquisition for affordable and attainable housing projects. As currently projected, these funds can fit within the Additional Resort Communities Sales Tax 10-year plan without the need to reduce currently allocated project funds for Open Space, Main Street Sidewalk Improvements, OTIS or Park Avenue Reconstruction.

The Five-Year CIP also includes \$4,500,000 from FY 2019 to FY 2021 for the Park Ave reconstruction project. It is the CIP Committee's assessment that this project is consistent with the general funding parameters of other projects funded through the ARCST.

## **OPERATING IMPACTS OF CAPITAL PROJECTS**

Through a combination of the Additional Resort Communities Sales Tax, Lower Park RDA extension, Open Space GO Bonds and the remaining Walkability bonds, the City is likely to see an estimated \$130 to \$145 million in project funding over the next 10 years. While these improvements are an obvious boon to the services and economic growth of the City, Council must remain aware that the uses of these funds have been restricted to capital improvement projects. Capital projects often place a burden on the ongoing operating costs of the City.

The operating burden will vary from project to project. Reconstruction of an aging street may gain efficiencies, while maintenance of a new Main Street plaza, sidewalk plowing, or transit structure may incur additional costs. Council must consider the impacts of capital improvement projects on the ongoing operating budget of the City. Capital projects which necessitate level of service (LOS) adjustments could potentially impact other city services. It is staff's recommendation that these impacts should not be evaluated in isolation, but should be evaluated as part of the Budgeting for Outcomes process in the context of all other city services. Maintaining the long range sustainability of city services continues to be a high priority of city staff.

Staff will continue to evaluate the operating costs for projects so they are budgeted correctly as they come on line. When possible, long term maintenance projects/funds have been established for new projects such as the Main Street Infrastructure Asset Management Project. This project will receive an annual contribution which will be used for capital infrastructure replacement, much like the asset management or pavement management projects/funds.

The largest foreseeable burden for the General Fund will likely be associated with the completion of the Prospector Drain project, which may potentially (if a treatment system is installed) have an estimated ongoing operating expenditure \$250,000 starting in FY 2017.

## EXPENSES

### DEBT SERVICE

Park City has various bond issuances outstanding. The debt service to be paid on these bonds is as detailed in Figure E21. Debt service expense comprises 20% of the FY 2017 budgeted expenses, and 18% of the FY 2018 Budget.

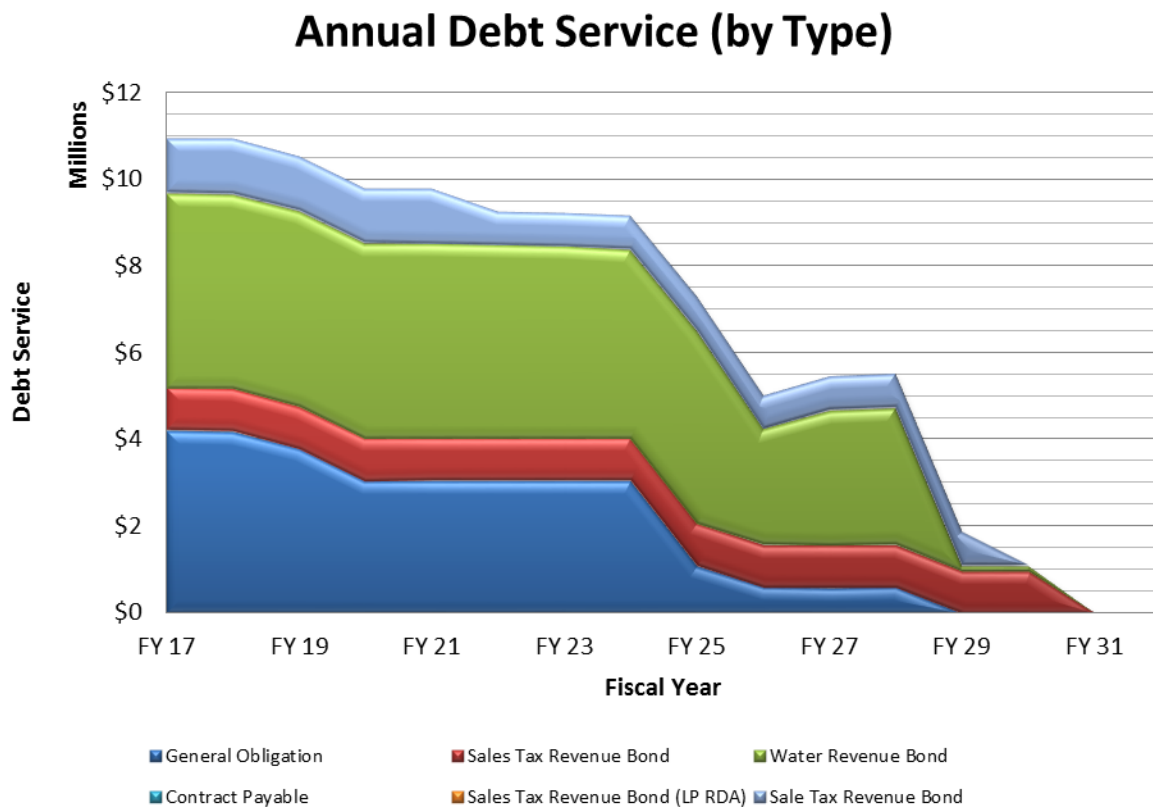


**Figure E21 - Long Term Debt**

Funding sources for debt service payments in FY 2017 are detailed in Figure E22. General Obligation Bonds have property tax as a dedicated source for repayment, while Water Bonds generally have water service fees as a dedicated revenue source. RDA Bonds are backed by property tax increment. Sales Tax Bonds are backed by sales tax revenue, but the City has dedicated a number of revenue sources for repayment, including lease revenue, impact fees, and unreserved general fund revenue.



## EXPENSES

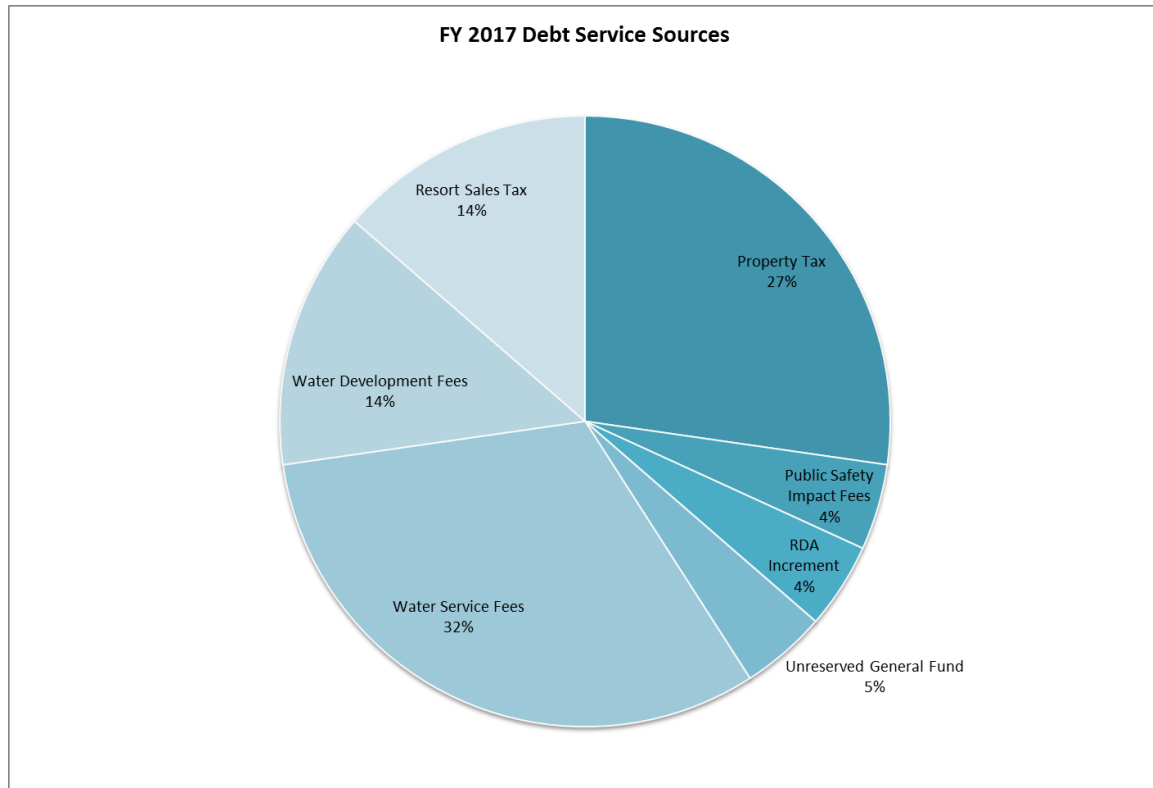


**Figure E22 – Debt Funding Sources**

The City's five year Capital Improvement Plan outlines a number of future projects for which it is anticipated the City expects to issue debt. The estimated impact to debt service due to possible future bonding can be seen in Figure E23. This anticipated debt includes planned Additional Resort Sales Tax projects, Lower Park RDA tax increment bonds (Sales Revenue Bonds backed with RDA tax increment), GO Bonds, as well as multiple series of Water Revenue Bonds.

## EXPENSES

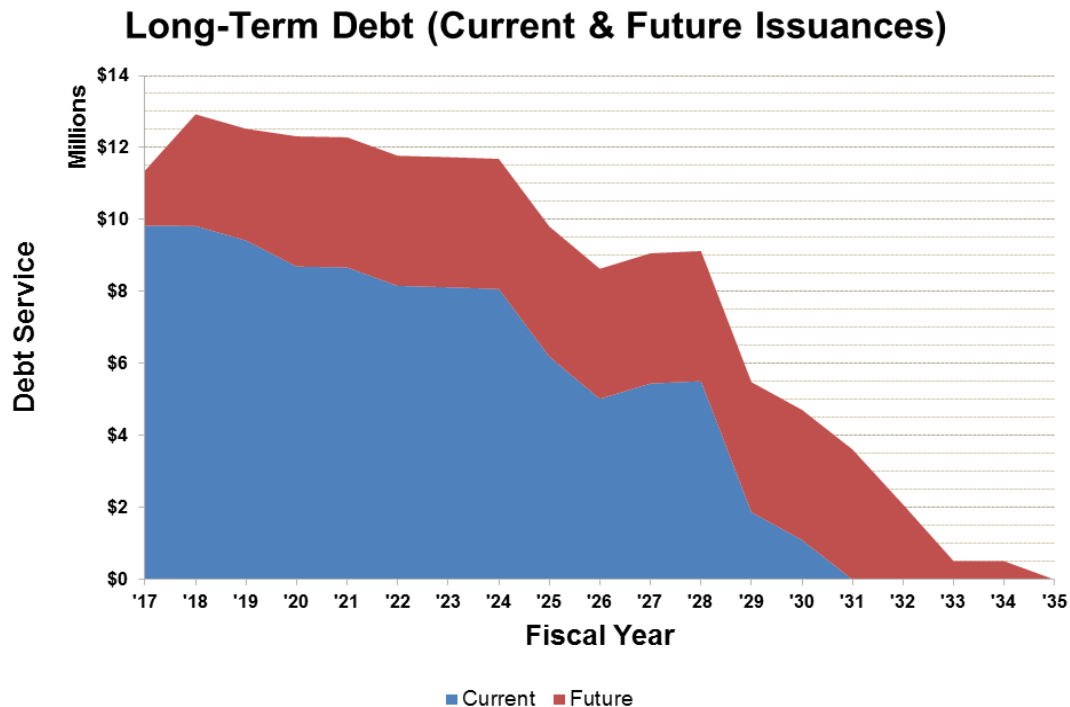


Figure E23 – Anticipated Future Debt Service Compared to Existing Debt

Perhaps the most significant measure related to debt service is the amount of debt that is secured by a non-dedicated revenue source. As previously discussed, the majority of the City's debt service is paid for with dedicated revenue such as water fees, property tax, or property tax increment, all of which the City can influence through rate adjustments.

The majority of the debt service for the \$20 million sales tax revenue bonds issued in 2006 will come from dedicated revenue such as property tax increment pledged from the Main Street RDA and impact fees. A portion of the debt, however, will be paid for with unreserved or surplus General Fund revenue (sales tax). The figure below shows how much of the City's annual surplus is currently pledged for debt service. Future Sales revenue bonds will come by the Additional Resort Communities sales tax revenue, and will therefore not impact revenues or expenditures in the General Fund.

## EXPENSES

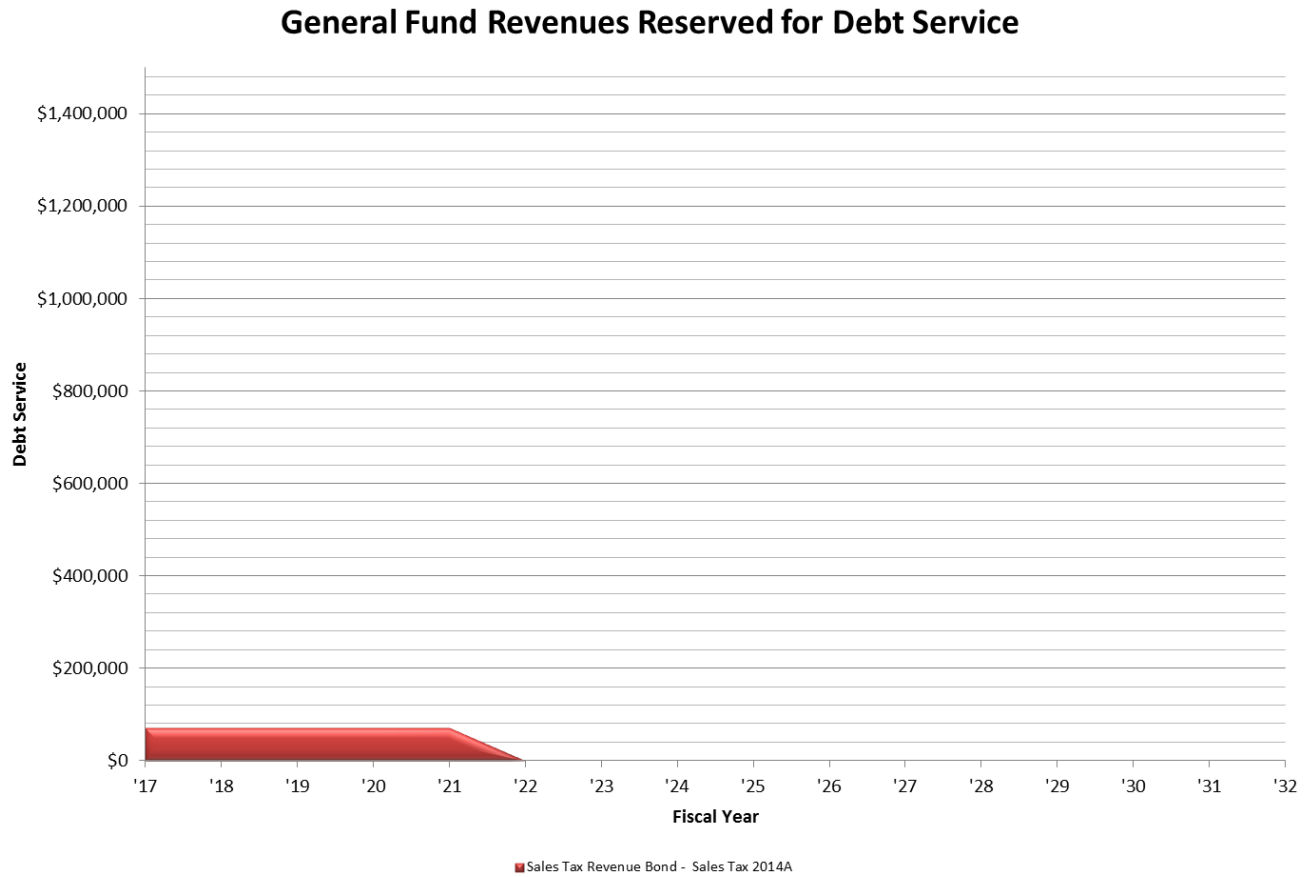


**Figure E24 – General Fund Revenues Reserved for Debt Service**

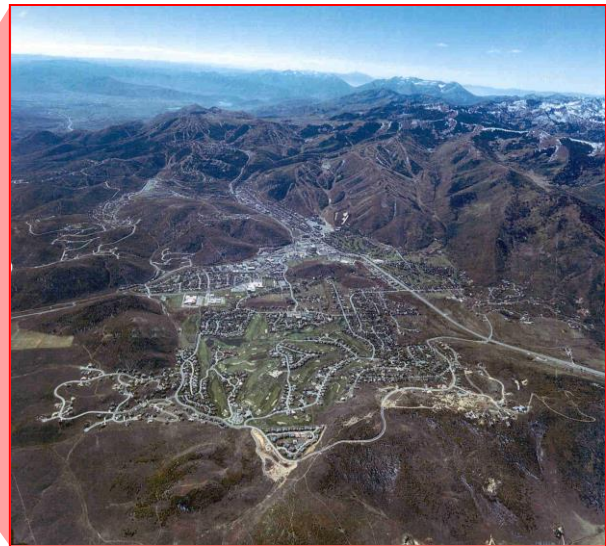
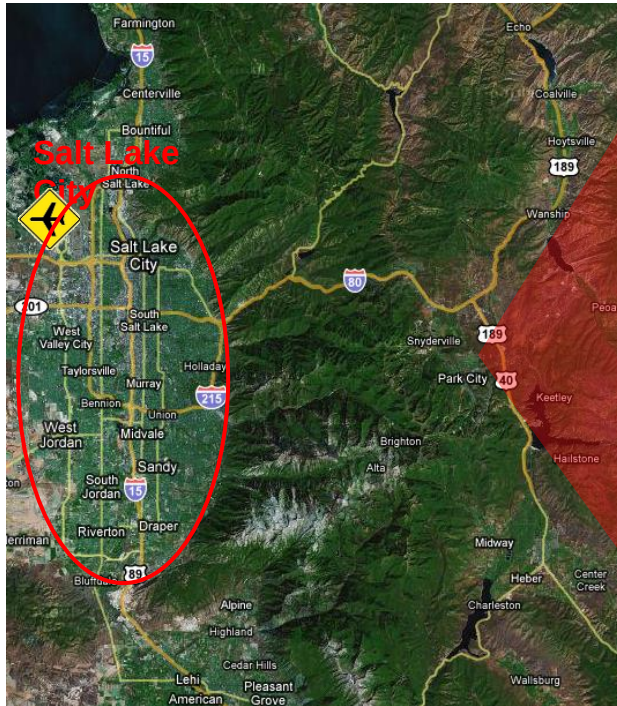


## ECONOMIC OUTLOOK

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Park City is located in Summit County, Utah, in the heart of the Wasatch Mountains, 30 miles east of Salt Lake City and 40 minutes by freeway from the Salt Lake International Airport. Park City is one of the West's premier multi-season resort communities, with an area of approximately 12 square miles and a permanent resident population of approximately 8,000.

World renowned skiing is the center of activity, being complemented throughout the year with major activities and events, such as the Sundance Film Festival, Kimball Arts Festival, concerts, and sporting events, along with a variety of other winter and summer related activities.



Tourism is the major industry in Park City, with skiing, lodging facilities, and restaurants contributing significantly to the local economy. Park City is the home of two major ski resorts: Park City Mountain Resort and Deer Valley Ski Resort. Park City Mountain Resort combined with Canyons Resort during the 2015-2016 ski season to create the largest ski resort in the United States.

In 1869, silver bearing quartz was discovered in the area of what is now Park City, and a silver mining boom began. From the 1930s through the 1950s, the mining boom subsided due to the decline of silver prices, and Park City came very close to becoming a historic ghost town. During that time, the residents began to consider an alternative to mining and began developing Park City into a resort town.

In 2002, Salt Lake City hosted the 2002 Winter Olympic Games with two athletic venues in Park City and one just north of the City limits. Deer Valley Resort hosted the slalom, aerial, and mogul competitions; Park City Mountain Resort hosted the giant slalom, snowboarding slalom and snowboarding half-pipe; and the Utah Winter Sports Park (Summit County) hosted ski jumping, luge and bobsled events.

## **ECONOMIC OUTLOOK**

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Deer Valley Resort hosted a FIS Freestyle World Cup event for the seventh time in eight years in February 2013. Also in February 2009, Deer Valley hosted the first World Cup Skier Cross competition ever held in North America. For the ninth year in a row, Deer Valley Resort was deemed one of the top 5 best resorts in North America by Ski Magazine in 2016. No other resort has topped the rankings eight years in a row. The Park City Resort, now the largest resort in North American, is located in the heart of Park City. Park City Resort Utah's only other ski resort to finish in the top fifteen of Ski Magazine's resort review. The resort was ranked thirteen.

## **PARK CITY ECONOMY**

Tourism is the backbone of the Park City economy, and the majority of local tourism revolves around skiing and snowboarding. Encouraging tourism and the ski industry are objectives for Park City, as well as for the State of Utah. With its close proximity to Salt Lake City and Salt Lake International Airport, Park City is a major contributor to the State's goals. The total number of statewide skier days for 2015-16 was 4,457,575, which is a 13 percent increase from the previous year. This total overcomes Utah's previous best season of 4,249,190 skier days during the 2007-08 season. With the local economy dependent on tourism and skiing, employment in Park City tends to decline in the spring and summer months. Park City has been mitigating this by diversifying recreational activities in the "off-season". In FY 2016 the City hosted the Triple Crown Girls Fastpitch Softball World Series for the 13<sup>th</sup> year. This event draws teams from California, Arizona, Colorado, Oklahoma, Idaho, Utah and Texas. Other events include the Park City Marathon Road Race, Intermountain Cup Mountain Bike Races and the Endurance 100 Mountain Bike Race.

The service population is much larger than the permanent population in Park City due to the number of secondary homeowners and visitors within city limits. The City has approximately 161 restaurants, 314 shops, 27 private art centers and a community-sponsored art center. Many of Park City's restaurants are award winning and among the finest in the Intermountain West. The Chamber of Commerce estimates that the City has a nightly capacity for 27,178 guests. On average, the City receives almost 8,456 visitors per night, with an occupancy rate of 35 percent. In the last ten years, nightly capacity has increased by 10 percent.

The Sundance Film Festival made its 36<sup>th</sup> annual appearance in Park City in January 2017. The 2017 Sundance Film Festival generated an overall economic impact of \$83.4 million for the State of Utah, and supported over 1,400 jobs. Sundance and Park City Municipal Corporation have formally agreed that Park City will remain festival headquarters through the 2026 film festival, with a ten-year option after that. The festival presents high-quality, independent films. Nationally known actors, directors, writers and other members of the film industry conduct and attend workshops, classes, seminars, dinners and premiers which are open to the general public. It is estimated that the annual cultural event attracted more than 46,000 attendees in 2017.

The Kimball Arts Center sponsored its 47th annual three-day Park City Arts Festival in August 2016. The Park City Arts Festival is Utah's original, oldest and longest running arts festival in the West. In the last decade, this event has grown substantially and now attracts over 50,000

## ECONOMIC OUTLOOK

visitors over the three-day period, and features more than 220 of North America's top artists. This is one of the most attended annual events in Utah and consistently makes the Top Ten List by the renowned Harris Poll.

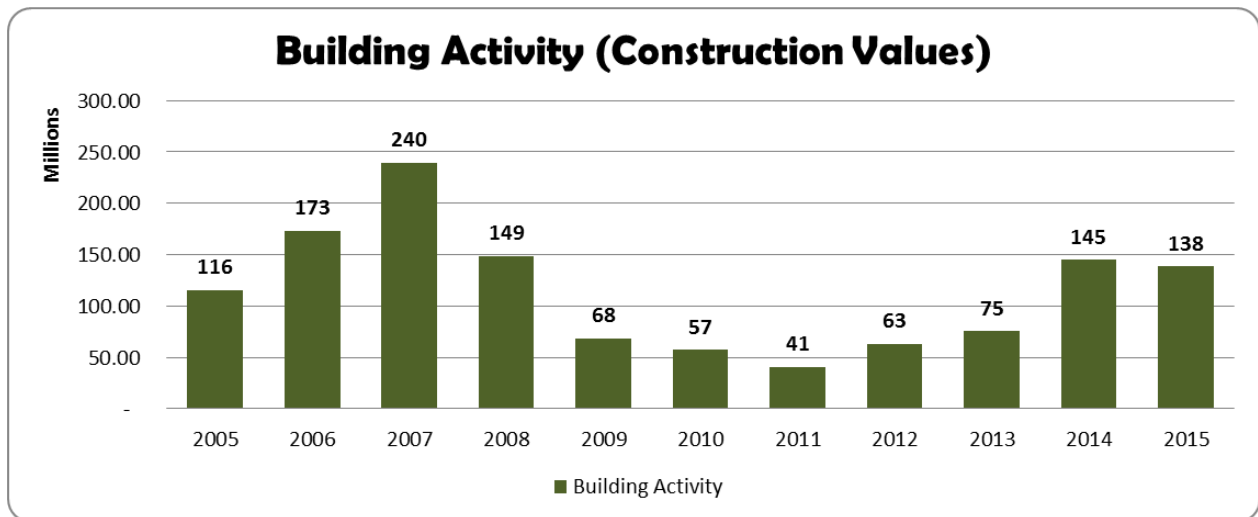


Figure EO1 – Annual Cost of Construction in Park City

Closely connected to the tourist and ski industries in Park City is the real estate industry. During the past ten years, building activity within the City has ranged anywhere from a low of \$40.9 million in 2011 (due to the recession), to a high of \$239.7 million in 2007. Building activity over the last decade has averaged \$115.1 million per year. For calendar year 2016, the building activity (construction, additions and alterations) was approximately \$138 million, with 40 percent in residential and 13 percent in commercial. The remaining 47 percent was in remodeling, expanding, and miscellaneous construction. The residential construction total valuation of approximately \$54.87 million consisted of single-family homes, multifamily homes, and duplexes. Easy access to Salt Lake City has intensified the role for Park City as a bedroom community. This role and the current economy have shifted emphasis to the construction of residential homes. Properties have enjoyed a steady rate of appreciation through the years, which are expected to maintain their value and/or increase in the future.

Statistics compiled by the Park City Board of Realtors show the number of closed sales for the fourth quarter of 2016 (including single family homes, condominiums and vacant land) continue to increase at an averaged median price increase of 7.5% annually. While the increase in sold properties hasn't increased greatly, the dollar volume of the entire market has increase by 18%. The median single family home within city limits has risen to \$1.69 million.

Park City's debt service expenditures have increased in amount and as a percentage of total expenditures during the past decade. Much of this is due to the voter approved General Obligation Bonds that were passed in 1999, 2000, 2005, 2006, 2007, 2008, 2009, 2010, and 2013, as well as the Sales Tax Revenue Bonds issued in 2005, 2010, 2014 and 2015. The City's bond rating was upgraded in May 2006 by Moody's to Aa2. Furthermore, the City was upgraded in 2008 by Standard and Poor's and Fitch to AA. A bond rating of AA (AAA is generally the highest rating) indicates that Park City as an issuer offers "excellent financial security." The issued Sales Tax Revenue Bond also received a rating of A+ from Standard & Poor's. In the

## **ECONOMIC OUTLOOK**

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beginning of May 2010, Park City's bond rating moved from Aa2 (Moody's) and AA (Fitch) to Aa1 and AA+ respectively. In 2013 S&P increased the City's bond rating to AA+.

Through the last decade, revenues have been steadily increasing for Park City with no revenue source significantly changing as a percentage of total revenue. FY 2016 sales tax revenues increased 10.5% from FY 2015. Taxes account for 55 percent of total revenue.

Major employer-types in the City include: accommodation and food service, arts/entertainment and recreation, retail trade, real estate, technical services and government. Unemployment rate for Park City as 2016 was 2.6%. According to the Bureau of Labor of Statistics, Utah's unemployment rate is 3.1 percent and the national rate is 4.7 percent as of March, 2017.

Park City has seen substantial revenue growth in recent years, exceeding pre-recession revenues. Diversification of resort activities, promoting additional special events and sound financial policies have all aided in ensuring a thriving economy.



## ECONOMIC OUTLOOK

### CITY SALES TRENDS

Park City has experienced exceptional economic growth in the last decade. After a dip in 2009, sales tax has recovered dramatically for the past five years. Figure EO2 shows the growth in total estimated sales from 2006 to 2016. For FY 2016, Park City collected roughly \$9 million in local option sales tax—equating to roughly \$900 million in estimated taxable sales—\$85 million more than the previous year, and \$353 million more than FY 2006. Total sales are determined from the annual 1 percent local sales tax collected each year.

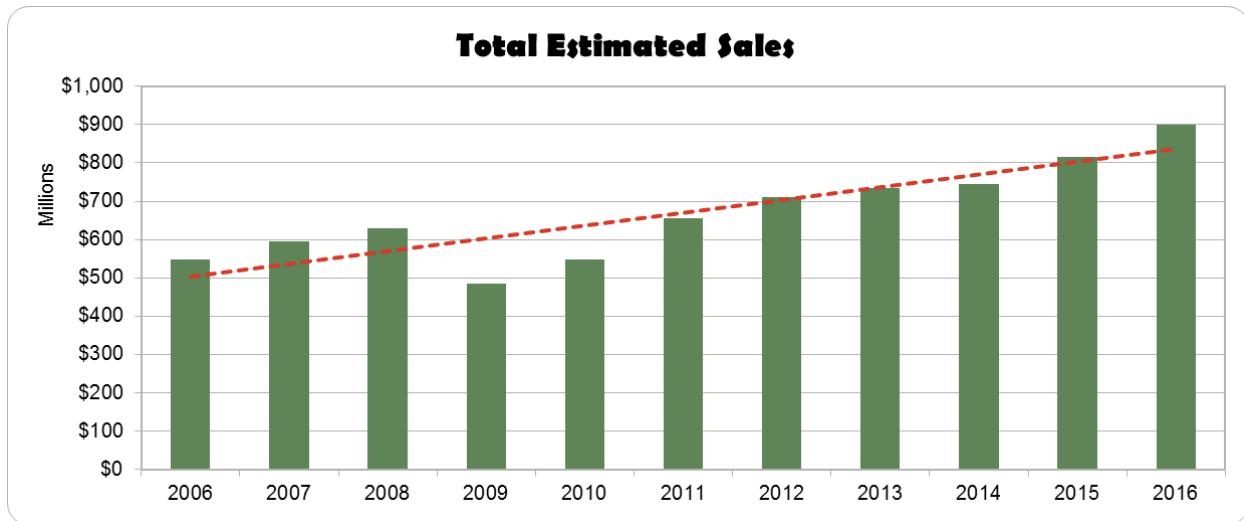
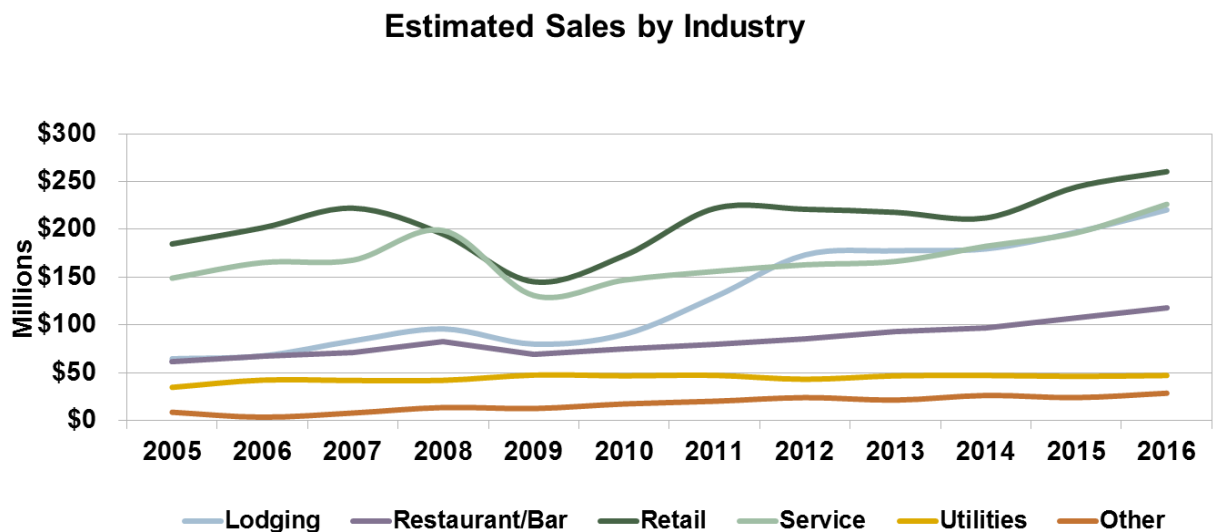


Figure EO2 – Total Estimated Sales

Figure EO3 shows the sales trends by industry from 2005 to 2016. The Lodging Sector has experienced the greatest change, with a 12 percent average growth rate in the last 5 years. The Retail Industry still leads all other sectors in absolute dollar terms.



## ECONOMIC OUTLOOK

Figure EO3 – Estimated Sales by Industry

Because Park City's economy relies heavily on the ski industry and tourism, sales tax revenues are extremely seasonal. Figure E04 represents seasonality by industry. The Service Sector is the most seasonal, with 59.7 percent of service-related sales coming during Quarter 3. The Lodging Sector—which includes skiing and entertainment amongst other services—is also highly seasonal; 50.6 percent of sales tax revenues coming during Quarter 3. The Retail Sector showed the least seasonality with only 39.1 percent of total sales coming in Quarter 3, with the rest of its quarters demonstrating minimal variance of seasonality.

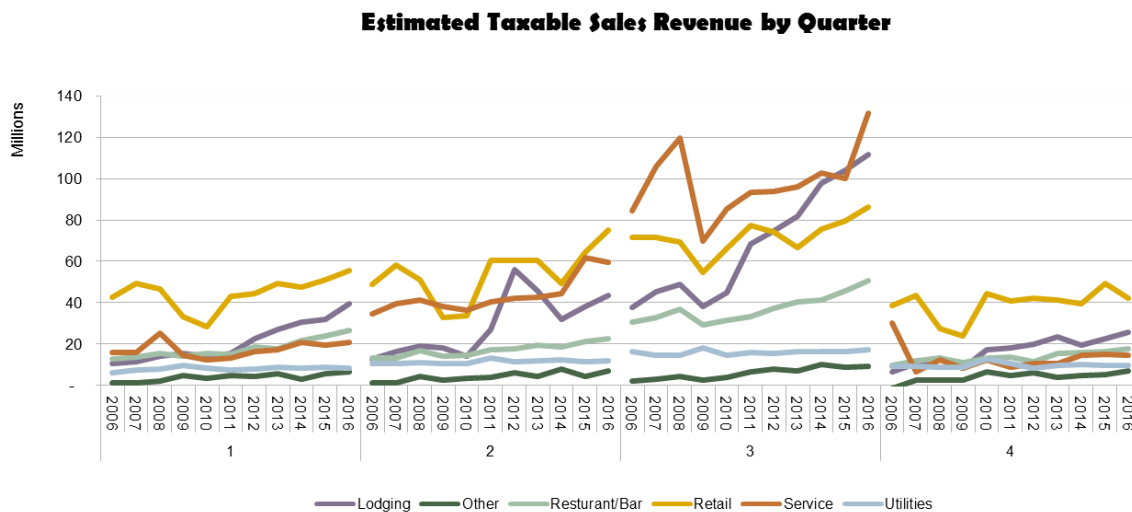


Figure EO4 – Estimated Taxable Sales Revenue by Quarter

## CITY FINANCIAL HEALTH INDICATORS

In May of 2003, the Citizens Technical Advisory Committee (CTAC) and the staff from Park City Municipal Corporation identified certain concepts in order to measure the financial health of Park City. The ultimate goal for these concepts was to specify indicators that would be monitored in the future and be included in future Budget Documents. These measures are designed to show the financial position of the City as a whole, while the performance measurement program focuses more specifically on each department within the City's organization.

### TYPES OF FINANCIAL HEALTH INDICATORS

The International City/County Management Association (ICMA) produces a manual entitled Evaluating Financial Condition. Within this manual, various indicators and methods for analysis are outlined and recommended. According to the ICMA, the financial condition of a municipality can be defined as "...a government's ability in the long run to pay all the costs of doing business, **including** expenditures that normally appear in each annual budget, as well as those that will appear only in the years in which they must be paid." By recording the necessary

## **ECONOMIC OUTLOOK**

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data and observing these indicators, certain warning trends can be seen and remedied before it becomes a problem for the Park City government.

The following indicators were chosen with input from CTAC and the staff from the budget department.

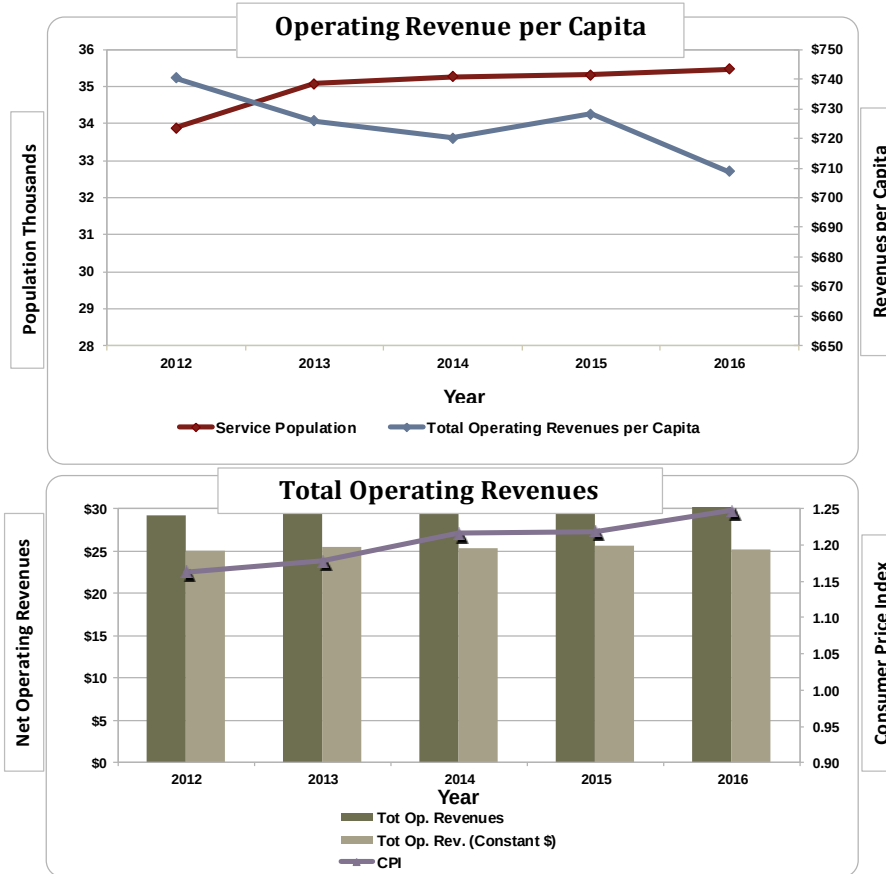
- A. Revenues per capita
- B. Expenditures per capita
- C. Municipal employees per capita
- D. Operating (deficit) surplus per capita
- E. Comparison of the liquidity ratio and long-term debt
- F. Long-term overlapping debt as a percentage of assessed valuation
- G. Administrative costs as a percentage of total operating expenditures
- H. Historical bond ratings

# ECONOMIC OUTLOOK

## Revenues per Capita

Revenues per Capita are total operating revenues per capita (service population\*)

| Description                                            | 2012         | 2013         | 2014         | 2015         | 2016         |
|--------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Total Operating Revenues                               | \$29,170,828 | \$29,987,954 | \$30,875,204 | \$31,332,319 | \$31,365,120 |
| CPI                                                    | 1.16         | 1.18         | 1.22         | 1.22         | 1.25         |
| Total Operating Revenues (Constant dollars)            | \$25,082,397 | \$25,456,667 | \$25,395,161 | \$25,711,752 | \$25,144,413 |
| Service Population *                                   | 33,880       | 35,073       | 35,262       | 35,312       | 35,473       |
| Total Operating Revenues per capita (Constant dollars) | \$740.33     | \$725.82     | \$720.18     | \$728.13     | \$708.83     |



### Analysis

Total Operating Revenues includes the General Fund and the Debt Service Fund. Examining per capita revenues shows changes in revenue relative to changes in population size. By using the service population, one can factor in the impact that visitors and secondary homeowners have on sales tax revenue. The consumer price index (CPI) is used to convert current total operating revenues to constant total operating revenues to account for inflation and display a more accurate picture of accrued revenues. The warning trend is decreasing total operating revenues as the population rises.

### Source

Total Operating Revenues - Statement of Revenues, Expenditures, and Changes in Fund Balances pg. 31. (General + Debt Service (Sales Tax Revenue and Refunding) + Debt Service (Park City General Obligation).)

Also, note CAFR FY16 Table 2, CAFR 05-06 Schedule 5 for Tax Revenue.

CPI - Bureau of Labor Statistics [www.bls.gov](http://www.bls.gov), Population - Census Bureau, [www.census.gov](http://www.census.gov)

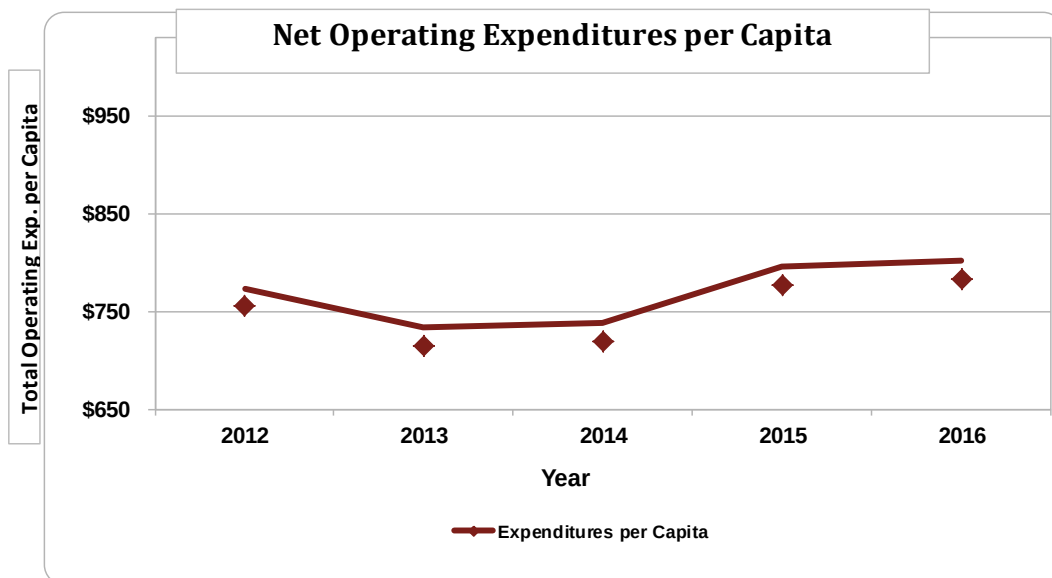
\* Service Population = Permanent Population + Secondary Homeowners + Average Daily Visitors

## ECONOMIC OUTLOOK

### Expenditures per Capita

Expenditures per capita are net operating expenditures per capita (service population \*)

| Description                                              | 2012         | 2013         | 2014         | 2015         | 2016         |
|----------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Debt Service*                                            | \$7,159,836  | \$6,225,883  | \$6,861,205  | \$7,419,341  | \$6,806,832  |
| Operating Expenditures                                   | \$23,316,646 | \$24,069,551 | \$24,776,540 | \$26,821,743 | \$28,656,831 |
| Total Operating Expenditures                             | \$30,476,482 | \$30,295,434 | \$31,637,745 | \$34,241,084 | \$35,463,663 |
| CPI                                                      | 1.16         | 1.18         | 1.22         | 1.22         | 1.25         |
| Total Operating Expenditures (Constant dollars)          | \$26,205,058 | \$25,717,686 | \$26,022,359 | \$28,098,726 | \$28,430,084 |
| Service Population**                                     | 33,880       | 35,073       | 35,262       | 35,312       | 35,473       |
| Net Operating Expenditures per capita (Constant dollars) | \$773.46     | \$733.26     | \$737.97     | \$795.72     | \$801.45     |



#### Analysis

Changes in per capita expenditures reflect changes in expenditures relative to changes in population. Taking into account the service population and the inflation factor, the indicator shows the increasing costs of providing city services. The rate has fluctuated slightly, but has remained stable since 2010. Total operating expenses increased in 2016. The increase is mostly attributed to increased operating expenditures and the retirement of principal debt service payments.

#### Source

Population - Census Bureau, [www.census.gov](http://www.census.gov),

Debt Service excludes CIP debt service pg. 31 (Total Governmental Funds: Principal + Interest + Bond issuance costs+ Arbitrage rebate - CIP)

Net Operating Expenditures - CAFR FY16 Table 1, CAFR FY14Schedule 4

Total Operating Expenditures pg. 31 (General Total).

CPI - Bureau of Labor Statistics [www.bls.gov](http://www.bls.gov)

\*\* Service Population = Permanent Population + Secondary Homeowners + Average Daily Visitors

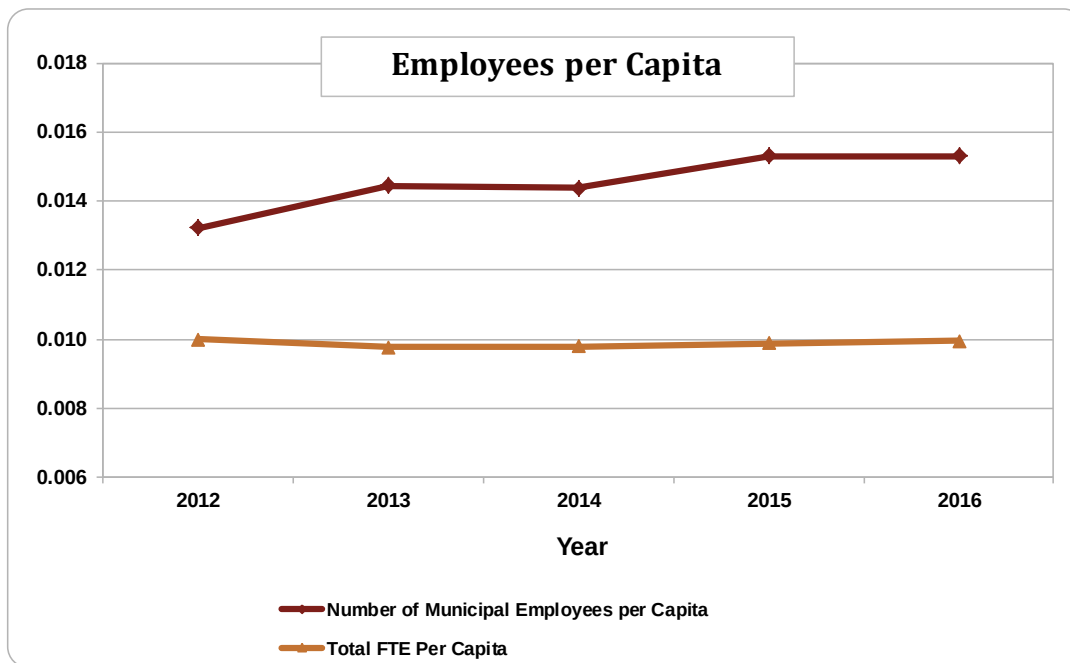
\*There were no Arbitrage costs in 2013

## ECONOMIC OUTLOOK

### Employees per Capita

#### Municipal employees per capita (service population\*)

| Description                              | 2012   | 2013   | 2014   | 2015   | 2016   |
|------------------------------------------|--------|--------|--------|--------|--------|
| Number of Municipal Employees            | 448    | 507    | 507    | 541    | 543    |
| # FTE (Full-time equivalents)            | 339.1  | 342.7  | 345.1  | 349.4  | 353.06 |
| Service Population*                      | 33,880 | 35,073 | 35,262 | 35,312 | 35,473 |
| Number of Municipal Employees per Capita | 0.013  | 0.014  | 0.014  | 0.015  | 0.015  |
| Total FTE Per Capita                     | 0.010  | 0.010  | 0.010  | 0.010  | 0.010  |



#### Analysis

Employees per capita shows the overall labor productivity in relation to population of the city. The FTEs per capita seems to suggest that as population increases the number of employees decreases. Over the last five years the trend has remained fairly consistent.

#### Source

Number of Employees - CAFR - Schedule 21, CAFR FY16 Table 16, 2005-06 from Human Resources Department.

FTE counts - FY16 Staffing Summary 4-120 and past Budget Documents, FY16 from Schedule 20 in FY16 CAFR

Population - Census Bureau, [www.census.gov](http://www.census.gov)

\* Service Population = Permanent Population + Secondary Homeowners + Average Daily Visitors

## ECONOMIC OUTLOOK

### Operating (Deficit) or Surplus

#### Operating deficit or surplus as a percentage of operating revenues

| Description                                                                  | 2012         | 2013         | 2014         | 2015         | 2016         |
|------------------------------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Operating deficit or surplus                                                 | \$1,176,436  | \$1,379,901  | \$918,471    | -\$331,642   | -\$561,351   |
| Net fund operating revenue                                                   | \$29,170,828 | \$29,987,954 | \$30,875,204 | \$31,332,319 | \$31,365,120 |
| General fund operating surplus (deficit) as % of net fund operating revenues | 4%           | 5%           | 3%           | -1%          | -2%          |
| Service Population*                                                          | 33,880       | 35,073       | 35,262       | 35,312       | 35,473       |
| Operating surplus per capita                                                 | \$34.72      | \$39.34      | \$26.05      | -\$9.39      | -\$15.82     |



#### Analysis

An operating surplus is used to fund CIP and fund non-operating expenditures. The City has had a strong fund balance for several years in spite of the recent decrease in operating surplus/deficit from 2008 to 2011. In 2016 the City had an operating deficit, the fund balance is still considered to be very healthy.

#### Source

General fund operating surplus/deficit - CAFR FY16 pg.33, Net Fund Operating Revenues - CAFR FY16 Table 2, CAFR FY16 Schedule 5 for Tax Revenue; Statement of Revenues, Expenditures, and Changes in Fund Balances pg. 31 for all other revenues. (Includes debt service for investment income and rental and other miscellaneous)

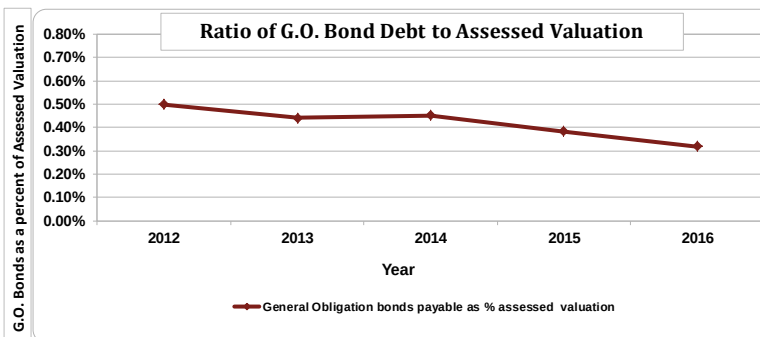
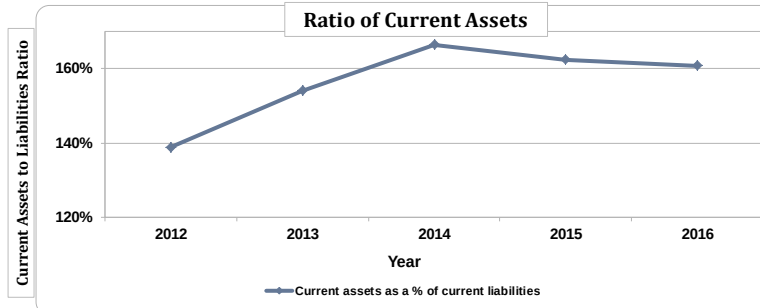
\* Service Population = Permanent Population + Secondary Homeowners + Average Daily Visitors

# ECONOMIC OUTLOOK

## Liquidity & Long Term Debt

Liquidity is defined as cash and short-term investments as a percentage of current liabilities  
Long-Term debt is defined as total General Obligation bonds payable as a percentage of assessed valuation

| Description                                              | 2012            | 2013            | 2014            | 2015            | 2016            |
|----------------------------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Cash and short-term investments                          | \$14,467,876    | \$15,848,194    | \$16,821,758    | \$17,916,425    | \$18,041,243    |
| Current Liabilities                                      | \$10,419,734    | \$10,285,291    | \$10,104,640    | \$11,033,031    | \$11,212,929    |
| Current assets as a % of current liabilities             | 139%            | 154%            | 166%            | 162%            | 161%            |
| Description                                              | 2012            | 2013            | 2014            | 2015            | 2016            |
| Assessed valuation                                       | \$6,652,579,338 | \$6,725,375,418 | \$7,298,187,371 | \$7,636,172,285 | \$8,133,220,125 |
| Total G. O. bonds                                        | \$33,168,627    | \$29,701,426    | \$33,018,370    | \$29,298,159    | \$26,009,111    |
| General Obligation bonds payable as % assessed valuation | 0.50%           | 0.44%           | 0.45%           | 0.38%           | 0.32%           |



### Analysis

Liquidity determines the city's ability to pay its short-term obligations. In the private sector, liquidity is measured with the ratio of cash, short-term investments and accounts receivable over current liabilities. Public sector municipalities use the ratio of cash and short-term investments over current liabilities. According to the International City/County Management Association, both private and public sectors use the ratio of one to one or 100% or above to indicate a current account surplus.

The liquidity indicator for Park City has decreased over the time period shown due to the issue of General Obligation (or voter approved) bonds in 1999, 2000, 2003, 2004, 2006, 2008, 2009, and 2010. The majority of these G.O. bonds were allocated for the purchase of open space\*. Issuing these bonds increases the long term debt and the current liability account, thus decreasing the liquidity ratio. The warning trend to be aware of in analyzing these measures, is a decreasing liquidity ratio in conjunction with an increase in long term debt. This indicates that a government might struggle to cover its financial obligations in the future.

Although it is apparent that the liquidity ratio has declined over the time period shown, it should be noted that the ratio is still above the 100% level, and that the issued G.O. bonds have a dedicated revenue source in property taxes. The Utah State Constitution states that direct debt issued by a municipal corporation should not exceed 4% of the assessed valuation, Park City has a more stringent policy of 2% of assessed valuation. The percentage of long-term debt to assessed valuation has been decreasing since 2010 and it is well below the City policy of 2%.

\* 1999 bond issue was passed by a voter margin of 78% & 2003 by 81%.

### Source

Current Assets - CAFR FY16 pg. 29, (General - Total). Current Liabilities - CAFR FY16 pg. 29, (General - Total Liabilities+Total deferred inflows of resources). Assessed Valuation- Summit County Assessor's Office, Gross Bonded Long-Term Debt - CAFR FY16 Schedule 14. Current Assets - CAFR FY16, Current Liabilities - CAFR FY16, Assessed Valuation- CAFR FY16, Gross Bonded Long-Term Debt - CAFR FY16 Table 14

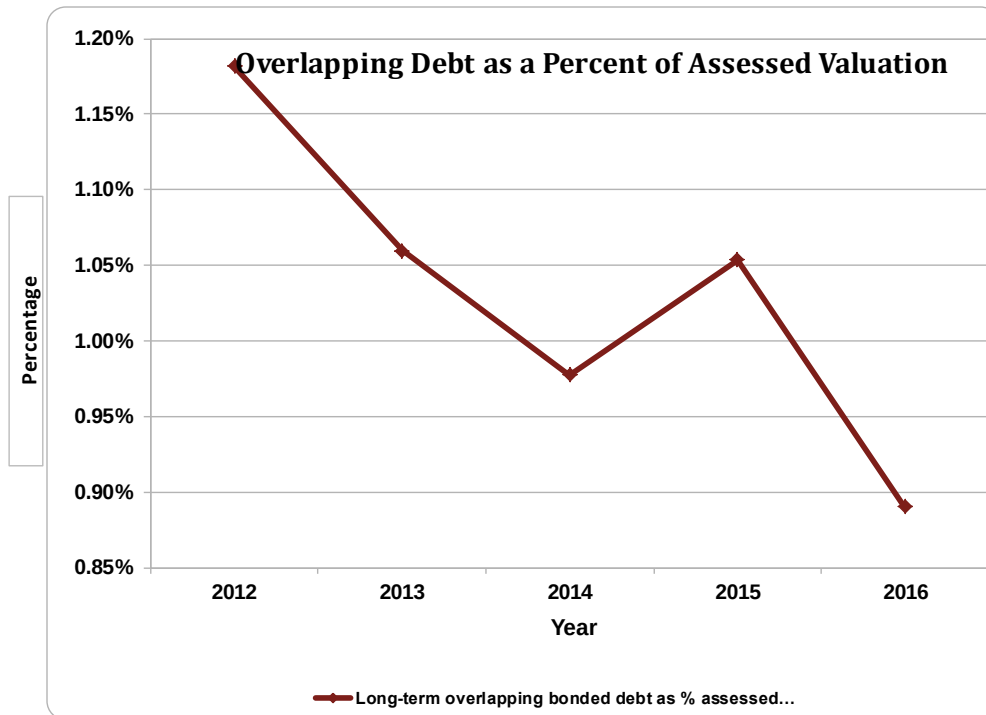


## ECONOMIC OUTLOOK

### Overlapping Debt

Long-term overlapping bonded debt is the annual debt service on

| Description                                               | 2012            | 2013            | 2014            | 2015            | 2016            |
|-----------------------------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Park City                                                 | \$43,670,852    | \$41,455,507    | \$43,483,691    | \$53,726,049    | \$48,402,692    |
| State of Utah                                             | \$0             | \$0             | \$0             | \$0             | \$0             |
| Summit County                                             | \$9,566,217     | \$9,310,290     | \$7,884,955     | \$6,687,905     | \$5,455,700     |
| Park City School District                                 | \$6,570,556     | \$4,015,550     | \$4,015,550     | \$2,045,505     | \$0             |
| Snyderville Basin Sewer District*                         | \$0             | \$0             | \$0             | \$0             | \$0             |
| Weber Basin Water Conservancy District                    | \$18,806,518    | \$16,481,103    | \$15,962,133    | \$18,006,761    | \$18,536,308    |
| Total Long-term overlapping bonded debt                   | \$78,614,143    | \$71,262,450    | \$71,346,329    | \$80,466,220    | \$72,394,700    |
| Assessed valuation                                        | \$6,652,579,338 | \$6,725,375,418 | \$7,298,187,371 | \$7,636,172,285 | \$8,133,220,125 |
| Long-term overlapping bonded debt as % assessed valuation | 1.18%           | 1.06%           | 0.98%           | 1.05%           | 0.89%           |



#### Analysis

The overlapping debt indicator measures the ability of the City's tax base to repay the debt obligations issued by all of its governmental and quasi-governmental jurisdictions. Overlapping debt as a percentage of the City's assessed valuation has fluctuated over the past five years due to variations in assessed valuation and reduction of principal balances from required debt service payments. The overlapping debt percentage dipped slightly in 2016.

\*Taken out per financial advisor suggestion.

#### Source

Long-term overlapping bonded debt - CAFR FY16 Schedule 14, Assessed valuation - Summit County Assessor's Office; CAFR FY16 Schedule 16 pg. 125

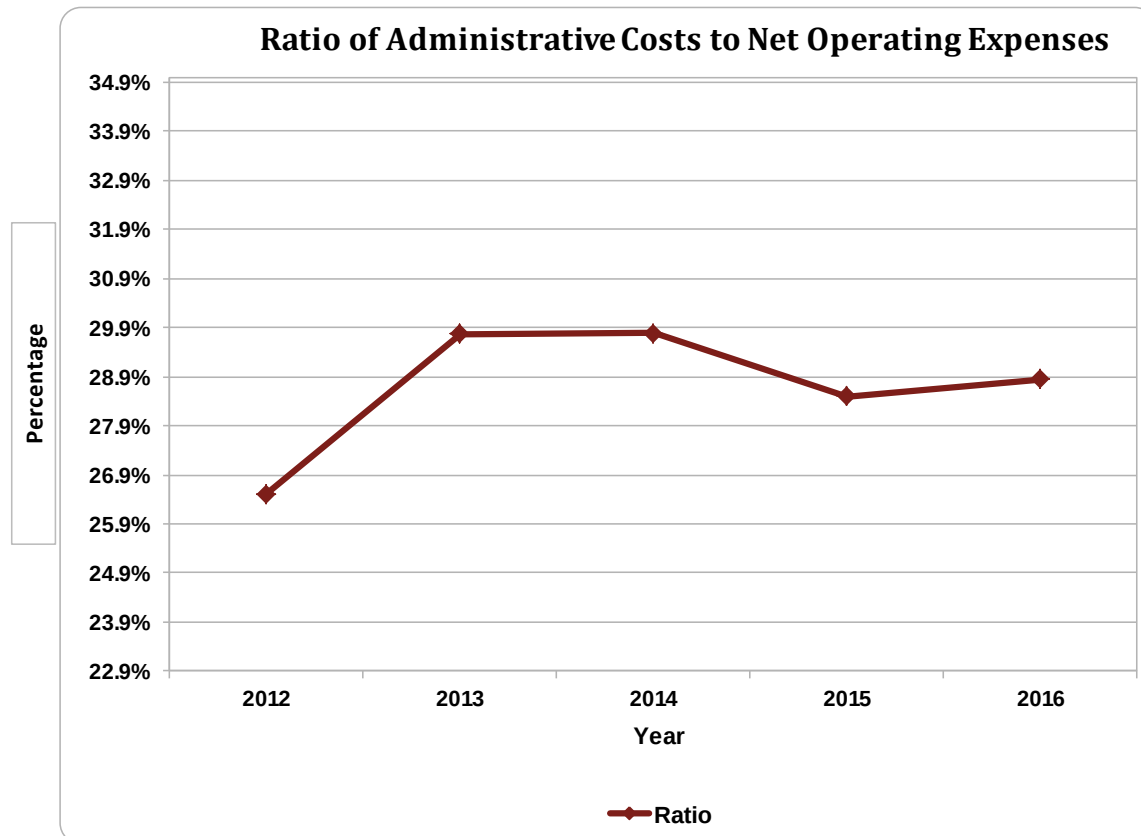
Long-term overlapping bonded debt - CAFR FY16 Table 10, Assessed valuation - CAFR FY16 Table 9

## ECONOMIC OUTLOOK

### Administrative Costs as a Percentage of Total Operating Expenditures

Administrative Costs were evaluated from specific functions of the

| Description            | 2012         | 2013         | 2014         | 2015         | 2016         |
|------------------------|--------------|--------------|--------------|--------------|--------------|
| Administrative Costs   | \$8,081,453  | \$9,018,231  | \$9,423,191  | \$9,760,207  | \$10,231,863 |
| Net Operating Expenses | \$30,476,482 | \$30,295,434 | \$31,637,745 | \$34,241,084 | \$35,463,663 |
| Ratio                  | 26.5%        | 29.8%        | 29.8%        | 28.5%        | 28.9%        |



#### Analysis

Examining a function of the government as a percentage of total expenditures enables one to see whether that function is receiving an increasing, stable, or decreasing share of the total expenditures. Administrative expenses were totaled from the actual expenditures for the executive function of the City excluding the Ice Facility. Administrative costs in 2016 were just over 28%.

#### Source

Expenses by Fund in Board - General Government - General Fund  
 Net Operating Expenses - CAFR FY16 Table 1, CAFR FY16 Schedule 4 (Debt Service excludes CIP debt service pg. 31)

## ECONOMIC OUTLOOK

### Bond Ratings for Park City

| Description | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 |
|-------------|------|------|------|------|------|------|
| Moody's     | Aa1  | Aa1  | Aa1  | Aa1  | Aa2  | Aa2  |
| S & P       | AA   | AA   | AA+  | AA+  | AA+  | AA+  |
| Fitch       | AA+  | AA+  | AA+  | AA+  | AA+  | AA+  |

| Moody's | Description                                         |
|---------|-----------------------------------------------------|
| Aaa     | Highest                                             |
| Aa1     | Top Quality; "Gilt-Edged" High Grade; Very Strong   |
| Aa2     | Top Quality; "Gilt-Edged" High Grade; Very Strong   |
| Aa3     | Top Quality; "Gilt-Edged" High Grade; Very Strong   |
| A1      | Upper Medium Grade; Strong                          |
| A2      | Upper Medium Grade; Strong                          |
| A3      | Upper Medium Grade; Strong                          |
| Baa1    | Medium Grade; Adequate                              |
| Baa2    | Medium Grade; Adequate                              |
| Baa3    | Medium Grade; Adequate                              |
| Ba1     | Speculative Elements; Major Uncertainties           |
| Ba2     | Speculative Elements; Major Uncertainties           |
| Ba3     | Speculative Elements; Major Uncertainties           |
| B1      | Not Desirable; Impaired Ability to Meet Obligations |
| B2      | Not Desirable; Impaired Ability to Meet Obligations |
| B3      | Not Desirable; Impaired Ability to Meet Obligations |
| Caa1    | Very Speculative                                    |
| Caa2    | Very Speculative                                    |
| Caa3    | Very Speculative                                    |
| Ca      | Very Speculative                                    |
| C       | No Interest Being Paid                              |
|         | Default                                             |

### Park City Bond Rating

#### Analysis

A municipal bond rating informs an investor of the relative safety level in investing in a particular bond. As shown in the chart above, the current bond rating for Park City is described as Top Quality; "Gilt-Edged" High Grade; Very Strong with the three major bond rating companies. In 2013 S&P raised our bond rating from AA to AA+.

#### Source

Park City bond ratings- Budget Documents 2000-2004, 1999 - Official Statement for 1999 issuance of G.O. bonds  
Bond Rating Scales- Zions Public Finance

## **ECONOMIC OUTLOOK**

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### **PARK CITY DEMOGRAPHIC INFORMATION**

|                                                                                                                                                     |                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| Permanent Population (Census Bureau Estimate 2014)                                                                                                  | <b>8,058</b>                                                                                          |
| Service Population in 2015:<br><i>(Includes the permanent population, population estimate for secondary homeowners, and average daily visitors)</i> | <b>35.473</b>                                                                                         |
| City Size:                                                                                                                                          | <b>18.14 square miles</b>                                                                             |
| Government Type:                                                                                                                                    | <b>Elected Mayor and five member City Council / Council-Manager form of government (by ordinance)</b> |
| Incorporation Date:                                                                                                                                 | <b>March 15, 1884</b>                                                                                 |
| 2016 Total Assessed Value:                                                                                                                          | <b>\$8,315,485,582</b>                                                                                |
| 2016 Total Taxable Value:                                                                                                                           | <b>\$7,837,274,856</b>                                                                                |
| Property Use Category Breakdown:                                                                                                                    |                                                                                                       |
| Primary                                                                                                                                             | <b>15.44%</b>                                                                                         |
| Residential Non Primary                                                                                                                             | <b>70.59%</b>                                                                                         |
| Residential Commercial                                                                                                                              | <b>8.94%</b>                                                                                          |
| Other                                                                                                                                               | <b>5.03%</b>                                                                                          |
| Median Household Income:                                                                                                                            | <b>\$62,125</b>                                                                                       |
| Median Family Income:                                                                                                                               | <b>\$88,438</b>                                                                                       |
| Median Age (Census Bureau Estimate 2014):                                                                                                           | <b>38.5</b>                                                                                           |
| Enrolled School Population (2008):                                                                                                                  | <b>4,400</b>                                                                                          |
| Percent of persons 25 years old and over with:                                                                                                      |                                                                                                       |
| High School Diploma or Higher:                                                                                                                      | <b>92.1%</b>                                                                                          |
| Bachelor Degree or Higher:                                                                                                                          | <b>60.7%</b>                                                                                          |
| Annual Average Snowfall:                                                                                                                            | <b>350"</b>                                                                                           |
| Elevation Range:                                                                                                                                    | <b>6,500' to 10,000'</b>                                                                              |
| 2014-15 Season Skier Days (2 area resorts):                                                                                                         | <b>1,697,107</b>                                                                                      |

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### **CHAPTER 1 - BUDGET POLICY**

#### **PART I - BUDGET ORGANIZATION**

- A.** Through its financial plan (Budget), the City will do the following:
- 1.** Draw upon Council's goals, objectives, and desired outcomes.
  - 2.** Identify citizens' needs for essential services.
  - 3.** Organize programs to provide essential services.
  - 4.** Establish program policies and goals that define the type and level of program services required.
  - 5.** List suitable activities for delivering program services.
  - 6.** Propose objectives for improving the delivery of program services.
  - 7.** Consider budget committees recommendations.
  - 8.** Identify available resources and appropriate the resources needed to conduct program activities and accomplish program objectives.
  - 9.** Set standards to measure and evaluate the following:
    - a.** the output of program activities
    - b.** the accomplishment of program objectives
    - c.** the expenditure of program appropriations
- B.** All requests for increased funding or enhanced levels of service should be considered together during the budget process, rather than in isolation. A request relating to programs or practices which are considered every other year (i.e., the City Pay Plan) should be considered in its appropriate year as well. According to state statute, the budget officer (City Manager) shall prepare and file a proposed budget with the City Council by the first scheduled council meeting in May.
- C.** The City Council will review and amend appropriations, if necessary, during the fiscal year.
- D.** The City will use a multi-year format (two years for operations and five years for CIP) to give a longer range focus to its financial planning.
- 1.** The emphasis of the budget process in the first year is on establishing expected levels of services, within designated funding levels, projected over a two-year period, with the focus on the budget.
  - 2.** The emphases in the second year are reviewing necessary changes in the previous fiscal plan and developing long term goals and objectives to be used during the next two-year budget process. Fewer budgets requests are expected in the second year. Second year requests that will be considered are ones that;
    - a.** will come with revenue offsets;
    - b.** are accompanied by expense reductions, or that;

## **POLICIES & OBJECTIVES**

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- c. are required by law; or
  - d. are necessitated by market/environment changes that happened since the last budget adoption
- E. Through its financial plan, the City will strive to maintain **Structural Balance**; ensuring basic service levels are predictable and cost effective. A balance should be maintained between the services provided and the local economy's ability to pay.
- F. The City will strive to improve productivity, though not by the single-minded pursuit of cost savings. The concept of productivity should emphasize the importance of **quantity** and **quality** of output, as well as **quantity** of resource input.
- G. General Fund budget surplus should be used for capital projects.

## **PART II - ECONOMIC DEVELOPMENT GRANT POLICY (ADOPTED JULY 10, 2014)**

Annually, the City will allocate up to \$50,000 to be used towards retaining and growing existing businesses and attracting and promoting new organizations that will fulfill key priority goals of the City's Biennial Strategic Plans and General Plan. Funding will be available for relocation and/or expansion of current businesses, and new business start-up costs only.

### **A. ED Grant Distribution Criteria**

Applications will be evaluated on the following criteria in order to be eligible for an ED Grant:

1. **Criteria #1:** The organization must demonstrate a sound business plan that strongly supports prioritized Goals of the current City Economic Development Plan.
2. **Criteria # 2:** Organizations must commit to and demonstrate the ability to do business in the City limits no less than three years. Funding cannot be used for one-time events.
3. **Criteria #3:** The organization must produce items or provide services that are consistent with Economic Development Work Plan, and along with the City's General Plan enhances the safety, health, prosperity, moral well-being, peace, order, comfort, or convenience of the inhabitants of the City. The organization must demonstrate there is more identifiable benefits than detriment when weighed against the balanced goals of the General Plan through the attached score sheet as well as identify areas where the proposal is consistent or inconsistent with the City's biennial strategic plans.
4. **Criteria #4:** Fiscal Stability and Other Financial Support: The organization must have the following: (1) A clear description of how public funds will be used and accounted for; (2) Other funding sources that can be used to leverage resources; (3) A sound financial plan that demonstrates managerial and fiscal competence.

## **POLICIES & OBJECTIVES**

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5. **Criteria #5:** Can forecast at the time of application an ability to achieve direct or indirect economic/tax benefits equals to or greater than the City's contribution.
6. **Criteria #6** – The organization should show a positive contribution to diversifying the local economy by increasing year-round business opportunities, creating new jobs, and increasing the local tax base.

The City's Economic Development Program Committee will review all applications and submit a recommendation to City Council, who will have final authority in judging whether an applicant meets these criteria.

### **B. Economic Development Grant Fund Appropriations**

The City currently allocates economic development funds from the Lower Park RDA (\$20,000), the General Fund (\$10,000), and the Main Street RDA (\$20,000). Of these funds, no more than \$50,000 per annum will be available for ED Grants. Unspent fund balances at the end of a year will not be carried forward to future years.

### **C. ED Grant Categories**

ED Grants will be placed in two potential categories:

1. **Business Relocation Assistance:** This category of grants will be available for assisting an organization with relocation and new office set-up costs. Expenses that could be covered through an ED Grant include but are not limited to moving costs, leased space costs, and fixtures/furnishings/ and equipment related to setting up office space within the City limits.
2. **New Business Start-up Assistance:** This category of grants will be available for assisting a new organization or business with new office set-up costs. Expenses that could be covered through an ED Grant include but are not limited to leased office space costs and fixtures/furnishings/ and equipment related to setting up office space within the City limits.
3. **Business Expansion Assistance:** This category of grants will be available for assisting an organization or business with expansion costs. These expansions should increase square footage, increase year-round jobs in city limits and/or increase tax revenue; or demonstrate a venture into an area considered a diversification of our economic base.

### **D. Application Process**

Application forms may be downloaded from the City's [www.parkcity.org](http://www.parkcity.org) website available via email from the Economic Development Manager, or within the Economic Development Office of City Hall. Applications will be evaluated and awarded on a quarterly basis.

### **E. Deadlines**

All applications for Economic Development Grants must be received no later than the following dates each year to be eligible for quarterly consideration; March 31th, June



## **POLICIES & OBJECTIVES**

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30<sup>th</sup>, September 30<sup>th</sup>, and December 31<sup>st</sup>. The City Council will consider in a public meeting any application within 30 calendar days of each of the quarterly deadlines. Extraordinary requests outside the scheduled application process may be considered, unless otherwise directed by Council.

Extraordinary requests received must meet all of the following criteria to be considered:

1. The request must meet all of the normal Public Service Fund Distribution Criteria and qualify under the Economic Development Grant criteria;
2. The applicant must show that the requested funds represent an immediate fiscal need that could not have been anticipated before the deadline; and
3. The applicant must demonstrate significant consequences of not being able to wait for the next quarterly review.

### **F. Award Process**

The disbursement of the ED Grants shall be administered pursuant to applications and criteria established by the Economic Development Department, and awarded by the City Council consistent with this policy and upon the determination that the appropriation is necessary and appropriate to accomplish the economic goals of the City.

ED Grants funds will be appropriated through processes separate from the biennial Special Service Contract and ongoing Rent Contribution and Historic Preservation process.

The Economic Development Program Committee will review all applications on a quarterly basis, and forward a recommendation to City Council for authorization. All potential awards of grants will be publicly noticed 14 days ahead of a City Council action.

Nothing in this policy shall create a binding contract or obligation of the City. Individual ED Grant Contracts may vary from contract to contract at the discretion of the City Council. Any award of a contract is valid only for the term specified therein and shall not constitute a promise of future award. The City reserves the right to reject any and all proposals, and to waive any technical deficiency at its sole discretion. Members of the City Council, the Economic Development Program Committee, and any advisory board, Task Force or special committee with the power to make recommendations regarding ED Contracts are ineligible to apply for such Contracts. City Departments are also ineligible to apply for ED Contracts. All submittals shall be public records in accordance with government records regulations (“GRAMA”) unless otherwise designated by the applicant pursuant to UCA Section 63-2-308, as amended.

### **PART III - VENTURE FUND**

In each of the Budgets since FY1990, the City Council has authorized a sum of money to encourage innovation and to realize opportunities not anticipated in the regular program budgets. The current budget includes \$50,000 in each of the next two years for this purpose. The City Manager is to administer the money, awarding it to programs or projects within the municipal structure (the money is not to be made available to outside groups or agencies). Generally, employees are to propose expenditures that could save the City money or improve the delivery of services. The City Manager will evaluate the proposal based on the likelihood of a positive return on the “investment,” the availability of matching money from the department, and the advantage of immediate action. Proposals requiring more than \$10,000 from the Venture Fund must be approved by the City Council prior to expenditure.

### **PART IV - OPERATING CONTINGENCY ACCOUNTS**

In accordance with sound budgeting principles, a certain portion of the annual operating budget is set aside for contingency or unanticipated cost necessary to fulfill the objectives of Council and the City’s goals and mission, including emergencies and disasters. The following policy outlines the parameters and circumstances under which contingency funding is to be administered:

#### **A. Access to General Contingency Funds**

Monies set aside in the general contingency account shall be accessible for the following purposes. In the event that there are insufficient contingency funds to satisfy all claims on the funding, the City shall strive to allocate funding according to priority order: Top Priority - Purpose #1; 2nd Priority - Purpose #2; Last Priority - Purpose #3.

- 1.** Ensure that the City satisfies State mandated budget requirements
  - a)** This purpose may include, but is not necessarily limited to, the following scenarios:
    - i)** The City realizes less than the anticipated and budget personnel vacancy
    - ii)** One or more budget functions (as recognized by the state auditor) exceed budgeted expenditure levels in a fiscal year
    - iii)** Other non-compliances with state budget requirements which could be resolved through utilization of contingency budget
  - b)** The City Manager is authorized to approve requests under this section for any expense under \$15,000. Any item over \$15,000 that is not anticipated in the current budget is subject to Council approval (see Purchasing Policy).
- 2.** Enable the City to meet Council directed levels of service despite significant shifts in circumstances unforeseen when the budget was adopted
  - a)** These circumstances may include, but are not necessarily limited to, the following:

## **POLICIES & OBJECTIVES**

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- i) A significant increase in the cost of goods or contracted services
    - ii) Large fluctuations in customer or user demand
    - iii) Organizational changes requiring short-term or bridge solutions to meet existing LOS
    - iv) Large-scale mechanical or equipment failure requiring immediate replacement
    - v) Other unforeseen changes to the cost of providing City services
  - b) Requests for use of contingency funds under this section must be submitted in writing to the City Manager and the Budget Department with justification clearly detailed
  - c) The City Manager is authorized to approve requests under this section for any expense under \$15,000. Any item over \$15,000 that is not anticipated in the current budget is subject to Council approval (see Purchasing Policy).
- 3. Facilitate Council directed increases in level of service in the short term**
- a) Council may direct staff to use contingency funds for purposes of initiating an increased level of service in the middle of a budget year or for capital projects not previously funded in the 5-Year Capital Improvement Plan
  - b) Long term funding for increased levels of service should be identified in the budget process
  - c) All requests for ongoing level of service increases should pass through the Request for Elevated Level of Service (RELS) process and the Budgeting for Outcomes (BFO) framework, whether the funding source is contingency or another source
  - d) The City Manager is authorized to approve requests under this section for any expense under \$15,000, following direction from the City Council to expand levels of service. Any item over \$15,000 that is not anticipated in the current budget is subject to Council approval (see Purchasing Policy).

### **B. Access to Emergency Contingency Funds**

Monies set aside in the Emergency Contingency account shall be accessible for the following purposes:

1. Unforeseen emergencies or disasters that require immediate response and incur short to mid-term unbudgeted expenses up to \$100,000. Emergency Contingency funds are targeted at small to moderate incidents that incur immediate funding needs for actions such as, but not limited to, debris removal, flood mitigation measures, wildfire response, severe weather, pandemics, water service disruptions and extended Emergency Operations Center (EOC) mobilization. Larger disaster funding requirements will be addressed by the City Council's ability to exceed the budget in a declared emergency (Utah 10-6-129. Uniform Fiscal Procedures Act for Utah Cities - Emergency expenditures).

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2. In the case of emergency, expenditures may be authorized by the Emergency Manager up to \$2,500, the Chief of Police up to \$5,000, the Finance Manager up to \$100,000 and the City Manager beyond \$100,000. In addition, since the emergency contingency budget is capped at \$100,000, any transaction over this amount will need City Council's approval unless another funding source is identified.

### **C. Monitoring**

- 1) The Budget Department will monitor all expenditure from contingency accounts monthly, ensuring that access to the account is compliant with the above procedures.
- 2) Total expenses in the General Contingency account may not exceed 50% of the budgeted contingency prior to June 30 without the approval of the City Manager. On or after June 30, expenses may be coded to this account in excess of 50% of budgeted levels, but not to exceed 100% of the adjusted budget.

## **PART V - RECESSION/ REVENUE SHORTFALL PLAN**

- A. The City has established a plan, including definitions, policies, and procedures to address financial conditions that could result in a net shortfall of resources as compared to requirements. The Plan is divided into the following three components:
  1. **Indicators** which serve as warnings that potential budgetary impacts are increasing in probability. The City will monitor key revenue sources such as sales tax, property tax, and building activity, as well as inflation factors and national and state trends.
  2. **Phases** which will serve to classify and communicate the severity of the situation, as well as identify the actions to be taken at the given phase.
  3. **Actions** which are the preplanned steps to be taken in order to prudently address and counteract the anticipated shortfall.
- B. The recession plan and classification of the severity of the economic downturn will be used in conjunction with the City's policy regarding the importance of maintaining revenues to address economic uncertainties. As always, the City will look to ensure that revenues are calculated adequately to provide an appropriate level of city services. As any recessionary impact reduces the City's projected revenues, corrective action will increase proportionately. Following is a summary of the phase classifications and the corresponding actions to be taken.

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1. **Level 1 - ALERT: An anticipated net reduction in available projected revenues from 1% up to 5%.** The actions associated with this phase would best be described as delaying expenditures where reasonably possible, while maintaining the "Same Level" of service. Each department will be responsible for monitoring its individual budgets to ensure only essential expenditures are made.
2. **Level 2 - MINOR: A reduction in projected revenues in excess of 5%, but less than 15%.** The objective at this level is still to maintain "Same Level" of service where possible. Actions associated with this level would be as follows:
  - a. Implementing the previously determined "Same Level" Budget.
  - b. Intensifying the review process for large items such as contract services, consulting services, and capital expenditures, including capital improvements. Previously approved capital project expenditures which rely on General Fund surplus for funding should be subject to review by the Budget Department.
  - c. Closely scrutinizing hiring for vacant positions, delaying the recruitment process, and using temporary help to fill in where possible (soft freeze). The City Manager will review all personnel action with heightened scrutiny, including career development and interim reorganizations, to ensure consistency and equitable application of the soft freeze across the organization.
  - d. Closely monitoring and reducing expenditures for travel, seminars, retreats, and bonuses.
  - e. Identifying expenditures that would result in a 5% cut to departmental operating budgets while still maintaining the same level of service where possible.
  - f. Reprioritizing capital projects with the intent to de-obligate non-critical capital projects.
  - g. Limit access to contingency funds.
3. **Level 3 - MODERATE: A reduction in projected revenues in excess of 15%, but less than 30%.** Initiating cuts of service levels by doing the following:
  - a. Requiring greater justification for large expenditures.
  - b. Deferring non-critical capital expenditures.
  - c. Reducing CIP appropriations from the affected fund.
  - d. Hiring to fill vacant positions only with special justification and authorization.
  - e. Identifying expenditures that would result in a 10% cut to departmental operating budgets while trying to minimize service level impacts where possible.
  - f. Eliminate access to contingency funds.
4. **Level 4 - MAJOR: A reduction in projected revenues of 30% to 50%.** Implementation of major service cuts.
  - a. Instituting a hiring freeze.
  - b. Reducing the Part-time Non-Benefited and Seasonal work force.
  - c. Deferring merit wage increases.
  - d. Further reducing capital expenditures.
  - e. Preparing a strategy for reduction in force.

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**5. Level 5 - CRISIS: A reduction in projected revenues in excess of 50%.**

- a.** Implementing reduction in force or other personnel cost-reduction strategies.
- b.** Eliminating programs.
- c.** Deferring indefinitely capital improvements.

- C.** If an economic uncertainty is expected to last for consecutive years, the cumulative effect of the projected reduction in reserves will be used for determining the appropriate phase and corresponding actions.

## **PART VI – GRANT POLICY**

In an effort to give some uniformity and centralization to the grants administration process for the City, the Budget Department has drafted the following guidelines for all grants applied for or received by Park City departments.

### **A. Application Process**

Departments are encouraged to seek out and apply for any suitable grants. The Budget, Debt, & Grants Department is available to assist City departments in the search and application process. Whereas departments are encouraged to work side-by-side with the Budget Department in the application process, they are *required* at a minimum to communicate their intention to apply for a grant to the Budget Department. They are further required to send a copy of the finalized grant application to the Budget Department.

### **B. Executing a Grant**

In the event of a successful grant application, the grantee department must notify the Budget Department immediately to schedule a meeting to discuss the grant administration strategy. All grants require approval by the Budget Manager before grant execution. If a check is sent by the granting entity to the grantee department, that check should be forwarded to the Budget Department and not deposited by the grantee department. It will be the Budget Department's responsibility to assure that all grant money is appropriately accounted for.

The Budget Department will create detailed physical and electronic files that include the following information provided by the grantee department

- 1.** A copy of the grant application
- 2.** The notice of award
- 3.** Copies of invoices and expense documentation
- 4.** Copies of checks received from the granting entity
- 5.** Copies of significant communication (emails, letters, etc.) regarding the grant
- 6.** Contact information for the granting entity
- 7.** Contact information for project/program managers

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Because many grants have varying regulations, terms, and deadlines, the Budget Department will assume the responsibility to meet those terms and monitoring requirements. The Budget Department will also track remaining balances on reimbursement-style grants. Information such as current balances, important deadlines, etc. will be provided to grantee departments on a regular basis or upon request. This centralized maintenance of grant documents will simplify grant queries and audits.

### **C. Budgeting for a Grant**

Generally, operating and capital budgets will not be increased to account for a grant before the grant is awarded. Any department that receives a grant should fill out a budget option during the regular budget process. The option should be to increase either their operating or capital budget (depending on the grant specifications) for the appropriate year by the amount of the grant. The Budget Department will share the responsibility for seeing that the grant is budgeted correctly.

### **D. Spending Money against a Grant**

When a department is ready to spend grant funds on a particular qualifying expense, they are to send copies of invoices for that expense to the Budget Department within one week of receiving the invoice. If the grant is a reimbursement-style grant, the Budget Department will manage the necessary drawdown requests. The Budget Department will provide departments with a report of the grant balance after each expense and/or drawdown. In the case that a reimbursement check is sent to the grantee department, it should be forwarded to the Budget Department for proper monitoring and accounting.

### **E. Closing a Grant**

Some grants have specific close-out requirements. The Budget Department is responsible for meeting those terms and may call on grantee departments for specific information needed in the close-out process.

Many departments are already following a similar process for their grants and have found it to be a much more efficient practice than the often chaotic alternatives. Of course, no policy is one-size-fits-all, so some grants may not fit into the program. In that case, an alternative plan will be worked out through a meeting with the Budget Department directly following the award of the grant.

## **PART VII – MONTHLY BUDGET MONITORING**

In order to make Park City Municipal more fiscally proficient, it is important to monitor the budget more closely and regularly. This will make the entire city more accountable. The goal is to work on focusing City efforts of budgeting in six areas: monitoring, reporting, analysis, discussion, training, and review. This policy outlines the monthly budget monitoring process in three different areas of responsibility: Budget Department, Departmental Managers, and Teams (Managerial Groups).

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### **A. Monitoring**

- 1. Budget Department** - The department sends out emails to all managers on a weekly basis, detailing any overages or concerns the department has. In the event a department exceeds its monthly allotment a meeting will be set up with the Budget Department and the manager in charge of the department's budget to discuss the reasons for the overage and a plan for recovery.
- 2. Managers** - Managers are in charge of their own budgets and are required to monitor it throughout the year using the supplied tools.
- 3. Teams** - Team members will act in an advisory role to help or assist other managers with their budgets as well as strategize the sharing of resources to help cover shortages in the short-term.

### **B. Reporting**

#### **1. Budget Department**

- The department analyzes and disperses a monthly monitoring report that details expenditures over revenues by fund for council and the city manager to view.
- The department analyzes and disperses a report which shows detailed personnel expenses (budgeted vs. actual) on a position by position basis.
- The department created an up-to-date **monthly budget** for each department available on the citywide shared drive. This report requires minimal training by the budget department in order to fully understand it. Basically, it implements the concept of a monthly budget in the current annual budget setup by dividing the year into twelve periods. These periods are allotted a certain amount of budget based on past expenditures for those months—this will account for seasonality of certain departments' budgets. This electronic report assists managers in monitoring and analyzing their own budgets throughout the year.
- The department analyzes and disperses any kind of report requested by departmental managers such as Detail Reports, Custom Reports, etc.

- 2. Managers** - Managers review their emails and budget reports offered by the Budget Department. If problems or questions arise it is imperative that managers discuss these issues with the Budget Department and their team in a timely fashion, thereby helping to ease the budget option process at the end of the fiscal year. Where possible, departmental analysts charged with budget responsibilities should have a thorough knowledge of the content of these reports and be able to understand and use them appropriately. The Budget Department will rely on departmental managers and analysts to identify and communicate any report errors or inadequacies.

- 3. Teams** - Team members should also look for any problems on budget reports and discuss them with the Budget Department if necessary or with other team members.



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### **C. Analysis**

- 1. Budget Department** - As far as analysis, the department acts as more of a resource than anything else—helping out managers with specific questions and/or concerns. The Budget Department is always analyzing and breaking down the overall citywide budget, but general analysis of individual departments is the responsibility of the managers. Of course, the Budget Department will lend its resources and expertise for purposes of budget analysis upon the request of the departmental manager.
- 2. Managers** - Managers are expected to know the status of their budget at all times, as well as understand the primary drivers which may cause shortages. Managers should analyze the data provided by the Budget Department throughout the fiscal year with the help of monthly monitoring, personnel, department-specific, and detail reports to assist them in managing their budgets. Managers set their own budget during the budget season by determining current expenditures (and revenues), and forecasting them for the remaining fiscal year as well as the following one. This process also helps managers to determine budget options at the beginning of the calendar year.
- 3. Teams** - Team members assist other managers on budget concerns and share ideas on how to make budgeting more efficient.

### **D. Discussion**

- 1. Budget Department** - The Budget Department meets with managers on a monthly basis when there are major issues or problems with their budgets upon request. It is expected that the department meets with teams on a quarterly basis to go over budgeting issues within the teams.
- 2. Managers** - Managers will meet with the Budget Department whenever issues arise within their own budgets. Managers will also go over a general overview of their budget with their teams in preparation for the budget season's priority list of options.
- 3. Teams** - Team members may assist other managers with any budget concerns. At quarterly team meetings teams should discuss budget concerns, including possible budget options, the necessity of shared resources, etc.

### **E. Training**

- 1. Budget Department** - The Budget Department will train all managers and selected analysts in the details of the new monthly monitoring program, as well as clarify any other general questions regarding the budget and the budget process. The goal here is to make the managers aware of all the tools they need and how to use them. (One hour budget tools training to be offered semi-annually.)

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2. **Managers** - It will be up to the managers to become well-versed on the monthly budgeting program as well as their own budgets.
3. **Teams** - Team members will become well-versed on the monthly budgeting program and discuss with other managers any questions or problems. To the extent that further training is required, teams should request specific training to be given by the Budget Dept at quarterly meetings.

### **F. Review**

1. **Budget Department** - There is a performance measure for the Budget Department establishing the goal of coming in within budget for the entire city. A question regarding the Budget Department's usefulness as a budget monitoring resource will be included on the Internal Service Survey, which will directly affect the Budget Officer's performance review.
2. **Managers** - A new performance measure is included for each department establishing the goal of coming in within budget.
3. **Teams** - Team members will take part in 360 reviews of managers that includes a section for fiscal responsibility in their job description. This allows team members to consider a manager's fiscal performance in the context of extenuating circumstances.

## **CHAPTER 2 - REVENUE MANAGEMENT**

### **PART I - GENERAL REVENUE MANAGEMENT**

- A. The City will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source.
- B. The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

### **PART II - ENTERPRISE FUND FEES AND RATES**

- A. The City will set fees and rates at levels that fully cover the total direct and indirect costs, including debt service, of the Water and Golf enterprise programs.
- B. The City will cover all transit program operating costs, including equipment replacement, with resources generated from the transit sales tax, business license fees, fare revenue,

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federal and state transit funds, and not more than 1/4 of 1 percent of the resort/city sales tax, without any other general fund contribution. Parking operations will be funded through parking related revenues and the remaining portion of the resort/city sales tax not used by the transit operation. The City will take steps to ensure revenues specifically for transit (transit tax and business license) will not be used for parking operations. The administrative charge paid to the general fund will be set to cover the full amount identified by the cost allocation plan.

- C.** The City will review and adjust enterprise fees and rate structures as required to ensure they remain appropriate and equitable.

## **PART III - INVESTMENTS**

### **A. Policy**

It is the policy of the Park City Municipal Corporation (PCMC) and its appointed Treasurer to invest public funds in a manner that ensures maximum safety, provides adequate liquidity to meet all operating requirements, and achieve the highest possible investment return consistent with the primary objectives of safety and liquidity. The investment of funds shall comply with applicable statutory provisions, including the State Money Management Act, the rules of the State Money Management Council and rules of pertinent bond resolutions or indentures, or other pertinent legal restrictions.

### **B. Scope**

This investment policy applies to funds held in City accounts for the purpose of providing City Services. Specifically, this Policy applies to the City's General Fund, Enterprise Funds, and Capital Project Funds. Trust and Agency Funds shall be invested in the State of Utah Public Treasurer's Investment Pool.

### **C. Prudence**

Investments shall be made with judgment and care under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their capital and the probable income to be derived.

The standard of prudence to be used by the Treasurer shall be applied in the context of managing an overall portfolio. The Treasurer, acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided derivations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

### **D. Objective**

The City's primary investment objective is to achieve a reasonable rate of return while minimizing the potential for capital losses arising from market changes or issuer default. So, the following factors will be considered, in priority order, to determine individual investment placements: safety, liquidity, and yield.

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1. **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the Park City Municipal Corporation shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
2. **Liquidity:** The Park City Municipal Corporation's investment portfolio will remain sufficiently liquid to enable the PCMC to meet all operating requirements which might be reasonably anticipated.
3. **Return on Investment:** The PCMC's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the PCMC's investment risk constraints and the cash flow characteristics of the portfolio.

### **E. Delegation of Authority**

Investments and cash management will be the responsibility of the City Treasurer or his designee. The City Council grants the City Treasurer authority to manage the City's investment policy. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transaction undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

### **F. Ethics and Conflicts of Interest**

The Treasurer is expected to conduct himself in a professional manner and within ethical guidelines as established by City and State laws. The Treasurer shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. The Treasurer and other employees shall disclose to the City Manager any material financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the PCMC, particularly with regard to the time of purchase and sales.

### **G. Authorized Financial Dealers and Institutions**

Investments shall be made only with certified dealers. "Certified dealer" means: (1) a primary dealer recognized by the Federal Reserve Bank of New York who is certified by the Utah Money Management Council as having met the applicable criteria of council rule; or (2) a broker dealer as defined by Section 51-7-3 of the Utah Money Management Act.

### **H. Authorized and Suitable Investments**

Authorized deposits or investments made by PCMC may be invested only in accordance with the Utah Money Management Act (Section 51-7-11) as follows:

1. The Public Treasurer's Investment Fund (PTIF)
2. Collateralized Repurchase Agreements

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3. Reverse Repurchase agreements
4. First Tier Commercial Paper
5. Banker Acceptances
6. Fixed Rate negotiable deposits issued by qualified depositories
7. United States Treasury Bills, notes and bonds

Obligations other than mortgage pools and other mortgage derivative products issued by the following agencies or instrumentalities of the United States in which a market is made by a primary reporting government securities dealer:

1. Federal Farm Credit Banks
2. Federal Home Loan Banks
3. Federal National Mortgage Association
4. Student Loan Marketing Association
5. Federal Home Loan Mortgage Corporation
6. Federal Agriculture Mortgage Corporation
7. Tennessee Valley Authority

Fixed rate corporate obligations that are rated “A” or higher  
Other investments as permitted by the Money Management Act

### **I. Investment Pools**

A thorough investigation of the Utah Public Treasurer’s Investment Fund (PTIF) is required on a continual basis. The PCMC Treasurer shall have the following questions and issues addressed annually by the PTIF:

1. A description of eligible investment securities, and a written statement of investment policy and objectives.
2. A description of interest calculations and how it is distributed, and how gains and losses are treated.
3. A description of how the securities are safeguarded (including the settlement process), and how often are the securities priced and the program audited.
4. A description of who may invest in the program, how often and what size deposit and withdrawal.
5. A schedule for receiving statements and portfolio listings.
6. Are reserves, retained earnings, etc. utilized by the pool/fund?
7. A fee schedule, and when and how is it assessed.
8. Is the pool/fund eligible for bond proceeds and/or will it except such proceeds.

### **J. Safekeeping and Custody**

All securities shall be conducted on a delivery versus payment basis to the PCMC’s bank. The bank custodian shall have custody of all securities purchased and the Treasurer shall hold all evidence of deposits and investments of public funds.

### **K. Diversification**

PCMC will diversify its investments by security type and institution. With the exception

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of U.S. Treasury securities and authorized pools, no more than 50 percent of the PCMC's total investment portfolio will be invested in a single security type.

### **L. Maximum Maturities**

The term of investments executed by the Treasurer may not exceed the period of availability of the funds to be invested. The maximum maturity of any security shall not exceed five years. The City's investment strategy shall be active and monitored monthly by the Treasurer and reported quarterly to the City Council. The investment strategy will satisfy the City's investment objectives.

### **M. Internal Control**

The Treasurer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

### **N. Performance Standards**

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs. The City's investment strategy is active. Given this strategy, the basis used by the Treasurer to determine whether market yields are being achieved by investments other than those in the PTIF will be the monthly yield of the PTIF.

### **O. Reporting**

The Treasurer shall provide to the City Council quarterly investment reports which provide a clear picture of the current status of the investment portfolio. The quarterly reports should contain the following:

1. A listing of individual securities held at the end of the reporting period
2. Average life and final maturity of all investments listed
3. Coupon, discount, or earnings rate
4. Par Value, Amortized Book Value and Market Value
5. Percentage of the portfolio represented by each investment category

The City's annual financial audit shall report the City's portfolio in a manner consistent with the Governmental Accounting Standards Board (GASB) market based requirements that go into effect in June of 1997.

### **P. Investment Policy Adoption**

As part of its two-year budget process, the City Council shall adopt the investment policy every two years.

### **PART IV - SALVAGE POLICY**

This policy establishes specific procedures and instructions for the disposition of surplus property. Surplus property is defined as any property that a department no longer needs for their day to day operations.

Personal Property of Park City Municipal Corporation is a fixed asset. It is important that accurate accounting of fixed assets is current. Personal property, as defined by this policy will include, but not limited to rolling stock, machinery, furniture, tools, and electronic equipment. This property has been purchased with public money. It is important that the funds derived from the sale be accounted for as disposed property.

**A. Responsibility for Property Inventory Control**

It is the responsibilities of the Finance Manager to maintain an inventory for all personal property. The Finance Manager will be responsible for the disposition of all personal property. The Finance Manager will assist in the disposition of all personal property.

**B. Disposition of an Asset**

Department heads shall identify surplus personal property within the possession of their departments and report such property to the Finance Manager for consideration. The department head should clearly identify age, value, comprehensive description, condition and location. The Finance Manager will notify departments sixty (60) days in advance of pending surplus property sales.

**C. Conveyance for Value**

The transfer of City-owned personal property shall be the responsibility of the Finance Manager. Conveyance of property shall be based upon the highest and best economic return to the City, except that surplus City-owned property may be offered preferentially to units of government, non-profit or public organizations. The highest and best economic return to the city shall be estimated by one or more of the following methods in priority order:

1. Public auction
2. Sealed competitive bids
3. Evaluation by qualified and disinterested consultant
4. Professional publications and valuation services
5. Informal market survey by the Finance Manager in case of items of personal property possessing readily, discernable market value

Sales of City personal property shall be based, whenever possible, upon competitive sealed bids or at public auction. Public auctions may be conducted on-site or through an internet-based auction site at the determination of the Finance Manager. The Finance Manager may, however waive this requirement when the value of the property has been estimated by an alternate method specified as follows:

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1. The value of the property is considered negligible in relation to the cost of sale by bid or public auction;
2. Sale by bidding procedure or public auction are deemed unlikely to produce a competitive bid;
3. Circumstances indicate that bidding or sale at public auction will not be in the best interest of the City; or,
4. The value of the property is less than \$50.

In all cases the City will maintain the right to reject any or all bids or offers.

### **D. Revenue**

All monies derived from the sale of personal property shall be credited to the general fund of the City, unless the property was purchased with money derived from an enterprise fund, or an internal service fund, in which case, the money shall be deposited in the general revenue account of the enterprise or internal service fund from which the original purchase was made.

### **E. Advertising Sealed Bids**

A notice of intent to dispose of surplus City property shall appear in two separate publications at least one week in advance in the Park Record. Notices shall also be posted at the public information bulletin board at Marsac.

### **F. Employee Participation**

City employees and their direct family members are not eligible to participate in the disposal of surplus property unless;

1. Property is offered at public auction
2. If sealed bids are required and no bids are received from general public, a re-bidding may occur with employee participation

### **G. Surplus Property Exclusion**

The Park City Library receives property, books, magazines, and other items as donations from the public. Books, magazines, software, and other items can be disposed from the library's general collection through the Friends of the Library. The Friends of the Library is a nonprofit organization which sponsors an ongoing public sale open to the public located at the public Library for Park City residents.

### **H. Compliance**

Failure to comply with any part of this policy may result in disciplinary action.

## **PART V - COMPREHENSIVE FINANCIAL MANAGEMENT PLAN**

To provide the City with the opportunity to identify and resolve financial problems before, rather than after, they occur, the City intends to develop a strategy for fiscal independence. The proposed outline for this plan is below.



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### **A. Scope of Plan**

1. A financial review, including the following:
  - a. Cost-allocation plan
  - b. Revenue handbook (identifying current and potential revenues)
  - c. City financial trends (revenues & expenditures)
  - d. Performance Measures and Benchmarks
2. Budget reserve policies
3. Long Range Capital Improvement Plan
  - a. Project identification and prioritization
  - b. CIP financing plan
4. Rate and fee increases
5. Other related and contributing plans and policies
  - a. Water Management
  - b. Flood Management
  - c. Parking Management
  - d. Budget
  - e. Pavement Management
  - f. Property Management
  - g. Facilities Master Plan
  - h. Recreation Master Plan

### **B. Assumptions**

1. Growth
  - a. Population
  - b. Resort
2. Inflation
3. Current service levels
  - a. Are they adequate?
  - b. Are they adequately funded?
4. Minimum reserve levels (fund balances)
5. Property tax increases (When?)

### **C. Findings, Conclusions, and Recommendations**

1. Current financial condition and trends
2. Capital Improvement Program
3. Projected financial trends
4. General operations
5. Capital improvements
6. Debt management

### **PART VI - RESERVES**

#### **A. General Overview:**

- 1.** Over the next two years the City will do the following:
  - a.** Maintain the General Fund Balance at approximately the legal maximum.
  - b.** Continue to fund the Equipment Replacement Fund at 100%.
  - c.** Strive to build a balance in the Enterprise Funds equal to at least 20% of operating expenditures.

This level is considered the minimum level necessary to maintain the City's credit worthiness and to adequately provide for the following:

- a.** Economic uncertainties, local disasters, and other financial hardships or downturns in the local or national economy.
  - b.** Contingencies for unseen operating or capital needs.
  - c.** Cash flow requirements.
- 2.** The Council may designate specific fund balance levels for future development of capital projects that it has determined to be in the best long-term interests of the City.
- 3.** In addition to the designations noted above, fund balance levels will be sufficient to meet the following:
  - a.** Funding requirements for projects approved in prior years that are carried forward into the new year.
  - b.** Debt service reserve requirements.
  - c.** Reserves for encumbrances
  - d.** Other reserves or designations required by contractual obligations or generally accepted accounting principles.
- 4.** In the General Fund, any fund balance in excess of projected balance at year end will be appropriated to the current year budget as necessary. The money will be allocated to building the reserve for capital expenditures, including funding equipment replacement reserves and other capital projects determined to be in the best long-term interest of the City.

#### **B. General Fund:**

- 1.** Section 10-6-116 of the Utah Code limits the accumulated balance or reserves that may be retained in the General Fund. The use of the balance is restricted as well. With the advent of Senate Bill 158 from the 2013 General Session, the maximum balance retained allowed increased from 18 percent to 25 percent of total, estimated, fund revenues and may be used for the following purposes only: (1) to

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provide working capital to finance expenditures from the beginning of the budget year until other revenue sources are collected; (2) to provide resources to meet emergency expenditures in the event of fire, flood, earthquake, etc.; and (3) to cover a pending year-end excess of expenditures over revenues from unavoidable shortfalls in revenues. For budget purposes, any balance that is greater than 5 percent of the total revenues of the General Fund may be used. The General Fund balance reserve is a very important factor in the City's ability to respond to emergencies and unavoidable revenue shortfalls. Alternative uses of the excess fund balance must be carefully weighed.

The City Council may appropriate fund balance as needed to balance the budget for the current fiscal year in compliance with State Law. Second, a provision will be made to transfer any remaining General Fund balance to the City's CIP Fund. These one-time revenues are designated to be used for one-time capital project needs in the City's Five Year CIP plan. Any amount above an anticipated surplus will be dedicated to completing current projects, ensuring the maintenance of existing infrastructure, or securing funding for previously-identified needs. The revenues should not be used for new capital projects or programming needs.

### **C. Capital Improvements Fund**

1. The City may, in any budget year, appropriate from estimated revenues or fund balances to a reserve for capital improvements for the purpose of financing future specific capital improvements under a formal long-range capital plan adopted by the governing body. Thus the City will establish and maintain an Equipment Replacement Capital Improvement Fund to provide a means for timely replacement of vehicles and equipment. The amount added to this fund, by annual appropriation, will be the amount required to maintain the fund at the approved level after credit for the sale of surplus equipment and interest earned by the fund.
2. As allowed by Utah State Code (§ 9-4-914) the City will retain at least \$5 million in the Five-Year CIP, ensuring the ability to repay bond obligations as well as maintain a high bond rating. The importance of reserves from a credit standpoint is essential, especially during times of economic uncertainty. Reserves will provide a measure of financial flexibility to react to budget shortfalls in a timely manner as well as an increased ability to issue debt without insurance.

### **D. Enterprise Funds**

1. The City may accumulate funds as it deems appropriate.

### **CHAPTER 3 - CAPITAL IMPROVEMENTS**

#### **PART I - CAPITAL IMPROVEMENT MANAGEMENT**

- A.** The public Capital Improvement Plan (CIP) will include the following:
- 1.** Public improvements that cost more than \$10,000.
  - 2.** Capital purchases of new vehicles or equipment (other than the replacement of existing vehicles or equipment) that cost more than \$10,000.
  - 3.** Capital replacement of vehicles or equipment that individually cost more than \$50,000.
  - 4.** Any project that is to be funded from building-related impact fees.
  - 5.** Alteration, ordinary repair, or maintenance necessary to preserve a public improvement (other than vehicles or equipment) that cost more than \$20,000.
- B.** The purpose of the CIP is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness, as well as conformance with established policies. The CIP is a five year plan, reflecting a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure and capital facility projects that significantly expand or add to the City's existing fixed assets.
- C.** Development impact fees are collected and used to offset certain direct impacts of new construction in Park City. Park City has imposed impact fees since the early 1980s. Following Governor Leavitt's veto of Senate Bill 95, the 1995 State Legislature approved revised legislation to define the use of fees imposed to mitigate the impact of new development. Park City's fees were adjusted to conform to restrictions on their use. The fees were revised again by the legislature in 1997. The City has conducted an impact fee study and CIP reflects the findings of the study. During the budget review process, adjustments to impact fee related projects may need to be made. Fees are collected to pay for capital facilities owned and operated by the City (including land and water rights) and to address impacts of new development on the following service areas: water, streets, public safety, recreation, and open space/parks. The fees are not used for general operation or maintenance. The fees are established following a systematic assessment of the capital facilities required to serve new development. The city will account for these fees to ensure that they are spent within six years, and only for eligible capital facilities. In general, the fees first collected will be the first spent.

#### **PART II - CAPITAL FINANCING AND DEBT MANAGEMENT**

##### **Capital Financing**

- A.** The City will consider the use of debt financing only for one-time, capital improvement projects and only under the following circumstances:
- 1.** When the project's useful life will exceed the term of the financing.

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2. When project revenues or specific resources will be sufficient to service the long-term debt.
- B. Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The issuance of short-term instruments such as revenue, tax, or bond anticipation notes is excluded from this limitation.
- C. Capital improvements will be financed primarily through user fees, service charges, assessments, special taxes, or developer agreements when benefits can be specifically attributed to users of the facility.
- D. The City recently passed a second bond election for \$10,000,000 to preserve Open Space in Park City. This bond was the second general obligation bond passed in five years and represents the second general obligation bond passed by the city for Open Space with an approval rate of over 80 percent, the highest approval of any Open Space Bond in the United States.
- E. The City will use the following criteria to evaluate pay-as-you-go versus long-term financing for capital improvement funding:
  1. Factors That Favor Pay-As-You-Go:
    - a. When current revenues and adequate fund balances are available or when project phasing can be accomplished.
    - b. When debt levels adversely affect the City's credit rating.
    - c. When market conditions are unstable or present difficulties in marketing.
  2. Factors That Favor Long-Term Financing:
    - a. When revenues available for debt service are deemed to be sufficient and reliable so that long-term financing can be marketed with investment grade credit ratings.
    - b. When the project securing the financing is of the type which will support an investment grade credit rating.
    - c. When market conditions present favorable interest rates and demand for City financing.
    - d. When a project is mandated by state or federal requirements and current revenues and available fund balances are insufficient.
    - e. When the project is immediately required to meet or relieve capacity needs.
    - f. When the life of the project or asset financed is 10 years or longer.

### **PART III - ASSET MANAGEMENT POLICY**

#### **A. Purpose**

The objective of the Asset Management Plan is to establish a fund and a fixed replenishment amount from operations revenues to that fund from which the City may draw for replacement, renewal, and major improvements of capital facilities. The fund should be sufficient to ensure that assets are effectively and efficiently supporting the operations and objectives of the City. The Asset Management Plan is an integral part of the City's long-term plan to replace and renew the City's primary assets in a fiscally responsible manner.

#### **Goals of the Program:**

1. Protect assets
2. Prolong the life of systems and components
3. Improve the comfort of building environments
4. Prepare for future needs

#### **B. Management**

A project is designated in the Five-Year capital plan to which annual contributions are made from the General Fund for asset management. The amount to be contributed should be based on a 10-year plan, to be updated every fifth year, which outlines the anticipated replacement and repair needs for each of the City's major assets. In addition, 0.5 percent of the value of each of the major assets should be contributed annually to the project. The unspent contributions will carry forward in the budget each year, with the interest earned on that amount to be appropriated to the project as well.

A project manager will be appointed by the City Manager, with the responsibility of monitoring the progress of the fund, assuring a sufficient balance for the fund, controlling expenditures out of the fund, managing scheduled projects and associated contracts, making necessary budget requests, and updating the 10-year plan. In addition, a standing committee should be formed consisting of representatives from Public Works, Budget, Debt & Grants, and Sustainability, which will convene only to resolve future issues or disputes involving this policy, requests for funding, or the Asset Management Plan in general.

#### **C. Accessing Funds**

When funds need to be accessed, a request should be turned in to the project manager. If the expense is on the replacement schedule as outlined in the 10-year plan or is a reasonably related expense under \$10,000 (according to the discretion of the project manager), the project manager should approve it. Otherwise, the Asset Management Committee should be convened to consider the request and decide whether it is an appropriate use of funds.

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Requests that should require approval of the Asset Management Committee include:

1. Expenses not anticipated in the 10-year plan, which are in excess of \$10,000.
2. Upgrades in technology or quality
3. Renovations, additions, or improvements that incorporate non-existing assets

## **PART IV - NEIGHBOURHOOD CIP REQUESTS POLICY**

Staff will use this policy for considering and prioritizing CIP requests from Park City neighborhood and business districts.

### **A. Submission of petition to the Executive Office**

1. Must be from a representative number of households/businesses of a given subdivision, business district, or a registered owners association. Accurate contact information and names of each petitioner must be provided along with designation of one primary contact person or agent.
2. Define Boundary - Who does the petition represent? Is it inclusive to a specific neighborhood or business district? Explain why assessment area should be limited or expanded.
3. Define issues - What is being requested?
4. Deadline – In order to be considered for the upcoming fiscal year, the petition must be submitted by the end of the calendar year.

### **B. Initial Internal Review**

1. Identify staff project manager.
2. Present petition to Traffic Calming & Neighborhood Assessment Committee. Meeting called within one month of petition being submitted.
3. Define and verify appropriate, basic levels of service are being provided. If they are not, provide:
  - a. Health, safety, welfare
  - b. Staff's available resources and relative workload
  - c. Minimum budget thresholds not exceeded (below \$20k pre-budgeted – no council approval needed)
4. Define enhanced levels of service that are requested. Are these consistent with Council goals and priorities? If so, continue to step # 3.

### **C. Initial Communication to Council (Managers Report)**

1. Inform Council of request for assistance - outlines specific issues/requests.
2. Inform Council of any basic service(s) Staff has begun to provide.

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3. No input or direction from Council will be requested at this time.

### **D. Comprehensive Internal Review**

1. Assemble background/history & existing conditions. Identify all participants, relevant City ordinances, approval timeline, other pertinent agreements/studies & factors, etc.
2. Criteria to analyze request - What should be done and with what rationale?
  - a. Verify requested services are consistent with Council goals and priorities.
  - b. Cost/Benefit Analysis - Define budgetary implications of providing Enhanced level of services:
    - i. Define need & costs for any additional technical review
    - ii. Define initial capital improvement costs
    - iii. Define annual, ongoing maintenance and operational costs
    - iv. Gather input from City department identified as responsible for each individual item as listed
    - v. Identify available resources & relative workload

### **E. Initiate Public Forum (Applicant & Staff partnership)**

1. Neighborhood meeting(s) - Create consensus from petitioner and general public
2. Identify issues and potential solutions:
  - a. Identify what we can accomplish based on funding availability
  - b. Use cost/benefit analysis to prioritize applicant's wish list
  - c. Funding partner – any district that receives “enhanced” levels of service should be an active participant in funding or, participate in identification of a funding source other than City budget
3. Identify agreeable solutions suited for recommendation for funding assistance

### **F. Communication to Council (Work Session or Managers Report)**

1. Receive authorization for technical review - using “outside” consultants if necessary
2. Identify prioritized project wish list (unfunded)
3. Identify funding source for each item; or move to CIP committee review as “yet to be funded project” for prioritization comparison
4. Council decision whether or not to include in budget
5. Spring of each year, consistent with budget policies of reviewing all new requests at once.



### **CHAPTER 4 - INTERNAL SERVICE POLICY**

#### **PART I - HUMAN RESOURCE MANAGEMENT**

- A.** The City will manage the growth of the regular employee work force without reducing levels of service or augmenting ongoing regular programs with Seasonal employees, except as provided in sections E and F below.
- B.** The budget will fully appropriate the resources needed for authorized regular staffing and limit programs to the regular staffing authorized.
- C.** Staffing and contract service cost ceilings will limit total expenditures for regular employees, Part-time Non-Benefited employees, Seasonal employees, and independent contractors hired to provide operating and maintenance services.
- D.** Regular employees will be the core work force and the preferred means of staffing ongoing, year-round program activities that should be performed by City employees, rather than independent contractors. The City will strive to provide competitive compensation and benefit schedules for its authorized regular work force. Each regular employee will do the following:
  - 1.** Fill an authorized regular position.
  - 2.** Receive salary and benefits consistent with the compensation plan.
- E.** To manage the growth of the regular work force and overall staffing costs, the City will follow these procedures:
  - 1.** The City Council will authorize all regular positions.
  - 2.** The Human Resources Department will coordinate and approve the hiring of all Full-time Regular, Part-time Non-Benefited, and Seasonal employees.
  - 3.** All requests for additional regular positions will include evaluations of the following:
    - a.** The necessity, term, and expected results of the proposed activity.
    - b.** Staffing and materials costs including salary, benefits, equipment, uniforms, clerical support, and facilities.
    - c.** The ability of private industry to provide the proposed service.
    - d.** Additional revenues or cost savings that may be realized.
  - 4.** Periodically, and prior to any request for additional regular positions, programs will be evaluated to determine if they can be accomplished with fewer regular employees.
- F.** Part-time Non-Benefited and Seasonal employees will include all employees other than regular employees, elected officials, and volunteers. Part-time Non-Benefited and Seasonal employees will augment regular City staffing only as extra-help employees. The City will encourage the use of Part-time Non-Benefited and Seasonal employees to meet

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peak workload requirements, fill interim vacancies, and accomplish tasks where less than regular, year-round staffing is required.

- G.** Contract employees will be defined as temporary employees with written contracts and may receive approved benefits depending on hourly requirements and length of contract. Generally, contract employees will be used for medium-term projects (generally between six months and two years), programs, or activities requiring specialized or augmented levels of staffing for a specific period of time. Contract employees will occasionally be used to staff programs with unusual operational characteristics or certification requirements, such as the golf program. The services of contract employees will be discontinued upon completion of the assigned project, program, or activity. Accordingly, contract employees will not be used for services that are anticipated to be delivered on an ongoing basis, except as described above.
- H.** The hiring of Seasonal employees will not be used as an incremental method for expanding the City's regular work force.
- I.** Independent contractors will not be considered City employees. Independent contractors may be used in the following two situations:
  - 1.** Short-term, peak work load assignments to be accomplished through the use of personnel contracted through an outside temporary employment agency (OEA). In this situation, it is anticipated that the work of OEA employees will be closely monitored by City staff and minimal training will be required; however, they will always be considered the employees of the OEA, and not the City. All placements through an OEA will be coordinated through the Human Resources Department and subject to the approval of the Human Resources Manager.
  - 2.** Construction of public works projects and the provision of operating, maintenance, or specialized professional services not routinely performed by City employees. Such services will be provided without close supervision by City staff, and the required methods, skills, and equipment will generally be determined and provided by the contractor.

## **PART II - PROGRAM AND RESOURCE ANALYSIS**

**(Note – The Program and Resource Analysis was completed in FY 2002. The following information constitutes the final report and includes all of the major recommendations. It is included in the Policies and Objectives as a guide for future decisions.)**

The City Council has financial planning as a top priority. This goal includes “identifying and resolving financial problems before, rather than after, they occur.” During the FY2001 budget process, Council directed staff to conduct a citywide analysis of the services and programs the City offers. The purpose of the Program and Resource Analysis is to provide a basis for understanding and implementing long-term financial planning for Park City Municipal Corporation (PCMC). The study has and will continue to inform the community of the fiscal

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issues facing the City, and to provide Council and the community with tools to help make critical policy decisions for Park City's future.

The Program and Resource Analysis was split into six topics, with an employee task force responsible for each topic. In total, more than 40 employees volunteered and participated in the analysis, representing every department in the City. Each task force included about six employees and was chaired by a senior or mid-manager.

The Employee Steering Committee (ESC) was formed to coordinate with the various committees to insure no overlap occurred and to provide assistance in reviewing policy recommendations. In addition to employees of PCMC, members of the Citizens Technical Advisory Committee (CTAC) and of the City Council Liaison Committee (CCLC) were instrumental with the study.

CTAC consists of three representatives from the community to examine staff recommendations and to be a link between staff and the citizens of Park City. At the time of the original study this group worked with Program Service Level and Expenditure Committee (SLAC), the Recreation Report, and ESC. They advised these groups by providing an outside professional perspective that enriched discussions and add private sector insight. Since that time Council has continued to use the expertise of CTAC. Staff recommends that when appropriate, Council should appoint technical committees such as CTAC to assist with projects and analysis.

The CCLC was made up of two City Council members who served as liaisons between the City Council and the ESC. They attended ESC meetings and were able to comment and question the various group representatives on the ESC.

**The six topics covered by this study are outlined and summarized below.**

### **Resort Economy and General Plan Element (A)**

This group examined the local economy and how it affects municipal finances and presented an update of the City General Plan.

### **Program Service Levels and Expenditures (B)**

This group assessed the services, programs, and departments to analyze citywide increases in costs as they relate to the growth in the economy. It identified the services provided by Park City. After the analysis, the group was able to provide City Council with information regarding the level and scope of services provided by the City in the past and present, so as to change future expenditure patterns to better meet the needs of the City. (This particular analysis was instrumental in the development of Park City's current Performance Measurement program.)

### **Revenues and Assets (C)**

This group examined PCMC's current and potential revenue sources. To do this analysis, it reviewed long-range revenue forecasts and policies and considered how the city could use its assets to maximize output. Some of the specific areas it looked at were taxes, economic impacts from special events, and general fund services fees.

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### **Capital Improvement Program (CIP) (D)**

This group reviewed all the CIP project funding. It determined whether current project priorities that were identified through a comprehensive public prioritization process in 1999 are still appropriate. It ranked new projects to be added to the CIP and identified projects to be completed prior to the Olympics.

### **Intergovernmental Programs (E)**

This group focused on the current and potential interactions of PCMC with other agencies. It did the following: (1) examined how well the interlocal agreements worked and about developing guidelines for such agreements, (2) determined whether PCMC should combine services and functions, and (3) addressed the creation of a policy that establishes a process for grants application and administration.

### **Non-Departmental/Inter-fund (F)**

This group had two primary tasks. The first was to review the interaction between different City funds, which resulted in participation on the Recreation Fund Study Subcommittee. The second was to be responsible for making a recommendation to the City Manager regarding the two-year pay plan.

The Steering Committee for the Program and Resource Analysis recommended that the Council consider the following conclusions and policy recommendations as part of the budget process. The findings were subsequently included as a permanent part of the Budget Document and will continue to serve as guidance for future decisions.

#### **A. Resort Economy and General Plan Element**

Resort Economy: Wikstrom Economic & Planning Consultants conducted a study in 2000 showing that Park City is indeed a resort economy and receives more in revenues from tourism than it spends on tourists. The Wikstrom Report states the following (the report was updated in 2003 and reflects current figures):

Tourist-related revenues already outpace tourist-related expenditures in Park City, even without increasing tourist revenue streams. Our analysis indicates that visitors generate roughly 71 percent of all general fund revenues (not including inter-fund transactions), while roughly 40 percent of general fund expenditures are attributable to tourists. Therefore, based on information provided by the Utah League of Cities and Towns, Park City currently expends roughly \$3,561 for each existing full-time resident for selected services. Seventy one percent of this revenue, or \$2,528 per capita, is attributable to tourists, while forty percent, or \$1,424 goes to tourist-related costs, leaving a net gain of \$1,104 per capita that pays for activities that are not tourist-related. This benefit is seen in such areas as road maintenance, snow removal, libraries, technology and telecommunications, community and economic development, police services, and golf and recreation programs. With an estimated population of 8,500 persons, Park City receives a direct net benefit of nearly \$9 million from tourism.

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Staff recommends Council take actions that preserve or enhance Park City's resort economy.

### **B. Program Service Levels and Expenditures**

1. New/growth related service levels: Provision of new/growth related services should be offset with new or growth related revenues or a corresponding reduction in service costs in other areas.
2. Fee Dependent Services: If fees do not cover the services provided, Council should consider which of the following actions to take: (1) reduce services; (2) increase fees; or (3) determine the appropriate subsidy level of the General Fund.
3. Consider all requests at once: Council should consider requests for service level enhancements or increases together, rather than in isolation.
4. Consider ongoing costs associated with one-time purchases/expenditures: Significant ongoing costs, such as insurance, taxes, utilities, and maintenance should be determined before an initial purchase is made or a capital project is constructed. Capital and program decisions should not be made until staff has provided a five-year analysis of ongoing maintenance and operational costs.
5. Re-evaluate decisions: Political, economic, and legal changes necessitate reevaluation to ensure Council goals are being met. Staff and Council should use the first year of the two-year budget process to review programs.
6. Analyze the people served: With a changing population, staff should periodically reassess the number of people (permanent residents' verses visitor population) served with each program.
7. Evaluate the role of boards and commissions relating to service levels: The City Council should encourage boards and commissions to consider the economic impacts of recommendations and incorporate findings into policy direction.
8. New service implementation: Prior to implementing a new service, the City Council should consider a full assessment of staffing and funding requirements.
9. Provide clear City Council direction: City Council should achieve a clear consensus and provide specific direction before enhancing or expanding service.
10. Benchmarking and performance measurement: The City should strive to measure its output and performance. Some departments have established performance measures.

### **C. Revenues and Assets**

1. Building and Planning Fees: Staff has identified revenues that can be increased, and recommends increasing building and planning fees this year.
2. Sewer Franchise Fee: Staff recommends imposing a franchise fee on the sewer district. The City can charge up to a 6 percent franchise fee on the sewer district.
3. Other revenues: Staff has identified the following as additional General Fund revenues, but does not recommend an increase at this time (Transit Room Tax, Sales Tax, and Property Tax).

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4. Special Events: Staff does not recommend increasing fees for special events.
5. Assets: Although Staff identified assets that could be sold; it does not recommend a sale of assets at this time.

### **D. Capital Improvement Program**

1. Prioritized capital projects: Council should adopt the prioritized capital projects during the budget process.
2. Project manager for each capital project: Staff recommends each capital project to be assigned to a project manager at the manager level (unless otherwise directed).
3. Peer review: Staff recommends managers and related agencies offer appropriate peer review to identify and to plan for operating costs before projects are taken to Council.
4. Value Engineering: Staff recommends maintaining a dialogue with suppliers, contractors, and designers to ensure cost-effective projects.
5. Projects with a possible art component: Staff recommends the project manager to determine the necessity, selection, and placement of art on a project by project basis as funding, timing, complexity, and appropriateness may warrant.

### **E. Intergovernmental Programs**

1. Regional Transit: The City should participate in the development of a regional transit action plan.
2. Recreation MOU: The City should decide whether to renew the Memorandum of Understanding with Snyderville Basin Recreation District or to discontinue it.
3. Communications: Staff recommends the decision of whether to combine Park City's and Summit County's communications systems be postponed until a decision on the City's role in the Countywide Communications Study is made.
4. Grants Policy: Staff recommends Council adopts a budget policy, outlining a comprehensive grants process that insures continuity in grants administration and access to alternative sources of funding.

### **F. Non-Departmental/Inter-fund**

1. Employee Compensation Plan: Staff recommends Council adopt the pay plan as presented in this budget.
2. Recreation Fund: Staff endorses the findings and recommendations of the Recreation Analysis completed in February 2001.
3. Water Fund: Staff recommends a focus group be formed in the near future to research the feasibility of implementing a franchise tax on water usage.
4. Self-Insurance Fund: Staff recommends leaving the reserve as it currently is, but consider using the reserve fund to pay insurance premiums, rather than using inter-fund transfers from each of the operating budgets. This recommendation has been implemented.

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### **G. Recreation Analysis**

1. Fund Structure: The Wikstrom Report recommends continuing to use the enterprise fund if cost allocation procedures are established that clearly track the use of subsidy monies and individual program costs.
2. Indirect Costs: The Wikstrom Report recommends further evaluation of indirect costs, since present accounting methods do not clearly do so.
3. Adult Programs: The report identified adult programs as an area where policy direction should be received. Specifically, should all adult programs be required to cover their direct costs and indirect costs? Should all adult programs be held to the same standard of cost recovery, or should some programs be required to recover a higher level of costs than others? What level of subsidy is appropriate, on a per user basis, for adult programs? At what point should an existing adult program be eliminated? What criteria should be used in this decision?
4. CTAC Adult Programming: CTAC questioned the practice of subsidizing adult programs. A recommendation came forward from that group suggesting that all youth activities be moved into the General Fund with adult programs remaining in the enterprise fund without a subsidy.
5. Youth Programs: Should all youth programs be held to the same standard of cost recovery, or should some programs be required to recover a higher level of costs than others? What level of subsidy is appropriate, on a per user basis, for youth programs? Is the City willing to subsidize indirect costs of SBRD youth participants in order to increase the quality of life for Park City youth? At what point should an existing youth program be eliminated? What criteria should be used in this decision? Should all youth programs be held to the same standard or should there be a different standard for team sports as opposed to individual sports such as tennis or swimming?
6. Potential Revenue and Capital Funding Alternatives: Currently, capital replacement of the Recreation Facility is funded with an unidentified revenue source. Wikstrom posed several policy questions intended to more fully understand this issue, such as the following: Is the City willing to institute a municipal transient room tax with a portion of the revenues dedicated to funding recreation? Is the City willing to request an increase in the resort tax to the legal limit of 1.5 percent, which is a ballot issue and requires voter approval? Is the City willing to request voter approval for a general obligation bond in the amount of roughly \$2 million?

### **H. Miscellaneous Analysis**

1. A comprehensive analysis on the Water Fund is currently underway. The study includes a rate study and fee analysis. The intent of the study is to insure the City has the ability to provide for the present and future water needs (This analysis was updated in 2003 and again in 2004. The City Manager's recommended budget for FY 2005 will incorporate changes to the Water Fund as a result.)
2. Analyses to establish market levels and to study the financial condition of the Golf Fund were conducted in 2000 and 2001. An evaluation of the fund by Staff

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in spring 2004 revealed that additional changes to fees and expenditures are necessary. Staff will also conduct an in-depth analysis of the course and its operations (including a discussion of the course's underlying philosophy) beginning later this summer.

### **PART III - COST ALLOCATION PLAN**

The City has developed a Cost Allocation Plan detailing the current costs of services to internal users (e.g., fees, rates, user charges, grants, etc.). This plan was developed in recognition of the need to identify overhead or indirect costs, allocated to enterprise funds and grants and to develop a program which will match revenue against expenses for general fund departments which have user charges, regulatory fees, licenses, or permits. This plan will be used as the basis for determining the administrative charge to enterprise operations and capital improvement projects.

Anticipated future actions include the following:

- A.** Maintain a computerized system (driven from the City's budget system) that utilizes the basic concepts and methods used in cost allocation plans.
- B.** Fine-tune the methods of cost allocation to ensure the fair and equitable distribution of cost.
- C.** Develop guidelines for the use and maintenance of the plan.
  - 1.** Long Range Capital Improvement Plan
    - a.** Project identification and prioritization
    - b.** CIP financing plan
  - 2.** Rate and fee increases
  - 3.** Other related and contributing plans and policies
    - a.** Water Management
    - b.** Flood Management
    - c.** Parking Management

## **CHAPTER 5 - CONTRACTS & PURCHASING POLICY**

### **PART I - PUBLIC SERVICE CONTRACTS (AMENDED JUNE 2004)**

As part of the budget process, the City Council appropriates funds to contract with organizations offering services consistent with the needs and goals of the City. Depending upon the type of service category, payment terms of the contracts may take the form of cash payment and/or offset fees or rent relating to City property in exchange for value-in-kind services. The use of the



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public service contracts will typically be for specific services rendered in an amount consistent with the current fair market value of said services.

### **A. Public Service Fund Distribution Criteria**

In order to be eligible for a public service contract in Fund Categories 1-3, organizations must meet the following criteria:

1. **Criterion 1: Accountability and Sustainability of Organization** - The organization must have the following:
  - a. Quantifiable goals and objectives.
  - b. Non-discrimination in providing programs or services.
  - c. Cooperation with existing related programs and community service.
  - d. Compliance with the City contract.
  - e. Federally recognized not-for-profit status.
2. **Criterion 2: Program Need and Specific City Benefit** - The organization must have the following:
  - a. A clear demonstration of public benefit and provision of direct services to City residents.
  - b. A demonstrated need for the program or activity. Special Service Funds may not be used for one-time events, scholarship-type activities or the purchase of equipment.
3. **Criterion 3: Fiscal Stability and Other Financial Support** - The organization must have the following:
  - a. A clear description of how public funds will be used and accounted for
  - b. Other funding sources that can be used to leverage resources.
  - c. A sound financial plan that demonstrates managerial and fiscal competence.
  - d. A history of performing in a financially competent manner.
4. **Criterion 4: Fair Market Value of the Services** - The fair market value of services included in the public service contract should equal or exceed the total amount of compensation from the City unless outweighed by demonstrated intangible benefits.

### **B. Total Public Service Fund Appropriations**

The City may appropriate up to 1 percent of the City's total budget for public service contracts for the Special Service Contract and Rent Contribution Categories described below. In addition, the City appropriates specific dollar amounts from other funds specifically related to Historic Preservation as described below.

### **C. Fund Categories and Percentage Allocations**

For the purpose of distributing Public Service Funds, public service contracts are placed into the following categories:

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- 1. Special Service Contracts**
  - a. Youth Programming
  - b. Victim Advocacy/Legal Services
  - c. Arts
  - d. Health
  - e. Affordable Housing/Community Services
  - f. Recycling
  - g. History/Heritage
  - h. Information and Tourist Services
- 2. Rent Contribution**
- 3. Historic Preservation**

A percentage of the total budget (which shall not exceed 1 percent) is allocated for contracts in the Special Service Contract and Rent Contribution categories by the City Council. A specific dollar amount is allocated to Historic Preservation based on funds available from the various Redevelopment Agencies.

The category percentage allocation does not vary from year-to-year. However, as the City's budget fluctuates (up or down) due to economic conditions, the dollar amounts applied to each category may fluctuate proportionally. Unspent fund balances at the end of a year will not be carried forward to future years. It is the intent of the City Council to appropriate funds for specific ongoing community services, and not fund one-time projects or programs.

### **D. Special Service Contracts**

A portion of the budget will be designated for service contracts relating to services that would otherwise be provided by the City. Special services that fall into this category would include, but not be limited to the following: youth programming, victim advocacy/legal services, arts, health, affordable housing/community services, recycling, history/heritage, information and tourist services, and minority affairs. To the extent possible, individual special services will be delineated in the budget.

Service providers are eligible to apply for a special service contract every biennial budget process. The City will award special service contracts through a competitive bid process administered by the Service Contract Subcommittee and City Staff. The City reserves the right to accept, reject, or rebid any service contracts that are not deemed to meet the needs of the community or the contractual goals of the service contract.

Each special service provider will have a special service contract with a term of two years. Half of the total contract amount will be available each year. Eighty percent of each annual appropriation will be available at the beginning of the fiscal year, with the remaining 20 percent to be distributed upon demonstration through measures (quality and quantity) that the program has provided public services meeting its goals as delineated in the public service contract. The disbursement of all appropriations will be contingent upon council approval. Special service providers will be required to submit current

## **POLICIES & OBJECTIVES**

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budgets and evidence of contract compliance (as determined by the contract) by March 31 of the first contract year.

The City reserves the right to appoint a citizen's task force to assist in the competitive selection process. The task force will be selected on an ad hoc basis by the Service Contract Subcommittee.

All special service contract proposals must be consistent with the criteria listed in this policy, in particular criterion 1-4.

**Youth Contracts:** In addition to the above listed criteria, proposals for Youth Programming must meet the following requirements: (1) Provide a service to or enhancement of youth programs in the Park City community; and (2) Constitute a benefit to Park City area youth, community interests, and needs. Youth Programming funds must be used to benefit Park City area youth Citywide; this may be accomplished through one service contract or by dividing the funds between several contracts.

**Deadlines:** All proposals for Special Service Contracts must be received no later than March 31. A competitive bidding process conducted according to the bidding guidelines of the City may set forth additional application requirements. If there are unallocated funds, extraordinary requests may be considered every six months during the two-year budget cycle, unless otherwise directed by Council.

Extraordinary requests received after this deadline must meet all of the following criteria to be considered:

1. The request must meet all of the normal Public Service Fund Distribution Criteria and qualify under one of the existing Special Service Contract categories;
2. The applicant must show that the requested funds represent an unexpected fiscal need that could not have been anticipated before the deadline; and
3. The applicant must demonstrate that other possible funding sources have been exhausted.

### **E. Rent Contribution**

A portion of the Special Service Contract funds will be used as a rent contribution for organizations occupying City-owned property and providing services consistent with criterion 1-4 pursuant to the needs and goals of the City. To the extent possible, individual rent contributions will be delineated in the budget. Rent contributions will usually be memorialized by a lease agreement with a term of five years or less, unless otherwise approved by City Council.

The City is required to make rent contributions to the Park City Building Authority for buildings that it occupies. Qualified Organizations may enter into a lease with the City to occupy City space at a reduced rental rate pursuant to criterion 1-4. The difference

## **POLICIES & OBJECTIVES**

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between the reduced rental rate and the rate paid to the Park City Building Authority will be funded by the rent contribution amount. Rent Contribution lease agreements will not exceed five years in length, unless otherwise directed by the City Council. Please note that this policy only applies when a reduced rental rate is being offered. This policy does not apply to lease arrangements at "market" rates.

### **F. Historic Preservation**

Each year, the City Council may appropriate a specific dollar amount relating to historic preservation. The City Council will appropriate the funding for these expenditures during the annual budget process. The funding source for this category is the Lower Park Avenue and Main Street RDA. The disbursement of the funds shall be administered pursuant to applications and criteria established by the Planning Department, and awarded by the City Council consistent with UCA § 17A-3-1303, as amended. In instances where another organization is involved, a contract delineating the services will be required.

### **G. Exceptions**

Rent Contribution and Historic Preservation funds will be appropriated through processes separate from the biennial Special Service Contract process, and when deemed necessary by the City Council or its designee.

The Service Contract Sub-Committee has the discretion as to which categories individual organizations or endeavors are placed. Any percentage changes to the General Fund categories described above must be approved by the City Council. All final decisions relating to public service funding are at the discretion of the City Council.

Nothing in this policy shall create a binding contract or obligation of the City. Individual Service Contracts may vary from contract to contract at the discretion of the City Council. Any award of a service contract is valid only for the term specified therein and shall not constitute a promise of future award. The City Council reserves the right to reject any and all proposals, and to waive any technical deficiency at its sole discretion. Members of the City Council, the Service Contract Sub-Committee, and any Advisory Board, Commission or special committee with the power to make recommendations regarding Public Service Contracts are ineligible to apply for such Public Service Contracts, including historic preservation funds. City Departments are also ineligible to apply for Public Service Contracts. The ineligibility of Advisory Board, Commission and special committee members shall only apply to the category of Public Service Contracts that such advisory Board, Commission and special committee provides recommendations to the City Council. All submittals shall be public records in accordance with government records regulations ("GRAMA") unless otherwise designated by the applicant pursuant to UCA Section 63-2-308, as amended.

### **PART II - CONTRACTING AND PURCHASING POLICY**

#### **A. Purpose**

These rules are intended to provide a systematic and uniform method of purchasing goods and services for the City. The purpose of these rules is to ensure that purchases made and services contracted are in the best interest of the public and acquired in a cost-effective manner.

**Authority of Manager:** The City Manager or designate shall be responsible for the following:

1. Ensure all purchases for services comply with these rules;
2. Review and approve all purchases of the City;
3. Establish and amend procedures for the efficient and economical management of the contracting and purchasing functions authorized by these rules. Such procedures shall be in writing and on file in the office of the manager as a public record;
4. Maintain accurate and sufficient records concerning all City purchases and contracts for services;
5. Maintain a list of contractors for public improvements and personal services who have made themselves known to the City and are interested in soliciting City business;
6. Make recommendations to the City Council concerning amendments to these rules.

#### **B. Definitions**

**Building Improvement:** The construction or repair of a public building or structure (Utah Code 11-39-101).

**City:** Park City Municipal Corporation and all other reporting entities controlled by or dependent upon the City's governing body, the City Council.

**Contract:** An agreement for the continuous delivery of goods and/or services over a period of time greater than 15 days.

**CPI:** The Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor.

**Local Business:** a business having:

- a. A commercial office, store, distribution center or other place of business located within the boundaries of Summit County, with an intent to remain on a permanent basis;
- b. A current County or City business license; and
- c. At least one employee physically present at the local business outlet.

## **POLICIES & OBJECTIVES**

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**Local Bidder:** A Local Business submitting a bid on a Park City Public Works Project or Building Improvement

**Manager:** City Manager or designee.

**Public Works Project:** The construction of a park, recreational facility, pipeline, culvert, dam, canal, or other system for water, sewage, storm water, or flood control (Utah Code 11-39-101). “Public Works Project” does not include the replacement or repair of existing infrastructure on private property (Utah Code 11-39-101), or emergency work, minor alteration, ordinary repair, or maintenance necessary to preserve a public improvement (such as lowering or repairing water mains; making connections with water mains; grading, repairing, or maintaining streets, sidewalks, bridges, culverts or conduits).

**Purchase:** The acquisition of goods (supplies, equipment, etc.) in a single transaction such that payment is made prior to receiving or upon receipt of the goods.

### **C. General Policy**

1. All City purchases for goods and services and contracts for goods and services shall be subject to these rules.
2. No contract or purchase shall be so arranged, fragmented, or divided with the purpose or intent to circumvent these rules. All thresholds specified in this policy are to be applied to the total cost of a contract over the entire term of the contract, as opposed to annualized amounts.
3. City departments shall not engage in any manner of barter or trade when procuring goods and services from entities both public and private.
4. No purchase shall be contracted for, or made, unless sufficient funds have been budgeted in the year in which funds have been appropriated.
5. Subject to federal, state, and local procurement laws when applicable, reasonable attempts should be made to support Park City businesses by purchasing goods and services through local vendors and service providers.
6. All reasonable attempts shall be made to publicize anticipated purchases or contracts in excess of \$15,000 to known vendors, contractors, and suppliers.
7. All reasonable attempts shall be made to obtain at least three written quotations on all purchases of capital assets and services in excess of \$15,000.
8. When it is advantageous to the City, annual contracts for services and supplies regularly purchased should be initiated.
9. All purchases and contracts must be approved by the manager or their designee unless otherwise specified in these rules.
10. All contracts for services shall be approved as to form by the city attorney.
11. The following items require City Council approval unless otherwise exempted in these following rules:
  - a. All contracts (as defined) with cumulative total over \$25,000

## **POLICIES & OBJECTIVES**

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- b.** All contracts and purchases awarded through the formal bidding process.
  - c.** Any item over \$15,000 that is not anticipated in the current budget.
  - d.** Accumulated "Change Orders" which would overall increase a previously council approved contract by:
    - i.** the lesser of 20% or \$25,000 for contracts of \$250,000 or less
    - ii.** more than 10% for contracts over \$250,000.
    - iii.** any change order that causes the contract to exceed the above amounts, must go to council for approval.
- 12.** Acquisition of the following Items must be awarded through the formal bidding process:
  - a.** All contracts for building improvements over the amount specified by state code, specifically:
    - i.** for the year 2003, \$40,000
    - ii.** for each year after 2003, the amount of the bid limit for the previous year, plus an amount calculated by multiplying the amount of the bid limit for the previous year by the lesser of 3% or the actual percent change in the CPI during the previous calendar year.
  - b.** All contracts for public works projects over the amount specified by state code, specifically:
    - i.** for the year 2003, \$125,000 (\$176,559 for FY15)
    - ii.** for each year after 2003, the amount of the bid limit for the previous year, plus an amount calculated by multiplying the amount of the bid limit for the previous year by the lesser of 3% or the actual percent change in the CPI during the previous calendar year.
  - c.** Contracts for grading, clearing, demolition or construction in excess of \$2,500 undertaken by the Community Redevelopment Agency.
- 13.** The following items require a cost benefit analysis where there is a quantifiable return on investment as defined by the Budget, Debt, and Grants Department before approved:
  - a.** All contracts, projects and purchases over \$25,000
  - b.** All contracts and purchases awarded through the formal bidding process.
  - c.** Any item over \$15,000 that is not anticipated in the current budget process.
- 14.** City Employees or anyone acting on behalf of the City may not receive or accept any gift or loan if the gift or loan could influence a reasonable person in the discharge of the person's official duties including but not limited to the granting of City contracts. This prohibition does not apply to any occasional non-pecuniary (non-cash equivalent) gifts with a value less than \$50. Employees must abide by PCMC 3-1-4.
- 15.** All RFPs must be advertised on the Park City website.

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### **D. Exceptions**

Certain contracts for goods and services shall be exempt from bidding provisions. The manager shall determine whether or not a particular contract or purchase is exempt as set forth herein.

1. Emergency contracts which require prompt execution of the contract because of an imminent threat to the safety or welfare of the public, of public property, or of private property; circumstances which place the City or its officers and agents in a position of serious legal liability; or circumstances which are likely to cause the City to suffer financial harm or loss, the gravity of which clearly outweighs the benefits of competitive bidding in the usual manner. The City Council shall be notified of any emergency contract which would have normally required their approval as soon as reasonably possible. Consult the Emergency Manager regarding purchases for disaster events.
2. Projects that are acquired, expanded, or improved under the "Municipal Building Authority Act" are not subject to competitive bidding requirements.
3. Purchases made from grant funds must comply with all provisions of the grant.
4. Purchases from companies approved to participate in Utah State Division of Purchasing and General Services agreements and contracts are not subject to competitive bidding requirements.
5. Purchases made via public auction.
6. Purchases from local government purchasing pools in which the City is a participant as approved by a resolution of the City Council.

### **E. General Rules**

1. **Purchases of Materials, Supplies and Services** are those items regularly purchased and consumed by the City. These items include, but are not limited to, office supplies, janitorial supplies, and maintenance contracts for repairs to equipment, asphalt, printing services, postage, fertilizers, pipes, fittings, and uniforms. These items are normally budgeted within the operating budgets. Purchases of this type do not require "formal" competitive quotations or bids. However, for purchases in excess of \$15,000 all reasonable attempts shall be made to obtain at least three written quotations and to notify via the City website any local businesses that, in the normal course of business, provide the materials, supplies or services required by the City. A written record of the source and the amount of the quotations must be kept.
2. **Purchases of Capital Assets** are "equipment type" items which would be included in a fixed asset accounting system having a material life of three years or more, and costing in excess of \$5,000. These items are normally budgeted within the normal operating budgets. Purchases of this type do not require "formal" bids. All reasonable attempts shall be made to obtain at least three written quotations on all purchases of this type in excess of \$15,000. A written record of the source and the amount of the quotations must be kept. A reasonable attempt will be made to notify via the City website any local businesses that, in the normal course of business, sell the equipment required by the City.



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3. **Contracts for Professional Services** are usually contracts for services performed by an independent contractor who, in a professional capacity, produces a service predominately of an intangible nature. These include, but are not limited to, the services of an attorney, physician, engineer, accountant, architectural consultant, dentist, artist, appraiser or photographer. Professional service contracts are exempt from competitive bidding. All reasonable attempts shall be made to obtain at least three written quotations on all contracts exceeding \$15,000 and to notify via the City website any local businesses that, in the normal course of business, provide the service required by the City. A written record of the source and the amount of the quotations must be kept.

The selection of professional service contracts in an amount exceeding \$25,000 shall be based on a formal documented evaluation process such as Request for Proposals (RFP), Statement of Qualifications (SOQ), Qualification Based Selection (QBS), etc. The evaluation process should include an objective assessment, preferably by multiple reviewers, of the services needed, the abilities of the contractors, the uniqueness of the service, the cost of the service, and the general performance of the contractor. Special consideration may also be given to local businesses during the evaluation in instances where knowledge of local issues, geography, statutes, etc., may enhance the quality of service rendered. The lowest quote need not necessarily be the successful contractor. Usually, emphasis will be placed on quality, with cost being the deciding factor when everything else is equal. The manager shall determine which contracts are professional service contracts. Major professional service contracts (\$25,000 and over) must be approved by the City Council.

4. **Contracts for Public Improvements** are usually those contracts for the construction or major repair of roads, highways, parks, water lines and systems (i.e., Public Works Projects); and buildings and building additions (i.e. Building Improvements). Where a question arises as to whether or not a contract is for public improvement, the manager shall make the determination.

**Minor public improvements (less than the amount specified by state code):** The department shall make a reasonable attempt to obtain at least three written competitive quotations for contracts in excess of \$15,000. A written record of the source and the amount of the quotations must be kept. Procurement for all minor public improvements in excess \$25,000 shall be based on a formal documented evaluation process. The evaluation process should include, at minimum, an objective assessment of the services needed, the abilities of the contractors to perform the service and the cost of the service. A reasonable attempt will be made to notify via the City website any local businesses that, in the normal course of business, provide the public improvements required by the City. The manager may require formal bidding if it is deemed to be in the best interest of the City. Local bidder preference applies.

**Major public improvements (greater than or equal to the amount specified by state code):** Unless otherwise exempted, all contracts of this type require competitive bidding. Local bidder preference does not apply.

## **POLICIES & OBJECTIVES**

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5. **Contracts for Professional Services, where the Service Provider is responsible for Building Improvements/Public Works Project (Construction Manager / General Contractor "CMGC" Method)** are contracts where the City contracts with a "Construction Manager/General Contractor" which is a contractor who enters into a contract for the management of a construction project when that contract allows the contractor to subcontract for additional labor and materials that were not included in the contractor's cost proposal submitted at the time of the procurement of the Construction Manager/General Contractor's services. It excludes a contractor whose only subcontract work not included in the contractor's cost proposal submitted as part of the procurement of construction is to meet subcontracted portions of change orders approved within the scope of the project. The CMGC contract is exempt from competitive bidding. The selection of CMGC contracts shall be based on a documented evaluation process such as a Request for Proposals (RFP), Statement of Qualifications (SOQ), Qualification Based Selection (QBS), etc. The evaluation process should include an objective assessment, preferably by multiple reviewers, of the services needed, the abilities of the contractors, the uniqueness of the service, the cost of the service, and the general performance of the contractor. Special consideration may also be given to local businesses during the evaluation in instances where knowledge of local issues, geography, statutes, etc., may enhance the quality of service rendered. The lowest quote need not necessarily be the successful contractor. Usually, emphasis will be placed on quality, with cost being the deciding factor when everything else is equal. The manager shall determine which contracts are CMGC contracts. Major CMGC contracts (over \$25,000) must be approved by the City Council. The selected CMGC will then implement all bid packages and subcontractors under a competitive bid requirement as required herein. The Project Manager will attend the award of all subcontracts which meet the threshold requirements of General Policy 12 (a) or (b) above.
6. **Ongoing Service Contracts are contracts that renew annually for services such as: cleaning services, alarm systems, and elevator maintenance etc.** Ongoing service contract renewals will not last more than a five-year span. Following the conclusion of a five-year term, contracts exceeding a total of \$25,000 will again undergo the process described in the section: E. General Rules, Subsection: 3. Contracts for Professional Services.

### **F. Formal or Competitive Bidding Provisions**

1. **Bid Specifications:** Specifications for public contracts shall not expressly or implicitly require any product by any brand name or make, nor the product of any particular manufacturer or seller, unless the product is exempt by these regulations or the City Council.
2. **Advertising Requirements:** An advertisement for bids is to be published at least twice in a newspaper of general circulation, printed and published in the city and in as many additional issues and publications as the manager may determine, at least five days prior to the opening of bids. The advertisement shall also be posted on the Park City website and the Utah public legal notice website

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established by the combined efforts of Utah's newspapers. Advertising for bids relating to Class B and C road improvement projects shall be published in a newspaper of general circulation in the county at least once a week for three consecutive weeks as well as be posted on the Park City website and the Utah public legal notice website established by the combined efforts of Utah's newspapers.

All advertisements for bids shall state the following:

- a. The date and time after which bids will not be accepted;
  - b. The date that pre-qualification applications must be filed, and the class or classes of work for which bidders must be pre-qualified if pre-qualification is a requirement;
  - c. The character of the work to be done or the materials or things to be purchased;
  - d. The office where the specifications for the work, material or things may be seen;
  - e. The name and title of the person designated for receipt of bids;
  - f. The type and amount of bid security if required;
  - g. The date, time, and place that the bids will be publicly opened.
3. **Requirements for Bids:** All bids made to the city shall comply with the following requirements:
  - a. In writing or electronically sealed;
  - b. Filed with the manager;
  - c. Opened publicly by the manager at the time designated in the advertisement and filed for public inspection;
  - d. Have the appropriate bid security attached, if required.
4. **Award of Contract:** After bids are opened, and a determination made that a contract be awarded, the award shall be made to the lowest responsible bidder. "Lowest responsible bidder" shall mean the lowest bidder who has substantially complied with all prescribed requirements and who has not been disqualified as set forth herein. The successful bidder shall promptly execute a formal contract and, if required, deliver a bond, cashier's check, or certified check to the manager in a sum equal to the contract price, together with proof of appropriate insurance. Upon execution of the contract, bond, and insurance, the bid security shall be returned. Failure to execute the contract, bond, or insurance shall result in forfeit of the bid security.
  - a. **Local Bidder Preference:** If the bid of a nonlocal bidder is lowest and there was a local bidder who also submitted a bid which was within five percent (5%) of the low bid, then the contract shall be awarded to the local bidder if the bidder agrees in writing within forty-eight (48) hours after being notified of the low bid, that the bidder will meet the bid price while the bidder meets all the prescribed requirements set forth in the bid documents. If there are more than two local bidders who are within 5% then the contract shall be awarded to the local bidder which had the lowest original bid according to the procedure above.

## **POLICIES & OBJECTIVES**

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5. **Rejection of Bids:** The manager or the City Council may reject any bid not in compliance with all prescribed requirements and reject all bids if it is determined to be in the best interest of the City.
6. **Disqualification of Bidders:** The manager, upon investigation, may disqualify a bidder if he or she does not comply with any of the following:
  - a. The bidder does not have sufficient financial ability to perform the contract;
  - b. The bidder does not have equipment available to perform the contract;
  - c. The bidder does not have key personnel available, of sufficient experience, to perform the contract;
  - d. The person has repeatedly breached contractual obligations with public and private agencies;
  - e. The bidder fails to comply with the requests of an investigation by the manager.
7. **Pre-qualification of Bidders:** The City may require pre-qualification of bidders. Upon establishment of the applicant's qualifications, the manager shall issue a qualification statement. The statement shall inform the applicant of the project for which the qualification is valid, as well as any other conditions that may be imposed on the qualification. It shall advise the applicant to notify the manager promptly if there has been any substantial change of conditions or circumstances which would make any statement contained in the pre-qualification application no longer applicable or untrue. If the manager does not qualify an applicant, written notice to the applicant is required, stating the reasons the pre-qualification was denied, and informing the applicant of his right to appeal the decision within five business days after receipt of the notice. Appeals shall be made to the City Council. The manager may, upon discovering that a pre-qualified person is no longer qualified, revoke pre-qualification by sending notification to the person. The notice shall state the reason for revocation and inform the person that revocation will be effective immediately.
8. **Appeals Procedure:** Any supplier, vendor, or contractor who determines that a decision has been made adversely to him, by the City, in violation of these regulations, may appeal that decision to the City Council. The complainant contractor shall promptly file a written appeal letter with the manager, within five working days from the time the alleged incident occurred. The letter of appeal shall state all relevant facts of the matter and the remedy sought. Upon receipt of the notice of appeal, the manager shall forward the appeal notice, his investigation of the matter, and any other relevant information to the City Council. The City Council shall conduct a hearing on the matter and provide the complainant an opportunity to be heard. A written decision shall be sent to the complainant.

### **G. Settlement Authority**

From time to time claims are made against the City based on contract, tort, or other state and federal laws. It is in the best interest of the City to efficiently investigate, evaluate, negotiate, and process such claims. It is not efficient or prudent to involve the Council in every decision to settle small, routine, claims made against the City. Therefore, to effect the efficient evaluation, negotiation, and processing of such claims, it is in the best interest of the City to authorize the City Manager to process and settle certain claims as he/she deems prudent. The City Manager is authorized to settle crop loss claims made against the City in an amount not to exceed \$25,000, and all other claims in an amount not to exceed \$50,000.

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### **CHAPTER 6 - OTHER POLICIES**

#### **PART I - DEBT MANAGEMENT**

- A.** The City will not obligate the General Fund to secure long-term financing except when marketability can be significantly enhanced.
- B.** Direct debt will not exceed 2% of assessed valuation.
- C.** An internal feasibility analysis will be prepared for each long-term financing activity that analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
- D.** The City will generally conduct financing on a competitive basis. However, negotiated financing may be used due to market volatility or the use of an unusual or complex financing or security structure.
- E.** The City will seek an investment grade rating (Baa/BBB or greater) on any direct debt and credit enhancements, such as letters of credit or insurance, when necessary for marketing purposes, availability, and cost-effectiveness.
- F.** The City will annually monitor all forms of debt, coincident with the City's budget preparation and review process, and report concerns and remedies, if needed, to the Council.
- G.** The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
- H.** The City will maintain good communications with bond rating agencies regarding its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.

#### **PART II - POST-ISSUANCE COMPLIANCE PROCEDURE AND POLICY FOR TAX-EXEMPT GOVERNMENTAL BONDS**

The City of Park City (the “City”) issues tax-exempt governmental bonds to finance capital improvements. As an issuer of tax-exempt governmental bonds, the City is required by the terms of Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended (the “Code”), and the Treasury Regulations promulgated there under (the “Treasury Regulations”), to take certain actions subsequent to the issuance of such bonds to ensure the continuing tax-exempt status of such bonds. In addition, Section 6001 of the Code and Section 1.6001-1(a) of the Treasury Regulations, impose record retention requirements on the City with respect to its tax-exempt governmental bonds. This Post-Issuance Compliance Procedure and Policy for Tax-

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Exempt Governmental Bonds (the “Policy”) has been approved and adopted by the City to ensure that the City complies with its post-issuance compliance obligations under applicable provisions of the Code and Treasury Regulations.

- A.**     Effective Date and Term. The effective date of this Policy is the date of approval by the City Council of the City (June 16, 2011) and shall remain in effect until superseded or terminated by action of the City Council.
  
- B.**     Responsible Parties. The Finance Manager of the City shall be the party primarily responsible for ensuring that the City successfully carries out its post-issuance compliance requirements under applicable provisions of the Code and Treasury Regulations. The Finance Manager will be assisted by the staff of the Finance Department of the City and by other City staff and officials when appropriate. The Finance Manager of the City will also be assisted in carrying out post-issuance compliance requirements by the following organizations:
  - (1) Bond Counsel (the law firm primarily responsible for providing bond counsel services for the City);
  - (2) Financial Advisor (the organization primarily responsible for providing financial advisor services to the City);
  - (3) Paying Agent (the person, organization, or City officer primarily responsible for providing paying agent services for the City); and
  - (4) Rebate Analyst (the organization primarily responsible for providing rebate analyst services for the City).

The Finance Manager shall be responsible for assigning post-issuance compliance responsibilities to members of the Finance Department, other staff of the City, Bond Counsel, Paying Agent, and Rebate Analyst. The Finance Manager shall utilize such other professional service organizations as are necessary to ensure compliance with the post-issuance compliance requirements of the City. The Finance Manager shall provide training and educational resources to City staff that are responsible for ensuring compliance with any portion of the post-issuance compliance requirements of this Policy.

- C.**     Post-Issuance Compliance Actions. The Finance Manager shall take the following post-issuance compliance actions or shall verify that the following post-issuance compliance actions have been taken on behalf of the City with respect to each issue of tax-exempt governmental bonds issued by the City:
  - (1) The Finance Manager shall prepare a transcript of principal documents (this action will be the primary responsibility of Bond Counsel).
  - (2) The Finance Manager shall file with the Internal Revenue Service (the “IRS”), within the time limit imposed by Section 149(e) of the Code and applicable Treasury

## **POLICIES & OBJECTIVES**

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Regulations, an Information Return for Tax-Exempt Governmental Obligations, Form 8038-G (this action will be the primary responsibility of Bond Counsel).

- (3) The Finance Manager, in consultation with Bond Counsel, shall identify proceeds of tax-exempt governmental bonds that must be yield-restricted and shall monitor the investments of any yield-restricted funds to ensure that the yield on such investments does not exceed the yield to which such investments are restricted.
- (4) In consultation with Bond Counsel, the Finance Manager shall determine whether the City is subject to the rebate requirements of Section 148(f) of the Code with respect to each issue of tax-exempt governmental bonds. In consultation with Bond Counsel, the Finance Manager shall determine, with respect to each issue of tax-exempt governmental bonds of the City, whether the City is eligible for any of the temporary periods for unrestricted investments and is eligible for any of the spending exceptions to the rebate requirements. The Finance Manager shall contact the Rebate Analyst (and, if appropriate, Bond Counsel) prior to the fifth anniversary of the date of issuance of each issue of tax-exempt governmental bonds of the City and each fifth anniversary thereafter to arrange for calculations of the rebate requirements with respect to such tax-exempt governmental bonds. If a rebate payment is required to be paid by the City, the Finance Manager shall prepare or cause to be prepared the Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate, Form 8038-T, and submit such Form 8038-T to the IRS with the required rebate payment. If the City is authorized to recover a rebate payment previously paid, the Finance Manager shall prepare or cause to be prepared the Request for Recovery of Overpayments Under Arbitrage Rebate Provisions, Form 8038-R, with respect to such rebate recovery, and submit such Form 8038-R to the IRS.
- (5) The City has issued direct pay Build America Bonds. In consultation with the Paying Agent, the Finance Manager shall prepare or cause to be prepared the Return for Credit Payments to Issuers of Qualified Bonds, Form 8038-CP, to request subsidy payments with respect to interest payable on the bonds and submit such Form 8038-CP to the IRS.

**D.** Procedures for Monitoring, Verification, and Inspections. The Finance Manager shall institute such procedures as the Finance Manager shall deem necessary and appropriate to monitor the use of the proceeds of tax-exempt governmental bonds issued by the City, to verify that certain post-issuance compliance actions have been taken by the City, and to provide for the inspection of the facilities financed with the proceeds of such bonds. At a minimum, the Finance Manager shall establish the following procedures:

- (1) The Finance Manager shall monitor the use of the proceeds of tax-exempt governmental bonds to: (i) ensure compliance with the expenditure and investment requirements under the temporary period provisions set forth in Treasury Regulations, Section 1.148-2(e); (ii) ensure compliance with the safe harbor restrictions on the acquisition of investments set forth in Treasury Regulations, Section 1.148-5(d); (iii) ensure that the investments of any yield-restricted funds do not exceed the yield to

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which such investments are restricted; and (iv) determine whether there has been compliance with the spend-down requirements under the spending exceptions to the rebate requirements set forth in Treasury Regulations, Section 1.148-7.

- (2) The Finance Manager shall monitor the use of all bond financed facilities in order to:
  - (i) determine whether private business uses of bond-financed facilities have exceeded the *de minimus* limits set forth in Section 141(b) of the Code as a result of leases and subleases, licenses, management contracts, research contracts, naming rights agreements, or other arrangements that provide special legal entitlements to nongovernmental persons; and
  - (ii) determine whether private security or payments that exceed the *de minimus* limits set forth in Section 141(b) of the Code have been provided by nongovernmental persons with respect to such bond-financed facilities.
- (3) The Finance Manager shall undertake with respect to each outstanding issue of tax-exempt governmental bonds of the City an annual review of the books and records maintained by the City with respect to such bonds.

- E. Record Retention Requirements.** The Finance Manager shall collect and retain the following records with respect to each issue of tax-exempt governmental bonds of the City and with respect to the facilities financed with the proceeds of such bonds: (i) audited financial statements of the City; (ii) appraisals, demand surveys, or feasibility studies with respect to the facilities to be financed with the proceeds of such bonds; (iii) publications, brochures, and newspaper articles related to the bond financing; (iv) trustee or paying agent statements; (v) records of all investments and the gains (or losses) from such investments; (vi) paying agent or trustee statements regarding investments and investment earnings; (vii) reimbursement resolutions and expenditures reimbursed with the proceeds of such bonds; (viii) allocations of proceeds to expenditures (including costs of issuance) and the dates and amounts of such expenditures (including requisitions, draw schedules, draw requests, invoices, bills, and cancelled checks with respect to such expenditures); (ix) contracts entered into for the construction, renovation, or purchase of bond-financed facilities; (x) an asset list or schedule of all bond-financed depreciable property and any depreciation schedules with respect to such assets or property; (xi) records of the purchases and sales of bond-financed assets; (xii) private business uses of bond-financed facilities that arise subsequent to the date of issue through leases and subleases, licenses, management contracts, research contracts, naming rights agreements, or other arrangements that provide special legal entitlements to nongovernmental persons and copies of any such agreements or instruments; (xiii) arbitrage rebate reports and records of rebate and yield reduction payments; (xiv) resolutions or other actions taken by the governing body subsequent to the date of issue with respect to such bonds; (xv) formal elections authorized by the Code or Treasury Regulations that are taken with respect to such bonds; (xvi) relevant correspondence relating to such bonds; (xvii) documents related to guaranteed investment contracts or certificates of deposit entered into subsequent to the date of issue; (xviii) copies of all Form 8038-Ts, 8038-CPs and Form 8038-Rs filed with the IRS; and (xix) the transcript prepared with respect to such tax-exempt governmental bonds. The records collected by the Finance Manager shall be stored in any format deemed appropriate by the Finance Manager and shall be retained



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for a period equal to the life of the tax-exempt governmental bonds with respect to which the records are collected (which shall include the life of any bonds issued to refund any portion of such tax-exempt governmental bonds or to refund any refunding bonds) plus three (3) years.

- F.** Remedies. In consultation with Bond Counsel, the Finance Manager shall become acquainted with the remedial actions under Treasury Regulations, Section 1.141-12, to be utilized in the event that private business use of bond-financed facilities exceeds the *de minimus* limits under Section 141(b)(1) of the Code. In consultation with Bond Counsel, the Finance Manager shall become acquainted with the Tax Exempt Bonds Voluntary Closing Agreement Program described in Notice 2008-31, 2008-11 I.R.B. 592, to be utilized as a means for an issuer to correct any post issuance infractions of the Code and Treasury Regulations with respect to outstanding tax-exempt bonds.
- G.** Continuing Disclosure Obligations. In addition to its post-issuance compliance requirements under applicable provisions of the Code and Treasury Regulations, the City has agreed to provide continuing disclosure, such as annual financial information and material event notices, pursuant to a continuing disclosure certificate or similar document (the “Continuing Disclosure Document”) prepared by Bond Counsel and made a part of the transcript with respect to each issue of bonds of the City that is subject to such continuing disclosure requirements. The Continuing Disclosure Documents are executed by the City to assist the underwriters of the City’s bonds in meeting their obligations under Securities and Exchange Commission Regulation, 17 C.F.R. Section 240.15c2-12, as in effect and interpreted from time to time (“Rule 15c2-12”). The continuing disclosure obligations of the City are governed by the Continuing Disclosure Documents and by the terms of Rule 15c2-12. The Finance Manager is primarily responsible for undertaking such continuing disclosure obligations and to monitor compliance with such obligations.
- H.** Other Post-Issuance Actions. If, in consultation with Bond Counsel, Financial Advisor, Paying Agent, Rebate Analyst, the City Manager, the City Attorney, or the City Council, the Finance Manager determines that any additional action not identified in this Policy must be taken by the Finance Manager to ensure the continuing tax-exempt status of any issue of governmental bonds of the City, the Finance Manager shall take such action if the Finance Manager has the authority to do so. If, after consultation with Bond Counsel, Financial Advisor, Paying Agent, Rebate Analyst, the City Manager, the City Attorney, or the City Council, the Finance Manager and the City Manager determine that this Policy must be amended or supplemented to ensure the continuing tax-exempt status of any issue of governmental bonds of the City, the City Manager shall recommend to the City Council that this Policy be so amended or supplemented.
- I.** Taxable Governmental Bonds. Most of the provisions of this Policy, other than the provisions of Section 7 and Section 3(e), are not applicable to governmental bonds the interest on which is includable in gross income for federal income tax purposes. On the other hand, if an issue of taxable governmental bonds is later refunded with the proceeds of an issue of tax-exempt governmental refunding bonds, then the uses of the proceeds of

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the taxable governmental bonds and the uses of the facilities financed with the proceeds of the taxable governmental bonds will be relevant to the tax-exempt status of the governmental refunding bonds. Therefore, if there is any reasonable possibility that an issue of taxable governmental bonds may be refunded, in whole or in part, with the proceeds of an issue of tax-exempt governmental bonds then, for purposes of this Policy, the Finance Manager shall treat the issue of taxable governmental bonds as if such issue were an issue of tax-exempt governmental bonds and shall carry out and comply with the requirements of this Policy with respect to such taxable governmental bonds. The Finance Manager shall seek the advice of Bond Counsel as to whether there is any reasonable possibility of issuing tax-exempt governmental bonds to refund an issue of taxable governmental bonds.

- J.**     **IRS Examination.** In the event the Internal Revenue Service (“IRS”) commences an examination of an obligation, the Finance Manager shall inform the City Manager, City Attorney and City Council of such event and is authorized to respond to inquiries of the IRS and, if necessary, to hire outside, independent professional counsel to assist in the response to the examination.

## **PART III - TRAFFIC CALMING POLICY (ADOPTED JULY 15, 2002)**

The Traffic Calming Policy and adopted traffic calming programs will provide residents an opportunity to evaluate the requirements, benefits, and tradeoffs of using various traffic calming measures and techniques within their own neighborhood. The policy outlines the many ways residents, businesses and the City can work together to help keep neighborhood streets safe.

### **A.     Goals**

1.     Improve the quality of life in neighborhoods
2.     Improve conditions for pedestrians and all non-motorized movements
3.     Create safe and attractive streets
4.     Reduce accidents
5.     Reduce the impact of motorized vehicles within a neighborhood
6.     Balance the transportation needs of the various land uses in and around a neighborhood
7.     Promote partnerships with Summit County, UDOT, and all other agencies involved with traffic calming programs

### **B.     Objectives**

1.     Encourage citizen involvement in traffic calming programs
2.     Slow the speeds of motor vehicles
3.     Improve the real and perceived safety for non-motorized users of the street
4.     Incorporate the preference and requirements of the people using the area
5.     Promote pedestrian, cycle, and transit use
6.     Prioritize traffic calming requests

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### **C. Fundamental Principals**

1. Reasonable automobile access should be maintained. Traffic calming projects should encourage and enhance the appropriate behavior of drivers, pedestrian, cyclists, transit, and other users of the public right-of-way without unduly restricting appropriate access to neighborhood destinations.
2. Reasonable emergency vehicle access must be preserved.
3. The City shall employ the appropriate use of traffic calming measures and speed enforcement to achieve the Policy objectives. Traffic calming devices (speed humps, medians, curb extensions, and others) shall be planned and designed in keeping with sound engineering and planning practices. The Public Works departments shall direct the installation and maintenance of traffic control devices (signs, signals, and markings) as needed to accomplish the project, in compliance with the municipal code and pertinent state and federal regulations.
4. To implement traffic calming programs, certain procedures shall be followed by the City in processing requests according to applicable codes and related policies within the limits of available resources. At a minimum, the procedures shall provide for:
  - a. A simple process to propose traffic calming measures
  - b. A system for staff to evaluate proposals
  - c. Citizen participation in program development and evaluation
  - d. Communication of any test results and specific findings to area residents and affected neighborhood organizations
  - e. Strong neighborhood support before installation of permanent traffic management devices
  - f. Using passive traffic controls as a first effort to solve most neighborhood speed problems
5. Time frames - All neighborhood requests will be acknowledged within 72 hours from the initial notification of the area of traffic concern. Following that, the time required by all parties involved will be dependent on the issue brought forward. It is expected that both City Staff and the requesting parties will act in a responsive and professional manner.

### **D. Communication Protocols**

Park City Municipal Corporation will identify a Traffic Calming Project Manager to facilitate the communications and program steps deemed appropriate. The Project Manager will be the point person for all communications with the requesting neighborhood and internally with a Traffic Calming Program Review Committee. The Traffic Calming Program Review Committee will evaluate and recommend the action steps to be taken. The Review Committee will be comprised of the following people:

1. Public Works Director
2. City Engineer
3. Police Department Representative - appointed by the Police Chief
4. Traffic Calming Project Manager - appointed by the Public Works Director

All coordination efforts, enforcement measures, and follow through responsibilities will be under the supervision of the Traffic Calming Project Manager.

## **POLICIES & OBJECTIVES**

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### **E. Eligibility**

All city streets are eligible to participate in a Traffic Calming Program. Any traffic management techniques desired to be used on Utah Department of Transportation (UDOT) owned streets must be approved by UDOT.

### **F. Funding Alternatives**

1. 100% Neighborhood Funding
2. Capital Improvement Program
3. Neighborhood Matching Grants
4. City Traffic Calming Program Funds

### **G. Procedures**

**Phase I:** Phase I consists of implementing passive traffic controls.

1. **Initiation:** Neighborhood complaint must include petition signed by at least 5 residents or businesses in the area to initiate Phase I of a traffic calming program.
2. **Phase I First Meeting:** Neighborhood meeting is held to determine goals of a traffic calming program, initiate community education, initiate staff investigation of non-intrusive traffic calming measures, discuss options, estimate of cost, timing, and process.
3. **Phase I Implementation:**
  - a. The Traffic Calming Program Review Committee reviews signing, striping, and general traffic control measures. Minimum actions include Residential Area signs, speed limit signs, review of striping, review of stop sign placement, review of turn restrictions, and review of appropriate traffic control devices.
  - b. Community watch program initiated. This program includes neighbors calling police to request increased speed limit enforcement, neighbors disseminating flyers printed by the City reminding the community to slow down, community watch for commercial or construction vehicles, etc.
  - c. Targeted police enforcement will begin to include real time speed control.
4. **Phase I Evaluation:** Evaluation of Phase I actions will occur over a 3 to 9 month period. Evaluation will include visual observations by residents and staff.
5. **Phase I Neighborhood Evaluation Meeting:** Phase I evaluation meeting will be held to discuss results of Phase I. It will be important that the City staff and the current residents also contact the relevant property owners to obtain their opinions and thoughts prior to taking any next steps.

#### **Phase II:**

1. **Phase II Initiation:** Twenty-five percent (25%) of the residents within the proposed neighborhood area can request the initiation of Phase II.
2. **Define Neighborhood Boundary:** A neighborhood will include all residents or businesses with direct access on streets to be evaluated by Phase II implementation. Residents or businesses with indirect access on streets affected

## **POLICIES & OBJECTIVES**

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by Phase II implementation will be included in neighborhood boundary only at the discretion of staff.

3. **Phase II Data Collection and Ranking:** Staff performs data collection to evaluate and rank neighborhood problems and the ability to solve problems. Data collection will include the following and will result in a quantitative ranking.

## POLICIES & OBJECTIVES

| Criteria                                                                  | Points     | Basis Point Assignment                                                                                                                                                                                         |
|---------------------------------------------------------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Speed data (48 hour)                                                      | 30         | Extent by which the 85 <sup>th</sup> percentile traffic speed exceeds the posted speed limit (2 points per 1 mph)                                                                                              |
| Volume data (48 hour)                                                     | 25         | Average daily traffic volumes (1 point per 100 vehicles, minimum of 500 vpd)                                                                                                                                   |
| Accident data (12 month)                                                  | 20         | Accidents caused by speeding (8 points per accident)                                                                                                                                                           |
| Proximity to schools or other active public venues                        | 5          | Points assigned if within 300 feet of a school or other active public venue                                                                                                                                    |
| Pedestrian crossing, bicycle routes, & proximity of pedestrian generators | 5          | Points assigned based on retail, commercial, and other pedestrian generators.                                                                                                                                  |
| Driveway spacing                                                          | 5          | For the study area, if large spaces occur between driveways, 5 points will be awarded. If more than three driveways fall within a 100 foot section of the study area, no points will be provided.              |
| No sidewalks                                                              | 10         | Total points assigned if there is no continuous sidewalk on either side of the road.                                                                                                                           |
| Funding Availability                                                      | 50         | 50 points assigned if the project is in the CIP or 100% funding by the neighborhood. Partial funding of 50% or more by the neighborhood 25 points, partial funding of 10 to 50% by the neighborhood 10 points. |
| Years on the list                                                         | 25         | 5 points for each year                                                                                                                                                                                         |
| <b>Total Points Possible</b>                                              | <b>175</b> | maximum points available                                                                                                                                                                                       |

4. **Phase II Implementation Recommendation:** The Traffic Calming Project Review Committee proposes Phase II traffic calming implementation actions and defines a project budget.
5. **Phase II Consensus Meeting:** A neighborhood meeting is held to present a Phase II implementation proposal including project budget, possible time frame, discuss temporary installation, etc. The estimated time frame is one to three years depending on funding availability.
6. **Phase II Petition:** Residents and businesses in neighborhood boundary are mailed/or hand delivered a petition by the City identifying Phase II actions, cost, and explanation of implications of vote. Petition provides ability to vote yes, no,

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or not return petition. Unreturned petitions count as no votes. Resident support for traffic calming is defined as 67 percent positive response. No more than four weeks is allowed for the return of a petition.

7. **Phase II Implementation:** Permanent installation will be implemented after the approval of funding by the City Council. Implemented actions will be continually monitored based on visual observation and accident data.
8. **Post Project Evaluation:** City staff will review impacts on traffic to determine if goals were met. Neighborhoods will have an opportunity to review data and provide comment.
9. **Removal (if required):** The Traffic Calming Program Review Committee will authorize removal of improvements upon receiving a petition showing 75 percent support by the neighborhood. Removal costs in all or part may be assessed to the defined neighborhood boundaries.

### **H. Traffic Management Devices (Definitions)**

1. **Passive Controls** consist of traffic control mechanisms that are not self-regulating. To be effective it is necessary for drivers to abide by traffic control devices.
  - a. Stop Signs - used to assign right-of-ways at intersections and where irremovable visibility restrictions exist.
  - b. Speed Limit Signs - sometimes installed as traffic calming mechanism. Numerous speed limit signs reinforce the posted speed.
  - c. Turn Prohibition Signs - used to prevent traffic from entering a street, thereby reducing traffic volumes.
  - d. Neighborhood Announcement Signs - used to advise the entering vehicles that they are moving through a particular type of neighborhood. Specific supplementary messages can also be placed here.
2. **Positive Physical Controls:**
  - a. Medians Islands - used to constrict travel lane width and provide an area for additional landscaping and signage.
  - b. Bulb-Outs (Chokers/Curb Extensions) - physical constrictions constructed adjacent to the curb at both intersections and mid-block locations making pedestrian crossings easier and space for additional landscaping and signage.
  - c. Speed Humps - are vertical changes in the pavement surface that force traffic to slow down in order to comfortably negotiate that portion of the street.
  - d. Chicanes - are a set of two or three landscaped curb undulations that extend out into the street. Chicanes narrow the street encouraging drivers to drive more slowly.
  - e. Traffic Circles and Roundabouts - circular islands located in the middle of street intersections that force traffic to deflect to the right, around a traffic island, in order to perform any movement through the intersection tending to slow the traffic speeds.
  - f. Rumble Strips - changes in the elevation of the pavement surface and/or changes in pavement texturing which are much less pronounced than speed humps.





## **POLICIES & OBJECTIVES**

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the level of services outlined in the special event contract and will remain in the budget only for the term of the contract.

### **C. Year to Year or One Time Events**

For those events for which long term agreements do not exist the costs for providing services shall be estimated and included within Council's or the City Manager's review of the application. If through the approval process fees are waived these calculations will then serve as the justification for a one-time budget adjustment during the next budget process.

### **D. Funding Mechanisms for Special Event Budget Increases**

The City uses a three tiered approach to fund special event services. Those three tiers are:

1. Special Event Fees
2. Economic Benefit Offset
3. Other General Fund Resources

### **E. Special Event Fees**

Pre-approved fees will be set to recoup the incremental cost of providing the City services detailed in an event Master Festival or Special Event application. If an event requests and receives approval for a waiver of any or all fees, the City will first look to an Economic Benefit Offset to provide funding in lieu of the waived fees.

### **F. Economic Benefit Offset (EBO):**

The economic benefit offset (EBO) of a given event can only be calculated for those events which are known to have a significant impact on sales tax collections and have at least one year of history to analyze. The EBO of an event is calculated using historic sales tax collection data to measure incremental sales tax growth attributable to that event. In the past Council has indicated a willingness to waive fees for up to half the incremental sales tax gained from major special events. The SEBC recommends that Council formally adopt this 50 percent waiver limit. If the Economic Benefit Offset is inadequate (on a fund specific basis) to offset waived fees, the City will then look to other General Fund sources to provide funding in lieu of waived fees.

### **G. Other General Fund Resources**

When the economic benefit of a special event (on a fund specific basis) cannot be calculated or is inadequate to offset the amount of waived fees, the SEBC recommends the City identify other general fund sources to offset any waived fees. Staff will communicate available sources to Council or the City Manager when presenting Master Festival or Special Event applications that contain a fee waiver request.

### **PART V – GASB 54 FUND BALANCE**

#### **PURPOSE**

This Fund Balance Policy establishes procedures for reporting fund balance classifications and establishes a hierarchy of fund balance expenditures for governmental type funds. The policy also authorizes and directs the Finance Manager to prepare financial reports, which accurately categorize fund balance per Governmental Accounting Standards Board Statement No. 54: *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB 54).

#### **I. FUND BALANCE COMPONENTS**

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. GASB 54 establishes the following five components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.

##### **A. Nonspendable Fund Balance**

The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in a spendable form or (b) legally or contractually required to be maintained intact. The “not spendable form” criterion includes items that are not expected to be converted to cash, for example, inventories and prepaid amounts. It also includes the long-term amount of loans and notes receivable.

##### **B. Restricted Fund Balance**

The restricted fund balance classification includes amounts that reflect constraints placed on the use of resources (other than nonspendable items) that are either (a) externally imposed by creditors (such as through bonded debt reserve funds required pursuant to debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

##### **C. Committed Fund Balance**

The committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the government removes or changes the specific use by taking the same type of action (for example ordinance) it employed to previously commit those amounts. Committed fund balance also should incorporate contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those

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contractual requirements. City Council action of passing an ordinance to commit fund balance needs to occur within the fiscal reporting period; however, the amount can be determined subsequently.

### **D. Assigned Fund Balance**

The assigned fund balance classification includes amounts that are constrained by the government's intent to be used for specific purposes, but that are neither restricted nor committed. Such intent needs to be established by (a) the governing body itself or (b) a body or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.

### **E. Unassigned Fund Balance**

The unassigned fund balance classification includes amounts that do not fall into one of the above four categories. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed or assigned to specific purposes within the general fund. The general fund is the only fund that should report this category of fund balance.

## **II. HEIRARCHY OF SPENDING FUND BALANCE**

The City's current fund balance practice provides that restricted fund balance be spent first when expenditure is incurred for which both restricted and unrestricted fund balance is available. Similarly, when expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance can be used; committed amounts are to be spent first, followed by assigned amounts and then unassigned amounts. GASB 54 mandates that this hierarchy of expending fund balance be reported in new categories, using new terminology, and be formally adopted by the City Council. It should be noted that the new categories only emphasize the extent which the City is bound to honor expenditure constraints and the purposes for which amounts can be spent. The total reported fund balance would remain unchanged.

## **III. COMPARISON OF PAST PRACTICE AND GASB 54 FUND BALANCE TYPES**

### **A.General Fund**

Past Practice Definition – The general fund is used to account for all financial resources not accounted for in another fund.

GASB 54 Definition – The general fund is used to account for all financial resources not accounted for in another fund.

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### **B. Special Revenue Funds**

Past Practice Definition – Special revenue funds account for proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

GASB 54 Definition – Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The term “proceeds of specific revenue sources” establishes that one or more specific restricted or committed revenues should be the foundation for a special revenue fund.

### **C. Capital Projects**

Past Practice Definition – Capital project funds account for financial resources to be used for the acquisition or construction of major capital facilities.

GASB 54 Definition – Capital project funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital project funds exclude those types of capital related outflows financed by proprietary funds, or for assets that will be held in trust for individuals, private organizations, or other governments.

### **D. Debt Service**

Past Practice Definition – Debt service funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

GASB 54 Definition – Debt service funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

### **FUND STRUCTURE**

All City funds are accounted for in accordance with Generally Accepted Accounting Principles (GAAP).

#### **General Fund**

The General Fund is the principal fund of the City. The General Fund accounts for the normal recurring activities of the City (i.e., police, public works, community development, library, recreation, and general government). These activities are funded principally by user fees, and property, sales, and franchise taxes. Accounting records and budgets for governmental fund types are prepared and maintained on a modified accrual basis. Revenues are recorded when available and measurable. Expenditures are prepared and recorded when services or goods are received and the liabilities are incurred.

#### **Enterprise Funds**

The Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private businesses. Accounting records for proprietary fund types are maintained on an accrual basis. Budgets for all enterprise funds are prepared on a modified accrual basis. Depreciation is not budgeted for in the City's enterprise funds. Included are the following:

- Water Fund - Accounts for the operation of the City's water utilities, including debt service on associated water revenue bonds.
- Transportation and Parking Fund - Accounts for the operation of the City's public transportation (bus and trolley) system and parking programs.
- Golf Course Fund - Accounts for the operation of the City's golf course.
- Storm Water Fund – Accounts for the operations and capital of the City's storm water utilities, including debt service on associated storm water revenue bonds.

#### **Debt Service Funds**

Accounting records and budgets for all debt service funds are prepared on a modified accrual basis.

#### **Park City General Long-Term Debt Service Fund**

The fund accounts for the accumulation of money for the repayment of the 1988, 1993 and 1999 A, 2000, 2005, and 2008 General Obligation Bonds and the 1992 Excise Tax Revenue Bond (Class "C"). The sources of revenue are property and fuel tax.

#### **Sales Tax Revenue Debt Service Fund**

This fund accounts for the accumulation of money for the repayment of the 2005 Series A & B Sales Tax Revenue Bonds. The sources of revenue are sales tax, some RDA proceeds, and Parks and Public Safety impact fees.

#### **Redevelopment Agency Debt Service Fund**

This fund accounts for the accumulation of money for the repayment of 1997 Main Street refunding bonds and the series 1998 Lower Park Avenue Bonds. The principal source of revenue is property tax increment from the redevelopment area.

### **Municipal Building Authority Debt Service Fund**

This fund accounts for the accumulation of money for the repayment of the 1990, 1994, and 1996 series Lease Revenue Bonds. Rent is transferred from other funds of the City that lease assets from the Municipal Building Authority.

### **Internal Service Funds**

Accounting records for all internal service funds are prepared on an accrual basis. Budgets for all internal service funds are prepared on a modified accrual basis. Depreciation is not budgeted for in the City's internal service funds. The internal service funds are used to account for the financing and operation of services provided to various City departments and other governments on a cost-reimbursement basis. Included are the following:

- Fleet Fund - Accounts for the cost of storage, repair, and maintenance of City-owned vehicles.
- Equipment Replacement Fund - Accounts for the accumulation of resources for the future replacement of fixed assets through a rental charge-back system.
- Self-Insurance Fund - Accounts for the establishment of self-insured programs including Workers' Compensation, Unemployment Compensation, and liability insurance.

### **Capital Project Funds**

Accounting records and budgets for all capital project funds are prepared and maintained on a modified accrual basis. The capital project funds are used to account for the construction of major capital projects not included in the proprietary funds. The Capital Improvement Fund is used to account for capital projects of the City's general government. The Municipal Building Authority and the Redevelopment Agency also have separate capital project funds. The City has undertaken a major prioritization process for its CIP projects. This budget reflects that prioritization.

# PAY PLAN PROCESS

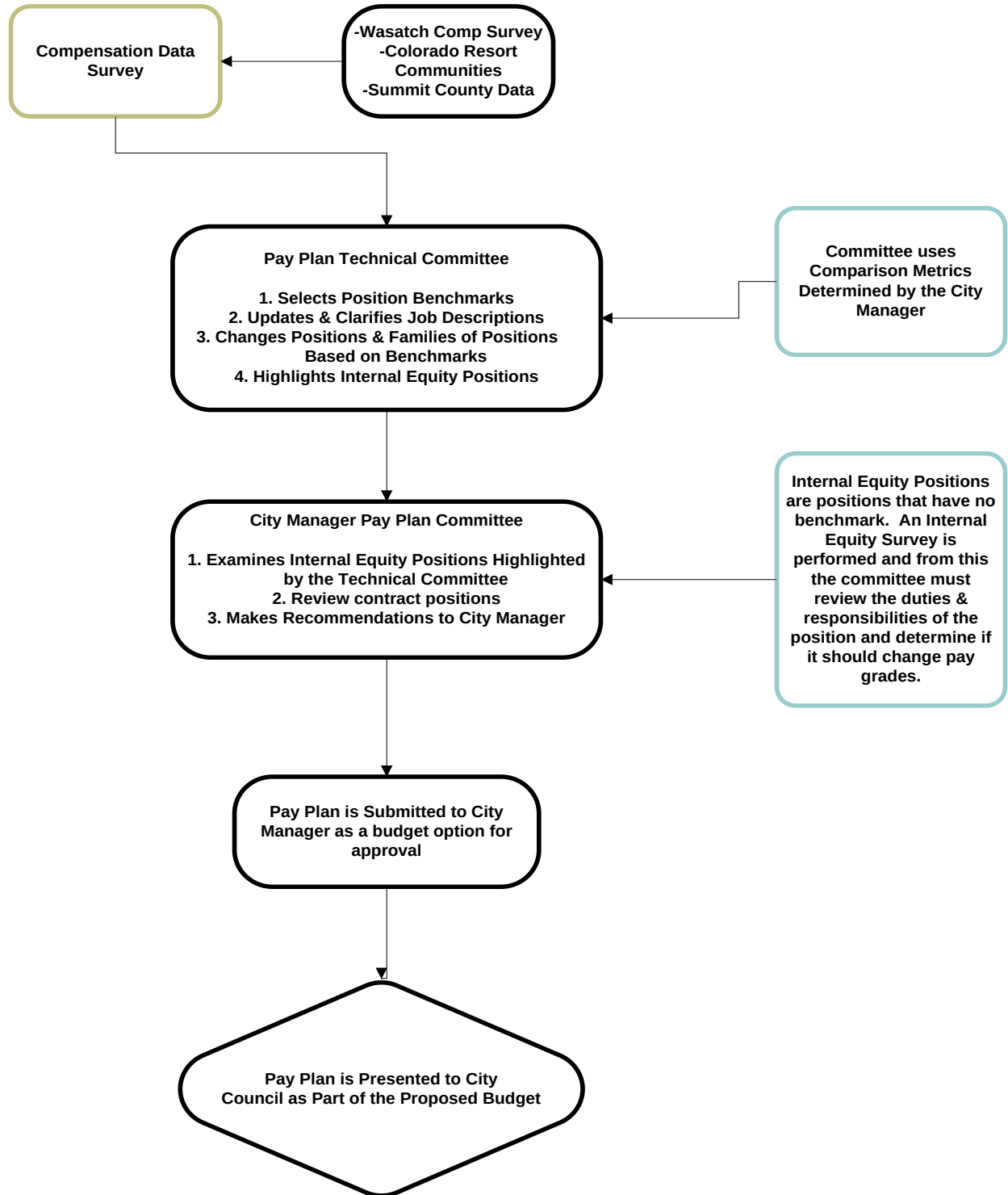


Table S7 – The City’s Pay Plan

## SUPPLEMENTAL

The City must maintain a competitive total compensation package in order to attract and retain a competent workforce. As part of the adopted budget, a two-year pay plan is included (Table S1). The pay plan is broken into exempt, nonexempt, and part-time non-benefited pay plans according to Fair Labor Standards Act (FLSA) definitions. Establishing a pay plan that will attract and retain quality employees while maintaining a fiscally responsible budget is challenging. Variables that may be considered in developing the City's pay plan include the following: (1) salary and total compensation rates for similar positions along the Wasatch Front and selected Colorado ski resorts; (2) supply and demand of qualified candidates; (3) internal equity; (4) the cost of living; and (5) available City resources.

**Park City Pay Plan - FY 2018**

| Grade        | Exempt    |                |               |           | Non-Exempt |            |               |         | Part-Time Non-Benefitted |         |
|--------------|-----------|----------------|---------------|-----------|------------|------------|---------------|---------|--------------------------|---------|
|              | Minimum   | Hiring Maximum | Working Level | Maximum   | Min        | Hiring Max | Working Level | Max     | Min                      | Max     |
| 1            |           |                |               |           |            |            |               |         | \$7.25                   | \$10.08 |
| 2            |           |                |               |           |            |            |               |         | \$9.08                   | \$11.20 |
| 3            |           |                |               |           |            |            |               |         | \$9.08                   | \$12.36 |
| 4            | \$51,548  | \$51,548       | \$52,717      | \$56,503  |            |            |               |         | \$9.08                   | \$13.85 |
| 5            | \$51,615  | \$52,933       | \$55,931      | \$59,947  |            |            |               |         | \$10.02                  | \$15.28 |
| 6            | \$51,697  | \$56,628       | \$59,835      | \$64,131  | \$15.00    | \$15.33    | \$15.56       | \$16.68 | \$10.93                  | \$16.68 |
| 7            | \$51,786  | \$60,624       | \$64,057      | \$68,657  | \$15.50    | \$16.12    | \$17.04       | \$18.26 | \$11.99                  | \$18.26 |
| 8            | \$51,897  | \$65,631       | \$69,347      | \$74,327  | \$15.70    | \$17.17    | \$18.14       | \$19.44 | \$12.84                  | \$19.44 |
| 9            | \$52,528  | \$68,423       | \$72,298      | \$77,490  | \$15.90    | \$18.40    | \$19.44       | \$20.84 | \$13.69                  | \$20.84 |
| 10           | \$54,906  | \$71,482       | \$75,530      | \$80,954  | \$16.30    | \$19.99    | \$21.12       | \$22.64 | \$14.94                  | \$22.64 |
| 11           | \$57,279  | \$74,361       | \$78,572      | \$84,214  | \$16.67    | \$21.75    | \$22.98       | \$24.63 | \$16.19                  | \$24.63 |
| 12           | \$59,663  | \$77,693       | \$82,092      | \$87,987  | \$17.74    | \$23.05    | \$24.35       | \$26.10 | \$17.23                  | \$26.10 |
| 13           | \$62,617  | \$81,357       | \$85,964      | \$92,137  | \$18.81    | \$24.52    | \$25.91       | \$27.77 | \$18.27                  | \$27.77 |
| 14           | \$65,580  | \$85,381       | \$90,216      | \$96,694  | \$20.12    | \$26.14    | \$27.62       | \$29.60 | \$19.54                  | \$29.60 |
| 15           | \$68,377  | \$88,840       | \$93,871      | \$100,612 | \$21.43    | \$27.93    | \$29.51       | \$31.63 | \$20.81                  | \$31.63 |
| 16           | \$71,182  | \$92,659       | \$97,906      | \$104,937 | \$22.44    | \$29.24    | \$30.89       | \$33.11 | \$21.79                  | \$33.11 |
| 17           | \$73,856  | \$95,960       | \$101,393     | \$108,675 | \$23.48    | \$30.65    | \$32.38       | \$34.71 | \$22.80                  | \$34.71 |
| 18           | \$76,539  | \$99,620       | \$105,261     | \$112,820 | \$24.53    | \$32.24    | \$34.06       | \$36.51 | \$23.81                  | \$36.51 |
| 19           | \$77,242  | \$103,520      | \$109,382     | \$117,237 | \$26.26    | \$33.68    | \$35.58       | \$38.14 |                          |         |
| 20           | \$82,542  | \$107,420      | \$113,502     | \$121,653 | \$27.80    | \$35.12    | \$37.11       | \$39.77 |                          |         |
| 21           | \$86,375  | \$110,675      | \$116,942     | \$125,339 | \$29.33    | \$36.56    | \$38.63       | \$41.40 |                          |         |
| 22           | \$87,830  | \$114,289      | \$120,761     | \$129,433 |            |            |               |         |                          |         |
| 23           | \$90,621  | \$117,741      | \$124,408     | \$133,342 |            |            |               |         |                          |         |
| 24           | \$93,419  | \$116,659      | \$128,436     | \$137,660 |            |            |               |         |                          |         |
| 25           | \$99,002  | \$116,659      | \$132,463     | \$141,975 |            |            |               |         |                          |         |
| Mayor        |           |                |               | \$68,442* |            |            |               |         |                          |         |
| City Council |           |                |               | \$42,484* |            |            |               |         |                          |         |
| AD - 01      | \$102,983 | \$135,194      | \$142,849     | \$153,108 |            |            |               |         |                          |         |
| AD - 02      | \$109,135 | \$141,192      | \$149,187     | \$159,900 |            |            |               |         |                          |         |

\* Includes wages & benefit value which may be taken as wages



# Staffing Summary by Fund

## GENERAL FUND

| Class Code - Department               | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|---------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Full Time                             |                  |              |                 |                    |              |                 |                 |
| 1190 - CITY MANAGER                   | AD02             | \$109,135    | \$141,192       | \$149,187          | \$159,900    | 1.0             | 1.0             |
| 1290 - CITY ATTORNEY                  | AD01             | \$102,983    | \$135,194       | \$142,849          | \$153,108    | 1.0             | 1.0             |
| 2190 - CHIEF OF POLICE                | E25              | \$99,002     | \$116,659       | \$132,463          | \$141,975    | 1.0             | 1.0             |
| 1280 - DEPUTY CITY ATTORNEY           | E23              | \$90,621     | \$117,741       | \$124,408          | \$133,342    | 1.0             | 1.0             |
| 3190 - COMMUNITY DEVELOPMENT DIRECTOR | E22              | \$87,830     | \$114,289       | \$120,761          | \$129,433    | 0.75            | 0.75            |
| 4590 - PUBLIC UTILITIES DIRECTOR      | E22              | \$87,830     | \$114,289       | \$120,761          | \$129,433    | 0.1             | 0.1             |
| 1180 - ASSISTANT CITY MANAGER         | E21              | \$86,375     | \$110,675       | \$116,942          | \$125,339    | 1.0             | 1.0             |
| 4190 - PUBLIC WORKS DIRECTOR          | E21              | \$86,375     | \$110,675       | \$116,942          | \$125,339    | 0.25            | 0.25            |
| 1590 - FINANCE MANAGER                | E20              | \$82,542     | \$107,420       | \$113,502          | \$121,653    | 1.0             | 1.0             |
| 3490 - CITY ENGINEER                  | E20              | \$82,542     | \$107,420       | \$113,502          | \$121,653    | 1.0             | 1.0             |
| 1690 - IT & CUSTOMER SERVICE DIRECTOR | E19              | \$77,242     | \$103,520       | \$109,382          | \$117,237    | 1.0             | 1.0             |
| 1390 - HUMAN RESOURCES MANAGER        | E19              | \$77,242     | \$103,520       | \$109,382          | \$117,237    | 1.0             | 1.0             |
| 1250 - ATTORNEY V                     | E17              | \$73,856     | \$95,960        | \$101,393          | \$108,675    | 1.0             | 1.0             |
| 2080 - ECONOMIC DEVELOPMENT MANAGER   | E17              | \$73,856     | \$95,960        | \$101,393          | \$108,675    | 1.0             | 1.0             |
| 5490 - LIBRARY DIRECTOR               | E17              | \$73,856     | \$95,960        | \$101,393          | \$108,675    | 1.0             | 1.0             |
| 1670 - NETWORK ENGINEER               | E17              | \$73,856     | \$95,960        | \$101,393          | \$108,675    | 0.0             | 1.0             |
| 2180 - CAPTAIN                        | E16              | \$71,182     | \$92,659        | \$97,906           | \$104,937    | 2.0             | 2.0             |
| 1792 - ENVIRONMENTAL SUSTNBLTY MNGR   | E16              | \$71,182     | \$92,659        | \$97,906           | \$104,937    | 1.0             | 1.0             |
| 3290 - PLANNING DIRECTOR              | E16              | \$71,182     | \$92,659        | \$97,906           | \$104,937    | 1.0             | 1.0             |
| 1972 - BUDGET OPERATIONS MANAGER      | E15              | \$68,377     | \$88,840        | \$93,871           | \$100,612    | 1.0             | 1.0             |
| 1974 - CPITL BUDGET DEBT & GRANTS MNG | E15              | \$68,377     | \$88,840        | \$93,871           | \$100,612    | 1.0             | 1.0             |
| 2170 - LIEUTENANT                     | E15              | \$68,377     | \$88,840        | \$93,871           | \$100,612    | 1.0             | 2.0             |
| 3080 - CHIEF BUILDING OFFICIAL        | E14              | \$65,580     | \$85,381        | \$90,216           | \$96,694     | 1.0             | 1.0             |
| 1680 - SYSTEMS ADMINISTRATOR          | E14              | \$65,580     | \$85,381        | \$90,216           | \$96,694     | 0.0             | 1.0             |
| 3390 - COMMUNITY ENGAGEMENT MANAGER   | E13              | \$62,617     | \$81,357        | \$85,964           | \$92,137     | 1.0             | 1.0             |
| 1240 - ATTORNEY IV                    | E13              | \$62,617     | \$81,357        | \$85,964           | \$92,137     | 1.0             | 1.0             |
| 5790 - RECREATION MANAGER             | E13              | \$62,617     | \$81,357        | \$85,964           | \$92,137     | 1.0             | 1.0             |
| 1670 - NETWORK ENGINEER               | E13              | \$62,617     | \$81,357        | \$85,964           | \$92,137     | 1.0             | 0.0             |
| 4490 - STREETS & STREETSCAPES MANAGER | E12              | \$59,663     | \$77,693        | \$82,092           | \$87,987     | 0.7             | 0.7             |
| 3078 - DEPUTY CHIEF BUILDING OFFICIAL | E11              | \$57,279     | \$74,361        | \$78,572           | \$84,214     | 1.0             | 1.0             |
| 1890 - BUILDING MAINTENANCE SUPER     | E11              | \$57,279     | \$74,361        | \$78,572           | \$84,214     | 1.0             | 1.0             |
| 3470 - PUBLIC IMPROVEMENTS ENGINEER   | E11              | \$57,279     | \$74,361        | \$78,572           | \$84,214     | 1.0             | 1.0             |
| 2390 - EMERGENCY MANAGER              | E11              | \$57,279     | \$74,361        | \$78,572           | \$84,214     | 1.0             | 1.0             |

SUPPLEMENTAL

| Class Code - Department                                           | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|-------------------------------------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| 1580 - ACCOUNTING MANAGER                                         | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 1.0             | 1.0             |
| 3224 - SENIOR PLANNER                                             | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 2.0             | 2.0             |
| 5590 - PARKS & GOLF MANAGER                                       | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 0.5             | 0.5             |
| 1660 - GIS ADMINISTRATOR                                          | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 0.5             | 0.5             |
| 2030 - ENVIRON REGULATORY PROGRM MNGR                             | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 1.0             | 1.0             |
| 2078 - ECON DEVEL PROGRM MGR                                      | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 1.0             | 1.0             |
| 3074 - FIRE MARSHALL                                              | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 1.0             | 1.0             |
| 3180 - HOUSING MANAGER                                            | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 0.0             | 1.0             |
| 1680 - SYSTEMS ADMINISTRATOR                                      | E09              | \$52,528     | \$68,423        | \$72,298           | \$77,490     | 1.0             | 0.0             |
| 2020 - PROPERTY, REAL ESTATE, TRAILS & OPEN SPACE PROGRAM MANAGER | E09              | \$52,528     | \$68,423        | \$72,298           | \$77,490     | 1.0             | 1.0             |
| 2072 - SENIOR PROJECT MANAGER                                     | E09              | \$52,528     | \$68,423        | \$72,298           | \$77,490     | 1.0             | 1.0             |
| 3024 - BUILDING INSPECTOR SUPERVISOR                              | E09              | \$52,528     | \$68,423        | \$72,298           | \$77,490     | 1.0             | 1.0             |
| 5788 - ASSISTANT RECREATION MANAGER                               | E09              | \$52,528     | \$68,423        | \$72,298           | \$77,490     | 1.0             | 1.0             |
| 3050 - PLAN CHECK COORDINATOR                                     | E09              | \$52,528     | \$68,423        | \$72,298           | \$77,490     | 2.0             | 2.0             |
| 2000 - ENVIRONMENTAL PROJECT MANAGER                              | E08              | \$51,897     | \$65,631        | \$69,347           | \$74,327     | 1.0             | 1.0             |
| 3222 - PLANNER II                                                 | E07              | \$51,786     | \$60,624        | \$64,057           | \$68,657     | 2.0             | 3.0             |
| 2010 - AFFORDABLE HOUSING PROJECT MANAGER                         | E07              | \$51,786     | \$60,624        | \$64,057           | \$68,657     | 1.0             | 1.0             |
| 1652 - IT COORDINATOR III                                         | E07              | \$51,786     | \$60,624        | \$64,057           | \$68,657     | 2.0             | 2.0             |
| 1658 - PUBLIC UTILITIES PROGRAMMER ANALYST                        | E07              | \$51,786     | \$60,624        | \$64,057           | \$68,657     | .25             | .25             |
| 5782 - RECREATION SUPERVISOR                                      | E06              | \$51,697     | \$56,628        | \$59,835           | \$64,131     | 3.0             | 3.0             |
| 1650 - IT COORDINATOR II                                          | E06              | \$51,697     | \$56,628        | \$59,835           | \$64,131     | 1.0             | 2.0             |
| 2220 - DISPATCH COORDINATOR                                       | E06              | \$51,697     | \$56,628        | \$59,835           | \$64,131     | 1.0             | 1.0             |
| 3220 - PLANNER I                                                  | E05              | \$51,615     | \$52,933        | \$55,931           | \$59,947     | 2.0             | 2.0             |
| 5480 - SENIOR LIBRARIAN                                           | E05              | \$51,615     | \$52,933        | \$55,931           | \$59,947     | 4.0             | 4.0             |
| 5470 - IT CIRCULATION LIBRARIAN                                   | E04              | \$51,548     | \$51,548        | \$52,717           | \$56,503     | 1.0             | 1               |
| 2160 - SERGEANT                                                   | N21              | \$29         | \$37            | \$39               | \$41         | 6               | 6               |
| 3022 - SENIOR BLDG INSPTR                                         | N17              | \$23         | \$31            | \$32               | \$35         | 4               | 4               |
| 2142 - SENIOR POLICE OFFICER                                      | N17              | \$23         | \$31            | \$32               | \$35         | 17              | 17              |
| 4120 - PUBLIC IMPROVEMENTS INSPECTOR                              | N14              | \$20         | \$26            | \$28               | \$30         | 0.75            | 0.75            |
| 1520 - ACCOUNTANT                                                 | N14              | \$20         | \$26            | \$28               | \$30         | 1.0             | 1               |
| 2140 - POLICE OFFICER                                             | N14              | \$20         | \$26            | \$28               | \$30         | 4               | 4               |
| 1350 - HR GENERALIST                                              | N14              | \$20         | \$26            | \$28               | \$30         | 2               | 2               |
| 1960 - BUDGET ANALYST                                             | N14              | \$20         | \$26            | \$28               | \$30         | 1.25            | 1.25            |
| 4416 - STREETS IV                                                 | N13              | \$19         | \$25            | \$26               | \$28         | 2.5             | 2.5             |
| 5780 - RECREATION COORDINATOR                                     | N13              | \$19         | \$25            | \$26               | \$28         | 3.3             | 3.3             |
| 1112 - EXECUTIVE ASSISTANT                                        | N13              | \$19         | \$25            | \$26               | \$28         | 1.0             | 1               |
| 7762 - EXECUTIVE ASSISTANT                                        | N13              | \$19         | \$25            | \$26               | \$28         | 1.1             | 1.35            |
| 1202 - PARALEGAL                                                  | N13              | \$19         | \$25            | \$26               | \$28         | 2               | 2               |
| 3018 - BUSINESS LICENSE INSPECTOR                                 | N13              | \$19         | \$25            | \$26               | \$28         | 1.0             | 1               |
| 1826 - BUILDING MAINTENANCE IV                                    | N13              | \$19         | \$25            | \$26               | \$28         | 1.0             | 1               |
| 1530 - PAYROLL COORDINATOR                                        | N12              | \$18         | \$23            | \$24               | \$26         | 1.0             | 1               |
| 5516 - PARKS IV                                                   | N12              | \$18         | \$23            | \$24               | \$26         | 5.5             | 5.5             |

| Class Code - Department                   | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|-------------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| 1750 - EVENTS COORDINATOR                 | N12              | \$18         | \$23            | \$24               | \$26         | 2               | 2               |
| 3320 - COMMUNITY AFFAIRS ASSOCIATE        | N11              | \$17         | \$22            | \$23               | \$25         | 1.0             | 1               |
| 5514 - PARKS III                          | N11              | \$17         | \$22            | \$23               | \$25         | 3               | 3               |
| 1824 - BUILDING MAINTENANCE III           | N11              | \$17         | \$22            | \$23               | \$25         | 4               | 4               |
| 3010 - CODE ENFORCEMENT OFFICER           | N11              | \$17         | \$22            | \$23               | \$25         | 3               | 3               |
| 4414 - STREETS & STORM WATER OPERATOR III | N11              | \$17         | \$22            | \$23               | \$25         | 10.5            | 11.0            |
| 2214 - DISPATCHER III                     | N11              | \$17         | \$22            | \$23               | \$25         | 2               | 1               |
| 7734 - ANALYST III                        | N11              | \$17         | \$22            | \$23               | \$25         | 0.32            | 1.32            |
| 7732 - ANALYST II/RECORDS COORDINATOR II  | N10              | \$16         | \$20            | \$21               | \$23         | 4.0             | 2.0             |
| 1310 - HR ASSISTANT                       | N10              | \$16         | \$20            | \$21               | \$23         | 1.0             | 1               |
| 1514 - ACCOUNTING CLERK III               | N10              | \$16         | \$20            | \$21               | \$23         | 1.0             | 1               |
| 5763 - FRONT DESK TEAM LEADER             | N10              | \$16         | \$20            | \$21               | \$23         | 3               | 3               |
| 2130 - VICTIM ADVOCATE                    | N10              | \$16         | \$20            | \$21               | \$23         | 1.0             | 1               |
| 1540 - BUSINESS LICENSE SPECIALIST        | N10              | \$16         | \$20            | \$21               | \$23         | 1.0             | 1               |
| 5422 - CIRCULATION TEAM LEADER-CUSTSR     | N10              | \$16         | \$20            | \$21               | \$23         | 1.0             | 1               |
| 2212 - DISPATCHER II                      | N10              | \$16         | \$20            | \$21               | \$23         | 1.0             | 0.5             |
| 2204 - POLICE RECORDS CLERK               | N10              | \$16         | \$20            | \$21               | \$23         | 1.0             | 2               |
| 3120 - PERMIT OMBUDSMAN                   | N10              | \$16         | \$20            | \$21               | \$23         | 0               | 0               |
| 1630 - CITY RECORDS COORDINATOR           | N09              | \$16         | \$18            | \$19               | \$21         | 1.0             | 0               |
| 1630 - PLANNING TECHNICIAN                | N09              | \$16         | \$18            | \$19               | \$21         | 1.0             | 0               |
| 1822 - BUILDING MAINTENANCE II            | N08              | \$16         | \$17            | \$18               | \$19         | 1.0             | 1               |
| 7730 - ANALYST I                          | N08              | \$16         | \$17            | \$18               | \$19         | 1.61            | 1.36            |
| 2210 - DISPATCHER I                       | N07              | \$16         | \$16            | \$17               | \$18         | 5               | 1               |
| 3002 - PERMIT TECHNICIAN                  | N10              | \$16         | \$20            | \$21               | \$23         | 1.0             | 1               |
| 5414 - LIBRARY ASSISTANT                  | N07              | \$16         | \$16            | \$17               | \$18         | 1.0             | 1               |
| Total Full Time                           |                  |              |                 |                    |              | 167.88          | 164.88          |

| Class Code - Department                                  | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|----------------------------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Part Time                                                |                  |              |                 |                    |              |                 |                 |
| 5110 - TENNIS PRO - PICKLEBALL INSTRUCTOR                | SP18             | \$24         |                 |                    | \$37         | 0.73            | 0.73            |
| 5754 - RECREATION INSTRUCTOR VII-PC MARC                 | SP18             | \$24         |                 |                    | \$37         | 0.43            | 0.43            |
| 2124 - SPECIAL EVENTS POLICE OFFICER                     | SP13             | \$18         |                 |                    | \$28         | 1.07            | 2.13            |
| 1612 - ENVIRONMENTAL SUSTAINABILITY TECHNICAL SPECIALIST | SP13             | \$18         |                 |                    | \$28         | 0               | 0.75            |
| 4414 - STREETS & STORM WATER OPERATOR III                | SP11             | \$16         |                 |                    | \$25         | 0.61            | 0.61            |
| 5514 - PARKS III-DIRT MAINTENANCE                        | SP11             | \$16         |                 |                    | \$25         | 5.91            | 6.59            |
| 1514 - ACCOUNTING CLERK III                              | SP10             | \$15         |                 |                    | \$23         | 0.65            | 0.65            |

| Class Code - Department                             | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|-----------------------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| 8854 - PROJ. MANAGER I-BLDG OFFICE ASST III         | SP09             | \$14         |                 |                    | \$21         | 1.07            | 1.07            |
| 5512 - PARKS II - GOLF MAINTENANCE                  | SP08             | \$13         |                 |                    | \$19         | 0.6             | 0.6             |
| 1610 - TECHNICAL SPECIALIST-EXEC ANALYST I          | SP07             | \$12         |                 |                    | \$18         | 1.11            | 0.0             |
| 7724 - OFFICE ASSISTANT III                         | SP07             | \$12         |                 |                    | \$18         | 1.68            | 2.79            |
| 5414 - LIBRARY ASSISTANT-COMMUNITY ENGAGEMENT       | SP07             | \$12         |                 |                    | \$18         | 3.01            | 3.01            |
| 2210 - DISPATCHER                                   | SP07             | \$12         |                 |                    | \$18         | 0.39            | 0               |
| 5730 - RECREATION WORKER VI-PROG.MGR.               | SP06             | \$11         |                 |                    | \$17         | 0.16            | 0.16            |
| 2122 - RESERVE POLICE OFFICER                       | SP06             | \$11         |                 |                    | \$17         | 2.93            | 3.99            |
| 5510 - PARKS I                                      | SP06             | \$11         |                 |                    | \$17         | 2.29            | 2.29            |
| 5412 - LIBRARY CLERK                                | SP06             | \$11         |                 |                    | \$17         | 1.27            | 1.97            |
| 5728 - RECREATION WORKER V                          | SP05             | \$10         |                 |                    | \$15         | 1.88            | 1.88            |
| 5748 - RECREATION INSTRUCTOR IV-DAY CAMP ASST. DIR. | SP05             | \$10         |                 |                    | \$15         | 0.98            | 0.98            |
| 8852 - INTERN II- SUSTAINABILITY                    | SP04             | \$9          |                 |                    | \$14         | 0.29            | 0.0             |
| 5726 - RECREATION WORKER IV - GOLF                  | SP04             | \$9          |                 |                    | \$14         | 4.56            | 4.56            |
| 8844 - GENERAL OFFICE CLERK III                     | SP04             | \$9          |                 |                    | \$14         | 1.14            | 1.14            |
| 5760 - RECREATION FRONT DESK CLERK                  | SP04             | \$9          |                 |                    | \$14         | 5.78            | 5.78            |
| 5724 - RECREATION WORKER III                        | SP03             | \$9          |                 |                    | \$12         | 1.2             | 1.2             |
| 5714 - OFFICIAL/REFEREE II                          | SP02             | \$9          |                 |                    | \$11         | 1.0             | 1.0             |
| 5742 - RECREATION INSTRUCTOR I - REC                | SP02             | \$9          |                 |                    | \$11         | 2.2             | 2.2             |
| 1810 - ASSISTANT CUSTODIAN I                        | SP02             | \$9          |                 |                    | \$11         | 0.33            | 0.33            |
| 5720 - RECREATION WORKER I                          | SP01             | \$7          |                 |                    | \$10         | 2.47            | 2.47            |
| Total Part Time                                     |                  |              |                 |                    |              | 45.74           | 49.31           |
| <b>Fund Total</b>                                   |                  |              |                 |                    |              | <b>213.62</b>   | <b>214.19</b>   |

## Staffing Summary by Fund

### QUINNS RECREATION COMPLEX

| Class Code - Department              | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|--------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Full Time                            |                  |              |                 |                    |              |                 |                 |
| 3590 - ICE GENERAL MANAGER           | E11              | \$57,279     | \$74,361        | \$78,572           | \$84,214     | 1.00            | 1.00            |
| 3550 - ICE PROGRAM COORDINATOR       | N13              | \$19         | \$25            | \$26               | \$28         | 1.00            | 1.00            |
| 5516 - PARKS IV                      | N12              | \$18         | \$23            | \$24               | \$26         | 1.00            | 1.00            |
| 5514 - PARKS III                     | N11              | \$17         | \$22            | \$23               | \$25         | 1.00            | 1.00            |
| 3528 – OPERATIONS COORDINATOR        | N10              | \$16         | \$20            | \$21               | \$23         | 1.00            | 0.00            |
| 3538 - ICE FRONT DESK TEAM LEADER    | N09              | \$16         | \$18            | \$19               | \$21         | 1.00            | 1.00            |
| 3524 - ARENA MAINTENANCE COORDINATOR | N08              | \$16         | \$17            | \$18               | \$19         | 1.00            | 1.00            |
| <b>Total Full Time</b>               |                  |              |                 |                    |              | <b>7.00</b>     | <b>6.00</b>     |

| Class Code - Department           | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|-----------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Part Time                         |                  |              |                 |                    |              |                 |                 |
| 3532 - OFF ICE INSTRUCTOR I       | SP16             | \$22         |                 |                    | \$33         | 0.06            | 0.06            |
| 3510 - HOCKEY ACADEMY DIRECTOR    | SP13             | \$18         |                 |                    | \$28         | 0.36            | 0.36            |
| 3520 - SKATING ACADEMY DIRECTOR   | SP13             | \$18         |                 |                    | \$28         | 0.31            | 0.31            |
| 5514 - PARKS III-DIRT MAINTENANCE | SP11             | \$16         |                 |                    | \$25         | 0.83            | 0.83            |
| 3576 - ICE RINK OPERATOR          | SP07             | \$12         |                 |                    | \$18         | 1.38            | 1.38            |
| 3506 - ICE HOCKEY INSTRUCTOR I    | SP06             | \$11         |                 |                    | \$17         | 0.16            | 0.16            |
| 3518 - ICE SKATING PROFESSIONAL   | SP06             | \$11         |                 |                    | \$17         | 0.35            | 0.35            |
| 3504 - ICE SCOREKEEPER            | SP05             | \$10         |                 |                    | \$15         | 0.17            | 0.17            |
| 3502 - ICE CUSTOMER SERVICE REP   | SP03             | \$9          |                 |                    | \$12         | 1.63            | 1.63            |
| <b>Total Part Time</b>            |                  |              |                 |                    |              | <b>5.25</b>     | <b>5.25</b>     |
| <b>Fund Total</b>                 |                  |              |                 |                    |              | <b>12.25</b>    | <b>11.25</b>    |

## Staffing Summary by Fund

### LOWER PARK AVE RDA SPECIAL REVENUE FUND

| Class Code - Department             | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|-------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Full Time                           |                  |              |                 |                    |              |                 |                 |
| 1960 - PERFORMANCE & BUDGET ANALYST | N14              | \$20         | \$26            | \$28               | \$30         | 0.25            | 0.25            |
| Total Full Time                     |                  |              |                 |                    |              | 0.25            | 0.25            |

## Staffing Summary by Fund

### WATER FUND

| Class Code - Department                    | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|--------------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Full Time                                  |                  |              |                 |                    |              |                 |                 |
| 4590 - PUBLIC UTILITIES DIRECTOR           | E22              | \$87,830     | \$114,289       | \$120,761          | \$129,433    | 0.60            | 0.60            |
| 4580 - WATER QUALITY & TREATMENT MNGR      | E17              | \$73,856     | \$95,960        | \$101,393          | \$108,675    | 1.00            | 1.00            |
| 4560 - WATER UTILITIES ENGINEERING MANAGER | E15              | \$68,377     | \$88,840        | \$93,871           | \$100,612    | 0.70            | 0.70            |
| 4540 - WATER DISTRIBUTION MANAGER          | E12              | \$59,663     | \$77,693        | \$82,092           | \$87,987     | 1.00            | 1.00            |
| 4554 - WATER RESOURCES MANAGER             | E11              | \$57,279     | \$74,361        | \$78,572           | \$84,214     | 0.50            | 0.50            |
| 4558 - PUBLIC UTILITIES WATER ENGINEER     | E11              | \$57,279     | \$74,361        | \$78,572           | \$84,214     | 1.50            | 1.50            |
| 1660 - GIS ADMINISTRATOR                   | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 0.25            | 0.25            |
| 1658 - PUBLIC UTILITIES PROGRAMMER ANALYST | E07              | \$51,786     | \$60,624        | \$64,057           | \$68,657     | 0.50            | 0.50            |
| 4538 - WATER TREATMENT SUPERINTENDANT      | N20              | \$28         | \$35            | \$37               | \$40         | 2.00            | 2.00            |
| 4568 - WATER QUALITY SCIENTISTS            | N16              | \$22         | \$29            | \$31               | \$33         | 1.00            | 1.00            |
| 4534 - WATER DISTRIBUTION FIELD SUPERVISOR | N15              | \$21         | \$28            | \$30               | \$32         | 2.00            | 2.00            |
| 1960 - PERFORMANCE & BUDGET ANALYST        | N14              | \$20         | \$26            | \$28               | \$30         | 0.25            | 0.25            |
| 4526 - WATER WORKER TREATMENT OPERATOR IV  | N14              | \$20         | \$26            | \$28               | \$30         | 11.00           | 12.00           |
| 7762 - EXECUTIVE ASSISTANT                 | N13              | \$19         | \$25            | \$26               | \$28         | 0.30            | 0.30            |
| 4532 - WATER BILLING COORDINATOR           | N12              | \$18         | \$23            | \$24               | \$26         | 0.75            | 0.75            |
| 4850 - STORM WATER COORDINATOR             | N12              | \$18         | \$23            | \$24               | \$26         | 0.25            | 0.25            |
| 7734 - ANALYST III                         | N11              | \$17         | \$22            | \$23               | \$25         | 0.36            | 0.36            |
| 7730 - ANALYST I - PUBLIC WORKS ADMIN      | N08              | \$16         | \$17            | \$18               | \$19         | 0.13            | 0.13            |
| <b>Total Full Time</b>                     |                  |              |                 |                    |              | <b>24.09</b>    | <b>25.09</b>    |

| Class Code - Department  | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|--------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Part Time                |                  |              |                 |                    |              |                 |                 |
| 4514 - WATER LABORER III | SP06             | \$11         |                 |                    | \$17         | 1.01            | 1.01            |
| 4510 - WATER LABORER I   | SP04             | \$9          |                 |                    | \$14         | 1.35            | 1.35            |
| <b>Total Part Time</b>   |                  |              |                 |                    |              | <b>2.36</b>     | <b>2.36</b>     |
| <b>Fund Total</b>        |                  |              |                 |                    |              | <b>26.45</b>    | <b>27.45</b>    |

## Staffing Summary by Fund

### STORM WATER FUND

| Class Code - Department                    | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|--------------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Full Time                                  |                  |              |                 |                    |              |                 |                 |
| 4590 - PUBLIC UTILITIES DIRECTOR           | E22              | \$87,830     | \$114,289       | \$120,761          | \$129,433    | 0.30            | 0.30            |
| 4560 - WATER UTILITIES ENGINEERING MANAGER | E15              | \$68,377     | \$88,840        | \$93,871           | \$100,612    | 0.30            | 0.30            |
| 4490 - STREETS & STREETSCAPES MANAGER      | E12              | \$59,663     | \$77,693        | \$82,092           | \$87,987     | 0.30            | 0.30            |
| 4554 - WATER RESOURCES MANAGER             | E11              | \$57,279     | \$74,361        | \$78,572           | \$84,214     | 0.50            | 0.50            |
| 4558 - PUBLIC UTILITIES WATER ENGINEER     | E11              | \$57,279     | \$74,361        | \$78,572           | \$84,214     | 0.50            | 0.50            |
| 1658 - PUBLIC UTILITIES PROGRAMMER ANALYST | E07              | \$51,786     | \$60,624        | \$64,057           | \$68,657     | 0.25            | 0.25            |
| 4416 - STREETS IV - FIELD SUPERVISOR       | N13              | \$19         | \$25            | \$26               | \$28         | 0.50            | 0.50            |
| 7762 - EXECUTIVE ASSISTANT                 | N13              | \$19         | \$25            | \$26               | \$28         | 0.60            | 0.60            |
| 4532 - WATER BILLING COORDINATOR           | N12              | \$18         | \$23            | \$24               | \$26         | 0.25            | 0.25            |
| 4850 - STORM WATER COORDINATOR             | N12              | \$18         | \$23            | \$24               | \$26         | 0.75            | 0.75            |
| 7734 - ANALYST III                         | N11              | \$17         | \$22            | \$23               | \$25         | 0.32            | 0.32            |
| 4414 - STREETS & STORM WATER OPERATOR III  | N11              | \$17         | \$22            | \$23               | \$25         | 1.50            | 2.00            |
| Total Full Time                            |                  |              |                 |                    |              | 6.07            | 6.57            |



## Staffing Summary by Fund

### GOLF COURSE FUND

| Class Code - Department       | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|-------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Full Time                     |                  |              |                 |                    |              |                 |                 |
| 5690 - GOLF MANAGER           | E12              | \$59,663     | \$77,693        | \$82,092           | \$87,987     | 1.00            | 1.00            |
| 5590 - PARKS & GOLF MANAGER   | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 0.50            | 0.50            |
| 5780 - RECREATION COORDINATOR | N13              | \$19         | \$25            | \$26               | \$28         | 0.70            | 0.70            |
| 5516 - PARKS IV               | N12              | \$18         | \$23            | \$24               | \$26         | 1.50            | 1.50            |
| <b>Total Full Time</b>        |                  |              |                 |                    |              | <b>3.70</b>     | <b>3.70</b>     |

| Class Code - Department            | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Part Time                          |                  |              |                 |                    |              |                 |                 |
| 5512 - PARKS II - GOLF MAINTENANCE | SP08             | \$13         |                 |                    | \$19         | 6.59            | 6.59            |
| 5650 - ASSISTANT GOLF PRO          | SP07             | \$12         |                 |                    | \$18         | 2.45            | 2.45            |
| 5510 - PARKS I                     | SP06             | \$11         |                 |                    | \$17         | 0.39            | 0.39            |
| 5622 - BEVERAGE CART SUPERVISOR -  | SP04             | \$9          |                 |                    | \$14         | 0.23            | 0.23            |
| 5614 - GOLF COURSE STARTER         | SP03             | \$9          |                 |                    | \$12         | 1.25            | 1.25            |
| 5612 - RANGE ATTENDANT             | SP02             | \$9          |                 |                    | \$11         | 0.87            | 0.87            |
| 5610 - GOLF CART SERVICER          | SP01             | \$7          |                 |                    | \$10         | 0.29            | 0.29            |
| 5620 - BEVERAGE CART ATTENDEE      | SP01             | \$7          |                 |                    | \$10         | 1.03            | 1.03            |
| <b>Total Part Time</b>             |                  |              |                 |                    |              | <b>13.10</b>    | <b>13.10</b>    |
| <b>Fund Total</b>                  |                  |              |                 |                    |              | <b>16.80</b>    | <b>16.80</b>    |

## Staffing Summary by Fund

### TRANSPORTATION & PARKING FUND

| Class Code - Department                 | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|-----------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Full Time                               |                  |              |                 |                    |              |                 |                 |
| 3190 - COMMUNITY DEVELOPMENT DIRECTOR   | E22              | \$87,830     | \$114,289       | \$120,761          | \$129,433    | 0.25            | 0.25            |
| 4190 - PUBLIC WORKS DIRECTOR            | E21              | \$86,375     | \$110,675       | \$116,942          | \$125,339    | 0.50            | 0.50            |
| 4790 - TRANSPORTATION PLANNING MANAGR   | E20              | \$82,542     | \$107,420       | \$113,502          | \$121,653    | 1.00            | 1.00            |
| 4280 - TRANSIT ADMIN SUPERVISOR         | E12              | \$59,663     | \$77,693        | \$82,092           | \$87,987     | 1.00            | 1.00            |
| 4272 - SENIOR TRANSPORTATION PLANNER    | E12              | \$59,663     | \$77,693        | \$82,092           | \$87,987     | 1.00            | 1.00            |
| 1660 - GIS ADMINISTRATOR                | E10              | \$54,906     | \$71,482        | \$75,530           | \$80,954     | 0.25            | 0.25            |
| 4140 - PARKING & FLEET ADMIN SUPERVISOR | E09              | \$52,528     | \$68,423        | \$72,298           | \$77,490     | 1.00            | 1.00            |
| 4764 - ASSOCIATE TRANSPORTATION PLANNER | E07              | \$51,786     | \$60,624        | \$64,057           | \$68,657     | 0.00            | 1.00            |
| 1650 - IT COORDINATOR II - TRANSIT      | E06              | \$51,697     | \$56,628        | \$59,835           | \$64,131     | 1.00            | 2.00            |
| 4262 - TRANSIT OPERATIONS TEAM LEADER   | N16              | \$22         | \$29            | \$31               | \$33         | 1.00            | 1.00            |
| 1960 - PERFORMANCE & BUDGET ANALYST     | N14              | \$20         | \$26            | \$28               | \$30         | 0.25            | 0.25            |
| 4120 - PUBLIC IMPROVEMENTS INSPECTOR    | N14              | \$20         | \$26            | \$28               | \$30         | 0.25            | 0.25            |
| 4250 - TRANSIT SHIFT SUPERVISOR         | N14              | \$20         | \$26            | \$28               | \$30         | 4.00            | 5.00            |
| 7762 - EXECUTIVE ASSISTANT              | N13              | \$19         | \$25            | \$26               | \$28         | 0.00            | 0.50            |
| 4118 - PARKING SUPERVISOR               | N12              | \$18         | \$23            | \$24               | \$26         | 1.00            | 1.00            |
| 4216 - BUS DRIVER II (UNDRFLD IV)       | N12              | \$18         | \$23            | \$24               | \$26         | 9.00            | 10.00           |
| 3320 - MARKETING COORDINATOR            | N11              | \$17         | \$22            | \$23               | \$25         | 0.00            | 1.00            |
| 4108 - PARKING DATA ANALYST             | N11              | \$17         | \$22            | \$23               | \$25         | 0.00            | 1.00            |
| 4214 - BUS DRIVER II (UNDRFLD III)      | N10              | \$16         | \$20            | \$21               | \$23         | 35.00           | 54.00           |
| 4212 - BUS DRIVER II                    | N08              | \$16         | \$17            | \$18               | \$19         | 1.00            | 1.00            |
| 7730 - ANALYST I - PUBLIC WORKS ADMIN   | N08              | \$16         | \$17            | \$18               | \$19         | 0.66            | 0.16            |
| 1822 - BUILDING II                      | N08              | \$16         | \$17            | \$18               | \$19         | 0.00            | 1.00            |
| 4114 - PARKING OFFICER                  | N07              | \$16         | \$16            | \$17               | \$18         | 2.00            | 3.00            |
| 7724 - UNDFL OFFICE ASST II - PW ADMN   | N07              | \$16         | \$16            | \$17               | \$18         | 1.00            | 1.00            |
| 7722 - OFFICE ASSISTANT II - PW ADMIN   | N06              | \$15         | \$15            | \$16               | \$17         | 1.00            | 1.00            |
| Total Full Time                         |                  |              |                 |                    |              | 62.16           | 88.91           |

| Class Code - Department                   | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|-------------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Part Time                                 |                  |              |                 |                    |              |                 |                 |
| 4112 - PARKING ADJUDICATOR                | SP11             | \$16         |                 |                    | \$25         | 0.20            | 0.20            |
| 4414 - STREETS & STORM WATER OPERATOR III | SP11             | \$16         |                 |                    | \$25         | 0.70            | 0.70            |
| 4214 - BUS DRIVER III                     | SP10             | \$15         |                 |                    | \$23         | 1.13            | 6.47            |
| 4212 - BUS DRIVER II                      | SP08             | \$13         |                 |                    | \$19         | 17.59           | 17.59           |
| 4210 - BUS DRIVER I                       | SP07             | \$12         |                 |                    | \$18         | 0.08            | 0.08            |
| 4114 - SEASONAL PARKING OFFICER           | SP06             | \$11         |                 |                    | \$17         | 2.00            | 2.00            |
| Total Part Time                           |                  |              |                 |                    |              | 21.70           | 27.04           |
| <b>Fund Total</b>                         |                  |              |                 |                    |              | <b>83.86</b>    | <b>115.95</b>   |

## Staffing Summary by Fund

### FLEET SERVICES FUND

| Class Code - Department               | Grade<br>FY 2017 | Minimum<br>- | Hiring Max<br>- | Working Level<br>- | Maximum<br>- | FTEs<br>FY 2017 | FTEs<br>FY 2018 |
|---------------------------------------|------------------|--------------|-----------------|--------------------|--------------|-----------------|-----------------|
| Full Time                             |                  |              |                 |                    |              |                 |                 |
| 4190 - PUBLIC WORKS DIRECTOR          | E21              | \$86,375     | \$110,675       | \$116,942          | \$125,339    | 0.25            | 0.25            |
| 4680 - FLEET OPERATIONS TEAM LEADER   | N15              | \$21         | \$28            | \$30               | \$32         | 2.00            | 2.00            |
| 4652 - MECHANIC II                    | N14              | \$20         | \$26            | \$28               | \$30         | 1.00            | 1.00            |
| 7762 - EXECUTIVE ASSISTANT            | N13              | \$19         | \$25            | \$26               | \$28         | 0.00            | 0.25            |
| 4650 - MECHANIC I                     | N12              | \$18         | \$23            | \$24               | \$26         | 6.00            | 6.00            |
| 7730 - ANALYST I - PUBLIC WORKS ADMIN | N08              | \$16         | \$17            | \$18               | \$19         | 0.60            | 0.35            |
| Total Full Time                       |                  |              |                 |                    |              | 9.85            | 9.85            |

# PARK CITY MUNICIPAL'S FISCAL YEAR 2018 BUDGET



Evolving and sustaining a complete community

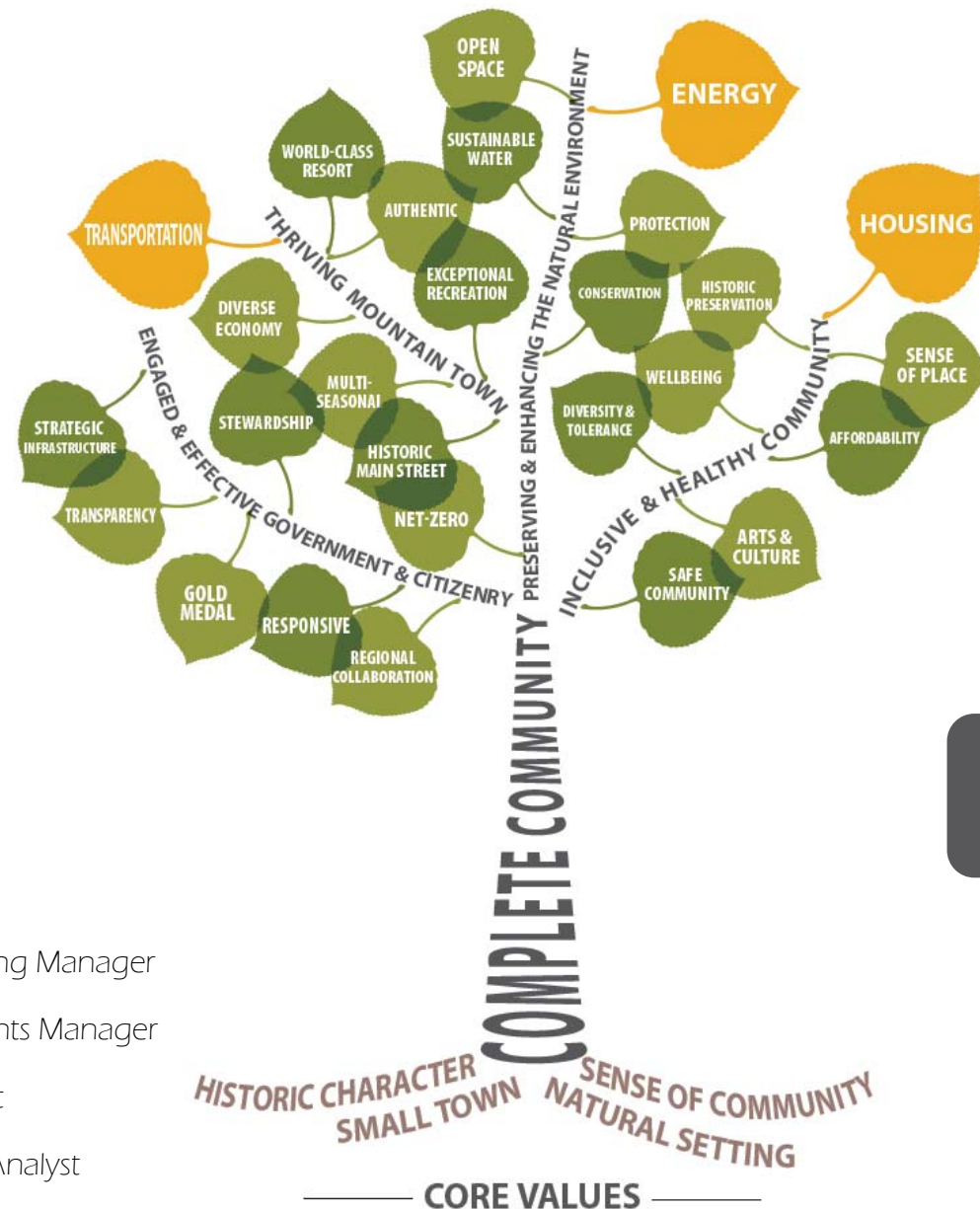
## City Council Adopted Budget

Adjusted Budget Fiscal Year 2017

Annual Budget 2018

Adopted by Park City Council

Volume II



LONG-TERM  
STRATEGIC

Prepared by:

Diane Foster—City Manager

Jed Briggs—Budget Operations & Strategic Planning Manager

Nate Rockwood—Capital Budget, Debts, and Grants Manager

Kory Kersavage—Performance and Budget Analyst

John Umbel—Capital Budget, Debts, and Grants Analyst



| Program                                 | Department<br>-               | Score<br>FY 2018 | Page Number<br>FY 2018 |
|-----------------------------------------|-------------------------------|------------------|------------------------|
| Street Lights & Signs                   | STREET MAINTENANCE            | 23.25            | 5                      |
| Park City Mobility                      | TRANSPORTATION OPERATIONS     | 21.75            | 7                      |
| Winter Service                          | TRANSPORTATION OPERATIONS     | 21.75            | 9                      |
| Summer Service                          | TRANSPORTATION OPERATIONS     | 21.75            | 11                     |
| Transportation Management               | TRANSPORTATION OPERATIONS     | 21.50            | 13                     |
| Winter Snow Operations                  | STREET MAINTENANCE            | 20.25            | 15                     |
| Special Events                          | 9 CITY DEPARTMENTS            | 19.50            | 17                     |
| Street & Sidewalk Maintenance           | STREET MAINTENANCE            | 19.00            | 21                     |
| Parks & Sidewalk Snow Removal           | PARKS & FIELDS                | 18.75            | 23                     |
| Economic and Redevelopment              | ECONOMY & BUDGET              | 17.50            | 25                     |
| Urban Trails and Walkability            | ECONOMY                       | 16.00            | 28                     |
| Parking Management                      | PARKING & TRANSIT             | 15.00            | 30                     |
| Swede Alley Parking Structure           | PUBLIC WORKS ADMINISTRATION   | 14.25            | 32                     |
| Park Amenities & Infrastructure         | PARKS & FIELDS                | 14.00            | 34                     |
| Parks, Turf & Athletic Fields           | PARKS & CITY RECREATION       | 14.00            | 36                     |
| Public Art                              | PUBLIC ART                    | 14.00            | 38                     |
| Trails (Backcountry)                    | ECONOMY                       | 14.00            | 40                     |
| Tennis Tournaments                      | CITY RECREATION & TENNIS      | 13.75            | 42                     |
| Golf Maintenance                        | GOLF MAINTENANCE & PARKS      | 13.75            | 44                     |
| Concessions                             | GOLF OPERATIONS               | 13.75            | 46                     |
| Retail                                  | ICE FACILITY                  | 13.00            | 48                     |
| Flowers/Holiday Lighting/Beautification | PARKS & FIELDS                | 13.00            | 50                     |
| Recreation Youth Programs               | CITY RECREATION & TENNIS      | 12.75            | 52                     |
| Cemetery                                | PARKS & CEMETERY AND CITY REC | 12.75            | 54                     |
| Rec Center Operations                   | CITY RECREATION & TENNIS      | 12.25            | 56                     |
| Recreation Adult Programs               | CITY RECREATION               | 12.25            | 58                     |
| Business Improvement District           | ECONOMY                       | 12.00            | 60                     |
| Tennis Operations                       | CITY RECREATION & TENNIS      | 12.00            | 62                     |
| Ice Adult Programs                      | ICE FACILITY                  | 11.75            | 64                     |
| Tennis Programs                         | CITY RECREATION & TENNIS      | 11.75            | 66                     |
| Ice Youth Programs                      | ICE FACILITY                  | 11.50            | 68                     |
| Economic Development Grant              | ECONOMY                       | 11.50            | 70                     |
| Trash Clean-Up                          | PARKS & FIELDS                | 11.50            | 72                     |
| Golf Shop Programs                      | GOLF OPERATIONS               | 11.25            | 74                     |
| Ice Programs                            | ICE FACILITY                  | 11.25            | 76                     |
| Golf Maintenance Operations             | GOLF OPERATIONS               | 11.25            | 79                     |
| Retail Operations                       | GOLF OPERATIONS               | 10.75            | 81                     |
| Marketing                               | CITY RECREATION & TENNIS      | 10.75            | 83                     |
| Pro Shop                                | CITY RECREATION & TENNIS      | 10.75            | 85                     |
| Operations                              | ICE FACILITY                  | 10.75            | 87                     |
| Childcare                               | CITY RECREATION & TENNIS      | 8.75             | 89                     |

Preserving & Enhancing the Natural Environment

| Program                      | Department<br>-        | Score<br>FY 2018 | Page Number<br>FY 2018 |
|------------------------------|------------------------|------------------|------------------------|
| Storm Water Utility          | STORM WATER OPERATIONS | 28.50            | 95                     |
| Service Orders               | WATER OPERATIONS       | 25.50            | 97                     |
| Distribution and Maintenance | WATER OPERATIONS       | 25.50            | 99                     |
| Water Quality                | WATER OPERATIONS       | 25.50            | 101                    |

| Program                      | Department<br>-              | Score<br>FY 2018 | Page Number<br>FY 2018 |
|------------------------------|------------------------------|------------------|------------------------|
| Carbon Reduction             | ENVIRONMENTAL SUSTAINABILITY | 22.75            | 103                    |
| Clean-up and Storm Drain     | STREET MAINTENANCE           | 22.00            | 106                    |
| Water Billing                | WATER OPERATIONS             | 22.00            | 108                    |
| Project Management           | WATER OPERATIONS             | 21.50            | 110                    |
| Water Rights/Water Projects  | LEGAL                        | 21.25            | 112                    |
| Conservation                 | WATER OPERATIONS             | 21.25            | 114                    |
| Environmental Regulatory/EPA | 3 CITY DEPARTMENTS           | 20.75            | 116                    |
| Open Space                   | ECONOMY                      | 20.75            | 119                    |

## Inclusive & Healthy Community

**121**

| Program                                | Department<br>-                  | Score<br>FY 2018 | Page Number<br>FY 2018 |
|----------------------------------------|----------------------------------|------------------|------------------------|
| Prosecution                            | LEGAL                            | 25.25            | 125                    |
| Affordable Housing                     | COMM. DEV. ADMIN.                | 23.75            | 127                    |
| Patrol Operations                      | POLICE                           | 23.50            | 129                    |
| State Liquor Enforcement               | POLICE                           | 23.50            | 131                    |
| Traffic Enforcement                    | POLICE                           | 22.00            | 133                    |
| Emergency Management                   | EMERGENCY MANAGEMENT & POLICE    | 21.75            | 135                    |
| Fire Safety                            | BUILDING                         | 21.75            | 137                    |
| Business Licenses                      | FINANCE                          | 21.50            | 139                    |
| Dispatch                               | POLICE                           | 21.50            | 141                    |
| Inspections                            | BUILDING & ENGINEERING           | 21.00            | 143                    |
| Engineering Project Management         | ENGINEERING                      | 20.75            | 146                    |
| Code Enforcement                       | BUILDING                         | 19.75            | 148                    |
| Abatement Fund                         | BUILDING                         | 19.00            | 150                    |
| Permitting / Current Planning          | PLANNING                         | 18.75            | 152                    |
| Technical Services                     | LIBRARY                          | 18.50            | 154                    |
| Youth & Spanish Services               | LIBRARY                          | 18.50            | 156                    |
| Circulation Services                   | LIBRARY                          | 18.50            | 158                    |
| Community Support                      | POLICE                           | 18.25            | 160                    |
| Plan/Application Review                | BUILDING, PLANNING & ENGINEERING | 17.25            | 162                    |
| Reciprocal Borrowing                   | LIBRARY                          | 17.00            | 165                    |
| Special Service Contracts              | BUDGET, DEBT & GRANTS            | 17.00            | 167                    |
| Mental Health                          | MENTAL HEALTH                    | 17.00            | 169                    |
| Adult Services                         | LIBRARY                          | 16.50            | 171                    |
| Senior Services                        | COMMUNITY ENGAGEMENT             | 16.25            | 173                    |
| Youth Services Officer                 | POLICE                           | 16.00            | 175                    |
| Long Range Planning                    | PLANNING                         | 15.75            | 177                    |
| DARE/Drug Education                    | POLICE                           | 15.25            | 179                    |
| Community Engagement                   | LIBRARY                          | 15.00            | 181                    |
| Planning Customer Service              | PLANNING                         | 15.00            | 183                    |
| Graffiti Removal                       | STREET MAINTENANCE               | 14.25            | 185                    |
| Historic District Design Review        | PLANNING                         | 14.00            | 187                    |
| McPolin Farm                           | MCPOLIN BARN                     | 13.50            | 189                    |
| Code Amendments                        | PLANNING                         | 13.00            | 191                    |
| Special Planning Projects - Inter-Dept | PLANNING                         | 12.75            | 193                    |
| Historical Incentive Grant             | PLANNING                         | 12.00            | 195                    |



| Program                                          | Department<br>-                                            | Score<br>FY 2018 | Page Number<br>FY 2018 |
|--------------------------------------------------|------------------------------------------------------------|------------------|------------------------|
| Elections                                        | EXECUTIVE                                                  | 25.00            | 201                    |
| City Recorder                                    | EXECUTIVE                                                  | 23.50            | 203                    |
| Accounting/Audit/Treasury                        | FINANCE                                                    | 23.50            | 205                    |
| Budget Preparation, Coordination, and Monitoring | BUDGET & FINANCE                                           | 22.50            | 208                    |
| Debt Management                                  | BUDGET, DEBT & GRANTS                                      | 22.25            | 210                    |
| Community Outreach and Citizen Engagement        | 5 CITY DEPARTMENTS                                         | 21.50            | 212                    |
| Financial Services                               | FINANCE                                                    | 21.00            | 215                    |
| Capital Budgeting                                | BUDGET, DEBT & GRANTS                                      | 20.75            | 217                    |
| Inspections and Contract Supervision             | BUILDING MAINTENANCE                                       | 20.50            | 219                    |
| Revenue/Resource Management                      | BUDGET, DEBT & GRANTS                                      | 20.25            | 221                    |
| Fleet Management & Maintenance                   | FLEET SERVICES DEPT                                        | 20.00            | 223                    |
| Local, State, and Federal Compliance             | HUMAN RESOURCES                                            | 19.75            | 225                    |
| General Legal Support                            | LEGAL                                                      | 19.75            | 227                    |
| Litigation                                       | LEGAL                                                      | 19.75            | 229                    |
| Council & Board Support                          | EXECUTIVE & LEGAL                                          | 19.50            | 231                    |
| Policy Creation & Implementation                 | CITY COUNCIL; EXECUTIVE; &<br>ENVIRONMENTAL SUSTAINABILITY | 19.50            | 233                    |
| Network Support                                  | INFORMATION TECHNOLOGY (IT)                                | 19.00            | 235                    |
| Records Management                               | IT & POLICE                                                | 19.00            | 237                    |
| Risk Management                                  | EXECUTIVE & LEGAL                                          | 19.00            | 240                    |
| Benefit Design/Administration                    | HUMAN RESOURCES                                            | 18.75            | 242                    |
| Janitorial Services                              | BUILDING MAINTENANCE                                       | 18.75            | 244                    |
| Employment Review                                | LEGAL                                                      | 18.75            | 246                    |
| Staff Support                                    | EXECUTIVE                                                  | 18.50            | 248                    |
| IT Utilities                                     | INFORMATION TECHNOLOGY (IT)                                | 18.00            | 250                    |
| Emergency Communications                         | COMMUNITY ENGAGEMENT                                       | 17.75            | 252                    |
| Building Repairs and Maintenance                 | BUILDING MAINTENANCE                                       | 17.75            | 254                    |
| Safety and Security                              | EMERGENCY MANAGEMENT                                       | 17.00            | 256                    |
| Contracts/Grants                                 | LEGAL                                                      | 16.75            | 258                    |
| Strategic Planning                               | BUDGET, DEBT & GRANTS                                      | 16.50            | 260                    |
| Systems Support                                  | INFORMATION TECHNOLOGY (IT)                                | 16.50            | 262                    |
| Software Maintenance/Upgrades                    | INFORMATION TECHNOLOGY (IT)                                | 16.50            | 264                    |
| Grant Administration                             | BUDGET, DEBT & GRANTS                                      | 16.25            | 266                    |
| Legislative Liaison                              | EXECUTIVE                                                  | 15.50            | 268                    |
| Utilities                                        | BUILDING MAINTENANCE                                       | 15.00            | 270                    |
| GIS                                              | INFORMATION TECHNOLOGY (IT)                                | 14.75            | 272                    |
| Dental Self-Funding                              | DENTAL SELF-FUNDING                                        | 14.00            | 274                    |
| Website                                          | INFORMATION TECHNOLOGY (IT)                                | 13.75            | 276                    |
| Analysis Resource                                | BUDGET, DEBT & GRANTS                                      | 13.75            | 278                    |
| Support/Help Desk                                | INFORMATION TECHNOLOGY (IT)                                | 13.50            | 280                    |
| Performance Measures and Benchmarking            | BUDGET, DEBT & GRANTS                                      | 13.50            | 282                    |
| LEAD                                             | EXECUTIVE & HUMAN RESOURCES                                | 12.00            | 284                    |
| Pay Plan Design/Administration                   | HUMAN RESOURCES                                            | 11.75            | 286                    |
| Valuing Employees                                | HUMAN RESOURCES                                            | 11.75            | 288                    |
| Recruitment                                      | HUMAN RESOURCES                                            | 11.75            | 290                    |
| Leadership Park City                             | ENVIRONMENTAL SUSTAINABILITY                               | 11.50            | 292                    |
| Performance Management                           | HUMAN RESOURCES                                            | 10.75            | 294                    |
| Short-Term Citywide Personnel                    | HUMAN RESOURCES                                            | 6.50             | 296                    |

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# COUNCIL STRATEGIC GOAL

## THRIVING MOUNTAIN TOWN



### Council Priorities

#### CRITICAL:

**Transportation:** Congestion Reduction, Local and Regional \$CIP

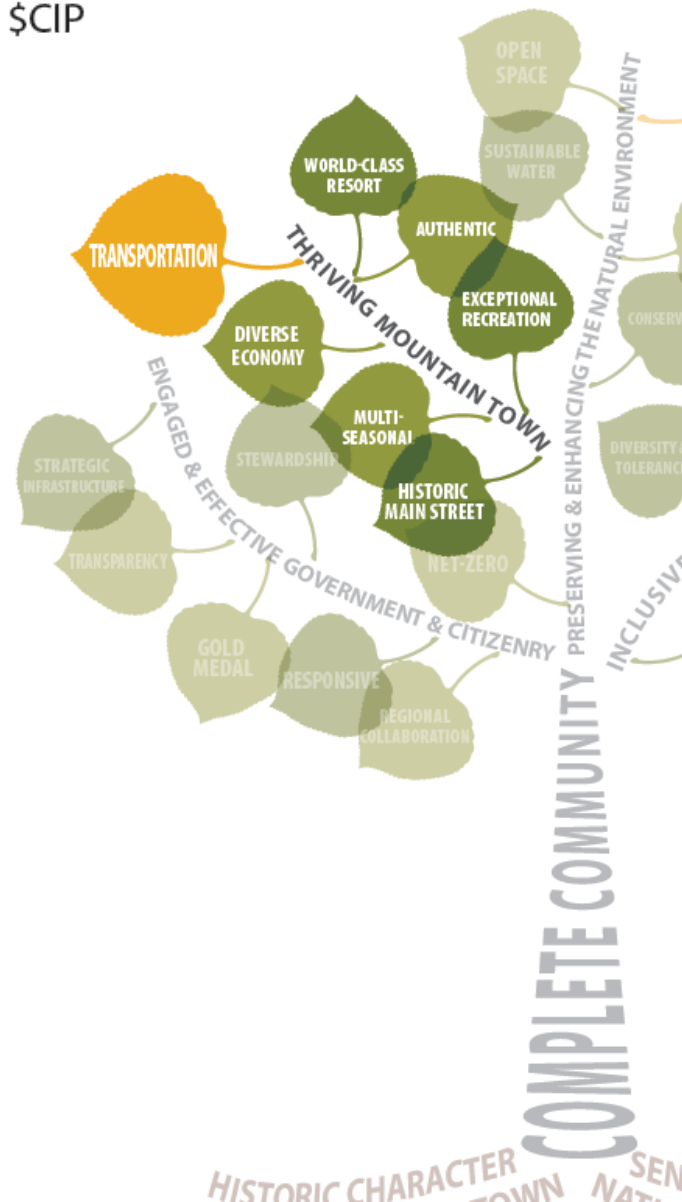
### Desired Outcomes:

- Sustainable and Effective Multi-modal Transportation \$CIP
- World-class Resort Community \$CIP
- Wide Variety of Exceptional Recreation \$CIP
- Balance Between Tourism and Local Quality of Life \$CIP
- Varied and Multi-seasonal Event Offerings \$
- Resilient and Sustainable Economy \$CIP

Park City is known as a world-class resort community because of its distinct and recognizable brand, a seamless network of multimodal transportation, and interconnected resorts. Park City has struck a unique balance between tourism and sustaining an exceptional local quality of life. Tourism remains a chief driver of Park City's economy due to its accessibility, quality snow, and great summer weather. World-renowned recreational opportunities and an expansive trail network are the center of activity, complemented by multi-seasonal special events and unique, locally owned businesses. Park City full and part-time residents recognize the exceptional benefits the economic base provides and the paramount importance of fostering and expanding the resort economy in harmony with community values.

LONG-TERM

STRATEGIC PLAN





| Program                                 | Departments<br>-              | SCORE<br>FY 2018 | QUARTILE<br>FY 2018 | BASE<br>FY 2018 | DEPT REQ<br>FY 2018 | RT REC<br>FY 2018 | CM REC<br>FY 2018 | REV<br>FY 2018 | TOT REC COST<br>FY 2018 |
|-----------------------------------------|-------------------------------|------------------|---------------------|-----------------|---------------------|-------------------|-------------------|----------------|-------------------------|
| Street Lights & Signs                   | STREET MAINTENANCE            | 23.25            | 1                   | \$333,426       | \$330,390           | \$330,390         | \$332,430         | \$0            | \$332,430               |
| Park City Mobility                      | TRANSPORTATION OPERATIONS     | 21.75            | 1                   | \$716,236       | \$789,305           | \$783,208         | \$767,216         | \$0            | \$780,945               |
| Winter Service                          | TRANSPORTATION OPERATIONS     | 21.75            | 1                   | \$4,312,594     | \$5,519,924         | \$5,519,924       | \$5,946,630       | \$0            | \$5,932,968             |
| Summer Service                          | TRANSPORTATION OPERATIONS     | 21.75            | 1                   | \$2,986,620     | \$3,916,888         | \$3,916,888       | \$4,172,949       | \$0            | \$4,183,667             |
| Transportation Management               | TRANSPORTATION OPERATIONS     | 21.50            | 1                   | \$975,728       | \$1,336,761         | \$1,229,880       | \$1,116,691       | \$0            | \$1,167,189             |
| Winter Snow Operations                  | STREET MAINTENANCE            | 20.25            | 2                   | \$1,201,987     | \$1,240,664         | \$1,240,664       | \$1,269,799       | \$0            | \$1,269,799             |
| Special Events                          | 9 CITY DEPARTMENTS            | 19.50            | 2                   | \$2,432,106     | \$2,634,245         | \$2,548,257       | \$2,518,228       | \$-781,500     | \$1,706,827             |
| Street & Sidewalk Maintenance           | STREET MAINTENANCE            | 19.00            | 2                   | \$492,075       | \$488,011           | \$488,011         | \$495,372         | \$0            | \$495,372               |
| Parks & Sidewalk Snow Removal           | PARKS & FIELDS                | 18.75            | 2                   | \$437,718       | \$443,551           | \$443,551         | \$452,240         | \$0            | \$452,240               |
| Economic and Redevelopment              | ECONOMY & BUDGET              | 17.50            | 3                   | \$2,103,887     | \$2,107,348         | \$2,100,705       | \$2,108,723       | \$-595,212     | \$1,548,179             |
| Urban Trails and Walkability            | ECONOMY                       | 16.00            | 3                   | \$75,718        | \$113,745           | \$74,636          | \$76,236          | \$0            | \$76,236                |
| Parking Management                      | PARKING & TRANSIT             | 15.00            | 3                   | \$966,810       | \$1,139,205         | \$1,132,686       | \$1,124,773       | \$-1,121,200   | \$29,828                |
| Swede Alley Parking Structure           | PUBLIC WORKS ADMINISTRATION   | 14.25            | 3                   | \$55,764        | \$55,764            | \$55,764          | \$55,764          | \$0            | \$55,764                |
| Park Amenities & Infrastructure         | PARKS & FIELDS                | 14.00            | 3                   | \$252,700       | \$254,145           | \$254,145         | \$260,089         | \$0            | \$260,089               |
| Parks, Turf & Athletic Fields           | PARKS & CITY RECREATION       | 14.00            | 3                   | \$784,333       | \$787,028           | \$787,028         | \$798,913         | \$-84,000      | \$812,946               |
| Public Art                              | PUBLIC ART                    | 14.00            | 3                   | \$0             | \$0                 | \$0               | \$0               | \$0            | \$7,000                 |
| Trails (Backcountry)                    | ECONOMY                       | 14.00            | 3                   | \$55,980        | \$110,468           | \$86,231          | \$87,637          | \$0            | \$87,637                |
| Tennis Tournaments                      | CITY RECREATION & TENNIS      | 13.75            | 3                   | \$50,049        | \$50,049            | \$50,049          | \$50,132          | \$-89,000      | \$-38,868               |
| Golf Maintenance                        | GOLF MAINTENANCE & PARKS      | 13.75            | 3                   | \$792,368       | \$792,368           | \$792,368         | \$773,599         | \$0            | \$781,959               |
| Concessions                             | GOLF OPERATIONS               | 13.75            | 3                   | \$63,272        | \$63,272            | \$63,272          | \$56,374          | \$-85,000      | \$-26,498               |
| Retail                                  | ICE FACILITY                  | 13.00            | 4                   | \$34,704        | \$34,784            | \$34,784          | \$35,272          | \$-27,300      | \$7,881                 |
| Flowers/Holiday Lighting/Beautification | PARKS & FIELDS                | 13.00            | 4                   | \$431,079       | \$434,922           | \$434,922         | \$445,456         | \$0            | \$445,456               |
| Recreation Youth Programs               | CITY RECREATION & TENNIS      | 12.75            | 4                   | \$679,821       | \$689,080           | \$689,080         | \$703,415         | \$-250,200     | \$97,835                |
| Cemetery                                | PARKS & CEMETERY AND CITY REC | 12.75            | 4                   | \$127,062       | \$125,920           | \$125,920         | \$129,990         | \$0            | \$117,484               |
| Rec Center Operations                   | CITY RECREATION & TENNIS      | 12.25            | 4                   | \$547,285       | \$563,678           | \$551,178         | \$564,457         | \$-264,200     | \$68,237                |
| Recreation Adult Programs               | CITY RECREATION               | 12.25            | 4                   | \$792,346       | \$793,206           | \$793,206         | \$811,396         | \$-428,000     | \$99,658                |
| Business Improvement District           | ECONOMY                       | 12.00            | 4                   | \$64,419        | \$64,419            | \$64,419          | \$64,419          | \$-62,500      | \$1,919                 |
| Tennis Operations                       | CITY RECREATION & TENNIS      | 12.00            | 4                   | \$69,734        | \$69,864            | \$69,864          | \$70,546          | \$-184,350     | \$-113,804              |
| Ice Adult Programs                      | ICE FACILITY                  | 11.75            | 4                   | \$164,642       | \$164,157           | \$165,799         | \$166,896         | \$-123,050     | \$44,751                |
| Tennis Programs                         | CITY RECREATION & TENNIS      | 11.75            | 4                   | \$509,011       | \$525,466           | \$511,466         | \$518,924         | \$-499,650     | \$19,274                |
| Ice Youth Programs                      | ICE FACILITY                  | 11.50            | 4                   | \$194,881       | \$195,066           | \$195,066         | \$199,030         | \$-106,950     | \$93,135                |
| Economic Development Grant              | ECONOMY                       | 11.50            | 4                   | \$50,000        | \$50,000            | \$50,000          | \$50,000          | \$0            | \$50,000                |
| Trash Clean-Up                          | PARKS & FIELDS                | 11.50            | 4                   | \$167,325       | \$169,592           | \$169,592         | \$169,985         | \$0            | \$169,985               |
| Golf Shop Programs                      | GOLF OPERATIONS               | 11.25            | 4                   | \$85,009        | \$85,281            | \$98,539          | \$78,997          | \$0            | \$96,750                |
| Ice Programs                            | ICE FACILITY                  | 11.25            | 4                   | \$116,655       | \$116,166           | \$116,166         | \$118,129         | \$-69,950      | \$48,014                |
| Golf Management Operations              | GOLF OPERATIONS               | 11.25            | 4                   | \$347,012       | \$347,284           | \$360,542         | \$344,339         | \$0            | \$362,093               |
| Retail Operations                       | GOLF OPERATIONS               | 10.75            | 4                   | \$268,857       | \$270,126           | \$268,857         | \$265,059         | \$0            | \$266,238               |
| Marketing                               | CITY RECREATION & TENNIS      | 10.75            | 4                   | \$61,124        | \$61,124            | \$61,124          | \$62,018          | \$-148,800     | \$-121,147              |

| Program    | Departments<br>-         | SCORE<br>FY 2018 | QUARTILE<br>FY 2018 | BASE<br>FY 2018 | DEPT REQ<br>FY 2018 | RT REC<br>FY 2018 | CM REC<br>FY 2018 | REV<br>FY 2018          | TOT REC COST<br>FY 2018 |
|------------|--------------------------|------------------|---------------------|-----------------|---------------------|-------------------|-------------------|-------------------------|-------------------------|
| Pro Shop   | CITY RECREATION & TENNIS | 10.75            | 4                   | \$152,452       | \$152,452           | \$152,452         | \$153,352         | <del>\$-104,000</del>   | \$49,352                |
| Operations | ICE FACILITY             | 10.75            | 4                   | \$360,359       | \$356,423           | \$356,423         | \$363,501         | <del>\$-335,540</del>   | \$29,315                |
| Childcare  | CITY RECREATION & TENNIS | 8.75             | 4                   | \$20,709        | \$20,094            | \$20,094          | \$20,702          | \$0                     | \$15,682                |
| TOTAL      |                          |                  | 127                 | \$24,333,857    | \$27,462,235        | \$27,187,150      | \$27,799,678      | <del>\$-5,360,402</del> | \$21,763,817            |

**Description:**

**STREET LIGHTS/SIGN** The Streets Department is responsible for the operation and maintenance of 836 City owned street lights and leases 128 lights from Rocky Mountain Power Company (RMP). Items included are service and maintenance of control panels, wiring and electrical. In addition the Streets Department is responsible for the installation and maintenance of 2,900 street signs throughout town. The Streets Department provides a variety of services and maintenance for this program. It requires that routine inspections and maintenance be performed throughout the community to ensure the street lighting network is maintained in good working condition to provide safety and security to residents and guests. Challenges to this program are maintaining an aging lighting network, including fixtures, wiring, and coordinating repairs and maintenance with RMP.

**Council Goal:**

006 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Well-Maintained Assets and Infrastructure

Effective Transportation has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for lights and signage through citizen requests. The Street Lights and Signs program is a critical function of the health and safety of the community and is regulated by the Federal Highway Administration (MUTCD).

**Section 1: Scope****Change in Demand**

Program Experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|              | Request<br>FY 2018 | Rationale<br>FY 2018 |
|--------------|--------------------|----------------------|
| <b>TOTAL</b> |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures                    | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------------|----------------|---------------------|-------------------|-------------------|-------------------------|
| <b>STREET MAINTENANCE</b>       |                |                     |                   |                   |                         |
| Personnel                       | 117,046        | 118,510             | 118,510           | 121,643           | 121,643                 |
| Materials                       | 29,187         | 24,687              | 24,687            | 24,687            | 24,687                  |
| <b>Total STREET MAINTENANCE</b> | <b>146,233</b> | <b>143,197</b>      | <b>143,197</b>    | <b>146,330</b>    | <b>146,330</b>          |
| <b>STREET LIGHTS/SIGN</b>       |                |                     |                   |                   |                         |
| Materials                       | 187,193        | 187,193             | 187,193           | 186,100           | 186,100                 |
| <b>Total STREET LIGHTS/SIGN</b> | <b>187,193</b> | <b>187,193</b>      | <b>187,193</b>    | <b>186,100</b>    | <b>186,100</b>          |
| <b>TOTAL</b>                    | <b>333,426</b> | <b>330,390</b>      | <b>330,390</b>    | <b>332,430</b>    | <b>332,430</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 1.2                    |
| Part Time    | 0.1                    |
| <b>TOTAL</b> | <b>1.3</b>             |

**Level of Service**

Street Lights & Signs      Same Level of Service

|                          | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------------|---------------------|------------------|
| Street Lights<br>& Signs | 1                   | 23.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

STREET LIGHTS/SIGN Collaboration: Being in the Water and Streets Division of Public Works, the Streets Department has a primary maintenance function in supporting Street Lights and Signs. Working collaboratively with Rocky Mountain Power, Sustainability, and the Engineering Department has created opportunities to incorporate new technologies, which allows for greater productivity. Innovation: The Street Department is looking for ways to enhance environmental stewardship while decreasing carbon footprint and equipment downtime through innovation. Recent examples include: Retrofitting existing lights to LED lights along Silver King Drive, Empire Ave, and most recently along Iron Horse Drive. Over the next year or so staff will request approval from City Council to begin retrofitting all street and path lighting to LED.

### Section 5: Consequences of Funding Proposal at Lower Level

STREET LIGHTS/SIGN The consequences of lowering the funding for this program include: not meeting regulatory signage compliance, inability to repair street lights in a timely manner, and experiencing an increase in citizen complaints.

### Section 6: Performance Measures

|                                          | Description<br>-                                                                                                                                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Street Lights & Signs-STREET MAINTENANCE | Percentage of city street lights operating.                                                                                                                     | 96%               | 0%                | 191%              | 0%                |
| Street Lights & Signs-STREET MAINTENANCE | Percentage of City-Owned street lights repaired within 30 days of receiving a complaint or requests for service. Street Lights that are maintained by Park City | 95%               | 0%                | 190%              | 0%                |
| Street Lights & Signs-STREET MAINTENANCE | Percentage of traffic control devices repaired within 30 days.                                                                                                  | 100%              | 0%                | 200%              | 0%                |
| Street Lights & Signs-STREET MAINTENANCE | Percentage of signs inspected per year.                                                                                                                         | 100%              | 0%                | 200%              | 0%                |



**Description:**

TRANSPORTATION OPER Serves Park City's senior and mobility challenged populations with fully accessible and supported transit services that operate the same days and hours as our fixed route system.

**Council Goal:**

048 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Transportation: Congestion Reduction, Local and Regional

This service provides mobility to a portion of our population that may have no other option. The service is required by the American with Disabilities Act, but most importantly ensures transit benefits are accessible to all within our community. ADA Para-transit service is required by the American with Disabilities Act.

**Section 1: Scope****Change in Demand**

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

**Explanation**

|                    | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Rationale<br>FY 2018                                                                                                                     |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Park City Mobility | Transit Operations is requesting 19 Bus Driver IIIs, 1 Bus Driver IV, 1 Transit Shift Supervisor, 75% of a Marketing Coordinator (To be split with Parking), 1 IT Coordinator II, and a Building II. In Addition, Transit Operations is requesting \$430k for contract services money. Any other increases are due to technical adjustments. These increases are for an increased service that will be implemented starting June 2017. These services will increase the frequency and service of the transit system to the Kimball Junction area. | \$74k recommended for personnel and contract services based on an increased level of service to the County and a new transportation tax. |
| <b>TOTAL</b>       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                          |

**Section 2: Proposed Amount / FTEs**

| Expenditures              | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|----------------|---------------------|-------------------|-------------------|-------------------------|
| TRANSPORTATION OPER       |                |                     |                   |                   |                         |
| Personnel                 | 174,241        | 234,735             | 234,735           | 163,619           | 184,668                 |
| Materials                 | 541,994        | 554,570             | 548,473           | 603,597           | 596,277                 |
| Total TRANSPORTATION OPER | 716,236        | 789,305             | 783,208           | 767,216           | 780,945                 |
| <b>TOTAL</b>              | <b>716,236</b> | <b>789,305</b>      | <b>783,208</b>    | <b>767,216</b>    | <b>780,945</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.5                    |
| Part Time    | 0.7                    |
| <b>TOTAL</b> | <b>3.2</b>             |

**Level of Service**

Park City Mobility Enhanced Level of Service

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Park City Mobility | 1                   | 21.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

TRANSPORTATION  
OPER

This service is run in collaboration with Summit County, who provides a proportionate share of the funding for this program. Combining the ADA Para-transit service allows us to serve both communities' needs at a far reduced cost per ride.

### Section 5: Consequences of Funding Proposal at Lower Level

TRANSPORTATION  
OPER

The current level of funding for this program is driven by the demand the City must serve in order to remain compliant with the American with Disabilities Act. Reductions in cost in this service would result in non-compliant service that would likely lead to Federal Transit Administration sanctions and expose the City to potential litigation by affected groups.

### Section 6: Performance Measures

|                                        | Description<br>-                              | Actual<br>FY 2015 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------|-----------------------------------------------|-------------------|-------------------|-------------------|
| Park City Mobility-TRANSPORTATION OPER | Cost per passenger on Park City Mobility      | 0                 | 0                 | 0                 |
| Park City Mobility-TRANSPORTATION OPER | Passenger per mile on Park City Mobility      | 0                 | 0                 | 0                 |
| Park City Mobility-TRANSPORTATION OPER | Total annual passengers on Park City Mobility | 7323              | 15600             | 15700             |

**Description:**

TRANSPORTATION OPER The Winter Service Program operates from December 15th through April 15th (start and end dates vary slightly based upon resort opening and closing). Service hours run from 6:00 am to 2:30 am 7 days a week. Silver Lake operates from 6:15am to 10:15pm 7 days a week. The Empire Pass service operates from 6:30am to 10:45 pm 7 days a week.

**Council Goal:**

028 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Transportation: Congestion Reduction, Local and Regional

The winter service program plays a vital role in achieving Council's goal of an effective transportation system. The system carried 1,284,154 riders in 2011. The program reduces congestion, reduces carbon emissions and helps maintain Park City's position as a world class ski destination.

**Section 1: Scope****Change in Demand**

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

**Explanation**

|                | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Rationale<br>FY 2018                                                                                                                              |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Winter Service | Transit Operations is requesting 19 Bus Driver IIIs, 1 Bus Driver IV, 1 Transit Shift Supervisor, 75% of a Marketing Coordinator (To be split with Parking), 1 IT Coordinator II, and a Building II. In Addition, Transit Operations is requesting \$430k for contract services money. Any other increases are due to technical adjustments. These increases are for an increased service that will be implemented starting June 2017. These services will increase the frequency and service of the transit system to the Kimball Junction area. | \$1.38 million recommended for personnel and contract services based on an increased level of service to the County and a new transportation tax. |
| <b>TOTAL</b>   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                   |

**Section 2: Proposed Amount / FTEs**

| Expenditures              | FY 2017          | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|------------------|---------------------|-------------------|-------------------|-------------------------|
| TRANSPORTATION OPER       |                  |                     |                   |                   |                         |
| Personnel                 | 3,087,026        | 4,076,486           | 4,076,486         | 4,393,953         | 4,413,765               |
| Materials                 | 1,225,568        | 1,443,439           | 1,443,439         | 1,552,677         | 1,519,203               |
| Total TRANSPORTATION OPER | 4,312,594        | 5,519,924           | 5,519,924         | 5,946,630         | 5,932,968               |
| <b>TOTAL</b>              | <b>4,312,594</b> | <b>5,519,924</b>    | <b>5,519,924</b>  | <b>5,946,630</b>  | <b>5,932,968</b>        |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 41.8                   |
| Part Time    | 13.7                   |
| <b>TOTAL</b> | <b>55.5</b>            |

**Level of Service**

Winter Service Enhanced Level of Service

|                | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------|---------------------|------------------|
| Winter Service | 1                   | 21.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

### Section 5: Consequences of Funding Proposal at Lower Level

### Section 6: Performance Measures

|                                    | Description<br>-                               | Actual<br>FY 2015 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------|------------------------------------------------|-------------------|-------------------|-------------------|
| Winter Service-TRANSPORTATION OPER | Total passengers during Winter Season          | 1055497           | 1250000           | 1275000           |
| Winter Service-TRANSPORTATION OPER | 4) Passengers per route mile. - Winter Service | 2.14              | 2.75              | 2.8               |
| Winter Service-TRANSPORTATION OPER | 3) Cost per passenger - Winter Service         | 2.81              | 3                 | 3.25              |

**Description:**

TRANSPORTATION OPER The summer service program operates from April 15th through December 15th (start and end dates may vary based upon opening and closing of ski resorts). The system operates from 7:30 am to 10:30pm, 7 days a week. The Trolley operates from 10am to 10pm 7 days a week. The City's Dial-A-Ride program (serves Quinn's Junction) operates 8am to 9pm 7 days a week. Current LOS also includes year round PC-SLC Connect service.

**Council Goal:**

027 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Transportation: Congestion Reduction, Local and Regional

The summer service program plays a vital role in achieving Council's goal of an effective transportation system. The system carried 480,003 riders in 2011. The program reduces congestion, reduces carbon emissions and helps maintain Park City's position as a world class ski destination.

**Section 1: Scope****Change in Demand**

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

**Explanation**

|                | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Rationale<br>FY 2018                                                                                                                              |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Summer Service | Transit Operations is requesting 19 Bus Driver IIIs, 1 Bus Driver IV, 1 Transit Shift Supervisor, 75% of a Marketing Coordinator (To be split with Parking), 1 IT Coordinator II, and a Building II. In Addition, Transit Operations is requestion \$430k for contract services money. Any other increases are due to technical adjustments. These increases are for an increased service that will be implemented starting June 2017. These services will increase the frequency and service of the transit system to the Kimball Junction area. | \$1.05 million recommended for personnel and contract services based on an increased level of service to the County and a new transportation tax. |
| TOTAL          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                   |

**Section 2: Proposed Amount / FTEs**

| Expenditures              | FY 2017   | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|-----------|---------------------|-------------------|-------------------|-------------------------|
| TRANSPORTATION OPER       |           |                     |                   |                   |                         |
| Personnel                 | 2,153,730 | 2,883,735           | 2,883,735         | 3,076,191         | 3,097,241               |
| Materials                 | 832,889   | 1,033,153           | 1,033,153         | 1,096,758         | 1,086,427               |
| Total TRANSPORTATION OPER | 2,986,620 | 3,916,888           | 3,916,888         | 4,172,949         | 4,183,667               |
| TOTAL                     | 2,986,620 | 3,916,888           | 3,916,888         | 4,172,949         | 4,183,667               |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 29.8                   |
| Part Time | 9.9                    |
| TOTAL     | 39.8                   |

**Level of Service**

Summer Service Enhanced Level of Service

|                | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------|---------------------|------------------|
| Summer Service | 1                   | 21.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

TRANSPORTATION OPER Our collaborative transit operation with Summit County and Utah Transit Authority eliminates capital and administrative duplication and significantly reduces management and overhead costs for all involved agencies and the taxpayers that support them.

### Section 5: Consequences of Funding Proposal at Lower Level

TRANSPORTATION OPER Staff does not recommend any reduction in funding. However, should Council determine to do so, this would require a reduction in routes, hours or days of service. If directed staff will return with a prioritized list of service reductions.

### Section 6: Performance Measures

|                                    | Description<br>-                               | Actual<br>FY 2015 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------|------------------------------------------------|-------------------|-------------------|-------------------|
| Summer Service-TRANSPORTATION OPER | Total Passengers during Summer Season          | 447016            | 540000            | 540000            |
| Summer Service-TRANSPORTATION OPER | 4) Passengers per route mile. - Summer Service | 1.13              | 1.35              | 1.4               |
| Summer Service-TRANSPORTATION OPER | 3) Cost per passenger - Summer Service         | 4.83              | 4.75              | 4.7               |

**Description:**

TRANSPORTATION OPER This program coordinates with the City's planning department, Summit County and the Utah Department of Transportation to ensure our critical transportation corridors (SR-224, SR-248 and Bonanza Drive) are constructed and operated to promote the safety and convenience of all travel modes (Pedestrian, Bicycle, Transit, Auto). The program provides for long and short term planning and implementation of strategic plans for the City's primary transportation corridors (SR-224, SR-248 and Bonanza Dr.).

**Council Goal:**

033 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Transportation: Congestion Reduction, Local and Regional

The Transportation department plays a critical role in pursuing City Council's goal of an effective Transportation System through planning and implementation of primary corridor strategic plans.

**Section 1: Scope****Change in Demand**

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

**Explanation**

|                           | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Rationale<br>FY 2018                                                                                                                 |
|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Transportation Management | Transit Operations: is requesting 19 Bus Driver IIIs, 1 Bus Driver IV, 1 Transit Shift Supervisor, 75% of a Marketing Coordinator (To be split with Parking), 1 IT Coordinator II, and a Building II. In Addition, Transit Operations is requesting \$430k for contract services money. Any other increases are due to technical adjustments. These increases are for an increased service that will be implemented starting June 2017. These services will increase the frequency and service of the transit system to the Kimball Junction area. Transportation Planning: Moving a contract position to become a Full-time regular. No cost increase. | Trans Ops: \$250k recommended for personnel and contract services. Trans Planning: Contract position becoming an FTR is recommended. |
| TOTAL                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures                  | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-------------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| TRANSPORTATION OPER           |         |                     |                   |                   |                         |
| Personnel                     | 33,651  | 145,051             | 145,051           | 54,668            | 75,718                  |
| Materials                     | 173,655 | 316,231             | 316,231           | 316,231           | 338,156                 |
| Total TRANSPORTATION OPER     | 207,306 | 461,282             | 461,282           | 370,900           | 413,874                 |
| TRANSPORTATION PLANNING       |         |                     |                   |                   |                         |
| Personnel                     | 355,922 | 462,979             | 462,979           | 440,172           | 447,696                 |
| Materials                     | 412,500 | 412,500             | 305,619           | 305,619           | 305,619                 |
| Total TRANSPORTATION PLANNING | 768,422 | 875,479             | 768,598           | 745,791           | 753,315                 |
| TOTAL                         | 975,728 | 1,336,761           | 1,229,880         | 1,116,691         | 1,167,189               |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 5.0                    |
| Part Time |                        |
| TOTAL     | 5.0                    |

**Level of Service**

Transportation Management      Enhanced Level of Service

|                              | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------------------|---------------------|------------------|
| Transportation<br>Management | 1                   | 21.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

TRANSPORTATION OPER The program collaborates with Summit County, Utah Highway Patrol, Utah Transit Authority and the Utah Department of Transportation on regional and local strategic planning efforts. This collaboration helps ensure the primary transportation corridors that Park City depends upon (SR-224, Sr-248, and Bonanza Dr.) are constructed and operated in an efficient manner that promotes a balanced multi-modal and effective transportation system.

### Section 5: Consequences of Funding Proposal at Lower Level

TRANSPORTATION OPER Staff does not recommend reductions in funding for this program. Should Council direct Staff to reduce expenses, this would require a reduction in staff levels. This reduction would impact the programs ability to effectively plan, coordinate and implement the City's primary corridor strategic plans.

### Section 6: Performance Measures

|                                                  | Description<br>-                                                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------------------------|--------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Transportation Management-TRANSPORTATION<br>OPER | Percent of Citizens who rate traffic flow in Park City as "good" or excellent" | 41%               | 0%                | 61%               | 65%               |



**Description:**

STREET MAINTENANCE Program includes snow plowing, hauling, blowing, and widening for 130 lane miles of roadway and multiple miles of sidewalks and bike paths. Challenges to the program are loss of on-site and remote snow storage, expanded service for sidewalks, new development (Main Street Improvements, PC Heights, Quinn's), increase in special events and increasing community expectations. The Streets Department provides a variety of services, and snow removal techniques for this program. It requires that snow removal services be performed through priority sequencing 24/7 in all areas of the community.

**Council Goal:**

043 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Well-Maintained Assets and Infrastructure

Effective Transportation has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for effective snow removal services through citizen requests and community satisfaction surveys. The snow removal program is a critical (core) service for the community to function as a world class resort destination.

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|                        | Request<br>FY 2018                                                        | Rationale<br>FY 2018                                                                                                                                                                                                                              |
|------------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Winter Snow Operations | \$36,207 of a Streets Worker III is requested for Winter Snow Operations. | \$36k for a Streets and Storm Water Operator III is recommended, in addition to \$12k in overtime. This recommendation follows the 5 year Storm Water plan. Overtime is recommended based off of the overtime overage in the current fiscal year. |
| <b>TOTAL</b>           |                                                                           |                                                                                                                                                                                                                                                   |

**Section 2: Proposed Amount / FTEs**

| Expenditures                          | FY 2017          | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------------------|------------------|---------------------|-------------------|-------------------|-------------------------|
| <b>STREET MAINTENANCE</b>             |                  |                     |                   |                   |                         |
| Personnel                             | 718,678          | 764,855             | 764,855           | 785,290           | 785,290                 |
| Materials                             | 433,309          | 425,809             | 425,809           | 434,509           | 434,509                 |
| <b>Total STREET MAINTENANCE</b>       | <b>1,151,987</b> | <b>1,190,664</b>    | <b>1,190,664</b>  | <b>1,219,799</b>  | <b>1,219,799</b>        |
| <b>CONTINGENCY/SNOW REMOVAL</b>       |                  |                     |                   |                   |                         |
| Materials                             | 50,000           | 50,000              | 50,000            | 50,000            | 50,000                  |
| <b>Total CONTINGENCY/SNOW REMOVAL</b> | <b>50,000</b>    | <b>50,000</b>       | <b>50,000</b>     | <b>50,000</b>     | <b>50,000</b>           |
| <b>TOTAL</b>                          | <b>1,201,987</b> | <b>1,240,664</b>    | <b>1,240,664</b>  | <b>1,269,799</b>  | <b>1,269,799</b>        |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 8.0                    |
| Part Time    | 0.2                    |
| <b>TOTAL</b> | <b>8.2</b>             |

## Level of Service

Winter Snow  
OperationsEnhanced Level of  
Service

|                           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------------|---------------------|------------------|
| Winter Snow<br>Operations | 2                   | 20.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

**STREET MAINTENANCE** Cost Savings: The Streets Department continues expanding to incorporate more "Mini" hauls in the Downtown Business District. This saves money by removing snow in a more efficient and effective manner. Innovation: The Streets Department continually looks for creative ways to increase productivity, service levels, equipment availability and decrease equipment downtime through innovation. Recent examples include: additional snow blowing equipment and 4X4 plow trucks. Industry trends are to move toward environmental deicers, heated sidewalks and specialized snow melting equipment.

### Section 5: Consequences of Funding Proposal at Lower Level

**STREET MAINTENANCE** The consequences of lowering the funding for this program include: Impacts to the health and Safety of our citizens and visitors, reduction in citizen and visitor safety, convenient travel, and an increase in accidents. There would also be an increase in citizen and business owner complaints due to established community expectations. Proposed LOS: Maintain Current LOS.

### Section 6: Performance Measures

|                                              | Description<br>-                                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------------|-----------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Winter Snow Operations-STREET<br>MAINTENANCE | Percentage of roads<br>plowed within 16<br>hours after a storm. | 100%              | 100%              | 100%              | 0%                |

**Description:**

|                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BLDG MAINT ADM      | The Building Maintenance Department provides a variety of maintenance and support services for this program. It requires that event logistical support be performed in many areas of the community to ensure a smooth, successful event.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| ICE FACILITY        | The Park City Ice Arena hosts Special Events throughout the year, which have a positive economic benefit to the community by bringing participants and spectators from outside of Park City. Most Special Events are hosted by User Groups or other entities. Events hosted at the facility include hockey tournaments and events (High Mountain Shoot Out (2) and Muddy Puck - Co-Ed Adult) and various community events for local residents (Skate with Santa, Try Hockey Free, Olympic Celebrations etc.). The Figure Skating Club of Park City hosts two skating shows (Holiday Show & Spring Show) at the Ice Arena. In the summer, the rink stays busy hosting the Rocky Mountain Hockey School, Bebee Hockey School, Three Brothers' Hockey Camp, and multiple Figure Skating Camps and clinics. |
| ECONOMY             | The Economy Team oversees the coordination of all permitted Special Events. This includes taking events from the application process to the day of execution of the event. Special Events Department is responsible for working with an event to secure all the required permitting and works with various city departments to coordinate logistics to ensure that the all impacts of the event are properly mitigated.                                                                                                                                                                                                                                                                                                                                                                                 |
| POLICE              | Hundreds of hours are spent in planning and staffing the various events that are held. Close and trusting relationships have been developed between staff and event planners/promoters. Special events are vital to the promotion and economy of Park City.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| PARKS & CEMETERY    | Logistical support for City-sponsored events, i.e. field preps, waste management, facility cleaning and enhanced snow removal. Challenges to the goal of this program are: Overall growth of events competing for resources due to increasing number and scale of events and organizer expectations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| STREET MAINTENANCE  | Logistical support for City sponsored events, i.e. barricades, message boards, waste management, street cleaning, and enhanced snow removal. Challenges to the goal of this program are: Overall growth of events, competing for resources due to increasing number and scale of events, and organizer expectations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| TRANSPORTATION OPER | Provides enhanced transit service required to serve large crowds during Park City's major events (i.e., Sundance and Arts Festival).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| PARKING             | Provides for enhanced parking management and enforcement levels during Sundance and Arts Fest.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

**Council Goal:**

023 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

|                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Varied & Multi-Seasonal Event Offerings | Special Events has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for Special Events through Chamber Bureau, citizen requests and outside organizers. The Special Event program is a critical function to Park City's economic sustainability. Also, Special Event planning and staffing are essential for a safe and successful special event. Proper planning and staffing promotes a healthy event environment, which promotes Park City as a World Class Multi-seasonal Resort Community. Finally, Special Event transit services significantly reduce traffic congestion on all City streets and enable the movement of large numbers of people to event venues. Special Event Transit also reduces the need to expand roads and parking resources that would be required without strong transit support. |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

Ice (minimal increase): It is anticipated that demand for Special Events in FY 18 will be similar to that which we experienced in FY 17.

|                | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Rationale<br>FY 2018                                                                                                                                                                                                                                                                                               |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Special Events | SPECIAL EVENTS: \$6,500 increase for department supplies. \$30,000 increase for professional consulting. \$10,000 increase for equipment. \$12,433 decrease in personnel. \$8k increase for overtime. Street Maint.: \$6,390 of a Street Worker III is requested for Special Events. Police: A \$70,000 increase is requested in personnel for: Priority 1: The new Lieutenant (wage/benefits \$146,618; equipped vehicle \$38,000) will handle all special event coordination and patrol staffing. All special events and criminal investigations are currently being commanded by the detective lieutenant, but both tasks have increased to the point of becoming too demanding for one person. The detective lieutenant regularly works 50 hours a week (salary), but is still unable to provide appropriate service levels in both areas. A new lieutenant position is required because venue commanding and supervising of subordinates (officers and sergeants) is required, as well as a working knowledge of city dynamics when planning and staffing special events. Priority 3: The new detective (Sr. Police Officer wage/benefits \$111,270; equipped vehicle \$38,000) will | Economy: Community Services Manager is recommended to replace the Professional Development Economic Development Program Manager. The net increase in personnel is \$4,206. The responsibilities for this position will shift more to the Community Outreach and Citizen Engagement program and away from the other |

|       | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Rationale<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       | take on evidence responsibilities currently done by the Victim Advocate, as her VA responsibilities have become too great (another sign of the major crime caseload impact in the detective division). The victim's advocate is a key focus for City Council. This new detective will assist in fulfilling detective division responsibilities that are currently assigned to patrol (such as on-call time and property crime investigations). Using the patrol division to fulfill investigative functions takes away from Patrol's primary objectives. Having so many major crimes has placed an increased workload on the investigative division, necessitating that the patrol division and outside law enforcement agencies be utilized to the extreme. This new detective position was requested last year, but we also obtained a sergeant position at that time. Priority 4: We are requesting an increase to the overtime budget by \$50,000 to aid in staffing Special Events with our own officers and contract officers. During the recession we reduced this budget by \$30,000 and have not increased it since, despite the increase of staffing demand for the number of special events, the volume of people at special events, and growing concern for public safety. Transit Ops: Transit Operations is requesting 19 Bus Driver IIIs, 1 Bus Driver IV, 1 Transit Shift Supervisor, 75% of a Marketing Coordinator (To be split with Parking), 1 IT Coordinator II, and a Building II. In Addition, Transit Operations is requestion \$430k for contract services money. Any other increases are due to technical adjustments. These increases are for an increased service that will be implemented starting June 2017. These services will increase the frequency and service of the transit system to the Kimball Junction area. | Economy programs. No materials increase is recommended for the special Events Program. \$8k increase for overtime recommended. Police: \$250k for a Lieutenant with a vehicle and a records clerk, in addition to \$35k for overtime are recommended for the police department. Other Increases are due to technical adjustments. Streets: \$6,390 for a Streets and Storm Water Operator III is recommended, in addition to \$12k in overtime. Transit Ops: \$72k recommended for personnel. |
| TOTAL |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

## Section 2: Proposed Amount / FTEs

| Expenditures              | FY 2017  | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BLDG MAINT ADM            |          |                     |                   |                   |                    |                         |
| Materials                 | 20,420   | 20,420              | 20,420            | 20,420            |                    | 20,420                  |
| Total BLDG MAINT ADM      | 20,420   | 20,420              | 20,420            | 20,420            |                    | 20,420                  |
| ICE FACILITY              |          |                     |                   |                   |                    |                         |
| Personnel                 | 56,775   | 56,566              | 56,566            | 57,928            | -25,938            | 32,183                  |
| Materials                 | -47,390  | 4,060               | 4,060             | 4,060             | -50,210            | -45,547                 |
| Total ICE FACILITY        | 9,385    | 60,626              | 60,626            | 61,988            | -76,148            | -13,364                 |
| FIELDS                    |          |                     |                   |                   |                    |                         |
| Personnel                 | 36,930   | 39,702              | 39,702            | 40,729            | -25,938            | 14,792                  |
| Materials                 | 9,331    | 9,331               | 9,331             | 6,101             |                    | 6,101                   |
| Total FIELDS              | 46,260   | 49,033              | 49,033            | 46,830            | -25,938            | 20,893                  |
| ECONOMY                   |          |                     |                   |                   |                    |                         |
| Personnel                 | 289,011  | 299,928             | 275,618           | 286,435           | -25,938            | 261,637                 |
| Materials                 | 7,516    | 134,016             | 84,344            | 88,742            | -106,200           | -17,458                 |
| Total ECONOMY             | 296,527  | 433,944             | 359,962           | 375,177           | -132,138           | 244,179                 |
| POLICE                    |          |                     |                   |                   |                    |                         |
| Personnel                 | 852,446  | 919,029             | 907,022           | 952,448           | -51,876            | 878,100                 |
| Materials                 | -9,750   | 15,250              | 15,250            | 14,000            | -67,900            | -53,900                 |
| Total POLICE              | 842,696  | 934,279             | 922,272           | 966,448           | -119,776           | 824,200                 |
| PARKS & CEMETERY          |          |                     |                   |                   |                    |                         |
| Personnel                 | 96,017   | 96,644              | 96,644            | 98,894            | -64,844            | 34,049                  |
| Materials                 | 48,926   | 48,926              | 48,926            | 49,077            |                    | 49,077                  |
| Total PARKS & CEMETERY    | 144,942  | 145,570             | 145,570           | 147,971           | -64,844            | 83,126                  |
| STREET MAINTENANCE        |          |                     |                   |                   |                    |                         |
| Personnel                 | 113,313  | 121,040             | 121,040           | 124,233           | -64,844            | 59,389                  |
| Materials                 | 37,263   | 29,763              | 29,763            | 29,763            |                    | 29,763                  |
| Total STREET MAINTENANCE  | 150,576  | 150,803             | 150,803           | 153,996           | -64,844            | 89,152                  |
| TRANSPORTATION OPER       |          |                     |                   |                   |                    |                         |
| Personnel                 | 114,530  | 167,844             | 167,844           | 89,430            |                    | 110,479                 |
| Materials                 | 191,318  | 206,728             | 206,728           | 210,968           |                    | 230,742                 |
| Total TRANSPORTATION OPER | 305,849  | 374,571             | 374,571           | 300,398           |                    | 341,222                 |
| PARKING                   |          |                     |                   |                   |                    |                         |
| Materials                 | -243,000 | 105,000             | 105,000           | 105,000           | -348,000           | -243,000                |
| Total PARKING             | -243,000 | 105,000             | 105,000           | 105,000           | -348,000           | -243,000                |
| SUNDANCE MITIGATION       |          |                     |                   |                   |                    |                         |
| Materials                 | 320,000  | 320,000             | 320,000           | 320,000           |                    | 320,000                 |
| Total SUNDANCE MITIGATION | 320,000  | 320,000             | 320,000           | 320,000           |                    | 320,000                 |

| Expenditures                      | FY 2017   | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------------|-----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| PSSM LONG TERM<br>AGREEMENT       |           |                     |                   |                   |                    |                         |
| Materials                         | 40,000    | 40,000              | 40,000            | 20,000            |                    | 20,000                  |
| Total PSSM LONG TERM<br>AGREEMENT | 40,000    | 40,000              | 40,000            | 20,000            |                    | 20,000                  |
| TOTAL                             | 1,933,656 | 2,634,245           | 2,548,257         | 2,518,228         | -831,688           | 1,706,827               |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 13.3                   |
| Part Time | 2.0                    |
| TOTAL     | 15.3                   |

#### Level of Service

Special Events Same Level of Service

|                | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------|---------------------|------------------|
| Special Events | 2                   | 19.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

|                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BLDG MAINT ADM         | The Building Maintenance Department continually looks for creative ways to increase efficiency through innovation. An example is the ability to provide separate access keys to buildings during large scale special events without compromising the City's overall security.                                                                                                                                                                                                                                                                                                                                                                                                                  |
| ICE FACILITY           | Due to limited ice along with a short summer schedule, the ice arena has become more efficient with booking camps. The Figure Skating Camp and Pioneer Camp have worked together to allow for both camps to take place on the same week.                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| TRANSPORTATION<br>OPER | Park City and Sundance collaborate on both traffic and transit planning year round to ensure the event runs as smoothly as possible. Transit's new GPS\AVL system have begun to revolutionize the way we operate our special event services by providing real time locations, real time passenger loads, origin\destination information, automatic stop announcements, and on-time performance reporting.                                                                                                                                                                                                                                                                                      |
| PARKING                | Park City moved its parking enforcement operation from one being provided to the City by a third party contractor to an in-house operation. The objective of this move was to improve customer service while still maintaining effective compliance with parking regulations. Initial indications are the in-house program will prove very successful. Parking has added significant technology enhancements in the past year including pay-by-phone, on line citation appeals and citation payments, real time info available to enforcement officers in the field and automated license plate recognition systems all of these enhancements improve the level of customer service delivered. |

### Section 5: Consequences of Funding Proposal at Lower Level

|                        |                                                                                                                                                                                                                                                                                                                                                                |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ICE FACILITY           | If funding is cut to this program, then the number of special events held would be reduced and the level of service provided to event planners would be reduced, which could impact overall satisfaction. In addition, revenues from ice rentals from events would be reduced.                                                                                 |
| FIELDS                 |                                                                                                                                                                                                                                                                                                                                                                |
| POLICE                 | Funding at a reduced level would create a reduced level of service, which would have a direct negative result on the success of any particular event.                                                                                                                                                                                                          |
| TRANSPORTATION<br>OPER | Staff does not recommend lower funding levels for this program. Should Council direct Staff to reduce expenses in the program, then days, hours and/or routes served during special events would need to be reduced. This reduction would impact the City's ability to support the major events served and result in increased congestion during those events. |

# PARKING

Staff does not recommend funding the program at a lower level than currently approved. Program revenues are sufficient to cover program costs. Current level of funding enables Parking Services to provide for a high level of customer service while maintaining reasonable parking regulation compliance.

## Section 6: Performance Measures

|                                    | Description                                                            | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------|------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Special Events-PARKS               | Percent of events properly staffed and prepared for.                   | 100%              | 100%              | 100%              | 100%              |
| Special Events-STREET MAINTENANCE  | Percentage electronic signs are operational per event.                 | 100%              | 90%               | 100%              | 0%                |
| Special Events-STREET MAINTENANCE  | Percentage of barricades set up completed within 2 hours of event(s).  | 100%              | 100%              | 100%              | 0%                |
| Special Events-TRANSPORTATION OPER | 1) Cost per passenger                                                  | 1.1               | 0                 | 1.65              | 1.75              |
| Special Events-TRANSPORTATION OPER | 2) Passengers per year                                                 | 182815            | 0                 | 200000            | 200000            |
| Special Events-ECONOMY             | Number of event days                                                   | 115               | 136               | 136               | 0                 |
| Special Events ICE FACILITY        | Number of special events hosted by the Sports Complex                  | 27%               | 23%               | 25%               | 25%               |
| Special Events-ECONOMY             | Percent of event organizers "satisfied" or better with Special Events. | 80%               | 90%               | 95%               | 0%                |
| Special Events-ECONOMY             | Number of event complaints annually                                    | 5                 | 30                | 25                | 0                 |

**Description:**

**STREET MAINTENANCE** Streets Maintenance Team is responsible for maintaining 130 lane miles of roadway and numerous miles of sidewalks and paths throughout Park City. The pavement management program maximizes pavement life and reduces lifecycle costs. Some of the items included are: Roadway maintenance, guardrail, sidewalks, curb & gutter, pavement striping and bike paths. Challenges to the goal of this program are: Volatility of asphalt oil costs, aging infrastructure, uncertainty of future B&C road funds and community expectations. The Streets Department provides a variety of services, maintenance, and capital renewal projects for this program. It requires that Street and Sidewalk maintenance be performed throughout the community to ensure effective multi-modal transportation and public safety.

**Council Goal:**

058 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Well-Maintained Assets and Infrastructure

Streets and Sidewalk Maintenance has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for street and sidewalk maintenance through citizen requests and community satisfaction surveys. The street and sidewalk maintenance program is a critical (core) function for the community.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|              | Request<br>FY 2018 | Rationale<br>FY 2018 |
|--------------|--------------------|----------------------|
| <b>TOTAL</b> |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures              | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| <b>STREET MAINTENANCE</b> |         |                     |                   |                   |                         |
| Personnel                 | 304,537 | 307,973             | 307,973           | 315,334           | 315,334                 |
| Materials                 | 187,538 | 180,038             | 180,038           | 180,038           | 180,038                 |
| Total STREET MAINTENANCE  | 492,075 | 488,011             | 488,011           | 495,372           | 495,372                 |
| <b>TOTAL</b>              | 492,075 | 488,011             | 488,011           | 495,372           | 495,372                 |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.9                    |
| Part Time    | 0.2                    |
| <b>TOTAL</b> | 3.1                    |

**Level of Service**

Street & Sidewalk Maintenance Same Level of Service

|                               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------|---------------------|------------------|
| Street & Sidewalk Maintenance | 2                   | 19.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

**STREET MAINTENANCE** Innovation: The Streets Department continually looks for creative ways to increase pavement and concrete service life through experimentation and improved pavement designs for the Park City conditions. Recent examples include the new ASHTO, Asphalt Concrete- 58 -28 pavement design for Park City pavements. Industry trends are to move toward asphalt recycling and the possible use of pervious pavements. Currently we are using 15% recycled asphalt in our new asphalt mix.

### Section 5: Consequences of Funding Proposal at Lower Level

**STREET MAINTENANCE** The consequences of lowering the funding for this program include: deterioration of roadways, paths and sidewalks, reduction in preventative maintenance, reduced pavement quality and a reduction in lifespan. There would also be an increase in future maintenance costs and citizen complaints due to established community expectations. Proposed LOS: Same LOS

### Section 6: Performance Measures

|                                                  | Description<br>-                                                                           | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------------------------|--------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Street & Sidewalk Maintenance-STREET MAINTENANCE | Percentage of potholes filled within 72 hours of receiving a complaint or service request. | 100%              | 100%              | 100%              | 0%                |
| Street & Sidewalk Maintenance-STREET MAINTENANCE | Tons of asphalt overlay applied to City streets.                                           | 5301.28           | 5526              | 6500              | 0                 |
| Street & Sidewalk Maintenance-STREET MAINTENANCE | Square yards of slurry seal applied to City Streets                                        | 44421             | 69320             | 110000            | 0                 |
| Street & Sidewalk Maintenance-STREET MAINTENANCE | Tons of crack seal applied to City streets                                                 | 33                | 33                | 33                | 0                 |



**Description:**PARKS &  
CEMETERY

The Parks and Fields Maintenance Departments provide a variety of services and snow removal techniques for this program. It requires that snow removal services be performed through priority sequencing at all City facilities. Items include snow plowing, blowing and widening from 14 miles of sidewalks and bike paths. The Parks Department is also responsible for snow removal at all City-owned buildings, including the tennis bubble and 24 flights of Old Town stairs. The Fields Department is also responsible for the removal of snow from the artificial - turf field. Challenges to the goal of this program are expanded service for sidewalks, new development, and increasing community expectations.

**Council Goal:**

052 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**Well-Maintained Assets and  
Infrastructure

Effective Transportation has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for effective snow removal services through citizen requests and community satisfaction surveys. The snow removal program is a critical (core) service for the public in providing a safe community that is walk-able & bike-able, supporting a world class resort destination.

**Section 1: Scope****Change in Demand**Program experiencing NO change in  
demand**Explanation**

|                                     | Request<br>FY 2018                                                       | Rationale<br>FY 2018                                                               |
|-------------------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Parks &<br>Sidewalk Snow<br>Removal | Requesting \$5,031 for an Executive Assistant reclass from an Analyst I. | \$5,031 for an Executive<br>Assistant reclass from an Analyst<br>I is recommended. |
| <b>TOTAL</b>                        |                                                                          |                                                                                    |

**Section 2: Proposed Amount / FTEs**

| Expenditures                      | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------------|----------------|---------------------|-------------------|-------------------|-------------------------|
| <b>FIELDS</b>                     |                |                     |                   |                   |                         |
| Personnel                         | 66,231         | 70,390              | 70,390            | 72,307            | 72,307                  |
| Materials                         | 22,099         | 22,099              | 22,099            | 14,428            | 14,428                  |
| <b>Total FIELDS</b>               | <b>88,330</b>  | <b>92,488</b>       | <b>92,488</b>     | <b>86,735</b>     | <b>86,735</b>           |
| <b>PARKS &amp; CEMETERY</b>       |                |                     |                   |                   |                         |
| Personnel                         | 262,327        | 264,002             | 264,002           | 276,463           | 276,463                 |
| Materials                         | 87,061         | 87,061              | 87,061            | 89,042            | 89,042                  |
| <b>Total PARKS &amp; CEMETERY</b> | <b>349,388</b> | <b>351,062</b>      | <b>351,062</b>    | <b>365,505</b>    | <b>365,505</b>          |
| <b>TOTAL</b>                      | <b>437,718</b> | <b>443,551</b>      | <b>443,551</b>    | <b>452,240</b>    | <b>452,240</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 3.2                    |
| Part Time    | 0.2                    |
| <b>TOTAL</b> | <b>3.5</b>             |

**Level of Service**

Parks & Sidewalk  
Snow Removal

Same Level of  
Service

|                                  | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------------------------|---------------------|------------------|
| Parks & Sidewalk<br>Snow Removal | 2                   | 18.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

### Section 5: Consequences of Funding Proposal at Lower Level

### Section 6: Performance Measures

|                                             | Description<br>-                                                                                 | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------------------|--------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| City Facility Snow Removal-PARKS & CEMETERY | Percentage of Sidewalks and stairs cleared of ice and snow within the next scheduled work shift. | 95%               | 90%               | 90%               | 90%               |

**Description:**

|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BUDGET, DEBT & GRANTS | Includes project planning and budgeting, financial modeling, bond issuance, RDA financial monitoring, negotiating and drafting agreements, enhanced financing solutions, unique financing districts and areas, and legal compliance:• Redevelopment Agency (Library Expansion, PCMR Base, Lower Park RDA financial model, etc.)• Unique Financing Districts and Areas (Bonanza Park Community Development Area, Storm Water Utility District, Broadband/Fiber, Business Improvement District)• Sundance Agreement Financial Modeling• Impact Fee Assessment• Economic State of the City |
| ECONOMY               | Implementation of all aspects of the City's Economic Development Strategic Plan including immediate and long range goals for economic and redevelopment through planning, operations, programs, refining policy-related and property negotiation discussions; implementation of capital projects and programs.                                                                                                                                                                                                                                                                          |

**Council Goal:**

055 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Resilient and Sustainable Economy The City Council Goal of World Class, Multi Seasonal Resort Community has the following desired outcomes: proactive partnerships with major landowners in RDA efforts; extend LPA RDA; balance tourism & local quality of life; further population of the event calendar; and unique & locally owned businesses.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|                            | Request<br>FY 2018                                                    | Rationale<br>FY 2018                             |
|----------------------------|-----------------------------------------------------------------------|--------------------------------------------------|
| Economic and Redevelopment | Economy: \$2k increase in training and an \$8k increase for overtime. | Economy: \$8k increase for overtime recommended. |
| TOTAL                      |                                                                       |                                                  |

**Section 2: Proposed Amount / FTEs**

| Expenditures                | FY 2017   | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|-----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BUDGET, DEBT & GRANTS       |           |                     |                   |                   |                    |                         |
| Personnel                   | 29,327    | 29,327              | 29,327            | 29,965            |                    | 29,965                  |
| Total BUDGET, DEBT & GRANTS | 29,327    | 29,327              | 29,327            | 29,965            |                    | 29,965                  |
| ECONOMY                     |           |                     |                   |                   |                    |                         |
| Personnel                   | 262,586   | 263,802             | 257,159           | 264,153           |                    | 264,153                 |
| Materials                   | 10,688    | 13,158              | 13,158            | 13,160            |                    | 13,160                  |
| Total ECONOMY               | 273,274   | 276,960             | 270,317           | 277,313           |                    | 277,313                 |
| DESTINATION TOURISM         |           |                     |                   |                   |                    |                         |
| Materials                   | 75,000    | 75,000              | 75,000            | 75,000            |                    | 75,000                  |
| Total DESTINATION TOURISM   | 75,000    | 75,000              | 75,000            | 75,000            |                    | 75,000                  |
| LOWER PARK AVENUE RDA       |           |                     |                   |                   |                    |                         |
| Personnel                   | 25,161    | 24,936              | 24,936            | 25,319            |                    | 57,987                  |
| Materials                   | 1,105,913 | 1,701,125           | 1,701,125         | 1,701,125         | -595,212           | 1,107,913               |
| Total LOWER PARK AVENUE RDA | 1,131,074 | 1,726,061           | 1,726,061         | 1,726,444         | -595,212           | 1,165,900               |
| TOTAL                       | 1,508,675 | 2,107,348           | 2,100,705         | 2,108,723         | -595,212           | 1,548,179               |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.3                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>2.3</b>             |

#### Level of Service

Economic and Redevelopment      Same Level of Service

|                            | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------------------|---------------------|------------------|
| Economic and Redevelopment | 2                   | 17.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

#### ECONOMY

By maximizing efficiencies of existing staff resources, skills and talents, we've limited consulting service needs. Collaboration with the Chamber, through our Joint Venture, has allowed the Chamber to take lead on procuring studies on Event center & Financial impacts of events, leading to a more nimble and efficient procurement process. The Joint Venture budget was increased \$70k to pay the Chamber to market the St. Regis because we've estimated the St Regis generates \$125k in resort sales tax.

### Section 5: Consequences of Funding Proposal at Lower Level

#### ECONOMY

1. Less direct revenues (sales, resort, transient room taxes); 2) Less ROI on resources spent; 3) Additional community impacts stemming from events; 4) Reactive (or less) policy refinement, programs and vetting of partnering opportunities; 5) Less realization of City Capital goals; 6) Diminished level of service for trails, open space and walkability.

### Section 6: Performance Measures

|                                    | Description                                                                                             | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------|---------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Economic and Redevelopment-ECONOMY | Average number of jobs created by Economic Development                                                  | 4                 | 10                | 4                 | 0                 |
| Economic and Redevelopment-ECONOMY | Percent of planned Economic Development High priority Strategies, actions steps and projects completed. | 75%               | 90%               | 0%                | 0%                |
| Economic and Redevelopment-ECONOMY | Percent of National skier days that Park City Receives                                                  | 3%                | 3.6%              | 4%                | 0%                |
| Economic and Redevelopment-ECONOMY | Percent of Utah skier days that Park City receives                                                      | 40%               | 43.46%            | 44%               | 0%                |
| Economic and Redevelopment-ECONOMY | # Strategies/action steps/ projects of                                                                  | 85                | 9                 | 0                 | 0                 |

|                                    | Description<br>-                                                                                                  | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                    | the Economic Development Plan developed and advanced.                                                             |                   |                   |                   |                   |
| Economic and Redevelopment ECONOMY | Percent of planned Economic Development Low and Medium priority Strategies, actions steps and projects completed. | 70%               | 80%               | 0%                | 0%                |

Description:

ECONOMY      Implement Walkability projects as set forth in the WALC recommended approved project list. Provide a high level of service in the planning and implementation of the remaining WALC recommended projects, which include the following projects; Dan's to Jans, Wyatt Earp Way, widening of existing pathways, Old Town crosswalks, and minor biking and walking improvements throughout town. Provide a high level of service in community outreach and public participation in the planning and implementation of projects, as well as proactively mitigate negative impacts to neighborhoods.

Council Goal:

040 Thriving Mountain Town

Desired Outcome:

Criteria for Meeting Desired Outcome

Abundant, Preserved and Publicly-Accessible Open Space      1. Implement projects in a timely fashion. 2. Provide ample opportunity for public input. 3. Provide a high level of service in community outreach to mitigate construction impacts 4. Provide safe and effective infrastructure for alternative travel options.

Section 1: Scope

Change in Demand

Explanation

Program experiencing a MODEST increase in demand of 5% to 14%

|                              | Request<br>FY 2018                                                                         | Rationale<br>FY 2018                                                                             |
|------------------------------|--------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Urban Trails and Walkability | \$41,429 increase in personnel for a Trails Coordinator and an \$8k increase for overtime. | No increase in Urban Trails and Walkability recommended. \$8k increase for overtime recommended. |
| TOTAL                        |                                                                                            |                                                                                                  |

Section 2: Proposed Amount / FTEs

| Expenditures  | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|---------|---------------------|-------------------|-------------------|-------------------------|
| ECONOMY       |         |                     |                   |                   |                         |
| Personnel     | 73,598  | 111,625             | 73,598            | 75,195            | 75,195                  |
| Materials     | 2,120   | 2,120               | 1,038             | 1,041             | 1,041                   |
| Total ECONOMY | 75,718  | 113,745             | 74,636            | 76,236            | 76,236                  |
| TOTAL         | 75,718  | 113,745             | 74,636            | 76,236            | 76,236                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.6                    |
| Part Time |                        |
| TOTAL     | 0.6                    |

Level of Service  
Urban Trails and Walkability      Same Level of Service

|                              | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------------------|---------------------|------------------|
| Urban Trails and Walkability | 3                   | 16.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

#### ECONOMY

1. Coordinate and collaborate with other City projects and/or utility companies to gain an economy of scale on project costs. 2. Innovative thinking on infrastructure design and maintenance planning.

### Section 5: Consequences of Funding Proposal at Lower Level

#### ECONOMY

Project timelines negatively impacted. Connectivity, safety and effectiveness of projects and overall walkable network negatively impacted.

### Section 6: Performance Measures

|                                      | Description<br>-                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------------|------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Urban Trails and Walkability-ECONOMY | Average daily users<br>Poison Creek<br>Pathway | 622               | 0                 | 0                 | 0                 |
| Urban Trails and Walkability-ECONOMY | Average daily users<br>Comstock Pathway        | 102               | 136               | 150               | 0                 |
| Urban Trails and Walkability-ECONOMY | Average daily users<br>McLeod Creek<br>Pathway | 144               | 346               | 300               | 0                 |

**Description:**

**PARKING** The program administers and enforces regulation of 1316 parking spaces in the Main Street core. This includes the North and South Marsac lots, Sandridge lots, Flagpole lot, Galleria lot, top level of Gateway Garage, Swede Alley lots, China bridge Garage, Brew Pub Lot, Main Street, Heber Avenue and Park Avenue (Heber Ave to 9th St.). The program also administers and enforces the City's historic district residential permit zones located south of 12th Street and west of Main Street. The programs customer service desk at the Ironhorse Public Works Building issues approximately 325 employee permits each year, and 1000 residential permits each year. Parking Services processes an average of 9,500 citations per year (including Police parking citations issued throughout City limits) and the City's adjudicator reviews and rules on approximately 525 citation appeals (5.5% of citations issued) per year. This scenario includes staffing the parking enforcement program with City employees.

**Council Goal:**

076 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Transportation: Congestion  
Reduction, Local and Regional

Parking is an essential component of the strategy to achieve Council's goal of an effective transportation system. The availability, convenience and pricing of parking play an important role in a traveler's mode choice. The City's parking strategy seeks to balance the availability of convenient parking while also promoting use of alternate modes of travel (pedestrian, bicycle, transit).

**Section 1: Scope****Change in Demand**

Program Experiencing a SUBSTANTIAL  
increase in demand of 25% or more

**Explanation**

|                    | Request<br>FY 2018                                                                                                                                               | Rationale<br>FY 2018                                                                                                                                                                                                                                            |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Parking Management | Parking: a Parking Officer, a Parking data analyst and part of a marketing coordinator are requested for increased levels of service for providing paid parking. | \$200k is recommended for a Parking Officer (\$70,315), a Parking Data Analyst (\$87,163), part of a Marketing Coordinator (\$21,791) and part of an Executive Assistant (\$23,864) are requested for increased service in providing paid parking in Park City. |
| <b>TOTAL</b>       |                                                                                                                                                                  |                                                                                                                                                                                                                                                                 |

**Section 2: Proposed Amount / FTEs**

| Expenditures                     | FY 2017         | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------------------|-----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| <b>TRANSPORTATION OPER</b>       |                 |                     |                   |                   |                    |                         |
| Materials                        | 289,523         | 298,840             | 292,321           | 312,513           |                    | 322,908                 |
| <b>Total TRANSPORTATION OPER</b> | <b>289,523</b>  | <b>298,840</b>      | <b>292,321</b>    | <b>312,513</b>    |                    | <b>322,908</b>          |
| <b>PARKING</b>                   |                 |                     |                   |                   |                    |                         |
| Personnel                        | 604,287         | 767,365             | 767,365           | 739,260           |                    | 755,120                 |
| Materials                        | -1,048,200      | 73,000              | 73,000            | 73,000            | -1,121,200         | -1,048,200              |
| <b>Total PARKING</b>             | <b>-443,913</b> | <b>840,365</b>      | <b>840,365</b>    | <b>812,260</b>    | <b>-1,121,200</b>  | <b>-293,080</b>         |
| <b>TOTAL</b>                     | <b>-154,390</b> | <b>1,139,205</b>    | <b>1,132,686</b>  | <b>1,124,773</b>  | <b>-1,121,200</b>  | <b>29,828</b>           |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 8.0                    |
| Part Time | 2.2                    |



| FTEs  | Budget FTEs<br>FY 2018 |
|-------|------------------------|
| TOTAL | 10.2                   |

#### Level of Service

Parking Management Same Level of Service

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Parking Management | 3                   | 15.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

**TRANSPORTATION OPER** In 2013 Parking Services moved enforcement operations from one provided for by a third party contractor to a program staffed and managed by City employees. Objectives for this change were to improve level of customer service provided by Parking Services. Early indications are this objective shall be achieved. Parking Services collaborates regularly with the Historic Park City Alliance to help ensure the business communities interests are incorporated into the city's parking management strategy.

**PARKING** From 1998 to 2013 Staff utilized contract services to meet enforcement staffing needs. These contract employees were managed in a hybrid approach that housed them in a City building and placed them under the direct management of the City's Parking & Fleet Manager. In order to increase customer service the City brought the operation in-house to enhance customer service primarily by paying competitive wages with the retail industry. As a result customer complaints have diminished greatly. The next step will be implementing technology that will both aide in management of the program and enhance the customer experience. Staff is confident the additional resources requested will be needed to reach these objectives.

### Section 5: Consequences of Funding Proposal at Lower Level

**TRANSPORTATION OPER** Staff does not recommend reducing program funding at this time. However, should Council direct Staff to do so days, hours or levels of enforcement would need to be reduced. Staff, if directed, would return with a prioritized list of reductions.

**PARKING** Staff recommends approval of this scenario to ensure that the customer experience in parking as collaboratively worked through by Staff, the HPCA, and the parking consultant is enhanced and improved. Reducing funding is not recommended at this time in order to accomplish this objective and remain consistent with reducing vehicular traffic to Main Street but not pedestrian traffic and economic vitality.

### Section 6: Performance Measures

|                                        | Description<br>-                                    | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------|-----------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Parking Management-TRANSPORTATION OPER | Ratio of appeals to citations                       | 0.0438%           | 0.04%             | 0.04%             | 0.04%             |
| Parking Management-TRANSPORTATION OPER | Appeals processing time (days)                      | 35                | 35.92             | 28                | 28                |
| Parking Management-TRANSPORTATION OPER | Percentage of Vehicles in Compliance                | 0.9%              | 0.9%              | 0%                | 0%                |
| Parking Management-TRANSPORTATION OPER | Ratio of first-time violations to total violations. | 0.36%             | 0.38%             | 0.4%              | 0.4%              |
| Parking Management-TRANSPORTATION OPER | Citation collection rate                            | 0.89%             | 0.8%              | 0.9%              | 0.9%              |

Description:

SWEDE ALLEY PARKING STRUCT.

Maintain structural integrity, fire suppression system and lighting at China Bridge and Gateway parking structures. A challenge to the goal of this program is maintaining an aging infrastructure. Gateway is jointly owned with Gateway.

Council Goal:

111 Thriving Mountain Town

Desired Outcome:

Well-Maintained Assets and Infrastructure

Criteria for Meeting Desired Outcome

Effective Transportation has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for Main Street Parking through citizen requests and community satisfaction surveys. The Swede Alley Parking Structure program is a critical function.

Section 1: Scope

Change in Demand

Program experiencing a MINIMAL increase in demand of 1% to 4%

Explanation

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                      | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| SWEDE ALLEY PARKING STRUCT.       |         |                     |                   |                   |                         |
| Materials                         | 55,764  | 55,764              | 55,764            | 55,764            | 55,764                  |
| Total SWEDE ALLEY PARKING STRUCT. | 55,764  | 55,764              | 55,764            | 55,764            | 55,764                  |
| TOTAL                             | 55,764  | 55,764              | 55,764            | 55,764            | 55,764                  |

| FTEs      |
|-----------|
| Full Time |
| Part Time |
| TOTAL     |

Level of Service

Swede Alley Parking Structure

Same Level of Service

|                               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------|---------------------|------------------|
| Swede Alley Parking Structure | 4                   | 14.25            |

Section 3: Basic Program Attributes

Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

Mandated

Recommended by national professional organization to meet published standards or as a best practice

#### Section 4: Cost Savings / Innovation / Collaboration

SWEDE ALLEY      "Collaboration/ Innovation": Being in the Operations Division of Public Works, the Streets Department has a primary  
PARKING STRUCT.      Maintenance and service function in supporting our parking structures.

#### Section 5: Consequences of Funding Proposal at Lower Level

SWEDE ALLEY      The consequences of lowering the funding for this program include: Reduction in routine maintenance, less preventative  
PARKING      maintenance, and reduced cleanliness. There would also be an increase in citizen and user complaints due to established  
STRUCT.      community expectations.

#### Section 6: Performance Measures

|                                     | Description<br>-                                                | Actual<br>FY 2015 | Target<br>FY 2017 |
|-------------------------------------|-----------------------------------------------------------------|-------------------|-------------------|
| Swede Alley Parking Structure-FLEET | Percentage of structural surveys conducted every 3 years.       | 33.33             | 33.33             |
| Swede Alley Parking Structure-FLEET | Percentage of monthly inspections conducted on lighting systems | 100               | 100               |

Description:

PARKS & CEMETERY The Parks and Fields Maintenance Department provides a variety of services, maintenance and capital renewal for this program. It requires that Park Amenities & Infrastructure be maintained throughout town to ensure safe facilities. Items included in this program are: playgrounds, skate park, BMX park, field lighting, old town stairs, fencing, pavilions benches, and picnic tables. These items are maintained properly to protect these valuable assets. Challenges to the goal of this program are cost of maintaining aging infrastructure while the use of the facilities increases.

Council Goal:

063 Thriving Mountain Town

Desired Outcome:

Criteria for Meeting Desired Outcome

Wide Variety of Exceptional Recreation Recreation, Trails and Open Space has been identified by Council as a high priority through Councils goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for Park Amenities through citizen requests and community satisfaction surveys. This program is a critical function in protecting City assets.

Section 1: Scope

Change in Demand

Explanation

Program experiencing NO change in demand

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures           | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| FIELDS                 |         |                     |                   |                   |                         |
| Personnel              | 21,314  | 22,562              | 22,562            | 23,187            | 23,187                  |
| Materials              | 2,990   | 2,990               | 2,990             | 2,990             | 2,990                   |
| Total FIELDS           | 24,304  | 25,552              | 25,552            | 26,177            | 26,177                  |
| PARKS & CEMETERY       |         |                     |                   |                   |                         |
| Personnel              | 199,447 | 199,645             | 199,645           | 204,811           | 204,811                 |
| Materials              | 28,949  | 28,949              | 28,949            | 29,100            | 29,100                  |
| Total PARKS & CEMETERY | 228,395 | 228,593             | 228,593           | 233,911           | 233,911                 |
| TOTAL                  | 252,700 | 254,145             | 254,145           | 260,089           | 260,089                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.0                    |
| Part Time | 2.7                    |
| TOTAL     | 3.7                    |

Level of Service  
Park Amenities & Infrastructure Same Level of Service

|                                 | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------------------|---------------------|------------------|
| Park Amenities & Infrastructure | 4                   | 14.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Charter or other incorporation documents OR to comply with regulatory agency standards

### Section 4: Cost Savings / Innovation / Collaboration

### Section 5: Consequences of Funding Proposal at Lower Level

### Section 6: Performance Measures

|                                                  | Description<br>-                                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------------------------|----------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Park Amenities & Infrastructure PARKS & CEMETERY | Percentage of park amenities checked daily-summer months | 90%               | 90%               | 90%               | 90%               |

**Description:**

|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PC MARC          | The Recreation Department is responsible for all programs and scheduling that occur on all the playing fields in Park City, both for recreationally-run programs as well as competitively run programs. The department also schedules all pavilion rentals and acts as a "field broker" for scheduling private tournaments on City fields.                                                                                                                                                                                                                                                                                                                                                                    |
| PARKS & CEMETERY | The Parks and Fields Maintenance Departments provide a variety of services, maintenance and tournament support for this program. It requires that Parks, Turf & Athletic Fields services and maintenance be performed in various City park areas of the community to ensure safe, high quality park facilities for citizens, visitors and park users. Recreation: The Recreation Department is responsible for all programs and scheduling that occurs on all the playing fields in Park City, both for recreationally-run programs as well as competitively run programs. The department also schedules all pavilion rentals and acts as a "field broker" for scheduling private tournaments on City fields. |

**Council Goal:**

061 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

|                                        |                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wide Variety of Exceptional Recreation | Recreation, Trails and Open Space has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for quality parks, turf and athletic fields through citizen requests and community satisfaction surveys. The Parks, Turf and Athletic Fields program is a critical function and community amenity. |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Section 1: Scope****Change in Demand****Explanation**

Program experiencing NO change in demand

|                               | Request<br>FY 2018              | Rationale<br>FY 2018 |
|-------------------------------|---------------------------------|----------------------|
| Parks, Turf & Athletic Fields | No New Requests from Recreation |                      |
| <b>TOTAL</b>                  |                                 |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures              | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| PC MARC                   |                |                     |                   |                   |                    |                         |
| Personnel                 | 72,995         | 72,995              | 72,995            | 74,589            |                    | 37,349                  |
| Materials                 | -76,917        | 5,083               | 5,083             | 5,146             | -80,000            | 56,419                  |
| Total PC MARC             | -3,922         | 78,078              | 78,078            | 79,735            | -80,000            | 93,768                  |
| FIELDS                    |                |                     |                   |                   |                    |                         |
| Personnel                 | 73,456         | 77,614              | 77,614            | 79,782            |                    | 79,782                  |
| Materials                 | 33,606         | 33,606              | 33,606            | 27,550            |                    | 27,550                  |
| Total FIELDS              | 107,061        | 111,220             | 111,220           | 107,332           |                    | 107,332                 |
| RECREATION PROGRAMS       |                |                     |                   |                   |                    |                         |
| Personnel                 |                |                     |                   |                   |                    | 21,498                  |
| Total RECREATION PROGRAMS |                |                     |                   |                   |                    | 21,498                  |
| PARKS & CEMETERY          |                |                     |                   |                   |                    |                         |
| Personnel                 | 435,966        | 434,503             | 434,503           | 448,468           |                    | 448,468                 |
| Materials                 | 163,227        | 163,227             | 163,227           | 163,378           |                    | 163,378                 |
| Total PARKS & CEMETERY    | 599,193        | 597,729             | 597,729           | 611,846           |                    | 611,846                 |
| <b>TOTAL</b>              | <b>702,333</b> | <b>787,028</b>      | <b>787,028</b>    | <b>798,913</b>    | <b>-80,000</b>     | <b>834,444</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 3.8                    |
| Part Time    | 3.6                    |
| <b>TOTAL</b> | <b>7.4</b>             |

#### Level of Service

Parks, Turf & Athletic Fields      Same Level of Service

|                               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------|---------------------|------------------|
| Parks, Turf & Athletic Fields | 4                   | 14.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

PC MARC

Recreation: Staff works closely with Basin Recreation to ensure efficient scheduling for the right sport/event on the right field. We coordinate field resting and scheduling so no one facility gets overused.

### Section 5: Consequences of Funding Proposal at Lower Level

### Section 6: Performance Measures

|                                                | Description                                      | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------------------|--------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Parks, Turf & Athletic Fields-PARKS & CEMETERY | Percentage of acres mowed as per mowing schedule | 100%              | 100%              | 100%              | 100%              |
| Parks, Turf & Athletic Fields-PARKS & CEMETERY | Percent of mowing contracted versus in house     | 10%               | 10%               | 10%               | 10%               |

Description:

PUBLIC ART

Public Art is a key component of the City. The mission set by the Public Art Advisory Board is to "Enrich and connect the community through visual art in public spaces." Most of the funding for public art comes through a capital project. This funding is for preservation and maintenance of the City's public art collection.

Council Goal:

139 Thriving Mountain Town

Desired Outcome:

Vibrant Arts & Culture

Criteria for Meeting Desired Outcome

Section 1: Scope

Change in Demand

Explanation

Program experiencing a MINIMAL increase in demand of 1% to 4%

Maintenance has become an issue recently as the City adds more and more public art.

|            | Request<br>FY 2018                                                                          | Rationale<br>FY 2018 |
|------------|---------------------------------------------------------------------------------------------|----------------------|
| Public Art | This is a zero-sum budget request the money to fund this is coming from the Public Art CIP. |                      |
| TOTAL      |                                                                                             |                      |

Section 2: Proposed Amount / FTEs

| Expenditures     | Tot Rec Cost<br>FY 2018 |
|------------------|-------------------------|
| PUBLIC ART       |                         |
| Materials        | 7,000                   |
| Total PUBLIC ART | 7,000                   |
| TOTAL            | 7,000                   |

| FTEs      |
|-----------|
| Full Time |
| Part Time |
| TOTAL     |

Level of Service

Public Art

Enhanced Level of Service

|            | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------|---------------------|------------------|
| Public Art | 4                   | 14.00            |

Section 3: Basic Program Attributes

Community Served

Reliance on City

Mandated

Program Benefits/Serves SOME portion of the Community and adds to their quality of life

City is the sole provider but there are other public or private entities which could be contracted to provide this service

No Requirement or mandate exists



**Section 4: Cost Savings / Innovation / Collaboration**

**Section 5: Consequences of Funding Proposal at Lower Level**

**Section 6: Performance Measures**



Description:

ECONOMY Implementation and management of the Trails Master Plan capital projects, in addition to the management of the backcountry trails maintenance budget. Continued coordination and collaboration with all trail stakeholders. Continue to provide world-class recreational trail opportunities in the summer and winter. Over the past year, through the creation of a trail use event policy we enhanced our oversight of trail event management and regulation, including promoter debriefs and application and collection of associated fees.

Council Goal:

045 Thriving Mountain Town

Desired Outcome:

Criteria for Meeting Desired Outcome

Abundant, Preserved and Publicly-Accessible Open Space Trails are a high priority goal for Council, as well as for the community. Enhancement in data collection will help meet goals established in the Transportation Master Plan, as well as work towards providing a better understanding of the public's use of the facility and the possibility of providing some data, which may help provide a glimpse into the fiscal impact of trail users on the Park City economy. Oversight and implementation of trail event fees and criteria will help fund and protect the public resource.

Section 1: Scope

Change in Demand  
Program Experiencing a MODEST increase in demand of 5% to 14%

Explanation

|                      | Request<br>FY 2018                                                                                                       | Rationale<br>FY 2018                                                                                                                                                                                                   |
|----------------------|--------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Trails (Backcountry) | \$38,878 increase in personnel for a Trails Coordinator. \$16k increase in Back Country O&M. \$8k increase for overtime. | \$38k for part-time trails position recommended. Offset by \$8,300 in intern money. \$8k increase for overtime recommended. This increase is recommended based off of an increased demand and need for these services. |
| TOTAL                |                                                                                                                          |                                                                                                                                                                                                                        |

Section 2: Proposed Amount / FTEs

| Expenditures  | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|---------|---------------------|-------------------|-------------------|-------------------------|
| ECONOMY       |         |                     |                   |                   |                         |
| Personnel     | 33,206  | 71,694              | 62,216            | 63,624            | 63,624                  |
| Materials     | 22,774  | 38,774              | 24,015            | 24,013            | 24,013                  |
| Total ECONOMY | 55,980  | 110,468             | 86,231            | 87,637            | 87,637                  |
| TOTAL         | 55,980  | 110,468             | 86,231            | 87,637            | 87,637                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.2                    |
| Part Time | 0.7                    |
| TOTAL     | 0.9                    |

Level of Service  
Trails (Backcountry) Same Level of Service

|                         | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------|---------------------|------------------|
| Trails<br>(Backcountry) | 4                   | 14.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

#### ECONOMY

Cost savings: Specific oversight of trail event criteria and fees will specifically offset trail maintenance and deter events which may damage the facility or negatively impact the public's ability to access the trail system. Innovation: There is very little to no current data on the fiscal impact of trail users, their demographics or desires per the Park City trail system.

### Section 5: Consequences of Funding Proposal at Lower Level

#### ECONOMY

Trails are a high priority goal for Council, as well as for the community. Enhancement in data collection will help meet goals established in the Transportation Master Plan, as well as work towards providing a better understanding of the public's use of the system. Furthermore, oversight of trail event criteria and fees may result in negative impacts on the trails and trail user experience.

### Section 6: Performance Measures

|                              | Description<br>-                                     | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|------------------------------|------------------------------------------------------|-------------------|-------------------|-------------------|
| Trails (Backcountry)-ECONOMY | Average daily use of trails in Round Valley (summer) | 309               | 271               | 250               |
| Trails (Backcountry)-ECONOMY | Average daily use of trails in Round Valley (winter) | 286               | 294               | 250               |

Description:

TENNIS

The PC MARC currently hosts several tournaments on the local, sectional and national level. These include two national tournaments (Men's 40's & 45's), 2 adult tournaments and 2 youth tournaments.

Council Goal:

096 Thriving Mountain Town

Desired Outcome:

Wide Variety of Exceptional Recreation

Criteria for Meeting Desired Outcome

Recreation has been identified by Council as a high priority through Council's goals and the strategic plan. In order for Park City to remain a growing, vibrant tennis program, it is important to be involved in all aspects of tennis. Hosting National Tournaments and large sectional events bring people from all over the country to Park City to play tennis.

Section 1: Scope

Change in Demand

Program experiencing a SUBSTANTIAL increase in demand of 25% or more

Explanation

|                    | Request<br>FY 2018 | Rationale<br>FY 2018 |
|--------------------|--------------------|----------------------|
| Tennis Tournaments | No new requests    |                      |
| TOTAL              |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| TENNIS       |         |                     |                   |                   |                    |                         |
| Personnel    | 16,868  | 16,868              | 16,868            | 16,951            |                    | 16,951                  |
| Materials    | -46,819 | 33,181              | 33,181            | 33,181            | -89,000            | -55,819                 |
| Total TENNIS | -29,951 | 50,049              | 50,049            | 50,132            | -89,000            | -38,868                 |
| TOTAL        | -29,951 | 50,049              | 50,049            | 50,132            | -89,000            | -38,868                 |

|           |
|-----------|
| FTEs      |
| Full Time |
| Part Time |
| TOTAL     |

Level of Service

Tennis Tournaments

Same Level of Service

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Tennis Tournaments | 4                   | 13.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

TENNIS

We work with local sponsors to help with prize money for the National Tournaments. Staff has also been creative in the prizes they give away by actually making awards for some of the tournaments.

### Section 5: Consequences of Funding Proposal at Lower Level

TENNIS

We would continue with six tournaments, resulting in fewer visitors to Park City. If the funding of tournaments was reduced we would have to reduce the number of events that we host.

### Section 6: Performance Measures

|                           | Description<br>-                                                     | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------|----------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Tennis Tournaments-TENNIS | Percent of participants who would recommend tournaments to a friend. | 82%               | 0%                | 0%                | 0%                |
| Tennis Tournaments-TENNIS | Percent of participants who rate the tournament as "good" or better. | 96%               | 0%                | 0%                | 0%                |

Description:

GOLF MAINTENANCE The Golf Maintenance Department provides a variety of services, maintenance and capital renewal for this program. It requires that golf maintenance provides sound agronomic practices for the continued sustainable playability and condition of the golf course. Items included are mowing, irrigation maintenance, tree care, course amenities, greens rolling, flowers and presentation. Challenges to the goal of this program are environmental regulation, maintaining an evolving eco system, increased cost of green technology, aging infrastructure, and increasing player demand and community expectations.

Council Goal:

098 Thriving Mountain Town

Desired Outcome:

Well-Maintained Assets and Infrastructure

Criteria for Meeting Desired Outcome  
Recreation, Open Space and Trails has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for a premier public golf course in the intermountain region through golf user requests and community satisfaction surveys. The Golf Maintenance program is a critical function in preserving the Park City "Brand".

Section 1: Scope

Change in Demand

Explanation

Program experiencing NO change in demand

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures           | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| GOLF MAINTENANCE       |         |                     |                   |                   |                         |
| Personnel              | 510,271 | 510,271             | 510,271           | 491,502           | 500,924                 |
| Materials              | 282,097 | 282,097             | 282,097           | 282,097           | 281,035                 |
| Total GOLF MAINTENANCE | 792,368 | 792,368             | 792,368           | 773,599           | 781,959                 |
| TOTAL                  | 792,368 | 792,368             | 792,368           | 773,599           | 781,959                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 2.0                    |
| Part Time | 7.0                    |
| TOTAL     | 9.0                    |

Level of Service  
Golf Maintenance Same Level of Service

|                  | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------|---------------------|------------------|
| Golf Maintenance | 4                   | 13.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

**GOLF MAINTENANCE** Cost Savings: The Golf Maintenance Department recently installed new sprinkler head conversions with the goal of increasing sprinkler head efficiency and therefore reducing irrigation use. : The Golf Maintenance Department continually looks for creative ways to increase Environmental stewardship, decrease carbon footprint, through innovation. Examples include: The installation of a variable frequency drive irrigation pump station, purchase of 5 hybrid greens mowers that reduces fuel consumption, an environmentally input based irrigation control system, first all-electric utility vehicle, and green waste recycling. Industry trends are to move toward environmental stewardship, organic and biological pest controls.

### Section 5: Consequences of Funding Proposal at Lower Level

**GOLF MAINTENANCE** The consequences of lowering the funding for this program include reductions in: turf quality, routine maintenance, preventative maintenance, and capital replacement. There would also be an increase in citizen and user complaints due to established community expectations.

### Section 6: Performance Measures

|                                   | Description                                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------|-----------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Golf Maintenance-GOLF MAINTENANCE | Percent of scheduled restroom cleanings completed.        | 100%              | 100%              | 100%              | 100%              |
| Golf Maintenance-GOLF MAINTENANCE | Percent of mowing completed per schedule                  | 100%              | 100%              | 100%              | 100%              |
| Golf Maintenance-GOLF MAINTENANCE | Percent of irrigation mainlines repaired within 72 hours. | 100%              | 100%              | 100%              | 100%              |
| Golf Maintenance-GOLF MAINTENANCE | Percentage of Trees Pruned per Season                     | 40%               | 30%               | 25%               | 25%               |

Description:

GOLF PRO SHOP      This program will administer the Food and Beverage Concessions at the Golf Course.

Council Goal:

119 Thriving Mountain Town

Desired Outcome:

Criteria for Meeting Desired Outcome

Wide Variety of Exceptional Recreation      Recreation has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The golf course is a vital piece in providing a multi-seasonal resort experience. The golf course is a self-sufficient enterprise fund that funds all operational and capital expenses from user fees.

Section 1: Scope

Change in Demand

Explanation

Program Experiencing a MINIMAL increase in demand of 1% to 4%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| GOLF PRO SHOP       |         |                     |                   |                   |                    |                         |
| Personnel           | 30,272  | 30,272              | 30,272            | 23,374            |                    | 25,502                  |
| Materials           | -2,000  | 33,000              | 33,000            | 33,000            | -85,000            | -52,000                 |
| Total GOLF PRO SHOP | 28,272  | 63,272              | 63,272            | 56,374            | -85,000            | -26,498                 |
| TOTAL               | 28,272  | 63,272              | 63,272            | 56,374            | -85,000            | -26,498                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time |                        |
| Part Time | 1.3                    |
| TOTAL     | 1.3                    |

Level of Service  
Concessions      Same Level of Service

|             | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------|---------------------|------------------|
| Concessions | 4                   | 13.75            |



### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

GOLF PRO SHOP The primary reasons for managing this operation are twofold. 1. Staff has had level of service issues with concessionaires in the past. By taking this in house we can better manage customer engagement. 2. The golf course is an enterprise fund. Our revenues fund all of our expenditures. We believe that this operation will increase our net revenues.

### Section 5: Consequences of Funding Proposal at Lower Level

GOLF PRO SHOP In our last contract the golf course received \$600 per month from our concessionaire. We can continue with this practice but feel our level of service to our customers would not be up to our standards.

### Section 6: Performance Measures

|                             | Description<br>-                                                                                              | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------|---------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Concessions-GOLF OPERATIONS | Percent of customers surveyed (Both online and on the course) that rate cart service as "good" or "excellent" | 95%               | 0%                | 0%                | 0%                |
| Concessions-GOLF OPERATIONS | Net concessions profits                                                                                       | 20478             | 0                 | 0                 | 0                 |

Description:

ICE FACILITY      Retail Sales encompasses advertising, concessions, the sale of a small selection of figure skating and hockey essentials, as well as skate services which includes fitting, mounting, sharpening and repairs of skates for the public. The facility does not spend money on concessions as the service is contracted to a vendor, but we do receive a share of the revenue from the sale of food, beverage and video games. Staff time is shared between ordering and selling merchandise as well as fitting and mounting for skate orders and sharpening and repairing skates for the public. The expense associated with Retail Sales for products and shipping is recouped by sales revenue. Cost recovery for Retail Sales is typically between \$.25 and \$.50 for every dollar spent. The contract the facility has with Senske LLC for Advertising and Sponsorship sales has a strong revenue off set with 40% of sales paid to the facility and low costs for advertising production (dasher board ads). Due to the revenue off set, this line item is budgeted up at the end of each Fiscal Year, so that the facility can capitalize on these potential revenue sources.

Council Goal:

077 Thriving Mountain Town

Desired Outcome:

Criteria for Meeting Desired Outcome

Wide Variety of Exceptional Recreation      Provide accessibility to premier recreational activities/facilities to the local community at an affordable cost. Healthy, active community

Section 1: Scope

Change in Demand

Explanation

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%      New clothing item with the facility logo are has slightly increased retail sales.

|        | Request<br>FY 2018                  | Rationale<br>FY 2018 |
|--------|-------------------------------------|----------------------|
| Retail | No increase requested at this time. |                      |
| TOTAL  |                                     |                      |

Section 2: Proposed Amount / FTEs

| Expenditures       | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| ICE FACILITY       |         |                     |                   |                   |                    |                         |
| Personnel          | 22,532  | 22,612              | 22,612            | 23,100            |                    | 23,100                  |
| Materials          | -17,878 | 12,172              | 12,172            | 12,172            | -27,300            | -15,219                 |
| Total ICE FACILITY | 4,654   | 34,784              | 34,784            | 35,272            | -27,300            | 7,881                   |
| TOTAL              | 4,654   | 34,784              | 34,784            | 35,272            | -27,300            | 7,881                   |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.2                    |
| Part Time | 0.2                    |
| TOTAL     | 0.4                    |

Level of Service  
Retail      Same Level of Service

|        | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------|---------------------|------------------|
| Retail | 4                   | 13.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

ICE FACILITY We save costs by only ordering skates when needed and by not having a stock of skates on hand, which would require a large initial capital outlay. The marketing and ad sales position uses a commission based payment structure, so the provider does not get paid for services unless they sell advertising or program sponsorships for the Ice Arena.

### Section 5: Consequences of Funding Proposal at Lower Level

ICE FACILITY Funding at a lower level would decrease revenues and increase the ice arena subsidy. Customer service would suffer and our skating population would not be happy.

### Section 6: Performance Measures

|                     | Description                                             | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------|---------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Retail-ICE FACILITY | Percent of respondents satisfied with Skate Service.    | 0%                | 72%               | 92%               | 92%               |
| Retail-ICE FACILITY | Percent of respondents satisfied with Retail selection. | 0%                | 72%               | 92%               | 92%               |
| Retail-ICE FACILITY | Cost recovery for Retail                                | 137%              | 170%              | 130%              | 130%              |

Description:

PARKS & CEMETERY Items include flower plantings, community forest, hanging baskets, showy areas, banners, and holiday lighting. Challenges to the goal of this program are additional requests for expanding the beautification program and the associated costs.

Council Goal:

075 Thriving Mountain Town

Desired Outcome:

Criteria for Meeting Desired Outcome

Arts & Culture Recreation, Trails and Open Space has been identified by Council as a high priority through Council's goals (Outcomes Areas) and the strategic plan. The community has also expressed their desire for Flower, Holiday Lighting & Beautification through citizen requests. The Beautification program is a critical function in supporting the "brand" of Park City.

Section 1: Scope

Change in Demand

Explanation

Program experiencing a MINIMAL increase in demand of 1% to 4%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures           | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| FIELDS                 |         |                     |                   |                   |                         |
| Personnel              | 763     | 901                 | 901               | 915               | 915                     |
| Materials              | 2,380   | 2,380               | 2,380             | 2,380             | 2,380                   |
| Total FIELDS           | 3,143   | 3,281               | 3,281             | 3,295             | 3,295                   |
| PARKS & CEMETERY       |         |                     |                   |                   |                         |
| Personnel              | 249,827 | 253,531             | 253,531           | 263,900           | 263,900                 |
| Materials              | 178,110 | 178,110             | 178,110           | 178,261           | 178,261                 |
| Total PARKS & CEMETERY | 427,936 | 431,640             | 431,640           | 442,161           | 442,161                 |
| TOTAL                  | 431,079 | 434,922             | 434,922           | 445,456           | 445,456                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.7                    |
| Part Time | 1.5                    |
| TOTAL     | 3.2                    |

Level of Service

Flowers/Holiday Lighting/Beautification Same Level of Service

|                                            | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------------------------------|---------------------|------------------|
| Flowers/Holiday<br>Lighting/Beautification | 4                   | 13.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

PARKS &  
CEMETERY

Innovation: The Parks/Fields Department has been able to reduce power consumption by 85% due to the conversion of LED lighting. Water Conservation: incorporate drought tolerant plant material along with upgrading many of our shrub/flower beds to drip systems.

### Section 5: Consequences of Funding Proposal at Lower Level

PARKS &  
CEMETERY

The consequences of lowering the funding for this program include: reduction in community beautification, less preventative maintenance, and reduced tree planting. There would also be increases in citizen complaints due to established community expectations.

### Section 6: Performance Measures

|                                                             | Description<br>-                                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------------------------------------------|----------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Flowers/Holiday Lighting/Beautification-PARKS &<br>CEMETERY | Number of hanging baskets and planters displayed during season | 150               | 150               | 150               | 150               |
| Flowers/Holiday Lighting/Beautification-PARKS &<br>CEMETERY | Number of trees planted or replaced per season                 | 30                | 43                | 20                | 20                |

Description:

|         |                                                                                                                                                                                                                                                                                                                      |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PC MARC | Currently we offer a wide variety of youth programs to the community. Every week of the summer we run various programs and camps such as skateboarding, summer day camp, adventure camp, dirt jump camp, swim team, swim lessons and soccer camp. In the spring we run a youth soccer league for youth ages 4 to 15. |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Council Goal:

109 Thriving Mountain Town

Desired Outcome:

|                                        |                                                                                                                                                                                                                                                                                           |
|----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                        | Criteria for Meeting Desired Outcome                                                                                                                                                                                                                                                      |
| Wide Variety of Exceptional Recreation | Recreation has been identified by Council as a high priority through Council's goals and the strategic plan. The community response to our programs is very positive as every year programs fill up, which causes us to add additional programming to meet the demand from the community. |

Section 1: Scope

|                                                               |             |
|---------------------------------------------------------------|-------------|
| Change in Demand                                              | Explanation |
| Program experiencing a MODEST increase in demand of 5% to 14% |             |

|                           | Request<br>FY 2018                                                                            | Rationale<br>FY 2018                                                                                     |
|---------------------------|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| Recreation Youth Programs | Recreation is requesting a \$3,000 increase to the equipment line to start an archery program | \$3k is recommended for the archery program. The \$3k increase in expenses is offset by \$3k in revenue. |
| TOTAL                     |                                                                                               |                                                                                                          |

Section 2: Proposed Amount / FTEs

| Expenditures              | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| PC MARC                   |         |                     |                   |                   |                    |                         |
| Personnel                 | 479,403 | 483,162             | 483,162           | 495,098           |                    | 255,413                 |
| Materials                 | -60,982 | 205,918             | 205,918           | 208,317           | -250,200           | -157,578                |
| Total PC MARC             | 418,421 | 689,080             | 689,080           | 703,415           | -250,200           | 97,835                  |
| RECREATION PROGRAMS       |         |                     |                   |                   |                    |                         |
| Personnel                 |         |                     |                   |                   |                    | 235,346                 |
| Materials                 |         |                     |                   |                   |                    | 147,052                 |
| Total RECREATION PROGRAMS |         |                     |                   |                   |                    | 382,398                 |
| TOTAL                     | 418,421 | 689,080             | 689,080           | 703,415           | -250,200           | 480,233                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 2.8                    |
| Part Time | 7.1                    |
| TOTAL     | 9.9                    |

Level of Service

Recreation Youth Programs

Enhanced Level of Service

|                           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------------|---------------------|------------------|
| Recreation Youth Programs | 4                   | 12.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

PC MARC

We collaborate closely with many community partners to provide cost effective programming. For example our adventure camp partners with UOP, White Pine, Destination Sports and the National Ability Center. Youth soccer partners with Basin Recreation and REAL Salt Lake. Our summer day camp partners with the Kimball Art Center, Library, Tennis & Aquatics to provide a wide choice of activities. We also work closely with Agencies Coming Together (ACT) to provide scholarships for underprivileged youth.

### Section 5: Consequences of Funding Proposal at Lower Level

PC MARC

Programming would remain be reduced.

### Section 6: Performance Measures

|                                           | Description<br>-                                                                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------------------------|------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Recreation Youth program-REC PROGRAMS     | Participants who would recommend the Youth programs, services, or leagues to a friend annually | 99.76%            | 97.7%             | 90%               | 0%                |
| Recreation Youth Programs-CITY RECREATION | Percentage of survey respondents who rate the program/tournament as good or better annually    | 92.2%             | 95.65%            | 95%               | 0%                |
| Recreation Youth Programs-REC PROGRAMS    | Percentage of youth programs registration that occurs on line annually                         | 48.5%             | 70.3%             | 50%               | 0%                |

Description:

|                  |                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PC MARC          | Currently staff is available 7 days a week for cemetery emergencies. We have begun selling plaques for the Memorial Wall.                                                                                                                                                                                                                                                                                     |
| PARKS & CEMETERY | The Parks Department is responsible for the maintenance and upkeep of the cemetery including interment services. Recreation: The Recreation Department programs and keeps records for the facility. We are also a resource for those researching family history. Items include turf maintenance, mowing, irrigation, tree & shrub maintenance, grave opening & closing, leveling sunken graves and monuments. |

Council Goal:

106 Thriving Mountain Town

Desired Outcome:

|                   |                                                                                                                                                                                                                                                                                                                             |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                   | Criteria for Meeting Desired Outcome                                                                                                                                                                                                                                                                                        |
| Citizen Wellbeing | Recreation, Trails and Open Space has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for Cemetery services. The Cemetery program is a critical function which greatly benefits Park City's sense of community. |

Section 1: Scope

|                                          |             |
|------------------------------------------|-------------|
| Change in Demand                         | Explanation |
| Program experiencing NO change in demand |             |

|          | Request<br>FY 2018 | Rationale<br>FY 2018 |
|----------|--------------------|----------------------|
| Cemetery | No New requests    |                      |
| TOTAL    |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures              | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| PC MARC                   |         |                     |                   |                   |                    |                         |
| Personnel                 | 30,132  | 29,823              | 29,823            | 30,844            |                    | 18,338                  |
| Total PC MARC             | 30,132  | 29,823              | 29,823            | 30,844            |                    | 18,338                  |
| RECREATION PROGRAMS       |         |                     |                   |                   |                    |                         |
| Personnel                 |         |                     |                   |                   |                    | 21,498                  |
| Total RECREATION PROGRAMS |         |                     |                   |                   |                    | 21,498                  |
| PARKS & CEMETERY          |         |                     |                   |                   |                    |                         |
| Personnel                 | 74,922  | 75,008              | 75,008            | 77,906            |                    | 77,906                  |
| Materials                 | 21,089  | 21,089              | 21,089            | 21,240            |                    | 21,240                  |
| Total PARKS & CEMETERY    | 96,011  | 96,097              | 96,097            | 99,146            |                    | 99,146                  |
| TOTAL                     | 126,142 | 125,920             | 125,920           | 129,990           |                    | 138,982                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.1                    |
| Part Time | 0.2                    |
| TOTAL     | 1.2                    |

|                  |                       |
|------------------|-----------------------|
| Level of Service |                       |
| Cemetery         | Same Level of Service |



|          | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------|---------------------|------------------|
| Cemetery | 4                   | 12.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

PC MARC      The construction of the Memorial Wall will allow residents to be memorialized in the cemetery without having to purchase a plot.

### Section 5: Consequences of Funding Proposal at Lower Level

PC MARC      See below

### Section 6: Performance Measures

|                           | Description<br>-                          | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------|-------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Cemetery-PARKS & CEMETERY | Percent of internments completed on time. | 100%              | 100%              | 100%              | 100%              |

**Description:**

PC MARC

Currently the facility is open 109.5 hours a week and provides a wide range of services to the community. The amount of facility passes sold each year continues to grow along with the revenue associated with the passes. This includes the management and operation of the PC MARC. The facility has 3 group fitness studios, indoor track, gymnasium, pro shop, childcare, weight room, cardio, bouldering wall, outdoor lap pool, outdoor leisure pool, 11 tennis courts, 4 Pickleball courts, game room and locker rooms.

**Council Goal:**

113 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Wide Variety of Exceptional Recreation

Recreation has been identified by Council as a high priority through Council's goals and the strategic plan.

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                       | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Rationale<br>FY 2018                            |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| Rec Center Operations | Recreation is asking for an \$8k increase to the meeting & conference line. This request is due to the addition of 2 full-time staff members last year as well as the increased emphasis on professional development. Asking for a \$2,500 increase to our computer equipment line to cover the need for an additional office phone & laptop. When new staff was added last year we didn't ask for additional funds for a computer n& we have been using a "replacement" computer from IT and we have 2 employees sharing one office phone. The last request is for \$6,500 for building improvements. Currently the PC MARC relies on building maintenance for funding improvements. These funds would be used to improve the party room by making it more inviting as well as other improvements that may be needed but are not planned for. | \$7k is recommended for other recreation needs. |
| <b>TOTAL</b>          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |

**Section 2: Proposed Amount / FTEs**

| Expenditures  | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| PC MARC       |                |                     |                   |                   |                    |                         |
| Personnel     | 428,768        | 428,161             | 428,161           | 439,798           |                    | 272,868                 |
| Materials     | -109,583       | 135,517             | 123,017           | 124,659           | -264,200           | -204,631                |
| Total PC MARC | 319,185        | 563,678             | 551,178           | 564,457           | -264,200           | 68,237                  |
| <b>TOTAL</b>  | <b>319,185</b> | <b>563,678</b>      | <b>551,178</b>    | <b>564,457</b>    | <b>-264,200</b>    | <b>68,237</b>           |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.8                    |
| Part Time    | 0.3                    |
| <b>TOTAL</b> | <b>3.2</b>             |

**Level of Service**

Rec Center Operations      Enhanced Level of Service

|                       | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------------|---------------------|------------------|
| Rec Center Operations | 4                   | 12.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

PC MARC

We have all staff involved in the cleaning of the facility by creating a team atmosphere where they have ownership to how the facility looks and is maintained.

### Section 5: Consequences of Funding Proposal at Lower Level

PC MARC

Operations would be reduced likely reducing the hours the facility is open.

### Section 6: Performance Measures

|                                       | Description<br>-                                                                       | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------------|----------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Rec Center Operations-CITY RECREATION | Total Recreation Cost Recovery                                                         | 78%               | 76.73%            | 70%               | 0%                |
| Rec Center Operations-CITY RECREATION | Percent of participants whose overall satisfaction with the PC Marc is good or better. | 99.4%             | 99.1%             | 95%               | 0%                |
| Rec Center Operation-CITY RECREATION  | Percent increase in revenue for pass sales.                                            | 12%               | 2.93%             | 3%                | 0%                |

Description:

PC MARC

Currently we offer over 85 group fitness classes a week in a wide variety of class types (yoga, spinning, TRX, weights etc.); We offer adult leagues in softball, basketball, soccer, kickball, flag football & volleyball. Aquatics programming consists of seasonal pool use for lap swimming, coached swim workouts and open swim. We also offer dog obedience classes year round.

Council Goal:

112 Thriving Mountain Town

Desired Outcome:

Wide Variety of Exceptional Recreation

Criteria for Meeting Desired Outcome  
Recreation has been identified by Council as a high priority through Council's goals and the strategic plan.

Section 1: Scope

Change in Demand  
Program experiencing a MINIMAL increase in demand of 1% to 4%

Explanation  
We have added several adult programs which include outdoor fitness classes, mt. biking, wellness programming, karate, ballet ect

|                           | Request<br>FY 2018 | Rationale<br>FY 2018 |
|---------------------------|--------------------|----------------------|
| Recreation Adult Programs | No new requests    |                      |
| TOTAL                     |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures              | FY 2017  | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| PC MARC                   |          |                     |                   |                   |                    |                         |
| Personnel                 | 664,969  | 665,828             | 665,828           | 682,440           |                    | 467,883                 |
| Materials                 | -279,398 | 127,378             | 127,378           | 128,956           | -428,000           | -368,225                |
| Total PC MARC             | 385,571  | 793,206             | 793,206           | 811,396           | -428,000           | 99,658                  |
| RECREATION PROGRAMS       |          |                     |                   |                   |                    |                         |
| Personnel                 |          |                     |                   |                   |                    | 235,386                 |
| Total RECREATION PROGRAMS |          |                     |                   |                   |                    | 235,386                 |
| TOTAL                     | 385,571  | 793,206             | 793,206           | 811,396           | -428,000           | 335,044                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 3.9                    |
| Part Time | 9.3                    |
| TOTAL     | 13.2                   |

Level of Service

Recreation Adult Programs

Enhanced Level of Service

|                           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------------|---------------------|------------------|
| Recreation Adult Programs | 4                   | 12.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

PC MARC

We collaborate closely with Basin Recreation in many areas. We make sure that we don't offer the same program at the same time or the same season. We allow the use of one another's facilities without compensation. For example we play our spring soccer league on their fields resulting in the parks department not having to "prep" as many fields for play. For wellness we have collaborated with various community partners to offer a lunch series where an expert comes in & presents on a particular topic to the community.

### Section 5: Consequences of Funding Proposal at Lower Level

PC MARC

We would remain status quo and not be able to fully utilize the PC MARC as the community desires.

### Section 6: Performance Measures

|                                           | Description                                                                             | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|-------------------------------------------|-----------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|
| Recreation Adult Programs-REC PROGRAMS    | -<br>Participants who would recommend adult programs, services, or leagues to a friend. | 0                 | 0                 | 0                 |
| Recreation Adult Programs-CITY RECREATION | Percentage of survey respondents who rate adult programs/tournaments as good or better. | 92                | 95.68             | 90                |
| Recreation Adult Programs-REC PROGRAMS    | Increase the revenue in each adult program from one year to the next.                   | 6.19              | 2.92              | 10                |

Description:

BUSINESS IMPROVEMENT DISTRICT

Current LOS: Current level of service is spelled out in the contract with HMBA, and includes communication with Main Street merchants, coordination of special events, marketing and advertising for Main Street businesses, coordination of commercial trash hauling, grant writing, managing committees, membership/networking with Main St organizations, and obtaining feedback from members. Proposed LOS: No change in level of service.

Council Goal:

115 Thriving Mountain Town

Desired Outcome:

Criteria for Meeting Desired Outcome

Resilient and Sustainable Economy Council has approved the Desired Outcome of wanting a city that is respected and admired globally. The Business Improvement District (BID) agreement furthers this agenda by providing marketing and advertising of Park City to the global community.

Section 1: Scope

Change in Demand

Explanation

Program experiencing NO change in demand

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-------------------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BUSINESS IMPROVEMENT DISTRICT       |         |                     |                   |                   |                    |                         |
| Materials                           | -12,581 | 64,419              | 64,419            | 64,419            | -62,500            | 1,919                   |
| Total BUSINESS IMPROVEMENT DISTRICT | -12,581 | 64,419              | 64,419            | 64,419            | -62,500            | 1,919                   |
| TOTAL                               | -12,581 | 64,419              | 64,419            | 64,419            | -62,500            | 1,919                   |

| FTEs      |
|-----------|
| Full Time |
| Part Time |
| TOTAL     |

Level of Service

Business Improvement District

Same Level of Service

|                               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------|---------------------|------------------|
| Business Improvement District | 4                   | 12.00            |

Section 3: Basic Program Attributes

| Community Served                                                                        | Reliance on City                                                                                                 | Mandated                                                                                                      |
|-----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Program benefits/serves SOME portion of the Community and adds to their quality of life | City provides program and program is currently being offered by another governmental, non-profit or civic agency | Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement |

Section 4: Cost Savings / Innovation / Collaboration

|                               |                                                                                                                                                                                                  |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BUSINESS IMPROVEMENT DISTRICT | This program is collaborative in its very nature. By working with the HPCA or the experts of Main Street rather than doing something in-house, it enhances the services of the Main Street area. |
|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 5: Consequences of Funding Proposal at Lower Level

|                               |                                                                                                                                                                                                                 |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BUSINESS IMPROVEMENT DISTRICT | The City is currently under contract with the HPCA for a certain level of service. The contract would need to be renegotiated for a lower level of service, but in theory the service could be reduced to zero. |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 6: Performance Measures



Description:

TENNIS

Currently we administer 7 tennis courts year round and an additional 4 courts during half the year. The tennis department administers many special events during the year. We currently host 2 National Tournaments and several other regional and local events. League play is very active with over 120 player's participating. Youth U10 tennis has record participation with over 60 youth playing and another 70 youth in other tennis programs. Tennis operations handle the administrative functions of the department. They schedule and coordinate lessons, clinics, socials, tournaments, camps, leagues and oversee the pro shop. Tennis operations also handle all purchase orders, sponsorship, marketing and Pro Shop oversight.

Council Goal:

117 Thriving Mountain Town

Desired Outcome:

Wide Variety of Exceptional Recreation

Criteria for Meeting Desired Outcome  
Recreation has been identified by Council as a high priority through Council's goals and the strategic plan. The community response from the opening of the PC MARC has been very positive. The tennis community in particular is pleased with the new facility. There is an opportunity to make Park City a destination tennis facility.

Section 1: Scope

Change in Demand  
Program experiencing a MODEST increase in demand of 5% to 14%

Explanation

|                   | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------------------|--------------------|----------------------|
| Tennis Operations | No new requests    |                      |
| TOTAL             |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures | FY 2017  | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------|----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| TENNIS       |          |                     |                   |                   |                    |                         |
| Personnel    | 65,534   | 65,664              | 65,664            | 66,346            |                    | 66,346                  |
| Materials    | -177,800 | 4,200               | 4,200             | 4,200             | -184,350           | -180,150                |
| Total TENNIS | -112,266 | 69,864              | 69,864            | 70,546            | -184,350           | -113,804                |
| TOTAL        | -112,266 | 69,864              | 69,864            | 70,546            | -184,350           | -113,804                |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time |                        |
| Part Time | 0.2                    |
| TOTAL     | 0.2                    |

Level of Service  
Tennis Operations Same Level of Service

|                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------|---------------------|------------------|
| Tennis Operations | 4                   | 12.00            |



### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

TENNIS We have started an internal adult tennis league which is more profitable for the facility than running the league through Utah Tennis.

### Section 5: Consequences of Funding Proposal at Lower Level

TENNIS Lower level of service to the community and visitors. Less clinics and leagues.

### Section 6: Performance Measures

|                          | Description<br>-                                                             | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------|------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Tennis Operations-TENNIS | Percentage of tennis court hours booked during hours of operation            | 74.4%             | 69.3%             | 60%               | 0%                |
| Tennis Operations-TENNIS | Percent of respondents who are "satisfied" or better with tennis facilities. | 99.3%             | 94.6%             | 90%               | 0%                |

Description:

ICE FACILITY      The Park City Ice Arena offers a number of adult programs on a weekly basis including: the Park City Hockey Leagues (co-ed), Lunch Bunch (adult Skating Academy), and adult drop-in hockey. Adult Co-Ed Hockey leagues have four seasons (winter, spring, summer, and fall) and games are played three to five nights a week. The league has four levels (Bronze, Silver, Gold and Platinum). Leagues are played year round and league size changes each season based on interest and available ice. PC Ice Arena currently has the second largest leagues in the state.

Council Goal:

095 Thriving Mountain Town

Desired Outcome:

| Criteria for Meeting Desired Outcome   |                                                                                                                                              |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Wide Variety of Exceptional Recreation | Provide accessibility to premier recreational activities/facilities to the local community at an affordable cost. Healthy, active community. |

Section 1: Scope

| Change in Demand                                              | Explanation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Program experiencing a MODEST increase in demand of 5% to 14% | In FY 16 Ice proposed a significant increase to part time staffing through a phased approach over FY 17 and FY 18. We received some additional funding for FY 17 and although the additional funding will be needed in future years, we are not planning to change service levels in FY 18 and are not requesting an increase at this time. Much of this decision comes from the desire to lower our subsidy and the limitations to significantly expand programing due to availability of ice. |

|                    | Request<br>FY 2018                  | Rationale<br>FY 2018 |
|--------------------|-------------------------------------|----------------------|
| Ice Adult Programs | No increase requested at this time. |                      |
| TOTAL              |                                     |                      |

Section 2: Proposed Amount / FTEs

| Expenditures       | FY 2017  | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------|----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| ICE FACILITY       |          |                     |                   |                   |                    |                         |
| Personnel          | 117,589  | 117,104             | 118,746           | 119,843           |                    | 120,228                 |
| Materials          | -102,997 | 47,053              | 47,053            | 47,053            | -123,050           | -75,477                 |
| Total ICE FACILITY | 14,592   | 164,157             | 165,799           | 166,896           | -123,050           | 44,751                  |
| TOTAL              | 14,592   | 164,157             | 165,799           | 166,896           | -123,050           | 44,751                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.8                    |
| Part Time | 0.9                    |
| TOTAL     | 1.7                    |

|                    |                                 |
|--------------------|---------------------------------|
| Level of Service   |                                 |
| Ice Adult Programs | Enhanced<br>Level of<br>Service |

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Ice Adult Programs | 4                   | 11.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

ICE FACILITY

Innovation: The ice arena strives to incorporate technology into our adult programs. Marketing and communication of programs is done primarily through the rink's website and e-mail blasts. We would like to add additional league administration software that will improve communication with players and provide a more robust league website. The yearly cost for this is \$3000 and would be recouped through increased player registration fees.

### Section 5: Consequences of Funding Proposal at Lower Level

ICE FACILITY

If funding levels are below what is proposed, then restrictions will be placed on adult programs that will limit the amount of participants to each program. This will include restricting the number of teams in our adult leagues, which may potentially prevent adult players from participating in the league. In addition, revenues from these programs would be reduced.

### Section 6: Performance Measures

|                                 | Description<br>-                                       | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------|--------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Ice Adult Programs-ICE FACILITY | Cost recovery for Adult Programs.                      | 122%              | 140%              | 120%              | 120%              |
| Ice Adult Programs-ICE FACILITY | Percent of participants satisfied with Adult Programs. | 100%              | 92%               | 85%               | 85%               |

Description:

TENNIS

Currently we offer a wide range of year round programming for youth age 3 to 18 and adults. This includes clinics, camps, match play, socials and group & private lessons. We offer over 300 hours of free tennis lessons to Holy Cross Ministries. All 11 tennis courts have now been lined for U10 tennis. Pickleball has 4 outdoor courts & we have lined 4 indoor courts for pickleball.

Council Goal:

120 Thriving Mountain Town

Desired Outcome:

Wide Variety of Exceptional Recreation

Criteria for Meeting Desired Outcome  
Recreation has been identified by Council as a high priority through Council's goals and the strategic plan. The community response from the opening of the PC MARC has been very positive. There is strong public support for the tennis program with the expectation that the program is a top program in the country.

Section 1: Scope

Change in Demand

Program experiencing a MODEST increase in demand of 5% to 14%

Explanation

|                 | Request<br>FY 2018                                                                                                                                           | Rationale<br>FY 2018                                                                             |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Tennis Programs | Tennis is requesting a same level of service increase for the tennis bubble & tennis balls. \$9k increase for tennis bubble. \$5k increase for tennis balls. | No increase recommended for Tennis. Cost increases should be covered within the existing budget. |
| TOTAL           |                                                                                                                                                              |                                                                                                  |

Section 2: Proposed Amount / FTEs

| Expenditures | FY 2017  | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------|----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| TENNIS       |          |                     |                   |                   |                    |                         |
| Personnel    | 464,731  | 467,186             | 467,186           | 474,644           |                    | 474,644                 |
| Materials    | -453,720 | 58,280              | 44,280            | 44,280            | -499,650           | -455,370                |
| Total TENNIS | 11,011   | 525,466             | 511,466           | 518,924           | -499,650           | 19,274                  |
| TOTAL        | 11,011   | 525,466             | 511,466           | 518,924           | -499,650           | 19,274                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time |                        |
| Part Time | 3.2                    |
| TOTAL     | 3.2                    |

Level of Service

Tennis Programs Same Level of Service

|                 | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------|---------------------|------------------|
| Tennis Programs | 4                   | 11.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

TENNIS

We have implemented a "house league" for ladies tennis which allows our patrons to play in a league against other PC players without having to travel to SLC. This is also a strong revenue generator as we don't pay sanctioning fees for this league.

### Section 5: Consequences of Funding Proposal at Lower Level

TENNIS

Reduced programing and lessons resulting in lower customer satisfaction with tennis.

### Section 6: Performance Measures

|                        | Description                                                                                           | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------|-------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Tennis Programs-TENNIS | Junior Survey:<br>Percentage of<br>patrons (parents)<br>that rate the<br>program "good" or<br>better. | 96%               | 95%               | 0%                | 0%                |
| Tennis Programs-TENNIS | Adult Survey:<br>Percentage of<br>patrons that rate<br>the program "good"<br>or better.               | 97%               | 95%               | 90%               | 0%                |
| Tennis Programs-TENNIS | Percentage of<br>patrons who would<br>recommend tennis<br>programs to a<br>friend.                    | 99.3%             | 95%               | 90%               | 0%                |

Description:

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ICE FACILITY | This program includes Skating Academy and Hockey Academy as well as off ice programs for strength and conditioning and ballet. Skating Academy offers seven different classes to accommodate all levels of skating as well as an introduction to synchronized skating. Hockey Academy offers Basic Hockey Skating and Learn to Play Hockey. Power skating and various camps and clinics also important aspects of each program. Classes are offered three days a week, year round with seven six-week sessions. The ice is often divided to accommodate both classes at the same time and maximize ice utilization. |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Council Goal:

100 Thriving Mountain Town

Desired Outcome:

Criteria for Meeting Desired Outcome

|                                        |                                                                                                                                              |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Wide Variety of Exceptional Recreation | Provide accessibility to premier recreational activities/facilities to the local community at an affordable cost. Healthy, active community. |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|

Section 1: Scope

Change in Demand

Explanation

|                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Program experiencing a MODEST increase in demand of 5% to 14% | In FY 16 Ice proposed a significant increase to part time staffing through a phased approach over FY 17 and FY 18. We received some additional funding for FY 17 and although the additional funding will be needed in future years, we are not planning to change service levels in FY 18 and are not requesting an increase at this time. Much of this decision comes from the desire to lower our subsidy and the limitations to significantly expand programing due to availability of ice. |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                    | Request<br>FY 2018                  | Rationale<br>FY 2018 |
|--------------------|-------------------------------------|----------------------|
| Ice Youth Programs | No increase requested at this time. |                      |
| TOTAL              |                                     |                      |

Section 2: Proposed Amount / FTEs

| Expenditures       | FY 2017  | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------|----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| ICE FACILITY       |          |                     |                   |                   |                    |                         |
| Personnel          | 178,696  | 178,881             | 178,881           | 182,845           |                    | 183,230                 |
| Materials          | -103,915 | 16,185              | 16,185            | 16,185            | -106,950           | -90,095                 |
| Total ICE FACILITY | 74,781   | 195,066             | 195,066           | 199,030           | -106,950           | 93,135                  |
| TOTAL              | 74,781   | 195,066             | 195,066           | 199,030           | -106,950           | 93,135                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.8                    |
| Part Time | 2.6                    |
| TOTAL     | 3.4                    |

|                    |                           |
|--------------------|---------------------------|
| Level of Service   |                           |
| Ice Youth Programs | Enhanced Level of Service |

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Ice Youth Programs | 4                   | 11.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

ICE FACILITY Using highly trained rink staff to instruct youth classes. Splitting the ice sheet to allow teaching skating and hockey classes simultaneously maximizes revenue by allowing more participants on the ice. Offering Off-Ice classes during peak ice-use times generates additional revenue without increasing overall users. it is essential for us to offer these programs to develop better athletes and reduce our subsidy as there is no more ice available for adding programs.

### Section 5: Consequences of Funding Proposal at Lower Level

ICE FACILITY Funding at a lower level will result in lower-quality instruction or reduced class offerings and the loss of participants due to dissatisfaction with the quality of instruction and lack of skill development.

### Section 6: Performance Measures

|                                 | Description<br>-                                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------|-----------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Ice Youth Programs-ICE FACILITY | Percent of Participants satisfied with Off-Ice Training Classes | 100%              | 96%               | 92%               | 92%               |
| Ice Youth Programs-ICE FACILITY | Percent of Participants satisfied with Youth Programs.          | 95%               | 95%               | 92%               | 92%               |

Description:

MAIN STREET RDA

Formalize budget for ED Grants to facilitate biz recruitment & retention program. The increased budget would come with a need to amend the policy/process to make more explicit & dynamic - more similar to the special service contract process. It is pretty loose right now in relation to timing & deadlines, even though the Criteria are fairly explicit.

Council Goal:

121 Thriving Mountain Town

Desired Outcome:

Resilient and Sustainable Economy

Criteria for Meeting Desired Outcome

Section 1: Scope

| Change in Demand                                              | Explanation                                                                                                                                                                                                                                                                                                                                                                        |
|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Program Experiencing a MINIMAL increase in demand of 1% to 4% | The program is very limited right now. The \$20k can move the needle for one small company, but not for a larger company, nor for multiple companies in the same year. Last Grant we took to Council, they expressed a willingness to fund beyond the \$20k in one FY if "the right fit came in". I seek enough funds to either give 3 x \$20k grants or one or two bigger grants. |

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                     | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| ECONOMIC DEVELOPMENT GRANT       |         |                     |                   |                   |                         |
| Materials                        | 10,000  | 10,000              | 10,000            | 10,000            | 10,000                  |
| Total ECONOMIC DEVELOPMENT GRANT | 10,000  | 10,000              | 10,000            | 10,000            | 10,000                  |
| MAIN STREET RDA                  |         |                     |                   |                   |                         |
| Materials                        | 20,000  | 20,000              | 20,000            | 20,000            | 20,000                  |
| Total MAIN STREET RDA            | 20,000  | 20,000              | 20,000            | 20,000            | 20,000                  |
| LOWER PARK AVENUE RDA            |         |                     |                   |                   |                         |
| Materials                        | 20,000  | 20,000              | 20,000            | 20,000            | 20,000                  |
| Total LOWER PARK AVENUE RDA      | 20,000  | 20,000              | 20,000            | 20,000            | 20,000                  |
| TOTAL                            | 50,000  | 50,000              | 50,000            | 50,000            | 50,000                  |

|           |
|-----------|
| FTEs      |
| Full Time |
| Part Time |
| TOTAL     |

Level of Service

Economic Development Grant

Enhanced Level of Service



|                               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------|---------------------|------------------|
| Economic Development<br>Grant | 4                   | 11.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program Benefits/Serves a SOME portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

No Requirement or Mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

### Section 5: Consequences of Funding Proposal at Lower Level

### Section 6: Performance Measures



Description:

PARKS & CEMETERY The Parks and Fields Maintenance Departments provide a variety of service and maintenance for this program. It requires that trash cleanup be performed throughout City facilities to ensure the preservation of the Park City "brand", public safety and overall cleanliness. Items included in this program are: sweeping and trash removal service along sidewalks, bike paths, City facilities, Parks and right-of ways. Challenges to the goal of this program are increasing use of stickers on city equipment and facilities.

Council Goal:

101 Thriving Mountain Town

Desired Outcome:

Well-Maintained Assets and Infrastructure

Criteria for Meeting Desired Outcome  
Recreation, Trails and Open Space has been identified by Council as a high priority through Councils goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for trash clean-up through citizen requests. The Cleanup program is a critical function for the preservation of Park City.

Section 1: Scope

Change in Demand  
Program experiencing NO change in demand

Explanation

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures           | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| FIELDS                 |         |                     |                   |                   |                         |
| Personnel              | 22,077  | 23,463              | 23,463            | 24,102            | 24,102                  |
| Materials              | 5,636   | 5,636               | 5,636             | 2,406             | 2,406                   |
| Total FIELDS           | 27,713  | 29,099              | 29,099            | 26,508            | 26,508                  |
| PARKS & CEMETERY       |         |                     |                   |                   |                         |
| Personnel              | 109,918 | 110,799             | 110,799           | 113,681           | 113,681                 |
| Materials              | 29,694  | 29,694              | 29,694            | 29,795            | 29,795                  |
| Total PARKS & CEMETERY | 139,612 | 140,493             | 140,493           | 143,476           | 143,476                 |
| TOTAL                  | 167,325 | 169,592             | 169,592           | 169,985           | 169,985                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.9                    |
| Part Time | 1.2                    |
| TOTAL     | 2.1                    |

Level of Service  
Trash Clean-Up Same Level of Service

|                | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------|---------------------|------------------|
| Trash Clean-Up | 4                   | 11.50            |

Section 3: Basic Program Attributes

|                                                                                |                                                                                                             |                                                                                                               |
|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Community Served                                                               | Reliance on City                                                                                            | Mandated                                                                                                      |
| Program benefits/serves the ENTIRE Community and adds to their quality of life | City provides program and program is currently being offered by other private businesses within City limits | Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement |

Section 4: Cost Savings / Innovation / Collaboration

Section 5: Consequences of Funding Proposal at Lower Level

FIELDS

Section 6: Performance Measures

|                                 | Description                                                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------|---------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Trash Clean-Up-PARKS & CEMETERY | Percentage of trash containers checked daily (during summer season) | 90%               | 90%               | 90%               | 90%               |

Description:

GOLF PRO SHOP      The golf course currently manages 3 leagues: Men's league on Wednesday, Women's leagues (9 and 18 hole) on Tuesday, a Couples League and Junior leagues on Monday. We also offer 3 - 4 day Junior clinics in the spring and early summer and 1 Teen clinic. We also hold adult beginner clinics throughout the summer. We provide private instruction on an as-requested basis.

Council Goal:

124 Thriving Mountain Town

Desired Outcome:

Wide Variety of Exceptional Recreation

Criteria for Meeting Desired Outcome  
Recreation has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The golf course is a vital piece in providing a multi-seasonal resort experience. The golf course is a self-sufficient enterprise fund that funds all operational and capital expenses from user fees. The golf course provides a low cost Junior league for easy and affordable access.

Section 1: Scope

Change in Demand  
Program experiencing a MODEST increase in demand of 5% to 14%

Explanation

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| GOLF PRO SHOP       |         |                     |                   |                   |                         |
| Personnel           | 58,515  | 58,787              | 58,515            | 52,503            | 54,530                  |
| Materials           | 26,494  | 26,494              | 40,024            | 26,494            | 42,220                  |
| Total GOLF PRO SHOP | 85,009  | 85,281              | 98,539            | 78,997            | 96,750                  |
| TOTAL               | 85,009  | 85,281              | 98,539            | 78,997            | 96,750                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.3                    |
| Part Time | 0.6                    |
| TOTAL     | 0.9                    |

Level of Service  
Golf Shop Programs      Same Level of Service

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Golf Shop Programs | 4                   | 11.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

GOLF PRO SHOP

Instructors use existing staff to help with Jr. clinics and leagues, thereby keeping staffing to a minimum. Instructors are currently re developing adult clinics to have a beginner and an advanced level which also will have different price structures.

### Section 5: Consequences of Funding Proposal at Lower Level

GOLF PRO SHOP

Golf programs have always rated highly in our needs surveys. Decreasing instruction decreases participants, which could cause future impacts.

### Section 6: Performance Measures

|                                    | Description                                      | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------|--------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Golf Shop Programs-GOLF OPERATIONS | Percentage of lessons above average to excellent | 90%               | 0%                | 0%                | 0%                |

Description:

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ICE FACILITY | The ice arena provides a variety of public programs to both residents and visitors of Summit and Wasatch Counties. These programs include Public Skating, Drop-In Hockey, Stick & Puck and Freestyle (figure skating) sessions. Public programs provide access to recreation for the community and provide an opportunity for developing ice athletes to have additional ice time for practicing, conditioning and private lessons. Public sessions help create interest for ice sports which feed our programs and user groups. Public sessions also serve as an activity for visitors. |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Council Goal:

104 Thriving Mountain Town

Desired Outcome:

|                                        |                                                                                            |
|----------------------------------------|--------------------------------------------------------------------------------------------|
|                                        | Criteria for Meeting Desired Outcome                                                       |
| Wide Variety of Exceptional Recreation | The rink strives to provide quality programming at an affordable cost to the participants. |

Section 1: Scope

|                                                               |                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Change in Demand                                              | Explanation                                                                                                                                                                                                                                                                                                                                                                       |
| Program experiencing a MODEST increase in demand of 5% to 14% | Various factors contribute to increased growth during public ice programs including an increase in ice rental resulting in a fewer number of public sessions; practice time needed for developing athletes; an increase in visitors looking for alternative activities; increased locals looking for alternative activities during poor ski weather and Epic pass blackout dates. |

|              | Request<br>FY 2018       | Rationale<br>FY 2018 |
|--------------|--------------------------|----------------------|
| Ice Programs | No increase at this time |                      |
| TOTAL        |                          |                      |

Section 2: Proposed Amount / FTEs

| Expenditures       | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| ICE FACILITY       |         |                     |                   |                   |                    |                         |
| Personnel          | 90,447  | 89,958              | 89,958            | 91,921            |                    | 92,306                  |
| Materials          | -48,742 | 26,208              | 26,208            | 26,208            | -69,950            | -44,292                 |
| Total ICE FACILITY | 41,705  | 116,166             | 116,166           | 118,129           | -69,950            | 48,014                  |
| TOTAL              | 41,705  | 116,166             | 116,166           | 118,129           | -69,950            | 48,014                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.7                    |
| Part Time | 0.5                    |
| TOTAL     | 1.2                    |

|                  |                       |
|------------------|-----------------------|
| Level of Service |                       |
| Ice Programs     | Same Level of Service |

|              | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------|---------------------|------------------|
| Ice Programs | 4                   | 11.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

#### ICE FACILITY

Innovation: The ice arena strives to incorporate technology into our ice programs. Marketing and communication of programs is done primarily through the rink's website, social media, and e-mail blasts. This has allowed for a reduction in marketing costs. Staff continues to cross evaluate program numbers and ice schedule to ensure that program participation numbers are at a level to reach cost recovery goals.

### Section 5: Consequences of Funding Proposal at Lower Level

ICE FACILITY If funding levels are below what is proposed, then the ice arena will have to limit the amount of programs offered and the marketing of those programs as well as eliminate certain programs due to lack of staff resources. This would also reduce the amount of revenue received through these programs.

### Section 6: Performance Measures

|                           | Description<br>-                                                                                            | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------|-------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Ice Programs-ICE FACILITY | Number of hours of ice rented by User Groups at other facilities (due to lack of availability in Park City) | 0                 | 0                 | 0                 | 0                 |
| Ice Programs-ICE FACILITY | Percentage of patrons that reside within in Snyderville Basin Special Recreation District                   | 0                 | 0                 | 0                 | 0                 |
| Ice Programs-ICE FACILITY | Percentage of patrons that are visiting and live elsewhere in the state or live out of state                | 0                 | 0                 | 0                 | 0                 |
| Ice Programs-ICE FACILITY | Percent of Participants satisfied with Skating Academy                                                      | 0                 | 0                 | 0                 | 0                 |
| Ice Programs-ICE FACILITY | Percentage of Participants satisfied with Hockey Academy                                                    | 0                 | 0                 | 0                 | 0                 |
| Ice Programs-ICE FACILITY | Percentage of ice scheduled (based on 6 am - midnight/18 hour date)                                         | 0                 | 90                | 0                 | 0                 |
| Ice Programs-ICE FACILITY | Percentage of User Group participants that are satisfied with the facility                                  | 0                 | 0                 | 0                 | 0                 |
| Ice Programs-ICE FACILITY | Operating subsidy amount per fiscal year. (Does not include capital expenditures)                           | 83491             | 94883             | 92500             | 90000             |
| Ice Programs-ICE FACILITY | Satisfaction levels combining satisfied                                                                     | 96%               | 96%               | 92%               | 92%               |

|                           | Description<br>-                                                                                                                                                      | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                           | and very satisfied on satisfaction surveys for all Skating classes.                                                                                                   |                   |                   |                   |                   |
| Ice Programs-ICE FACILITY | Pass sales including season passes and punch cards.                                                                                                                   | 73690.49          | 145911            | 68000             | 70000             |
| Ice Programs-ICE FACILITY | Percentage of usable ice time being used for programming that is open to the general public, versus time rented for private groups.                                   | 61%               | 58%               | 65%               | 65%               |
| Ice Programs-ICE FACILITY | Percentage of participants satisfied or very satisfied with Learn to Play Hockey Classes.                                                                             | 95%               | 94%               | 92%               | 92%               |
| Ice Programs-ICE FACILITY | Total number of teams/players in Adult Hockey Leagues.                                                                                                                | 90                | 58                | 58                | 58                |
| Ice Programs-ICE FACILITY | Cost Recovery of Adult Hockey Leagues                                                                                                                                 | 134%              | 119%              | 125%              | 125%              |
| Ice Programs-ICE FACILITY | Percentage of Adult hockey League participants who are satisfied or very satisfied with the league.                                                                   | 0%                | 78%               | 92%               | 92%               |
| Ice Programs-ICE FACILITY | Percentage of public program participants in public skate, drop-in hockey, freestyle and drop-in/learn to curl who are satisfied or very satisfied with the programs. | 0%                | 94%               | 92%               | 92%               |
| Ice Programs ICE FACILITY | Cost recovery of the Ice Arena.                                                                                                                                       | 88.6%             | 90%               | 86%               | 86%               |



Description:

GOLF PRO SHOP

This program funds the majority of golf shop operations, which include: course management, personnel training, utility costs, golf car maintenance, capital costs, HOA dues, inter-fund transfer and other operational areas. The golf shop is in operation typically from mid-April to early November. The shop is open 7 days a week from 6 AM until 9 PM during peak summer months. Fixed operational costs such as utilities, HOA fees, and software licensing are constant expenses.

Council Goal:

103 Thriving Mountain Town

Desired Outcome:

Wide Variety of Exceptional Recreation

Criteria for Meeting Desired Outcome  
Recreation has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The golf course is a vital piece in providing a multi-seasonal resort experience. The golf course is a self-sufficient enterprise fund that funds all operational and capital expenses from user fees.

Section 1: Scope

Change in Demand

Explanation

Program experiencing a MINIMAL increase in demand of 1% to 4%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| GOLF PRO SHOP       |         |                     |                   |                   |                         |
| Personnel           | 219,538 | 219,810             | 219,538           | 216,866           | 218,893                 |
| Materials           | 127,474 | 127,474             | 141,004           | 127,474           | 143,200                 |
| Total GOLF PRO SHOP | 347,012 | 347,284             | 360,542           | 344,339           | 362,093                 |
| TOTAL               | 347,012 | 347,284             | 360,542           | 344,339           | 362,093                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.7                    |
| Part Time | 3.9                    |
| TOTAL     | 4.6                    |

Level of Service

Golf Management Operations

Same Level of Service

|                            | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------------------|---------------------|------------------|
| Golf Management Operations | 4                   | 11.25            |

Section 3: Basic Program Attributes

Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

Mandated

No Requirement or mandate exists

Section 4: Cost Savings / Innovation / Collaboration

GOLF PRO SHOP      Cost Savings: The course utilizes volunteers to staff customer service positions at the golf course, which saves in personnel expenses. For the upcoming season the golf course has also gone through a re organization that will lower personnel expenses.

Section 5: Consequences of Funding Proposal at Lower Level

GOLF PRO SHOP      Decreased level of service, which could impact customer service and player retention. Infrastructure capital expenses could be jeopardized.

Section 6: Performance Measures

|                                            | Description                                                                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------------------|-------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Golf Management Operations-GOLF OPERATIONS | Percentage change in net revenues from previous year (Fiscal Year including depreciation) | 2%                | 0%                | 0%                | 0%                |
| Golf Management Operations-GOLF OPERATIONS | Percentage change in number of golfers from previous year (Fiscal Year)                   | 0.02%             | 0%                | 0%                | 0%                |

**Description:**

GOLF PRO SHOP This funds our retail operations. This includes: personnel costs, inventory purchase, traveling costs to buying shows, managing inventory, and writing purchase orders.

**Council Goal:**

131 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Wide Variety of Exceptional Recreation

Recreation has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The golf course is a vital piece in providing a multi-seasonal resort experience. The golf course is a self-sufficient enterprise fund that funds all operational and capital expenses from user fees.

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| GOLF PRO SHOP       |         |                     |                   |                   |                         |
| Personnel           | 109,813 | 111,082             | 109,813           | 106,015           | 107,670                 |
| Materials           | 159,044 | 159,044             | 159,044           | 159,044           | 158,567                 |
| Total GOLF PRO SHOP | 268,857 | 270,126             | 268,857           | 265,059           | 266,238                 |
| TOTAL               | 268,857 | 270,126             | 268,857           | 265,059           | 266,238                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.7                    |
| Part Time | 0.4                    |
| TOTAL     | 1.1                    |

**Level of Service**

Retail Operations Same Level of Service

|                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------|---------------------|------------------|
| Retail Operations | 4                   | 10.75            |

Section 3: Basic Program Attributes

Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

Reliance on City

City provides program and program is currently being offered by other private businesses within City limits

Mandated

No Requirement or mandate exists

Section 4: Cost Savings / Innovation / Collaboration

GOLF PRO SHOP

Cost Savings: The merchandiser is very careful to order in bulk. This keeps the costs of shipping to a minimum. We currently attend the national PGA golf show in Orlando every other year. In alternate years staff attends local Utah shows. Collaboration: The golf merchandiser provides information for Citywide departments for ordering staff uniforms and retail items. This allows departments to receive discounting for bulk buying. This year we will be celebrating our 50th anniversary and bringing merchandise specific to this which will capture a new sales audience.

Section 5: Consequences of Funding Proposal at Lower Level

GOLF PRO SHOP

Retail operations are a vital part of the golf shop. To provide a quality resort feel experience, the golf shop needs to be sufficiently stocked with quality product. If cutbacks in this area are required it would take away from the resort feel of the course. Cutbacks would also affect our bottom line revenues.

Section 6: Performance Measures

|                                   | Description                                                                                                                 | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Retail Operations-GOLF OPERATIONS | Achieve a return on investment of 25-40%. (Fiscal Year)                                                                     | 40.12%            | 0%                | 0%                | 0%                |
| Retail Operations GOLF OPERATIONS | Return on investment (End of Season)                                                                                        | 37.44%            | 0%                | 0%                | 0%                |
| Retail Operations-GOLF OPERATIONS | Gross retail revenue per customer by rounds played to be within national average for municipal courses (\$3-\$6) (seasonal) | 6.13%             | 0%                | 0%                | 0%                |

**Description:**

PC MARC

Currently we publish the Play Magazine annually, partner with Ice on Summer & Winter guide advertisements and run 2 ads a year in the Park Record. We also record commercials and submit PSA's to KPCW and Sports Briefs to the Park Record. We put out a Recreation Newsletter as needed to all patrons that have given us their email. The department publishes the Play Magazine annually, runs advertising in local media and promotes programs and facilities through other avenues. We also update the website as needed (at least weekly) and use social media to promote programs and facilities.

**Council Goal:**

129 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Wide Variety of Exceptional Recreation

Recreation has been identified by Council as a high priority through Council's goals and the strategic plan.

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures  | FY 2017  | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| PC MARC       |          |                     |                   |                   |                    |                         |
| Personnel     | 12,009   | 12,009              | 12,009            | 12,272            |                    | 5,213                   |
| Materials     | -141,635 | 49,115              | 49,115            | 49,746            | -148,800           | -126,360                |
| Total PC MARC | -129,626 | 61,124              | 61,124            | 62,018            | -148,800           | -121,147                |
| TOTAL         | -129,626 | 61,124              | 61,124            | 62,018            | -148,800           | -121,147                |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.0                    |
| Part Time |                        |
| TOTAL     | 0.0                    |

**Level of Service**

Marketing      Reduced Level of Service

|           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------|---------------------|------------------|
| Marketing | 4                   | 10.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

PC MARC

We utilize free services from KPCW & Park Record. The department writes and records all of its own radio ads and creates newsletters and flyers in house. We partner with the ice arena on certain advertising to ensure cost effectiveness. We update our website and change the layout within our department. We have partnered with community organizations such as Park City Mom's & Jane's list to get information out. We utilize social media with regular posts to keep "Friends" informed. This year the Play Magazine will be digital resulting in an \$8,635 savings.

### Section 5: Consequences of Funding Proposal at Lower Level

PC MARC

We would not be able to increase visitor usage of the facility and if the budget was cut we would likely stop publishing the Play Magazine which through surveys is one of the top ways residents learn about programs.

### Section 6: Performance Measures

|                           | Description                                                 | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------|-------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Marketing-CITY RECREATION | Percentage of recipients who open Rec Newsletters annually. | 36.95%            | 37.5%             | 40%               | 0%                |
| Marketing-CITY RECREATION | Number of Recreation Social Media followers.                | 2230              | 4534              | 5000              | 0                 |

**Description:****TENNIS**

The Pro Shop is located in the front entry of the PC MARC. The Pro Shop is run & managed by the tennis department and is open 55 hours per week. We carry tennis & fitness apparel, logo wear, and tennis racquets. We also carry a wide range of strings & grips and string racquets. The pro shop carries a wide range of tennis & fitness apparel. The shop is open Monday thru Friday 8:30 to 6:30. We provide 24 hour turn around on racquet stringing.

**Council Goal:**

128 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Wide Variety of Exceptional Recreation

Recreation has been identified by Council as a high priority through Council's goals and the strategic plan. The community response from the opening of the PC MARC has been very positive. The merchandise in the shop has been well received.

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|              | Request<br>FY 2018 | Rationale<br>FY 2018 |
|--------------|--------------------|----------------------|
| Pro Shop     | No new requests    |                      |
| <b>TOTAL</b> |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures        | FY 2017       | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| <b>TENNIS</b>       |               |                     |                   |                   |                    |                         |
| Personnel           | 50,302        | 50,302              | 50,302            | 51,202            |                    | 51,202                  |
| Materials           | -37,850       | 102,150             | 102,150           | 102,150           | -104,000           | -1,850                  |
| <b>Total TENNIS</b> | <b>12,452</b> | <b>152,452</b>      | <b>152,452</b>    | <b>153,352</b>    | <b>-104,000</b>    | <b>49,352</b>           |
| <b>TOTAL</b>        | <b>12,452</b> | <b>152,452</b>      | <b>152,452</b>    | <b>153,352</b>    | <b>-104,000</b>    | <b>49,352</b>           |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    |                        |
| Part Time    | 1.4                    |
| <b>TOTAL</b> | <b>1.4</b>             |

**Level of Service**

Pro Shop Same Level of Service

|          | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------|---------------------|------------------|
| Pro Shop | 4                   | 10.75            |

Section 3: Basic Program Attributes

Community Served

Reliance on City

Mandated

Program benefits/serves SOME portion of the Community and adds to their quality of life

City provides program and program is currently being offered by other private businesses within City limits

No Requirement or mandate exists

Section 4: Cost Savings / Innovation / Collaboration

TENNIS

In order to keep inventory costs down the shop does a lot of custom orders for patrons. This is done particularly for tennis racquets.

Section 5: Consequences of Funding Proposal at Lower Level

TENNIS

The pro shop would be open fewer hours and will have less inventory on hand.

Section 6: Performance Measures

|                 | Description<br>-                    | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|-----------------|-------------------------------------|-------------------|-------------------|-------------------|
| Pro Shop-TENNIS | Average daily sales annually        | 476               | 417.03            | 500               |
| Pro Shop-TENNIS | Number of racquets strung annually. | 721               | 816               | 700               |



**Description:**

ICE FACILITY This program provides the basic backbone for keeping the ice rink functioning when not supporting specific programs or activities. Functions within Operations are: providing basic utility service for lights, water, sewer and HVAC as well as maintenance staff time and supplies for related infrastructure, i.e. belts, hoses, oil, wiring, plumbing supplies, hardware, and specialized service providers whether contract or hourly; building cleaning and maintenance; snow removal; operation and maintenance of the refrigeration plant; ice maintenance and related equipment. Operational costs specific to other rink program bids are reflected in those bids.

**Council Goal:**

108 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Wide Variety of Exceptional Recreation

Provide accessibility to premier recreational activities/facilities to the local community at an affordable cost. Preserve the Park City brand. Environmental Stewardship. Healthy, active community. Develop Park City as a year-round destination recreation location.

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

Demands have increased for the Operation program as the facility ages another year with high utility. Skate services continue to increase with more skaters, an increasing number of higher level figure (higher quality blades require more time and training to sharpen). Additionally, the facility was originally underbuilt and is running beyond the capacity of the plant. At 10 years, components of the plant are requiring additional maintenance and monitoring which increases the demand on the operations staff.

|            | Request<br>FY 2018    | Rationale<br>FY 2018 |
|------------|-----------------------|----------------------|
| Operations | No requested increase |                      |
| TOTAL      |                       |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures       | FY 2017  | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------|----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| ICE FACILITY       |          |                     |                   |                   |                    |                         |
| Personnel          | 167,601  | 163,665             | 163,665           | 166,619           |                    | 169,125                 |
| Materials          | -168,642 | 192,758             | 192,758           | 196,882           | -335,540           | -139,810                |
| Total ICE FACILITY | -1,041   | 356,423             | 356,423           | 363,501           | -335,540           | 29,315                  |
| TOTAL              | -1,041   | 356,423             | 356,423           | 363,501           | -335,540           | 29,315                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.2                    |
| Part Time |                        |
| TOTAL     | 1.2                    |

**Level of Service**

Operations Same Level of Service

|            | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------|---------------------|------------------|
| Operations | 4                   | 10.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

**ICE FACILITY** The ice rink is saving operational costs through the use of an electric ice resurfacer, which reduces the cost per ice cut, as well as its innovative technologies: laser controlled ice depth will maintain a level ice sheet within less build up, requiring the use of less water, less energy to run the refrigeration plant and less staff and ice time devoted to ice maintenance.

### Section 5: Consequences of Funding Proposal at Lower Level

**ICE FACILITY** Funding the option at a lower level will result in lower levels of cleaning and maintenance, and a degradation of the ice quality due to running the plant at higher temps to reduce energy consumption.

### Section 6: Performance Measures

|                         | Description                                                                                                  | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------|--------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Operations-ICE FACILITY | Percentage of employees satisfied with training and educational opportunities supported by facility          | 0%                | 0%                | 0%                | 0%                |
| Operations-ICE FACILITY | Percentage of employees who feel they are being supported in achieving their personal and professional goals | 0%                | 0%                | 0%                | 0%                |
| Operations-ICE FACILITY | Percentage of staff who feel appreciated                                                                     | 0                 | 0                 | 0                 | 0                 |
| Operations-ICE FACILITY | Percentage of employees that feel they have the appropriate tools and resources to succeed                   | 0                 | 0                 | 0                 | 0                 |
| Operations-ICE FACILITY | Percentage of participants across all programs and activities who rate ice quality as good or excellent.     | 91%               | 96%               | 92%               | 92%               |
| Operations-ICE FACILITY | Percentage of guests who rate the facility as being clean and safe.                                          | 95%               | 96%               | 95%               | 95%               |

**Description:**

PC MARC

We are open Monday thru Friday from 8:30 to 2 p.m. and add evening hours in the winter. The facility follows the state licensing requirements as all staff have regular training and ratio of kids to staff is less than 10:1. Users of this service pay an hourly rate and must remain on-site using the facility. Children ages 1 to 6 may use the facility.

**Council Goal:**

134 Thriving Mountain Town

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Wide Variety of Exceptional Recreation

Recreation has been identified by Council as a high priority through Council's goals and the strategic plan.

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|              | Request<br>FY 2018 | Rationale<br>FY 2018 |
|--------------|--------------------|----------------------|
| Childcare    | No new requests    |                      |
| <b>TOTAL</b> |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures  | FY 2017       | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|---------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| PC MARC       |               |                     |                   |                   |                    |                         |
| Personnel     | 20,248        | 20,094              | 20,094            | 20,702            |                    | 15,682                  |
| Total PC MARC | 20,248        | 20,094              | 20,094            | 20,702            |                    | 15,682                  |
| <b>TOTAL</b>  | <b>20,248</b> | <b>20,094</b>       | <b>20,094</b>     | <b>20,702</b>     |                    | <b>15,682</b>           |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.1                    |
| Part Time    | 0.3                    |
| <b>TOTAL</b> | <b>0.3</b>             |

**Level of Service**

Childcare Same Level of Service

|           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------|---------------------|------------------|
| Childcare | 4                   | 8.75             |

|         |                                                                                                                                                                                                                                     |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PC MARC | Many of the childcare workers are cross trained to work the front desk so if childcare is not busy they are doing other tasks that help maintain the facility. If the front desk is busy they are a resource for them & vice versa. |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|         |                                                 |
|---------|-------------------------------------------------|
| PC MARC | Hours would be reduced that we offer childcare. |
|---------|-------------------------------------------------|

|                           | Description<br>-                                                              | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------|-------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Childcare-CITY RECREATION | Percentage of respondents who would recommend childcare services to a friend. | 92%               | 65.7%             | 80%               | 0%                |
| Childcare-CITY RECREATION | Percentage of respondents who rate the childcare service as good or better.   | 92.86%            | 65.7%             | 95%               | 0%                |

# COUNCIL STRATEGIC GOAL

## PRESERVING & ENHANCING THE NATURAL ENVIRONMENT



LONG-TERM  
STRATEGIC PLAN

### Council Priorities

#### CRITICAL:

**Energy:** Conservation, Renewable Energy, Carbon Reduction and Green Building Incentives \$CIP

#### TOP:

Environmental Health \$CIP

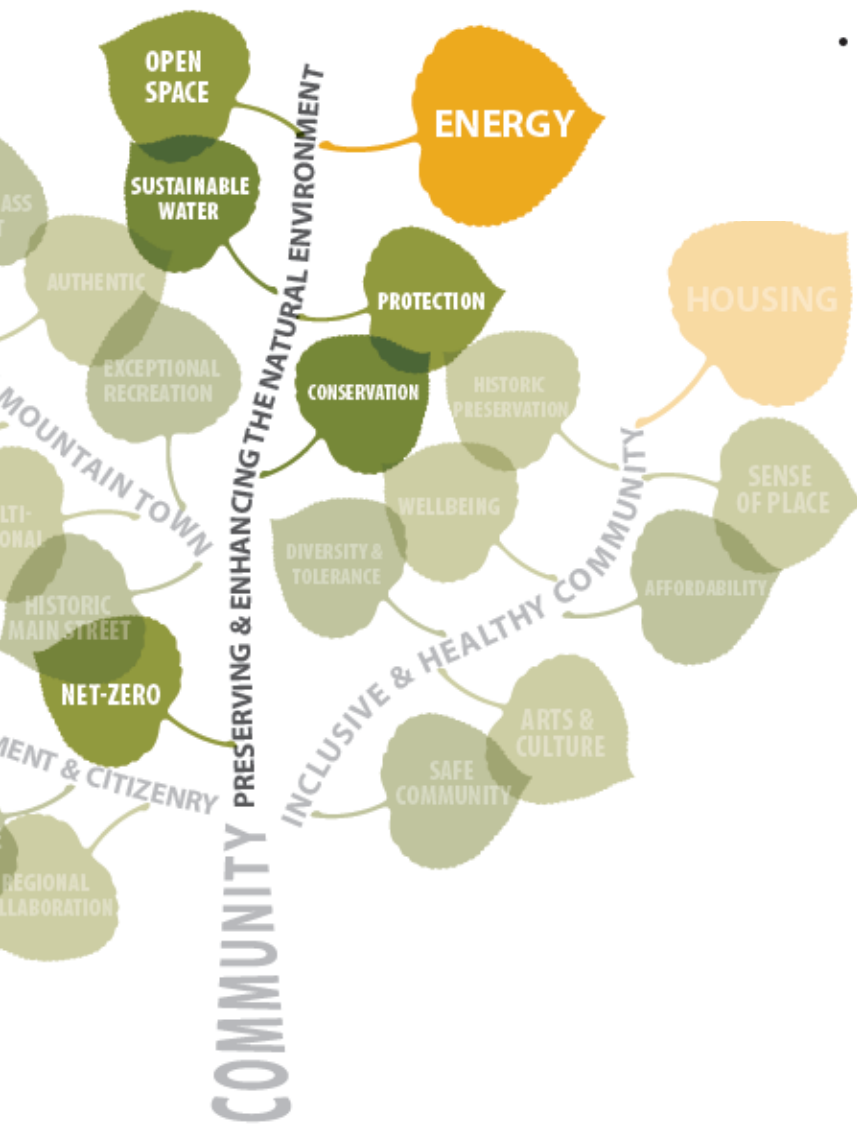
Open Space Acquisition \$CIP

Conservation of Natural Resources \$CIP

### Desired Outcomes:

- **High Quality and Sustainable Water \$CIP**
- Net-zero Carbon Government by 2022 \$CIP
  - Net-zero Carbon City by 2032 \$CIP
- Abundant, Preserved and Publicly-accessible Open Space \$CIP
- Environmental Pollution Mitigation \$CIP

Park City is proud that it is recognized as a model environmentally-conscious community as it works towards its net-zero goals. Residents develop, participate in and support initiatives to protect the long-term health of the natural environment and Park City policies and investments work in concert with these efforts. Carbon reduction, energy, clean soils, water conservation programs and open space acquisition not only attract residents and visitors to Park City, but also advance community environmental goals and preserve the unique natural setting. Park City recognizes that careful planning to ensure a sustainable water supply that meets the City's current and future need is essential to our long-term viability.





| Program                      | Departments<br>-             | SCORE<br>FY 2018 | QUARTILE<br>FY 2018 | BASE<br>FY 2018     | DEPT REQ<br>FY 2018 | RT REC<br>FY 2018   | CM REC<br>FY 2018   | REV<br>FY 2018    | TOT REC COST<br>FY 2018 |
|------------------------------|------------------------------|------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|-------------------------|
| Storm Water Utility          | STORM WATER OPERATIONS       | 28.50            | 1                   | \$1,030,123         | \$1,060,848         | \$1,060,848         | \$1,026,179         | \$0               | \$1,017,494             |
| Service Orders               | WATER OPERATIONS             | 25.50            | 1                   | \$594,398           | \$605,518           | \$609,392           | \$589,552           | \$0               | \$605,278               |
| Distribution and Maintenance | WATER OPERATIONS             | 25.50            | 1                   | \$3,278,193         | \$3,386,089         | \$3,389,963         | \$3,401,133         | \$0               | \$3,417,778             |
| Water Quality                | WATER OPERATIONS             | 25.50            | 1                   | \$2,425,156         | \$2,580,272         | \$2,609,272         | \$2,622,984         | \$0               | \$2,639,628             |
| Carbon Reduction             | ENVIRONMENTAL SUSTAINABILITY | 22.75            | 1                   | \$419,908           | \$500,002           | \$400,466           | \$437,688           | \$0               | \$437,688               |
| Clean-up and Storm Drain     | STREET MAINTENANCE           | 22.00            | 1                   | \$226,550           | \$228,635           | \$228,635           | \$231,936           | \$0               | \$231,936               |
| Water Billing                | WATER OPERATIONS             | 22.00            | 1                   | \$368,967           | \$369,973           | \$369,973           | \$350,202           | \$0               | \$361,211               |
| Project Management           | WATER OPERATIONS             | 21.50            | 1                   | \$589,200           | \$591,231           | \$591,231           | \$568,843           | \$0               | \$584,570               |
| Water Rights/Water Projects  | LEGAL                        | 21.25            | 1                   | \$105,890           | \$106,044           | \$106,044           | \$108,585           | \$-105,819        | \$-1,226                |
| Conservation                 | WATER OPERATIONS             | 21.25            | 1                   | \$422,636           | \$425,354           | \$429,228           | \$403,824           | \$0               | \$420,468               |
| Environmental Regulatory/EPA | 3 CITY DEPARTMENTS           | 20.75            | 2                   | \$550,656           | \$551,470           | \$551,470           | \$544,151           | \$-26,977         | \$534,871               |
| Open Space                   | ECONOMY                      | 20.75            | 2                   | \$67,161            | \$67,450            | \$61,965            | \$67,833            | \$0               | \$67,833                |
| <b>TOTAL</b>                 |                              |                  |                     | <b>\$10,078,837</b> | <b>\$10,472,886</b> | <b>\$10,408,487</b> | <b>\$10,311,740</b> | <b>\$-132,796</b> | <b>\$10,178,944</b>     |





Description:

STREET This Program maintains City storm drain systems in order to minimize the addition of pollutants into stream water, and to minimize  
MAINTENANCE potential flooding.  
WATER This Program is responsible for meeting the requirements of the Utah MS4 permit. The City has currently been designated, but has not  
OPERATIONS yet applied for coverage under the permit.

Council Goal:

003 Preserving & Enhancing the Natural Environment

Desired Outcome:

Criteria for Meeting Desired Outcome

Water Conservation

Section 1: Scope

| Change in Demand                                                     | Explanation                                                                                                                                |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Program Experiencing a SUBSTANTIAL increase in demand of 25% or more | Demand has increased substantially as previously the City had not been mandated by the State to undertake this Clean Water Act obligation. |

|                     | Request<br>FY 2018                                                   | Rationale<br>FY 2018                                                   |
|---------------------|----------------------------------------------------------------------|------------------------------------------------------------------------|
| Storm Water Utility | Requesting \$42k for half of a Streets and Storm Water Operator III. | Recommending \$42k for half of a Streets and Storm Water Operator III. |
| TOTAL               |                                                                      |                                                                        |

Section 2: Proposed Amount / FTEs

| Expenditures           | FY 2017   | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------|-----------|---------------------|-------------------|-------------------|-------------------------|
| STORM WATER OPER       |           |                     |                   |                   |                         |
| Personnel              | 653,223   | 688,948             | 688,948           | 654,279           | 670,594                 |
| Materials              | 376,900   | 371,900             | 371,900           | 371,900           | 346,900                 |
| Total STORM WATER OPER | 1,030,123 | 1,060,848           | 1,060,848         | 1,026,179         | 1,017,494               |
| TOTAL                  | 1,030,123 | 1,060,848           | 1,060,848         | 1,026,179         | 1,017,494               |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 6.6                    |
| Part Time |                        |
| TOTAL     | 6.6                    |

Level of Service  
Storm Water Utility Enhanced Level of Service

|                     | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------|---------------------|------------------|
| Storm Water Utility | 1                   | 28.50            |

Section 3: Basic Program Attributes

Community Served

Program Benefits/Serves the ENTIRE of the Community and adds to their quality of life

Reliance on City

City is the sole provider of the service and there are no other public or private entities that provide this type of service

Mandated

Program is required by Federal, State or County legislation

Section 4: Cost Savings / Innovation / Collaboration

STREET N/A  
MAINTENANCE  
WATER N/A  
OPERATIONS

Section 5: Consequences of Funding Proposal at Lower Level

STREET Additional waste and dirt will enter the waterways that run through Park City. This will negatively impact aquatic wildlife and the  
MAINTENANCE natural environment.  
WATER Park City is obligated to obtain a permit under the Clean Water Act to operate our storm water system. Funding at a lower level will  
OPERATIONS increase the chances that we will not meet the terms of the permit opening the City up to substantial penalties under the Clean Water Act.

Section 6: Performance Measures

|                              | Description<br>-                                                                                                 | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Storm Water-WATER OPERATIONS | Annually submit the Utah Pollutant Discharge Elimination System Storm Water Program MS4 Report form to the state | No                | No                | No                | No                |

**Description:**

WATER OPERATIONS Investigation - Providing investigative work to resolve issues related to the billing system and customer inquiries. This ensures accurate billing and customer satisfaction. Connection Installation - Physically connecting individual systems to the City's water system through a water meter connection. Inspection prevents maintenance and billing issues, while installation requires specialized technical knowledge. Connection Maintenance - Testing and repairing meters to ensure accurate billing, and performing repairs to meter connections in order to minimize water loss and related issues. Emergency Response - The mobilization of resources to assist customers with emergencies on private water systems, including shutting off water, providing resource assistance, and offering technical advice. Provides assistance to water customers in identifying and resolving issues arising from their connection to the distribution system and within their own residential/commercial subsystems. Also provides internal service by providing investigative field work for Water Billing.

**Council Goal:**

005 Preserving &amp; Enhancing the Natural Environment

**Desired Outcome:****Criteria for Meeting Desired Outcome**

High Quality & Sustainable Water Resources Providing extremely responsive and helpful customer service fosters residents' confidence in the quality of the services the Water Department provides. Accurate billing and revenue collection is dependent upon this program.

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                | Request<br>FY 2018                                  | Rationale<br>FY 2018                                          |
|----------------|-----------------------------------------------------|---------------------------------------------------------------|
| Service Orders | -Other fuels increase is due to 5% increase in cost | \$3,874 is recommended for Professional and Consulting funds. |
| <b>TOTAL</b>   |                                                     |                                                               |

**Section 2: Proposed Amount / FTEs**

| Expenditures                    | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------------|----------------|---------------------|-------------------|-------------------|-------------------------|
| <b>WATER OPERATIONS</b>         |                |                     |                   |                   |                         |
| Personnel                       | 234,065        | 233,184             | 233,184           | 214,328           | 225,338                 |
| Materials                       | 360,333        | 364,207             | 364,207           | 363,223           | 367,941                 |
| <b>Total WATER OPERATIONS</b>   | <b>594,398</b> | <b>597,392</b>      | <b>597,392</b>    | <b>577,552</b>    | <b>593,278</b>          |
| <b>CONTINGENCY/SALARY</b>       |                |                     |                   |                   |                         |
| Materials                       |                | 12,000              | 12,000            | 12,000            | 12,000                  |
| <b>Total CONTINGENCY/SALARY</b> |                | <b>12,000</b>       | <b>12,000</b>     | <b>12,000</b>     | <b>12,000</b>           |
| <b>TOTAL</b>                    | <b>594,398</b> | <b>609,392</b>      | <b>609,392</b>    | <b>589,552</b>    | <b>605,278</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 1.8                    |
| Part Time    | 1.2                    |
| <b>TOTAL</b> | <b>2.9</b>             |

**Level of Service**

Service Orders Same Level of Service

|                | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------|---------------------|------------------|
| Service Orders | 1                   | 25.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

WATER OPERATIONS In the last two years, this program has aggressively pursued a more accurate and reliable metering system through the installation of the Automated Metering Infrastructure and Meter Maintenance Program. This has resulted in more upfront expenses in materials and time, but long term the department will capture more revenue.

### Section 5: Consequences of Funding Proposal at Lower Level

WATER OPERATIONS Reduction in level of service would result in lower customer satisfaction, increased response time to customer requests (especially outside regular business hours), and long term loss of revenue.

### Section 6: Performance Measures

|                                 | Description<br>-                                     | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------|------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Service Orders-WATER OPERATIONS | Percent of service orders resolved within 30 days.   | 95%               | 96%               | 100%              | 0%                |
| Service Orders-WATER OPERATIONS | Annual Percentage of leaks addressed within 38 days. | 100%              | 100%              | 100%              | 0%                |

**Description:**

WATER OPERATIONS Preventative Maintenance - Tests, measurements, adjustments and parts replacement performed specifically to prevent failures from occurring. These tasks are carried out on a specific schedule and include tens of thousands of individual assets. Emergency Response - Mobilization of necessary resources to resolve unexpected failures in the system and maintain adequate water delivery. Current level of service is very high, with 24/7/365 one hour response time. Operations - Monitoring sources, tank levels, pump status, and system pressures. Using this data as input, the system is operated to provide adequate and reliable water to Park City's customers. There is currently at least one operator at all times monitoring the distribution system on a 24/7/365 basis.

**Council Goal:**

004 Preserving &amp; Enhancing the Natural Environment

**Desired Outcome:****Criteria for Meeting Desired Outcome**

High Quality &amp; Sustainable Water Resources

A well maintained distribution system ensures the Water Department can deliver a sufficient quantity and good quality of water to its customers with reliability and confidence.

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                              | Request FY 2018                                                                                                                                                | Rationale FY 2018                                             |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| Distribution and Maintenance | -Other fuels increase is due to 5% increase in cost-Professional Consulting Administration increase of \$3,874 is due to consulting costs for current projects | \$3,874 is recommended for Professional and Consulting funds. |
| <b>TOTAL</b>                 |                                                                                                                                                                |                                                               |

**Section 2: Proposed Amount / FTEs**

| Expenditures                    | FY 2017          | Dept Req FY 2018 | RT Rec FY 2018   | CM REC FY 2018   | Tot Rec Cost FY 2018 |
|---------------------------------|------------------|------------------|------------------|------------------|----------------------|
| <b>WATER OPERATIONS</b>         |                  |                  |                  |                  |                      |
| Personnel                       | 1,058,835        | 1,060,634        | 1,060,634        | 1,074,287        | 1,086,214            |
| Materials                       | 2,219,358        | 2,282,329        | 2,282,329        | 2,279,846        | 2,284,564            |
| <b>Total WATER OPERATIONS</b>   | <b>3,278,193</b> | <b>3,342,963</b> | <b>3,342,963</b> | <b>3,354,133</b> | <b>3,370,778</b>     |
| <b>CONTINGENCY/SALARY</b>       |                  |                  |                  |                  |                      |
| Materials                       |                  | 47,000           | 47,000           | 47,000           | 47,000               |
| <b>Total CONTINGENCY/SALARY</b> |                  | <b>47,000</b>    | <b>47,000</b>    | <b>47,000</b>    | <b>47,000</b>        |
| <b>TOTAL</b>                    | <b>3,278,193</b> | <b>3,389,963</b> | <b>3,389,963</b> | <b>3,401,133</b> | <b>3,417,778</b>     |

| FTEs         | Budget FTEs FY 2018 |
|--------------|---------------------|
| Full Time    | 9.1                 |
| Part Time    | 1.2                 |
| <b>TOTAL</b> | <b>10.2</b>         |

**Level of Service**

Distribution and Maintenance      Enhanced Level of Service

|                                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------------------------|---------------------|------------------|
| Distribution<br>and<br>Maintenance | 1                   | 25.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

**WATER OPERATIONS** The Department is investigating new technologies that we hope will bring new efficiencies to the way we operate, and we have been investing and installing others, as electricity consumption is one of our biggest expenses. Some examples include micro hydro power generation, variable frequency drives, collaboration with the resorts on efficient snowmaking, off-peak pumping and operational improvements to pumping operations. We also have been sharing resources with neighboring utilities on problem solving, and look to expand that into operator training this year.

### Section 5: Consequences of Funding Proposal at Lower Level

**WATER OPERATIONS** A reduced level of service would directly impact preventative maintenance schedules and emergency response. This would result in neglected assets which then would require more frequent repairs, less immediate response to emergencies, and the potential for fire protection, health and safety issues.

### Section 6: Performance Measures

|                                                   | Description<br>-                                                                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------------------------|------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Distribution and Maintenance-<br>WATER OPERATIONS | Percent of mainlines valves and hydrants exercised annually.                             | 25%               | 25%               | 25%               | 0%                |
| Distribution and Maintenance-<br>WATER OPERATIONS | Annual - Percentage of PRV / regulator checks completed in the first week of each month. | 100%              | 100%              | 100%              | 0%                |
| Distribution and Maintenance-<br>WATER OPERATIONS | Number of work related accidents per year.                                               | 0                 | 0.01              | 0.01              | 0                 |
| Distribution and Maintenance-<br>WATER OPERATIONS | Annual lost work time hours directly related to work related accidents.                  | 0                 | 0.01              | 0.01              | 0                 |
| Distribution and Maintenance-<br>WATER OPERATIONS | Annually - Percentage of water operators certified in distribution and treatment.        | 100%              | 85%               | 100%              | 0%                |

**Description:**

**WATER OPERATIONS** Monitoring - Testing and lab analysis of water samples, both regulated and investigative. The current level of service includes monitoring above regulations, which allows Staff to optimize treatment and increase consumer confidence. Treatment - Mechanical processes of treating the water to regulated standards. Reduced treatment is not an option. Staff already optimizes the use of the sources, so the only way to reduce the amount of water treated is to reduce the amount of water used through stringent conservation measures. Analysis - Planning and reacting to changes in water quality and regulations, as well as analysis on treatment optimization. The current level includes reviewing lab analyses, investigating quality issues, exploring and optimizing treatment methods, and database maintenance. Security - Preventing tampering and contamination of the distribution system through maintenance of physical assets, routine checks and monitoring, and alarm system response. Water treatment includes operation of Spiro Water Treatment Plant, Quinn's Water Treatment Plant, Park Meadows Well UV System, well chlorination, and Judge Tunnel chlorination. Water quality monitoring includes required sampling per Utah Division of Drinking Water Rules and Regulations, additional sampling for consumer confidence and analysis of quality data, lab analyses and treatment methods.

**Council Goal:**

001 Preserving &amp; Enhancing the Natural Environment

**Desired Outcome:****Criteria for Meeting Desired Outcome**

**High Quality & Sustainable Water Resources** Maintaining and improving water quality is key to providing safe drinking water as well as reducing the Park City mining legacy's impact upon the local and regional environment. The events of the past few years, as well as the tightening of water quality regulations and increasing consumer expectations, demand that we continue to maintain and improve water quality.

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|               | Request<br>FY 2018                                                                                                                                                                                      | Rationale<br>FY 2018                                                                                                     |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Water Quality | -Other fuels increase is due to 5% increase in cost-Professional Consulting Administration increase of \$3,784 is due to consulting costs for current projects-Increase of \$100k for a Water Worker IV | \$100k for Water Worker IV is recommended as well as utility increases and \$3800 for Professional and Consulting funds. |
| <b>TOTAL</b>  |                                                                                                                                                                                                         |                                                                                                                          |

**Section 2: Proposed Amount / FTEs**

| Expenditures                    | FY 2017          | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------------|------------------|---------------------|-------------------|-------------------|-------------------------|
| <b>WATER OPERATIONS</b>         |                  |                     |                   |                   |                         |
| Personnel                       | 1,073,070        | 1,165,215           | 1,165,215         | 1,179,844         | 1,191,771               |
| Materials                       | 1,352,086        | 1,415,057           | 1,415,057         | 1,414,139         | 1,418,857               |
| <b>Total WATER OPERATIONS</b>   | <b>2,425,156</b> | <b>2,580,272</b>    | <b>2,580,272</b>  | <b>2,593,984</b>  | <b>2,610,628</b>        |
| <b>CONTINGENCY/SALARY</b>       |                  |                     |                   |                   |                         |
| Materials                       |                  | 29,000              | 29,000            | 29,000            | 29,000                  |
| <b>Total CONTINGENCY/SALARY</b> |                  | <b>29,000</b>       | <b>29,000</b>     | <b>29,000</b>     | <b>29,000</b>           |
| <b>TOTAL</b>                    | <b>2,425,156</b> | <b>2,609,272</b>    | <b>2,609,272</b>  | <b>2,622,984</b>  | <b>2,639,628</b>        |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 9.8                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>9.8</b>             |

Level of Service  
 Water Quality      Enhanced Level of  
                                  Service

|               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------|---------------------|------------------|
| Water Quality | 1                   | 25.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE  
 Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or  
 private entities which could be contracted to provide  
 this service

#### Mandated

Program is required by Federal, State or County  
 legislation

### Section 4: Cost Savings / Innovation / Collaboration

WATER      Source optimization is one of our primary focuses as we bring the Quinn's WTP online. Looking at and comparing costs to produce,  
 OPERATIONS      treat, and distribute water from each source, prioritizing the use of those sources, and analyzing how those sources interact and blend  
                                  once in the system will quite likely result in large cost savings. The Water Research Foundation, EPA, Utah Division of Drinking Water,  
                                  as well as neighboring utilities (notably Mountain Regional Water and Jordanelle Special Service District) have all provided guidance and  
                                  resource assistance in analyzing our issues and improving operations.

### Section 5: Consequences of Funding Proposal at Lower Level

WATER      A reduction of service would result directly in poorer water quality and the possibility of not meeting EPA and DDW mandated water  
 OPERATIONS      quality regulations. Consumer confidence would likely dip as well.

### Section 6: Performance Measures

|                                | Description<br>-                                                                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------|------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Water Quality-WATER OPERATIONS | Compliance with<br>State/EPA water<br>quality<br>requirements                                  | 100               | 100               | 100               | 0                 |
| Water Quality-WATER OPERATIONS | Percent of citizens<br>rating the quality of<br>drinking water as<br>"good" or<br>"excellent." | 62%               | 62%               | 50%               | 0%                |



**Description:**

ENVIRONMENTAL SUSTAINABILITY Environmental Sustainability is responsible for municipal and citywide carbon mitigation and climate adaptation. The complexity of projects and tight timeline will stretch staff thin to accomplish the goals and be a resource. This proposed position aids in providing regular reporting and engagement for city staff and community-wide.

**Council Goal:**

053 Preserving & Enhancing the Natural Environment

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Energy: Conservation, Renewable Energy, Carbon Reduction & Green Building Incentives City Council has identified carbon reduction as a priority among its goals. Additionally, the Park City community has demonstrated a strong willingness to participate in these efforts in the form of Save Our Snow and other outreach activities. Carbon reduction activities naturally lend themselves to economic and community progress in the form of lowered operating costs, public health benefits, citizen engagement, and overall improved quality of life.

**Section 1: Scope****Change in Demand**

Program Experiencing a SUBSTANTIAL increase in demand of 25% or more

**Explanation**

|                  | Request<br>FY 2018                                                                                                                                                                                      | Rationale<br>FY 2018                                                                                                                                                                                       |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Carbon Reduction | S2: Environmental Project Manager to provide analysis and drive engagement with sustainability goals. \$113k.S3: Intern to provide analysis and drive engagement with sustainability goals. \$17k cost. | Decreasing by \$29k as a temporary position for FY2017 goes away. \$47k in part-time is recommended due to it being a council priority to provide analysis and drive engagement with sustainability goals. |
| TOTAL            |                                                                                                                                                                                                         |                                                                                                                                                                                                            |

**Section 2: Proposed Amount / FTEs**

| Expenditures                       | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| ENVIRONMENTAL SUSTAINABILITY       |         |                     |                   |                   |                         |
| Personnel                          | 298,744 | 378,838             | 279,302           | 316,524           | 316,524                 |
| Materials                          | 121,164 | 121,164             | 121,164           | 121,164           | 121,164                 |
| Total ENVIRONMENTAL SUSTAINABILITY | 419,908 | 500,002             | 400,466           | 437,688           | 437,688                 |
| TOTAL                              | 419,908 | 500,002             | 400,466           | 437,688           | 437,688                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 2.0                    |
| Part Time | 0.8                    |
| TOTAL     | 2.8                    |

**Level of Service**

Carbon Reduction Same Level of Service

|                  | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------|---------------------|------------------|
| Carbon Reduction | 1                   | 22.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

COMMUNITY ENGAGEMENT Planned and implemented municipal carbon reduction projects have the potential to save \$275k annually while preventing over 2,800 tons of CO2 per year. Furthermore, staff has raised over \$380k in grants for PCMC energy projects in recent years. PCMC regularly collaborates with other local governments and organizations on environmental issues. Recent examples include climate change adaptation planning with eight other municipalities in the Intermountain West region and an upcoming collaboration, funded by \$424k in DOE grant funding, to advance solar energy in Utah.

### Section 5: Consequences of Funding Proposal at Lower Level

COMMUNITY ENGAGEMENT Funding at a lower level will delay, or prevent, the implementation of projects critical to advancing local carbon emissions goals. While PCMC has been successful at implementing numerous one-off programs and initiatives, the current amount of investment is unlikely to support tangible, long-term reductions in the community carbon footprint. In addition to continued support of an outreach program for homeowners and renters (Low Carbon Diet), PCMC must engage with the commercial sector and also influence what sources generate our electricity in order to have a true reorientation towards a lower-carbon community.

ENVIRONMENTAL SUSTAINABILITY Funding at a lower level will increase reliance on outside consultants who could differ in data collection entry into national and international climate standards. Staff will be stretched thin to help departments identify and implement needed changes to meet the city's goals.

### Section 6: Performance Measures

|                                               | Description<br>-                                                                                                                                                            | Actual<br>FY 2015 | Target<br>FY 2017 |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
| Carbon Reduction-ENVIRONMENTAL SUSTAINABILITY | City's carbon emission (in tons)                                                                                                                                            | 19400             | 22000             |
| Carbon Reduction-ENVIRONMENTAL SUSTAINABILITY | Percent Reduction of Municipal CO2 Emissions - 'Actual' Column Reflects the Short Tons of CO2-equivalent Emitted by Park City Municipal - Values Are Based on Calendar Year | 12                | -20               |
| Carbon Reduction-ENVIRONMENTAL SUSTAINABILITY | Percent Reduction in Municipal Electricity Use - 'Actual' Column Reflects kWh Consumed - Values Are Based on Calendar Year                                                  | 8                 | -20               |
| Carbon Reduction-ENVIRONMENT SUSTAINABILITY   | Percent Reduction of Municipal Natural Gas Use - 'Actual' Column Reflects Therms Consumed (Ice                                                                              | -8                | -5                |

|  | Description<br>-                                                                                                                                              | Actual<br>FY 2015 | Target<br>FY 2017 |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|
|  | Arena Propane<br>Equivalent added in<br>'07-'09; Arena<br>converted to all<br>natural gas starting<br>in early '09) -<br>Values Are Based<br>on Calendar Year |                   |                   |

Description:

STREET MAINTENANCE      Sweeping and clean-up along city streets; right-of-ways; Main Street Business trash compactors; and storm water runoff management. Challenges to the goal of this program are the Implementation of the Storm Water Management Plan and the need for specialized equipment due to aging infrastructure and community expectations. The Streets Department provides a variety of services and maintenance for this program. It requires that cleanup and control be performed in all areas of the community to ensure flood control, public safety and overall cleanliness.

Council Goal:

059 Preserving & Enhancing the Natural Environment

Desired Outcome:

Criteria for Meeting Desired Outcome

Well-Maintained Assets and Infrastructure      Effective Transportation has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for additional street sweeping through citizen requests. The Cleanup and Control program is a critical (core) function and proposed enhancement of the program are based on environmental stewardship.

Section 1: Scope

Change in Demand      Explanation  
Program Experiencing a SUBSTANTIAL increase in demand of 25% or more

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures             | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| STREET MAINTENANCE       |         |                     |                   |                   |                         |
| Personnel                | 134,518 | 136,603             | 136,603           | 140,104           | 140,104                 |
| Materials                | 92,032  | 92,032              | 92,032            | 91,832            | 91,832                  |
| Total STREET MAINTENANCE | 226,550 | 228,635             | 228,635           | 231,936           | 231,936                 |
| TOTAL                    | 226,550 | 228,635             | 228,635           | 231,936           | 231,936                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.3                    |
| Part Time | 0.1                    |
| TOTAL     | 1.3                    |

Level of Service  
Clean-up and Storm Drain      Same Level of Service

|                          | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------------|---------------------|------------------|
| Clean-up and Storm Drain | 1                   | 22.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

**STREET MAINTENANCE** Loss Prevention: The Street Department has been to protect property from possible loss through during spring the. Collaboration/Innovation: Being in the Operations Division of Public Works, the Streets Department has a primary Maintenance and community cleanup function in supporting "spring cleanup". Working collaboratively with other governmental agencies, departments and Recycle Utah, the Department has helped create efficiencies in recycling and reduced landfill waste. An example of this is the program revamp of the spring clean-up program to a once a month spring, summer, fall event sponsored by Recycle Utah rather than a more costly once a year program. Option: Same LOS.

### Section 5: Consequences of Funding Proposal at Lower Level

**STREET MAINTENANCE** The consequences of lowering the funding for this program include: reduced preventative maintenance, potential flooding, impacts to downstream water quality, impacts on the look, feel and cleanliness of Park City, and possible effects on the solid waste contract for Main Street. Proposed LOS: Same LOS.

### Section 6: Performance Measures

|                                         | Description                                                                    | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------------|--------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Clean-up and Control-STREET MAINTENANCE | Percentage of residential streets swept every 30 days from April 15 to Nov 15. | 110%              | 100%              | 100%              | 0%                |
| Clean-up and Control-STREET MAINTENANCE | Percentage of flood control devices inspected weekly from April 15 to June 15. | 100%              | 100%              | 100%              | 0%                |
| Clean-up and Control-STREET MAINTENANCE | Percentage of storm drain boxes cleaned annually.                              | 70%               | 65%               | 85%               | 0%                |

Description:

WATER OPERATIONS Items include monitoring customer accounts and assisting them with issues, building work orders, working with software vendors and creating the water bill file. Challenges to the goal of this program are to provide the customer with the most reasonable, up to date information for them to manage their accounts. Newly acquired technology will help customers monitor their water consumption and better budget their household use in spite of increasing water fees. The Water Billing Department provides a variety of customer and billing services for this program. It requires that accurate meter reading and associated technology be precise. It also requires that meters are read and water bills sent to customers in a timely fashion. Additionally, customer service staff assists property owners with water leak detection and water conservation.

Council Goal:

013 Preserving & Enhancing the Natural Environment

Desired Outcome:

Criteria for Meeting Desired Outcome

High Quality & Sustainable Water Resources Water and Natural Environment has been identified by Council as a top priority through Council's goals (Outcomes Area) and the strategic plan. The Water Billing program is a critical (core) function in the delivery of clean drinking water to residents and businesses. Proposed enhancement of the program is based on inflation in the cost of mailing services and training due to advancing technology.

Section 1: Scope

Change in Demand Explanation  
Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures           | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| WATER OPERATIONS       |         |                     |                   |                   |                         |
| Personnel              | 173,209 | 174,215             | 174,215           | 154,444           | 165,453                 |
| Materials              | 195,758 | 195,758             | 195,758           | 195,758           | 195,758                 |
| Total WATER OPERATIONS | 368,967 | 369,973             | 369,973           | 350,202           | 361,211                 |
| TOTAL                  | 368,967 | 369,973             | 369,973           | 350,202           | 361,211                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.8                    |
| Part Time |                        |
| TOTAL     | 1.8                    |

Level of Service  
Water Billing Enhanced Level of Service

|               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------|---------------------|------------------|
| Water Billing | 1                   | 22.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

#### WATER OPERATIONS

Cost Savings/Innovation: The Water Billing Department was able to consolidate several tasks in meter reading services by installing a new Flex Point Radio meter reading system. This allowed the transfer of meter reading staff back into the Water Operations Department, which provided higher efficiencies in the maintenance program.

### Section 5: Consequences of Funding Proposal at Lower Level

#### WATER OPERATIONS

The consequences of lowering the funding for this program include the reduction of both our responsiveness to customer issues and our proactive leak detection. There would also be an increase in citizen and business owner complaints due to established community expectations.

### Section 6: Performance Measures

|                                | Description<br>-                                                          | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------|---------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Water Billing-WATER OPERATIONS | Annual Percentage of Stuck Meter Service Orders completed within 38 days. | 0%                | 0%                | 0%                | 0%                |
| Water Billing-WATER OPERATIONS | Annual Percentage of Cut Wire Service Orders completed within 38 days.    | 0%                | 0%                | 0%                | 0%                |

Description:

WATER OPERATIONS      Project Management - Coordination and direction of engineering and financial resources in order to complete various capital projects. Construction Management - Coordination, direction, and inspection of resources used to complete capital project construction. Strategic Planning - Organizing present efforts on the basis of projections to ensure optimal performance of the water system into the future. Design - Coordination and direction of engineering resources to complete design of capital projects.

Council Goal:

034 Preserving & Enhancing the Natural Environment

Desired Outcome:

Criteria for Meeting Desired Outcome

High Quality & Sustainable Water Resources      Good project management is essential to providing a well thought out, long lasting water system that not only works to meet today's needs, but will keep up with growth and adapt to other less tangible changes.

Section 1: Scope

Change in Demand

Explanation

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures             | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| WATER OPERATIONS         |         |                     |                   |                   |                         |
| Personnel                | 274,801 | 268,832             | 268,832           | 246,936           | 257,945                 |
| Materials                | 314,399 | 314,399             | 314,399           | 313,907           | 318,625                 |
| Total WATER OPERATIONS   | 589,200 | 583,231             | 583,231           | 560,843           | 576,570                 |
| CONTINGENCY/SALARY       |         |                     |                   |                   |                         |
| Materials                |         | 8,000               | 8,000             | 8,000             | 8,000                   |
| Total CONTINGENCY/SALARY |         | 8,000               | 8,000             | 8,000             | 8,000                   |
| TOTAL                    | 589,200 | 591,231             | 591,231           | 568,843           | 584,570                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.7                    |
| Part Time |                        |
| TOTAL     | 1.7                    |

Level of Service

Project Management      Same Level of Service

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Project Management | 1                   | 21.50            |



Section 3: Basic Program Attributes

| Community Served                                                               | Reliance on City                                                                                                | Mandated                                                    |
|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| Program benefits/serves the ENTIRE Community and adds to their quality of life | City provides program and program is currently being offered by other private businesses not within City limits | Program is required by Federal, State or County legislation |

Section 4: Cost Savings / Innovation / Collaboration

|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| WATER OPERATIONS | By bringing in more staff over the last few years to manage projects in-house, we have reduced the cost of contracting engineering services with outside consultants. Operations and Projects have fostered a closer partnership, which results in better end products and well-rounded staff. Working more closely with Engineering, Planning, and other departments has increased efficiency as resources are shared and permitting and similar processes are streamlined. |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 5: Consequences of Funding Proposal at Lower Level

|                  |                                                                                                                                                                                                                                                                                                                                                     |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| WATER OPERATIONS | A water system is only operable if it is planned, built and replaced as needed. Reductions to the project management program would result in poor project execution and expense of capital, assets that are less "operator friendly" and compatible with the existing system, and the high likelihood of future water shortages and quality issues. |
|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 6: Performance Measures



Description:

CITY ATTORNEY

Assigned attorney prosecutes change applications related to Park City's water rights; protests change applications which are adverse to Park City's interests; appeals actions of the state engineer to the district court; acts as legal counsel on municipal water projects, including negotiating multi-agency agreement, reviewing bid documents and construction and professional service agreements, and negotiating change orders and contract disputes; negotiates the acquisition of water rights and prepare the documents related thereto; defends lawsuits alleging unlawful use of water and interference with other water users; and works with state agencies in developing an annual Water Use Plan and Water Budget for review of all legal requirements. Attorney provides water and environmental expertise on water matters by attending required trainings and legal related seminars to keep city policies, regulations, and laws current.

Council Goal:

072 Preserving & Enhancing the Natural Environment

Desired Outcome:

Criteria for Meeting Desired Outcome

Conservation of Natural Resources    1) Fiscally and legally sound 2) Adjust quickly to changing environment 3) Preservation of city assets

Section 1: Scope

Change in Demand

Explanation

Program experiencing NO change in demand

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY ATTORNEY       |         |                     |                   |                   |                    |                         |
| Personnel           | 103,037 | 103,191             | 103,191           | 105,732           | -109,812           | -4,079                  |
| Materials           | 2,853   | 2,853               | 2,853             | 2,853             |                    | 2,853                   |
| Total CITY ATTORNEY | 105,890 | 106,044             | 106,044           | 108,585           | -109,812           | -1,226                  |
| TOTAL               | 105,890 | 106,044             | 106,044           | 108,585           | -109,812           | -1,226                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.6                    |
| Part Time | 0.1                    |
| TOTAL     | 0.6                    |

Level of Service

Water Rights/Water Projects

Same Level of Service

|                             | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------------------|---------------------|------------------|
| Water Rights/Water Projects | 1                   | 21.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

CITY ATTORNEY Higher quality of service and less expensive than outside counsel

### Section 5: Consequences of Funding Proposal at Lower Level

CITY ATTORNEY Assigned attorney could not spend adequate time addressing water matters efficiently. This would increase the expense of outside counsel.

### Section 6: Performance Measures

|                                                    | Description<br>-                                                                                                                                                                      | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Water Rights/Water Projects-CITY ATTORNEY'S OFFICE | Fully executed agreements, approved change applications, environmental requirements satisfied, water quality concerns addressed, projects built, water flowing to customers. (Yes/No) | Yes               | Yes               | Yes               | No                |
| Water Rights/Water Projects-CITY ATTORNEY'S OFFICE | 95% water meetings attended by attorney.                                                                                                                                              | 90%               | 95%               | 95%               | 0%                |
| Water Rights/Water Projects-CITY ATTORNEY'S OFFICE | 40% of Deputy City Attorney's time spent on water issues and projects.                                                                                                                | 35%               | 35%               | 40%               | 0%                |

**Description:**

WATER OPERATIONS Education - Providing information to the general public in order to foster consumer decisions that benefit the water system and region. Analysis - Using logical reasoning to examine each component of the data and to provide recommendations and solutions for increased efficiency of Operations. Coordination - Providing leadership, planning and financial assistance for the conservation and responsible use of water. Management practices that reduce or enhance the beneficial use of water through education, analysis and coordination with multiple entities. Applies to both water and energy conservation, and considers the region and individual consumers as part of the overall water system.

**Council Goal:**

012 Preserving & Enhancing the Natural Environment

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Conservation of Natural Resources Conservation of water equates to a higher degree of sustainability, both environmentally and in regards to the physical water system. Using less water means reducing the environmental impact by releasing more water downstream, expending less energy in treatment processes and pumping operations, and less chemical use and solids production. It also means reduced cost of operations, maintenance and asset replacement.

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|              | Request<br>FY 2018                                  | Rationale<br>FY 2018                                          |
|--------------|-----------------------------------------------------|---------------------------------------------------------------|
| Conservation | -Other fuels increase is due to 5% increase in cost | \$3,874 is recommended for Professional and Consulting funds. |
| <b>TOTAL</b> |                                                     |                                                               |

**Section 2: Proposed Amount / FTEs**

| Expenditures                    | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------------|----------------|---------------------|-------------------|-------------------|-------------------------|
| <b>WATER OPERATIONS</b>         |                |                     |                   |                   |                         |
| Personnel                       | 131,144        | 129,861             | 129,861           | 104,581           | 116,508                 |
| Materials                       | 291,492        | 295,366             | 295,366           | 295,243           | 299,961                 |
| <b>Total WATER OPERATIONS</b>   | <b>422,636</b> | <b>425,228</b>      | <b>425,228</b>    | <b>399,824</b>    | <b>416,468</b>          |
| <b>CONTINGENCY/SALARY</b>       |                |                     |                   |                   |                         |
| Materials                       |                | 4,000               | 4,000             | 4,000             | 4,000                   |
| <b>Total CONTINGENCY/SALARY</b> |                | <b>4,000</b>        | <b>4,000</b>      | <b>4,000</b>      | <b>4,000</b>            |
| <b>TOTAL</b>                    | <b>422,636</b> | <b>429,228</b>      | <b>429,228</b>    | <b>403,824</b>    | <b>420,468</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.8                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>0.8</b>             |

**Level of Service**

Conservation Same Level of Service

|              | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------|---------------------|------------------|
| Conservation | 1                   | 21.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

#### WATER OPERATIONS

Conservation is a relatively low cost program. However, we strive to collaborate with regional partners such as Recycle Utah, the Utah Water Conservation Forum, the Park City Board of Realtors Water Conservation Task Force, Weber Basin Water Conservancy District, and neighboring utilities. Working together reduces the individual resource needs for all involved. New technologies such as the automated metering infrastructure and online leak detection help us pinpoint and stop leaks sooner.

### Section 5: Consequences of Funding Proposal at Lower Level

#### WATER OPERATIONS

Reductions in the level of service would mean far less public education, which is critical to achieving any level of conservation. In order to meet the state-mandated reduction of 25% per connection by 2050 and continue to be a sustainable water system, we must continue to pursue water conservation.

### Section 6: Performance Measures

|                               | Description                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|-------------------------------|--------------------------------------------|-------------------|-------------------|-------------------|
| Conservation-WATER OPERATIONS | Number of water audits conducted annually. | 8                 | 2                 | 10                |
| Conservation-WATER OPERATIONS | Water usage recorded in acre feet per year | 6100              | 6000              | 6000              |

**Description:**

|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CITY ATTORNEY                | Work with state and federal agencies on issues including negotiating UPDES permits on water discharges within municipal boundaries. The Legal staff proactively provides research and general support on all environmental issues to the Sustainability Department involving the City with negotiating multi-party agreements related to contaminated soil in and around Park City; researching records as part of identifying potentially responsible parties; filing FOIA requests with federal agencies; maintaining compliance with state Division of Drinking Water regulations; obtaining closure of existing physical mine hazards; negotiating the location, design, operation and maintenance of a hazardous waste repository; and holding developers accountable for the environmental requirements in development agreements and local land use codes. |
| ENVIRONMENTAL SUSTAINABILITY | This budget includes all items related to environmental regulatory work related to Legacy Mine soils.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| DENTAL SELF FUNDING          | The City provides Dental Insurance to the City's Employees, and does this by paying for all dental claims instead of paying for an insurance policy. This method saves the city money over purchasing insurance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

**Council Goal:**

016 Preserving &amp; Enhancing the Natural Environment

**Desired Outcome:****Criteria for Meeting Desired Outcome**

|                      |                                                                                                                                                                                                     |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Environmental Health | Clean water and clean natural environment is one of Council's priorities. City Council has expressed an interest in cleaning up the watershed and doing it right. This budget supports those goals. |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures                       | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY ATTORNEY                      |         |                     |                   |                   |                    |                         |
| Personnel                          | 55,514  | 55,668              | 55,668            | 57,136            | -6,999             | 50,137                  |
| Materials                          | 1,901   | 1,901               | 1,901             | 1,901             |                    | 1,901                   |
| Total CITY ATTORNEY                | 57,415  | 57,569              | 57,569            | 59,037            | -6,999             | 52,038                  |
| ENVIRONMENTAL SUSTAINABILITY       |         |                     |                   |                   |                    |                         |
| Personnel                          | 148,186 | 148,602             | 148,602           | 153,540           | -6,999             | 146,542                 |
| Materials                          | 85,000  | 85,000              | 85,000            | 85,000            |                    | 85,000                  |
| Total ENVIRONMENTAL SUSTAINABILITY | 233,186 | 233,602             | 233,602           | 238,540           | -6,999             | 231,542                 |
| WATER OPERATIONS                   |         |                     |                   |                   |                    |                         |
| Personnel                          | 13,480  | 13,725              | 13,725            | -14,679           | -6,999             | -9,751                  |
| Materials                          | 246,574 | 246,574             | 246,574           | 246,574           |                    | 251,292                 |
| Total WATER OPERATIONS             | 260,054 | 260,299             | 260,299           | 231,895           | -6,999             | 241,540                 |
| TOTAL                              | 550,656 | 551,470             | 551,470           | 529,472           | -20,996            | 525,120                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.6                    |
| Part Time | 0.1                    |

| FTEs  | Budget FTEs<br>FY 2018 |
|-------|------------------------|
| TOTAL | 1.6                    |

#### Level of Service

Environmental Regulatory/EPA Same Level of Service

|                              | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------------------|---------------------|------------------|
| Environmental Regulatory/EPA | 2                   | 20.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

#### ENVIRONMENTAL SUSTAINABILITY

Resolution of the repository issue will result in a 58% reduction in expenses, including a significant reduction of outside legal fees and outside consulting fees. Also, proactive negotiate and agreements to secure proportionate cost allocation.

### Section 5: Consequences of Funding Proposal at Lower Level

#### ENVIRONMENTAL SUSTAINABILITY

While staff is proposing a significant budget reduction, due to cost reductions in funding for FY2013, if the budget is reduced below the requested level, we will not be able to support homeowners and businesses in the cleanup of their property. Additionally, a reduction in budget will mean that our access to expert outside legal counsel will be eliminated. This will mean that we won't have the best advice on agreements with the EPA and the State. Also, our communication, service, and interaction with the EPA and other entities would suffer. Temporary or outside staff would not have background information and facts to proceed efficiently and effectively with ongoing issues.

### Section 6: Performance Measures

|                                                                     | Description                                                                                                      | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| ENVIRONMENTAL<br>REGULATORY/EPA-<br>ENVIRONMENTAL<br>SUSTAINABILITY | Compliance with Prospector Drain AOC schedule.                                                                   | No                | No                | No                | No                |
| Environmental Regulatory/EPA-<br>ENVIRONMENTAL<br>SUSTAINABILITY    | Percent of monthly BioCell water sample testing completed.                                                       | 100%              | 0%                | 0%                | 0%                |
| Environmental Regulatory/EPA-<br>ENVIRONMENTAL<br>SUSTAINABILITY    | Number of citizens and business owners request for support in reviewing or obtaining certificates of compliance. | 60                | 0                 | 0                 | 0                 |
| Environmental Regulatory/EPA-<br>ENVIRONMENTAL<br>SUSTAINABILITY    | Increase in number of properties within the Soil Ordinance                                                       | 3                 | 0                 | 0                 | 0                 |

|                                                     | Description<br>-                                                                                                           | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                                     | Boundary that have obtained Certificate of Compliance.                                                                     |                   |                   |                   |                   |
| Environmental Regulatory/EPA-CITY ATTORNEY'S OFFICE | Meet and confer with all applicable City Staff and contracted service providers on EPA issues and received correspondence. | 1                 | 1                 | 1                 | 0                 |



**Description:**

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| COMMUNITY ENGAGEMENT | Provides administrative, community outreach and policy support related to open space acquisition and administrative support for COSAC. The Open Space program is funded from voter-approved open space bonds and Flagstaff transfer fees. Land is purchased outright or conservation easements are acquired. Maintenance and coordination with support entities for these properties require a high level of service, including weed management, easements, education and regulation. Responsibility for interfacing with landowners and the third party conservation easement holders also rests in this area.                                                                                                                                                                                                                                                                                                                                                                                                         |
| ECONOMY              | Coordination and collaboration with supporting and jurisdictional entities (Summit Lands, Utah Open Lands, DNR, Summit County, BOSAC, non-profits). Citizen engagement, property maintenance, and regulation including but not limited to weeds, fencing, signage, and hunting. Property acquisition and oversight. Internal coordination with parks and events staff. Open Space Management & Acquisition we have upped the responsibility, complexity and workload needed to manage open space, including in particular acquisition: Manages COSAC in spending allocated resort city sales tax for open space purchases which includes reports, personnel management, technical research, understanding of real estate market and trends, represents city on BOSAC, property negotiations, elicits policy direction (closed sessions). City Owned Property Management & Strategic Plan - Documentation and inventory of open space & city owned parcels, creation of a system from scratch to manage these resources. |

**Council Goal:**

015 Preserving &amp; Enhancing the Natural Environment

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Open Space Acquisition      Preservation of natural environment was identified during the 2009 visioning process as a core element of Keeping Park City, Park City. It is key component of Council's Natural Environment priority.

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures               | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| COMMUNITY ENGAGEMENT       |         |                     |                   |                   |                         |
| Personnel                  | 4,952   | 4,779               |                   | 4,849             | 4,849                   |
| Materials                  | 1,448   | 1,448               |                   |                   |                         |
| Total COMMUNITY ENGAGEMENT | 6,400   | 6,227               |                   | 4,849             | 4,849                   |
| ECONOMY                    |         |                     |                   |                   |                         |
| Personnel                  | 59,381  | 59,843              | 59,843            | 61,265            | 61,265                  |
| Materials                  | 1,380   | 2,122               | 2,122             | 1,718             | 1,718                   |
| Total ECONOMY              | 60,761  | 61,965              | 61,965            | 62,983            | 62,983                  |
| TOTAL                      | 67,161  | 68,192              | 61,965            | 67,833            | 67,833                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.6                    |
| Part Time |                        |
| TOTAL     | 0.6                    |

## Level of Service

Open Space      Same Level of Service

|            | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------|---------------------|------------------|
| Open Space | 2                   | 20.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

|                      |                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| COMMUNITY ENGAGEMENT | Community & Environment: Collaboration - Staff collaborates with BOSAC and Summit County to identify areas of joint concern. There is also collaboration in joint funding of land purchases, although at this time the City does not have any open space funds available for land purchase.                                                                                                     |
| ECONOMY              | Economy: Maximizing expectations and deliverables within our existing easement partnerships and coordination of educational outreach through non-profits. Providing innovative and cost effective management tools for properties, which balance the community's desire for conservation and recreation. Engaging adjacent entities across jurisdictions to provide overall community benefits. |

### Section 5: Consequences of Funding Proposal at Lower Level

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| COMMUNITY ENGAGEMENT | A key consequence of reducing funding is the loss of administrative support including packets and minutes for COSAC.                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| ECONOMY              | Lack of coordination, collaboration and partnerships with supporting agencies and adjacent entities is incongruent with Council goals of open and responsive government and may lead to larger regional issues. Lack of funding may lead to missing grant opportunities. May impact Council goals of recreation, trails and open space negatively. Development impacts. Also, reducing the level of funding for open space could have negative impacts on the quality of the user experience through reduced maintenance and interagency coordination. |

### Section 6: Performance Measures

|                    | Description                                                            | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------|------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Open Space-ECONOMY | Number of citations with Summit County weed ordinance.                 | 0                 | 0                 | 0.1               | 0                 |
| Open Space-ECONOMY | Number of acres of recreation open space per resident.                 | 0.62              | 0.58              | 1                 | 0                 |
| Open Space-ECONOMY | Number of public inquiries per city noxious weed program on open space | 0%                | 0%                | 0%                | 0%                |
| Open Space-ECONOMY | Total acres of City-owned open space.                                  | 4665              | 4665              | 5000              | 0                 |

# COUNCIL STRATEGIC GOAL

## INCLUSIVE & HEALTHY COMMUNITY



LONG-TERM  
STRATEGIC PLAN

### Council Priorities

#### CRITICAL:

**Housing:** Middle Income, Attainable & Affordable  
Housing \$CIP

#### TOP:

Affordability \$  
Lower Park Avenue Redevelopment Plan \$CIP  
Historic Preservation  
Citizen Wellbeing  
Arts & Culture

### Desired Outcomes:

- **Safe Community \$**
  - Live and Work Locally \$CIP
  - Affordable Cost of Living \$
- Diverse and Tolerant Population \$
  - Distinctive Sense of Place \$CIP
  - Protected and Celebrated History
  - Vibrant Arts and Culture \$CIP
- Walkable and Bike-able Community \$CIP
- Mental, Physical and Behavioral Health

Park City is a safe and healthy community where residents can live, work and play. In order to maintain Park City's appeal, PCMC invests in those areas that ensure an exceptional quality of life. By creating a sense of place, we balance the historic character and small town atmosphere with the varying needs of our residents and visitors. A mix of art, culture, perspectives, and lifestyles is welcomed and celebrated. There are diverse job opportunities that pay a living wage and enable full-time residents to affordably live within a reasonable distance of their jobs. Preserving our unique history is vital to the longevity of the City's character and is at the forefront when key planning and economic development decisions are made.





| Program                                | Departments<br>-                 | SCORE<br>FY 2018 | QUARTILE<br>FY 2018 | BASE<br>FY 2018     | DEPT REQ<br>FY 2018 | RT REC<br>FY 2018   | CM REC<br>FY 2018   | REV<br>FY 2018      | TOT REC COST<br>FY 2018 |
|----------------------------------------|----------------------------------|------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------------|
| Prosecution                            | LEGAL                            | 25.25            | 1                   | \$222,361           | \$223,645           | \$223,645           | \$229,776           | \$-45,000           | \$184,776               |
| Housing                                | COMM. DEV. ADMIN.                | 23.75            | 1                   | \$161,150           | \$283,770           | \$283,770           | \$278,996           | \$0                 | \$288,996               |
| Patrol Operations                      | POLICE                           | 23.50            | 1                   | \$2,198,308         | \$2,459,270         | \$2,314,474         | \$2,386,041         | \$0                 | \$2,339,447             |
| State Liquor Enforcement               | POLICE                           | 23.50            | 1                   | \$62,330            | \$62,330            | \$62,330            | \$63,347            | \$-43,000           | \$20,347                |
| Traffic Enforcement                    | POLICE                           | 22.00            | 1                   | \$1,059,226         | \$1,072,232         | \$1,081,834         | \$1,147,838         | \$-45,000           | \$1,102,918             |
| Emergency Management                   | EMERGENCY MGMT & POLICE          | 21.75            | 1                   | \$434,053           | \$386,929           | \$386,929           | \$390,951           | \$-2,198            | \$388,754               |
| Fire Safety                            | BUILDING                         | 21.75            | 1                   | \$352,767           | \$355,844           | \$348,895           | \$356,329           | \$-142,170          | \$226,861               |
| Business Licenses                      | FINANCE                          | 21.50            | 1                   | \$117,657           | \$117,524           | \$117,524           | \$120,572           | \$-112,987          | \$7,585                 |
| Dispatch                               | POLICE                           | 21.50            | 1                   | \$842,679           | \$839,835           | \$839,835           | \$856,756           | \$-79,800           | \$576,025               |
| Inspections                            | BUILDING & ENGINEERING           | 21.00            | 1                   | \$1,241,833         | \$1,255,109         | \$1,239,640         | \$1,284,791         | \$-1,504,626        | \$-230,269              |
| Engineering Project Management         | ENGINEERING                      | 20.75            | 2                   | \$371,092           | \$349,344           | \$349,344           | \$355,434           | \$-52,268           | \$303,166               |
| Code Enforcement                       | BUILDING                         | 19.75            | 2                   | \$263,856           | \$263,716           | \$263,716           | \$269,522           | \$-138,560          | \$137,143               |
| Abatement Fund                         | BUILDING                         | 19.00            | 2                   | \$48,688            | \$48,688            | \$48,688            | \$48,688            | \$0                 | \$48,688                |
| Permitting / Current Planning          | PLANNING                         | 18.75            | 2                   | \$144,501           | \$181,279           | \$153,917           | \$157,299           | \$-62,264           | \$95,035                |
| Technical Services                     | LIBRARY                          | 18.50            | 2                   | \$304,896           | \$344,253           | \$336,868           | \$340,865           | \$-2,000            | \$330,278               |
| Youth & Spanish Services               | LIBRARY                          | 18.50            | 2                   | \$203,788           | \$203,555           | \$202,592           | \$203,115           | \$-2,000            | \$201,508               |
| Circulation Services                   | LIBRARY                          | 18.50            | 2                   | \$338,760           | \$363,925           | \$340,550           | \$345,366           | \$-3,000            | \$350,421               |
| Community Support                      | POLICE                           | 18.25            | 2                   | \$620,778           | \$731,201           | \$711,289           | \$739,344           | \$-9,900            | \$811,366               |
| Plan/Application Review                | BUILDING, PLANNING & ENGINEERING | 17.25            | 3                   | \$717,117           | \$729,760           | \$706,016           | \$721,025           | \$-703,170          | \$26,944                |
| Reciprocal Borrowing                   | LIBRARY                          | 17.00            | 3                   | \$18,015            | \$18,280            | \$18,280            | \$18,009            | \$0                 | \$17,885                |
| Special Service Contracts              | BUDGET, DEBT & GRANTS            | 17.00            | 3                   | \$540,000           | \$540,000           | \$540,000           | \$540,000           | \$0                 | \$540,000               |
| Mental Health                          | MENTAL HEALTH                    | 17.00            | 3                   | \$0                 | \$0                 | \$0                 | \$0                 | \$0                 | \$60,000                |
| Adult Services                         | LIBRARY                          | 16.50            | 3                   | \$267,239           | \$269,389           | \$268,747           | \$265,280           | \$-3,000            | \$262,542               |
| Senior Services                        | COMMUNITY ENGAGEMENT             | 16.25            | 3                   | \$6,339             | \$0                 | \$0                 | \$0                 | \$0                 | \$0                     |
| Youth Services Officer                 | POLICE                           | 16.00            | 3                   | \$201,606           | \$206,440           | \$206,440           | \$212,302           | \$0                 | \$212,382               |
| Long Range Planning                    | PLANNING                         | 15.75            | 3                   | \$215,223           | \$216,012           | \$210,193           | \$212,623           | \$0                 | \$212,623               |
| DARE/Drug Education                    | POLICE                           | 15.25            | 3                   | \$29,690            | \$29,792            | \$29,792            | \$30,374            | \$0                 | \$30,374                |
| Community Engagement                   | LIBRARY                          | 15.00            | 3                   | \$114,668           | \$113,806           | \$113,806           | \$115,148           | \$-47,000           | \$68,148                |
| Planning Customer Service              | PLANNING                         | 15.00            | 3                   | \$184,888           | \$243,279           | \$154,855           | \$158,272           | \$-31,800           | \$126,472               |
| Graffiti Removal                       | STREET MAINTENANCE               | 14.25            | 3                   | \$27,686            | \$24,752            | \$24,752            | \$24,847            | \$0                 | \$24,847                |
| Historic District Design Review        | PLANNING                         | 14.00            | 3                   | \$216,176           | \$314,379           | \$233,373           | \$237,845           | \$0                 | \$237,845               |
| McPolin Farm                           | MCPOLIN BARN                     | 13.50            | 3                   | \$42,733            | \$39,333            | \$39,333            | \$39,469            | \$0                 | \$44,438                |
| Code Amendments                        | PLANNING                         | 13.00            | 4                   | \$121,386           | \$167,302           | \$135,160           | \$137,967           | \$0                 | \$137,967               |
| Special Planning Projects - Inter-Dept | PLANNING                         | 12.75            | 4                   | \$77,403            | \$83,894            | \$64,127            | \$65,501            | \$0                 | \$65,501                |
| Historical Incentive Grant             | PLANNING                         | 12.00            | 4                   | \$207,136           | \$207,136           | \$207,136           | \$207,136           | \$0                 | \$207,136               |
| <b>TOTAL</b>                           |                                  |                  |                     | <b>\$11,976,028</b> | <b>\$12,746,003</b> | <b>\$12,257,850</b> | <b>\$12,560,828</b> | <b>\$-3,029,743</b> | <b>\$9,458,149</b>      |



Description:

CITY ATTORNEY Work with the Park City Police Department and other agencies to prosecute misdemeanor offenses which occur within Park City's municipal boundaries. Park City Prosecutor screens approximately 550 cases annually. Advises the Police Department in the field on issues ranging from search warrants, to first amendment rights, to free speech. Conducts quarterly trainings with the Police Department on a broad array of legal issues. Conducts bench and jury trial and works with the Summit County Attorney's Office on county cases involving Park City personnel. Collaborates with the Summit County Victim's Advocate Coalition. Researches grant opportunities for establishing Park City's own victims' advocate. Complies with FBI and state laws for accessing criminal records with mandatory trainings and required audits.

Council Goal:

036 Inclusive & Healthy Community

Desired Outcome:

Fiscally and Legally Sound Criteria for Meeting Desired Outcome  
1) Community policing engaged 2) Capable workforce

Section 1: Scope

Change in Demand Explanation  
Program experiencing a MINIMAL increase in demand of 1% to 4%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY ATTORNEY       |         |                     |                   |                   |                    |                         |
| Personnel           | 197,499 | 198,783             | 198,783           | 204,914           | -45,000            | 159,914                 |
| Materials           | 24,862  | 24,862              | 24,862            | 24,862            |                    | 24,862                  |
| Total CITY ATTORNEY | 222,361 | 223,645             | 223,645           | 229,776           | -45,000            | 184,776                 |
| TOTAL               | 222,361 | 223,645             | 223,645           | 229,776           | -45,000            | 184,776                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.5                    |
| Part Time | 0.5                    |
| TOTAL     | 2.0                    |

Level of Service  
Prosecution Same Level of Service

|             | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------|---------------------|------------------|
| Prosecution | 1                   | 25.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider of the service and there are no other public or private entities that provide this type of service

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

CITY ATTORNEY      Suggestion: Purchasing software to streamline case preparation to a paperless system for efficiency and allow timely follow-up to the Court and defense attorneys, which will cut down the cost of file folders and using an abundance of copier paper that produces 20 to 50 sheets per file. Shared responsibility between attorney and support staff to maximize efficiency.

### Section 5: Consequences of Funding Proposal at Lower Level

CITY ATTORNEY      The City would be outsourcing prosecution matters to a contracted person/firm and staff that would have minimal training.

### Section 6: Performance Measures

|                                    | Description<br>-                                                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------|--------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Prosecution-CITY ATTORNEY'S OFFICE | Filing and Disposition by Prosecutor (number of misdemeanor cases)             | 95                | 269               | 770               | 0                 |
| Prosecution-CITY ATTORNEY'S OFFICE | Percent of requests for information/charges screening completed within 7 days. | 95%               | 100%              | 100%              | 0%                |



**Description:**

COMMUNITY ENGAGEMENT The Affordable Housing program provides land and property acquisition, disposition and development services. Staff develops, analyzes, supervises and implements affordable housing policies, plans and programs. Prepares housing needs assessments and housing standards and guidelines. Provides analysis and recommendations on MPD and annexation applications of compliance with affordable housing guidelines. Manages City's employee housing and maintains quality of assets.

**Council Goal:**

007 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Housing: Middle-Income, Attainable, Affordable housing has been identified as a key component of the Council Goal Preservation of Park City's character. Middle income is of particular concern to Council. A range of housing options fosters community and economic diversity. It remains a vexing issue in the community with a slight decrease in community satisfaction in the availability of affordable housing in 2013. Implementation of affordable housing at Park City Heights and Lower Park Avenue has not yet begun which may contribute to the decreased satisfaction.

**Section 1: Scope****Change in Demand**

Program experiencing a SUBSTANTIAL increase in demand of 25% or more

**Explanation**

|              | Request<br>FY 2018                                                                                                                                                                                                             | Rationale<br>FY 2018                                                            |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| Housing      | Adding a new Housing Manager position in the amount of \$130,912 for the main purpose of leading the City's critical goal and affordable housing development initiatives to generate 800 new affordable housing units by 2026. | \$130k increase for a Housing Manager due to being a critical council priority. |
| <b>TOTAL</b> |                                                                                                                                                                                                                                |                                                                                 |

**Section 2: Proposed Amount / FTEs**

| Expenditures             | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| COMM DEVELOP ADMIN       |                |                     |                   |                   |                    |                         |
| Personnel                | 143,880        | 266,500             | 266,500           | 271,726           |                    | 271,726                 |
| Materials                | 17,270         | 17,270              | 17,270            | 7,270             |                    | 17,270                  |
| Total COMM DEVELOP ADMIN | 161,150        | 283,770             | 283,770           | 278,996           |                    | 288,996                 |
| <b>TOTAL</b>             | <b>161,150</b> | <b>283,770</b>      | <b>283,770</b>    | <b>278,996</b>    |                    | <b>288,996</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.2                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>2.2</b>             |

**Level of Service**

Housing Enhanced Level of Service

|         | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------|---------------------|------------------|
| Housing | 1                   | 23.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

COMM DEVELOP ADMIN Collaboration: Park City continues to its collaborating with Summit County on a regional housing needs assessment. We also collaborate on a state level with the Utah Housing Coalition and most recently the appointment of the Housing Specialist to the Governor's Task Force on Affordable Housing. We also participate on the national level through the National Housing Conference and the Urban Land Institute. Innovation: The Affordable Housing Program continues to work with the housing finance industry to match our GASB regulations with private finance options to achieve greater housing resources in Park City. Housing and environmental sustainability staff collaborate on energy upgrades in existing city-owned stock to reduce operating expenses. Our housing program received a national policy award from the Urban Land Institute in 10/2013 recognizing the city's leadership and innovation in addressing local housing needs.

### Section 5: Consequences of Funding Proposal at Lower Level

COMM DEVELOP ADMIN Maintaining the level of service initiated during the last budget cycle will allow staff to continue its focus on new financial and property resources. Staff identified a number of options to pursue but face the challenge of how to implement these innovative financial approaches within the limitations imposed by changing municipal finance requirements. At the requested level of funding we will continue moving these efforts forward through consultant resources. At current levels of staffing we cannot pursue this initiative without affecting existing levels of service in the housing program, as well as in the community outreach and engagement program.

### Section 6: Performance Measures

|                                        | Description<br>-                                                                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------|------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Housing-COMMUNITY<br>DEVELOPMENT ADMIN | Percent of deed-restricted affordable housing units compared to occupied/primary units   | 0%                | 0%                | 0%                | 0%                |
| Housing-COMMUNITY<br>DEVELOPMENT ADMIN | Percent of deed restricted affordable housing units compared to total residential units. | 0%                | 0%                | 0%                | 0%                |
| Housing-COMMUNITY<br>DEVELOPMENT ADMIN | Number of units built to achieve Council's goal of 800 units by 2026 (starting in 2016)  | 0                 | 0                 | 0                 | 0                 |

**Description:**

POLICE Geographic assignments and strategic planning provides more efficient community patrols, problem solving and criminal apprehension. Officers are assigned sectors or zones that they are responsible for and provide an effective way to meet the community's needs. Patrol Operations is the umbrella over Community Support, Community Oriented Policing, Traffic Enforcement, Crime Detection, Criminal Investigation and responding to the community's needs.

**Council Goal:**

030 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Safe Community Overall, patrol operations are essential to providing a safe community and are prepared for and respond to emergencies.

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                   | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Rationale<br>FY 2018                                                                                                                                                                                      |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Patrol Operations | <p>\$174,958 increase for personnel. \$10k increase for Meetings/Conf Travel. \$10k increase for Training. \$76k increase for two new vehicles. \$5k increase for IT equipment. Priority 1: The new Lieutenant (wage/benefits \$146,618; equipped vehicle \$38,000) will handle all special event coordination and patrol staffing. All special events and criminal investigations are currently being commanded by the detective lieutenant, but both tasks have increased to the point of becoming too demanding for one person. The detective lieutenant regularly works 50 hours a week (salary), but is still unable to provide appropriate service levels in both areas. A new lieutenant position is required because venue commanding and supervising of subordinates (officers and sergeants) is required, as well as a working knowledge of city dynamics when planning and staffing special events. Priority 3: The new detective (Sr. Police Officer wage/benefits \$111,270; equipped vehicle \$38,000) will take on evidence responsibilities currently done by the Victim Advocate, as her VA responsibilities have become too great (another sign of the major crime caseload impact in the detective division). The victim's advocate is a key focus for City Council. This new detective will assist in fulfilling detective division responsibilities that are currently assigned to patrol (such as on-call time and property crime investigations). Using the patrol division to fulfill investigative functions takes away from Patrol's primary objectives. Having so many major crimes has placed an increased workload on the investigative division, necessitating that the patrol division and outside law enforcement agencies be utilized to the extreme. This new detective position was requested last year, but we also obtained a sergeant position at that time. Priority 4: We are requesting an increase to the overtime budget by \$50,000 to aid in staffing Special Events with our own officers and contract officers. During the recession we reduced this budget by \$30,000 and have not increased it since, despite the increase of staffing demand for the number of special events, the volume of people at special events, and growing concern for public safety. Priority 5: We are requesting an increase to the training budget by \$20,000 for classes (\$10,000) and travel (\$10,000). This is to support the City's focus on training and employee valuing, including LEAD. Priority 6: We are requesting an increase the IT equipment budget by \$5,000 for DVD's, thumb drives, and body cameras. This is to maintain city policy and new state statute. Providing video to prosecuting and defense attorneys has become a daunting and expensive process that police departments did not fully consider when implementing the body cameras. This storage issue has caused some departments to disregard body camera use all together. This is a direction that we do not want to follow.</p> | <p>Police: \$250k for a Lieutenant with a vehicle and a records clerk, in addition to \$35k for overtime are recommended for the police department. Other Increases are due to technical adjustments.</p> |
| TOTAL             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                           |

**Section 2: Proposed Amount / FTEs**

| Expenditures | FY 2017   | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------|-----------|---------------------|-------------------|-------------------|-------------------------|
| POLICE       |           |                     |                   |                   |                         |
| Personnel    | 1,835,750 | 2,023,711           | 1,958,177         | 2,045,869         | 1,993,435               |

| Expenditures | FY 2017   | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------|-----------|---------------------|-------------------|-------------------|-------------------------|
| Materials    | 362,559   | 435,559             | 356,298           | 340,172           | 346,012                 |
| Total POLICE | 2,198,308 | 2,459,270           | 2,314,474         | 2,386,041         | 2,339,447               |
| TOTAL        | 2,198,308 | 2,459,270           | 2,314,474         | 2,386,041         | 2,339,447               |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 13.6                   |
| Part Time | 1.4                    |
| TOTAL     | 15.0                   |

Level of Service  
Patrol Operations Same Level of Service

|                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------|---------------------|------------------|
| Patrol Operations | 1                   | 23.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

POLICE Strategic planning and creative staffing allows us to provide the superior level of service to the community that we do without requesting additional funding to meet the needs of the community.

### Section 5: Consequences of Funding Proposal at Lower Level

POLICE Funding at a lower level would have a direct and negative impact on our level of service to the community. Services would be directed in different areas and the level of service would focus more directly on Response than Prevention.

### Section 6: Performance Measures

|                          | Description                                                                                    | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------|------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Patrol Operations-POLICE | % of calls responded to within 15 minutes                                                      | 100%              | 92%               | 90%               | 0%                |
| Patrol Operations-POLICE | Total number of directed foot and bike patrol incidents initiated by officers assigned sectors | 404               | 336               | 450               | 0                 |

**Description:**

STATE LIQUOR State and Federal grants help fund the staffing of special DUI enforcement. The State Liquor Grant helps to fund additional staffing for ENFORCEMENT major special events that have an alcohol component attached such as a beer garden or an event that draws crowds to the bars. The State Grant helps cover staffing costs for officers conducting bar checks for alcohol compliance. The State Grant has also covered the costs to purchase portable breath test instruments and in car video cameras to help support our prosecution efforts.

**Council Goal:**

011 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Safe Community

The State Grant is awarded to us annually as a result of our effective use of the grant. The grant funds are used in strict guidelines set forth by the grant.

**Section 1: Scope****Change in Demand**

Program Experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures                      | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| STATE LIQUOR<br>ENFORCEMENT       |         |                     |                   |                   |                    |                         |
| Personnel                         | 50,856  | 50,856              | 50,856            | 51,873            |                    | 51,873                  |
| Materials                         | -32,526 | 11,474              | 11,474            | 11,474            | -43,000            | -31,526                 |
| Total STATE LIQUOR<br>ENFORCEMENT | 18,330  | 62,330              | 62,330            | 63,347            | -43,000            | 20,347                  |
| TOTAL                             | 18,330  | 62,330              | 62,330            | 63,347            | -43,000            | 20,347                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time |                        |
| Part Time | 1.3                    |
| TOTAL     | 1.3                    |

**Level of Service**

State Liquor Enforcement      Same Level of Service

|                          | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------------|---------------------|------------------|
| State Liquor Enforcement | 1                   | 23.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

STATE LIQUOR ENFORCEMENT The annual grant is \$66,000 which is a cost the City does not incur.

### Section 5: Consequences of Funding Proposal at Lower Level

STATE LIQUOR ENFORCEMENT These are funds that cannot be used outside of the grant guidelines. To reduce funding elsewhere, simply because these funds are available to us would have a direct negative impact on our alcohol enforcement efforts and hinder other programs essential to meeting the community's needs.

### Section 6: Performance Measures

|                                                   | Description<br>-  | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|---------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| State Liquor Enforcement-STATE LIQUOR ENFORCEMENT | Total DUI arrests | 244               | 168               | 200               |

**Description:**

POLICE Traffic Enforcement is simply stated; the enforcement of traffic laws in order to reduce traffic collisions, their resulting injuries, and to facilitate and expedite the flow of vehicular and pedestrian traffic. A focus on traffic enforcement allows us to meet the many community requests that we have for neighborhood enforcement, school zone enforcement and overall community needs.

**Council Goal:**

039 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Transportation: Congestion Reduction, Local and Regional

Overall traffic enforcement is essential to providing a safe community environment. We are able to reduce neighborhood traffic concerns and reduce the number of traffic accidents involving vehicles and pedestrians.

**Section 1: Scope****Change in Demand**

Program Experiencing a SIGNIFICANT increase in demand of 15% to 24%

**Explanation**

|                     | Request<br>FY 2018 | Rationale<br>FY 2018                                                                                                                                                                               |
|---------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Traffic Enforcement |                    | Police: \$250k for a Lieutenant with a vehicle and a records clerk, in addition to \$35k for overtime are recommended for the police department. Other Increases are due to technical adjustments. |
| <b>TOTAL</b>        |                    |                                                                                                                                                                                                    |

**Section 2: Proposed Amount / FTEs**

| Expenditures | FY 2017          | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------|------------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| POLICE       |                  |                     |                   |                   |                    |                         |
| Personnel    | 998,830          | 1,007,444           | 1,017,045         | 1,084,960         | -45,000            | 1,039,960               |
| Materials    | 60,395           | 64,788              | 64,788            | 62,878            |                    | 62,958                  |
| Total POLICE | 1,059,226        | 1,072,232           | 1,081,834         | 1,147,838         | -45,000            | 1,102,918               |
| <b>TOTAL</b> | <b>1,059,226</b> | <b>1,072,232</b>    | <b>1,081,834</b>  | <b>1,147,838</b>  | <b>-45,000</b>     | <b>1,102,918</b>        |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 7.2                    |
| Part Time    | 1.9                    |
| <b>TOTAL</b> | <b>9.2</b>             |

**Level of Service**

Traffic Enforcement Same Level of Service

|                     | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------|---------------------|------------------|
| Traffic Enforcement | 1                   | 22.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

POLICE

Specifically focusing on areas of concern and complaint allows us to direct traffic enforcement efforts thus reducing a hit and miss approach. Proper planning and staffing provides effective traffic enforcement efforts.

### Section 5: Consequences of Funding Proposal at Lower Level

POLICE

Reducing funding in this area would prohibit us from providing directed traffic enforcement. We would be handicapped in our ability to meet the many requests for enforcement that we receive from the community. We would also quickly see and upward trend in traffic related accidents in certain areas of the city.

### Section 6: Performance Measures

|                            | Description                                                      | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|----------------------------|------------------------------------------------------------------|-------------------|-------------------|-------------------|
| Traffic Enforcement-POLICE | Total number of citations issued                                 | 898               | 1831              | 1000              |
| Traffic Enforcement-POLICE | Total number of traffic stops conducted                          | 8943              | 4469              | 8500              |
| Traffic Enforcement-POLICE | Total number of directed traffic enforcement incidents initiated | 356               | 294               | 500               |
| Traffic Enforcement-POLICE | Total number of speed trailers deployed                          | 57                | 35                | 100               |
| Traffic Enforcement-POLICE | Total number of school zone enforcement incidents initiated      | 444               | 257               | 500               |



**Description:**

|                       |                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| EMERGENCY MANAGEMENT  | Emergency Management protects our community by coordinating and integrating all activities necessary to build, sustain and improve the capability to mitigate against, prepare for, respond to and recover from threatened or actual natural disasters, acts of terrorism or other man-made disasters of all sizes. We also manage City Building Security and Citywide Safety Programs |
| EMERGENCY CONTINGENCY | The Emergency Contingency Fund is an "evergreen account" that was started in FY2012 to put aside funding for emergencies or disasters that befall the city that are not budgeted for. In FY 16 this account was changed to remain at \$100,000 per year.                                                                                                                               |

**Council Goal:**

026 Inclusive &amp; Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

|                |                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Safe Community | Emergency Contingency like many of the tenets of emergency management is planning for the worst and hoping it won't happen. Inevitably a large emergency will occur and without this fund there will be no ready source of funds to pay the expenses of the emergency or for recovery from the emergency. In many respects this is a self-funded insurance policy for items that are not covered by traditional insurance. |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|                      | Request<br>FY 2018 | Rationale<br>FY 2018                                                                               |
|----------------------|--------------------|----------------------------------------------------------------------------------------------------|
| Emergency Management |                    | Decrease in materials due to changing an account from being an evergreen account to ongoing funds. |
| <b>TOTAL</b>         |                    |                                                                                                    |

**Section 2: Proposed Amount / FTEs**

| Expenditures                 | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| <b>EMERGENCY MANAGEMENT</b>  |                |                     |                   |                   |                    |                         |
| Personnel                    | 126,219        | 126,064             | 126,064           | 128,870           | -1,099             | 127,771                 |
| Materials                    | 154,500        | 117,500             | 117,500           | 117,500           |                    | 117,500                 |
| Total EMERGENCY MANAGEMENT   | 280,719        | 243,564             | 243,564           | 246,370           | -1,099             | 245,271                 |
| <b>POLICE</b>                |                |                     |                   |                   |                    |                         |
| Personnel                    | 53,335         | 53,366              | 53,366            | 54,582            | -1,099             | 53,483                  |
| Total POLICE                 | 53,335         | 53,366              | 53,366            | 54,582            | -1,099             | 53,483                  |
| <b>EMERGENCY CONTINGENCY</b> |                |                     |                   |                   |                    |                         |
| Materials                    | 100,000        | 90,000              | 90,000            | 90,000            |                    | 90,000                  |
| Total EMERGENCY CONTINGENCY  | 100,000        | 90,000              | 90,000            | 90,000            |                    | 90,000                  |
| <b>TOTAL</b>                 | <b>434,053</b> | <b>386,929</b>      | <b>386,929</b>    | <b>390,951</b>    | <b>-2,198</b>      | <b>388,754</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 1.3                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>1.3</b>             |

Level of Service  
Emergency Management Same Level of Service

|                      | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------------|---------------------|------------------|
| Emergency Management | 1                   | 21.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

EMERGENCY MANAGEMENT We have established a unique EOC model which has garnered statewide attention and the Emergency Manager has developed a number of policies being adopted by other agencies. Collaboration: We have developed a number of inter-local agreements for times of emergencies and involved in a number of local and regional groups in public safety and emergency management. We are utilizing a number of free resources for our new Safety Program and joint funding projects for the Safety Program.

EMERGENCY CONTINGENCY The Emergency Contingency Fund provides an immediate source of funding for emergencies and disasters that do not have a specific fund source. For large events funds may have to be reallocated.

### Section 5: Consequences of Funding Proposal at Lower Level

EMERGENCY MANAGEMENT Staff: Reduced staffing hours will greatly inhibit our ability to stay current with State and Federal requirements, keep up with staff training, develop our community outreach preparedness program and limit our response to emergencies including significant reductions in our abilities to meet OSHA standards and security needs. Materials: Reductions would reduce the ability to attend educational training, conduct exercises, keep all of our equipment in good working condition and up-to date, maintain service contracts, greatly impacting our ability to adequately respond to emergencies and disasters. At some levels we would lose some of our response capabilities altogether.

EMERGENCY CONTINGENCY Funding at a lower level will reduce our financial readiness for emergencies and disasters.

### Section 6: Performance Measures

|                                           | Description<br>-                                                                                   | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------------------------|----------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Emergency Management-EMERGENCY MANAGEMENT | Number of Community Preparedness outreach items (print, radio, newspaper, web, presentations etc.) | 44                | 59                | 50                | 52                |
| Emergency Management-EMERGENCY MANAGEMENT | Federal & State National Incident Management System (NIMS) Compliance - NIMSCAST                   | 100               | 100               | 100               | 100               |
| Emergency Management-EMERGENCY MANAGEMENT | Number of Required NIMS & ICS courses completed by city staff                                      | 736               | 728               | 715               | 725               |

**Description:**

BUILDING DEPT. This code establishes regulations affecting or related to structures, processes, premises, and safeguards regarding: The hazards of fire and explosion arising from storage, handling or using of structures, materials or devices; Conditions hazardous to life, property or public welfare in the occupancy of structures or premises; Fire hazards in the structure or on premises from occupancy to operation; Matters related to the construction, extension, repair, alteration or removal of fire suppression or alarm systems; and conditions affecting the safety of fire fighters and emergency responders during emergency operations.

**Council Goal:**

066 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Safe Community

The Deputy Fire Marshal is the key to the Fire Inspection Program. The Deputy Fire Marshal inspects all events that comes into Park City for code compliance and educates the public of the basic fire codes. The Deputy Fire Marshal is working with the Police Department and is going to get post certified in order to do criminal citations.

**Section 1: Scope****Change in Demand****Explanation**

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

|              | Request<br>FY 2018                         | Rationale<br>FY 2018                                         |
|--------------|--------------------------------------------|--------------------------------------------------------------|
| Fire Safety  | Decreasing Materials and Supplies by \$925 | Increasing Materials and Supplies by \$6,100 is recommended. |
| <b>TOTAL</b> |                                            |                                                              |

**Section 2: Proposed Amount / FTEs**

| Expenditures         | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BUILDING DEPT.       |                |                     |                   |                   |                    |                         |
| Personnel            | 319,551        | 316,604             | 316,604           | 324,038           |                    | 329,791                 |
| Materials            | -111,304       | 39,240              | 32,291            | 32,291            | -142,170           | -102,930                |
| Total BUILDING DEPT. | 208,247        | 355,844             | 348,895           | 356,329           | -142,170           | 226,861                 |
| <b>TOTAL</b>         | <b>208,247</b> | <b>355,844</b>      | <b>348,895</b>    | <b>356,329</b>    | <b>-142,170</b>    | <b>226,861</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.8                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>2.8</b>             |

**Level of Service**

Fire Safety Enhanced Level of Service

|             | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------|---------------------|------------------|
| Fire Safety | 1                   | 21.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Charter or other incorporation documents OR to comply with regulatory agency standards

### Section 4: Cost Savings / Innovation / Collaboration

BUILDING DEPT. The Department of Building Safety collaborates with the Police Department and Fire Marshal to help cover issues and provide customer service in a progressive setting. The Deputy Fire Marshal is getting trained on a 6 week course to get post certified to do criminal investigations, which will help relieve the duties of the Fire Marshal from the Police Chief.

### Section 5: Consequences of Funding Proposal at Lower Level

BUILDING DEPT. Reduced funding would result in less timely Fire Inspections, which would hurt special events such as Silly Market, Sundance, and Tour of Utah. Additionally, Fire Investigations would be less timely. Currently there is no funding for tools and equipment for fire investigations.

### Section 6: Performance Measures

|                            | Description                                                                       | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------|-----------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Fire Safety-BUILDING DEPT. | Percent of fire inspectors pursuing ongoing training each year                    | 100%              | 100%              | 100%              | 0%                |
| Fire Safety-BUILDING DEPT. | Percent of fire inspectors conducting outreach regarding code concerns or changes | 100%              | 100%              | 100%              | 0%                |
| Fire Safety-BUILDING DEPT. | Percent of fire incidents that fire inspectors respond to within 24 hrs           | 100%              | 100%              | 100%              | 0%                |

Description:

FINANCE As administrators of the business license process, business license expertise on the ordinance is required. The process involves the application, administration, education and issuance. The demand for business licenses increases year over year.

Council Goal:

032 Inclusive & Healthy Community

Desired Outcome:

Fiscally and Legally Sound Criteria for Meeting Desired Outcome  
This program is necessary to uphold the City Ordinance for business licenses. It is imperative that the process of making sure that the businesses that come to this City are safe for the constituents and our environment is paramount in determining if a license is granted. This program is continually working with Public Safety, the Building Department and the Planning Department to ensure the process is adhered to.

Section 1: Scope

Change in Demand Explanation  
Program Experiencing a MINIMAL increase in demand of 1% to 4%

|                   | Request<br>FY 2018                                                                    | Rationale<br>FY 2018                                            |
|-------------------|---------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| Business Licenses | \$130k increase for a new Finance Manager to be on Contract. \$3,192 in this program. | \$130k increase is part of the Finance Manager succession plan. |
| TOTAL             |                                                                                       |                                                                 |

Section 2: Proposed Amount / FTEs

| Expenditures  | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| FINANCE       |         |                     |                   |                   |                    |                         |
| Personnel     | 112,279 | 112,146             | 112,146           | 115,194           | -81,987            | 33,207                  |
| Materials     | -28,622 | 5,378               | 5,378             | 5,378             | -31,000            | -25,622                 |
| Total FINANCE | 83,657  | 117,524             | 117,524           | 120,572           | -112,987           | 7,585                   |
| TOTAL         | 83,657  | 117,524             | 117,524           | 120,572           | -112,987           | 7,585                   |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.2                    |
| Part Time | 0.0                    |
| TOTAL     | 1.3                    |

Level of Service  
Business Licenses Same Level of Service

|                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------|---------------------|------------------|
| Business Licenses | 1                   | 21.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

FINANCE

Collaboration: Business licensing works closely with the Building, Legal, Planning and Police Departments. All of these departments must work together to make sure that the businesses that are approved by the City are safe.

### Section 5: Consequences of Funding Proposal at Lower Level

FINANCE

Consequences of funding at a lower level are less education and administration for those who are applying for a business license in the City.

### Section 6: Performance Measures

|                           | Description<br>-                                   | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------|----------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Business Licenses-FINANCE | Efficiency: Cost to process each business license. | 11.94             | 10.64             | 9                 | 9                 |
| Business Licenses-FINANCE | Output: Number of business licenses processed.     | 4607              | 4489              | 4500              | 4500              |

**Description:**

**COMMUNICATION CENTER** The Park City Police Dispatch Center is a multi-communications center and acts as a liaison between internal municipal divisions, community businesses, city, state, and federal agencies. All calls for service to community come through our dispatch center. The communications center is staffed 24/7 with full- and part-time staff and is supervised by the communications coordinator. Dispatchers' shift schedules provide for overlapping coverage during peak call times. The Communications Center fields all types of calls for service and dispatches officers appropriately to those calls. 911 calls for Park City come in through the Summit County Sheriff's Office. Park City dispatch also serves as the back-up 911 center for the Summit County Sheriff's Office and if the need were to arise could function as the 911 center for Wasatch County Sheriff's Office. In addition to being a back-up 911 center, we have the ability and agreement to function as an overall communication center for both the Summit and Wasatch County Sheriff's departments.

**Council Goal:**

031 Inclusive &amp; Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Safe Community

In order for the Communications Center to meet its ongoing commitment and obligations to the community it is necessary that we replace existing, outdated equipment and technology. In a combined effort between Park City, Summit and Wasatch Counties, known as the Wasatch Back, we have joined together to ensure that we can provide redundant emergency capabilities in the event of a major emergency or disaster as well as prepare for future growth.

**Section 1: Scope****Change in Demand**

Program Experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|              | Request<br>FY 2018 | Rationale<br>FY 2018 |
|--------------|--------------------|----------------------|
| <b>TOTAL</b> |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures                | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| <b>COMMUNICATION CENTER</b> |         |                     |                   |                   |                    |                         |
| Personnel                   | 756,356 | 753,512             | 753,512           | 770,433           | -19,800            | 184,513                 |
| Materials                   | 24,323  | 86,323              | 86,323            | 86,323            | -60,000            | 391,512                 |
| Total COMMUNICATION CENTER  | 780,679 | 839,835             | 839,835           | 856,756           | -79,800            | 576,025                 |
| <b>TOTAL</b>                | 780,679 | 839,835             | 839,835           | 856,756           | -79,800            | 576,025                 |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.3                    |
| Part Time    |                        |
| <b>TOTAL</b> | 2.3                    |

**Level of Service**

Dispatch Same Level of Service

|          | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------|---------------------|------------------|
| Dispatch | 1                   | 21.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

COMMUNICATION CENTER The Communications Coordinator continues to seek out grants to maintain and upgrade the dispatch center. We have been successful in getting Homeland Security Grants which has allowed us to provide advanced training for dispatchers, purchase needed equipment and upgrades not covered in our normal budget.

### Section 5: Consequences of Funding Proposal at Lower Level

COMMUNICATION CENTER The consequence of funding at a lower level of service would leave us as a stand-alone dispatch center, much like an island unto ourselves. Our ability to provide emergency services on any level would be greatly hindered and diminished. Our level of service to our community would simply be unacceptable to our residents and guests.

### Section 6: Performance Measures

|                 | Description<br>-                                                                          | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------|-------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Dispatch-POLICE | Average response time (minutes)                                                           | 6                 | 8                 | 8                 | 0                 |
| Dispatch-POLICE | Average number of calls per day                                                           | 75                | 75                | 75                | 0                 |
| Dispatch-POLICE | 100% of calls dispatched within five minutes of receipt to officers. (change to fifteen?) | 99%               | 100%              | 100%              | 0%                |
| Dispatch-POLICE | Number of calls for service received annually by dispatch                                 | 24038             | 23080             | 26000             | 0                 |



**Description:**

|                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ENGINEERING    | Provide water meter inspections, public improvement inspections, inspections of utility and private work within the Right-of-Way (ROW) and other inspections deemed necessary to maintain the City ROWs in good condition.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| BUILDING DEPT. | The purpose of the Department of Building and Fire Safety is to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress, stability, sanitation, adequate light and ventilation, energy conservation and safety to life and property from fire and other hazards attributed to the built environment. The department also provides safety to fire fighters and emergency responders during emergency operation. The Inspectors shall apply the provisions of the International Building Code and National Electrical Code to construction, alterations movement, enlargement, replacement, repair, equipment, use of occupancy, location, maintenance, removal and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures. The inspectors ensure that all structures are built to the minimum standards of the building code. |

**Council Goal:**

051 Inclusive &amp; Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

|                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Safe Community | The Inspectors are a key component for a quality housing stock for Park City. They ensure that construction has gone through the proper permitting with planning and ensures that it meets the high standards of Park City's design guidelines. Inspectors are required to be certified by ICC and Licensed by the State of Utah. This requires a lot of additional training when compared to inspectors in other States. The engineering ROW inspection's program was developed to provide another check to verify that plans previously approved by Building, Planning and Engineering are constructed correctly. This program was also developed to monitor the safe work efforts of utility companies as they work within the City's ROWs. The Public Safety desired outcome of our inspection bid is to assist in prevention specifically in how to maintain quality of life. |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Section 1: Scope****Change in Demand**

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

**Explanation**

|              | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                       | Rationale<br>FY 2018                                         |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| Inspections  | Comm. Dev. Admin.: Adding new Ombudsman position in the amount of \$88,995 - \$44,500 of which is being allocated to the inspections program and \$44,500 to the permitting program. \$35,550 of the Community Development Director's position being reallocated to the permitting program. Building: \$13,600 in Materials and Supplies | Increasing Materials and Supplies by \$9,200 is recommended. |
| <b>TOTAL</b> |                                                                                                                                                                                                                                                                                                                                          |                                                              |

**Section 2: Proposed Amount / FTEs**

| Expenditures                    | FY 2017         | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------------|-----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| <b>COMM DEVELOP ADMIN</b>       |                 |                     |                   |                   |                    |                         |
| Personnel                       | 68,190          | 74,571              | 69,103            | 76,307            |                    | 70,708                  |
| Materials                       | 4,000           | 14,000              | 4,000             | 14,000            |                    | 4,000                   |
| <b>Total COMM DEVELOP ADMIN</b> | <b>72,190</b>   | <b>88,571</b>       | <b>73,103</b>     | <b>90,307</b>     |                    | <b>74,708</b>           |
| <b>ENGINEERING</b>              |                 |                     |                   |                   |                    |                         |
| Personnel                       | 121,615         | 116,294             | 116,294           | 118,799           | -78,983            | 39,816                  |
| Materials                       | -99,243         | 5,757               | 5,757             | 5,757             | -111,000           | -105,243                |
| <b>Total ENGINEERING</b>        | <b>22,372</b>   | <b>122,051</b>      | <b>122,051</b>    | <b>124,556</b>    | <b>-189,983</b>    | <b>-65,427</b>          |
| <b>BUILDING DEPT.</b>           |                 |                     |                   |                   |                    |                         |
| Personnel                       | 924,131         | 924,747             | 924,747           | 950,187           | -78,983            | 881,270                 |
| Materials                       | -1,150,460      | 119,740             | 119,740           | 119,740           | -1,235,660         | -1,120,820              |
| <b>Total BUILDING DEPT.</b>     | <b>-226,329</b> | <b>1,044,487</b>    | <b>1,044,487</b>  | <b>1,069,927</b>  | <b>-1,314,643</b>  | <b>-239,550</b>         |
| <b>TOTAL</b>                    | <b>-131,767</b> | <b>1,255,109</b>    | <b>1,239,640</b>  | <b>1,284,791</b>  | <b>-1,504,626</b>  | <b>-230,269</b>         |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 9.6                    |
| Part Time    | 0.7                    |
| <b>TOTAL</b> | <b>10.3</b>            |

Level of Service  
Inspections      Enhanced Level of  
Service

|             | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------|---------------------|------------------|
| Inspections | 2                   | 21.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

ENGINEERING      Without a vehicle, we will continue to find other modes of transportation but recognize we are being extremely inefficient in our inspection program

### Section 5: Consequences of Funding Proposal at Lower Level

ENGINEERING      At engineering's current resource level (without the daily use of a vehicle) staff can only provide inspection services when a vehicle is available in the Marsac Fleet. During the summer months, it is difficult to obtain a vehicle. Our current inspection level of service is to provide inspections for requested meter and other water related inspection needs. Staff currently does not inspect open pipe trenches, asphalt cut repairs or concrete work in the ROW. When a vehicle is not available but an inspection is required, staff has walked, used the bikes and/or taken the bus to get to their inspection appointments (past inspector rode the bus from SLC and the current inspector car pools from Kamas). Although these alternative modes use much less energy, they are extremely inefficient in the use of our inspector's time.

BUILDING DEPT.      Consequences of funding proposal at a lower level would be staff turnover and additional cost of training new staff and the quality of plan reviews and inspections would drop drastically with fewer staff and less qualified staff. The quality of inspection would drop due to time constraints. Collaboration between PD and public works maybe lost. Inspections verify that the water system connections, public improvements by private individuals and ROW work meet the requirements of our municipal code, LMC, standard specifications and standard practices. Not funding these regulatory functions will cause a deterioration of our public facilities within the ROW as lower grade materials, unscrupulous construction methods and the quality of overall construction are compromised. Consequences for not funding the increase in mileage reimbursement specifically will be the inspectors' inability to perform their primary job function. If a City vehicle is unavailable and there is no remaining mileage reimbursement, the inspector will have no mode of transportation to visit construction sites and complete building inspections. The result would be that construction mitigation and collecting business licenses would not take place as needed and fees would not be collected along with complaints would increase with longer turnaround times to compliance.

### Section 6: Performance Measures

|                         | Description                                                                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------|--------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Inspections-ENGINEERING | Percent of ROW permit inspections provided within two working days of contractor contract. | 90%               | 100%              | 100%              | 100%              |

|                            | Description<br>-                                                                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------|-------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Inspections-ENGINEERING    | Percent of water meter inspections completed within two working days.                           | 100%              | 95%               | 100%              | 100%              |
| Inspections-BUILDING DEPT. | Percent of inspections completed within 24 hrs of request                                       | 95%               | 94%               | 90%               | 0%                |
| Inspections-BUILDING DEPT. | Percent of weeks discussions are conducted to brainstorm building codes and enforcement methods | 92%               | 95%               | 95%               | 0%                |
| Inspections-BUILDING DEPT. | Percent of inspectors pursuing ongoing training each year                                       | 100%              | 100%              | 100%              | 0%                |
| Inspections-ENGINEERING    | Percent of PIMPS completed within two weeks.                                                    | 90%               | 100%              | 100%              | 100%              |

Description:

CITY ATTORNEY      Scope LEGAL

Council Goal:

068 Inclusive & Healthy Community

Desired Outcome:

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                           | Criteria for Meeting Desired Outcome                                                                                                                                                                                                                                                                                                                                                             |
| Well-Maintained Assets and Infrastructure | Effective Transportation Systems is identified as one of Council's goals. Routine replacement/re-construction of our transportation infrastructure is an important upkeep and maintenance element of our transportation system. The Effective Transportation desired outcome of engineering project management is to maintain an effective, well maintained, multi-modal transportation network. |

Section 1: Scope

|                                                               |             |
|---------------------------------------------------------------|-------------|
| Change in Demand                                              | Explanation |
| Program experiencing a MODEST increase in demand of 5% to 14% |             |

|       |                    |                      |
|-------|--------------------|----------------------|
|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures      | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| ENGINEERING       |         |                     |                   |                   |                    |                         |
| Personnel         | 307,164 | 285,416             | 285,416           | 291,506           | -52,268            | 239,238                 |
| Materials         | 63,928  | 63,928              | 63,928            | 63,928            |                    | 63,928                  |
| Total ENGINEERING | 371,092 | 349,344             | 349,344           | 355,434           | -52,268            | 303,166                 |
| TOTAL             | 371,092 | 349,344             | 349,344           | 355,434           | -52,268            | 303,166                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 2.2                    |
| Part Time |                        |
| TOTAL     | 2.2                    |

|                                |                           |
|--------------------------------|---------------------------|
| Level of Service               |                           |
| Engineering Project Management | Enhanced Level of Service |

|                                | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------------------|---------------------|------------------|
| Engineering Project Management | 2                   | 20.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Charter or other incorporation documents OR to comply with regulatory agency standards

### Section 4: Cost Savings / Innovation / Collaboration

CITY ATTORNEY Savings LEGAL

### Section 5: Consequences of Funding Proposal at Lower Level

CITY ATTORNEY Consequences LEGAL

ENGINEERING Lower level funding for project management would require the department to either shift the project workload to other teams, reduce the number of projects anticipated, work on the projects at a slower pace, or simply not continue with all of the OTIS, CIP, Federally Funded or other projects.

### Section 6: Performance Measures

|                                            | Description<br>-                                                                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------------------|------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Engineering Project Management-ENGINEERING | Percent of construction projects "Substantially" completed within a construction season. | 100%              | 100%              | 100%              | 100%              |
| Engineering Project Management-ENGINEERING | Percent of public's construction concerns addressed within two weeks.                    | 80%               | 75%               | 100%              | 100%              |

Description:

BUILDING DEPT. Code Enforcement is intended to benefit the public as a whole and not any specific person or class of persons. Although through the implementation, administration and enforcement of code, benefits and detriments will be enjoyed or suffered by specific individuals, as a byproduct of the overall benefit to the community as a whole. Code Enforcement enforces all codes of the city that pertain to Building, Zoning, Planning, road closures, noise, lights, weeds, animals and other similar activities under the land use code.

Council Goal:

047 Inclusive & Healthy Community

Desired Outcome:

Safe Community

Criteria for Meeting Desired Outcome

The Code Enforcement Officers are the only enforcement the City has to enforce on illegal activities that take place in the neighborhoods and are generally generated off of residential complaints. They are there to preserve the neighborhoods from zoning, Code and building Violations that could affect the preservation of the Park City Character.

Section 1: Scope

Change in Demand

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

Explanation

|                  | Request<br>FY 2018                  | Rationale<br>FY 2018                                         |
|------------------|-------------------------------------|--------------------------------------------------------------|
| Code Enforcement | \$2,600 for Materials and Supplies. | Increasing Materials and Supplies by \$1,500 is recommended. |
| TOTAL            |                                     |                                                              |

Section 2: Proposed Amount / FTEs

| Expenditures         | FY 2017  | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BUILDING DEPT.       |          |                     |                   |                   |                    |                         |
| Personnel            | 241,990  | 239,250             | 239,250           | 245,056           |                    | 252,558                 |
| Materials            | -121,284 | 24,466              | 24,466            | 24,466            | -138,560           | -115,415                |
| Total BUILDING DEPT. | 120,706  | 263,716             | 263,716           | 269,522           | -138,560           | 137,143                 |
| TOTAL                | 120,706  | 263,716             | 263,716           | 269,522           | -138,560           | 137,143                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 2.2                    |
| Part Time |                        |
| TOTAL     | 2.2                    |

Level of Service  
Code Enforcement Enhanced Level of Service

|                  | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------|---------------------|------------------|
| Code Enforcement | 2                   | 19.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

BUILDING DEPT. Hiring another field Code Enforcement Officer, we have building staff cross-trained to help out on code enforcement issues as needed. But as the economy slowly recovers, the Building staff will be increasingly focused on building projects, with less focus on code enforcement, but will still be able to help out occasionally. Train staff to help in large venue events with Police.

### Section 5: Consequences of Funding Proposal at Lower Level

BUILDING DEPT. Concerns from the public on the well-being of Park City. Currently there are not enough Code Enforcement Officers to patrol Park City during festivals. There has been public outcry that there is not enough Code enforcement as is.

### Section 6: Performance Measures

|                                   | Description                                                                                  | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------|----------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Code Enforcement-BUILDING DEPT.   | Percent of investigations initiated within 24 hrs of complaint                               | 80%               | 80%               | 80%               | 0%                |
| Code Enforcement-BUILDING DEPT.   | Percent of complaints initiated by internal/proactive enforcement                            | 60%               | 37%               | 40%               | 0%                |
| Code Enforcement - BUILDING DEPT. | Percent of code enforcement hours provided outside of regular business hours                 | 5%                | 4%                | 5%                | 0%                |
| Code Enforcement-BUILDING DEPT.   | Percent of code enforcement personnel conducting outreach regarding code concerns or changes | 70%               | 100%              | 100%              | 0%                |

Description:

ABATEMENT Building Department Staff (inspectors and code enforcement) shall apply the provisions of the Dangerous Buildings and Abatement Code to provide a just, equitable and practicable method, to be cumulative with and in addition to any other remedy provided by the Building Code, Housing Code or other available law, whereby buildings or structures which from any cause endanger life, limb, health, morals, property, safety or welfare of the general public or their occupants may be required to be repaired, vacated or demolished.

Council Goal:

074 Inclusive & Healthy Community

Desired Outcome:

Criteria for Meeting Desired Outcome

Safe Community The Dangerous Building and Abatement Code allows building department staff to identify structures as dangerous and require repair to such conditions. The Code specifically states that the jurisdiction shall establish a special revolving fund to be designated as the repair and demolition fund. Payments shall be made out of said fund upon the demand to defray the costs and expenses which may be incurred by the jurisdiction in doing on causing to be done the necessary work of repair or demolition of dangerous buildings. The goal of this action is to maintain adequate life safety standards within Park City.

Section 1: Scope

Change in Demand

Explanation

Program experiencing a MODEST increase in demand of 5% to 14%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures    | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------|---------|---------------------|-------------------|-------------------|-------------------------|
| ABATEMENT       |         |                     |                   |                   |                         |
| Materials       | 48,688  | 48,688              | 48,688            | 48,688            | 48,688                  |
| Total ABATEMENT | 48,688  | 48,688              | 48,688            | 48,688            | 48,688                  |
| TOTAL           | 48,688  | 48,688              | 48,688            | 48,688            | 48,688                  |

| FTEs      |
|-----------|
| Full Time |
| Part Time |
| TOTAL     |

Level of Service  
Abatement Fund Enhanced Level of Service

|                | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------|---------------------|------------------|
| Abatement Fund | 2                   | 19.00            |



Section 3: Basic Program Attributes

| Community Served                                                                                 | Reliance on City                                                                                                 | Mandated                                                                                                      |
|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life | City provides program and program is currently being offered by another governmental, non-profit or civic agency | Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement |

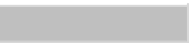
Section 4: Cost Savings / Innovation / Collaboration

|           |                                                                                                                                                                                                                                                                                                                        |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ABATEMENT | The revolving fund shall be utilized for abatement actions of dangerous buildings and all expenses will be replaced into the fund when the responsible party reimburses the jurisdiction on demand of payment or through a special assessment on the property taxes as coordinated through the Summit County Assessor. |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 5: Consequences of Funding Proposal at Lower Level

|           |                                                                                                                                                                                                                                                                                                                                                                       |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ABATEMENT | Consequences of funding the proposal at a lower level will prohibit staff from addressing identified dangerous conditions. Life safety standards would decrease as the ability to enforce against violations would be limited. Park City would also be in violation of the Abatement of Dangerous Building Code by not providing the fund as identified and required. |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 6: Performance Measures



Description:

PLANNING DEPT. Assist the Building Department with permit reviews, inspections, code enforcement requests for information, etc. Assist the Finance Department with Business License Reviews and information requests for location/GIS/zoning assistance. Additionally, work with other departments to take advantage of current planning opportunities that arise as a result of ongoing construction or otherwise (e.g. trails, stairs, signage, street issues, etc.).

Council Goal:

079 Inclusive & Healthy Community

Desired Outcome:

Safe Community

Criteria for Meeting Desired Outcome  
It is important to track Business Licenses, Building Permit sign-offs; Sign Permits, etc. These need to be processed, analyzed, approved, and tracked on a daily basis. The results of all approvals are recorded in EDEN and tracked.

Section 1: Scope

Change in Demand

Explanation

Program Experiencing a MODEST increase in demand of 5% to 14%

|                               | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Rationale<br>FY 2018                                            |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| Permitting / Current Planning | Comm Dev. Admin.: Adding new Ombudsman position in the amount of \$88,995 - \$44,500 of which is being allocated to the inspections program and \$44,500 to the permitting program. \$35,550 of the Community Development Director's position being reallocated to the permitting program. Funds transferred into planning program from senior services to reflect the correct area for these efforts and expenses. Planning: Requesting a Senior Planner, an Analyst III and a Planner II. To replace an Analyst II and Planning Technician. | \$10k increase recommended for an Analyst III and a Planner II. |
| TOTAL                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                 |

Section 2: Proposed Amount / FTEs

| Expenditures         | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| PLANNING DEPT.       |         |                     |                   |                   |                    |                         |
| Personnel            | 140,313 | 177,091             | 149,779           | 153,161           | -24,624            | 128,537                 |
| Materials            | -31,852 | 4,188               | 4,138             | 4,138             | -37,640            | -33,502                 |
| Total PLANNING DEPT. | 108,461 | 181,279             | 153,917           | 157,299           | -62,264            | 95,035                  |
| TOTAL                | 108,461 | 181,279             | 153,917           | 157,299           | -62,264            | 95,035                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.3                    |
| Part Time |                        |
| TOTAL     | 1.3                    |

Level of Service

Permitting / Current Planning

Same Level of Service

|                               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------|---------------------|------------------|
| Permitting / Current Planning | 2                   | 18.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

PLANNING DEPT. With our new POC and some training, we have increased the efficiencies of these endeavors. These efforts are carried out in conjunction with the Building Department, the Engineering Department, and the Finance Department.

### Section 5: Consequences of Funding Proposal at Lower Level

PLANNING DEPT. A reduction in funding would result in a delay for approving these regulatory items.

### Section 6: Performance Measures

|                                              | Description<br>-                                                                                           | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|
| Permitting / Current Planning-PLANNING DEPT. | Number and Planning Applications received.                                                                 | 450               | 500               | 400               |
| Permitting / Current Planning-PLANNING DEPT. | Number of Building Permits received for review by Planning.                                                | 670               | 650               | 550               |
| Permitting / Current Planning-PLANNING DEPT. | Percentage (%) of Complete Application forms send out to applicants within 72 hours of project assignment. | 90                | 90                | 90                |
| Permitting / Current Planning-PLANNING DEPT. | Plan check turnaround time is checked daily. 90% of initial plan reviews are completed within 2 weeks.     | 90                | 90                | 90                |
| Permitting / Current Planning-PLANNING DEPT. | Percentage (%) of Action Letters issued with 5 working days of final Action                                | 90                | 90                | 90                |
| Permitting / Current Planning-PLANNING DEPT. | Percentage (%) project comment letters within 5 working days of staff review/Commission meetings.          | 80                | 80                | 80                |

**Description:**

LIBRARY Technical Services includes a broad range of library support functions. Included in this program are cataloging & processing materials such as books, DVD's, audios and other items for check-out to the public. Support of public computers, internet access, web interface, library software for organizing and providing access to the collection are also major components as well as tracking Library finances. Development of a 21st Century Library includes provision of a high-tech information interface. Catalog and process all new items for public checkout. Maintain equipment and software for 33 computers and wi-fi access. Ensure that materials are ordered, received and paid for in a timely manner and accurate records are maintained.

**Council Goal:**

022 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Arts & Culture

The library helps to meet the desired outcomes by: 1. Providing free and open access to information and technology (Connected, knowledgeable, and engaged citizens) 2. Providing free and up-to-date technology access to ensure that all segments of the community have the opportunity to be knowledgeable and engaged.

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

The library had an increased service level of 67% in the first year after the opening of the newly remodeled building and is on track to exceed that in the second year.

|                    | Request<br>FY 2018                                                                                    | Rationale<br>FY 2018                          |
|--------------------|-------------------------------------------------------------------------------------------------------|-----------------------------------------------|
| Technical Services | The Library requests (2) Part Time Library Clerks at \$12,831 each, for a total of \$25,662. \$31,508 | \$25k is recommended for part-time personnel. |
| <b>TOTAL</b>       |                                                                                                       |                                               |

**Section 2: Proposed Amount / FTEs**

| Expenditures  | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| LIBRARY       |                |                     |                   |                   |                    |                         |
| Personnel     | 265,139        | 304,496             | 297,111           | 303,727           |                    | 295,140                 |
| Materials     | 35,757         | 39,757              | 39,757            | 37,138            | -2,000             | 35,138                  |
| Total LIBRARY | 300,896        | 344,253             | 336,868           | 340,865           | -2,000             | 330,278                 |
| <b>TOTAL</b>  | <b>300,896</b> | <b>344,253</b>      | <b>336,868</b>    | <b>340,865</b>    | <b>-2,000</b>      | <b>330,278</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.1                    |
| Part Time    | 2.2                    |
| <b>TOTAL</b> | <b>4.3</b>             |

**Level of Service**

Technical Services Enhanced Level of Service

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Technical Services | 2                   | 18.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

**LIBRARY** The library receives a reduced rate for public internet access through the e-rate program. Broadband access was installed with grant dollars in partnership with the Utah Education Network. As a part of the OCLC Cooperative the library shares cataloging records with other libraries, thus expediting the process of preparing item descriptions for the library catalog.

### Section 5: Consequences of Funding Proposal at Lower Level

**LIBRARY** Proposal requests are for the development of a 21st Century Library. Not funding these will result in the Park City Library falling behind on technological advances and diminishing the progressive capability of citizens to engage in with information in new ways that involve civic development and collaborative creation through multiple interfaces. A consequence of not funding at an increased level, is that the library will be unable to pay for such things as eBook & eMagazine platform fee, Atomic Training, increased costs for our Integrated Library System, the maintenance fees for the AWE Literacy stations, and other important items with yearly maintenance fees.

### Section 6: Performance Measures

|                            | Description<br>-                          | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|----------------------------|-------------------------------------------|-------------------|-------------------|-------------------|
| Technical Services LIBRARY | Annual number of in-library wi-fi logins. | 7714              | 40089             | 30000             |
| Technical Services-LIBRARY | Annual number of web hits.                | 112833            | 195755            | 150000            |

**Description:**

LIBRARY Youth & Spanish Services is a program encompassing education and enrichment opportunities for Park City children, youth, teens, parents, and visitors. It provides a collection of reading materials, reference service, and programming tailored to youth and the Latino community. The library offers quality materials (such as books, e-books, audiobooks, DVDs, magazines, and early literacy and STEM computers), programs, classes, and outreach to help the community's youth with early literacy, school readiness, and continued development of 21st Century Skills. Services for Latinos also include the provision of books, audios, DVD's, magazines and ESL materials along with classes, programs and outreach.

**Council Goal:**

021 Inclusive &amp; Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Diverse Community Participation The library helps to meet the desired outcomes by: 1. Providing free and open access to information and technology (Connected, knowledgeable, and engaged citizens) 2. Providing a meeting space for youth to develop early literacy skills thru 21st Century skills by engaging this population in programs and materials that emphasis reading, writing, sing, talking, playing, collaboration, and implementing the use of technology to enhance their knowledge and creativity (Vibrant community gathering spaces and places) 3. Providing materials in Spanish, ESL materials, and a meeting place for Park City's Spanish speakers (Diverse population and social fabric) 4. Providing a meeting space for Park City's diverse populations to come together (Physically and socially connected neighborhoods).

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                          | Request<br>FY 2018                                                                             | Rationale<br>FY 2018 |
|--------------------------|------------------------------------------------------------------------------------------------|----------------------|
| Youth & Spanish Services | The Library requests (1) PT Library Assistant for Teen Services. \$963 increase for personnel. | Not Recommended.     |
| <b>TOTAL</b>             |                                                                                                |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures  | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| LIBRARY       |         |                     |                   |                   |                    |                         |
| Personnel     | 167,664 | 167,431             | 166,468           | 170,593           |                    | 170,986                 |
| Materials     | 32,124  | 36,124              | 36,124            | 32,522            | -2,000             | 30,522                  |
| Total LIBRARY | 199,788 | 203,555             | 202,592           | 203,115           | -2,000             | 201,508                 |
| <b>TOTAL</b>  | 199,788 | 203,555             | 202,592           | 203,115           | -2,000             | 201,508                 |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 1.7                    |
| Part Time    | 0.1                    |
| <b>TOTAL</b> | 1.8                    |

**Level of Service**

Youth & Spanish Services Enhanced Level of Service

|                                | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------------------|---------------------|------------------|
| Youth &<br>Spanish<br>Services | 2                   | 18.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

LIBRARY Collaborating with the Park City Day Camp and Park City School District to engage the youth in participating in Summer Reading Programs; thus, helping to prevent the 'Summer Slide', is an efficient use of money requested for programming. Working with other nonprofits to co-host programs such as the Gingerbread Jimmy House Contest, Books 2 Movies, Summit County Library, and Windy Week with Recycle Utah creates cost savings for the library.

### Section 5: Consequences of Funding Proposal at Lower Level

LIBRARY Without additional funds to keep pace with technology and print collections, youth will not have the best resources available to increase their 21st Century Skills. Success in education and literacy are essential basics for children to become successful citizens. Without additional funds for materials, the library will not be able to keep up with the community's demand for early literacy materials; homework resources, young adult books, which are frequently read by adults; graphic novels; and ESL and dual immersion materials. Enhancing outreach is a good way to build connected citizens. If staff is unable to receive additional training, they will be unable to provide a high level of service to families, youth and Latinos.

### Section 6: Performance Measures

|                                  | Description                                                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------|---------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Youth & Spanish Services-LIBRARY | Number of people served by Youth and Spanish programs and outreach. | 4722              | 14823             | 14000             | 0                 |
| Youth & Spanish Services-LIBRARY | Checkout Rate of Children's Collection-Circulation per item         | 1.18              | 2.03              | 1.75              | 0                 |

**Description:**

LIBRARY The Circulation Desk is staffed to greet, welcome and assist library users 7 days a week. The library is open to the public 64 hours each week. Staff check materials in and out, assist computer users, register patrons for library cards, answer questions in person and via the telephone, manage item requests, process interlibrary loans, handle fines & payment, create displays, accept & sort donations, manage meeting & study rooms and sort returned items.

**Council Goal:**

018 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Arts & Culture

Circulation Services helps to meet the desired outcomes by: 1. Greeting, welcoming, and assisting community members (Physically and socially connected neighborhoods) 2. Providing a welcoming place for members of the community & visitors to use for accessing the internet, quiet study, or gathering. (Vibrant community gathering spaces and places) 3. Checking out materials and providing research and computer assistance. (Connected, knowledgeable and engaged citizens) 4. Answering questions about local events and activities, and providing materials to learn more about arts and culture. (Vibrant arts and culture offerings for community & visitors)

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                      | Request<br>FY 2018              | Rationale<br>FY 2018                            |
|----------------------|---------------------------------|-------------------------------------------------|
| Circulation Services | \$24,658 increase for personnel | \$1,300 is recommended for Part-time personnel. |
| <b>TOTAL</b>         |                                 |                                                 |

**Section 2: Proposed Amount / FTEs**

| Expenditures  | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| LIBRARY       |                |                     |                   |                   |                    |                         |
| Personnel     | 280,912        | 306,077             | 282,702           | 290,628           |                    | 299,443                 |
| Materials     | 51,848         | 57,848              | 57,848            | 54,738            | -3,000             | 50,978                  |
| Total LIBRARY | 332,760        | 363,925             | 340,550           | 345,366           | -3,000             | 350,421                 |
| <b>TOTAL</b>  | <b>332,760</b> | <b>363,925</b>      | <b>340,550</b>    | <b>345,366</b>    | <b>-3,000</b>      | <b>350,421</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.0                    |
| Part Time    | 2.6                    |
| <b>TOTAL</b> | <b>4.6</b>             |

**Level of Service**

Circulation Services Enhanced Level of Service

|             | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------|---------------------|------------------|
| Circulation | 2                   | 18.50            |



|  |                     |                  |
|--|---------------------|------------------|
|  | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--|---------------------|------------------|

Services

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

LIBRARY

Staff working at the circulation desk complete other tasks and projects as time allows such as, doing inventory, working on displays, helping librarians with projects and programs, etc. The Circulation Desk also assists the Friends of the Farm by selling tickets for their events at the front desk and assists the film series by answering questions about the upcoming films and receiving packages. During Sundance the Circulation Desk distributes film guides and answers questions from visitors, Sundance staff and volunteers. The Circulation Desk also provides and updates a community bulletin board and displays flyers with community and visitor information.

### Section 5: Consequences of Funding Proposal at Lower Level

LIBRARY

Less community impact without development and growth as a 21st Century Library.

### Section 6: Performance Measures

|                              | Description                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|------------------------------|--------------------------------------------|-------------------|-------------------|-------------------|
| Circulation Services-LIBRARY | -                                          |                   |                   |                   |
|                              | Annual visits per capita.                  | 8.25              | 20                | 18.5              |
| Circulation Services-LIBRARY | Circulation per capita annual measure only | 6.82              | 12.44             | 9                 |

**Description:**

POLICE Community Support / Community Policing is a philosophy that promotes organizational strategies, which support the systematic use of partnerships and problem solving techniques, to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. Each review period each individual officer selects a Community Oriented Policing Project and presents it to the supervisory team for approval. Once implemented it is that individual officer's responsibility to report on the progress of the project and to ensure that the project is completed. Many projects are ongoing and officers often oversee more than one Community Oriented Policing Project. Projects are designed with community input and citizens' needs in mind.

**Council Goal:**

056 Inclusive &amp; Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Safe Community The community is actively involved in the success of the various Community Oriented Policing Projects and has an expectation that these projects will have a positive impact on their individual neighborhoods and the community as a whole. Officers in charge of the projects meet on an individual basis with community members as well as Homeowner Associations and business owners and provide updates and gather input for the projects.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|                   | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Rationale<br>FY 2018                                                                                                                                                                               |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Community Support | \$102,294 increase for personnel: Priority 2: The new Record's Clerk (wage/benefits \$80,040) will assist Kay with the day-to-day records and front desk responsibilities, as well as prepare all state federal BCI, TAC, and UCR reporting. A dispatcher is currently assisting Kay with these tasks currently, but this will end with the Summit County merger. Park City Police will still have these obligations after the dispatch merger. Priority 5: We are requesting an increase to the training budget by \$20,000 for classes (\$10,000) and travel (\$10,000). This is to support the City's focus on training and employee valuing, including LEAD. | Police: \$250k for a Lieutenant with a vehicle and a records clerk, in addition to \$35k for overtime are recommended for the police department. Other Increases are due to technical adjustments. |
| TOTAL             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                    |

**Section 2: Proposed Amount / FTEs**

| Expenditures | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| POLICE       |         |                     |                   |                   |                    |                         |
| Personnel    | 602,278 | 712,701             | 692,789           | 723,344           | -9,900             | 795,366                 |
| Materials    | 18,500  | 18,500              | 18,500            | 16,000            |                    | 16,000                  |
| Total POLICE | 620,778 | 731,201             | 711,289           | 739,344           | -9,900             | 811,366                 |
| TOTAL        | 620,778 | 731,201             | 711,289           | 739,344           | -9,900             | 811,366                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 6.6                    |
| Part Time | 0.5                    |
| TOTAL     | 7.1                    |

**Level of Service**

Community Support Same Level of Service

|                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------|---------------------|------------------|
| Community Support | 2                   | 18.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

POLICE

Joining forces with the community and addressing their needs provides a great tool in our fight against neighborhood and community crime such as burglaries, thefts, graffiti and other more serious crimes. Community Oriented Policing Projects helps reduce the loss to victims of stolen property, criminal mischief and other personal property damage as a result of crime and even traffic accidents.

### Section 5: Consequences of Funding Proposal at Lower Level

POLICE

A reduction in funding levels would affect the Level of Service to the community in the area Community Oriented Policing Projects and we would see a steep and quick rise in personal financial loss and place our citizens at a greater risk of becoming victims of personal and property crime.

### Section 6: Performance Measures

|                          | Description                                                          | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------|----------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Community Support-POLICE | 100% of victims contacted within ten working days                    | 100%              | 100%              | 100%              | 0%                |
| Community Support-POLICE | % of Operations Staff with viable Problem Oriented Policing projects | 100%              | 100%              | 100%              | 0%                |
| Community Support-POLICE | Total number of Community meetings/contacts per year                 | 319               | 100               | 300               | 0                 |

**Description:**

|                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ENGINEERING    | Review and sign off on planning documents, building permits, engineering permits and other projects generated by the Building/Planning/Engineering Team.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| PLANNING DEPT. | The Planning Department handles all land use applications for the City/Planning Commission including, but not limited to: Conditional Use Permits, Steep Slope Permits, Master Planned Developments, Subdivisions/Plats/Records of Survey, Sign Permits, etc. The department works with applicants and assists them with their submittals, carries them through the planning process, and prepares materials for presentation to the Planning Commission and City Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| BUILDING DEPT. | The purpose of this program is to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress, stability, sanitation, adequate light and ventilation, energy conservation and safety to life and property from fire and other hazards attributed to the built environment. The department also provides safety to fire fighters and emergency responders during emergency operation. The plan examiners shall apply the provisions of the International Building Code and National Electrical Code to construction, alterations movement, enlargement, replacement, repair, equipment, use of occupancy, location, maintenance, removal and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures. The plan examiners ensure that all structures are built to the minimum standards of the building code. |

**Council Goal:**

071 Inclusive &amp; Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

|                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Safe Community | The plan examiners are a key component for a quality housing stock for Park City. They ensure that construction has gone through the proper permitting with planning and that it meets the high standards of Park City's design guidelines. The plans examiners are highly qualified and help with inspections, which requires them to be certified by ICC and licensed by the State of Utah. This requires a lot of additional training when compared to inspectors in other States. |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase  
in demand of 5% to 14%

**Explanation**

|                         | Request<br>FY 2018                           | Rationale<br>FY 2018                                                                                                             |
|-------------------------|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Plan/Application Review | Increasing Materials and Supplies by \$2,600 | Planning: \$47k increase recommended for an Analyst III and a Planner II. Building: \$1,900 increase for Materials and Supplies. |
| <b>TOTAL</b>            |                                              |                                                                                                                                  |

**Section 2: Proposed Amount / FTEs**

| Expenditures                | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| <b>ENGINEERING</b>          |                |                     |                   |                   |                    |                         |
| Personnel                   | 83,111         | 62,137              | 62,137            | 63,508            |                    | 63,508                  |
| Materials                   | -11,731        | 7,269               | 7,269             | 7,269             | -20,000            | -12,731                 |
| <b>Total ENGINEERING</b>    | <b>71,380</b>  | <b>69,406</b>       | <b>69,406</b>     | <b>70,777</b>     | <b>-20,000</b>     | <b>50,777</b>           |
| <b>PLANNING DEPT.</b>       |                |                     |                   |                   |                    |                         |
| Personnel                   | 218,031        | 288,188             | 264,644           | 270,510           |                    | 270,510                 |
| Materials                   | -82,625        | 32,135              | 31,935            | 31,935            | -120,560           | -88,625                 |
| <b>Total PLANNING DEPT.</b> | <b>135,406</b> | <b>320,323</b>      | <b>296,579</b>    | <b>302,445</b>    | <b>-120,560</b>    | <b>181,885</b>          |
| <b>BUILDING DEPT.</b>       |                |                     |                   |                   |                    |                         |
| Personnel                   | 361,630        | 322,490             | 322,490           | 330,263           |                    | 340,117                 |
| Materials                   | -560,789       | 17,541              | 17,541            | 17,541            | -562,610           | -545,835                |

| Expenditures         | FY 2017  | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|----------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| Total BUILDING DEPT. | -199,159 | 340,031             | 340,031           | 347,804           | -562,610           | -205,718                |
| TOTAL                | 7,627    | 729,760             | 706,016           | 721,025           | -703,170           | 26,944                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 5.7                    |
| Part Time |                        |
| TOTAL     | 5.7                    |

#### Level of Service

Plan/Application Review      Enhanced Level of Service

|                         | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------|---------------------|------------------|
| Plan/Application Review | 3                   | 17.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

PLANNING DEPT. All application review is done in coordination with our Legal, Building, and Engineering Departments. The process is formalized and well understood by the Planning Department. Also, the Department uses plan examiners as back up inspectors and cross trains staff to counteract retirements.

### Section 5: Consequences of Funding Proposal at Lower Level

ENGINEERING Lower level funding for plan/application review would require the department to either shift the other workload elements to other teams so that the regulatory function stays intact, reduce the number of projects anticipated, work on projects at a slower pace or simply not continue with all of the OTIS, CIP, Federally funded projects.

PLANNING DEPT. Consequences of funding proposal at a lower level would be staff turnover, additional cost of training new staff, and decreased quality in reviews and inspections due to a reduced and less-qualified staff. Additionally, a reduction in funding would result in delays in processing applications. Finally, building plan reviews by Engineering verify that the plans meet our current local ordinances. Plat reviews by engineering verify that the plat meet local, county and state requirements for recording of ownership plats. Not funding these regulatory functions may cause code and functionality issues down the road.

### Section 6: Performance Measures

|                                        | Description                                                          | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------|----------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Plan/Application Review-BUILDING DEPT. | Percent of applications with a ten-day turnaround for first reviews. | 70%               | 80%               | 80%               | 0%                |
| Plan/Application Review-ENGINEERING    | Percent of ROW permits processed within 2 days.                      | 100%              | 100%              | 100%              | 100%              |
| Plan/Application Review-BUILDING       | Percent of plans examiners pursuing ongoing training                 | 100%              | 100%              | 100%              | 0%                |

|                                        | Description<br>-                                                                  | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------|-----------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                        | each year                                                                         |                   |                   |                   |                   |
| Plan/ Application Review-ENGINEERING   | Percent of building plans reviewed within 3 weeks                                 | 45%               | 70%               | 75%               | 75%               |
| Plan/ Application Review-ENGINEERING   | Percent of staff reports reviewed within 1 week.                                  | 100%              | 95%               | 80%               | 80%               |
| Plan/Application Review-PLANNING DEPT. | Overall reduction of turnaround time on Planning applications and review process. | 0                 | 10                | 10                | 10                |

Description:

LIBRARY

Current Park City Library Cards are provided free of charge for those who reside in Summit County under the age of 19, or until the student is living outside of the Park City limits. Continuation of this program is desired.

Council Goal:

025 Inclusive & Healthy Community

Desired Outcome:

Regional Collaboration

Criteria for Meeting Desired Outcome

Reciprocal Borrowing helps to meet desired outcomes by allowing broader access to the library for all 5-18 year olds in the area (county). This contributes to the goals of a connected, knowledgeable, and engaged citizenry, vibrant community gathering spaces and places, as well as providing broader information access to a diverse population and social fabric.

Section 1: Scope

Change in Demand

Program Experiencing a NO change in demand

Explanation

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures  | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|---------|---------------------|-------------------|-------------------|-------------------------|
| LIBRARY       |         |                     |                   |                   |                         |
| Personnel     | 10,116  | 10,381              | 10,381            | 10,601            | 10,477                  |
| Materials     | 7,899   | 7,899               | 7,899             | 7,408             | 7,408                   |
| Total LIBRARY | 18,015  | 18,280              | 18,280            | 18,009            | 17,885                  |
| TOTAL         | 18,015  | 18,280              | 18,280            | 18,009            | 17,885                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.1                    |
| Part Time | 0.0                    |
| TOTAL     | 0.1                    |

Level of Service

Reciprocal  
Borrowing

Enhanced Level of  
Service

|                         | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------|---------------------|------------------|
| Reciprocal<br>Borrowing | 3                   | 17.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

LIBRARY This was initially a collaborative effort with Summit County providing half of the needed funding. Due to budget issues the County no longer contributed funds after FY 2013.

### Section 5: Consequences of Funding Proposal at Lower Level

LIBRARY Library would not be able to continue LOS and growth of free cards to the 324 kids ages 5-18 who reside in Summit County outside of the Park City limits.

### Section 6: Performance Measures

|                              | Description<br>-                                          | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|------------------------------|-----------------------------------------------------------|-------------------|-------------------|-------------------|
| Reciprocal Borrowing-LIBRARY | Number of Reciprocal Borrowing cards issued annually.     | 89                | 357               | 100               |
| Reciprocal Borrowing-LIBRARY | Number of checkouts by Reciprocal Borrowing card holders. | 2308              | 7959              | 4500              |



Description:

SPEC. SRVC.  
CNTRT./UNSPECIFIED

Current LOS: As part of the budget process, the City Council appropriates funds to contract with organizations offering services consistent with the needs and goals of the City. According to City policy, up to one percent of the City's total budget is awarded. Payment may take the form of cash payment and/or rent contributions for the lease of City property in exchange for the value of in-kind services. Special Service Contracts include, but are not limited to, the following: youth programming, victim advocacy/legal services, arts, health, affordable housing/community services, recycling, history/heritage, information and tourist services, and minority affairs. Service providers are eligible to apply for a special service contract every biennial budget process. The City will award special service contracts through a competitive bid process administered by the Service Contract Subcommittee and City Staff. The special service contract program policy is outlined in the budget document, Vol I. This program's budget is a percentage of the City's total budget and fluctuates accordingly. Per Council policy, up to 1% of the operating budget annually is dedicated for contracting with not-for-profit organizations to provide service for community benefit.

Council Goal:

060 Inclusive & Healthy Community

Desired Outcome:

Resilient and Sustainable Economy

Criteria for Meeting Desired Outcome  
Special service contracts are generally viewed as the City investing in and providing needed services to the local community.

Section 1: Scope

Change in Demand

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

Explanation

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                            | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| SPEC. SRVC.<br>CNTRT./UNSPECIFIED       |         |                     |                   |                   |                         |
| Materials                               | 540,000 | 540,000             | 540,000           | 540,000           | 540,000                 |
| Total SPEC. SRVC.<br>CNTRT./UNSPECIFIED | 540,000 | 540,000             | 540,000           | 540,000           | 540,000                 |
| TOTAL                                   | 540,000 | 540,000             | 540,000           | 540,000           | 540,000                 |

| FTEs      |
|-----------|
| Full Time |
| Part Time |
| TOTAL     |

Level of Service

Special Service Contracts

Same Level of Service

|                           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------------|---------------------|------------------|
| Special Service Contracts | 3                   | 17.00            |

Section 3: Basic Program Attributes

| Community Served                                                                                 | Reliance on City                                                                                                 | Mandated                                                                                                      |
|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life | City provides program and program is currently being offered by another governmental, non-profit or civic agency | Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement |

Section 4: Cost Savings / Innovation / Collaboration

|                                   |                                                                                                                                                                                                                                 |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SPEC. SRVC.<br>CNTRT./UNSPECIFIED | Special Service Contracts are a collaboration with non-profits providing service to the community. It is anticipated that if these services were provided by the City and administered by city staff cost would be much higher. |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 5: Consequences of Funding Proposal at Lower Level

|                                   |                                                                                                                                                                                                  |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SPEC. SRVC.<br>CNTRT./UNSPECIFIED | The Special Service Contract policy specifies that up to 1% of the operating budget may be awarded to organization. Funding at a lower level would result in less funding awarded to applicants. |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 6: Performance Measures

|  | Description |
|--|-------------|
|  | -           |

**Description:**

MENTAL HEALTH      The Summit County Mental Wellness Strategic Plan is the result of an eleven-month community initiative to identify and address issues of mental health & substance abuse. Recognizing that Utah has the highest rate of mental illness in the United States (23.4%) and that an immediate need exists within our community, both the Summit County Council and the Park City Council have recognized this as a key priority in their 2017 Goals. Through the use of community surveys, focus groups, and the creation of a community-based coalition centered on mental health & substance abuse; the following strategic plan is presented to the community as a means of enhancing the quality of life for all Summit County residents, regardless of mental health or substance abuse concerns.

**Council Goal:**

140 Inclusive & Healthy Community

**Desired Outcome:**

Criteria for Meeting Desired Outcome

Mental Health

**Section 1: Scope****Change in Demand**

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

**Explanation**

The demand for this program is being directed by Council, which is based off of evidence of mental health issues increasing dramatically over the last several years.

|               | Request<br>FY 2018                                                             | Rationale<br>FY 2018 |
|---------------|--------------------------------------------------------------------------------|----------------------|
| Mental Health | \$60k requested to contribute to mental health services provided by the County |                      |
| TOTAL         |                                                                                |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures        | Tot Rec Cost<br>FY 2018 |
|---------------------|-------------------------|
| MENTAL HEALTH       |                         |
| Materials           | 60,000                  |
| Total MENTAL HEALTH | 60,000                  |
| TOTAL               | 60,000                  |

| FTEs      |
|-----------|
| Full Time |
| Part Time |
| TOTAL     |

**Level of Service**

Mental Health      Enhanced Level of Service

|               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------|---------------------|------------------|
| Mental Health | 3                   | 17.00            |

Section 3: Basic Program Attributes

| Community Served                                                                                 | Reliance on City                                                                                                 | Mandated                         |
|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|----------------------------------|
| Program Benefits/Serves a SIGNIFICANT portion of the Community and adds to their quality of life | City provides program and program is currently being offered by another governmental, non-profit or civic agency | No Requirement or mandate exists |

Section 4: Cost Savings / Innovation / Collaboration

Section 5: Consequences of Funding Proposal at Lower Level

Section 6: Performance Measures



**Description:**

LIBRARY Adult Services is a program encompassing education and enrichment opportunities for both the Park City community and the visitor population. It provides a collection of reading materials, reference services, and programming tailored to adults.

**Council Goal:**

020 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Vibrant Arts & Culture

The library helps to meet the desired outcomes by: 1. Providing free and open access to information and technology (Connected, knowledgeable, and engaged citizens) 2. Providing a meeting space for community interaction and exchange of ideas (Vibrant community gathering spaces and places) 3. Housing a historical Park City Room collection & being located in a historical building (Preserved and celebrated history and protected National Historic District) 4. Offering exhibits and author programs (Vibrant arts and culture offerings for community and visitors)

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures  | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| LIBRARY       |         |                     |                   |                   |                    |                         |
| Personnel     | 135,154 | 137,305             | 136,662           | 139,744           |                    | 140,006                 |
| Materials     | 126,084 | 132,084             | 132,084           | 125,536           | -3,000             | 122,536                 |
| Total LIBRARY | 261,239 | 269,389             | 268,747           | 265,280           | -3,000             | 262,542                 |
| TOTAL         | 261,239 | 269,389             | 268,747           | 265,280           | -3,000             | 262,542                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.2                    |
| Part Time | 0.1                    |
| TOTAL     | 1.3                    |

**Level of Service**

Adult Services Enhanced Level of Service

|                | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------|---------------------|------------------|
| Adult Services | 3                   | 16.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

LIBRARY Adult program partnerships are utilized to decrease costs while still offering high quality classes and programs to the community. We offer the community free access to fee-based databases through partnership with Utah State Library.

### Section 5: Consequences of Funding Proposal at Lower Level

LIBRARY If staff is unable to receive additional training, they will be unable to provide a high level of service to library users and unable to complete the visual media lab project. Without the additional funds for materials, including those needed for library expansion and 21st Century Development, the library will not be able to keep up with demand for materials and resources. In addition, the library will have to reduce electronic resources due to cost. At this time, it is impossible to re-allocate funds from print materials to technology because there is still a strong demand for print materials. Hard copy items purchased in the past fiscal year for the adult collection check out often. For example, 97% of books on CD, 95% of large print, 97% of DVDs, and 94% of Fiction that were purchased in the last fiscal year circulated. This illustrates a strong demand for these materials and removing funds from these collection areas would hurt the quality of the library collection.

### Section 6: Performance Measures

|                        | Description<br>-                                                 | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|------------------------|------------------------------------------------------------------|-------------------|-------------------|-------------------|
| Adult Services-LIBRARY | Number of people served by Adult programs and outreach annually. | 1594              | 2598              | 2500              |
| Adult Services-LIBRARY | Collection Size-Items (books, tapes, CD's, etc.) per capita      | 8.7               | 14.93             | 14                |

**Description:**

COMMUNITY ENGAGEMENT Address more effective communication with seniors, promote greater participation in senior programs, and develop aging in place options including senior housing and transportation. In June 2011 the City Council adopted the Senior Services Strategic Plan.

**Council Goal:**

050 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Diverse Community Participation Senior Services is an action strategy for strengthening an inclusive community. In recent years, a number of citizens have raised concerns about perceived gaps in services with a special focus on the housing needs and assisted living needs of many seniors. Most of the information was anecdotal and therefore, the City and County partnered to complete a survey of issues and needs in 2009 and later a senior services strategic plan.

**Section 1: Scope****Change in Demand**

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

**Explanation**

|                 | Request<br>FY 2018                                                                                | Rationale<br>FY 2018 |
|-----------------|---------------------------------------------------------------------------------------------------|----------------------|
| Senior Services | Funds transferred to planning program to reflect the correct area for these efforts and expenses. |                      |
| TOTAL           |                                                                                                   |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures               | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------------|---------|---------------------|-------------------|-------------------------|
| COMMUNITY ENGAGEMENT       |         |                     |                   |                         |
| Personnel                  |         |                     |                   | 1,918                   |
| Total COMMUNITY ENGAGEMENT |         |                     |                   | 1,918                   |
| COMM DEVELOP ADMIN         |         |                     |                   |                         |
| Materials                  | 6,339   | 6,339               | 5,639             | 5,639                   |
| Total COMM DEVELOP ADMIN   | 6,339   | 6,339               | 5,639             | 5,639                   |
| TOTAL                      | 6,339   | 6,339               | 5,639             | 7,557                   |

| FTEs      |
|-----------|
| Full Time |
| Part Time |
| TOTAL     |

**Level of Service**

Senior Services Same Level of Service

|                 | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------|---------------------|------------------|
| Senior Services | 3                   | 16.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

COMM DEVELOP ADMIN Collaboration: The Senior Services program is a collaborative effort between Park City, Summit County, MAG and private individuals representing key industries including assisted living and health care. The adopted strategic plan was adopted by both Park City and Summit County and is being implemented jointly.

### Section 5: Consequences of Funding Proposal at Lower Level

COMM DEVELOP ADMIN The consequence of funding this proposal at a lower level is a reduced level of implementation. The current level of service is consistent with the strategic plan. Because of the collaborative nature of this program area, the City's investment is quite low in relationship to the overall outcomes.

### Section 6: Performance Measures

|                                      | Description<br>-                                                                                                                    | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Senior Services-COMMUNITY ENGAGEMENT | Percent of respondents who indicate that "knowing where to turn for information on services and benefits for seniors" is a problem. | 0%                | 0%                | 0%                | 0%                |
| Senior Services-COMMUNITY ENGAGEMENT | 1) Cost per passenger for Elderly/Seniors/Para-transit.                                                                             | 0                 | 0                 | 0                 | 0                 |
| Senior Services-COMMUNITY ENGAGEMENT | 2) Passengers per year for Elderly/Seniors/Para-transit.                                                                            | 0                 | 0                 | 0                 | 0                 |



**Description:**

POLICE

The Youth Services Officer works in the elementary school, middle school, high school and alternative high school to keep the campuses safe and to help build strong relationships with youth now and in the future. The School Resource Officer investigates reports of criminal activity and provides intervention to curtail truancy. The School Resource Officer has built a foundation of trust and open communication with the students and school staff.

**Council Goal:**

089 Inclusive &amp; Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Safe Community

The School Resource Officer is essential in providing the close working relationship that has been developed with the schools in the City. The School Resource Officer provides D.A.R.E. Training for the students, and provides intervention for at risk students. However, first and foremost the SRO provides a safe learning environment on the school campuses.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------|---------|---------------------|-------------------|-------------------|-------------------------|
| POLICE       |         |                     |                   |                   |                         |
| Personnel    | 193,836 | 198,670             | 198,670           | 205,582           | 205,582                 |
| Materials    | 7,770   | 7,770               | 7,770             | 6,720             | 6,800                   |
| Total POLICE | 201,606 | 206,440             | 206,440           | 212,302           | 212,382                 |
| TOTAL        | 201,606 | 206,440             | 206,440           | 212,302           | 212,382                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.4                    |
| Part Time |                        |
| TOTAL     | 1.4                    |

**Level of Service**

Youth Services Officer      Same Level of Service

|                        | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------------|---------------------|------------------|
| Youth Services Officer | 3                   | 16.00            |

Section 3: Basic Program Attributes

Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

Section 4: Cost Savings / Innovation / Collaboration

POLICE      The police department has partnered with the Park City School District in funding this position. The school district pays over \$41,000 annually to ensure that this program is in place. Through this collaboration of cost sharing we are able to fund this as a fulltime position.

Section 5: Consequences of Funding Proposal at Lower Level

POLICE      Funding at a lower level would not allow us to have a full time officer in this position.

Section 6: Performance Measures

|                               | Description<br>-                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|-------------------------------|------------------------------------------------|-------------------|-------------------|-------------------|
| Youth Services Officer-POLICE | Total number of students processed for truancy | 123               | 124               | 100               |

**Description:**

PLANNING DEPT. A core function of the Planning Department is to carry out long range planning, future project and/or sub-area planning districts, the General Plan rewrite, etc. Many of these long-range planning projects overlap with redevelopment planning within the City's designated areas. Some long-range projects are site specific, while others affect the overall character of the City. The Planning Department is currently finalizing the General Plan process and document. Upon completion, we will begin the Lower Park Avenue Redevelopment Plan, the Bonanza Park Plan (Phase II) and Form Based Code, and then begin the Prospector Square Area Plan. This planning process will be throughout the 2 year budget period. In addition, we will begin the LMC rewrite in FY2015.

**Council Goal:**

065 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Distinctive Sense of Place

The Planning Department has maintained agreed-upon schedules for the day-to-day applications as well as the long range planning activities. This included the Bonanza Park Area Plan in January 2012. Our goal is to continue to address the ongoing planning/economic/sustainability needs into the future. The General Plan is the City's blueprint for managing future growth and development as well as a tool to implement new citywide programs.

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures         | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| PLANNING DEPT.       |         |                     |                   |                   |                         |
| Personnel            | 111,569 | 112,358             | 106,989           | 109,419           | 109,419                 |
| Materials            | 103,654 | 103,654             | 103,204           | 103,204           | 103,204                 |
| Total PLANNING DEPT. | 215,223 | 216,012             | 210,193           | 212,623           | 212,623                 |
| TOTAL                | 215,223 | 216,012             | 210,193           | 212,623           | 212,623                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.9                    |
| Part Time |                        |
| TOTAL     | 0.9                    |

**Level of Service**

Long Range Planning Same Level of Service

|                     | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------|---------------------|------------------|
| Long Range Planning | 3                   | 15.75            |

Section 3: Basic Program Attributes

Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

Section 4: Cost Savings / Innovation / Collaboration

PLANNING DEPT. The Planning Department completed the Area Plan documents in-house, thus saving hundreds of thousands of dollars in consulting fees. The same is proposed for pending plans, including LOPA, BOPA, FBC, and PROSQUA.

Section 5: Consequences of Funding Proposal at Lower Level

PLANNING DEPT. A reduction in funding would delay the completion of the proposed Area Plans and cause the City to be in a position behind the development curve - hurting the future viability of the City as well as the character of the City.

Section 6: Performance Measures

|                                    | Description                                                          | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------|----------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Long Range Planning-PLANNING DEPT. | Percentage of staff time dedicated to long-range planning each week. | 0%                | 25%               | 30%               | 30%               |

**Description:**

DRUG EDUCATION Drug Abuse Resistance Education (D.A.R.E.) is a collaborative effort involving parents, schools and Police all working together to teach youth to avoid illegal drugs and violence while helping them become healthy, law abiding citizens. The D.A.R.E. Program currently targets McPolin Elementary, grades Kindergarten through Fifth. Kindergarten through 2nd grade have 2 hours of education each year. Grades 3rd through 4th receive 5 one hour classes per school year. The 5th graders receive 9 weeks of education which is equal to 27 weeks. There are 3 classes per grade that are receiving D.A.R.E. Education.

**Council Goal:**

102 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Safe Community McPolin Elementary, parents and the Police department are actively involved in the success of the D.A.R.E. Program. Students, school faculty, parents and Police department staff attend a year-end Graduation for those students who have successfully completed this program.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures         | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| DRUG EDUCATION       |         |                     |                   |                   |                         |
| Personnel            | 24,690  | 24,792              | 24,792            | 25,374            | 25,374                  |
| Materials            | 5,000   | 5,000               | 5,000             | 5,000             | 5,000                   |
| Total DRUG EDUCATION | 29,690  | 29,792              | 29,792            | 30,374            | 30,374                  |
| TOTAL                | 29,690  | 29,792              | 29,792            | 30,374            | 30,374                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.2                    |
| Part Time |                        |
| TOTAL     | 0.2                    |

**Level of Service**

DARE/Drug Education Same Level of Service

|                     | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------|---------------------|------------------|
| DARE/Drug Education | 3                   | 15.25            |

Section 3: Basic Program Attributes

Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

Mandated

Recommended by national professional organization to meet published standards or as a best practice

Section 4: Cost Savings / Innovation / Collaboration

DRUG EDUCATION   Joining with the community and addressing this area of concern has an immediate and hopefully a lifelong deterrence for the use of drugs. A strong united front against drug abuse can only strengthen a community overall.

Section 5: Consequences of Funding Proposal at Lower Level

DRUG EDUCATION   A lower level of funding for this program would steal away the ability we have to educate children at an early age to avoid drug use. We currently provide D.A.R.E. Education for over 360 children per school year. We have been teaching D.A.R.E. at the elementary school level for over 5 years which calculates out to over 1800 children receiving this crucial education

Section 6: Performance Measures

|                                    | Description<br>-                                 | Actual<br>FY 2015 | Target<br>FY 2017 |
|------------------------------------|--------------------------------------------------|-------------------|-------------------|
| DARE/Drug Education-DRUG EDUCATION | Total number of students completing DARE Program | 379               | 325               |

**Description:**

## LIBRARY

Community Engagement enlivens the library with programs and services that take the library beyond being “just a building” – to being a place where people come year after year based on the amenities, programs, resources, collaborations, and community-building that is integrated into our services. This program develops, plans, and presents creative, educational, and entertaining special events for a diverse population that encourages lifetime literacy and the development of 21st century skills; serves to work with the City Events Department; schedules and manages library rooms; facilitates large event bookings, procurement, and planning; conducts library marketing, advertising, graphic design, media relations, social media, newsletter, and website management; coordinates library special exhibits and applies for funding for exhibits and programs; applies for grants and identifies other sources of funding; manages community relations; pursues, procures, and maintains community partnerships; coordinates library outreach efforts; collects library usage statistics; creates and maintains library statistics dashboard; and manages rotating exhibits within the library, including implementation or oversight of jurying, curating, and contracting. This providing service to the public that are essential in today's Library Community Center as we work to create dynamic service models to keep up with the many innovations that libraries are experiencing, allowing us to keep libraries relevant and to serve the public in dynamic ways. The Community Engagement program oversees all aspects of building tenant contracts.

**Council Goal:**

073 Inclusive &amp; Healthy Community

**Desired Outcome:**

Criteria for Meeting Desired Outcome

Community Engagement

**Section 1: Scope**

## Change in Demand

Program experiencing a MODEST increase in demand of 5% to 14%

## Explanation

The library experience 67% growth in the first year of service in the newly remodeled facility and is on track to beat first year numbers in the second year.

|                      | Request<br>FY 2018                                                                         | Rationale<br>FY 2018 |
|----------------------|--------------------------------------------------------------------------------------------|----------------------|
| Community Engagement | The Library requests (1) Part Time Library Assistant for Community Engagement at \$16,054. | Not Recommended      |
| <b>TOTAL</b>         |                                                                                            |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures  | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| LIBRARY       |         |                     |                   |                   |                    |                         |
| Personnel     | 87,303  | 86,441              | 86,441            | 87,783            |                    | 87,783                  |
| Materials     | -18,635 | 27,365              | 27,365            | 27,365            | -47,000            | -19,635                 |
| Total LIBRARY | 68,668  | 113,806             | 113,806           | 115,148           | -47,000            | 68,148                  |
| <b>TOTAL</b>  | 68,668  | 113,806             | 113,806           | 115,148           | -47,000            | 68,148                  |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.9                    |
| Part Time    |                        |
| <b>TOTAL</b> | 0.9                    |

## Level of Service

Community Engagement      Enhanced Level of Service

|                         | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------|---------------------|------------------|
| Community<br>Engagement | 3                   | 15.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses within City limits

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

#### LIBRARY

Community engagement partnerships are utilized to develop collaborative partnerships with organizations that will be willing to offer programs and community interest events in the library facility. Private room use comes with a fee in the library that will offset this program with charges for such things as corporate events, private receptions, weddings, etc.

### Section 5: Consequences of Funding Proposal at Lower Level

#### LIBRARY

If the library is unable to receive funding for Community Engagement we will not be able to keep up with the demand for rooms and bookings, or get the word out about what amenities and programs the library is offering. The space needs to be enlivened through events such as literary festivals that will serve our community and make us part of the broader vision for what libraries offer. We will be unable to invigorate the library in the necessary way to make the library a 21st Century Library Community Center. We will be unable to pursue critical grants and exhibits that will bring recognition to Park City and provide rich cultural experiences to our community and visitors.

### Section 6: Performance Measures





**Description:**

PLANNING DEPT. Provide customer service to walk-ins and scheduled visitors to assist in data research, map preparation, subdivision/plat information research, pre-application requests for information, code enforcement assistance, zoning information requests, LMC understanding, General Plan clarification, etc. This customer service is primarily focused on non-PCMC residents, but also carries over to general planning/information assistance for PCMC personnel.

**Council Goal:**

127 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Responsive Customer Service The Planning Department fields numerous inquiries, cold calls, real estate questions, LMC inquiries, application assistance, zoning inquiries, GIS mapping needs, survey/plat information, etc. in addition to day-to-day applications/long-range planning/historic review. The Department recognizes the importance of assisting all questions/inquiries - including the aforementioned that are NOT part of a formal application. Customer service is fundamental to our City's small town feeling and approach to doing business.

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                           | Request<br>FY 2018                                                      | Rationale<br>FY 2018                                                                                                                       |
|---------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Planning Customer Service | Leadership in articulating Historic District regulations and Guidelines | \$27k decrease as a result of Getting rid of an Analyst II and a Planning Technician and replacing them with an Analyst III and Planner II |
| TOTAL                     |                                                                         |                                                                                                                                            |

**Section 2: Proposed Amount / FTEs**

| Expenditures         | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| PLANNING DEPT.       |         |                     |                   |                   |                    |                         |
| Personnel            | 180,898 | 239,289             | 150,865           | 154,282           |                    | 154,282                 |
| Materials            | -26,210 | 3,990               | 3,990             | 3,990             | -31,800            | -27,810                 |
| Total PLANNING DEPT. | 154,688 | 243,279             | 154,855           | 158,272           | -31,800            | 126,472                 |
| TOTAL                | 154,688 | 243,279             | 154,855           | 158,272           | -31,800            | 126,472                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.4                    |
| Part Time |                        |
| TOTAL     | 1.4                    |

**Level of Service**

Planning Customer Same Level of Service

|                           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------------|---------------------|------------------|
| Planning Customer Service | 3                   | 15.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

PLANNING DEPT.

The cost/value of this "window" service is difficult to measure; however, the Department recommends that we keep this high level of customer service and responsiveness. Our Planner-On-Call (POC) has done an extraordinary job this past year in addressing many customer inquiries, as have the Planners.

### Section 5: Consequences of Funding Proposal at Lower Level

PLANNING DEPT.

A reduction in funding would lead to delayed responses to customer needs, resulting in angry residents.

### Section 6: Performance Measures

|                                          | Description<br>-                                    | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------------|-----------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Planning Customer Service-PLANNING       | Percent of POC inquiries addressed within 24 hours. | 0%                | 0%                | 0%                | 0%                |
| Planning Customer Service-PLANNING DEPT. | Percent customer satisfaction on comment cards.     | 0%                | 0%                | 90%               | 95%               |

**Description:**

STREET MAINTENANCE Remove graffiti in a timely manner.

**Council Goal:**

110 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Well-Maintained Assets and Infrastructure

Preservation of Park City Character has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community has also expressed their desire for graffiti removal, to maintain a city free of nuisance-graffiti.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures             | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| STREET MAINTENANCE       |         |                     |                   |                   |                         |
| Personnel                | 2,684   | 2,750               | 2,750             | 2,845             | 2,845                   |
| Materials                | 25,002  | 22,002              | 22,002            | 22,002            | 22,002                  |
| Total STREET MAINTENANCE | 27,686  | 24,752              | 24,752            | 24,847            | 24,847                  |
| TOTAL                    | 27,686  | 24,752              | 24,752            | 24,847            | 24,847                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.0                    |
| Part Time |                        |
| TOTAL     | 0.0                    |

**Level of Service**

Graffiti Removal Same Level of Service

|                  | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------|---------------------|------------------|
| Graffiti Removal | 4                   | 14.25            |

**Section 3: Basic Program Attributes****Community Served**

Program benefits/serves the ENTIRE Community and adds to their quality of life

**Reliance on City**

City provides program and program is currently being offered by other private businesses within City limits

**Mandated**

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

Section 4: Cost Savings / Innovation / Collaboration

STREET                      Artistic painting of pedestrian tunnels by students. Use of environmental friendly graffiti removers.  
MAINTENANCE

Section 5: Consequences of Funding Proposal at Lower Level

STREET                      1) Will jeopardize the cleanness, look and feel of Park City. 2) May increase gang activity.  
MAINTENANCE

Section 6: Performance Measures

|                                     | Description<br>-                                                                                                 | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Graffiti Removal-STREET MAINTENANCE | Percentage of graffiti removed from public property within one week of receiving a complaint or service request. | 100%              | 99%               | 100%              | 0%                |

**Description:**

PLANNING DEPT. The Planning Department works with developers, applicants, and residents to implement the City's Historic District Design Guidelines. This review process is carried out in a two-part process that involves a pre-application and a complete application meeting. In addition to this design review function, the Department consistently updates the Historic Sites Inventory (HSI) and has created a new set of Design Guidelines that have been in use since April 2009. Currently the Planning Department carries out all Historic Preservation functions for the City, including HDDR (Historic District Design Review), Historic Site Inventory (HSI) updates, Guideline revisions, etc.

**Council Goal:**

116 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Historic Preservation The Department handles all of the Historic District Design Review functions for all the Historic Districts. This includes Pre-App meeting with the Design Review Team (DRT) and the pending detailed Staff review. This also includes all Historic Site Inventory updates, updates to the Historic District Design Guidelines, implementation of the City's grants for historic work, and Main Street National Register efforts. This is an essential component to maintaining the Preservation of Park City Character - a primary goal of the City Council.

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                                 | Request<br>FY 2018                                                | Rationale<br>FY 2018                                            |
|---------------------------------|-------------------------------------------------------------------|-----------------------------------------------------------------|
| Historic District Design Review | senior planner position to manage all historic district functions | \$15k increase recommended for an Analyst III and a Planner II. |
| <b>TOTAL</b>                    |                                                                   |                                                                 |

**Section 2: Proposed Amount / FTEs**

| Expenditures         | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|----------------|---------------------|-------------------|-------------------|-------------------------|
| PLANNING DEPT.       |                |                     |                   |                   |                         |
| Personnel            | 191,393        | 289,596             | 208,590           | 213,062           | 213,062                 |
| Materials            | 24,783         | 24,783              | 24,783            | 24,783            | 24,783                  |
| Total PLANNING DEPT. | 216,176        | 314,379             | 233,373           | 237,845           | 237,845                 |
| <b>TOTAL</b>         | <b>216,176</b> | <b>314,379</b>      | <b>233,373</b>    | <b>237,845</b>    | <b>237,845</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 1.8                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>1.8</b>             |

**Level of Service**

Historic District Design Review Same Level of Service

|                                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------------------------|---------------------|------------------|
| Historic District Design<br>Review | 4                   | 14.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

PLANNING DEPT. The assigning of a single Planner/Architect to lead these efforts has proven extremely beneficial and efficient. As coordinator of all things "historic" in the Department, the result has been improved timing for applications, improved consistency, improved design efforts, and improved tracking of all historic projects/activity.

### Section 5: Consequences of Funding Proposal at Lower Level

PLANNING DEPT. A reduction in funding would lead to delays for addressing historic design applications, a decreased ability to utilize our historic preservation consultant, an inability to proactively address new programs, and an inability to monitor the National Register District.

### Section 6: Performance Measures

|  | Description |
|--|-------------|
|  | -           |

**Description:**

MCPOLIN BARN      The Park City Farm is a public facility owned and operated by Park City Municipal Corporation. The Park City Farm serves the community by hosting educational programs and a variety of events for the community. Offer community access at no fee or a reasonable fee. Balance the use of the facility among the ENTIRE community while being flexible and responding to changing needs of community. Preserve the historic and sentimental integrity of the Park City Farm as open space and protect Farm from overuse. Events have been offered for the past ten years while using the same equipment for each event. Mission Statement: The Park City Farm is a very important symbol in the public consciousness and a focal point for Park City. The citizens of Park City wish to retain and preserve the historic quality of the buildings, focus on the local use of the building, maintain public access, maintain the intimate high quality atmosphere and foster community use of the Farm.

**Council Goal:**

132 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Varied & Multi-Seasonal Event Offerings

The McPolin Farm has been identified by staff, City Council and the National Register of Historic Places as one of the best preserved historic farmsteads in Summit County--and the only significant farmstead within the municipal boundaries of Park City. PCMC must manage, operate and protect this historical landmark, as well as share meaningful information with the citizenry on the property's historical background, purpose, public use, policy and future improvements. Proposed LOS would allow us to continue inviting the public to attend events at the McPolin Farm and possibly offer an additional event to the Park City community and tourists and continue with our goal of an inclusive community of diverse economic and cultural opportunities.

**Section 1: Scope****Change in Demand**

Program Experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures       | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| MCPOLIN BARN       |         |                     |                   |                   |                         |
| Personnel          | 24,351  | 24,351              | 24,351            | 24,844            | 29,813                  |
| Materials          | 18,382  | 14,982              | 14,982            | 14,625            | 14,625                  |
| Total MCPOLIN BARN | 42,733  | 39,333              | 39,333            | 39,469            | 44,438                  |
| TOTAL              | 42,733  | 39,333              | 39,333            | 39,469            | 44,438                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.3                    |
| Part Time |                        |
| TOTAL     | 0.3                    |

**Level of Service**

McPolin Farm      Same Level of Service

|              | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------|---------------------|------------------|
| McPolin Farm | 4                   | 13.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

MCPOLIN BARN

The Friends of the Farm and Farm Manager strive to keep the events for the community as low cost as possible. Cost for catering and performers increases every few years. The increase in cost did affect events at the Farm this year. As stated we will consistently research for the lowest costs possible for these events. These events are available to the entire Park City community. These programs foster community use and knowledge of the facility. Events scheduled for 2016-17 will be 100% cost recovery from event revenue.

### Section 5: Consequences of Funding Proposal at Lower Level

MCPOLIN BARN

Reducing funding would lower the number of events offered to the public to participate in at the McPolin Farm, thus meeting the goal of the mission statement set for the Farm would not be met.

### Section 6: Performance Measures

|                           | Description                 | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------|-----------------------------|-------------------|-------------------|-------------------|-------------------|
| McPolin Farm-CITY MANAGER | Percent of events sold out. | 100%              | 100%              | 100%              | 0%                |



**Description:**

PLANNING DEPT. The Planning Department is responsible for the management of and revisions to the Land Management Code (LMC). Recent revisions to the LMC have addressed Steep Slope Conditional Use Permits, Master Planned Developments, development in the historic zones, architectural guidelines, historic district design guidelines, public noticing, etc. Currently the Planning Department assesses the LMC on a bi-annual basis and rewrites sections to address issues as they arise.

**Council Goal:**

126 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Safe Community The Department is committed to addressing new Code amendments twice a year. This is a timely process that involves collaboration with the Building Department, the Engineering Department, Sustainability, etc. with many Planning Commission meetings to formulate a series of recommendations to the City Council.

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|                 | Request<br>FY 2018                                                                                          | Rationale<br>FY 2018                                            |
|-----------------|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| Code Amendments | Update and Maintain Land Management Code and General Plan for consistency with Historic District Guidelines | \$13k increase recommended for an Analyst III and a Planner II. |
| <b>TOTAL</b>    |                                                                                                             |                                                                 |

**Section 2: Proposed Amount / FTEs**

| Expenditures                | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|----------------|---------------------|-------------------|-------------------|-------------------------|
| COMM DEVELOP<br>ADMIN       |                |                     |                   |                   |                         |
| Personnel                   | 34,095         | 34,551              | 34,551            | 35,354            | 35,354                  |
| Materials                   | 4,000          | 4,000               | 4,000             | 4,000             | 4,000                   |
| Total COMM DEVELOP<br>ADMIN | 38,095         | 38,551              | 38,551            | 39,354            | 39,354                  |
| PLANNING DEPT.              |                |                     |                   |                   |                         |
| Personnel                   | 78,324         | 123,783             | 91,642            | 93,646            | 93,646                  |
| Materials                   | 4,967          | 4,967               | 4,967             | 4,967             | 4,967                   |
| Total PLANNING<br>DEPT.     | 83,291         | 128,750             | 96,609            | 98,613            | 98,613                  |
| <b>TOTAL</b>                | <b>121,386</b> | <b>167,302</b>      | <b>135,160</b>    | <b>137,967</b>    | <b>137,967</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 1.0                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>1.0</b>             |

Level of Service  
Code Amendments Same Level of  
Service

|                 | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------|---------------------|------------------|
| Code Amendments | 4                   | 13.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

PLANNING DEPT.

The Department carries out all of this work in-house; we save significant amounts of public funds by not utilizing a consultant. Again, the BPE team is instrumental in seeing this work carried out in a comprehensive manner.

### Section 5: Consequences of Funding Proposal at Lower Level

PLANNING DEPT.

The LMC and other documents would not be given a proactive review. Outdated code language would remain on the books, potentially hampering good design and planning.

### Section 6: Performance Measures

|  | Description |
|--|-------------|
|  | -           |

**Description:**

PLANNING DEPT. This is tied to the Planning Department's INTRA-DEPARTMENTAL efforts. This area includes a wide range of planning activities such as Sundance coordination, Treasure Hill, the Movie Studio analysis and research, water/landscape ordinance, the proposed Recreation Field analysis, Main Street infrastructure planning, Zoning analysis, Nightly Rental analysis, TZO work, assistance with property acquisition/disposition, National Register analysis, etc.

**Council Goal:**

130 Inclusive & Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Distinctive Sense of Place The Planning Department has always been involved in special planning projects and inter/intra-departmental efforts. We anticipate these projects to increase and establishing full-time Planner I (FY15) and Current Planning Manager (FY16) positions will enable the Department to maintain and/or increase the Level of Service to meet the demand of the estimated application increase and upcoming long range planning projects.

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                                           | Request<br>FY 2018                                                         | Rationale<br>FY 2018                                                                                                                       |
|-------------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Special Planning<br>Projects - Inter-Dept | Liaison to State Historic Preservation Office and Utah Heritage Foundation | \$14k decrease as a result of Getting rid of an Analyst II and a Planning Technician and replacing them with an Analyst III and Planner II |
| <b>TOTAL</b>                              |                                                                            |                                                                                                                                            |

**Section 2: Proposed Amount / FTEs**

| Expenditures         | FY 2017       | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|---------------|---------------------|-------------------|-------------------|-------------------------|
| PLANNING DEPT.       |               |                     |                   |                   |                         |
| Personnel            | 73,923        | 80,414              | 60,647            | 62,021            | 62,021                  |
| Materials            | 3,480         | 3,480               | 3,480             | 3,480             | 3,480                   |
| Total PLANNING DEPT. | 77,403        | 83,894              | 64,127            | 65,501            | 65,501                  |
| <b>TOTAL</b>         | <b>77,403</b> | <b>83,894</b>       | <b>64,127</b>     | <b>65,501</b>     | <b>65,501</b>           |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.5                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>0.5</b>             |

**Level of Service**

Special Planning Projects - Inter-Dept Same Level of Service

|                                           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------------------|---------------------|------------------|
| Special Planning<br>Projects - Inter-Dept | 4                   | 12.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

PLANNING DEPT.

This program is fully about collaboration between/among departments. Again, this is about utilizing in-house planning resources and saving the cost of consultants.

### Section 5: Consequences of Funding Proposal at Lower Level

PLANNING DEPT.

A reduction in funds for these efforts would require increased consulting fees for the City and lead to City teams retreating into silos with a more fragmented approach to City projects.

### Section 6: Performance Measures

|                                                       | Description<br>-                                                           | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------------------------------------|----------------------------------------------------------------------------|-------------------|-------------------|
| Special Planning Projects - Inter-Dept-PLANNING DEPT. | Number of projects that include heavy collaboration with other departments | 20                | 20                |

**Description:**

**HISTORICAL INCENTIVE GRANT** The Historic District Grant Program was established in 1987 to assist property owners in maintaining historic residential and commercial structures by offsetting the costs. The Historic Preservation Board (HPB) reviews these applications on a monthly basis, as necessary, and grants funds from the Capital Improvement Projects (CIP), and Lower Park Avenue RDA. In the past funds were additionally available from the Main Street RDA but all funds are now being relegated to other projects. With the loss of incoming funding from the Main Street RDA the City would require designating some CIP funds to the Grant Program to allow property owners to continue to utilize the program and maintain their historic structures. These funds must be included in the operating budget. Funds will be taken from Capital, resulting in a zero-sum change for the City.

**Council Goal:**

114 Inclusive &amp; Healthy Community

**Desired Outcome:****Criteria for Meeting Desired Outcome**

**Historic Preservation** The Historic Preservation Board will review applications and will award grant funds on a monthly basis. Funds shall be awarded to projects that provide a community benefit of preserving and enhancing the historic architecture of Park City. Eligible Improvements include, but are not limited to: \*siding \*exterior trim \*windows \*exterior doors \*foundation work \*cornice repair \*masonry repair \*porch repair \*structural stabilization \*retaining walls of historic significance/steps/stairs. Maintenance items, such as exterior painting and new roofing, are the responsibility of the homeowner, but may be considered under specific circumstances. Non-Eligible Improvements include but are not limited to: \*interior remodeling \*interior paint \*additions \*signs \*repair of non-original features \*interior lighting/plumbing fixtures \* landscaping/concrete flatwork

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|              | Request<br>FY 2018 | Rationale<br>FY 2018 |
|--------------|--------------------|----------------------|
| <b>TOTAL</b> |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures                            | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------------------|----------------|---------------------|-------------------|-------------------|-------------------------|
| <b>HISTORICAL INCENTIVE GRANT</b>       |                |                     |                   |                   |                         |
| Materials                               | 127,136        | 127,136             | 127,136           | 127,136           | 127,136                 |
| <b>Total HISTORICAL INCENTIVE GRANT</b> | <b>127,136</b> | <b>127,136</b>      | <b>127,136</b>    | <b>127,136</b>    | <b>127,136</b>          |
| <b>MAIN STREET RDA</b>                  |                |                     |                   |                   |                         |
| Materials                               | 30,000         | 30,000              | 30,000            | 30,000            | 30,000                  |
| <b>Total MAIN STREET RDA</b>            | <b>30,000</b>  | <b>30,000</b>       | <b>30,000</b>     | <b>30,000</b>     | <b>30,000</b>           |
| <b>LOWER PARK AVENUE RDA</b>            |                |                     |                   |                   |                         |
| Materials                               | 50,000         | 50,000              | 50,000            | 50,000            | 50,000                  |
| <b>Total LOWER PARK AVENUE RDA</b>      | <b>50,000</b>  | <b>50,000</b>       | <b>50,000</b>     | <b>50,000</b>     | <b>50,000</b>           |
| <b>TOTAL</b>                            | <b>207,136</b> | <b>207,136</b>      | <b>207,136</b>    | <b>207,136</b>    | <b>207,136</b>          |

|              |
|--------------|
| <b>FTEs</b>  |
| Full Time    |
| Part Time    |
| <b>TOTAL</b> |

Level of Service  
Historical           Enhanced Level of  
Incentive Grant   Service

|                            | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------------------|---------------------|------------------|
| Historical Incentive Grant | 4                   | 12.00            |

Section 3: Basic Program Attributes

Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

Mandated

Recommended by national professional organization to meet published standards or as a best practice

Section 4: Cost Savings / Innovation / Collaboration

HISTORICAL           Grant recipients are required to sign a Historic Grant Program Agreement, Trust Deed, and Trust Deed Note, on the  
INCENTIVE GRANT   affected property. If the property is sold within five years, grant funds are repaid at a pro-rated amount, plus interest.

Section 5: Consequences of Funding Proposal at Lower Level

HISTORICAL           Lack of funding for the historic sites and structures (from first street to ninth street and properties outside of Old Town) may  
INCENTIVE           result in the loss of the historic fabric of our city.  
GRANT

Section 6: Performance Measures



# COUNCIL STRATEGIC GOAL

## ENGAGED & EFFECTIVE GOVERNMENT & CITIZENRY

### Council Priorities

#### TOP:

Community Engagement  
Regional Collaboration  
Diverse Community Participation \$

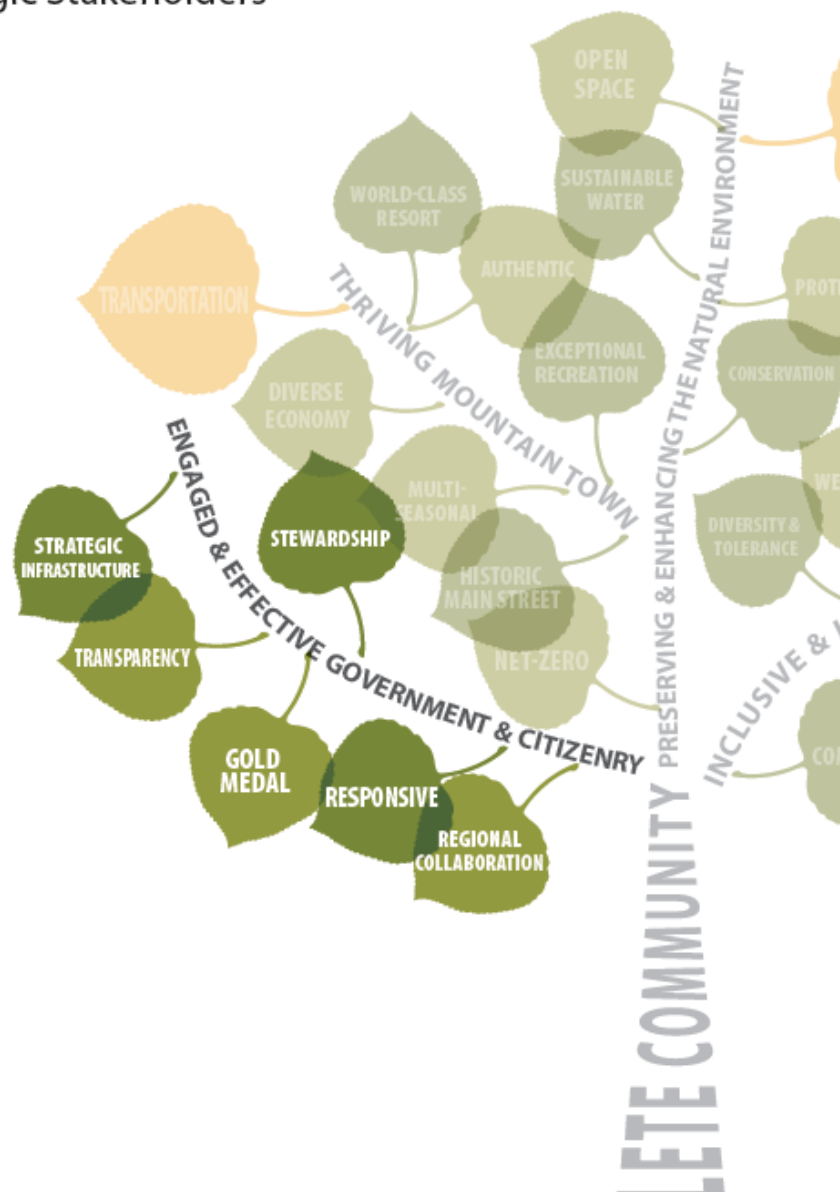


### Desired Outcomes:

- **Fiscally and Legally Sound \$CIP**
- **Well-maintained Assets and Infrastructure \$CIP**
- Engaged and Informed Citizenry \$CIP
- Strong Working Relationships with Strategic Stakeholders
- Transparent Government
- Gold Medal Performance Organization
- Responsive Customer Service

LONG-TERM  
STRATEGIC PLAN

PCMC has earned the trust of the community by engaging its citizens and regional partners, being responsible stewards of tax dollars, and providing uncompromising quality and customer service. This is enabled by a customer-centered organizational structure; a culture that embraces accountability and adapts to change; and funding mechanisms and policies that support innovation. Investing in our people is essential to maintaining a high-performing and strategic-minded workforce. PCMC employees are equipped with the core skills that allow them to be self-managed, creative, and flexible in anticipating and responding to community needs. Our investments are protected by ensuring that systems and infrastructure are maintained, making responsible and effective use of technology and being fiscally and legally sound.







| Program                                             | Departments<br>-                                           | SCORE<br>FY<br>2018 | QUARTILE<br>FY 2018 | BASE<br>FY 2018 | DEPT REQ<br>FY 2018 | RT REC<br>FY 2018 | CM REC<br>FY 2018 | REV<br>FY 2018 | TOT REC<br>COST<br>FY 2018 |
|-----------------------------------------------------|------------------------------------------------------------|---------------------|---------------------|-----------------|---------------------|-------------------|-------------------|----------------|----------------------------|
| Elections                                           | EXECUTIVE                                                  | 25.00               | 1                   | \$10,092        | \$23,092            | \$23,092          | \$23,389          | \$0            | \$23,389                   |
| City Recorder                                       | EXECUTIVE                                                  | 23.50               | 1                   | \$129,648       | \$131,432           | \$130,645         | \$133,147         | \$-13,590      | \$124,986                  |
| Accounting/Audit/Treasury                           | FINANCE                                                    | 23.50               | 1                   | \$348,782       | \$427,250           | \$427,250         | \$433,668         | \$-110,902     | \$322,766                  |
| Budget Preparation, Coordination,<br>and Monitoring | BUDGET & FINANCE                                           | 22.50               | 1                   | \$134,124       | \$163,426           | \$163,426         | \$166,137         | \$-43,551      | \$122,585                  |
| Debt Management                                     | BUDGET, DEBT & GRANTS                                      | 22.25               | 1                   | \$42,878        | \$42,811            | \$42,811          | \$43,692          | \$-12,837      | \$30,855                   |
| Community Outreach and Citizen<br>Engagement        | 5 CITY DEPARTMENTS                                         | 21.50               | 1                   | \$696,909       | \$661,752           | \$745,180         | \$728,798         | \$-139,238     | \$589,368                  |
| Financial Services                                  | FINANCE                                                    | 21.00               | 1                   | \$343,025       | \$384,919           | \$384,919         | \$392,836         | \$-162,742     | \$230,094                  |
| Capital Budgeting                                   | BUDGET, DEBT & GRANTS                                      | 20.75               | 2                   | \$50,525        | \$50,457            | \$50,457          | \$51,499          | \$-22,526      | \$28,973                   |
| Inspections and Contract<br>Supervision             | BUILDING MAINTENANCE                                       | 20.50               | 2                   | \$123,436       | \$124,903           | \$124,903         | \$127,289         | \$-20,426      | \$106,863                  |
| Revenue/Resource Management                         | BUDGET, DEBT & GRANTS                                      | 20.25               | 2                   | \$28,449        | \$28,426            | \$28,426          | \$28,977          | \$-8,581       | \$20,395                   |
| Fleet Management & Maintenance                      | FLEET SERVICES DEPT                                        | 20.00               | 2                   | \$2,599,720     | \$2,601,291         | \$2,601,816       | \$2,522,989       | \$0            | \$2,562,166                |
| Local, State, and Federal<br>Compliance             | HUMAN RESOURCES                                            | 19.75               | 2                   | \$141,312       | \$165,318           | \$146,508         | \$149,290         | \$-56,756      | \$92,476                   |
| General Legal Support                               | LEGAL                                                      | 19.75               | 2                   | \$105,726       | \$105,880           | \$105,880         | \$107,535         | \$-15,090      | \$92,445                   |
| Litigation                                          | LEGAL                                                      | 19.75               | 2                   | \$93,182        | \$93,336            | \$93,336          | \$95,536          | \$-68,453      | \$27,083                   |
| Council & Board Support                             | EXECUTIVE & LEGAL                                          | 19.50               | 2                   | \$375,504       | \$375,641           | \$375,649         | \$384,011         | \$-34,140      | \$363,034                  |
| Policy Creation & Implementation                    | CITY COUNCIL; EXECUTIVE; &<br>ENVIRONMENTAL SUSTAINABILITY | 19.50               | 2                   | \$362,100       | \$361,569           | \$362,776         | \$364,401         | \$-19,124      | \$347,116                  |
| Network Support                                     | INFORMATION TECHNOLOGY (IT)                                | 19.00               | 2                   | \$238,575       | \$262,618           | \$250,618         | \$254,933         | \$-53,497      | \$201,437                  |
| Records Management                                  | IT & POLICE                                                | 19.00               | 2                   | \$262,511       | \$261,595           | \$200,725         | \$204,789         | \$0            | \$99,671                   |
| Risk Management                                     | EXECUTIVE & LEGAL                                          | 19.00               | 2                   | \$1,352,353     | \$1,352,507         | \$1,042,307       | \$1,353,764       | \$-885,556     | \$418,208                  |
| Benefit Design/Administration                       | HUMAN RESOURCES                                            | 18.75               | 2                   | \$73,502        | \$88,852            | \$74,267          | \$76,160          | \$-29,543      | \$46,546                   |
| Janitorial Services                                 | BUILDING MAINTENANCE                                       | 18.75               | 2                   | \$489,790       | \$491,401           | \$463,426         | \$466,557         | \$0            | \$466,557                  |
| Employment Review                                   | LEGAL                                                      | 18.75               | 2                   | \$61,881        | \$62,035            | \$62,035          | \$63,580          | \$-24,668      | \$38,912                   |
| Staff Support                                       | EXECUTIVE                                                  | 18.50               | 2                   | \$183,747       | \$183,711           | \$183,082         | \$187,873         | \$-72,352      | \$116,142                  |
| IT Utilities                                        | INFORMATION TECHNOLOGY (IT)                                | 18.00               | 2                   | \$134,390       | \$143,324           | \$138,524         | \$139,628         | \$-25,590      | \$114,038                  |
| Emergency Communications                            | COMMUNITY ENGAGEMENT                                       | 17.75               | 2                   | \$84,787        | \$86,974            | \$63,938          | \$80,795          | \$-8,841       | \$71,954                   |
| Building Repairs and Maintenance                    | BUILDING MAINTENANCE                                       | 17.75               | 2                   | \$458,872       | \$477,214           | \$490,214         | \$497,502         | \$-75,878      | \$421,624                  |
| Safety and Security                                 | EMERGENCY MANAGEMENT                                       | 17.00               | 3                   | \$43,000        | \$43,000            | \$38,000          | \$43,000          | \$0            | \$43,000                   |
| Contracts/Grants                                    | LEGAL                                                      | 16.75               | 3                   | \$78,499        | \$78,653            | \$78,653          | \$80,538          | \$-24,959      | \$55,578                   |
| Strategic Planning                                  | BUDGET, DEBT & GRANTS                                      | 16.50               | 3                   | \$29,425        | \$29,425            | \$29,425          | \$30,066          | \$0            | \$30,066                   |
| Systems Support                                     | INFORMATION TECHNOLOGY (IT)                                | 16.50               | 3                   | \$255,802       | \$287,141           | \$273,141         | \$277,559         | \$-58,390      | \$219,169                  |
| Software Maintenance/Upgrades                       | INFORMATION TECHNOLOGY (IT)                                | 16.50               | 3                   | \$199,392       | \$304,526           | \$304,526         | \$305,715         | \$0            | \$305,715                  |
| Grant Administration                                | BUDGET, DEBT & GRANTS                                      | 16.25               | 3                   | \$15,538        | \$15,515            | \$15,515          | \$15,809          | \$-3,834       | \$11,975                   |
| Legislative Liaison                                 | EXECUTIVE                                                  | 15.50               | 3                   | \$104,886       | \$104,877           | \$102,622         | \$104,669         | \$-8,594       | \$96,230                   |

| Program                               | Departments<br>-             | SCORE<br>FY<br>2018 | QUARTILE<br>FY 2018 | BASE<br>FY 2018     | DEPT REQ<br>FY 2018 | RT REC<br>FY 2018   | CM REC<br>FY 2018   | REV<br>FY 2018      | TOT REC<br>COST<br>FY 2018 |
|---------------------------------------|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|
| Utilities                             | BUILDING MAINTENANCE         | 15.00               | 3                   | \$198,555           | \$198,555           | \$198,555           | \$217,860           | \$0                 | \$217,860                  |
| GIS                                   | INFORMATION TECHNOLOGY (IT)  | 14.75               | 3                   | \$115,625           | \$115,669           | \$115,669           | \$117,318           | \$-32,958           | \$84,360                   |
| Dental Self-Funding                   | DENTAL SELF-FUNDING          | 14.00               | 3                   | \$200,000           | \$200,000           | \$200,000           | \$200,000           | \$0                 | \$225,000                  |
| Website                               | INFORMATION TECHNOLOGY (IT)  | 13.75               | 3                   | \$87,544            | \$106,218           | \$106,218           | \$108,206           | \$-16,910           | \$91,296                   |
| Analysis Resource                     | BUDGET, DEBT & GRANTS        | 13.75               | 3                   | \$56,235            | \$56,212            | \$56,212            | \$57,532            | \$-17,788           | \$39,744                   |
| Support/Help Desk                     | INFORMATION TECHNOLOGY (IT)  | 13.50               | 3                   | \$397,376           | \$397,429           | \$391,245           | \$400,929           | \$-37,209           | \$363,720                  |
| Performance Measures and Benchmarking | BUDGET, DEBT & GRANTS        | 13.50               | 3                   | \$75,189            | \$75,189            | \$75,189            | \$77,458            | \$-25,336           | \$52,122                   |
| LEAD                                  | EXECUTIVE & HUMAN RESOURCES  | 12.00               | 4                   | \$70,000            | \$70,000            | \$70,000            | \$70,000            | \$0                 | \$70,000                   |
| Pay Plan Design/Administration        | HUMAN RESOURCES              | 11.75               | 4                   | \$81,977            | \$96,927            | \$84,832            | \$87,182            | \$-32,977           | \$54,115                   |
| Valuing Employees                     | HUMAN RESOURCES              | 11.75               | 4                   | \$203,210           | \$226,210           | \$213,800           | \$217,033           | \$-81,583           | \$142,848                  |
| Recruitment                           | HUMAN RESOURCES              | 11.75               | 4                   | \$109,378           | \$119,378           | \$106,798           | \$109,109           | \$-43,939           | \$65,076                   |
| Leadership Park City                  | ENVIRONMENTAL SUSTAINABILITY | 11.50               | 4                   | \$151,283           | \$174,083           | \$162,660           | \$163,985           | \$-71,200           | \$98,175                   |
| Performance Management                | HUMAN RESOURCES              | 10.75               | 4                   | \$673,620           | \$673,620           | \$675,452           | \$677,156           | \$-37,583           | \$639,523                  |
| Short-Term Citywide Personnel         | HUMAN RESOURCES              | 6.50                | 4                   | \$61,840            | \$61,840            | \$48,455            | \$49,223            | \$-24,737           | \$24,466                   |
| <b>TOTAL</b>                          |                              |                     |                     | <b>\$12,146,193</b> | <b>\$12,598,201</b> | <b>\$12,157,177</b> | <b>\$12,523,121</b> | <b>\$-2,245,591</b> | <b>\$10,255,531</b>        |

Description:

ELECTIONS     This includes all materials necessary to conduct an election as well as costs for election judges.

Council Goal:

002 Engaged & Effective Government & Citizenry

Desired Outcome:

|                                      |                                                                                                                                                                                                                                                                                                     |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Criteria for Meeting Desired Outcome |                                                                                                                                                                                                                                                                                                     |
| Transparent Government               | Efficient and effective execution of elections is one of the most visible commitments to having an open and responsive government. For many citizens, voting may be their only interaction with City government in an entire year. Having the adequate resources to conduct elections is important. |

Section 1: Scope

|                                                               |                                                                                           |
|---------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Change in Demand                                              | Explanation                                                                               |
| Program Experiencing a MODEST increase in demand of 5% to 14% | This is the off-year for elections, so the demand for this program is significantly less. |

|           | Request<br>FY 2018                       | Rationale<br>FY 2018                                                |
|-----------|------------------------------------------|---------------------------------------------------------------------|
| Elections | \$13,000 increase for the election year. | Elections are an essential function of the city and must be funded. |
| TOTAL     |                                          |                                                                     |

Section 2: Proposed Amount / FTEs

| Expenditures       | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| CITY MANAGER       |         |                     |                   |                   |                         |
| Personnel          | 9,592   | 9,592               | 9,592             | 9,889             | 9,889                   |
| Total CITY MANAGER | 9,592   | 9,592               | 9,592             | 9,889             | 9,889                   |
| ELECTIONS          |         |                     |                   |                   |                         |
| Materials          | 500     | 13,500              | 13,500            | 13,500            | 13,500                  |
| Total ELECTIONS    | 500     | 13,500              | 13,500            | 13,500            | 13,500                  |
| TOTAL              | 10,092  | 23,092              | 23,092            | 23,389            | 23,389                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.1                    |
| Part Time |                        |
| TOTAL     | 0.1                    |

|                  |                           |
|------------------|---------------------------|
| Level of Service |                           |
| Elections        | Enhanced Level of Service |

|           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------|---------------------|------------------|
| Elections | 1                   | 25.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider of the service and there are no other public or private entities that provide this type of service

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

**ELECTIONS** Partnering with Summit County is an effective cost-savings measure. In even years, we provide facilities and man the early-voting process. In odd years, when the City has its elections, if the County has any ballot initiatives, they share the cost of supplies, election judges, legal noticing, production of ballots, etc.

### Section 5: Consequences of Funding Proposal at Lower Level

**ELECTIONS** Elections are governed by State and Federal Laws. Funding at lower levels would reduce the ability to provide adequate man-power to run the election process.

### Section 6: Performance Measures

|                        | Description                                                                  | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------|------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Elections-CITY MANAGER | Deadline was met for noticing the election.                                  | Yes               | No                | Yes               | No                |
| Elections-CITY MANAGER | Election results were delivered to the County within the specified timeline. | Yes               | No                | Yes               | No                |

**Description:**

CITY MANAGER Maintain a record of City Council proceedings, including minutes and motions. Maintains ordinances, resolutions, agreements, easements, professional services contracts. Administers oaths and acknowledgements under the seal of the City. Performs duties as required by the Municipal Code, the City Council, or the City Manager. Functions of the City Recorder play a vital role in the coordination and management of records of City Council proceedings, minutes and motions. The Recorder maintains original documents including ordinances, resolution, agreements, easements, professional services contracts. The Recorder is also charged by Code to administer oaths and acknowledgements under the seal of the City. The Recorder performs duties as required by the Municipal Code, the Mayor and City Council, and the City Manager.

**Council Goal:**

010 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Transparent Government

Council has identified open and responsive government as a top priority. Much of the public's interaction with the City is through the Executive office. The Recorder and Senior Recorder are the people that are responsible for much of the perception that the City Manager and Mayor are responsive to citizens. They are often the first line of contact for the public and are an extension of the Mayor and City Manager roles.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|               | Request<br>FY 2018                                | Rationale<br>FY 2018                                                                                                                                   |
|---------------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| City Recorder | \$2,100 is requested for Municipal Code software. | Move budget from other departments into City Manager (\$1,700), dept to absorb the rest of the cost. Move line-items around for more effective budget. |
| <b>TOTAL</b>  |                                                   |                                                                                                                                                        |

**Section 2: Proposed Amount / FTEs**

| Expenditures              | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| <b>CITY MANAGER</b>       |                |                     |                   |                   |                    |                         |
| Personnel                 | 122,778        | 122,462             | 122,394           | 124,896           | -13,590            | 116,735                 |
| Materials                 | 6,870          | 8,970               | 8,251             | 8,251             |                    | 8,251                   |
| <b>Total CITY MANAGER</b> | <b>129,648</b> | <b>131,432</b>      | <b>130,645</b>    | <b>133,147</b>    | <b>-13,590</b>     | <b>124,986</b>          |
| <b>TOTAL</b>              | <b>129,648</b> | <b>131,432</b>      | <b>130,645</b>    | <b>133,147</b>    | <b>-13,590</b>     | <b>124,986</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 1.0                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>1.0</b>             |

**Level of Service**

City Recorder      Enhanced Level of Service

|               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------|---------------------|------------------|
| City Recorder | 1                   | 23.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider of the service and there are no other public or private entities that provide this type of service

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

### Section 5: Consequences of Funding Proposal at Lower Level

### Section 6: Performance Measures

|                            | Description<br>-                                                                        | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------|-----------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| City Recorder-CITY MANAGER | Epackets & website postings by EOD Monday and packets distributed by end of day Monday. | 100%              | 100%              | 100%              | 0%                |
| City Recorder-CITY MANAGER | Two week turn around for Council minutes                                                | 100%              | 90%               | 100%              | 0%                |

**Description:**

FINANCE This program is to assure that all financial transactions of Park City Municipal Corporation are properly administered and reported so as to address applicable laws, management information needs, and constituent requests. The Finance Department oversees the City's investment portfolio to ensure safety, liquidity and optimum yield. The Finance Department accumulates data to account for the City's capital assets, including infrastructure, as required by accounting principles generally accepted in the United State of America. Additionally, the department coordinates the City's annual audit and prepares the Comprehensive Annual Financial Report.

**Council Goal:**

008 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Fiscally and Legally Sound In an effort to keep the City fiscally and legally sound, the City must adhere to federal laws and regulations as well as requirements imposed at the state level. As stewards of the public trust, the Finance Department continues to receive education and training in the areas required by those entities. Also, changes are constantly happening in governmental accounting, so the Finance Department keeps up with those pending items that may turn into requirements for the City.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|                           | Request<br>FY 2018                                                                     | Rationale<br>FY 2018                                            |
|---------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| Accounting/Audit/Treasury | \$130k increase for a new Finance Manager to be on Contract. \$95,760 in this program. | \$130k increase is part of the Finance Manager succession plan. |
| <b>TOTAL</b>              |                                                                                        |                                                                 |

**Section 2: Proposed Amount / FTEs**

| Expenditures  | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| FINANCE       |                |                     |                   |                   |                    |                         |
| Personnel     | 278,692        | 357,160             | 357,160           | 363,578           | -110,902           | 252,676                 |
| Materials     | 70,090         | 70,090              | 70,090            | 70,090            |                    | 70,090                  |
| Total FINANCE | 348,782        | 427,250             | 427,250           | 433,668           | -110,902           | 322,766                 |
| <b>TOTAL</b>  | <b>348,782</b> | <b>427,250</b>      | <b>427,250</b>    | <b>433,668</b>    | <b>-110,902</b>    | <b>322,766</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.1                    |
| Part Time    | 0.0                    |
| <b>TOTAL</b> | <b>2.1</b>             |

**Level of Service**

Accounting/Audit/  
Treasury Same Level of  
Service

|                           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------------|---------------------|------------------|
| Accounting/Audit/Treasury | 1                   | 23.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider of the service and there are no other public or private entities that provide this type of service

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

FINANCE Cost Savings: The Finance Department has been able to take more trainings over the internet rather than travel, accounting for cost savings in training.

### Section 5: Consequences of Funding Proposal at Lower Level

FINANCE Consequences of a lower level of funding: Park City Municipal Corporation could be in danger of not meeting the required laws and regulations set forth by the Federal, State and local governments on top of adhering to our policies and procedures.

### Section 6: Performance Measures

|                                   | Description                                                                                                 | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Accounting/Audit/Treasury-FINANCE | Output: GFOA Certificate of Achievement for Excellence in Financial Reporting                               | Yes               | Yes               | Yes               | Yes               |
| Accounting/Audit/Treasury-FINANCE | Outputs: Number of journal entries prepared and posted for City departments                                 | 36422             | 39330             | 35000             | 35000             |
| Accounting/Audit/Treasury-FINANCE | Outputs: Number of bank statement transactions reconciled.                                                  | 14080             | 13660             | 15000             | 15000             |
| Accounting/Audit/Treasury-FINANCE | Efficiency: Cost per fixed asset item entered in the Fixed Asset System.                                    | 84.95             | 81.3              | 60                | 60                |
| Accounting/Audit/Treasury-FINANCE | Output: Number of fixed asset additions and disposals entered in the Fixed Asset System.                    | 111               | 70                | 100               | 200               |
| Accounting/Audit/Treasury-FINANCE | Output: Portfolio average monthly balance.                                                                  | 83399875          | 84524018          | 80000000          | 80000000          |
| Accounting/Audit/Treasury-FINANCE | Output: Percent of quarterly monitoring reports submitted to City Council.                                  | 100%              | 100%              | 100%              | 100%              |
| Accounting/Audit/Treasury-FINANCE | Outcome: Percent of semi-annual deposit and investment monitoring reports in compliance with the Utah Money | 100%              | 100%              | 100%              | 100%              |



|  | Description<br>- | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--|------------------|-------------------|-------------------|-------------------|-------------------|
|  | Management Act.  |                   |                   |                   |                   |

**Description:**

**BUDGET, DEBT & GRANTS** Currently the Budget and Finance Departments provide a high level of budget preparation services to the City with regards to budget process, documentation, and monitoring. The budget process includes: staff coordination; data input and collection; report creation and distribution; BFO staff assistance; BFO software creation and upkeep; Council and staff presentations; end-of-year balancing; and Pay Plan participation. Budget documents include the creation of Volumes I and II of the Budget Document, meeting GFOA Award criteria, submittal of the State Budget Audit, and the creation and distribution of the Citizen's Budget. Budget monitoring includes managing the desktop budget toolbox, weekly and monthly budget updates, as well as staff training and assistance on budget related issues.

**Council Goal:**

017 Engaged &amp; Effective Government &amp; Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Fiscally and Legally Sound

Council has approved in the Strategic Plan, Open and Responsive Government, that one of their Desired Outcomes is to be fiscally and legally sound. In order to be fiscally sound as a City it is of the upmost importance that Council, the City Manager, and staff have a high level of budget preparation, coordination, and monitoring. Additionally, Council has identified the Budgeting for Outcomes (BFO) process as a high priority.

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|                                                  | Request<br>FY 2018                                                                                                                                                                                          | Rationale<br>FY 2018                                                     |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Budget Preparation, Coordination, and Monitoring | Finance: \$130k increase for a new Finance Manager to be on Contract. \$4,788 in this program. Budget: \$25k to pay for the restructuring of the BOARD software in order to link it to the new HR software. | Finance: \$130k increase is part of the Finance Manager succession plan. |
| <b>TOTAL</b>                                     |                                                                                                                                                                                                             |                                                                          |

**Section 2: Proposed Amount / FTEs**

| Expenditures                           | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| <b>BUDGET, DEBT &amp; GRANTS</b>       |                |                     |                   |                   |                    |                         |
| Personnel                              | 101,820        | 101,798             | 101,798           | 104,369           | -41,374            | 62,995                  |
| Materials                              | 22,762         | 47,762              | 47,762            | 47,762            |                    | 47,762                  |
| <b>Total BUDGET, DEBT &amp; GRANTS</b> | <b>124,582</b> | <b>149,560</b>      | <b>149,560</b>    | <b>152,131</b>    | <b>-41,374</b>     | <b>110,757</b>          |
| <b>FINANCE</b>                         |                |                     |                   |                   |                    |                         |
| Personnel                              | 6,839          | 11,163              | 11,163            | 11,303            | -2,178             | 9,125                   |
| Materials                              | 2,703          | 2,703               | 2,703             | 2,703             |                    | 2,703                   |
| <b>Total FINANCE</b>                   | <b>9,542</b>   | <b>13,866</b>       | <b>13,866</b>     | <b>14,006</b>     | <b>-2,178</b>      | <b>11,828</b>           |
| <b>TOTAL</b>                           | <b>134,124</b> | <b>163,426</b>      | <b>163,426</b>    | <b>166,137</b>    | <b>-43,551</b>     | <b>122,585</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.8                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>0.8</b>             |

## Level of Service

Budget Preparation, Coordination, and Monitoring

Same Level of Service

|                                                  | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------------------------------------|---------------------|------------------|
| Budget Preparation, Coordination, and Monitoring | 1                   | 22.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

#### BUDGET, DEBT & GRANTS

Due to the restructuring of the Budget Department, cost savings will result in this bid via personnel reprioritization of duties. Even with fewer resources at the department's disposal, it's anticipated that level of service will not decrease.

### Section 5: Consequences of Funding Proposal at Lower Level

#### BUDGET, DEBT & GRANTS

In a reduced scenario the department would not be able to provide much help in the way of budget reporting, assistance with budget options, budget balancing, and the pay plan process. The department's involvement with budget presentations and staff reports would be minimal.

### Section 6: Performance Measures

|                                                                        | Description<br>-                                                                                  | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Budget Preparation, Coordination, and Monitoring-BUDGET, DEBT & GRANTS | GFOA Distinguished Budget Presentation Award received (1/no)                                      | Yes               | No                | Yes               | No                |
| Budget Preparation, Coordination, and Monitoring-BUDGET, DEBT & GRANTS | Budget Document completed/distributed before end of 1st quarter (# of days before end of quarter) | 40                | 0                 | 45                | 0                 |
| Budget Preparation, Coordination, and Monitoring-BUDGET, DEBT & GRANTS | Percent of satisfaction for budget monitoring (ISS).                                              | 0%                | 0%                | 100%              | 0%                |
| Budget Preparation, Coordination, and Monitoring-BUDGET, DEBT & GRANTS | Percent of satisfaction for budget preparation (ISS).                                             | 0%                | 0%                | 100%              | 0%                |

Description:

BUDGET, DEBT & GRANTS

Currently the Budget Department provides debt management services for the City. These services include the preparation necessary for the issuing of a variety of typical and specialized bonds and other financing agreements. Budget staff works closely with the City's financial advisor and Bond Council in the planning and issuing of bonds. The department prepares and presents bond rating presentations to the bond rating agencies. The department provides analysis and reports for the City Manager and City Council regarding current outstanding debt.

Council Goal:

024 Engaged & Effective Government & Citizenry

Desired Outcome:

Fiscally and Legally Sound

Criteria for Meeting Desired Outcome

Council has approved in the Strategic Plan that one of their Desired Outcomes is to be fiscally and legally sound. In order to be fiscally sound as a City, it is of the upmost importance that Council, the City Manager, and staff have a high level of debt management capability. Council has continued to utilize debt and a funding mechanism for capital projects and open space.

Section 1: Scope

Change in Demand

Explanation

Program Experiencing a MINIMAL increase in demand of 1% to 4%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BUDGET, DEBT & GRANTS       |         |                     |                   |                   |                    |                         |
| Personnel                   | 42,740  | 42,673              | 42,673            | 43,554            | -12,837            | 30,717                  |
| Materials                   | 138     | 138                 | 138               | 138               |                    | 138                     |
| Total BUDGET, DEBT & GRANTS | 42,878  | 42,811              | 42,811            | 43,692            | -12,837            | 30,855                  |
| TOTAL                       | 42,878  | 42,811              | 42,811            | 43,692            | -12,837            | 30,855                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.3                    |
| Part Time |                        |
| TOTAL     | 0.3                    |

Level of Service

Debt Management Same Level of Service

|                 | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------|---------------------|------------------|
| Debt Management | 1                   | 22.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

BUDGET, DEBT & GRANTS Due to the restructuring of the Budget department, cost savings will result in this bid via personnel reprioritization of duties. Even with less resources at the department's disposal, it's anticipated that level of service will not decrease.

### Section 5: Consequences of Funding Proposal at Lower Level

BUDGET, DEBT & GRANTS The department currently provides a high level of service and oversight related to debt issuance. Funding at a lower level would include relying more heavily on a financial advisor to handle debt issuance and planning.

### Section 6: Performance Measures

|                                       | Description                                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------------|-----------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Debt Management-BUDGET, DEBT & GRANTS | GO Bond Rating (Moody's) 2 = Aa1                          | 2                 | 0                 | 2                 | 0                 |
| Debt Management-BUDGET, DEBT & GRANTS | Bond issuances completed in time for project.             | 100%              | 0%                | 100%              | 0%                |
| Debt Management-BUDGET, DEBT & GRANTS | At least \$5 million kept in reserve to keep bond rating. | Yes               | No                | Yes               | No                |
| Debt Management-BUDGET, DEBT & GRANTS | GO Bond Rating (S & P) 2 = AA+                            | 2                 | 0                 | 2                 | 0                 |
| Debt Management-BUDGET, DEBT & GRANTS | GO Bond Rating (Fitch) 2= AA+                             | 2                 | 0                 | 2                 | 0                 |

**Description:**

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CITY COUNCIL         | Mayor and Council are the legislative and governing body which exercises the powers provided by constitutional general laws of the state together with implied powers necessary to implement the granted powers. City Council plays a vital role in outreach and communication with citizens of Park City.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| CITY MANAGER         | Inform and educate the public through venues including media, newsletters, website, and direct outreach. Include citizens through open houses and public meetings. Communicating the City's position to residents through local and regional news media, as well utilizing the City's website to reach the community and provide excellent resources at minimal cost.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| COMMUNITY ENGAGEMENT | This area organizes and conducts neighborhood meetings and targeted citizen input sessions including community visioning, identifies issues of community interest and/or concern and develops messaging to support the City's vision and goals. Monitors public opinion, promotes positive media exposure, and prepares various materials including press releases, position statements, speeches, newsletters, social media, web content and reports. Works closely with City departments to develop and implement public information and media strategies. Staff is readily available to respond to media, organize and promote community meetings and open houses and implement public information campaigns. A monthly newsletter is produced and a biennial community survey implemented. Staff meets with HOAs as requested. Community outreach and engagement efforts include virtual participation through technological enhancements reaching new demographics including younger residents and Spanish-speaking residents. The community engagement program will also enhance the quality of citizen engagement. |
| ECONOMY              | Organizes and conducts neighborhood meetings and targeted citizen input sessions prior to and during planning and implementation of capital and other team projects. In coordination with Community & Public Affairs, prepares various materials including press releases, position statements, web content and reports. By focusing on this as a priority, we currently provide an exceedingly high level of service in this area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

**Council Goal:**

009 Engaged &amp; Effective Government &amp; Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Community Engagement | An open and responsive government creates transparency through the utilization of many forms of media and through many channels of communication. Community outreach and citizen engagement are the cornerstone of an open government. Providing opportunities for citizens to become informed and engaged, and the extent to which residents that take those opportunities is an indicator of the connection between government and populace and a hallmark of Open and Responsive Government. Proposed Level of Service: The move of the Analyst I position from IT to Public Affairs will improve the timeliness of public notifications. It eliminates the "middle man" and allows public affairs to publish directly. It also provides a level of content review to ensure consistency with approved style guide. |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Section 1: Scope****Change in Demand****Explanation**

Program Experiencing a NO change in demand

|                                           | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Rationale<br>FY 2018                                                                                                                                                                    |
|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Community Outreach and Citizen Engagement | Com. Eng: Moving all materials and Supplies from Open Space and Emergency Communications to Community Outreach program. A \$28,605 increase in materials and supplies is requested. \$1,200 for IAP2, PRSA, National Civic League, UAGC and 3CMA subscriptions. \$3,200 for IAP2, and NAGC conferences and for council outreach events. \$6,475 for IAP2 training and hotel. \$11,470 for community engagement software. \$6,000 for C&S creative, Eclectic Brew, and National Citizens survey. \$750 for rentals for outreach events and \$2,500 for Graphic design, printing, public collateral materials and PR ads. Economy: \$38,350 increase in personnel for the Community Services Manager. \$8k increase for overtime. | Environmental Sust.: Decreasing by \$35,911 as a temporary position for FY2017 goes away. Community Engagement: \$14,000 for training and the National Citizen's Survey is recommended. |
| <b>TOTAL</b>                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                         |

**Section 2: Proposed Amount / FTEs**

| Expenditures | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY COUNCIL |         |                     |                   |                   |                    |                         |
| Personnel    | 145,099 | 144,568             | 144,568           | 144,568           | -34,810            | 111,347                 |
| Materials    | 38,974  | 38,974              | 38,974            | 38,974            |                    | 38,725                  |

| Expenditures                       | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| Total CITY COUNCIL                 | 184,073 | 183,542             | 183,542           | 183,542           | -34,810            | 150,072                 |
| CITY MANAGER                       |         |                     |                   |                   |                    |                         |
| Personnel                          | 70,168  | 70,145              | 70,117            | 71,828            | -34,810            | 37,406                  |
| Materials                          | 6,719   | 8,293               | 8,293             | 8,293             |                    | 8,293                   |
| Total CITY MANAGER                 | 76,887  | 78,438              | 78,410            | 80,121            | -34,810            | 45,699                  |
| COMMUNITY ENGAGEMENT               |         |                     |                   |                   |                    |                         |
| Personnel                          | 196,934 | 227,267             | 227,267           | 202,815           | -34,810            | 166,087                 |
| Materials                          | 53,998  | 95,500              | 78,145            | 78,145            |                    | 78,145                  |
| Total COMMUNITY ENGAGEMENT         | 250,932 | 322,767             | 305,412           | 280,960           | -34,810            | 244,232                 |
| ECONOMY                            |         |                     |                   |                   |                    |                         |
| Personnel                          | 48,329  | 81,563              | 77,239            | 83,593            | -34,810            | 48,784                  |
| Materials                          | 777     | 5,777               | 578               | 581               |                    | 581                     |
| Total ECONOMY                      | 49,106  | 87,340              | 77,817            | 84,174            | -34,810            | 49,365                  |
| ENVIRONMENTAL SUSTAINABILITY       |         |                     |                   |                   |                    |                         |
| Personnel                          | 35,911  |                     |                   |                   |                    |                         |
| Total ENVIRONMENTAL SUSTAINABILITY | 35,911  |                     |                   |                   |                    |                         |
| CONTINGENCY/GENERAL                |         |                     |                   |                   |                    |                         |
| Materials                          | 50,000  | 50,000              | 50,000            | 50,000            |                    | 50,000                  |
| Total CONTINGENCY/GENERAL          | 50,000  | 50,000              | 50,000            | 50,000            |                    | 50,000                  |
| CONTINGENCY/COUNCIL                |         |                     |                   |                   |                    |                         |
| Materials                          | 50,000  | 50,000              | 50,000            | 50,000            |                    | 50,000                  |
| Total CONTINGENCY/COUNCIL          | 50,000  | 50,000              | 50,000            | 50,000            |                    | 50,000                  |
| TOTAL                              | 696,909 | 772,087             | 745,180           | 728,798           | -139,238           | 589,368                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 2.4                    |
| Part Time | 1.1                    |
| TOTAL     | 3.5                    |

#### Level of Service

Community Outreach and Citizen Engagement      Same Level of Service

|                                           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------------------|---------------------|------------------|
| Community Outreach and Citizen Engagement | 1                   | 21.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

**COMMUNITY ENGAGEMENT** In the last budget cycle Community Affairs purchased a keypad polling system that has been used extensively by the Planning Department in community outreach and in other public meetings. We will continue to innovate by employing new applications in citizen engagement using mobile phones. These apps, such as Poll Anywhere, are cost effective and do not require hardware acquisition. Other cost savings include bringing community engagement and communications trainings to Park City and cost sharing these programs with other agencies, and developing in-house training programs.

## Section 5: Consequences of Funding Proposal at Lower Level

**CITY COUNCIL** Funding membership fees at a lower level would severely impact the City's partnership with Utah League of Cities and Towns who offers Park City the services of a skilled team of professionals to assist with the creation of policies and also provides significant support at the state legislative level. Funding noticing at a lower level would prevent Park City from meeting the noticing requirements of the State of Utah for public and open meetings, as well as required publication of Ordinances.

**CITY MANAGER** Funding at a lower level would limit the City Manager's ability to meet regularly with members of the county government, school district, fire district, water reclamation district and other recreation entities. Also, participation in community events would be restricted. Furthermore, less funding has the potential to decrease our current high level of civic engagement. People are busy and their lives are complex. We have to continue to evolve our methods of civic discourse and participation in both form and opportunities. Technology, new approaches and targeted outreach are key to diversifying the community participation. Without an investment in technology and other resources to accomplish this goal, it will be difficult to maintain our current levels of participation. Finally, the City would get less input and buy-in at the beginning of a project. The process would be staff driven and become more efficient on the front end, but we would be highly vulnerable to criticism from unsatisfied stakeholders.

## Section 6: Performance Measures

|                                                                | Description                                                                                                                                  | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Community Outreach and Citizen Engagement-ECONOMY              | Percent of formal complaints about capital projects that are responded to within 24 hours with a detailed description of the amended action. | 100%              | 100%              | 100%              | 0%                |
| Community Outreach and Citizen Engagement-ECONOMY              | Percent of customer satisfaction survey respondents, for Main St. projects, that felt communication was effective.                           | 100%              | 100%              | 100%              | 0%                |
| Community Outreach and Citizen Engagement-COMMUNITY ENGAGEMENT | Percent of respondents who indicated that they had attended a public meeting at least once in the last 12 months.                            | 0%                | 0%                | 0%                | 0%                |
| Community Outreach and Citizen Engagement-COMMUNITY ENGAGEMENT | Respondents rated the opportunities to attend or participate in community matters as "good" or better.                                       | 0%                | 0%                | 0%                | 0%                |
| Community Outreach and Citizen Engagement-CITY MANAGER         | Percent of weeks that City Manager, or designee, is interviewed on KPCW regarding City Council meetings                                      | 100%              | 100%              | 100%              | 0%                |
| Community Outreach and Citizen Engagement-COMMUNITY ENGAGEMENT | # of PSA/Press Releases/Social Media Postings                                                                                                | 0                 | 0                 | 0                 | 0                 |



**Description:**

FINANCE The Finance Department provides payroll, accounts payable and accounts receivable services. These services are provided with accuracy and timeliness. Another important factor of this program is customer service. Not only is this service provided to the public, but it is provided to internal departments as well.

**Council Goal:**

037 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Fiscally and Legally Sound In an effort to keep the City fiscally and legally sound, the City must adhere to federal laws and regulations as well as to requirements imposed at the state level. As stewards of the public trust, the Finance Department continues to receive education and training in the areas required by those entities. The Financial Services program strives to maintain a high level of internal customer service as well as external customer service. It is imperative that payroll and accounts payable keep up with tax laws and regulations that apply.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|                    | Request<br>FY 2018                                                                     | Rationale<br>FY 2018                                            |
|--------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| Financial Services | \$130k increase for a new Finance Manager to be on Contract. \$55,860 in this program. | \$130k increase is part of the Finance Manager succession plan. |
| <b>TOTAL</b>       |                                                                                        |                                                                 |

**Section 2: Proposed Amount / FTEs**

| Expenditures  | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| FINANCE       |                |                     |                   |                   |                    |                         |
| Personnel     | 318,071        | 359,965             | 359,965           | 367,882           | -162,742           | 205,140                 |
| Materials     | 24,954         | 24,954              | 24,954            | 24,954            |                    | 24,954                  |
| Total FINANCE | 343,025        | 384,919             | 384,919           | 392,836           | -162,742           | 230,094                 |
| <b>TOTAL</b>  | <b>343,025</b> | <b>384,919</b>      | <b>384,919</b>    | <b>392,836</b>    | <b>-162,742</b>    | <b>230,094</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 2.7                    |
| Part Time    | 0.6                    |
| <b>TOTAL</b> | <b>3.3</b>             |

**Level of Service**

Financial Services Same Level of Service

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Financial Services | 2                   | 21.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

FINANCE

Collaboration: All of the functions in the program collaborate with all the departments to ensure the accuracy and timeliness of payroll, accounts payable and accounts receivable.

### Section 5: Consequences of Funding Proposal at Lower Level

FINANCE

Funding at a lower level would decrease the service level internal services provides to all departments, as well as decrease the level of service to the public.

### Section 6: Performance Measures

|                            | Description                                                             | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------|-------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Financial Services-FINANCE | Efficiency: Total cost per check prepared and mailed.                   | 5.93              | 7.6               | 7.6               | 7.6               |
| Financial Services-FINANCE | Output: Number of checks processed.                                     | 4537              | 3804              | 4000              | 4000              |
| Financial Services-FINANCE | Efficiency: Average cost to record and deposit a customer payment.      | 1.82              | 1.23              | 1.75              | 1.75              |
| Financial Services-FINANCE | Output: Number of payments recorded and deposited in the bank.          | 46460             | 45184             | 50000             | 50000             |
| Financial Services-FINANCE | Efficiency: Cost per payroll check/direct deposit issued.               | 1.15              | 1.04              | 2                 | 2                 |
| Financial Services-FINANCE | Output: Number of paychecks/bonus checks and direct deposits processed. | 14062             | 15636             | 15000             | 15000             |

Description:

**BUDGET, DEBT & GRANTS** Currently the Budget department provides a high level service related to capital. Services include capital budget preparation, evaluation and monitoring. The department oversees the Capital Improvement Plan (CIP) process. The department works with City project managers to set and evaluate capital projects budget and expenditures. The department manages the Project Accounting module in EDEN. The Department also manages the CIP data base which allows a detailed accounting of project prioritization, funding source and budget detail. As part of the budget process, budget staff prepares prioritization, reports, and general analysis related to capital and presents information to the City Manager and Council on all city capital projects and capital needs.

Council Goal:

014 Engaged & Effective Government & Citizenry

Desired Outcome:

Fiscally and Legally Sound

Criteria for Meeting Desired Outcome  
In the Strategic Plan, approved by Council, one of their Desired Outcomes is to be fiscally and legally sound. In order to be fiscally sound as a City, it is of the utmost importance that Council, the City Manager, and staff have a high level of capital project preparation, coordination, and monitoring. Additionally, Council has continued to identify capital and infrastructure improvement and maintenance as a high priority to the continued development of the community.

Section 1: Scope

Change in Demand

Explanation

Program Experiencing a MINIMAL increase in demand of 1% to 4%

Demand is increasing due to a number of new Capital projects being undertaken in the City.

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BUDGET, DEBT & GRANTS       |         |                     |                   |                   |                    |                         |
| Personnel                   | 50,092  | 50,024              | 50,024            | 51,066            | -22,526            | 28,540                  |
| Materials                   | 433     | 433                 | 433               | 433               |                    | 433                     |
| Total BUDGET, DEBT & GRANTS | 50,525  | 50,457              | 50,457            | 51,499            | -22,526            | 28,973                  |
| TOTAL                       | 50,525  | 50,457              | 50,457            | 51,499            | -22,526            | 28,973                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.4                    |
| Part Time |                        |
| TOTAL     | 0.4                    |

Level of Service  
Capital Budgeting Same Level of Service

|                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------|---------------------|------------------|
| Capital Budgeting | 2                   | 20.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

#### BUDGET, DEBT & GRANTS

Due to the restructuring of the Budget department, cost savings will result in this bid via personnel reprioritization of duties. Even with fewer resources at the department's disposal, it's anticipated that level of service will not decrease.

### Section 5: Consequences of Funding Proposal at Lower Level

BUDGET, DEBT & GRANTS By funding at a lower level the department would not be able to provide CIP prioritization committee services. CIP staff report and presentations would be greatly diminished. CIP reporting and database maintenance would still be provided, but at reduced levels.

### Section 6: Performance Measures

|                                         | Description<br>-                                                                                                              | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Capital Budgeting-BUDGET, DEBT & GRANTS | Percent of months in which CIP budget monitoring was completed                                                                | 100%              | 0%                | 100%              | 0%                |
| Capital Budgeting-BUDGET, DEBT & GRANTS | Percentage of those who rated Capital Project Monitoring quality of service as 'satisfactory' and 'above expectations' (ISS). | 0%                | 0%                | 95%               | 0%                |
| Capital Budgeting-BUDGET, DEBT & GRANTS | Percentage of those who rated Capital Project Monitoring as 'Useful' and 'Very Useful' (ISS).                                 | 0%                | 0%                | 100%              | 0%                |

**Description:**

BLDG MAINT ADM The Building Maintenance Department provides a variety of services through Inspections and Contract Supervision for this program. It requires that City building inspection and contract supervision are performed throughout all City owned facilities so as to ensure the health and safety of building occupants along with supervising contractor provided building improvements.

**Council Goal:**

054 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Well-Maintained Assets and Infrastructure

Open and Responsive Government has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. Mandated governmental regulations and the desire for quality control oversight are dictated by health and safety compliance. The building inspections and contract supervision program is a critical (core) function in preserving the City's infrastructure.

**Section 1: Scope****Change in Demand**

Program Experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                                      | Request<br>FY 2018                                                                                                          | Rationale<br>FY 2018                                                                                            |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Inspections and Contract Supervision | S3: \$5k for overtime, no HVAC money, move budget line-items around to improve efficiencies. No net increase of MSS budget. | Increase of \$5k for overtime budget. Cost of HVAC service should be able to be absorbed within current budget. |
| <b>TOTAL</b>                         |                                                                                                                             |                                                                                                                 |

**Section 2: Proposed Amount / FTEs**

| Expenditures                | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BLDG MAINT ADM              |                |                     |                   |                   |                    |                         |
| Personnel                   | 106,241        | 107,208             | 107,208           | 109,594           | -20,426            | 89,168                  |
| Materials                   | 17,195         | 17,695              | 17,695            | 17,695            |                    | 17,695                  |
| <b>Total BLDG MAINT ADM</b> | <b>123,436</b> | <b>124,903</b>      | <b>124,903</b>    | <b>127,289</b>    | <b>-20,426</b>     | <b>106,863</b>          |
| <b>TOTAL</b>                | <b>123,436</b> | <b>124,903</b>      | <b>124,903</b>    | <b>127,289</b>    | <b>-20,426</b>     | <b>106,863</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 1.1                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>1.1</b>             |

**Level of Service**

Inspections and Contract Supervision Same Level of Service

|                                      | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------------------------|---------------------|------------------|
| Inspections and Contract Supervision | 2                   | 20.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

BLDG MAINT ADM

“Collaboration”: Being in the Public Works Division, the Building Maintenance Department has a primary maintenance function in providing safe facilities. Working collaboratively with other governmental agencies and contractors has created efficiencies which allow for greater productivity. These require a tremendous amount of support by staff in coordinating the timing of installation & repairs. “Innovation”: The Building Maintenance Department continually looks for creative ways to increase productivity, Environmental stewardship, service levels, and equipment availability while decreasing the carbon footprint and equipment downtime through innovation. Recent examples: upgrade the Police and Marsac buildings to new fob access control cards.

### Section 5: Consequences of Funding Proposal at Lower Level

BLDG MAINT ADM

The consequences of lowering the funding for this program include: falling out of compliances, unsafe facilities, and risk of possible citation. There would also be a decrease in contract oversight which would impact quality and increase complaints from tenants and building users.

### Section 6: Performance Measures

|                                                     | Description                                                                                                                                                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Inspections and Contract Supervision-BLDG MAINT ADM | Percentage of customer complaints responded to within 72 hours, 24 hours for minor emergencies and 2 hours for major emergencies after receiving a service request. | 95%               | 0%                | 95%               | 0%                |
| Inspections and Contract Supervision-BLDG MAINT ADM | Percentage of alarm and fire protection systems inspected in City buildings yearly.                                                                                 | 100%              | 0%                | 100%              | 0%                |

**Description:**

BUDGET, DEBT & GRANTS Currently the Budget department provides a moderate to high level of revenue/resource management for the City. The department presents the annual Financial Impact Assessment Report to City Council during visioning. Staff also presents a monthly revenue update for Council. The Budget department provides detailed sales and property tax information for City Council, the City Manager and city staff.

**Council Goal:**

035 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Fiscally and Legally Sound

Council has approved in the Strategic Plan, Open and Responsive Government, that one of their Desired Outcomes is to be fiscally and legally sound. In order to be fiscally sound as a City, it is of the upmost importance that Council, the City Manager, and staff have a high level of understanding of City revenue and an ability to accurately forecast it. Additionally, Council has identified the Budgeting for Outcomes (BFO) process has a high priority.

**Section 1: Scope****Change in Demand**

Program Experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures                | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BUDGET, DEBT & GRANTS       |         |                     |                   |                   |                    |                         |
| Personnel                   | 26,017  | 25,994              | 25,994            | 26,545            | -8,581             | 17,963                  |
| Materials                   | 2,432   | 2,432               | 2,432             | 2,432             |                    | 2,432                   |
| Total BUDGET, DEBT & GRANTS | 28,449  | 28,426              | 28,426            | 28,977            | -8,581             | 20,395                  |
| TOTAL                       | 28,449  | 28,426              | 28,426            | 28,977            | -8,581             | 20,395                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.2                    |
| Part Time |                        |
| TOTAL     | 0.2                    |

**Level of Service**

Revenue/Resource Same Level of Management Service

|                             | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------------------|---------------------|------------------|
| Revenue/Resource Management | 2                   | 20.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

**BUDGET, DEBT & GRANTS** The Budget department has consolidated property tax analysis and data base management. Property tax data had been provided by an outside consultant and is now collected and compiled in-house. This results in a cost savings for the City. Also, due to the restructuring of the Budget department, cost savings will result in this bid via personnel reprioritization of duties. Even with fewer resources at the department's disposal, it's anticipated that level of service will not decrease.

### Section 5: Consequences of Funding Proposal at Lower Level

**BUDGET, DEBT & GRANTS** In a reduced scenario the department would not be able to provide fee analyses and impact fee calculations as well as maintain the property tax and sales tax database. Current services such as sales tax monitoring/reporting, long rang revenue projections, shortfall management, and property tax calculation would be reduced in scope and effectiveness. The ability to forecast revenues properly and to determine the proper revenue mix would be weakened.

### Section 6: Performance Measures

|                                                   | Description<br>-                                                                                                                        | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Revenue/Resource Management-BUDGET, DEBT & GRANTS | Days after receiving property tax information from counties that property tax rate calculation sheets are filled out and returned.      | 5                 | 0                 | 7                 | 0                 |
| Revenue/Resource Management-BUDGET, DEBT & GRANTS | Percent of those who rated the quality of service of Revenue Forecasting and Analysis as 'satisfactory' and 'above expectations' (ISS). | 0%                | 0%                | 100%              | 0%                |
| Revenue/Resource Management-BUDGET, DEBT & GRANTS | Percent of those who rated the quality of service of Financial/Fee Analysis as 'satisfactory' and 'above expectations' (ISS).           | 0%                | 0%                | 100%              | 0%                |



**Description:**

FLEET SERVICES DEPT This program provides for the ongoing maintenance and operation of the City's fleet of vehicles and equipment. This includes fuel, routine maintenance and repairs. Includes fueling, preventative maintenance and repair services for a fleet of 251 vehicles/equipment. The fleet has continued to grow in number and technical complexity.

**Council Goal:**

057 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Well-Maintained Assets and Infrastructure

Fleet Services provides support services to: Transit, Police, Water, Streets, Parks, Bldg Maint., Golf Course Maint., Tech Services, Recreation and the Marsac motor pool. These support services are critical to each of these departments achieving their mission(s) in the pursuit of Council Goals.

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures              | FY 2017   | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|-----------|---------------------|-------------------|-------------------|-------------------------|
| FLEET SERVICES DEPT       |           |                     |                   |                   |                         |
| Personnel                 | 964,100   | 965,671             | 965,671           | 925,369           | 964,546                 |
| Materials                 | 1,635,620 | 1,635,620           | 1,636,145         | 1,597,620         | 1,597,620               |
| Total FLEET SERVICES DEPT | 2,599,720 | 2,601,291           | 2,601,816         | 2,522,989         | 2,562,166               |
| TOTAL                     | 2,599,720 | 2,601,291           | 2,601,816         | 2,522,989         | 2,562,166               |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 9.9                    |
| Part Time |                        |
| TOTAL     | 9.9                    |

**Level of Service**

Fleet Management Same Level of  
& Maintenance Service

|                                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------------------------|---------------------|------------------|
| Fleet Management<br>& Maintenance | 2                   | 20.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

FLEET SERVICES DEPT Over the past 5 years, in the face of significant growth in fleet size, hours and miles of operation, the fleet maintenance program continues to provide reliable fuel availability and fleet vehicle repair and procurement services.

### Section 5: Consequences of Funding Proposal at Lower Level

FLEET SERVICES DEPT Current Level of Service provides a base level of fueling, preventative maintenance and repair services to adequately maintain and operate the City's fleet. Funding the Fleet Maintenance program at a lower level would result in reduced vehicle appearance, increased vehicle downtime and shortened vehicle useful life. These consequences would hamper other divisions' ability to achieve their mission(s) and pursuit of Council goals.

### Section 6: Performance Measures

|                                                    | Description<br>-                                                                                           | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Fleet Management & Maintenance-FLEET SERVICES DEPT | Number of VEUs per mechanic (measured "vehicle equivalent units" to adjust for various equipment sizes).   | 26                | 26                | 26                | 26                |
| Fleet Management & Maintenance-FLEET SERVICES DEPT | Customer Satisfaction from Internal Service Survey: Percentage of ratings satisfactory or above.           | 82.02%            | 78%               | 85%               | 85%               |
| Fleet Management & Maintenance-FLEET SERVICES DEPT | Product Quality from Internal Service Survey: Percentage of ratings satisfactory or above.                 | 82.22%            | 80%               | 85%               | 85%               |
| Fleet Management & Maintenance-FLEET SERVICES DEPT | Percentage of mechanic time spent servicing vehicles and equipment ("Wrench-turning" hours to total hours) | 79.9%             | 78.7%             | 80%               | 80%               |

**Description:**

HUMAN RESOURCES Compliance with multiple agencies, regulations and laws including the federal government, Utah State government and local government. This program involves keeping abreast of the changes to employment law and adhering to the requirements needed to comply, including but not limited to the Fair Labor Standards Act, Family Medical Leave, American with Disabilities Act and EEOC.

**Council Goal:**

046 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Fiscally and Legally Sound Compliance in this area means no findings in audits by the Department of Labor, Equal Employment Opportunity Commission, State offices, and other agencies. In order to achieve this, compliance policies are researched and updated as necessary, required notices are posted, and accurate records are kept. This is critical to meeting the outcomes in being compliant. We also oversee internal auditing as necessary and education for management staff.

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|                                      | Request<br>FY 2018                                                                                                                                                                                                            | Rationale<br>FY 2018                                                                                                                                                                                                     |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Local, State, and Federal Compliance | S2: Adding \$59,306 (\$24,006 in Local, State, and Federal Compliance) for new HR and Payroll software.S3: Half of materials and supplies request, move line-items around to where expenses are. Software request move to IT. | The need for a new HR software system is clear. The cost for the software, however, will be paid out of the IT department.<br>\$5,273 is recommended for an important Employee assistance service and valuing employees. |
| TOTAL                                |                                                                                                                                                                                                                               |                                                                                                                                                                                                                          |

**Section 2: Proposed Amount / FTEs**

| Expenditures          | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| HUMAN RESOURCES       |         |                     |                   |                   |                    |                         |
| Personnel             | 122,803 | 122,803             | 122,803           | 125,585           | -56,756            | 68,771                  |
| Materials             | 18,509  | 42,515              | 23,705            | 23,705            |                    | 23,705                  |
| Total HUMAN RESOURCES | 141,312 | 165,318             | 146,508           | 149,290           | -56,756            | 92,476                  |
| TOTAL                 | 141,312 | 165,318             | 146,508           | 149,290           | -56,756            | 92,476                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.9                    |
| Part Time |                        |
| TOTAL     | 0.9                    |

**Level of Service**

Local, State, and Federal Compliance Same Level of Service

|                                            | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------------------------------|---------------------|------------------|
| Local, State, and<br>Federal<br>Compliance | 2                   | 19.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

HUMAN RESOURCES By keeping the City in compliance with regulations, we are able to minimize behaviors that act to disengage and frustrate the employee population, as well as distractions and fines that could be caused by complaints resulting in audits.

### Section 5: Consequences of Funding Proposal at Lower Level

HUMAN RESOURCES Audits by government officials are extremely costly and time-consuming if we are not being proactive in this area.

### Section 6: Performance Measures

|                                                            | Description<br>-                                                                                      | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|
| Local, State, and Federal<br>Compliance-HUMAN<br>RESOURCES | # of violation<br>inquiries received<br>annually (IRS, INS,<br>OSHA, Labor<br>Commission, DOL,<br>WC) | 0.01              | 0.01              | 0.01              |

**Description:**

CITY ATTORNEY Legal staff provides support to all City departments to address needs and/or concerns in an efficient manner. Conduct ongoing training for all staff. Attend meetings, review reports and code issues for staff, Park City Council and all boards and commissions. Advise Park City staff on the full gamut of municipal issues, ethics, and public matters. Prepare legal memoranda on significant changes in laws affecting Park City.

**Council Goal:**

041 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Fiscally and Legally Sound 1) Fiscally and legally sound 2) Engaged and capable workforce

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY ATTORNEY       |         |                     |                   |                   |                    |                         |
| Personnel           | 65,865  | 66,019              | 66,019            | 67,674            | -15,090            | 52,584                  |
| Materials           | 39,861  | 39,861              | 39,861            | 39,861            |                    | 39,861                  |
| Total CITY ATTORNEY | 105,726 | 105,880             | 105,880           | 107,535           | -15,090            | 92,445                  |
| TOTAL               | 105,726 | 105,880             | 105,880           | 107,535           | -15,090            | 92,445                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.4                    |
| Part Time | 0.1                    |
| TOTAL     | 0.5                    |

**Level of Service**

General Legal Support Enhanced Level of Service

|                       | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------------|---------------------|------------------|
| General Legal Support | 2                   | 19.75            |

Section 3: Basic Program Attributes

Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

Mandated

Program is required by Federal, State or County legislation

Section 4: Cost Savings / Innovation / Collaboration

CITY ATTORNEY Proactive focus minimizes claims

Section 5: Consequences of Funding Proposal at Lower Level

CITY ATTORNEY Non-legal support would impact training, meeting attendance, report review and addressing other issues efficiently.

Section 6: Performance Measures

|                                                 | Description<br>-                                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------------------------------|----------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| General Legal Support-CITY<br>ATTORNEY'S OFFICE | Percent of staff<br>inquires addressed<br>within 3 days. | 100%              | 95%               | 95%               | 0%                |

Description:

CITY ATTORNEY

Legal Staff provides in-house capability for efficient case administration with outside legal counsel retained for conflict/specialty cases. Represent Park City in mediations, arbitrations, administrative hearings, and trials. Prepare pleadings, motions, and legal memoranda on matters including employment lawsuits, personal injury lawsuits, property damage, water rights applications and claims of interference with water rights, crop loss claims, police liability claims, civil rights violations, and land use appeals. Conduct depositions and defend staff deponents in all of the foregoing matters.

Council Goal:

090 Engaged & Effective Government & Citizenry

Desired Outcome:

Fiscally and Legally Sound

Fiscally and legally sound

Criteria for Meeting Desired Outcome

Section 1: Scope

Change in Demand

Explanation

Program experiencing a SIGNIFICANT increase in demand of 15% to 24%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY ATTORNEY       |         |                     |                   |                   |                    |                         |
| Personnel           | 90,330  | 90,484              | 90,484            | 92,684            | -68,453            | 24,231                  |
| Materials           | 2,852   | 2,852               | 2,852             | 2,852             |                    | 2,852                   |
| Total CITY ATTORNEY | 93,182  | 93,336              | 93,336            | 95,536            | -68,453            | 27,083                  |
| TOTAL               | 93,182  | 93,336              | 93,336            | 95,536            | -68,453            | 27,083                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.6                    |
| Part Time | 0.1                    |
| TOTAL     | 0.7                    |

Level of Service

Litigation

Same Level of Service

|            | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------|---------------------|------------------|
| Litigation | 2                   | 19.75            |

Section 3: Basic Program Attributes

Community Served

Program benefits/serves only a SMALL portion of the Community but still adds to their quality of life

Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

Mandated

Program is required by Federal, State or County legislation

Section 4: Cost Savings / Innovation / Collaboration

CITY ATTORNEY Internal costs are less than hiring outside counsel

Section 5: Consequences of Funding Proposal at Lower Level

CITY ATTORNEY Outsourcing litigation to outside counsel would likely increase in costs over a long-term period.

Section 6: Performance Measures

|                                   | Description -                                                                                                      | Actual FY 2015 | Actual FY 2016 | Target FY 2017 | Target FY 2018 |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------|----------------|----------------|----------------|----------------|
| Litigation-CITY ATTORNEY'S OFFICE | Percent of court deadlines met without extensions.                                                                 | 0.95%          | 0.95%          | 1%             | 0%             |
| Litigation-CITY ATTORNEY'S OFFICE | Time dedicated to resolve city claims is at least approximately 20%; including consultations with outside counsel. | No             | No             | No             | No             |



**Description:**

|               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CITY MANAGER  | Staff assistance to City Council members and the Mayor in the performance of their official duties. Scheduling information requests, staff reports, workshop preparations and time in meetings, and other things paid City employees do to enable Council members to make governing happen. Staff is involved on a daily basis in the preparation of staff reports, workshops and meetings to aid Council and the Mayor in the performance of their official duties. |
| CITY ATTORNEY | Advise all city boards, commissions, mayor and city council of federal and state laws and regulations. Attend meetings and provide legal annual training to members of the same. The Legal Staff provides active support to all boards and commissions so as to address public concerns and questions in a timely and efficient manner.                                                                                                                              |

**Council Goal:**

049 Engaged &amp; Effective Government &amp; Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Transparent Government      Open and Responsive Government is a high priority of the City Council and Mayor.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY MANAGER        |         |                     |                   |                   |                    |                         |
| Personnel           | 95,988  | 95,920              | 95,872            | 98,220            | -17,070            | 82,313                  |
| Materials           | 12,479  | 12,535              | 12,535            | 12,535            |                    | 24,535                  |
| Total CITY MANAGER  | 108,467 | 108,455             | 108,407           | 110,755           | -17,070            | 106,848                 |
| CITY ATTORNEY       |         |                     |                   |                   |                    |                         |
| Personnel           | 260,699 | 260,905             | 260,905           | 266,919           | -17,070            | 249,849                 |
| Materials           | 6,337   | 6,337               | 6,337             | 6,337             |                    | 6,337                   |
| Total CITY ATTORNEY | 267,036 | 267,242             | 267,242           | 273,256           | -17,070            | 256,186                 |
| TOTAL               | 375,504 | 375,697             | 375,649           | 384,011           | -34,140            | 363,034                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 2.1                    |
| Part Time | 0.1                    |
| TOTAL     | 2.2                    |

**Level of Service**

Council & Board Support      Same Level of Service

|                            | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------------------|---------------------|------------------|
| Council & Board<br>Support | 2                   | 19.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

CITY MANAGER      Innovation this year will come in the form of increased interagency outreach. The City has an interest in raising its profile and presence among its regional partners. Also, proactive focus reduces errors/liability.

### Section 5: Consequences of Funding Proposal at Lower Level

CITY MANAGER      Consequences of lowering funding for this program include impacts on facilitation of policy decisions in accordance with goals and priorities of the Mayor and Council, as well as reduced opportunities for regular meetings and communication with Council and Mayor. Also, non-legal support would impact training levels, meeting attendance, report review and addressing other issues efficiently.

### Section 6: Performance Measures

|                                                | Description                                                                                                   | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Council & Board Support-CITY MANAGER           | Percent of citizens who are satisfied with City's level of service.                                           | 80%               | 0%                | 75%               | 0%                |
| Council & Board Support-CITY MANAGER           | Percent of employees satisfied with the City Manager's office.                                                | 0%                | 0%                | 75%               | 0%                |
| Council & Board Support-CITY ATTORNEY'S OFFICE | Percent of staff reports reviewed within three days.                                                          | 95%               | 95%               | 95%               | 0%                |
| Council & Board Support-CITY ATTORNEY'S OFFICE | Conduct annual training with all Boards, Commissions and Council in accordance with Master Training Calendar. | 1                 | 1                 | 1                 | 0                 |

Program: Policy Creation & Implementation

Description:

|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CITY COUNCIL                 | Mayor and Council are the legislative and governing body which exercise the powers provided by constitutional general laws of the state together with implied powers necessary to implement the granted powers. City Council has been a member of the Utah League of Cities and Towns for many years. ULCT provides services to communities throughout the State of Utah.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| CITY MANAGER                 | Develop proactive initiatives to respond to community challenges and shape policy for the City Council. Address public safety, economic, social and environmental factors (among others) and implement Council direction and address City operational concerns with wise discretion in the management of programs. The City Manager is responsible for facilitating policy decisions in accordance with goals and priorities of the Mayor and Council. Annual Goals and Targets for Action are established at the annual Council Visioning Workshop. The current level of service includes development proactive initiatives to respond to community challenges and shape policy for the City Council; addressing public safety, economic, social, and environmental factors (among others) and implement Council direction and address city operational concerns with wise discretion in the management of programs. |
| ENVIRONMENTAL SUSTAINABILITY | The Regional Community Development Director represents the City on regional collaboration efforts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

Council Goal:

029 Engaged & Effective Government & Citizenry

Desired Outcome:

Criteria for Meeting Desired Outcome

|                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Transparent Government | City Council has been a member of the Utah League of Cities and Towns for many years. ULCT provides services to communities throughout the State of Utah. Annual membership rates continue to increase and a budget request has been submitted to keep up with the increased costs. Municipalities are required to publish legal notices, which consist of agendas, public hearings, and publication of ordinance approvals. The budget request reflects actual expenditures for these notices. |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 1: Scope

Change in Demand

Explanation

Program experiencing NO change in demand

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                       | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY COUNCIL                       |         |                     |                   |                   |                    |                         |
| Personnel                          | 145,099 | 144,568             | 144,568           | 144,568           | -9,562             | 136,594                 |
| Materials                          | 38,474  | 38,474              | 38,474            | 38,474            |                    | 38,725                  |
| Total CITY COUNCIL                 | 183,573 | 183,042             | 183,042           | 183,042           | -9,562             | 175,319                 |
| CITY MANAGER                       |         |                     |                   |                   |                    |                         |
| Personnel                          | 64,594  | 64,594              | 64,566            | 66,191            | -9,562             | 56,629                  |
| Materials                          | 5,883   | 7,118               | 7,118             | 7,118             |                    | 7,118                   |
| Total CITY MANAGER                 | 70,477  | 71,712              | 71,684            | 73,309            | -9,562             | 63,747                  |
| ENVIRONMENTAL SUSTAINABILITY       |         |                     |                   |                   |                    |                         |
| Materials                          | 58,050  | 58,050              | 58,050            | 58,050            |                    | 58,050                  |
| Total ENVIRONMENTAL SUSTAINABILITY | 58,050  | 58,050              | 58,050            | 58,050            |                    | 58,050                  |
| CONTINGENCY/GENERAL                |         |                     |                   |                   |                    |                         |
| Materials                          | 50,000  | 50,000              | 50,000            | 50,000            |                    | 50,000                  |
| Total CONTINGENCY/GENERAL          | 50,000  | 50,000              | 50,000            | 50,000            |                    | 50,000                  |
| TOTAL                              | 362,100 | 362,804             | 362,776           | 364,401           | -19,124            | 347,116                 |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.4                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>0.4</b>             |

#### Level of Service

Policy Creation & Implementation    Same Level of Service

|                                  | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------------------------|---------------------|------------------|
| Policy Creation & Implementation | 2                   | 19.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Charter or other incorporation documents OR to comply with regulatory agency standards

### Section 4: Cost Savings / Innovation / Collaboration

CITY MANAGER Drawing from the professional expertise of Staff, the Manager is able to reduce spending for discretionary consulting services.

### Section 5: Consequences of Funding Proposal at Lower Level

|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CITY COUNCIL                 | Partnerships with Utah League of Cities and Towns provide Park City the services of a skilled team of professional to assist with creation of policies and also provide significant support at the state legislative level. Reduced funding could prevent the City from participating in this valuable partnership. Reduced funding for Legal Notices would lessen the City's ability to comply with legal requirements of the Utah State Code. |
| CITY MANAGER                 | Reduced funding would result in delays in framing policy and would necessitate less detailed implementation. Council will not be able to implement as many initiatives. Partnerships with organizations such as Utah League of Cities and Towns offer Park City the services of a skilled team of professionals to assist with the creation of policies and also provide significant support at the state legislative level.                    |
| ENVIRONMENTAL SUSTAINABILITY | Reductions would remove the funding for the Regional Community Development position and would reduce the ability of the city to collaborate regionally.                                                                                                                                                                                                                                                                                         |

### Section 6: Performance Measures

|                                                 | Description                                                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------------------------------|---------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Policy Creation & Implementation-CITY COUNCIL   | Percent of Council saying that Policy framing is good or excellent. | 90%               | 0%                | 90%               | 0%                |
| Policy Creation and Implementation-CITY COUNCIL | Percent of Council saying implementation is good or excellent.      | 90%               | 0%                | 90%               | 0%                |

**Description:**

TECHNICAL & CUSTOMER SERVICES Network Support manages network infrastructure and security across fifteen locations providing phone, data, Wi-Fi and remote access services. This includes support of datacenter operations and backup system support. This program also implements and supports technology projects.

**Council Goal:**

044 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Well-Maintained Assets and Infrastructure Open and responsive government has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. Network connectivity provides this through allowing complex software packages that allow departments to respond to citizens with requests in a timely manner while effectively enabling departments to communicate and share data saving time and effort.

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                 | Request<br>FY 2018                                                                                                                                                                                                                                                                                                     | Rationale<br>FY 2018                                                                                                                                                  |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Network Support | Due to growing cybersecurity risks, investments and services are required to help minimize exposure and meet compliance expectations for banking, Homeland Security, and criminal justice systems. \$18,518 increase in Personnel. \$32,727 increase for Data Processing Servers. \$6k increase for software licenses. | \$80k increase to pay for the new HR software. \$20k increase for a software security agent and website filtering. Decrease of \$7,700 in a personnel reorganization. |
| TOTAL           |                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                       |

**Section 2: Proposed Amount / FTEs**

| Expenditures                        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-------------------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| TECHNICAL & CUSTOMER SERVICES       |         |                     |                   |                   |                    |                         |
| Personnel                           | 157,881 | 175,924             | 175,924           | 180,239           | -53,497            | 126,743                 |
| Materials                           | 80,694  | 86,694              | 74,694            | 74,694            |                    | 74,694                  |
| Total TECHNICAL & CUSTOMER SERVICES | 238,575 | 262,618             | 250,618           | 254,933           | -53,497            | 201,437                 |
| TOTAL                               | 238,575 | 262,618             | 250,618           | 254,933           | -53,497            | 201,437                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.2                    |
| Part Time |                        |
| TOTAL     | 1.2                    |

**Level of Service**

Network Support Enhanced Level of Service

|                 | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------|---------------------|------------------|
| Network Support | 2                   | 19.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

#### TECHNICAL & CUSTOMER SERVICES

Network innovations include high-speed wireless links to the ice arena and water treatment plant. Security enhancements are being installed with redundant wireless connections to critical infrastructure. Fiber network and Wi-Fi expansion has also occurred at several facilities.

### Section 5: Consequences of Funding Proposal at Lower Level

#### TECHNICAL & CUSTOMER SERVICES

Support reductions would reduce response times to support and project requests. Reductions will pose risks to proactively manage equipment, security, and updates. Network operations represents a critical component to the foundation of IT operations; should the level of funding be decreased into future years, there will be an increased level of risk, cost and downtime.

### Section 6: Performance Measures

|                                                  | Description                                                       | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------------------------|-------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Network Support-TECHNICAL &<br>CUSTOMER SERVICES | -                                                                 |                   |                   |                   |                   |
|                                                  | Percent of network available for use or log in                    | 99.91%            | 0%                | 0%                | 0%                |
| Network Support-TECHNICAL &<br>CUSTOMER SERVICES |                                                                   |                   |                   |                   |                   |
|                                                  | Percent of users satisfied or very satisfied with network support | 93.25%            | 0%                | 0%                | 0%                |

**Description:**

|                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| TECHNICAL & CUSTOMER SERVICES | Records retention and archiving includes the storage, access and destruction of paper and electronic records. The capture and storage of paper records is managed through this program and spans multiple facilities and is approaching 3,000 cubic feet of storage. Access is provided to departments for research and for GRAMA requests for both paper and electronic formats. Secure destruction of records occurs when all the necessary criteria is met including GRAMA, Legal and departmental needs. Paper records are also digitized for electronic reference.                                                                                        |
| COMMUNICATION CENTER          | The Police Department also manages records in a similar fashion to meet requirements for Federal and State public safety guidelines. The Records Division is responsible for the maintenance and process of all police records. The Records Division process's over 10,000 citations, 500 traffic accident reports, 2,400 crime reports, 600 arrest reports and fills over 3,000 records requests annually. The Records Division is required under Utah State Statute to process records and submit them to the state in a required time period. The Records Division is responsible for providing statistical information to both state and federal agencies. |

**Council Goal:**

038 Engaged &amp; Effective Government &amp; Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

|                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Transparent Government | Records accessibility represents a vital component to providing open records access to citizens and to meet the requirements of the Government Records Access and Management Act (GRAMA). Funding is identified to further enhance records services, but in conjunction with server and storage demands. Records operations provides effective record delivery and continues to work with departments to minimize and eliminate paper oriented processes. Also, the Records Division is an essential link as the first point of contact with the public as they enter the police station. They are essential in providing various forms of documentation to the community and in processing documentation that meet state and federal requirements. |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Section 1: Scope****Change in Demand****Explanation**

Program experiencing NO change in demand

|                    | Request<br>FY 2018                                            | Rationale<br>FY 2018                                                                                                                                                      |
|--------------------|---------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Records Management | Decrease of \$60,936 for removal of City Records Coordinator. | IT: \$80k increase to pay for the new HR software. \$20k increase for a software security agent and website filtering. Decrease of \$7,700 in a personnel reorganization. |
| <b>TOTAL</b>       |                                                               |                                                                                                                                                                           |

**Section 2: Proposed Amount / FTEs**

| Expenditures                                   | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------------------------------|----------------|---------------------|-------------------|-------------------|-------------------------|
| <b>TECHNICAL &amp; CUSTOMER SERVICES</b>       |                |                     |                   |                   |                         |
| Personnel                                      | 106,045        | 105,554             | 44,684            | 45,945            | 45,945                  |
| Materials                                      | 30,900         | 30,900              | 30,900            | 30,900            | 30,900                  |
| <b>Total TECHNICAL &amp; CUSTOMER SERVICES</b> | <b>136,945</b> | <b>136,454</b>      | <b>75,584</b>     | <b>76,845</b>     | <b>76,845</b>           |
| <b>COMMUNICATION CENTER</b>                    |                |                     |                   |                   |                         |
| Personnel                                      | 125,316        | 124,891             | 124,891           | 127,694           | 22,701                  |
| Materials                                      | 250            | 250                 | 250               | 250               | 125                     |
| <b>Total COMMUNICATION CENTER</b>              | <b>125,566</b> | <b>125,141</b>      | <b>125,141</b>    | <b>127,944</b>    | <b>22,826</b>           |
| <b>TOTAL</b>                                   | <b>262,511</b> | <b>261,595</b>      | <b>200,725</b>    | <b>204,789</b>    | <b>99,671</b>           |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.6                    |
| Part Time    | 0.1                    |
| <b>TOTAL</b> | <b>0.6</b>             |

#### Level of Service

Records Management      Same Level of Service

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Records Management | 2                   | 19.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City is the sole provider but there are other public or private entities which could be contracted to provide this service

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

#### TECHNICAL & CUSTOMER SERVICES

New innovative and collaborative approaches were taken this year including: conversion of retention schedules into a database for ease of access and compliance verification; centralized GRAMA process for records tracking and reporting; creation of a new records room and relocation of library records.

### Section 5: Consequences of Funding Proposal at Lower Level

#### TECHNICAL & CUSTOMER SERVICES

Reduction of funding will thwart efforts to eliminate paper processes. While current processes could continue, our physical storage capacity is also limited, thus reduction in storage duration cycles (Record Retention Schedules) would be necessary. Also, a decrease in funding of the Records function would diminish the high level of customer service now in place. It would also hinder our ability to meet our state and federal for reporting requirements.

### Section 6: Performance Measures

|                                                  | Description                                                          | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------------------------|----------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Records Management-TECHNICAL & CUSTOMER SERVICES | Percent of users satisfied or very satisfied with Records Management | 80.88%            | 0%                | 0%                | 0%                |
| Records Management-TECHNICAL & CUSTOMER SERVICES | Average time in hours to fulfill records request                     | 0                 | 0                 | 0                 | 0                 |
| Records Management-TECHNICAL & CUSTOMER SERVICES | Annual Records / GRAMA trainings held                                | 0                 | 0                 | 0                 | 0                 |
| Records Management-TECHNICAL & CUSTOMER SERVICES | Percent of Departments compliant in records / GRAMA maintenance      | 100%              | 0%                | 0%                | 0%                |
| Records Management-POLICE                        | 100% of report requests met within ten days                          | 100%              | 100%              | 100%              | 0%                |



|                           | Description<br>-                                                                               | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------|------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Records Management-POLICE | 100% of state required forms submitted within the 10 day time frame required by state statute. | 100%              | 100%              | 100%              | 0%                |

**Description:**

CITY ATTORNEY The Self- Insurance/Risk Management Fund provides for a fairly high level of risk management. Park City exposures are unique due to its resort environment, degree of visitation, and extensive public services. The current risk management program provides a balance of self-insurance and risk transfer. Insurance coverage currently includes liability, property, workers compensations, boiler & machinery, crime, bonds, and other minor policies related to City leases. Provide lines of insurance and underwriting insurance requirements on City contracts and projects, as appropriate for risk transfer. Provides response and follow-up to accidents/incidents, and administration/defense for claims and litigation. Creates and maintains policies designed to minimize exposure to loss, review claims against the city; review insurance premium quotes and coverage options; maintain any losses to a minimum.

**Council Goal:**

088 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Fiscally and Legally Sound Workload will increase for both paralegals and two attorneys for the reviewing and assessing of incident claims in order to avoid potential litigation. The increase will also come as a result of examining annual underwriting deadlines on City-owned properties, equipment and liability policies.

**Section 1: Scope****Change in Demand**

Program Experiencing a SIGNIFICANT increase in demand of 15% to 24%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures              | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY ATTORNEY             |         |                     |                   |                   |                    |                         |
| Personnel                 | 46,953  | 47,107              | 47,107            | 48,364            |                    | 48,364                  |
| Materials                 | 1,900   | 1,900               | 1,900             | 1,900             |                    | 1,900                   |
| Total CITY ATTORNEY       | 48,853  | 49,007              | 49,007            | 50,264            |                    | 50,264                  |
| SELF INS & SEC BOND       |         |                     |                   |                   |                    |                         |
| Materials                 | 341,503 | 1,028,500           | 718,300           | 1,028,500         | -885,556           | 92,944                  |
| Total SELF INS & SEC BOND | 341,503 | 1,028,500           | 718,300           | 1,028,500         | -885,556           | 92,944                  |
| WORKERS COMP              |         |                     |                   |                   |                    |                         |
| Materials                 | 275,000 | 275,000             | 275,000           | 275,000           |                    | 275,000                 |
| Total WORKERS COMP        | 275,000 | 275,000             | 275,000           | 275,000           |                    | 275,000                 |
| TOTAL                     | 665,356 | 1,352,507           | 1,042,307         | 1,353,764         | -885,556           | 418,208                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.3                    |
| Part Time | 0.1                    |
| TOTAL     | 0.4                    |

**Level of Service**

Risk Management Same Level of Service

|                 | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------|---------------------|------------------|
| Risk Management | 2                   | 19.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

CITY ATTORNEY

Provide training to all departments to keep any claims to a minimum.

### Section 5: Consequences of Funding Proposal at Lower Level

CITY ATTORNEY

Risk management may transfer risk back onto the City and increase exposures that may result in financial impact, loss and/or reduction in safety. Certain programs and coverages may be required by law i.e. workers compensation.

### Section 6: Performance Measures

|                                        | Description<br>-                                  | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------|---------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Risk Management-CITY ATTORNEY'S OFFICE | Percent of incident claims investigated by staff. | 0%                | 0%                | 0%                | 0%                |

**Description:**

HUMAN RESOURCES Benefits programs include health, dental, retirement, disability and life insurance offerings. The stability of employees made available by these programs allows the City to remain competitive with marketable and comparable employee job opportunities. This benefits both the internal and external City customer with longevity, training and institutional memory. This also allows employees the occasional needed flexibility to deal with significant and minor challenges in their personal lives, which allows them to be productive and stable in the work force. Benefits costs are included as part of salary comparison data undermining salary levels, so quality programs at low costs are important to both the City and the employees.

**Council Goal:**

078 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Fiscally and Legally Sound

Turnover and loss of key employees who demonstrate excellence and loyalty is a major cost and loss of service for the City. In order to function well and be open and responsive to Citizen needs and requests, stable employees with experience and training are necessary.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|                               | Request<br>FY 2018                                                                                                                                                                           | Rationale<br>FY 2018                                                                                                                                                                                                  |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Benefit Design/Administration | S2: New software for HR and Payroll (\$15,350) in Benefit Design/AdminS3: Half of materials and supplies request, move line-items around to where expenses are. Software request move to IT. | The need for a new HR software system is clear. The cost for the software, however, will be paid out of the IT department. \$5,273 is recommended for an important Employee assistance service and valuing employees. |
| <b>TOTAL</b>                  |                                                                                                                                                                                              |                                                                                                                                                                                                                       |

**Section 2: Proposed Amount / FTEs**

| Expenditures          | FY 2017       | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------|---------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| HUMAN RESOURCES       |               |                     |                   |                   |                    |                         |
| Personnel             | 63,102        | 63,102              | 63,102            | 64,995            | -29,543            | 35,381                  |
| Materials             | 10,400        | 25,750              | 11,165            | 11,165            |                    | 11,165                  |
| Total HUMAN RESOURCES | 73,502        | 88,852              | 74,267            | 76,160            | -29,543            | 46,546                  |
| <b>TOTAL</b>          | <b>73,502</b> | <b>88,852</b>       | <b>74,267</b>     | <b>76,160</b>     | <b>-29,543</b>     | <b>46,546</b>           |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.6                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>0.6</b>             |

**Level of Service**

Benefit Same Level of  
Design/Administration Service

|                               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------|---------------------|------------------|
| Benefit Design/Administration | 2                   | 18.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

#### HUMAN RESOURCES

Competitive benefit offerings provide greater stability and allow the City to overcome unnecessary additional training, recruitment and replacement costs. Industry studies cite total costs of recruitment, training and lost productivity associated with turnover at 2-3 times the cost of a position's annual salary. Cost savings by remaining competitive with other job opportunities of employees is significant to the City. Innovations in this area include costs savings associated with renewals by completing some necessary administrative work in-house, as well as adopting online programs to lower customer service costs by producers.

### Section 5: Consequences of Funding Proposal at Lower Level

#### HUMAN RESOURCES

Reductions in established benefits programs would result in employee compensation not meeting the City standard of "market pay" as benefit costs are one contributor to "total compensation" comparisons. Market analysis would need to be conducted by staff, as well as revised recommendations by Council on compensation directives.

### Section 6: Performance Measures

|                                                | Description                                                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------------------|----------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Benefits Design/Administration-HUMAN RESOURCES | Percent of increase to benefit dollar costs compared to National Average   | 4.7%              | 0%                | 15%               | 0%                |
| Benefits Design/Administration-HUMAN RESOURCES | Benefit-to-pay ratio for 40K salary.                                       | 70%               | 0%                | 50%               | 0%                |
| Benefits Design/Administration-HUMAN RESOURCES | Employer-to-Employee benefit ratio cost Compare to Wasatch Comp Group Data | 0%                | 0%                | 25%               | 0%                |

Description:

BLDG MAINT ADM      The Building Maintenance Department provides a variety of janitorial services for this program. It requires that janitorial services be performed in City buildings to ensure cleanliness and a respectable appearance for staff and visitors. Includes general cleaning services such as carpet, windows, restrooms, offices, and common areas. Much of this program is outsourced to private businesses for efficiency. Challenges to the goal of this program are high costs associated with environmentally friendly cleaning products, which are used due to increasing community expectations to go "green".

Council Goal:

092 Engaged & Effective Government & Citizenry

Desired Outcome:

Well-Maintained Assets and Infrastructure

Open and Responsive Government has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The community and user groups have also expressed their desire for clean, presentable facilities. The Janitorial program is a critical function and proposed enhancement of the program is based on a citizen request for enhanced services and inflation in the cost of environmentally friendly cleaning products and materials.

Criteria for Meeting Desired Outcome

Section 1: Scope

Change in Demand  
Program experiencing a MODEST increase in demand of 5% to 14%

Explanation

|                     | Request<br>FY 2018                                                                                                          | Rationale<br>FY 2018                                                                                            |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Janitorial Services | S3: \$5k for overtime, no HVAC money, move budget line-items around to improve efficiencies. No net increase of MSS budget. | Increase of \$5k for overtime budget. Cost of HVAC service should be able to be absorbed within current budget. |
| TOTAL               |                                                                                                                             |                                                                                                                 |

Section 2: Proposed Amount / FTEs

| Expenditures         | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| BLDG MAINT ADM       |         |                     |                   |                   |                         |
| Personnel            | 137,895 | 139,506             | 139,506           | 142,637           | 142,637                 |
| Materials            | 351,895 | 351,895             | 323,920           | 323,920           | 323,920                 |
| Total BLDG MAINT ADM | 489,790 | 491,401             | 463,426           | 466,557           | 466,557                 |
| TOTAL                | 489,790 | 491,401             | 463,426           | 466,557           | 466,557                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.5                    |
| Part Time |                        |
| TOTAL     | 1.5                    |

Level of Service

Janitorial Services      Same Level of Service

|                     | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------|---------------------|------------------|
| Janitorial Services | 2                   | 18.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

BLDG MAINT ADM

"Innovation": The Building Maintenance Department continually looks for creative ways to increase productivity, Environmental stewardship, service levels, and equipment availability that will decrease carbon footprint and equipment downtime through innovation. Industry trends are to move toward increasing availability of environmentally friendly janitorial products.

### Section 5: Consequences of Funding Proposal at Lower Level

BLDG MAINT ADM

The consequences of lowering the funding for this program include: Reduction in building and restroom cleanliness. There would also be an increase in citizen and staff complaints due to established expectations.

### Section 6: Performance Measures

|                                    | Description                                                    | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------|----------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Janitorial Services-BLDG MAINT ADM | Percentage of City buildings cleaned based on weekly schedule. | 100%              | 0%                | 100%              | 0%                |

Description:

CITY ATTORNEY

The City Attorney and Deputy City Attorney are assigned to Human Resources to address personnel related needs in a timely and efficient manner, including: special employment agreements, disciplinary actions, complaints, terminations, and administrative appeals. Act as lead counsel on employment litigation. Counsel managers on emerging employment case law.

Council Goal:

081 Engaged & Effective Government & Citizenry

Desired Outcome:

Gold Medal Performance Organization

Criteria for Meeting Desired Outcome

Section 1: Scope

Change in Demand

Explanation

Program experiencing a MINIMAL increase in demand of 1% to 4%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY ATTORNEY       |         |                     |                   |                   |                    |                         |
| Personnel           | 59,982  | 60,136              | 60,136            | 61,681            | -24,668            | 37,013                  |
| Materials           | 1,899   | 1,899               | 1,899             | 1,899             |                    | 1,899                   |
| Total CITY ATTORNEY | 61,881  | 62,035              | 62,035            | 63,580            | -24,668            | 38,912                  |
| TOTAL               | 61,881  | 62,035              | 62,035            | 63,580            | -24,668            | 38,912                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.4                    |
| Part Time | 0.1                    |
| TOTAL     | 0.4                    |

Level of Service

Employment Review

Same Level of Service

|                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------|---------------------|------------------|
| Employment Review | 2                   | 18.75            |

Section 3: Basic Program Attributes

Community Served

Reliance on City

Mandated

Program benefits/serves only a SMALL portion of the Community but still adds to their quality of life

City is the sole provider but there are other public or private entities which could be contracted to provide this service

Program is required by Federal, State or County legislation



#### Section 4: Cost Savings / Innovation / Collaboration

CITY ATTORNEY Internal resources are less expensive than outside counsel

#### Section 5: Consequences of Funding Proposal at Lower Level

CITY ATTORNEY Non-legal support would spend adequate time with employee related issues, and address report reviews efficiently.

#### Section 6: Performance Measures

|                                          | Description<br>-                                                                                                                   | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Employment Review-CITY ATTORNEY'S OFFICE | Percent of employee contracts reviewed within three days.                                                                          | 99%               | 100%              | 100%              | 0%                |
| Employment Review-CITY ATTORNEY'S OFFICE | Percent of legal questions from Human Resources and other departments answered within three days, unless extenuating circumstances | 100%              | 100%              | 100%              | 0%                |

Description:

CITY MANAGER This includes all of the staff support roles of the Executive Team. This largely reflects the daily operations of our local government: High level of citizens and business community support and interaction. Significant internal support of the many teams within the City and providing leadership to those teams.

Council Goal:

019 Engaged & Effective Government & Citizenry

Desired Outcome:

Criteria for Meeting Desired Outcome

Gold Medal Performance Organization Council has identified open and responsive government as a top priority. Much of the public's interaction with the City is through the Executive office. The Recorder and Senior Recorder are the people that are responsible for much of the perception that the City Manager and Mayor are responsive to citizens. They are often the first line of contact for the public and are an extension of the Mayor and City Manager roles.

Section 1: Scope

Change in Demand Explanation  
Program experiencing NO change in demand

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures       | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY MANAGER       |         |                     |                   |                   |                    |                         |
| Personnel          | 168,263 | 168,227             | 168,131           | 172,922           | -72,352            | 101,191                 |
| Materials          | 15,484  | 15,484              | 14,951            | 14,951            |                    | 14,951                  |
| Total CITY MANAGER | 183,747 | 183,711             | 183,082           | 187,873           | -72,352            | 116,142                 |
| TOTAL              | 183,747 | 183,711             | 183,082           | 187,873           | -72,352            | 116,142                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 1.1                    |
| Part Time |                        |
| TOTAL     | 1.1                    |

Level of Service  
Staff Support Reduced Level of Service

|               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------|---------------------|------------------|
| Staff Support | 2                   | 18.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City is the sole provider of the service and there are no other public or private entities that provide this type of service

#### Mandated

Program is required by Charter or other incorporation documents OR to comply with regulatory agency standards

### Section 4: Cost Savings / Innovation / Collaboration

### Section 5: Consequences of Funding Proposal at Lower Level

### Section 6: Performance Measures

|                            | Description<br>-                                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------|-----------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Staff Support-CITY MANAGER | Percentage (%) of staff reports completed by Thursdays at 5 PM. | 100%              | 80%               | 100%              | 0%                |

**Description:**

TECHNICAL & CUSTOMER SERVICES Communication utilities include reoccurring monthly services that include phone/fax lines, data circuits, alarm systems, and internet connectivity. This program was created to accurately represent spending for communication services for organizational objectives.

**Council Goal:**

087 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Well-Maintained Assets and Infrastructure

With a proven track record of providing excellent customer service, both within and outside PCMC, IT continues to educate our customers and improve customer service in multiple ways. Answering incoming phone calls, directing walk-in traffic, and managing the PCMC Website is beneficial to citizens, visitors and employees.

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

As more services are reliant on internet access for both internal and external operations, IT has increased the bandwidth and enhanced network redundancy to support this demand.

|              | Request<br>FY 2018                                                                                                                                                                                                                                                               | Rationale<br>FY 2018                                                                                                                                                  |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| IT Utilities | S2: Demand for internet bandwidth has been seen in the past year from growing user pools and from data rich applications. \$4,249 increase in personnel. \$4,800 increase in phone utility.S3: Personnel increase from S2, no phone utility increase based off of Dept priority. | \$80k increase to pay for the new HR software. \$20k increase for a software security agent and website filtering. Decrease of \$7,700 in a personnel reorganization. |
| <b>TOTAL</b> |                                                                                                                                                                                                                                                                                  |                                                                                                                                                                       |

**Section 2: Proposed Amount / FTEs**

| Expenditures                        | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-------------------------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| TECHNICAL & CUSTOMER SERVICES       |                |                     |                   |                   |                    |                         |
| Personnel                           | 42,990         | 47,124              | 47,124            | 48,228            | -25,590            | 22,638                  |
| Materials                           | 91,400         | 96,200              | 91,400            | 91,400            |                    | 91,400                  |
| Total TECHNICAL & CUSTOMER SERVICES | 134,390        | 143,324             | 138,524           | 139,628           | -25,590            | 114,038                 |
| <b>TOTAL</b>                        | <b>134,390</b> | <b>143,324</b>      | <b>138,524</b>    | <b>139,628</b>    | <b>-25,590</b>     | <b>114,038</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.3                    |
| Part Time    | 0.4                    |
| <b>TOTAL</b> | <b>0.6</b>             |

**Level of Service**

IT Utilities      Enhanced  
Level of  
Service

|              | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------|---------------------|------------------|
| IT Utilities | 2                   | 18.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

TECHNICAL & CUSTOMER SERVICES Communication bills are reviewed regularly and services are cancelled or upgraded as necessary.

### Section 5: Consequences of Funding Proposal at Lower Level

TECHNICAL & CUSTOMER SERVICES Reduced funding of communication utilities would result in reduced services levels. This includes: slower circuit performance; elimination of redundant failover backup links, reduced phone and internet services.

### Section 6: Performance Measures

|                                                   | Description<br>-                                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------------------------|-----------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| IT Customer Service-TECHNICAL & CUSTOMER SERVICES | Percent of phone coverage Monday - Friday (8 a.m. to 5 p.m.)    | 100%              | 0%                | 0%                | 0%                |
| IT Customer Service-TECHNICAL & CUSTOMER SERVICES | Percent of physical coverage Monday - Friday (8 a.m. to 5 p.m.) | 100%              | 0%                | 0%                | 0%                |
| IT Customer Service-TECHNICAL & CUSTOMER SERVICES | Percent of users satisfied or very satisfied with Front Desk    | 100%              | 0%                | 0%                | 0%                |

**Description:****COMMUNITY  
ENGAGEMENT**

This program area includes crisis communications during unforeseen and/or sensitive events. Develops and disseminates emergency messages to the community, media and other stakeholders. Develops and maintains an organization crisis communication plan. The current level of service provides for biannual emergency preparedness outreach, timely emergency response with ongoing communications, limited continuing education within the state for the PIO and back-up PIOs and a limited social media outreach. Enhanced Level for Service.

**Council Goal:**

067 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome****Safe Community**

While 81% of the community rated the city's public information services as "excellent" or "good" only 31% rated their level of emergency preparedness as "excellent" or "good". It is important that we continue efforts to emphasize emergency preparedness efforts over the next two years. The \$6000 budget request will replace discontinued EMPG funding and is necessary to maintain outreach and education

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                          | Request<br>FY 2018                                                                                    | Rationale<br>FY 2018 |
|--------------------------|-------------------------------------------------------------------------------------------------------|----------------------|
| Emergency Communications | Moving all materials and supplies from Open Space and Emergency Communications to Community Outreach. |                      |
| <b>TOTAL</b>             |                                                                                                       |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures               | FY 2017       | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------------|---------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| COMMUNITY ENGAGEMENT       |               |                     |                   |                   |                    |                         |
| Personnel                  | 76,088        | 78,275              | 63,938            | 80,795            | -8,841             | 71,954                  |
| Materials                  | 8,699         | 8,699               |                   |                   |                    |                         |
| Total COMMUNITY ENGAGEMENT | 84,787        | 86,974              | 63,938            | 80,795            | -8,841             | 71,954                  |
| <b>TOTAL</b>               | <b>84,787</b> | <b>86,974</b>       | <b>63,938</b>     | <b>80,795</b>     | <b>-8,841</b>      | <b>71,954</b>           |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.6                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>0.6</b>             |

**Level of Service**

Emergency Communications Same Level of Service

|                             | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------------------|---------------------|------------------|
| Emergency<br>Communications | 2                   | 17.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

#### COMMUNITY ENGAGEMENT

Cost Savings & Collaboration: The City collaborates extensively with the Summit County Health Department and Summit County Manager's office in its emergency communications efforts. This allows us to operate a lean emergency communications staffing level. Emergency communications staff provide cross-jurisdictional support during emergencies and maintains a regional wildfires website. Staff are members of the UT PIO Association and participate on its board and as presenters at the statewide conference. Staff is also active in the National Information Officers Association.

### Section 5: Consequences of Funding Proposal at Lower Level

#### COMMUNITY ENGAGEMENT

With the loss of the state matching funds program funding at a lower level will reduce community outreach and education efforts through direct mailing, posters and ad placement especially as it relates to wildfire prevention and education.

### Section 6: Performance Measures

|                                                  | Description<br>-                                                                                      | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Emergency Communications-COMMUNITY<br>ENGAGEMENT | percent of households who rate their level of emergency preparedness as "fully or somewhat prepared." | 0%                | 0%                | 0%                | 0%                |
| Emergency Communications-COMMUNITY<br>ENGAGEMENT | Percent of respondents who rate the City's emergency preparedness as "good" or "excellent."           | 0%                | 0%                | 0%                | 0%                |

Description:

BLDG MAINT ADM

The Building Maintenance Department provides a variety of services and preventative maintenance for this program. It requires that City building repairs and maintenance are performed throughout all City owned facilities to ensure preservation and longevity of building assets.

Council Goal:

064 Engaged & Effective Government & Citizenry

Desired Outcome:

Well-Maintained Assets and Infrastructure

Criteria for Meeting Desired Outcome

Open and Responsive Government has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. The occupants and user groups have also expressed their desire for clean, functioning, reliable facilities through requests and an internal services survey. The building maintenance and repair program is a critical (core) function in preserving the City's infrastructure.

Section 1: Scope

Change in Demand

Explanation

Program Experiencing a MODEST increase in demand of 5% to 14%

|                                  | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                             | Rationale<br>FY 2018                                                                                            |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Building Repairs and Maintenance | S2: There are two requests. One is for overtime we've been going in overtime last year about 4000 I wanted to request 5000 just with the increased special events. The second one is for HVAC contract to do service contract on the software for all the city we have about seven of them and I think it would be 20,000 to 25,000S3: \$5k for overtime, no HVAC money, move budget line-items around to improve efficiencies. No net increase of MSS budget. | Increase of \$5k for overtime budget. Cost of HVAC service should be able to be absorbed within current budget. |
| TOTAL                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                 |

Section 2: Proposed Amount / FTEs

| Expenditures                 | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BLDG MAINT ADM               |         |                     |                   |                   |                    |                         |
| Personnel                    | 320,502 | 324,369             | 324,369           | 331,657           | -75,878            | 255,779                 |
| Materials                    | 125,370 | 152,845             | 152,845           | 152,845           |                    | 152,845                 |
| Total BLDG MAINT ADM         | 445,872 | 477,214             | 477,214           | 484,502           | -75,878            | 408,624                 |
| MARSAC-SWEDE CONDO HOA       |         |                     |                   |                   |                    |                         |
| Materials                    | 13,000  | 13,000              | 13,000            | 13,000            |                    | 13,000                  |
| Total MARSAC-SWEDE CONDO HOA | 13,000  | 13,000              | 13,000            | 13,000            |                    | 13,000                  |
| TOTAL                        | 458,872 | 490,214             | 490,214           | 497,502           | -75,878            | 421,624                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 3.4                    |
| Part Time |                        |
| TOTAL     | 3.4                    |

Level of Service

Building Repairs and Maintenance

Same Level of Service



|                                     | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------------|---------------------|------------------|
| Building Repairs<br>and Maintenance | 2                   | 17.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

BLDG MAINT ADM "Cost Savings": The Building Maintenance Department through the building repairs and maintenance program is able to extend useable life of facilities reducing overall costs. "Innovation": The Building Maintenance Department continually looks for creative ways to extend the life of building components through preventative maintenance. Industry trends are to move towards "greener" technologies.

### Section 5: Consequences of Funding Proposal at Lower Level

BLDG MAINT ADM The consequences of lowering the funding for this program include: Reduction in usable life due to dilapidation and aging infrastructure, and reduced safety and reliability of building components. There would also be an increase in citizen and building occupant complaints due to established expectations.

### Section 6: Performance Measures

|                                                   | Description<br>-                                                                                 | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------------------------|--------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Building Repairs and Maintenance - BLDG MAINT ADM | Percent of building repairs made within 30 days of receiving a complaint or request for service. | 94%               | 0%                | 94%               | 0%                |
| Building Repairs and Maintenance- BLDG MAINT ADM  | Percentage of all city buildings inspected weekly.                                               | 92%               | 0%                | 92%               | 0%                |

Description:

SELF INS & SEC BOND

There are two additional Programs managed by the Emergency Manager, Security and Safety. In conjunction with the Building Security Committee, the Security Program manages all of the city's closed circuit video (camera) systems (CCVS), electronic access control (EAC), security audits, security upgrades to city buildings and security training for all city employees.

Council Goal:

105 Engaged & Effective Government & Citizenry

Desired Outcome:

Safe Community

Criteria for Meeting Desired Outcome

The Security Program had been charged with upgrading and centralizing all video and electronic access controls in fourteen City buildings, in addition to other security upgrades and training of all city employees on security measures. Park City has not had a citywide safety program across all departments. The new Safety Program will reach all employees and meet all federal and state requirements over a period of two to three years. These programs help meet the requirements of an “engaged and capable workforce,” along with being a “fiscally & legally sound” municipality.

Section 1: Scope

Change in Demand

Explanation

Program experiencing NO change in demand

Due to the need to meet required OSHA standards, a higher level of safety education and tracking is required. On the security side, more buildings are being added to electronic access controls which increase security and accountability, along with an addition of cameras for security and investigations.

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures              | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| SELF INS & SEC BOND       |         |                     |                   |                   |                         |
| Materials                 | 43,000  | 43,000              | 38,000            | 43,000            | 43,000                  |
| Total SELF INS & SEC BOND | 43,000  | 43,000              | 38,000            | 43,000            | 43,000                  |
| TOTAL                     | 43,000  | 43,000              | 38,000            | 43,000            | 43,000                  |

| FTEs      |
|-----------|
| Full Time |
| Part Time |
| TOTAL     |

Level of Service

Safety and Security

Same Level of Service

|                     | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------|---------------------|------------------|
| Safety and Security | 3                   | 17.00            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Federal, State or County legislation

### Section 4: Cost Savings / Innovation / Collaboration

SELF INS & SEC BOND

Safety and Security are both key components to risk management and the cost of insurance. Insurance placements for CY15 all increased. Workers Compensation increases were primarily due to injury claims. Comprehensive safety programs help reduce those premiums, as do security programs for other insurance policy premiums. The National Safety Council reports that for every dollar spent on a safety program you save four dollars in expense. Innovative training programs for both projects along with using free resources and in-house staff save money as well.

### Section 5: Consequences of Funding Proposal at Lower Level

SELF INS & SEC BOND

The Safety Program will allow us to meet all Federal and State OSHA standards as required by law. Lowering funding will greatly reduce our ability to be in compliance in a timely manner. Most Security funding is CIP based but there need to be funds for maintenance and other inter-departmental expenses that departments will not prioritize or budget for. Decreased or no funding will hamper our ability to complete our centralized systems and reduce our ability to lower insurance premiums, not to mention our ability to investigate and monitor key critical infrastructure.

### Section 6: Performance Measures

|                                          | Description                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------------|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Safety and Security-EMERGENCY MANAGEMENT | OSHA Compliance - Training          | 35%               | 25%               | 50%               | 80%               |
| Safety and Security-EMERGENCY MANAGEMENT | Workplace Audits                    | 6                 | 13                | 8                 | 8                 |
| Safety and Security-EMERGENCY MANAGEMENT | Digital Camera Placement            | 65%               | 80%               | 90%               | 180%              |
| Safety and Security-EMERGENCY MANAGEMENT | Electronic Access Control Buildings | 7                 | 8                 | 9                 | 10                |

Description:

CITY ATTORNEY      Legal staff provides support to all City departments to address legal needs and/or concerns in an efficient manner, including the settlement of disputes; review modifications to land use approvals; and for interlocal endeavors. Draft development agreements. Present training to all applicable Park City Staff on said documents and procurement requirements. Provide legal advice regarding contract administration and disputes.

Council Goal:

080 Engaged & Effective Government & Citizenry

Desired Outcome:

Fiscally and Legally Sound

Fiscally and legally sound

Criteria for Meeting Desired Outcome

Section 1: Scope

Change in Demand

Explanation

Program experiencing a MODEST increase in demand of 5% to 14%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY ATTORNEY       |         |                     |                   |                   |                    |                         |
| Personnel           | 76,281  | 76,435              | 76,435            | 78,320            | -24,959            | 53,360                  |
| Materials           | 2,218   | 2,218               | 2,218             | 2,218             |                    | 2,218                   |
| Total CITY ATTORNEY | 78,499  | 78,653              | 78,653            | 80,538            | -24,959            | 55,578                  |
| TOTAL               | 78,499  | 78,653              | 78,653            | 80,538            | -24,959            | 55,578                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.5                    |
| Part Time | 0.1                    |
| TOTAL     | 0.5                    |

Level of Service

Contracts/Grants      Same Level of Service

|                  | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------|---------------------|------------------|
| Contracts/Grants | 3                   | 16.75            |

Section 3: Basic Program Attributes

Community Served

Reliance on City

Mandated

Program benefits/serves only a SMALL portion City provides program and program is currently being of the Community but still adds to their quality offered by other private businesses not within City of life limits

Program is required by Charter or other incorporation documents OR to comply with regulatory agency standards

#### Section 4: Cost Savings / Innovation / Collaboration

CITY ATTORNEY    Advanced review minimizes future claims.

#### Section 5: Consequences of Funding Proposal at Lower Level

CITY ATTORNEY    Non-legal support would spend adequate time with city department related issues, and address report reviews efficiently.

#### Section 6: Performance Measures

|                                         | Description<br>-                             | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------------|----------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Contracts/Grants-CITY ATTORNEY'S OFFICE | Percent of contracts reviewed within 7 days. | 95%               | 100%              | 100%              | 0%                |

Description:

BUDGET, DEBT & GRANTS Guides the City's strategic planning processes and creates framework to assist the Council and Mayor, the City Manager, and the management team to define, evaluate, and accomplish strategic goals and objectives. Assists departments in creating and aligning their goals and objectives with City Council's Goals and Objectives.

Council Goal:

042 Engaged & Effective Government & Citizenry

Desired Outcome:

Criteria for Meeting Desired Outcome

Transparent Government This program meets Council's Goals and Desired Outcomes because strategic planning helps to shape and focus all of Council's initiatives to ensure completion by staff of projects and tasks.

Section 1: Scope

Change in Demand

Explanation

Program Experiencing a MODEST increase in demand of 5% to 14%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| BUDGET, DEBT & GRANTS       |         |                     |                   |                   |                         |
| Personnel                   | 29,425  | 29,425              | 29,425            | 30,066            | 30,066                  |
| Total BUDGET, DEBT & GRANTS | 29,425  | 29,425              | 29,425            | 30,066            | 30,066                  |
| TOTAL                       | 29,425  | 29,425              | 29,425            | 30,066            | 30,066                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.2                    |
| Part Time |                        |
| TOTAL     | 0.2                    |

Level of Service  
Strategic Planning Enhanced Level of Service

|                    | Quartile<br>FY 2018 | Score<br>FY 2018 |
|--------------------|---------------------|------------------|
| Strategic Planning | 3                   | 16.50            |

Section 3: Basic Program Attributes

Community Served

Program benefits/serves the ENTIRE

Reliance on City

City provides program and program is currently being

Mandated

Recommended by national professional

**Community Served**

Community and adds to their quality of life

**Reliance on City**

offered by other private businesses not within City limits

**Mandated**

organization to meet published standards or as a best practice

**Section 4: Cost Savings / Innovation / Collaboration****Section 5: Consequences of Funding Proposal at Lower Level****Section 6: Performance Measures**

|                           | Description<br>-                                                                                                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------|---------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Strategic Planning-BUDGET | Percent of respondents who rated the quality of service of Strategic Planning as 'satisfactory' and 'above expectations' (ISS). | 0%                | 0%                | 100%              | 0%                |
| Strategic Planning-BUDGET | All Business Plans updated by Sept. 1.                                                                                          | Yes               | No                | Yes               | No                |
| Strategic Planning-BUDGET | All Biennial Plans updated before Council Retreat.                                                                              | Yes               | No                | Yes               | No                |
| Strategic Planning-BUDGET | Quarterly Goals Report presented to Council every quarter.                                                                      | Yes               | No                | Yes               | No                |

**Description:**

TECHNICAL & CUSTOMER SERVICES System support manages server hardware, operating systems, security controls, anti-virus, backups/disaster recovery and disk storage in a virtualized environment that includes up to 70 servers. The systems platform provides data and applications, including web services, database, email, storage, document and permit management. Systems support serves as secondary support for network operations.

**Council Goal:**

084 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Well-Maintained Assets and Infrastructure

In meeting the needs of the organization's system(s) requirements, we require additional funding to not only continue support of current infrastructure but leverage these funds to effectively continue to expand and deliver innovative systems solutions. Investment in storage and backup solutions will be key to the overall success in our outcome area. This will allow IT to continue with its proven track record of providing reliable and effective systems solutions.

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                 | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                              | Rationale<br>FY 2018                                                                                                                                                  |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Systems Support | S2: Due to growing cybersecurity risks, investments and services are required to help minimize exposure and meet compliance expectations for banking, Homeland Security, and criminal justice systems. \$17,818 increase in personnel. \$22k increase for data processing servers. \$7k increase for software licenses.S3: S2 personnel increase, no MSS increase based off of Dept priorities. | \$80k increase to pay for the new HR software. \$20k increase for a software security agent and website filtering. Decrease of \$7,700 in a personnel reorganization. |
| <b>TOTAL</b>    |                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                       |

**Section 2: Proposed Amount / FTEs**

| Expenditures                        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-------------------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| TECHNICAL & CUSTOMER SERVICES       |         |                     |                   |                   |                    |                         |
| Personnel                           | 164,170 | 181,509             | 181,509           | 185,927           | -58,390            | 127,537                 |
| Materials                           | 91,632  | 105,632             | 91,632            | 91,632            |                    | 91,632                  |
| Total TECHNICAL & CUSTOMER SERVICES | 255,802 | 287,141             | 273,141           | 277,559           | -58,390            | 219,169                 |
| <b>TOTAL</b>                        | 255,802 | 287,141             | 273,141           | 277,559           | -58,390            | 219,169                 |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 1.3                    |
| Part Time    |                        |
| <b>TOTAL</b> | 1.3                    |

**Level of Service**

Systems Support Same Level of Service



|                 | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------|---------------------|------------------|
| Systems Support | 3                   | 16.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

#### TECHNICAL & CUSTOMER SERVICES

This past year includes significant RFP and project participation with library projects, parking systems, security camera upgrades, phone system upgrades, and police body-cameras server.

### Section 5: Consequences of Funding Proposal at Lower Level

#### TECHNICAL & CUSTOMER SERVICES

System Support reductions would reduce response times to support and service/project requests. Reductions will pose critical risks to proactively manage security, server, backup, updates and storage systems.

### Section 6: Performance Measures

|                                               | Description<br>-                                                 | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------------------|------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Systems Support-TECHNICAL & CUSTOMER SERVICES | Percent of users satisfied or very satisfied with system support | 100%              | 0%                | 0%                | 0%                |
| Systems Support-TECHNICAL & CUSTOMER SERVICES | Percent of systems / servers available for use or log in         | 99.95%            | 0%                | 0%                | 0%                |

Description:

TECHNICAL & CUSTOMER SERVICES

Software and hardware maintenance contracts represent a significant way to minimize risk and downtime of equipment and software. Contracts ensure that we have an updated and viable infrastructure and provide support for issues. This program covers the following software and equipment: (1) Enterprise software (financial, time-keeping, office productivity suites, virtualization, work-order systems), (2) Antivirus & security, (3) Network & phone, (4) Server & storage systems, (5) Cloud based services, (6) Data room cooling and power.

Council Goal:

083 Engaged & Effective Government & Citizenry

Desired Outcome:

Well-Maintained Assets and Infrastructure

Criteria for Meeting Desired Outcome  
Software Maintenance is a critical layer that supports a significant portion of IT and GIS infrastructure. It is a necessity to the other support systems that depend on this area, including Open and Responsive Government.

Section 1: Scope

Change in Demand  
Program experiencing a MODEST increase in demand of 5% to 14%

Explanation

|                               | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                         | Rationale<br>FY 2018                                                                                                                                                  |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Software Maintenance/Upgrades | S2: There is a growing need for users to share and collaborate with larger files and datasets outside the organization. This has required utilizing paid services that have controls to meet our backup/recovery and data retention requirements. \$18,727 increase for software licenses.S3: \$80k increase for new HR software, include S2 based off of dept priorities. | \$80k increase to pay for the new HR software. \$20k increase for a software security agent and website filtering. Decrease of \$7,700 in a personnel reorganization. |
| TOTAL                         |                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                       |

Section 2: Proposed Amount / FTEs

| Expenditures                        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-------------------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| TECHNICAL & CUSTOMER SERVICES       |         |                     |                   |                   |                         |
| Personnel                           | 45,103  | 44,995              | 44,237            | 45,426            | 45,426                  |
| Materials                           | 154,289 | 260,289             | 260,289           | 260,289           | 260,289                 |
| Total TECHNICAL & CUSTOMER SERVICES | 199,392 | 305,284             | 304,526           | 305,715           | 305,715                 |
| TOTAL                               | 199,392 | 305,284             | 304,526           | 305,715           | 305,715                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.4                    |
| Part Time | 0.0                    |
| TOTAL     | 0.4                    |

Level of Service

Software Maintenance/Upgrades

Same Level of Service

|                                  | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------------------------|---------------------|------------------|
| Software<br>Maintenance/Upgrades | 3                   | 16.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

#### TECHNICAL & CUSTOMER SERVICES

Savings from reducing the level of support provided by vendors has been maximized in past years. However, it is sometimes prudent to minimize software and equipment issues through elevated support contracts and thereby reduced risks caused by failures of critical systems e.g., email, network and storage systems.

### Section 5: Consequences of Funding Proposal at Lower Level

#### TECHNICAL & CUSTOMER SERVICES

Reduced funding would increase risk and recovery time should a "downtime" event occur. Although prioritizing contract services would occur, many technology components have interlaced dependencies that would likely have broader implications.

### Section 6: Performance Measures

|                                                                 | Description<br>-                                                                  | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Software Maintenance/Upgrades-<br>TECHNICAL & CUSTOMER SERVICES | Percent of maintenance contracts on critical systems                              | 100%              | 0%                | 0%                | 0%                |
| Software Maintenance/Upgrades-<br>TECHNICAL & CUSTOMER SERVICES | Percent of users satisfied or very satisfied with Software Maintenance / Upgrades | 0%                | 0%                | 0%                | 0%                |

Description:

BUDGET, DEBT & GRANTS

The Budget department currently provides management oversight and administration on grants. As outlined in the grant policy, the Budget department reviews all grant, applications, and provides grant writing assistance when necessary. The department prepares grant-related budget adjustment, monitoring and drawdowns of state and federal funds. The department is responsible for assuring that the City complies with all grant-related requirements and clauses and that the City fulfills its reporting requirements. The department is responsible for Federal requirements such as Davis-Bacon, DBE, Title VI, Buy America and all other requirements.

Council Goal:

085 Engaged & Effective Government & Citizenry

Desired Outcome:

Fiscally and Legally Sound

Criteria for Meeting Desired Outcome

Council has approved in the Strategic Plan, Open and Responsive Government, that one of their Desired Outcomes is to be fiscally and legally sound. In order to be fiscally sound as a City, it is of the upmost importance that Council, the City Manager, and staff have a high level of grant administration capability.

Section 1: Scope

Change in Demand

Program experiencing a MINIMAL increase in demand of 1% to 4%

Explanation

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BUDGET, DEBT & GRANTS       |         |                     |                   |                   |                    |                         |
| Personnel                   | 14,247  | 14,224              | 14,224            | 14,518            | -3,834             | 10,684                  |
| Materials                   | 1,291   | 1,291               | 1,291             | 1,291             |                    | 1,291                   |
| Total BUDGET, DEBT & GRANTS | 15,538  | 15,515              | 15,515            | 15,809            | -3,834             | 11,975                  |
| TOTAL                       | 15,538  | 15,515              | 15,515            | 15,809            | -3,834             | 11,975                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.1                    |
| Part Time |                        |
| TOTAL     | 0.1                    |

Level of Service

Grant Administration

Same Level of Service

|                      | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------------|---------------------|------------------|
| Grant Administration | 3                   | 16.25            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

BUDGET, DEBT & GRANTS Due to the restructuring of the Budget department, cost savings will result in this bid via contract position reprioritization of duties. Even with fewer resources at the department's disposal, it's anticipated that level of service will not decrease.

### Section 5: Consequences of Funding Proposal at Lower Level

BUDGET, DEBT & GRANTS Funding at a lower level would require that grant administration and reporting be handled at a individual departmental level. This could possibly result in failure of the City to comply with state or federal regulations.

### Section 6: Performance Measures

|                                            | Description -                                                                                            | Actual FY 2015 | Actual FY 2016 | Target FY 2017 | Target FY 2018 |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------|----------------|----------------|----------------|
| Grant Administration-BUDGET, DEBT & GRANTS | Special Service Contract turnaround time (days between receiving performance measures and POs processed) | 10             | 0              | 10             | 0              |
| Grant Administration-BUDGET, DEBT & GRANTS | Percent of grants coordination rated as 'Satisfactory' and 'Above Expectations' (ISS)                    | 0%             | 0%             | 95%            | 0%             |

Description:

CITY MANAGER      Fosters relationships for the City at local, state and federal levels in order to obtain funding for the community and prevent adverse actions from affecting the community.

Council Goal:

099 Engaged & Effective Government & Citizenry

Desired Outcome:

Regional Collaboration

Criteria for Meeting Desired Outcome  
Park City's state and federal legislative activities support municipal goals as well as goals of other agencies with whom we work, such as the Park City School District.

Section 1: Scope

Change in Demand  
Program experiencing NO change in demand

Explanation

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures       | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|--------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| CITY MANAGER       |         |                     |                   |                   |                    |                         |
| Personnel          | 74,448  | 74,439              | 74,420            | 76,467            | -8,594             | 68,028                  |
| Materials          | 30,438  | 30,438              | 28,202            | 28,202            |                    | 28,202                  |
| Total CITY MANAGER | 104,886 | 104,877             | 102,622           | 104,669           | -8,594             | 96,230                  |
| TOTAL              | 104,886 | 104,877             | 102,622           | 104,669           | -8,594             | 96,230                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.4                    |
| Part Time |                        |
| TOTAL     | 0.4                    |

Level of Service  
Legislative Liaison Same Level of Service

|                     | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------|---------------------|------------------|
| Legislative Liaison | 3                   | 15.50            |

Section 3: Basic Program Attributes

Community Served  
Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

Reliance on City  
City provides program and program is currently being offered by other private businesses not within City limits

Mandated  
No Requirement or madate exists

#### Section 4: Cost Savings / Innovation / Collaboration

#### Section 5: Consequences of Funding Proposal at Lower Level

#### Section 6: Performance Measures

|                                  | Description<br>-                                | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 |
|----------------------------------|-------------------------------------------------|-------------------|-------------------|-------------------|
| Legislative Liaison-CITY MANAGER | Number of legislative updates given to Council. | 6                 | 6                 | 6                 |

Description:

BLDG MAINT ADM      Items include: natural gas, electricity, sewer, security systems, and trash services. Challenges to the goal of this program are increasing costs of utilities due to new & expanded facilities, and community expectations.

Council Goal:

125 Engaged & Effective Government & Citizenry

Desired Outcome:

Criteria for Meeting Desired Outcome

Well-Maintained Assets and Infrastructure      Open and Responsive Government has been identified by Council as a high priority through Council's goals (Outcomes Area) and the strategic plan. Utilities are a critical (core) function in keeping the City operating.

Section 1: Scope

Change in Demand

Explanation

Program experiencing a MODEST increase in demand of 5% to 14%

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures         | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|----------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| BLDG MAINT ADM       |         |                     |                   |                   |                         |
| Personnel            | 13,058  | 13,058              | 13,058            | 13,340            | 13,340                  |
| Materials            | 185,497 | 185,497             | 185,497           | 204,520           | 204,520                 |
| Total BLDG MAINT ADM | 198,555 | 198,555             | 198,555           | 217,860           | 217,860                 |
| TOTAL                | 198,555 | 198,555             | 198,555           | 217,860           | 217,860                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.1                    |
| Part Time |                        |
| TOTAL     | 0.1                    |

Level of Service  
Utilities      Same Level of Service

|           | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------|---------------------|------------------|
| Utilities | 3                   | 15.00            |



Section 3: Basic Program Attributes

|                                                                                                  |                                                                                                             |                                                                                                               |
|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Community Served                                                                                 | Reliance on City                                                                                            | Mandated                                                                                                      |
| Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life | City provides program and program is currently being offered by other private businesses within City limits | Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement |

Section 4: Cost Savings / Innovation / Collaboration

|                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BLDG MAINT ADM | "Cost Savings": The Building Maintenance Department has opportunities to assist Sustainability in expanding alternative energy sources. In addition, opportunities exist in futures with building components. "Collaboration & Innovation": Being in the Operations Division of Public Works, the Building Maintenance Department has the primary function of funding various utilities which support City services. Working collaboratively with Sustainability Department in researching new opportunities for alternative energy sources. |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 5: Consequences of Funding Proposal at Lower Level

|                |                                                                                                                                                     |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| BLDG MAINT ADM | The consequences of lowering the funding for this program include: reduced comfort level in City facilities which may impact employee productivity. |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|

Section 6: Performance Measures

|                          |                                           |
|--------------------------|-------------------------------------------|
|                          | Description<br>-                          |
| Utilities-BLDG MAINT ADM | Perf Meas for Utilities - Building Maint. |

Description:

TECHNICAL & CUSTOMER SERVICES

The Geographic Information System (GIS) program is the geospatial division in IT that administers GIS servers, geodatabases, online applications, Apps, and GPS for the city mapping needs. The GIS Strategic Plan provides a framework for developing the program, in addition to regional collaboration and the changing needs of city projects and services.

Council Goal:

082 Engaged & Effective Government & Citizenry

Desired Outcome:

Well-Maintained Assets and Infrastructure

Criteria for Meeting Desired Outcome

The GIS program has more than doubled in recent years, and continues to add users in several departments. GIS staff has been able to accommodate increased usage of GIS data, services, and software, as well as new demands for analysis. GIS staff has also kept up with developments and trends in the industry including mobile platforms.

Section 1: Scope

Change in Demand

Program experiencing a MINIMAL increase in demand of 1% to 4%

Explanation

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-------------------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| TECHNICAL & CUSTOMER SERVICES       |         |                     |                   |                   |                    |                         |
| Personnel                           | 74,225  | 74,269              | 74,269            | 75,918            | -32,958            | 42,960                  |
| Materials                           | 41,400  | 41,400              | 41,400            | 41,400            |                    | 41,400                  |
| Total TECHNICAL & CUSTOMER SERVICES | 115,625 | 115,669             | 115,669           | 117,318           | -32,958            | 84,360                  |
| TOTAL                               | 115,625 | 115,669             | 115,669           | 117,318           | -32,958            | 84,360                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.6                    |
| Part Time |                        |
| TOTAL     | 0.6                    |

Level of Service

GIS

Same Level of Service

|     | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----|---------------------|------------------|
| GIS | 4                   | 14.75            |

Section 3: Basic Program Attributes

Community Served

Reliance on City

Mandated

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

City provides program and program is currently being offered by other private businesses within City limits

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

Section 4: Cost Savings / Innovation / Collaboration

TECHNICAL & CUSTOMER SERVICES

GIS provides cost savings by decreasing redundancy and enabling improved workflow. Several departments are GIS enabled and the city is using the leading software platform. Regional GIS partners include SBWRD, Mountain Regional, Summit County, PCFD, and the AGRC, for data sharing, process improvement, and application development.

Section 5: Consequences of Funding Proposal at Lower Level

TECHNICAL & CUSTOMER SERVICES

The program cannot grow, or in some cases cannot be maintained without adequate support. Satisfaction with the GIS system and staff will decline. GIS could stagnate in terms of data enrichment, software tools and user interface. GIS requests being declined or other failures pose the greatest risk to the overall investment in the program.

Section 6: Performance Measures

|                                   | Description -                                         | Actual FY 2015 | Actual FY 2016 | Target FY 2017 | Target FY 2018 |
|-----------------------------------|-------------------------------------------------------|----------------|----------------|----------------|----------------|
| GIS-TECHNICAL & CUSTOMER SERVICES | Percent of users satisfied or very satisfied with GIS | 92.85%         | 0%             | 0%             | 0%             |

Description:

DENTAL SELF FUNDING      The City provides Dental Insurance to the City's Employees, and does this by paying for all dental claims instead of paying for an insurance policy. This method saves the city money over purchasing insurance.

Council Goal:

062 Engaged & Effective Government & Citizenry

Desired Outcome:

Criteria for Meeting Desired Outcome

Fiscally and Legally Sound      This program provides a cheaper, more effective way of getting dental health insurance for employees. This allows the workforce to be more capable and engaged.

Section 1: Scope

Change in Demand

Explanation

Program Experiencing a NO change in demand      Demand for Dental Care is relatively stable.

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures              | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| DENTAL SELF FUNDING       |         |                     |                   |                   |                         |
| Materials                 | 200,000 | 200,000             | 200,000           | 200,000           | 225,000                 |
| Total DENTAL SELF FUNDING | 200,000 | 200,000             | 200,000           | 200,000           | 225,000                 |
| TOTAL                     | 200,000 | 200,000             | 200,000           | 200,000           | 225,000                 |

| FTEs      |
|-----------|
| Full Time |
| Part Time |
| TOTAL     |

Level of Service  
Dental Self-Funding      Enhanced Level of Service

|                     | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------------------|---------------------|------------------|
| Dental Self-Funding | 4                   | 14.00            |

Section 3: Basic Program Attributes

Community Served

Reliance on City

Mandated

Program Benefits/Serves only a SMALL portion of the Community, but still adds to their quality of life      City provides program and program is currently being offered by other private businesses not within City limits      Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

**Section 4: Cost Savings / Innovation / Collaboration**

DENTAL SELF FUNDING      This program saves money over the previous method that was used for Dental coverage. Initially this program saves the city \$50,000

**Section 5: Consequences of Funding Proposal at Lower Level**

DENTAL SELF FUNDING      If this program is funded at a lower level, there wouldn't be enough money to pay for dental claims and alternative solutions would need to be found for paying for dental coverage.

**Section 6: Performance Measures**



**Description:**

TECHNICAL & CUSTOMER SERVICES www.ParkCity.org is a core component in how we communicate and provide information. In coordination with other websites and social media efforts, Internet traffic is directed to the City website and provides the opportunity to measure the relevance and quality of the information being provided. This program allows departments to create website content and submit for review. This helps ensure that branding and readability guidelines are met before information is published. The City website is also accessible to mobile devices, a growing need and expectation. Users can receive Really Simple Syndication (RSS) feeds and automatic email notifications for a variety of City topics.

**Council Goal:**

069 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Citizen Engagement The City website represents a significant portion of the Open and Responsive Government objective. Search engine ranking and growth, combined with other department offerings such as bus routes, continue to rely on the City website as a platform to disseminate information.

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|              | Request<br>FY 2018               | Rationale<br>FY 2018                                                                                                                                                  |
|--------------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Website      | \$18,887 increase for personnel. | \$80k increase to pay for the new HR software. \$20k increase for a software security agent and website filtering. Decrease of \$7,700 in a personnel reorganization. |
| <b>TOTAL</b> |                                  |                                                                                                                                                                       |

**Section 2: Proposed Amount / FTEs**

| Expenditures                        | FY 2017       | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-------------------------------------|---------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| TECHNICAL & CUSTOMER SERVICES       |               |                     |                   |                   |                    |                         |
| Personnel                           | 61,219        | 79,893              | 79,893            | 81,881            | -16,910            | 64,971                  |
| Materials                           | 26,325        | 26,325              | 26,325            | 26,325            |                    | 26,325                  |
| Total TECHNICAL & CUSTOMER SERVICES | 87,544        | 106,218             | 106,218           | 108,206           | -16,910            | 91,296                  |
| <b>TOTAL</b>                        | <b>87,544</b> | <b>106,218</b>      | <b>106,218</b>    | <b>108,206</b>    | <b>-16,910</b>     | <b>91,296</b>           |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.7                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>0.7</b>             |

**Level of Service**

Website Enhanced Level of Service

|         | Quartile<br>FY 2018 | Score<br>FY 2018 |
|---------|---------------------|------------------|
| Website | 4                   | 13.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves the ENTIRE Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

#### TECHNICAL & CUSTOMER SERVICES

The City website represents a significant cost value to provide information quickly and easily and displaces other costlier methods of communication.

### Section 5: Consequences of Funding Proposal at Lower Level

#### TECHNICAL & CUSTOMER SERVICES

Reduced funding would result in degraded style consistency and update frequency. Other enhanced features would be eliminated or minimized.

### Section 6: Performance Measures

|                                       | Description<br>-                                                    | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------------|---------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Website-TECHNICAL & CUSTOMER SERVICES | Annual Website trainings offered to department liaisons             | 2                 | 0                 | 0                 | 0                 |
| Website-TECHNICAL & CUSTOMER SERVICES | Percent of problem work-orders resolution with 4 hour response time | 99.93%            | 0%                | 0%                | 0%                |

**Description:****BUDGET, DEBT & GRANTS**

Currently the Budget Department provides a high level of critical analysis for all City departments as well as the City Manager and City Council. This includes financial, policy, legislative, and miscellaneous analysis. The finished product in this area includes research, process improvement, polished presentations and documents. In essence, the Budget Department acts as a resource for all types of critical analysis whether budget related or not. One example would be the assessment of several economic development feasibility studies to determine the economic impact of commercial ventures by projecting sales, franchise, and property taxes, as well as other planning, building, and engineering fees brought by the development.

**Council Goal:**

118 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Transparent Government

Council has approved in the Strategic Plan, Open and Responsive Government, that one of their Desired Outcomes is to be fiscally and legally sound. In order to be fiscally sound as a City, it is of the upmost importance that Council, the City Manager, and staff have a high level of critical and professional analysis at their disposal. A City without this resource on staff would have to contract out for various studies or expertise in order to provide the same level of service, which would be more expensive.

**Section 1: Scope****Change in Demand**

Program experiencing a MINIMAL increase in demand of 1% to 4%

**Explanation**

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

**Section 2: Proposed Amount / FTEs**

| Expenditures                | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BUDGET, DEBT & GRANTS       |         |                     |                   |                   |                    |                         |
| Personnel                   | 52,882  | 52,859              | 52,859            | 54,179            | -17,788            | 36,391                  |
| Materials                   | 3,353   | 3,353               | 3,353             | 3,353             |                    | 3,353                   |
| Total BUDGET, DEBT & GRANTS | 56,235  | 56,212              | 56,212            | 57,532            | -17,788            | 39,744                  |
| TOTAL                       | 56,235  | 56,212              | 56,212            | 57,532            | -17,788            | 39,744                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.4                    |
| Part Time |                        |
| TOTAL     | 0.4                    |

**Level of Service**

Analysis Resource Same Level of Service



|                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------|---------------------|------------------|
| Analysis Resource | 4                   | 13.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses within City limits

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

**BUDGET, DEBT & GRANTS** Due to the restructuring of the Budget department, cost savings will result in this bid via personnel reprioritization of duties. Even with fewer resources at the department's disposal, it's anticipated that level of service will not decrease.

### Section 5: Consequences of Funding Proposal at Lower Level

**BUDGET, DEBT & GRANTS** The department's ability to provide policy analysis would be greatly diminished. In a reduced scenario the department would not be able to provide much help in the way of legislative and miscellaneous analysis for city departments; departments would be on their own. The City would have to contract out for certain studies and expertise, which would probably be more expensive.

### Section 6: Performance Measures

|                                             | Description<br>-                                                                                             | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|---------------------------------------------|--------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Analysis Resource-<br>BUDGET, DEBT & GRANTS | Percent of City Departments satisfied with analysis (based on Internal Service Survey).                      | 0%                | 0%                | 91%               | 0%                |
| Analysis Resource-<br>BUDGET, DEBT & GRANTS | Percent of City departments satisfied with turnaround time (based on internal service survey).               | 0%                | 0%                | 92%               | 0%                |
| Analysis Resource-<br>BUDGET, DEBT & GRANTS | Quality of policy analysis (ISS - percent of 'Satisfactory' and 'Above Expectations').                       | 0%                | 0%                | 100%              | 0%                |
| Analysis Resource-<br>BUDGET, DEBT & GRANTS | Quality of department as an information resource (ISS - percent of 'Satisfactory' and 'Above Expectations'). | 0%                | 0%                | 100%              | 0%                |

Description:

TECHNICAL & CUSTOMER SERVICES Support addresses customer technology issues to ensure smooth operations of all business functions. Support staff trains users in software applications; supports and troubleshoots computers, user accounts, workflows, network and phone issues. Other equipment supported includes cell phones and tablet devices. Support staff replaces aged computers; and deploys software and upgrades to computers. Secondary assignments to fulfill project requests are common.

Council Goal:

070 Engaged & Effective Government & Citizenry

Desired Outcome:

Criteria for Meeting Desired Outcome

Responsive Customer Service With a proven track record of performance and customer satisfaction, support has expanded services to include more specialized software, smartphones and other mobile devices.

Section 1: Scope

| Change in Demand                                              | Explanation |
|---------------------------------------------------------------|-------------|
| Program experiencing a MODEST increase in demand of 5% to 14% |             |

|                   | Request<br>FY 2018                                                    | Rationale<br>FY 2018                                                                                                                                                  |
|-------------------|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Support/Help Desk | \$6,204 decrease in personnel for removal of city records coordinator | \$80k increase to pay for the new HR software. \$20k increase for a software security agent and website filtering. Decrease of \$7,700 in a personnel reorganization. |
| TOTAL             |                                                                       |                                                                                                                                                                       |

Section 2: Proposed Amount / FTEs

| Expenditures                        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-------------------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| TECHNICAL & CUSTOMER SERVICES       |         |                     |                   |                   |                    |                         |
| Personnel                           | 344,676 | 344,729             | 338,545           | 348,229           | -37,209            | 311,020                 |
| Materials                           | 52,700  | 52,700              | 52,700            | 52,700            |                    | 52,700                  |
| Total TECHNICAL & CUSTOMER SERVICES | 397,376 | 397,429             | 391,245           | 400,929           | -37,209            | 363,720                 |
| TOTAL                               | 397,376 | 397,429             | 391,245           | 400,929           | -37,209            | 363,720                 |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 2.9                    |
| Part Time | 0.4                    |
| TOTAL     | 3.4                    |

Level of Service  
Support/Help Desk Same Level of Service

|                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------|---------------------|------------------|
| Support/Help Desk | 4                   | 13.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

#### TECHNICAL & CUSTOMER SERVICES

Support staff has collaboratively worked to improve workflow processes for IT and other departments from project requests to training. Helpdesk has received excellent user satisfaction reviews from internal surveys.

### Section 5: Consequences of Funding Proposal at Lower Level

#### TECHNICAL & CUSTOMER SERVICES

Service reductions would impact response times and reduce employee efficiencies. Capacity to meet demands for software upgrade and replacement computer timelines would be impacted for lower priority services.

### Section 6: Performance Measures

|                                                 | Description                                                          | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------------------------------|----------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Support/Help Desk-TECHNICAL & CUSTOMER SERVICES | Percent of users satisfied or very satisfied with Support / Helpdesk | 100%              | 0%                | 0%                | 0%                |
| Support/Help Desk-TECHNICAL & CUSTOMER SERVICES | Percent of problem resolution with 4 hour response time              | 99.67%            | 0%                | 0%                | 0%                |

Description:

BUDGET, DEBT & GRANTS

The Budget Department provides a moderate level of performance measurement management for the City. The Budget Department assists staff in keeping track of their internal department performance measures as well as acting as a liaison between ICMA's Center for Performance Measurement Program (CPM) and staff.

Council Goal:

122 Engaged & Effective Government & Citizenry

Desired Outcome:

Gold Medal Performance Organization

Criteria for Meeting Desired Outcome

Council has approved in the Strategic Plan, Open and Responsive Government, that one of their Desired Outcomes is to be fiscally and legally sound. In order to be fiscally sound, as a City, it is important that Council, the City Manager, and staff have a high level of performance measure and benchmarking management. Additionally, Council has identified the Budgeting for Outcomes (BFO) process as a high priority; intrinsic to that process is a high level of performance management.

Section 1: Scope

Change in Demand

Program experiencing a MINIMAL increase in demand of 1% to 4%

Explanation

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures                | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| BUDGET, DEBT & GRANTS       |         |                     |                   |                   |                    |                         |
| Personnel                   | 73,002  | 73,002              | 73,002            | 75,271            | -25,336            | 49,935                  |
| Materials                   | 2,187   | 2,187               | 2,187             | 2,187             |                    | 2,187                   |
| Total BUDGET, DEBT & GRANTS | 75,189  | 75,189              | 75,189            | 77,458            | -25,336            | 52,122                  |
| TOTAL                       | 75,189  | 75,189              | 75,189            | 77,458            | -25,336            | 52,122                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.7                    |
| Part Time |                        |
| TOTAL     | 0.7                    |

Level of Service

Performance Measures and Benchmarking

Same Level of Service

|                                          | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------------------------------|---------------------|------------------|
| Performance Measures<br>and Benchmarking | 4                   | 13.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SUBSTANTIAL portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

**BUDGET, DEBT & GRANTS** Due to the restructuring of the Budget department, cost savings will result in this bid via personnel reprioritization of duties. Even with fewer resources at the department's disposal, it's anticipated that level of service will not decrease.

### Section 5: Consequences of Funding Proposal at Lower Level

**BUDGET, DEBT & GRANTS** In a reduced scenario the department would not be able to provide performance measure and benchmarking management. With fewer resources the department would need to cut these services first. The performance of City services could suffer as a result.

### Section 6: Performance Measures

|                                                             | Description                                                                                                       | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Performance Measures and Benchmarking-BUDGET                | Percent of BFO programs with corresponding performance measures.                                                  | 97%               | 0%                | 95%               | 0%                |
| Performance Measures and Benchmarking-BUDGET, DEBT & GRANTS | Number of Communities participating in benchmarking group (CAST/ICMA).                                            | 200               | 0                 | 50                | 0                 |
| Performance Measures and Benchmarking-BUDGET, DEBT & GRANTS | Percent of internal service survey respondents who rate the Performance Measurement program as useful.            | 0%                | 0%                | 100%              | 0%                |
| Performance Measures and Benchmarking-BUDGET, DEBT & GRANTS | Percentage quality of service for performance measurement database rated 'satisfactory' and 'above expectations.' | 0%                | 0%                | 100%              | 0%                |

Description:

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| HUMAN RESOURCES | LEAD is a 1-week intensive program run several times throughout the year. It complements the Senior Executive Institute (SEI) by duplicating the core learning experience for the level of department heads, division heads, and senior staff of local government organizations. Preference is given to department heads, division heads, and senior staff in local government organizations.                                                                                     |
| LEAD TRAINING   | To take our communities confidently into the future, public leaders and executives must adopt a proactive approach to change both inside the public organization and outside in the community. They must invest the time and resources required for themselves and their leadership team to create and maintain a continuously improving, learning organization. The LEAD program at the University of Virginia helps tackle this issue and prepare leaders in the public sector. |

Council Goal:

086 Engaged & Effective Government & Citizenry

Desired Outcome:

|                                      |                                                                                                                                                                   |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Criteria for Meeting Desired Outcome |                                                                                                                                                                   |
| Gold Medal Performance Organization  | High Quality program for the Professional and Leadership Development of all City Staff would include local and national training as well as team and HR training. |

Section 1: Scope

|                                                               |             |
|---------------------------------------------------------------|-------------|
| Change in Demand                                              | Explanation |
| Program Experiencing a MODEST decrease in demand of 5% to 14% |             |

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures        | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------|---------|---------------------|-------------------|-------------------|-------------------------|
| LEAD TRAINING       |         |                     |                   |                   |                         |
| Materials           | 70,000  | 70,000              | 70,000            | 70,000            | 70,000                  |
| Total LEAD TRAINING | 70,000  | 70,000              | 70,000            | 70,000            | 70,000                  |
| TOTAL               | 70,000  | 70,000              | 70,000            | 70,000            | 70,000                  |

|           |
|-----------|
| FTEs      |
| Full Time |
| Part Time |
| TOTAL     |

|                  |                                 |
|------------------|---------------------------------|
| Level of Service |                                 |
| LEAD             | Enhanced<br>Level of<br>Service |

|      | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------|---------------------|------------------|
| LEAD | 4                   | 12.00            |

Section 3: Basic Program Attributes

Community Served

Reliance on City

Mandated

Section 4: Cost Savings / Innovation / Collaboration

Section 5: Consequences of Funding Proposal at Lower Level

Section 6: Performance Measures



Description:

HUMAN RESOURCES The scope of the Pay Plan Design and Administration program is to provide job evaluations and benchmarks (market and point factor analysis) that produce ranges that properly reflect external competitiveness and also internal equity. It allows the City to provide base pay and benefits that enable the attraction, retention and motivation of well-qualified employees who add value to the City. And in the end, the pay plan is instrumental to the City's ability to attract and retain engaged and talented high performers, qualified to deliver the service levels demanded by our residents and visitors.

Council Goal:

094 Engaged & Effective Government & Citizenry

Desired Outcome:

|                                     | Criteria for Meeting Desired Outcome                                                                                                                                                                                                                      |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Gold Medal Performance Organization | Competitive pay helps employees feel engaged in their jobs and with the City's organization, enabling them to focus on what makes Park City great. It increases the City's ability to retain great talent, thus improving City services across the board. |

Section 1: Scope

| Change in Demand                         | Explanation |
|------------------------------------------|-------------|
| Program experiencing NO change in demand |             |

|                                | Request<br>FY 2018                                                                                                                                                                         | Rationale<br>FY 2018                                                                                                                                                                                                  |
|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Pay Plan Design/Administration | S2: New software for HR and Payroll for \$14,950 in Pay Plan Design.S3: Half of materials and supplies request, move line-items around to where expenses are. Software request move to IT. | The need for a new HR software system is clear. The cost for the software, however, will be paid out of the IT department. \$5,273 is recommended for an important Employee assistance service and valuing employees. |
| TOTAL                          |                                                                                                                                                                                            |                                                                                                                                                                                                                       |

Section 2: Proposed Amount / FTEs

| Expenditures          | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| HUMAN RESOURCES       |         |                     |                   |                   |                    |                         |
| Personnel             | 77,112  | 77,112              | 77,112            | 79,462            | -32,977            | 46,395                  |
| Materials             | 4,865   | 19,815              | 7,720             | 7,720             |                    | 7,720                   |
| Total HUMAN RESOURCES | 81,977  | 96,927              | 84,832            | 87,182            | -32,977            | 54,115                  |
| TOTAL                 | 81,977  | 96,927              | 84,832            | 87,182            | -32,977            | 54,115                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.7                    |
| Part Time |                        |
| TOTAL     | 0.7                    |

| Level of Service               |                       |
|--------------------------------|-----------------------|
| Pay Plan Design/Administration | Same Level of Service |



|                                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-----------------------------------|---------------------|------------------|
| Pay Plan<br>Design/Administration | 4                   | 11.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

#### HUMAN RESOURCES

For over two decades the City has embraced a "pay for performance" pay philosophy. Current HR performance measures include the ability to attract and retain qualified personnel and attract qualified applicant pools for City recruitments. Focusing on achieving Park City's specific goals and whether we are successfully competing in the market has been a measure of whether our pay plan is successfully targeting the expertise and talent we require. Hiring lower level talent will cost the City in the long run.

### Section 5: Consequences of Funding Proposal at Lower Level

#### HUMAN RESOURCES

Reduced ability to attract, retain, and motivate well-qualified employees who add value to the City, and increased potential of losing them to other public sector employers.

### Section 6: Performance Measures

|                                                | Description<br>-                                             | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|------------------------------------------------|--------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Pay Plan Design/Administration-HUMAN RESOURCES | Total number of job classifications                          | 0                 | 0                 | 176               | 0                 |
| Pay Plan Design/Administration-HUMAN RESOURCES | Percent of applicant pool qualified for the posted position. | 0%                | 0%                | 44%               | 0%                |
| Pay Plan Design/Administration-HUMAN RESOURCES | Percent of city-wide turnover.                               | 15%               | 0%                | 12%               | 0%                |

**Description:**

HUMAN RESOURCES Valuing Employees encompasses the many activities and programs that are established to promote and increase communication, education, morale and employee engagement. This in turn increases the level of performance. Some examples of the current activities range from employee events, service awards, recognition, and wellness programs. The return on investment for the program is longevity of staff, loyalty and commitment to excellence. Costs include the Educational Reimbursement program for employees, which allows the City to promote from within, encourage employee growth, and reduce outside contracting and specialization costs.

**Council Goal:**

093 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Gold Medal Performance Organization

Programs that are intended to show employees that they are valued help foster an open work environment that is conducive to increasing team work and communication.

**Section 1: Scope****Change in Demand**

Program experiencing a MODEST increase in demand of 5% to 14%

**Explanation**

|                   | Request<br>FY 2018                                                                                                       | Rationale<br>FY 2018                                                                                                                                                                                                  |
|-------------------|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Valuing Employees | Continue service of the employee holiday party for \$8k. New software for HR and Payroll for \$15k in Valuing Employees. | The need for a new HR software system is clear. The cost for the software, however, will be paid out of the IT department. \$5,273 is recommended for an important Employee assistance service and valuing employees. |
| <b>TOTAL</b>      |                                                                                                                          |                                                                                                                                                                                                                       |

**Section 2: Proposed Amount / FTEs**

| Expenditures          | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| HUMAN RESOURCES       |                |                     |                   |                   |                    |                         |
| Personnel             | 134,170        | 134,170             | 134,170           | 137,403           | -81,583            | 63,218                  |
| Materials             | 69,040         | 92,040              | 79,630            | 79,630            |                    | 79,630                  |
| Total HUMAN RESOURCES | 203,210        | 226,210             | 213,800           | 217,033           | -81,583            | 142,848                 |
| <b>TOTAL</b>          | <b>203,210</b> | <b>226,210</b>      | <b>213,800</b>    | <b>217,033</b>    | <b>-81,583</b>     | <b>142,848</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.4                    |
| Part Time    | 0.7                    |
| <b>TOTAL</b> | <b>1.1</b>             |

**Level of Service**

Valuing Employees Same Level of Service

|                   | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------|---------------------|------------------|
| Valuing Employees | 4                   | 11.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Recommended by national professional organization to meet published standards or as a best practice

### Section 4: Cost Savings / Innovation / Collaboration

#### HUMAN RESOURCES

The goal of the HR department is to Collaborate with the management team on programs and ideas that communicate to employees their value to the organization. Cost savings include: less spending on performance improvement programs, additional personnel, training and recruitment costs.

### Section 5: Consequences of Funding Proposal at Lower Level

#### HUMAN RESOURCES

On holiday party increase: Event will no longer be held at a restaurant venue in town. We would have to either "cap" levels of attendance, decrease alcohol costs, or move the event to a City venue with cheaper catering. Levels of service provided may be reduced over time.

### Section 6: Performance Measures

|                                   | Description<br>-                                                                        | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------------|-----------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Valuing Employees-HUMAN RESOURCES | Education hours completed annually (hours eligible for tuition reimbursement).          | 145               | 0                 | 300               | 0                 |
| Valuing Employees-HUMAN RESOURCES | Employee training hours completed annually                                              | 75                | 0                 | 250               | 0                 |
| Valuing Employees-HUMAN RESOURCES | Percent of employees who rated the performance review process as "good" or "excellent." | 98%               | 0%                | 100%              | 0%                |

**Description:**

HUMAN RESOURCES Current LOS: Current HR performance measures include the ability to attract and retain qualified personnel and attract qualified applicant pools for City recruitments. To be able to attract and retain the talent and quality of employee necessary to provide desired service levels is a key objective of Human Resources. HR works in conjunction with the management team to attract, screen and select the best performers that are qualified to deliver the service levels demanded by our residents and visitors.

**Council Goal:**

091 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Gold Medal Performance  
Organization

A workforce that is engaged and working to provide the best services for the City.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|             | Request<br>FY 2018                                                                                                                                                                                | Rationale<br>FY 2018                                                                                                                                                                                                  |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recruitment | S2: New software for HR and Payroll. \$10k increase in Recruitment program.S3: Half of materials and supplies request, move line-items around to where expenses are. Software request move to IT. | The need for a new HR software system is clear. The cost for the software, however, will be paid out of the IT department. \$5,273 is recommended for an important Employee assistance service and valuing employees. |
| TOTAL       |                                                                                                                                                                                                   |                                                                                                                                                                                                                       |

**Section 2: Proposed Amount / FTEs**

| Expenditures          | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| HUMAN RESOURCES       |         |                     |                   |                   |                    |                         |
| Personnel             | 71,968  | 71,968              | 71,968            | 74,279            | -43,939            | 30,246                  |
| Materials             | 37,410  | 47,410              | 34,830            | 34,830            |                    | 34,830                  |
| Total HUMAN RESOURCES | 109,378 | 119,378             | 106,798           | 109,109           | -43,939            | 65,076                  |
| TOTAL                 | 109,378 | 119,378             | 106,798           | 109,109           | -43,939            | 65,076                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.7                    |
| Part Time |                        |
| TOTAL     | 0.7                    |

**Level of Service**

Recruitment Same Level of Service

|             | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------|---------------------|------------------|
| Recruitment | 4                   | 11.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves a SIGNIFICANT portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

#### HUMAN RESOURCES

Collaborating with the management team on the best recruitment efforts for any open position in the City as well as maintaining the applicant pool for on-going recruitment.

### Section 5: Consequences of Funding Proposal at Lower Level

#### HUMAN RESOURCES

A drop in the level of service by positions not being filled quickly and/or poorly filled would be the consequence for funding this program at a lower level.

### Section 6: Performance Measures

|                             | Description<br>-                         | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|-----------------------------|------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Recruitment-HUMAN RESOURCES | Total number of recruitments- FTR        | 47                | 0                 | 50                | 0                 |
| Recruitment-HUMAN RESOURCES | Total number of recruitments-Other       | 315               | 0                 | 250               | 0                 |
| Recruitment-HUMAN RESOURCES | Average time to fill external positions. | 45%               | 0%                | 30%               | 0%                |

**Description:****LEADERSHIP**

The purpose of Leadership Park City is to train new and emerging leaders and deepen the pool of people willing to dedicate themselves to accomplishing worthwhile community goals. It offers potential leadership an experiential, long-term, group-oriented learning opportunity. The program consists of 10 individual training sessions, a 5-day field trip and several social events. 30 adult and 2 high school participants are accepted each year for this 10-session program. The program is designed to give participants a wide variety of networking experiences in addition to content on local and state government and various leadership skills training opportunities. Each class further chooses a community-oriented project to accomplish over the course of their leadership year. Participants are awarded a scholarship to defray most program expenses, except for the cost of the annual five-day CityTour, which is a program requirement.

**Council Goal:**

123 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome****Regional Collaboration**

Preserving Park City's Character depends in large measure on encouraging, engaging and involving emerging leaders in a wide variety of governmental, non-profit, and civic and business associations. It is this continuity of leadership and the community's commitment to bring new blood into the mix and educate them that ensures that our community's unique character is protected and preserved.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|                      | Request<br>FY 2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Rationale<br>FY 2018                                                                                                             |
|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Leadership Park City | A budget increase of \$2,500 is requested for Leadership. The need for a budget increase is due to rising costs specifically in putting on community events such as the annual Leadership 101 program. This is held every February at a local hotel and is open to the public. In the past, most of the services have been donated for events such as these; however, each year it gets increasingly difficult to secure these services for free. This year, with increased food prices, Leadership 101 lost money despite meeting the projected head count of 100 attendees. This year approximately \$3500.00 in registration fees was collected, but the total price for the event was \$5140.00. The goal is not to make money, but rather just to break even. | Increase by \$12,000 as a result of an increased revenue source. This increase should cover the costs of the Leadership program. |
| <b>TOTAL</b>         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                  |

**Section 2: Proposed Amount / FTEs**

| Expenditures              | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|---------------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| <b>CITY MANAGER</b>       |         |                     |                   |                   |                    |                         |
| Personnel                 | 49,603  | 49,603              | 48,930            | 50,255            |                    | 50,255                  |
| <b>Total CITY MANAGER</b> | 49,603  | 49,603              | 48,930            | 50,255            |                    | 50,255                  |
| <b>LEADERSHIP</b>         |         |                     |                   |                   |                    |                         |
| Personnel                 | 64,680  | 64,680              | 64,680            | 64,680            |                    | 70,070                  |
| Materials                 | -18,000 | 59,800              | 49,050            | 49,050            | -71,200            | -22,150                 |
| <b>Total LEADERSHIP</b>   | 46,680  | 124,480             | 113,730           | 113,730           | -71,200            | 47,920                  |
| <b>TOTAL</b>              | 96,283  | 174,083             | 162,660           | 163,985           | -71,200            | 98,175                  |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.5                    |
| Part Time    |                        |
| <b>TOTAL</b> | 0.5                    |

## Level of Service

Leadership Park City      Same Level of Service

|                      | Quartile<br>FY 2018 | Score<br>FY 2018 |
|----------------------|---------------------|------------------|
| Leadership Park City | 4                   | 11.50            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves only a SMALL portion of the Community but still adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by another governmental, non-profit or civic agency

#### Mandated

No Requirement or mandate exists

### Section 4: Cost Savings / Innovation / Collaboration

#### LEADERSHIP

The program runs on a very lean budget and depends on extensive collaboration with other governmental entities, businesses and nonprofits. A portion of each year's budget is raised from the Chamber, Summit County, the three ski resorts, Lodging Association, Board of Realtors, banks, alumni and other private donations, among others.

### Section 5: Consequences of Funding Proposal at Lower Level

#### LEADERSHIP

One of the hallmarks of Leadership Park City is that financial considerations have been largely removed from the selection process assuring the widest possible community diversity. This is accomplished by providing all selected participants with a scholarship to help defray program costs. We are the only community leadership program to my knowledge that does this, and is one of the reasons we have been so widely recognized and awarded. It demonstrates Park City's commitment to train its emerging leaders. The philosophy is that great communities invest in great infrastructure like parks, open space, roads, bike paths, etc., but that excellent communities also invest in their human leadership infrastructure. With less funding, we could charge individuals to participate and only award scholarships on an as needed basis.

### Section 6: Performance Measures

|                                   | Description<br>-                            | Actual<br>FY 2015 | Target<br>FY 2017 |
|-----------------------------------|---------------------------------------------|-------------------|-------------------|
| Leadership Park City-CITY MANAGER | Dollars raised through community donations. | 42048.2           | 30000             |
| Leadership Park City-CITY MANAGER | Number of applications to program.          | 85                | 75                |

**Description:**

HUMAN RESOURCES Human Resources designs, manages and implements the performance management process with collaboration and input from the management team. It includes communication and training on the process and adhering to deadlines with the management team. Evaluating the performance and developing the potential of the employees is critical to the success of the City. This is achieved by formalizing the communication between employees and management and documenting performance issues that need to be addressed. Human Resources reviews the process for consistency, completion and accuracy.

**Council Goal:**

107 Engaged & Effective Government & Citizenry

**Desired Outcome:****Criteria for Meeting Desired Outcome**

Gold Medal Performance Organization

Keeping employees abreast of how they are performing in their jobs and what can be done for improvement is key to the management of morale and the motivation of employees to achieve all that they can in their current role.

**Section 1: Scope****Change in Demand**

Program experiencing NO change in demand

**Explanation**

|                        | Request<br>FY 2018                                                                         | Rationale<br>FY 2018                                                                                                                                                                                                  |
|------------------------|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Performance Management | Increased fees of \$1000 for Employee Assistance Program due to increased employee numbers | The need for a new HR software system is clear. The cost for the software, however, will be paid out of the IT department. \$5,273 is recommended for an important Employee assistance service and valuing employees. |
| <b>TOTAL</b>           |                                                                                            |                                                                                                                                                                                                                       |

**Section 2: Proposed Amount / FTEs**

| Expenditures                 | FY 2017        | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|------------------------------|----------------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| <b>HUMAN RESOURCES</b>       |                |                     |                   |                   |                    |                         |
| Personnel                    | 66,327         | 66,327              | 66,327            | 68,031            | -37,583            | 30,398                  |
| Materials                    | 27,293         | 29,125              | 29,125            | 29,125            |                    | 29,125                  |
| <b>Total HUMAN RESOURCES</b> | <b>93,620</b>  | <b>95,452</b>       | <b>95,452</b>     | <b>97,156</b>     | <b>-37,583</b>     | <b>59,523</b>           |
| <b>LUMP MERIT</b>            |                |                     |                   |                   |                    |                         |
| Personnel                    | 580,000        | 580,000             | 580,000           | 580,000           |                    | 580,000                 |
| <b>Total LUMP MERIT</b>      | <b>580,000</b> | <b>580,000</b>      | <b>580,000</b>    | <b>580,000</b>    |                    | <b>580,000</b>          |
| <b>TOTAL</b>                 | <b>673,620</b> | <b>675,452</b>      | <b>675,452</b>    | <b>677,156</b>    | <b>-37,583</b>     | <b>639,523</b>          |

| FTEs         | Budget FTEs<br>FY 2018 |
|--------------|------------------------|
| Full Time    | 0.5                    |
| Part Time    |                        |
| <b>TOTAL</b> | <b>0.5</b>             |

**Level of Service**

Performance Management Same Level of Service



|                        | Quartile<br>FY 2018 | Score<br>FY 2018 |
|------------------------|---------------------|------------------|
| Performance Management | 4                   | 10.75            |

### Section 3: Basic Program Attributes

#### Community Served

Program benefits/serves SOME portion of the Community and adds to their quality of life

#### Reliance on City

City provides program and program is currently being offered by other private businesses not within City limits

#### Mandated

Program is required by Code, ordinance, resolution or policy OR to fulfill franchise or contractual agreement

### Section 4: Cost Savings / Innovation / Collaboration

HUMAN  
RESOURCES

Consistent performance evaluation is needed to keep the City in compliance and well documented for any legal issues that may arise.

### Section 5: Consequences of Funding Proposal at Lower Level

HUMAN  
RESOURCES

Changes to performance management would put the City at risk for exposure to legal and compliance issues.

### Section 6: Performance Measures

|                                        | Description<br>-                                                    | Actual<br>FY 2015 | Actual<br>FY 2016 | Target<br>FY 2017 | Target<br>FY 2018 |
|----------------------------------------|---------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Performance Management-HUMAN RESOURCES | Medical leave usage per 1000 hours.                                 | 6.9%              | 0%                | 6.9%              | 0%                |
| Performance Management-HUMAN RESOURCES | Percentage of staff in supervisory roles.                           | 37%               | 0%                | 39%               | 0%                |
| Performance Management-HUMAN RESOURCES | Percentage of HR staff hours used for refilling positions annually. | 25%               | 0%                | 25%               | 0%                |
| Performance Management-HUMAN RESOURCES | Number of grievances filed annually.                                | 0                 | 0                 | 0                 | 0                 |

Description:

HUMAN RESOURCES The ability to maintain City services that are both open and responsive to the community needs is sometimes unpredictable. Short-Term Citywide personnel are temporary workers, interns and/or external services that allow for flexibility in this area. This prevents unnecessary burnout to departments experiencing temporary increases in workload due to City needs, and saves the City in both consulting and long term employment costs. This program also allows the City to be flexible for emergency situations, unforeseen issues, and workloads.

Council Goal:

135 Engaged & Effective Government & Citizenry

Desired Outcome:

Criteria for Meeting Desired Outcome

Gold Medal Performance Organization Ability of City personnel to respond when necessary to ensure compliance and risk management, as well as the ability to maintain continuity in business operations.

Section 1: Scope

Change in Demand

Explanation

Program experiencing NO change in demand

|       | Request<br>FY 2018 | Rationale<br>FY 2018 |
|-------|--------------------|----------------------|
| TOTAL |                    |                      |

Section 2: Proposed Amount / FTEs

| Expenditures          | FY 2017 | Dept Req<br>FY 2018 | RT Rec<br>FY 2018 | CM REC<br>FY 2018 | Revenue<br>FY 2018 | Tot Rec Cost<br>FY 2018 |
|-----------------------|---------|---------------------|-------------------|-------------------|--------------------|-------------------------|
| HUMAN RESOURCES       |         |                     |                   |                   |                    |                         |
| Personnel             | 28,455  | 28,455              | 28,455            | 29,223            | -24,737            | 4,466                   |
| Materials             | 33,385  | 33,385              | 20,000            | 20,000            |                    | 20,000                  |
| Total HUMAN RESOURCES | 61,840  | 61,840              | 48,455            | 49,223            | -24,737            | 24,466                  |
| TOTAL                 | 61,840  | 61,840              | 48,455            | 49,223            | -24,737            | 24,466                  |

| FTEs      | Budget FTEs<br>FY 2018 |
|-----------|------------------------|
| Full Time | 0.2                    |
| Part Time | 0.5                    |
| TOTAL     | 0.6                    |

Level of Service  
Short-Term Same Level of  
Citywide Personnel Service

|                               | Quartile<br>FY 2018 | Score<br>FY 2018 |
|-------------------------------|---------------------|------------------|
| Short-Term Citywide Personnel | 4                   | 6.50             |

Section 3: Basic Program Attributes

|                                                                                         |                                                                                                             |                                                                                                     |
|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Community Served                                                                        | Reliance on City                                                                                            | Mandated                                                                                            |
| Program benefits/serves SOME portion of the Community and adds to their quality of life | City provides program and program is currently being offered by other private businesses within City limits | Recommended by national professional organization to meet published standards or as a best practice |

Section 4: Cost Savings / Innovation / Collaboration

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| HUMAN RESOURCES | Cost savings are substantial, depending on varying situations. Savings are achieved by reducing overtime dollars as well as time and resources of experienced and higher paid employees; otherwise these employees would be using valuable time on unnecessary research to complete unusual projects outside of their experience and training, as well as work on projects well below their level of pay and expertise. |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Section 5: Consequences of Funding Proposal at Lower Level

|                 |                                                                                                                                          |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------|
| HUMAN RESOURCES | Inability of the City to remain flexible and able to respond to unusual events such as litigation, emergencies, and unexpected projects. |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------|

Section 6: Performance Measures

|  |             |
|--|-------------|
|  | Description |
|  | -           |



## Expenditure Summary by Fund and Major Object (FY 2017 Adjusted Budget)

| Description                                      | Personnel<br>FY 2017 | Mat, Supplies,<br>Services<br>FY 2017 | Capital<br>FY 2017   | Debt Service<br>FY 2017 | Contingency<br>FY 2017 | Sub - Total<br>FY 2017 | Interfund<br>Transfer<br>FY 2017 | Ending<br>Balance<br>FY 2017 | Total<br>FY 2017     |
|--------------------------------------------------|----------------------|---------------------------------------|----------------------|-------------------------|------------------------|------------------------|----------------------------------|------------------------------|----------------------|
| <b>Park City Municipal Corporation</b>           |                      |                                       |                      |                         |                        |                        |                                  |                              |                      |
| 011 GENERAL FUND                                 | \$21,293,441         | \$6,717,709                           | \$587,202            | \$0                     | \$300,000              | \$28,898,352           | \$2,270,784                      | \$11,282,293                 | \$42,451,429         |
| 012 QUINNS RECREATION COMPLEX                    | \$783,876            | \$412,277                             | \$6,000              | \$0                     | \$0                    | \$1,202,153            | \$0                              | \$-4,247,324                 | \$-3,045,171         |
| 021 POLICE SPECIAL REVENUE FUND                  | \$0                  | \$0                                   | \$32,954             | \$0                     | \$0                    | \$32,954               | \$0                              | \$0                          | \$32,954             |
| 022 CRIMINAL FORFEITURE<br>RESTRICTED ACCOUNT    | \$0                  | \$0                                   | \$26,071             | \$0                     | \$0                    | \$26,071               | \$0                              | \$0                          | \$26,071             |
| 031 CAPITAL IMPROVEMENT FUND                     | \$0                  | \$0                                   | \$93,316,018         | \$0                     | \$0                    | \$93,316,018           | \$1,285,867                      | \$35,280,427                 | \$129,882,312        |
| 038 EQUIPMENT REPLACEMENT CIP                    | \$0                  | \$0                                   | \$2,394,556          | \$0                     | \$0                    | \$2,394,556            | \$0                              | \$255,855                    | \$2,650,411          |
| 051 WATER FUND                                   | \$2,958,603          | \$3,386,856                           | \$21,589,114         | \$4,507,304             | \$100,000              | \$32,541,877           | \$1,637,962                      | \$7,522,178                  | \$41,702,017         |
| 052 STORM WATER FUND                             | \$653,223            | \$295,400                             | \$31,500             | \$0                     | \$0                    | \$980,123              | \$75,000                         | \$44,877                     | \$1,100,000          |
| 055 GOLF COURSE FUND                             | \$928,410            | \$498,529                             | \$455,313            | \$8,094                 | \$0                    | \$1,890,346            | \$127,574                        | \$873,260                    | \$2,891,180          |
| 057 TRANSPORTATION & PARKING<br>FUND             | \$6,523,387          | \$1,222,956                           | \$35,792,408         | \$0                     | \$0                    | \$43,538,752           | \$2,754,182                      | \$3,442,144                  | \$49,735,078         |
| 062 FLEET SERVICES FUND                          | \$964,100            | \$1,662,620                           | \$10,000             | \$0                     | \$0                    | \$2,636,720            | \$0                              | \$1,059,336                  | \$3,696,056          |
| 064 SELF INSURANCE FUND                          | \$0                  | \$1,746,500                           | \$0                  | \$0                     | \$0                    | \$1,746,500            | \$0                              | \$183,771                    | \$1,930,271          |
| 070 SALES TAX REV BOND - DEBT SVS<br>FUND        | \$0                  | \$0                                   | \$0                  | \$2,261,013             | \$0                    | \$2,261,013            | \$462,696                        | \$2,371,332                  | \$5,095,041          |
| 071 DEBT SERVICE FUND                            | \$0                  | \$0                                   | \$0                  | \$4,384,985             | \$0                    | \$4,384,985            | \$27,708,333                     | \$627,961                    | \$32,721,279         |
| <b>Total Park City Municipal<br/>Corporation</b> | <b>\$34,105,040</b>  | <b>\$15,942,848</b>                   | <b>\$154,241,137</b> | <b>\$11,161,396</b>     | <b>\$400,000</b>       | <b>\$215,850,421</b>   | <b>\$36,322,398</b>              | <b>\$58,696,110</b>          | <b>\$310,868,929</b> |
| <b>Park City Redevelopment Agency</b>            |                      |                                       |                      |                         |                        |                        |                                  |                              |                      |
| 023 LOWER PARK AVE RDA SPECIAL<br>REVENUE FUND   | \$25,161             | \$750,000                             | \$0                  | \$0                     | \$0                    | \$775,162              | \$1,641,125                      | \$251,553                    | \$2,667,840          |
| 024 MAIN STREET RDA SPECIAL<br>REVENUE FUND      | \$0                  | \$485,000                             | \$0                  | \$0                     | \$0                    | \$485,000              | \$752,000                        | \$265,447                    | \$1,502,447          |
| 033 REDEVELOPMENT AGENCY-LOWER<br>PRK            | \$0                  | \$0                                   | \$24,326,423         | \$0                     | \$0                    | \$24,326,424           | \$0                              | \$61,453                     | \$24,387,877         |
| 034 REDEVELOPMENT AGENCY-MAIN ST                 | \$0                  | \$0                                   | \$90,062             | \$0                     | \$0                    | \$90,062               | \$806,088                        | \$1,106,080                  | \$2,002,230          |
| <b>Total Park City Redevelopment<br/>Agency</b>  | <b>\$25,162</b>      | <b>\$1,235,000</b>                    | <b>\$24,416,485</b>  | <b>\$0</b>              | <b>\$0</b>             | <b>\$25,676,647</b>    | <b>\$3,199,213</b>               | <b>\$1,684,533</b>           | <b>\$30,560,393</b>  |
| <b>Municipal Building Authority</b>              |                      |                                       |                      |                         |                        |                        |                                  |                              |                      |
| 035 BUILDING AUTHORITY                           | \$0                  | \$0                                   | \$34,187             | \$0                     | \$0                    | \$34,187               | \$0                              | \$419,900                    | \$454,087            |
| <b>Total Municipal Building Authority</b>        | <b>\$0</b>           | <b>\$0</b>                            | <b>\$34,187</b>      | <b>\$0</b>              | <b>\$0</b>             | <b>\$34,187</b>        | <b>\$0</b>                       | <b>\$419,900</b>             | <b>\$454,087</b>     |
| <b>Park City Housing Authority</b>               |                      |                                       |                      |                         |                        |                        |                                  |                              |                      |
| <b>Total Park City Housing Authority</b>         |                      |                                       |                      |                         |                        |                        |                                  |                              |                      |
| <b>TOTAL</b>                                     | <b>\$34,130,202</b>  | <b>\$17,177,848</b>                   | <b>\$178,691,810</b> | <b>\$11,161,396</b>     | <b>\$400,000</b>       | <b>\$241,561,255</b>   | <b>\$39,521,611</b>              | <b>\$60,800,543</b>          | <b>\$341,883,409</b> |

## Expenditure Summary by Fund and Major Object (FY 2018 Budget)

| Description                                      | Personnel<br>FY 2018 | Mat, Supplies,<br>Services<br>FY 2018 | Capital<br>FY 2018  | Debt Service<br>FY 2018 | Contingency<br>FY 2018 | Sub - Total<br>FY 2018 | Interfund<br>Transfer<br>FY 2018 | Ending<br>Balance<br>FY 2018 | Total<br>FY 2018     |
|--------------------------------------------------|----------------------|---------------------------------------|---------------------|-------------------------|------------------------|------------------------|----------------------------------|------------------------------|----------------------|
| <b>Park City Municipal Corporation</b>           |                      |                                       |                     |                         |                        |                        |                                  |                              |                      |
| 011 GENERAL FUND                                 | \$21,464,113         | \$7,848,385                           | \$388,140           | \$0                     | \$290,000              | \$29,990,638           | \$2,475,876                      | \$13,043,341                 | \$45,509,855         |
| 012 QUINNS RECREATION COMPLEX                    | \$887,134            | \$351,215                             | \$6,000             | \$0                     | \$0                    | \$1,244,349            | \$1,200                          | <b>\$-4,738,373</b>          | <b>\$-3,492,824</b>  |
| 021 POLICE SPECIAL REVENUE FUND                  | \$0                  | \$0                                   | \$0                 | \$0                     | \$0                    | \$0                    | \$0                              | \$0                          | \$0                  |
| 022 CRIMINAL FORFEITURE RESTRICTED<br>ACCOUNT    | \$0                  | \$0                                   | \$0                 | \$0                     | \$0                    | \$0                    | \$0                              | \$0                          | \$0                  |
| 031 CAPITAL IMPROVEMENT FUND                     | \$0                  | \$0                                   | \$10,432,890        | \$0                     | \$0                    | \$10,432,890           | \$1,288,297                      | \$39,816,947                 | \$51,538,134         |
| 038 EQUIPMENT REPLACEMENT CIP                    | \$0                  | \$0                                   | \$1,228,700         | \$0                     | \$0                    | \$1,228,700            | \$0                              | \$100,855                    | \$1,329,555          |
| 051 WATER FUND                                   | \$3,024,995          | \$3,520,546                           | \$16,690,980        | \$4,516,154             | \$100,000              | \$27,852,675           | \$1,678,427                      | \$4,817,599                  | \$34,348,701         |
| 052 STORM WATER FUND                             | \$670,594            | \$295,400                             | \$14,500            | \$0                     | \$0                    | \$980,494              | \$75,000                         | \$239,383                    | \$1,294,877          |
| 055 GOLF COURSE FUND                             | \$907,519            | \$498,529                             | \$117,215           | \$32,377                | \$0                    | \$1,555,640            | \$125,111                        | \$788,455                    | \$2,469,206          |
| 057 TRANSPORTATION & PARKING FUND                | \$9,012,206          | \$1,640,182                           | \$8,811,399         | \$0                     | \$0                    | \$19,463,787           | \$2,939,050                      | \$33,065                     | \$22,435,902         |
| 062 FLEET SERVICES FUND                          | \$964,546            | \$1,587,620                           | \$10,000            | \$0                     | \$0                    | \$2,562,166            | \$0                              | \$1,070,570                  | \$3,632,736          |
| 064 SELF INSURANCE FUND                          | \$0                  | \$1,296,500                           | \$0                 | \$0                     | \$0                    | \$1,296,500            | \$0                              | \$47,827                     | \$1,344,327          |
| 070 SALES TAX REV BOND - DEBT SVS<br>FUND        | \$0                  | \$0                                   | \$0                 | \$2,266,613             | \$0                    | \$2,266,613            | \$0                              | \$2,362,332                  | \$4,628,945          |
| 071 DEBT SERVICE FUND                            | \$0                  | \$0                                   | \$0                 | \$6,439,235             | \$0                    | \$6,439,235            | \$0                              | \$678,567                    | \$7,117,802          |
| <b>Total Park City Municipal<br/>Corporation</b> | <b>\$36,931,107</b>  | <b>\$17,038,377</b>                   | <b>\$37,699,824</b> | <b>\$13,254,379</b>     | <b>\$390,000</b>       | <b>\$105,313,687</b>   | <b>\$8,582,961</b>               | <b>\$58,260,568</b>          | <b>\$172,157,216</b> |
| <b>Park City Redevelopment Agency</b>            |                      |                                       |                     |                         |                        |                        |                                  |                              |                      |
| 023 LOWER PARK AVE RDA SPECIAL<br>REVENUE FUND   | \$57,987             | \$750,000                             | \$0                 | \$0                     | \$0                    | \$807,987              | \$1,641,125                      | \$216,233                    | \$2,665,345          |
| 024 MAIN STREET RDA SPECIAL<br>REVENUE FUND      | \$0                  | \$485,000                             | \$0                 | \$0                     | \$0                    | \$485,000              | \$752,000                        | \$270,447                    | \$1,507,447          |
| 033 REDEVELOPMENT AGENCY-LOWER<br>PRK            | \$0                  | \$0                                   | \$1,296,000         | \$0                     | \$0                    | \$1,296,000            | \$0                              | \$11,372,129                 | \$12,668,129         |
| 034 REDEVELOPMENT AGENCY-MAIN ST                 | \$0                  | \$0                                   | \$450,000           | \$0                     | \$0                    | \$450,000              | \$809,490                        | \$598,590                    | \$1,858,080          |
| <b>Total Park City Redevelopment<br/>Agency</b>  | <b>\$57,987</b>      | <b>\$1,235,000</b>                    | <b>\$1,746,000</b>  | <b>\$0</b>              | <b>\$0</b>             | <b>\$3,038,988</b>     | <b>\$3,202,615</b>               | <b>\$12,457,399</b>          | <b>\$18,699,002</b>  |
| <b>Municipal Building Authority</b>              |                      |                                       |                     |                         |                        |                        |                                  |                              |                      |
| 035 BUILDING AUTHORITY                           | \$0                  | \$0                                   | \$0                 | \$0                     | \$0                    | \$0                    | \$0                              | \$419,900                    | \$419,900            |
| <b>Total Municipal Building Authority</b>        | <b>\$0</b>           | <b>\$0</b>                            | <b>\$0</b>          | <b>\$0</b>              | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>                       | <b>\$419,900</b>             | <b>\$419,900</b>     |
| <b>Park City Housing Authority</b>               |                      |                                       |                     |                         |                        |                        |                                  |                              |                      |
| <b>Total Park City Housing Authority</b>         |                      |                                       |                     |                         |                        |                        |                                  |                              |                      |
| <b>TOTAL</b>                                     | <b>\$36,989,094</b>  | <b>\$18,273,377</b>                   | <b>\$39,445,824</b> | <b>\$13,254,379</b>     | <b>\$390,000</b>       | <b>\$108,352,675</b>   | <b>\$11,785,576</b>              | <b>\$71,137,867</b>          | <b>\$191,276,118</b> |

## All Funds Combined

| Revenue                              | Actual<br>FY 2015    | Actual<br>FY 2016    | Actual<br>FY 2017    | Adjusted<br>FY 2017  | Collection %<br>FY 2017 | Original<br>FY 2018  |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|-------------------------|----------------------|
| <b>RESOURCES</b>                     |                      |                      |                      |                      |                         |                      |
| Property Taxes                       | \$18,155,545         | \$18,491,389         | \$18,225,799         | \$18,899,183         | 96%                     | \$21,578,011         |
| Sales Tax                            | \$19,196,824         | \$21,212,061         | \$19,884,180         | \$22,427,169         | 89%                     | \$23,505,380         |
| Franchise Tax                        | \$3,061,207          | \$3,185,820          | \$2,726,673          | \$3,269,000          | 83%                     | \$3,351,000          |
| Licenses                             | \$1,452,619          | \$1,488,789          | \$1,091,250          | \$1,395,183          | 78%                     | \$1,412,666          |
| Planning Building & Engineering Fees | \$5,699,680          | \$3,439,664          | \$3,303,474          | \$3,965,000          | 83%                     | \$4,565,000          |
| Special Event Fees                   | \$37,185             | \$135,413            | \$90,443             | \$120,000            | 75%                     | \$133,200            |
| Federal Revenue                      | \$3,124,867          | \$566,156            | \$7,564,834          | \$15,155,809         | 50%                     | \$4,820,080          |
| State Revenue                        | \$2,452,457          | \$358,985            | \$497,073            | \$478,885            | 104%                    | \$463,000            |
| County/SP District Revenue           | \$100,000            | \$50,000             | \$187,316            | \$7,069,000          | 3%                      | \$52,000             |
| Water Charges for Services           | \$14,125,896         | \$15,162,429         | \$15,796,902         | \$17,848,500         | 89%                     | \$18,698,500         |
| Transit Charges for Services         | \$2,200,248          | \$2,312,576          | \$2,216,180          | \$7,160,523          | 31%                     | \$5,338,584          |
| Cemetery Charges for Services        | \$38,188             | \$21,937             | \$27,221             | \$22,800             | 119%                    | \$23,400             |
| Recreation                           | \$3,353,645          | \$3,397,284          | \$2,950,382          | \$3,521,596          | 84%                     | \$3,614,096          |
| Ice                                  | \$757,271            | \$749,880            | \$777,050            | \$769,000            | 101%                    | \$750,000            |
| Other Service Revenue                | \$99,640             | \$90,239             | \$57,536             | \$90,000             | 64%                     | \$90,000             |
| Library Fines & Fees                 | \$12,456             | \$21,407             | \$29,632             | \$10,000             | 296%                    | \$10,000             |
| Fines & Forfeitures                  | \$970,488            | \$1,080,705          | \$997,629            | \$1,469,200          | 68%                     | \$1,469,200          |
| Misc. Revenues                       | \$2,986,257          | \$2,602,787          | \$1,115,078          | \$1,180,018          | 94%                     | \$12,142,181         |
| Interfund Transactions (Admin)       | \$5,527,077          | \$5,861,114          | \$4,591,389          | \$5,816,802          | 79%                     | \$6,195,964          |
| Interfund Transactions (CIP/Debt)    | \$17,418,595         | \$9,569,945          | \$5,072,617          | \$33,704,809         | 15%                     | \$5,589,612          |
| Special Revenues & Resources         | \$796,792            | \$636,167            | \$418,659            | \$4,383,700          | 10%                     | \$1,473,700          |
| Bond Proceeds                        | \$28,532,387         |                      | \$27,863,698         | \$111,363,698        | 25%                     | \$15,200,000         |
| Beginning Balance                    | \$76,584,096         | \$83,622,487         | \$81,763,532         | \$81,763,532         | 100%                    | \$60,800,543         |
| <b>TOTAL</b>                         | <b>\$206,683,419</b> | <b>\$174,057,233</b> | <b>\$197,248,546</b> | <b>\$341,883,407</b> | <b>1,837</b>            | <b>\$191,276,117</b> |

## Change in Fund Balance

| Fund                                         | Actuals<br>FY 2015  | Actuals<br>FY 2016  | Actuals<br>FY 2017 | Adjusted<br>FY 2017 | Increase (red)<br>FY 2017 | % Inc (red)<br>FY 2017 | Budget<br>FY 2018   | Increase (red)<br>FY 2018 | % Inc (red)<br>FY 2018 |
|----------------------------------------------|---------------------|---------------------|--------------------|---------------------|---------------------------|------------------------|---------------------|---------------------------|------------------------|
| <b>Park City Municipal Corporation</b>       |                     |                     |                    |                     |                           |                        |                     |                           |                        |
| 011 GENERAL FUND                             | \$10,255,105        | \$10,522,730        | \$0                | \$11,282,293        | \$759,563                 | 7%                     | \$13,043,341        | \$1,761,048               | 16%                    |
| 012 QUINNS RECREATION COMPLEX                | \$-3,497,044        | \$-3,814,171        | \$0                | \$-4,247,324        | \$-433,153                | 11%                    | \$-4,738,373        | \$-491,049                | 12%                    |
| 021 POLICE SPECIAL REVENUE FUND              | \$29,944            | \$32,254            | \$0                | \$0                 | \$-32,254                 | -100%                  | \$0                 | \$0                       |                        |
| 022 CRIMINAL FORFEITURE RESTRICTED ACCOUNT   | \$17,257            | \$16,386            | \$0                | \$0                 | \$-16,386                 | -100%                  | \$0                 | \$0                       |                        |
| 031 CAPITAL IMPROVEMENT FUND                 | \$32,950,023        | \$36,922,033        | \$0                | \$35,280,427        | \$-1,641,606              | -4%                    | \$39,816,947        | \$4,536,520               | 13%                    |
| 038 EQUIPMENT REPLACEMENT CIP                | \$1,832,162         | \$1,626,711         | \$0                | \$255,855           | \$-1,370,856              | -84%                   | \$100,855           | \$-155,000                | -61%                   |
| 051 WATER FUND                               | \$8,909,527         | \$7,275,494         | \$0                | \$7,522,178         | \$246,684                 | 3%                     | \$4,817,599         | \$-2,704,579              | -36%                   |
| 052 STORM WATER FUND                         | \$0                 | \$0                 | \$0                | \$44,877            | \$44,877                  |                        | \$239,383           | \$194,506                 | 433%                   |
| 055 GOLF COURSE FUND                         | \$1,187,987         | \$1,325,234         | \$0                | \$873,260           | \$-451,974                | -34%                   | \$788,455           | \$-84,805                 | -10%                   |
| 057 TRANSPORTATION & PARKING FUND            | \$20,105,652        | \$19,381,363        | \$0                | \$3,442,144         | \$-15,939,219             | -82%                   | \$33,065            | \$-3,409,079              | -99%                   |
| 062 FLEET SERVICES FUND                      | \$1,145,417         | \$1,123,856         | \$0                | \$1,059,336         | \$-64,520                 | -6%                    | \$1,070,570         | \$11,234                  | 1%                     |
| 064 SELF INSURANCE FUND                      | \$607,450           | \$968,274           | \$0                | \$183,771           | \$-784,503                | -81%                   | \$47,827            | \$-135,944                | -74%                   |
| 070 SALES TAX REV BOND - DEBT SVS FUND       | \$6,527,765         | \$2,843,028         | \$0                | \$2,371,332         | \$-471,696                | -17%                   | \$2,362,332         | \$-9,000                  | 0%                     |
| 071 DEBT SERVICE FUND                        | \$1,003,018         | \$574,778           | \$0                | \$627,961           | \$53,183                  | 9%                     | \$678,567           | \$50,606                  | 8%                     |
| <b>Total Park City Municipal Corporation</b> | <b>\$81,074,263</b> | <b>\$78,797,970</b> | <b>\$0</b>         | <b>\$58,696,110</b> | <b>\$-20,101,860</b>      | <b>-477%</b>           | <b>\$58,260,568</b> | <b>\$-435,542</b>         | <b>203%</b>            |
| <b>Park City Redevelopment Agency</b>        |                     |                     |                    |                     |                           |                        |                     |                           |                        |
| 023 LOWER PARK AVE RDA SPECIAL REVENUE FUND  | \$133,527           | \$254,047           | \$0                | \$251,553           | \$-2,494                  | -1%                    | \$216,233           | \$-35,320                 | -14%                   |
| 024 MAIN STREET RDA SPECIAL REVENUE FUND     | \$59,638            | \$260,447           | \$0                | \$265,447           | \$5,000                   | 2%                     | \$270,447           | \$5,000                   | 2%                     |
| 033 REDEVELOPMENT AGENCY-LOWER PRK           | \$555,559           | \$746,751           | \$0                | \$61,453            | \$-685,298                | -92%                   | \$11,372,129        | \$11,310,676              | 18,405%                |
| 034 REDEVELOPMENT AGENCY-MAIN ST             | \$1,340,589         | \$1,250,230         | \$0                | \$1,106,080         | \$-144,150                | -12%                   | \$598,590           | \$-507,490                | -46%                   |
| <b>Total Park City Redevelopment Agency</b>  | <b>\$2,089,313</b>  | <b>\$2,511,475</b>  | <b>\$0</b>         | <b>\$1,684,533</b>  | <b>\$-826,942</b>         | <b>-102%</b>           | <b>\$12,457,399</b> | <b>\$10,772,866</b>       | <b>18,347%</b>         |
| <b>Municipal Building Authority</b>          |                     |                     |                    |                     |                           |                        |                     |                           |                        |
| 035 BUILDING AUTHORITY                       | \$458,911           | \$454,087           | \$0                | \$419,900           | \$-34,187                 | -8%                    | \$419,900           |                           |                        |
| <b>Total Municipal Building Authority</b>    | <b>\$458,911</b>    | <b>\$454,087</b>    | <b>\$0</b>         | <b>\$419,900</b>    | <b>\$-34,187</b>          | <b>-8%</b>             | <b>\$419,900</b>    |                           |                        |



| Resources & Requirements - All Funds Combined                               |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
|-----------------------------------------------------------------------------|-----------------|-----------------|-----------------|----------------------|----------------------|-----------------------|-------|-----------------|-----------------------|-------|--|
| Description                                                                 | 2014 Actuals    | 2015 Actuals    | 2016 Actuals    | 2017 Original Budget | 2017 Adjusted Budget | Change - 2017 to 2017 |       | 2018 Budget     | Change - 2017 to 2018 |       |  |
|                                                                             |                 |                 |                 |                      |                      | Increase (reduction)  | %     |                 | Increase (reduction)  | %     |  |
| RESOURCES                                                                   |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
| Sales Tax                                                                   | \$ 17,518,455   | \$ 19,196,824   | \$ 21,212,061   | \$ 22,427,169        | \$ 22,427,169        | \$ 1,215,108          | 7%    | \$23,505,380    | \$ -                  | 0%    |  |
| Planning Building & Engineering Fees                                        | \$ 3,777,866    | \$ 5,699,680    | \$ 3,439,664    | \$ 4,202,000         | \$ 3,965,000         | \$ 525,336            | 17%   | \$4,565,000     | \$ 237,000            | 4%    |  |
| Charges for Services                                                        | \$ 15,329,569   | \$ 16,364,332   | \$ 17,496,942   | \$ 21,557,878        | \$ 25,031,823        | \$ 3,473,945          | 16%   | \$24,810,484    | \$ (221,339)          | -1%   |  |
| Intergovernmental Revenue                                                   | \$ 5,141,005    | \$ 5,677,324    | \$ 975,141      | \$ 8,519,119         | \$ 22,703,694        | \$ 14,184,575         | 167%  | \$5,335,080     | \$ (17,368,614)       | -77%  |  |
| Franchise Tax                                                               | \$ 3,158,716    | \$ 3,061,207    | \$ 3,185,820    | \$ 3,225,000         | \$ 3,269,000         | \$ 44,000             | 1%    | \$3,351,000     | \$ 82,000             | 3%    |  |
| Property Taxes                                                              | \$ 18,111,591   | \$ 18,155,545   | \$ 18,491,389   | \$ 18,546,507        | \$ 18,899,183        | \$ 352,676            | 2%    | \$21,578,011    | \$ 2,678,828          | 14%   |  |
| General Government                                                          | \$ 787,773      | \$ 757,271      | \$ 749,880      | \$ 788,000           | \$ 769,000           | \$ (19,000)           | -2%   | \$750,000       | \$ (19,000)           | -2%   |  |
| Other Revenues                                                              | \$ 9,570,948    | \$ 9,709,082    | \$ 9,452,791    | \$ 8,626,897         | \$ 12,938,697        | \$ 4,311,800          | 50%   | \$20,345,043    | \$ 7,406,346          | 57%   |  |
| Total                                                                       | \$ 73,395,923   | \$ 78,621,265   | \$ 75,003,688   | \$ 87,892,570        | \$ 110,003,566       | \$ 24,088,440         | 25%   | \$104,239,998   | \$ (5,763,568)        | -5%   |  |
| REQUIREMENTS (by function)                                                  |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
| Executive                                                                   | \$ 9,216,156    | \$ 10,010,158   | \$ 10,472,157   | \$ 11,693,640        | \$ 11,262,805        | \$ (430,835)          | -4%   | \$12,376,877    | \$ 1,114,072          | 10%   |  |
| Police                                                                      | \$ 4,416,566    | \$ 4,657,533    | \$ 5,112,667    | \$ 5,787,533         | \$ 5,850,770         | \$ 63,237             | 1%    | \$6,017,194     | \$ 166,424            | 3%    |  |
| Public Works                                                                | \$ 17,445,083   | \$ 18,368,861   | \$ 20,356,098   | \$ 23,804,188        | \$ 23,004,261        | \$ (799,927)          | -3%   | \$27,100,879    | \$ 4,096,618          | 18%   |  |
| Library & Recreation                                                        | \$ 4,769,683    | \$ 4,922,316    | \$ 5,233,186    | \$ 5,865,463         | \$ 5,739,911         | \$ (125,552)          | -2%   | \$5,808,280     | \$ 68,369             | 1%    |  |
| Non-Departmental                                                            | \$ 2,595,744    | \$ 3,903,713    | \$ 3,537,922    | \$ 3,432,676         | \$ 4,910,303         | \$ 1,477,627          | 43%   | \$3,419,242     | \$ (1,491,061)        | -30%  |  |
| Special Service Contracts                                                   | \$ 426,350      | \$ 502,922      | \$ 495,922      | \$ 540,000           | \$ 540,000           | \$ -                  | 0%    | \$540,000       | \$ -                  | 0%    |  |
| Contingency                                                                 | \$ 49,392       | \$ 85,647       | \$ 27,881       | \$ 400,000           | \$ 400,000           | \$ -                  | 0%    | \$390,000       | \$ (10,000)           | -3%   |  |
| Capital Outlay                                                              | \$ 577,328      | \$ 320,384      | \$ 175,024      | \$ 541,111           | \$ 755,948           | \$ 214,837            |       | \$458,245       | \$ (297,703)          | -39%  |  |
| Total                                                                       | \$ 39,496,302   | \$ 42,771,534   | \$ 45,410,857   | \$ 52,064,610        | \$ 52,463,998        | \$ 399,388            | 1%    | \$56,110,717    | \$ 3,646,719          | 7%    |  |
| REQUIREMENTS (by type)                                                      |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
| Personnel                                                                   | \$ 25,570,623   | \$ 27,516,835   | \$ 30,397,970   | \$ 33,941,957        | \$ 34,130,203        | \$ 188,246            | 1%    | \$36,989,855    | \$ 2,859,652          | 8%    |  |
| Materials, Supplies & Services                                              | \$ 13,298,958   | \$ 14,848,667   | \$ 14,809,983   | \$ 17,181,542        | \$ 17,177,848        | \$ (3,694)            | 0%    | \$18,272,617    | \$ 1,094,769          | 6%    |  |
| Contingency                                                                 | \$ 49,392       | \$ 85,647       | \$ 27,881       | \$ 400,000           | \$ 400,000           | \$ -                  | 0%    | \$390,000       | \$ (10,000)           | -3%   |  |
| Capital Outlay                                                              | \$ 577,328      | \$ 320,384      | \$ 175,024      | \$ 541,111           | \$ 755,948           | \$ 214,837            | 40%   | \$458,245       | \$ (297,703)          | -39%  |  |
| Total                                                                       | \$ 39,496,301   | \$ 42,771,533   | \$ 45,410,858   | \$ 52,064,610        | \$ 52,463,999        | \$ 399,389            | 1%    | \$56,110,717    | \$ 3,646,718          | 7%    |  |
| EXCESS (deficiency) OF RESOURCES OVER REQUIREMENTS                          |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
|                                                                             | \$ 33,899,622   | \$ 35,849,732   | \$ 29,592,830   | \$ 35,827,960        | \$ 57,539,567        | \$ 23,689,051         | 61%   | \$48,129,281    | \$ (9,410,286)        | -16%  |  |
| OTHER FINANCING SOURCES (uses)                                              |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
| Bond Proceeds                                                               | \$ 9,243,543    | \$ 28,532,387   | \$ -            | \$ 48,000,000        | \$ 111,363,698       | \$ 63,363,698         | 132%  | \$15,200,000    | \$ (96,163,698)       | -86%  |  |
| Debt Service                                                                | \$ (13,282,156) | \$ (22,082,555) | \$ (11,337,373) | \$ (10,993,302)      | \$ (11,368,007)      | \$ (374,705)          | 3%    | \$ (13,254,379) | \$ (1,886,372)        | 17%   |  |
| Interfund Transfers In                                                      | \$ 13,929,137   | \$ 22,945,672   | \$ 15,431,059   | \$ 11,257,582        | \$ 39,521,611        | \$ 28,264,029         | 251%  | \$11,785,576    | \$ (27,736,035)       | -70%  |  |
| Interfund Transfers Out                                                     | \$ (13,929,137) | \$ (22,945,673) | \$ (15,431,059) | \$ (11,257,582)      | \$ (39,521,611)      | \$ (28,264,029)       | 251%  | \$ (11,785,576) | \$ 27,736,035         | -70%  |  |
| Capital Improvement Projects                                                | \$ (23,461,052) | \$ (35,277,827) | \$ (19,985,188) | \$ (73,225,580)      | \$ (177,935,861)     | \$ (104,710,281)      | 143%  | \$ (39,445,824) | \$ 138,490,037        | -78%  |  |
| Total                                                                       | \$ (27,499,665) | \$ (28,827,996) | \$ (31,322,561) | \$ (36,218,882)      | \$ (77,940,170)      | \$ (41,721,288)       | 115%  | \$ (37,500,203) | \$ 40,439,967         | -52%  |  |
| EXCESS (deficiency) OF RESOURCES OVER REQUIREMENTS AND OTHER SOURCES (uses) |                 |                 |                 |                      |                      |                       |       |                 |                       |       |  |
|                                                                             | \$ 6,399,957    | \$ 7,021,736    | (1,729,731)     | \$ (390,922)         | (20,400,603)         | (20,009,681)          | 5119% | \$85,629,484    | 106,030,087           | -520% |  |
| Beginning Balance                                                           | \$ 70,184,139   | \$ 76,584,096   | \$ 83,622,487   | \$ 41,691,275        | \$ 81,763,532        | \$ 40,072,257         | 96%   | \$60,800,543    | \$ (20,962,989)       | -26%  |  |
| Ending Balance                                                              | \$ 76,584,096   | \$ 83,622,487   | \$ 81,763,532   | \$ 41,300,354        | \$60,800,543         | \$ 19,500,189         | 47%   | \$71,137,867    | \$ 10,337,324         | 17%   |  |



## **000377 Ice Rink Expansion**

|        | Priority        | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-----------------|----------|-------------------|-------------|--------------|-----------------------------|
| 000377 | Not Recommended | Angevine |                   |             |              | Thriving Mountain Community |

| Description                                                                            | Comments |
|----------------------------------------------------------------------------------------|----------|
| Ice Rink Expansion: Additional ice surface including supporting storage and amenities. |          |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 012100 QUINNS FUND * ADMINISTRATION          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031477 CIP FUND * TRANSFER FROM DEBT SERVICE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                           |                   |                  |                   |                  |                   |                  | 2,847,667         | 2,847,667        | 19,735,335        | 19,735,335       |                   |                  |
| TOTAL                                        |                   |                  |                   |                  |                   |                  | 2,847,667         | 2,847,667        | 19,735,335        | 19,735,335       |                   |                  |

## **000389 Library Book Sorter**

|        | Priority        | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-----------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| 000389 | Not Recommended | Twombly |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description                                                               | Comments |
|---------------------------------------------------------------------------|----------|
| Automated book sorter, allows for library staff to work more efficiently. |          |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND | 120,000           | 120,000          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033450 Lower Park RDA * BEGINNING BALANCE    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                        | 120,000           | 120,000          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **000471 Adobe Acrobat Software Standardization**

|        | Priority        | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-----------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| 000471 | Not Recommended | Robertson |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Adobe Acrobat software is a commonly used product for document generation and distribution. As departments have purchased this software over time, the software versions have grown inconsistent resulting in compatibility and support issues. This fund would provide for upgrading all existing city owned copies as the IT Department works to standardizes future purchasing requirements.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  | 23,000            | 23,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES       |                   |                  | 1,000             | 1,000            |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX      |                   |                  | 1,000             | 1,000            |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  | <b>25,000</b>     | <b>25,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |

## **000477 Add Uphill Marsac Gate Above Chambers Avenue**

|        | Priority        | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-----------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| 000477 | Not Recommended | Cassel  |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The existing gates on Marsac have been closed numerous times over the last few years. This request is to add another gate southbound just south of Chambers Street so cars can turn around onto Chambers street instead of drivind 1/2 mile up to the existing gates.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  | 29,440            | 29,440           |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  | <b>29,440</b>     | <b>29,440</b>    |                   |                  |                   |                  |                   |                  |                   |                  |

## **000478 Phase 2 PC MARC**

|        | Priority        | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-----------------|---------|-------------------|-------------|--------------|-----------------------------|
| 000478 | Not Recommended | Fisher  |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This would add additional parking, additional multi-use gymnasium, additional fitness, 3 platform tennis courts and bubble storage. Project was identified in Mountain Recreation Facilities Master Plan and is the highest priority for staff & RAB

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031451 CIP Fund * BOND PROCEEDS              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                           |                   |                  |                   |                  | 4,500,000         | 4,500,000        |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  | <b>4,500,000</b>  | <b>4,500,000</b> |                   |                  |                   |                  |                   |                  |

## **000481 Indoor Aquatics**

|        | Priority        | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-----------------|---------|-------------------|-------------|--------------|-----------------------------|
| 000481 | Not Recommended | Fisher  |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This would build an indoor aquatics facility where the existing outdoor lap pool is at the PC MARC. Indoor aquatics has been identified as a high unmet need in the community

|                                 | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031451 CIP Fund * BOND PROCEEDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified              |                   |                  |                   |                  |                   |                  | 8,000,000         | 8,000,000        |                   |                  |                   |                  |
| <b>TOTAL</b>                    |                   |                  |                   |                  |                   |                  | <b>8,000,000</b>  | <b>8,000,000</b> |                   |                  |                   |                  |

## **000482 Concrete Driveway to Bubble Storage**

|        | Priority        | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-----------------|---------|-------------------|-------------|--------------|-----------------------------|
| 000482 | Not Recommended | Fisher  |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Current access to the bubble storage is over grass with plastic mesh under it. Sections have been removed due to damage. This would put a 12' wide concrete driveway back to bubble storgae.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND | 25,000            | 25,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 | <b>25,000</b>     | <b>25,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031400 CIP FUND * IMP FEE-OPEN SPACE         |                   |                  |                   |                  |                   | 9,000            |                   |                  |                   |                  |                   |                  |
| 031401 CIP FUND * IMP FEE-PUBLIC SAFETY      |                   |                  |                   |                  |                   | 9,000            |                   |                  |                   |                  |                   |                  |
| 031402 CIP FUND * IMP FEE-STREETS            | 26,320            | 26,320           |                   |                  |                   | 15,000           |                   |                  |                   |                  |                   |                  |
| 031460 CIP Fund * IMPACT FEES                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 | <b>26,320</b>     | <b>26,320</b>    |                   |                  |                   | <b>33,000</b>    |                   |                  |                   |                  |                   |                  |

## **CP0002 Information System Enhancement/Upgrades**

[illegible]

## CP0003 Old Town Stairs

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0003 | Recommended | Twombly | 521,338           |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

An ongoing program to construct or reconstruct stairways in the Old Town Area. Stairways that are in a dilapidated condition beyond effective repair are replaced. Most of the stair projects include retaining walls, drainage improvements and lighting. Like trails, the priority depends on factors such as adjacent development, available easements, community priority and location. Funding comes largely from RDAs so most funding is restricted for use in a particular area. Tread replacements are planned beginning with the oldest in closest proximity to Main Street. New sets proposed include 9th St. with three new blocks at \$300,000 (LPARDA); 10th St. with 1 new block at \$100,000 (LPARDA); possible improvements to Crescent Tram pending resolution of the current parcel discussions (no identified funding); Reconstruct 3rd St, 4th St, 5th St, others as prioritized (Main St RDA). See also Project #722.

|                                                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033477 LOWER PARK RDA * TRANSFER FROM DEBT SERVICE |                   | 150,000          |                   | 150,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| 034468 MAIN ST RDA * CONT TO RDA DEBT              |                   |                  |                   | 450,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| 034477 MAIN ST RDA * TRANSFER FROM DEBT SERVICE    |                   | 50,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                       |                   | <b>200,000</b>   |                   | <b>600,000</b>   |                   |                  |                   |                  |                   |                  |                   |                  |

## CP0005 City Park Improvements

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0005 | Recommended | Fisher  | 375,347           | 17,950      |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

As Park City and surrounding areas continue to grow, there is a greater public demand for recreational uses. This project is a continuing effort to complete City Park. The funds will be used to improve and better accommodate the community's needs with necessary recreational amenities. The current recreation building needs to be replaced with a larger more functional space that will meet the needs of day camp & other recreation programs. The facility has some conceptual designs being done through the Recreation Facility Master Plan.

|                                      | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031400 CIP FUND * IMP FEE-OPEN SPACE | 56,154            | 56,154           | 100,000           | 100,000          | 100,000           | 100,000          | 100,000           | 100,000          | 100,000           | 100,000          | 100,000           | 100,000          |
| 031402 CIP FUND * IMP FEE-STREETS    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

|                                                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031451 CIP Fund * BOND PROCEEDS                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031460 CIP Fund * IMPACT FEES                      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031466 CIP Fund * OTHER CONTRIBUTIONS              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031469 CIP FUND * RAP TAX                          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031477 CIP FUND * TRANSFER FROM DEBT SERVICE       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031478 CIP Fund * TRANSFER FROM CIP                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031485 CIP FUND * SALES TAX DEBT SERVICE - 2005B   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033450 Lower Park RDA * BEGINNING BALANCE          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033468 LOWER PARK RDA * CONT TO RDA DEBT           |                   | 100,000          |                   | 100,000          |                   | 100,000          |                   | 100,000          |                   | 100,000          | 100,000           | 100,000          |
| 033477 LOWER PARK RDA * TRANSFER FROM DEBT SERVICE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 035477 MBA * TRANSFER FROM DEBT SERVICE            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                       | <b>56,154</b>     | <b>156,154</b>   | <b>100,000</b>    | <b>200,000</b>   | <b>100,000</b>    | <b>200,000</b>   | <b>100,000</b>    | <b>200,000</b>   | <b>100,000</b>    | <b>200,000</b>   | <b>200,000</b>    | <b>200,000</b>   |

## **CP0006 Pavement Managment Implementation**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0006 | Recommended | McAffee | 13,551            | 839,209     |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project provides the funding necessary to properly maintain and prolong the useful life of City owned streets and parking lots. Annual maintenance projects include crack sealing, slurry sealing, rototilling, pavement overlays and utility adjustments. In FY19 additional \$250K request to pave main street.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031452 CIP Fund * CLASS "C" ROAD             |                   | 360,000          |                   | 360,000          |                   | 360,000          |                   | 360,000          |                   | 360,000          | 360,000           | 360,000          |
| 031454 CIP Fund * DONATIONS                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 440,000          |                   | 440,000          | 73,000            | 513,000          |                   | 440,000          |                   | 440,000          | 480,000           | 480,000          |
| 034450 Main St RDA * BEGINNING BALANCE       |                   |                  |                   |                  | 52,000            | 52,000           |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | <b>800,000</b>   |                   | <b>800,000</b>   | <b>125,000</b>    | <b>925,000</b>   |                   | <b>800,000</b>   |                   | <b>800,000</b>   | <b>840,000</b>    | <b>840,000</b>   |

## **CP0007 Tunnel Maintenance**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0007 | Recommended | McAffee | 333,078           | 117,928     |              | Preserving & Enhancing the Natural Environment |



| Description                                                                                                                                 |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| Maintenance and inspection of the Judge and Spiro Mine tunnels. Replacement of rotting timber with steel sets and cleanup of mine cave ins. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| Stabilization of sidewall shifting with split set of bolts and screening. Track replacement. Flow meter OM&R.                               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                             | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 051451 Water Fund * BOND PROCEEDS                                                                                                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES                                                                                                      |                   | 242,898          |                   | 247,756          |                   | 252,711          |                   | 261,511          |                   | 268,049          | 274,750           | 274,750          |
| TOTAL                                                                                                                                       |                   | 242,898          |                   | 247,756          |                   | 252,711          |                   | 261,511          |                   | 268,049          | 274,750           | 274,750          |

## **CP0009 Transit Rolling Stock Replacement**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0009 | Recommended | Fonnesbeck | 1,714,372         | 6,876,221   |              | Thriving Mountain Community |

| Description                                                                                                                                                                            | Comments |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This program provides for the replacement of the existing transit fleet . It is anticipated what the Federal Transit Administration will be providing 80 percent of the purchase cost. |          |

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| 057450 Transit Fund * BEGINNING BALANCE        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 057458 Transit Fund * FEDERAL GRANTS           |                   | 3,173,262        |                   | 1,925,002        |                   | 3,290,974        |                   | 1,464,000        | 1,176,000         | 4,169,702        |                   |                  |  |
| 057479 Transit Fund * TRANSIT SALES TAX        |                   | 563,315          |                   | 43,750           |                   | 882,743          |                   | 366,000          | 940,800           | 1,689,225        |                   |                  |  |
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE |                   | 510,284          |                   | 450,000          |                   | 560,000          |                   | 360,000          | 235,200           | 985,200          |                   |                  |  |
| <b>TOTAL</b>                                   |                   | <b>4,246,861</b> |                   | <b>2,418,752</b> |                   | <b>4,733,717</b> |                   | <b>2,190,000</b> | <b>2,352,000</b>  | <b>6,844,127</b> |                   |                  |  |

## **CP0010 Water Department Service Equipment**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0010 | Recommended | McAfee  | 264,680           |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                                      | Comments |
|------------------------------------------------------------------------------------------------------------------|----------|
| Replacement of vehicles and other water department service equipment that is on the timed depreciation schedule. |          |

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0013 | Recommended | Laurent | 980,017           | 1,346,350   |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

The Housing Advisory Task Force in 1994 recommended the establishment of ongoing revenue sources to fund a variety of affordable housing programs. The city has established the Housing Authority Fund (36-49048) and a Projects Fund (31-49058). Fund 36-49048 will be for the acquisition of units as opportunities become available, provision of employee mortgage assistance, and prior housing loan commitments. It will also provide assistance to developers in the production of units.

[illegible]

## CP0014 McPolin Farm

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0014 | Recommended | Carey   | 2,280             |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

City Farm Phase II - Landscaping. Trailhead parking. Completion of the sidewalks, ADA accessible trail to safely accommodate the passive use of the property. Pads and interpretive signs to display antique farm equipment.

|                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031467 CIP Fund * OTHER MISCELLANEOUS            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031477 CIP FUND * TRANSFER FROM DEBT SERVICE     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031478 CIP Fund * TRANSFER FROM CIP              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031485 CIP FUND * SALES TAX DEBT SERVICE - 2005B |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 035477 MBA * TRANSFER FROM DEBT SERVICE          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## CP0017 ADA Implementation

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|------------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0017 | Recommended | Fonnesbeck | 60,523            |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Many of the City's buildings have restricted programs due to physical restraints of the buildings. An ADA compliance audit was conducted by the building department and phase one improvements have been made. Additional funds will be needed to continue the program to complete phase 2 and 3 improvements.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031467 CIP Fund * OTHER MISCELLANEOUS        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 5,000            |                   | 5,000            |                   | 5,000            |                   | 5,000            |                   | 5,000            | 5,000             | 5,000            |
| <b>TOTAL</b>                                 |                   | 5,000            |                   | 5,000            |                   | 5,000            |                   | 5,000            |                   | 5,000            | 5,000             | 5,000            |

## CP0019 Library Development & Donations

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0019 | Recommended | Juarez  | 13,597            | 12,090      |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Project 579 also includes a category 39124. Public Library development grant. This is a grant made to all public libraries in Utah by the State, based on population and assessed needs. The uses of this money are restricted by State statute, and must be outlined in the Library goals which are set by the Library Board and due to the State Library at the end of October each year.

[illegible]

## CP0020 City-wide Signs Phase I

|        | Priority    | Manager     | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|-------------|-------------------|-------------|--------------|-----------------------------|
| CP0020 | Recommended | Weidenhamer | 41,151            | 25,000      |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Funded in FY02 - Continue to coordinate and install way-finding and directional signs throughout the City.

[illegible]

## **CP0021 Geographic Information Systems**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|-----------|-------------------|-------------|--------------|-----------------------------|
| CP0021 | Recommended | Robertson |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Utilize the geographic information system software obtained in grant from ESRI to produce a base map, parcel map, and street center line map. Maps will be used by numerous city departments for planning and design purposes. This program is a joint venture between PCMC & SBSID. An interlocal agreement is pending between PCMC, SBSID, and Summit County.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0025 Bus Shelters**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0025 | Recommended | Fonnesbeck | 302,457           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Passenger amenities such as shelters, and benches have proven to enhance transit ridership. This project will provide the funding necessary to redesign and install shelters and benches at new locations. These locations will be determined using rider and staff input as well as rider data. Funding will be 80% FTA funds, 20% transit fund balance.

|                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057450 Transit Fund * BEGINNING BALANCE          |                   | 5,000            | 31,250            | 36,250           |                   |                  |                   |                  |                   |                  |                   |                  |
| 057455 Transit Fund * DOT CONTRIBUTIONS          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057458 Transit Fund * FEDERAL GRANTS             |                   | 20,000           | 125,000           | 145,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| 057475 TRANSIT FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                     |                   | 25,000           | 156,250           | 181,250          |                   |                  |                   |                  |                   |                  |                   |                  |

| Description | Comments |
|-------------|----------|
|-------------|----------|

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES | 20,000            | 49,692           |                   | 30,731           |                   | 31,807           |                   | 32,602           |                   | 33,417           | 36,759            | 36,759           |
| <b>TOTAL</b>                           | <b>20,000</b>     | <b>49,692</b>    |                   | <b>30,731</b>    |                   | <b>31,807</b>    |                   | <b>32,602</b>    |                   | <b>33,417</b>    | <b>36,759</b>     | <b>36,759</b>    |

## CP0028 5 Year CIP Funding

| Description | Comments |
|-------------|----------|
|-------------|----------|

[illegible]

## **CP0036 Traffic Calming**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0036 | Recommended | Cassel  | 122,613           | 21,493      |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Over the last few years residents have expressed concerns with the speed and number of vehicles, safety of children and walkers. The interest of participation for traffic calming has come in from all areas of town. Funding covers traffic studies, signage, and speed control devices.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031450 CIP Fund * BEGINNING BALANCE          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031473 CIP Fund * SALE OF ASSETS             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 10,000           |                   | 10,000           | 10,000            | 10,000           | 10,000            | 10,000           | 10,000            | 10,000           | 10,000            | 10,000           |
| 033468 LOWER PARK RDA * CONT TO RDA DEBT     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033470 Lower Park RDA * RENTAL INCOME        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | 10,000           |                   | 10,000           | 10,000            | 10,000           | 10,000            | 10,000           | 10,000            | 10,000           | 10,000            | 10,000           |

## **CP0040 Water Dept Infrastructure Improvement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0040 | Recommended | McAfee  | 777,450           | 683,560     |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

General asset replacement for existing infrastructure including such assets as pipelines, pump stations, valve vaults, etc.

|                                                           | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051451 Water Fund * BOND PROCEEDS                         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES                    |                   | 900,000          |                   | 900,000          |                   | 900,000          |                   | 900,000          |                   | 945,000          | 992,250           | 992,250          |
| 051525 WATER FUND * 2012B WATER REVENUE & REFUNDING BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051526 WATER FUND * 2014 WATER REVENUE BONDS              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051527 WATER FUND * 2015 WATER REVENUE BOND               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                              |                   | 900,000          |                   | 900,000          |                   | 900,000          |                   | 900,000          |                   | 945,000          | 992,250           | 992,250          |

## **CP0041 Trails Master Plan Implementation**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0041 | Recommended | Twombly | 87,637            | 198,505     | 5,929        | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Existing Funds will be utilized to construct the following trails and infrastructure: Prospector connection, April Mountain Plan, Historic trail signage and Daly Canyon connections. Additionally, Phase III trailheads at April Mountain and Meadows Dr. East. Requested funds for future FY include projects associated with continuation of trail connectivity as outlined in the Trails Master Plan and those identified in the PC Heights MPD, more specifically identified as Phase I and II of the Quinn's Park and Ride connections. Easements have been secured for these pathways. Staff will utilize local and state grants to off set costs associated with these connections.

|                                                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031400 CIP FUND * IMP FEE-OPEN SPACE               |                   | 20,000           |                   | 20,000           |                   | 20,000           |                   | 20,000           |                   | 20,000           |                   |                  |
| 031467 CIP Fund * OTHER MISCELLANEOUS              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031469 CIP FUND * RAP TAX                          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031474 CIP Fund * STATE CONTRIBUTION               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND       | 20,000            | 50,000           | 20,000            | 50,000           | 20,000            | 50,000           | 20,000            | 50,000           | 20,000            | 50,000           | 50,000            | 50,000           |
| 031487 CIP FUND * RESTAURANT TAX                   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033450 Lower Park RDA * BEGINNING BALANCE          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033467 Lower Park RDA * OTHER MISCELLANEOUS        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033477 LOWER PARK RDA * TRANSFER FROM DEBT SERVICE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                       | <b>20,000</b>     | <b>70,000</b>    | <b>20,000</b>     | <b>70,000</b>    | <b>20,000</b>     | <b>70,000</b>    | <b>20,000</b>     | <b>70,000</b>    | <b>20,000</b>     | <b>70,000</b>    | <b>50,000</b>     | <b>50,000</b>    |

## **CP0042 Property Improvements Gilmore O.S.**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal  |
|--------|-------------|---------|-------------------|-------------|--------------|---------------|
| CP0042 | Recommended | Twombly |                   |             |              | Not Available |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The City's property acquisitions often require improvements for the City's intended uses. Improvements typically include structural studies, restoration, environmental remediation, removal of debris, basic cleanup, landscaping, and signs.



|                                                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033477 LOWER PARK RDA * TRANSFER FROM DEBT SERVICE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 034468 MAIN ST RDA * CONT TO RDA DEBT              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0046 Golf Course Improvements**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0046 | Recommended | Fonnesbeck | 21,930            | 6,405       |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This fund encompasses all golf course related projects, constructing new tee boxes, cart path repairs, restroom upgrade, landscaping, pro-shop improvements, and other operational maintenance projects.

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 055458 Golf Fund * FEDERAL GRANTS      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 055459 Golf Fund * GOLF FEES           |                   | 12,000           |                   | 12,000           |                   | 12,000           | 12,000            | 24,000           |                   | 12,000           | 12,000            | 12,000           |
| 055467 Golf Fund * OTHER MISCELLANEOUS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 055469 GOLF FUND * RAP TAX             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 055487 GOLF FUND * RESTAURANT TAX      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                           |                   | 12,000           |                   | 12,000           |                   | 12,000           | 12,000            | 24,000           |                   | 12,000           | 12,000            | 12,000           |

## **CP0047 Downtown Enhancements/Design**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|-----------|-------------------|-------------|--------------|-----------------------------|
| CP0047 | Recommended | Gustafson | 0                 |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Close Out Project

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

|                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031467 CIP Fund * OTHER MISCELLANEOUS            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031484 CIP FUND * SALES TAX DEBT SERVICE - 2005A |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 034467 Main St RDA * OTHER MISCELLANEOUS         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 034468 MAIN ST RDA * CONT TO RDA DEBT            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 034477 MAIN ST RDA * TRANSFER FROM DEBT SERVICE  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057471 TRANSIT FUND * RESORT TAX - TRANS         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0061 Economic Development**

|        | Priority    | Manager     | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|-------------|-------------------|-------------|--------------|-----------------------------|
| CP0061 | Recommended | Weidenhamer | 166,268           |             |              | Thriving Mountain Community |

| Description                                                                                                                                                                     | Comments |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| The project was created to provide "seed money" towards public/private partnership ideas. These expenditures are a result of the beginning stages of economic development plan. |          |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 25,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033450 Lower Park RDA * BEGINNING BALANCE    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 034450 Main St RDA * BEGINNING BALANCE       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 034467 Main St RDA * OTHER MISCELLANEOUS     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 034468 MAIN ST RDA * CONT TO RDA DEBT        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | 25,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0069 Judge Water Treatment Improvements**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0069 | Recommended | McAffee | 192,037           | 94,727      |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                                                                             | Comments |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Funded by federal funds, user fees, bonds. This project will fund improvement necessary to meet EPA water quality mandates for the Judge Tunnel source. |          |

|                                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051451 Water Fund * BOND PROCEEDS                            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051458 Water Fund * FEDERAL GRANTS                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051466 Water Fund * OTHER CONTRIBUTIONS                      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES                       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051493 WATER FUND * 2009B WATER BONDS                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051495 WATER FUND * 2009C WATER BONDS                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051496 Water Fund * EXISTING USERS                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051525 WATER FUND * 2012B WATER REVENUE &<br>REFUNDING BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051526 WATER FUND * 2014 WATER REVENUE BONDS                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051527 WATER FUND * 2015 WATER REVENUE BOND                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0070 Meter Reading Upgrade**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0070 | Recommended | McAfee  | 100,547           |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project will provide funding to upgrade meters to enable remote radio reading of water meters. This process will improve the efficiency and effectiveness of water billing.

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051451 Water Fund * BOND PROCEEDS      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051480 Water Fund * WATER IMPACT FEES  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051493 WATER FUND * 2009B WATER BONDS  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051495 WATER FUND * 2009C WATER BONDS  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051496 Water Fund * EXISTING USERS     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0073 Marsac Seismic Renovation**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|-----------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0073 | Recommended | Gustafson | -11,294           | 45,481      |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Marsac seismic, HVAC, ADA and associated internal renovations.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031450 CIP Fund * BEGINNING BALANCE          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 035450 MBA * BEGINNING BALANCE               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0074 Equipment Replacement - Rolling Stock**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0074 | Recommended | Coulson | 679,891           | 1,023,569   |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project funds the replacement of fleet vehicles based upon a predetermined schedule. The purpose of the project is to ensure the City has the funding to replace equipment that has reached the end of its useful life.

|                                                                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 038476 EQUIP RPLCMNT FUND * TRANSFER FROM GENERAL FUND - EQUIPMENT | 150,000           | 850,000          | 150,000           | 900,000          | 150,000           | 900,000          | 150,000           | 950,000          | 250,000           | 1,050,000        | 1,050,000         | 1,050,000        |
| <b>TOTAL</b>                                                       | <b>150,000</b>    | <b>850,000</b>   | <b>150,000</b>    | <b>900,000</b>   | <b>150,000</b>    | <b>900,000</b>   | <b>150,000</b>    | <b>950,000</b>   | <b>250,000</b>    | <b>1,050,000</b> | <b>1,050,000</b>  | <b>1,050,000</b> |

## **CP0075 Equipment Replacement - Computer**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0075 | Recommended | Robertson | 178,552           | 425,402     |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The computer replacement fund supports replacement of computer equipment and support infrastructure including network, servers, and climate control systems. However, replacement decisions are driven by technological advancements, software requirements, and obsolescence.

|                                                                       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 038476 EQUIP RPLCMNT FUND * TRANSFER FROM<br>GENERAL FUND - EQUIPMENT |                   | 308,700          |                   | 308,700          |                   | 308,700          |                   | 308,700          |                   | 308,700          | 308,700           | 308,700          |
| 051481 Water Fund * WATER SERVICE FEES                                |                   | 19,932           |                   | 19,932           |                   | 19,932           |                   | 19,932           |                   | 19,932           | 19,932            | 19,932           |
| 052530 STORM WATER FUND * STORM WATER SERVICE<br>FEE                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 055459 Golf Fund * GOLF FEES                                          |                   | 2,560            |                   | 2,560            |                   | 2,560            |                   | 2,560            |                   | 2,560            | 2,560             | 2,560            |
| 057479 Transit Fund * TRANSIT SALES TAX                               |                   | 14,172           |                   | 14,172           |                   | 14,172           |                   | 14,172           |                   | 14,172           | 14,172            | 14,172           |
| <b>TOTAL</b>                                                          |                   | <b>345,364</b>   |                   | <b>345,364</b>   |                   | <b>345,364</b>   |                   | <b>345,364</b>   |                   | <b>345,364</b>   | <b>345,364</b>    | <b>345,364</b>   |

## **CP0081 OTIS Water Pipeline Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0081 | Recommended | McAfee  | 1,866,985         | 146,081     |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Water Replacement as part of the OTIS road projects

|                                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES                       |                   | 280,294          |                   | 233,972          |                   | 273,688          |                   | 280,530          |                   | 300,000          | 300,000           | 300,000          |
| 051525 WATER FUND * 2012B WATER REVENUE &<br>REFUNDING BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051526 WATER FUND * 2014 WATER REVENUE BONDS                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051527 WATER FUND * 2015 WATER REVENUE BOND                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                                 |                   | <b>280,294</b>   |                   | <b>233,972</b>   |                   | <b>273,688</b>   |                   | <b>280,530</b>   |                   | <b>300,000</b>   | <b>300,000</b>    | <b>300,000</b>   |

## **CP0089 Public Art**

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|----------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0089 | Recommended | Rockwood | 220,299           | 6,501       |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project is designed to fund public art as part of an "Arts Community Master Plan". Public Art will be funded following the Council adopted 1% allocation form each City construction project policy where applicable.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031450 CIP Fund * BEGINNING BALANCE          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 75,000           | -7,000            | 68,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| 031487 CIP FUND * RESTAURANT TAX             | 17,000            | 17,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033450 Lower Park RDA * BEGINNING BALANCE    |                   | 25,000           |                   | 25,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 | <b>17,000</b>     | <b>117,000</b>   | <b>-7,000</b>     | <b>93,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0090 Friends of the Farm**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0090 | Recommended | Carey   | 16,584            | 2,500       |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Use to produce events to raise money for the Friends of the Farm and use for improvements to the farm.

|                                       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031466 CIP Fund * OTHER CONTRIBUTIONS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031487 CIP FUND * RESTAURANT TAX      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0091 Golf Maintenance Equipment Replacement**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0091 | Recommended | Fonnesbeck | 168,348           | 20,927      |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This fund is used for golf course maintenance equipment replacement.

|                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 055459 Golf Fund * GOLF FEES      |                   | 98,000           |                   | 98,000           |                   | 98,000           |                   | 98,000           |                   | 98,000           |                   | 98,000           |
| 055469 GOLF FUND * RAP TAX        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 055487 GOLF FUND * RESTAURANT TAX |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                      |                   | <b>98,000</b>    |                   | <b>98,000</b>    |                   | <b>98,000</b>    |                   | <b>98,000</b>    |                   | <b>98,000</b>    |                   | <b>98,000</b>    |

## **CP0092 Open Space Improvements**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|------------|-------------------|-------------|--------------|------------------------------------------------|
| CP0092 | Recommended | Fonnesbeck | 264,456           | 564,130     | 12,426       | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This fund provides for maintenance, improvements, and acquisition of Park City's Open Space.

|                                       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031450 CIP Fund * BEGINNING BALANCE   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031454 CIP Fund * DONATIONS           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031466 CIP Fund * OTHER CONTRIBUTIONS |                   | 300,000          |                   | 300,000          |                   | 300,000          |                   | 300,000          |                   | 300,000          |                   | 300,000          |
| 031474 CIP Fund * STATE CONTRIBUTION  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                          |                   | <b>300,000</b>   |                   | <b>300,000</b>   |                   | <b>300,000</b>   |                   | <b>300,000</b>   |                   | <b>300,000</b>   |                   | <b>300,000</b>   |

## **CP0097 Bonanza Drive Reconstruction**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0097 | Recommended | Cassel  | 0                 |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

To accommodate new water lines, pedestrian enhancements, gutters, storm drains and landscaping. Possible UDOT small urban area funding.

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

031402 CIP FUND \* IMP FEE-STREETS

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031458 CIP Fund * FEDERAL GRANTS             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033468 LOWER PARK RDA * CONT TO RDA DEBT     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0100 Neighborhood Parks**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0100 | Recommended | Twombly | 262,082           |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project includes the creation of neighborhood parks through the use of Park and Ice bond proceeds. This includes projects in Park Meadows, Prosper, and Old Town.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031400 CIP FUND * IMP FEE-OPEN SPACE         |                   | 100,000          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031451 CIP Fund * BOND PROCEEDS              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031454 CIP Fund * DONATIONS                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031466 CIP Fund * OTHER CONTRIBUTIONS        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031469 CIP FUND * RAP TAX                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031477 CIP FUND * TRANSFER FROM DEBT SERVICE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | 100,000          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0107 Retaining Wall at 41 Sampson Ave**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0107 | Recommended | Cassel  | 110,000           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

City contribution of retaining wall at 41 Sampson Avenue (Donnelly House)



|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 034468 MAIN ST RDA * CONT TO RDA DEBT        | -110,000          | -110,000         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 | <b>-110,000</b>   | <b>-110,000</b>  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0108 Flagstaff Transit Transfer Fees**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0108 | Recommended | Knotts  | 2,020,632         | 114,593     |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Account for transit transfer fees dedicated to improvement enhancement of Park City transit system by designing and constructing transit priority improvements on SR 248. Reduction in greenhouse gas emissions by reducing idling and single occupancy vehicles.

|                                           | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057466 Transit Fund * OTHER CONTRIBUTIONS |                   | 300,000          | 800,000           | 1,100,000        |                   | 300,000          |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                              |                   | <b>300,000</b>   | <b>800,000</b>    | <b>1,100,000</b> |                   | <b>300,000</b>   |                   |                  |                   |                  |                   |                  |

## **CP0115 Public Works Complex Improvements**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0115 | Recommended | Fonnesbeck | -31,784           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project will provide for additional office space & furnishings required to house streets/transit/fleet personnel.

|                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057450 Transit Fund * BEGINNING BALANCE          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057466 Transit Fund * OTHER CONTRIBUTIONS        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057475 TRANSIT FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

**CP0118 Transit GIS/AVL System**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0118 | Recommended | Fonnesbeck | 157,471           | 204,688     |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

GIS and AVL systems to provide real time information to passengers and managers to better manage the transit system.

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057466 Transit Fund * OTHER CONTRIBUTIONS      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

**CP0123 Replace Police Dispatch System**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0123 | Recommended | Robertson |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Replace police CAD/RMS system to meet Public Safety demands.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

**CP0128 Quinn's Ice/Fields Phase II**

|  | Priority | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal |
|--|----------|---------|-------------------|-------------|--------------|--------------|
|--|----------|---------|-------------------|-------------|--------------|--------------|

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0128 | Recommended | Twombly | 142,077           | 447         |              | Preserving & Enhancing the Natural Environment |

| Description                                                             | Comments |
|-------------------------------------------------------------------------|----------|
| Additional development of outdoor playing fields and support facilities |          |

|                                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031400 CIP FUND * IMP FEE-OPEN SPACE                   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031462 CIP Fund * INTEREST EARNINGS                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031467 CIP Fund * OTHER MISCELLANEOUS                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031473 CIP Fund * SALE OF ASSETS                       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031484 CIP FUND * SALES TAX DEBT SERVICE - 2005A       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031490 CIP FUND * COUNTY/SPECIAL DISTRICT CONTRIBUTION |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0136 County Vehicle Replacement Fund**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0136 | Recommended | Fonnesbeck | 593,326           |             |              | Thriving Mountain Community |

| Description                                                                                              | Comments |
|----------------------------------------------------------------------------------------------------------|----------|
| Holding account for Regional Transit Revenue dedicated to vehicle replacement of county owned equipment. |          |

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE |                   | 70,612           |                   | 72,730           |                   | 74,950           |                   | 77,199           |                   | 79,515           | 81,900            | 81,900           |
| <b>TOTAL</b>                                   |                   | 70,612           |                   | 72,730           |                   | 74,950           |                   | 77,199           |                   | 79,515           | 81,900            | 81,900           |

## **CP0137 Transit Expansion**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0137 | Recommended | Fonnesbeck | 1,500,803         |             |              | Thriving Mountain Community |

| Description                                                                      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |
|----------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| These funds are dedicated to purchasing new busses for expanded transit service. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 057458 Transit Fund * FEDERAL GRANTS                                             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX                                          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE                                   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                                                            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## CP0140 Emergency Power

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0140 | Recommended | McAfee  | 150,000           |             |              | Preserving & Enhancing the Natural Environment |

[illegible]

## CP0141 Boothill Transmission Line

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0141 | Recommended | McAfee  | 56,214            |             |              | Preserving & Enhancing the Natural Environment |

| Description                                     |                   |                  |                   |                  |                   |                  |                   |                  |                   | Comments         |                   |                  |  |
|-------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| This project is complete and should be deleted. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
|                                                 | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 051451 Water Fund * BOND PROCEEDS               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 051458 Water Fund * FEDERAL GRANTS              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051466 Water Fund * OTHER CONTRIBUTIONS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051480 Water Fund * WATER IMPACT FEES   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051488 Water Fund * BOND PROCEEDS (CIB) |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051493 WATER FUND * 2009B WATER BONDS   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051495 WATER FUND * 2009C WATER BONDS   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051496 Water Fund * EXISTING USERS      | -18,246           | -18,246          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051497 Water Fund * NEW GROWTH          | -9,861            | -9,861           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            | <b>-28,107</b>    | <b>-28,107</b>   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0142 Racquet Club Program Equipment Replaceme**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0142 | Recommended | Fisher  | 15,903            | 162,333     |              | Thriving Mountain Community |

| Description                                   | Comments |
|-----------------------------------------------|----------|
| For ongoing replacement of fitness equipment. |          |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031454 CIP Fund * DONATIONS                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031469 CIP FUND * RAP TAX                    | 28,769            | 28,769           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031470 CIP FUND * RENTAL INCOME              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 60,000           | 5,000             | 65,000           | 5,000             | 65,000           | 5,000             | 65,000           | 5,000             | 65,000           | 65,000            | 65,000           |
| <b>TOTAL</b>                                 | <b>28,769</b>     | <b>88,769</b>    | <b>5,000</b>      | <b>65,000</b>    | <b>5,000</b>      | <b>65,000</b>    | <b>5,000</b>      | <b>65,000</b>    | <b>5,000</b>      | <b>65,000</b>    | <b>65,000</b>     | <b>65,000</b>    |

## **CP0146 Asset Management/Replacement Program**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|------------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0146 | Recommended | Fonnesbeck | 1,471,218         | 566,459     |              | Engaged & Effective Government and Involved Citizenry |

| Description                                                                                                                                                                                           | Comments |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Money is dedicated to this account for asset replacement. The replacement/repair schedule was created in FY 07 for Building replacement. Plan was updated in FY 13 and will be updated again in FY18. |          |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031462 CIP Fund * INTEREST EARNINGS          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031467 CIP Fund * OTHER MISCELLANEOUS        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 552,709          |                   | 552,709          |                   | 552,709          |                   | 552,709          |                   | 552,709          | 552,709           | 552,709          |
| <b>TOTAL</b>                                 |                   | <b>552,709</b>   |                   | <b>552,709</b>   |                   | <b>552,709</b>   |                   | <b>552,709</b>   |                   | <b>552,709</b>   | <b>552,709</b>    | <b>552,709</b>   |

## **CP0150 Ice Facility Capital Replacement**

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|----------|-------------------|-------------|--------------|-----------------------------|
| CP0150 | Recommended | Angevine | 150,082           | 75,473      |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

For ongoing capital replacement at Quinn's Ice Facility. Funding provided by City and Basin per interlocal agreement.FY 17 Request: Additional funding to replace the evaporative condenser. This critical piece of refrigeration equipment helps express heat pulled off of the ice as part of the refrigeration process.In addition to the critical need for the replacement of a primary condenser tower, this request capitalizes on opportunities for the implementation of the latest technology which would double the life expectancy, enhanced the functionality and offer additional heat recovery efficiencies. This request also adds a redundancy that mitigates loss of revenue by using the existing equipment as a fail-over option. Building in a redundancy removes the single point of failure concern and allows for seamless transition of routine maintenance or repairs on either evaporative condenser tower. The overall reduction of costs for repair, parts and labor with this redundancy option are anticipated by adding a new primary condenser tower versus a direct replacement.

|                                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND           |                   | 50,000           |                   | 50,000           |                   | 50,000           |                   | 50,000           |                   | 50,000           | 50,000            | 50,000           |
| 031490 CIP FUND * COUNTY/SPECIAL DISTRICT CONTRIBUTION |                   | 110,000          |                   | 50,000           |                   | 50,000           |                   | 50,000           |                   | 50,000           | 50,000            | 50,000           |
| <b>TOTAL</b>                                           |                   | <b>160,000</b>   |                   | <b>100,000</b>   |                   | <b>100,000</b>   |                   | <b>100,000</b>   |                   | <b>100,000</b>   | <b>100,000</b>    | <b>100,000</b>   |

## **CP0152 Parking Equipment Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0152 | Recommended | Coulson | 154,521           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

For replacement of parking meters on Main St., parking vehicles, and handheld ticket writers. Funded by meter fee revenues.

|                                      | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057489 TRANSIT FUND * GARAGE REVENUE |                   | 50,000           |                   | 50,000           |                   | 50,000           |                   | 50,000           |                   | 50,000           | 50,000            | 50,000           |
| <b>TOTAL</b>                         |                   | <b>50,000</b>    |                   | <b>50,000</b>    |                   | <b>50,000</b>    |                   | <b>50,000</b>    |                   | <b>50,000</b>    | <b>50,000</b>     | <b>50,000</b>    |

## **CP0155 OTIS Phase II(a)**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0155 | Recommended | Cassel  | 169,702           |             |              | Thriving Mountain Community |

| Description                                                                                                                                                                                                                                                        | Comments |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| OTIS Phase II and III – These projects are a continuation of the Old Town Infrastructure Study and resulting rebuild of Old Town roads that started in 2002. The upcoming roads include 8th Street, 12th Street, McHenry Avenue, Rossi Hill Drive and Silver King. |          |

|                                                            | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031450 CIP Fund * BEGINNING BALANCE                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031451 CIP Fund * BOND PROCEEDS                            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031484 CIP FUND * SALES TAX DEBT SERVICE - 2005A           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031491 CIP FUND * TR FR SALES TAX DSF-2014 SALES TAX BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031528 CIP FUND * 2015 SALES TAX BONDS                     | -140,016          | -140,016         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                               | <b>-140,016</b>   | <b>-140,016</b>  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0157 OTIS Phase III(a)**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal  |
|--------|-------------|---------|-------------------|-------------|--------------|---------------|
| CP0157 | Recommended | Cassel  | 2,091,387         | -35,852     | 22,281       | Not Available |

| Description                                                                                                                                                                                                                                                                                                                                                                                                             | Comments |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| OTIS Phase II and III – These projects are a continuation of the Old Town Infrastructure Study and resulting rebuild of Old Town roads that started in 2002. The upcoming roads included in IIIa were McHenry Avenue (constructed in the summer of 2015) and Lowell Avenue (Construction for the summer of 2016). Tentative future projects will be 8th and 12th Streets in 2017 and 2018 and Rossi Hill Drive in 2019. |          |

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal  |
|--------|-------------|----------|-------------------|-------------|--------------|---------------|
| CP0160 | Recommended | Angevine | -10,090           | 7,727       |              | Not Available |

[illegible]

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0161 | Recommended | Sanchez | -228,018          | 228,018     |              | Thriving Mountain Community |

[illegible]



|       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| TOTAL | 228,018           | 228,018          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

### **CP0163 Quinn's Fields Phase III**

|        | Priority        | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-----------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0163 | Not Recommended | Twombly |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                                                                                                                                                                                 | Comments |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Construction of remaining 3 planned playing fields, sports lighting for 2 fields, scoreboards for all fields, parking spaces for 167 vehicles, parking lot lights, trails, sidewalks, and supporting irrigation system, utilities, landscaping and seeding. |          |

|                                       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031400 CIP FUND * IMP FEE-OPEN SPACE  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031466 CIP Fund * OTHER CONTRIBUTIONS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                    |                   |                  |                   |                  |                   |                  | 3,200,000         | 3,200,000        |                   |                  |                   |                  |
| TOTAL                                 |                   |                  |                   |                  |                   |                  | 3,200,000         | 3,200,000        |                   |                  |                   |                  |

### **CP0167 Skate Park Repairs**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0167 | Recommended | Fisher  | 29,203            |             |              | Preserving & Enhancing the Natural Environment |

| Description                                      | Comments |
|--------------------------------------------------|----------|
| Re-paint fence and re-caulk the concrete joints. |          |

|                                           | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033450 Lower Park RDA * BEGINNING BALANCE |                   | 5,000            |                   | 5,000            |                   | 5,000            |                   | 5,000            |                   | 5,000            | 5,000             | 5,000            |
| TOTAL                                     |                   | 5,000            |                   | 5,000            |                   | 5,000            |                   | 5,000            |                   | 5,000            | 5,000             | 5,000            |

## **CP0171 Upgrade OH Door Rollers**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0171 | Recommended | Fonnesbeck | 22,518            |             |              | Thriving Mountain Community |

| Description                                          | Comments |
|------------------------------------------------------|----------|
| Maintenance Equipment & Parts for Old Bus Barn Doors |          |

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057479 Transit Fund * TRANSIT SALES TAX |                   | 6,000            |                   | 6,000            |                   | 6,000            |                   | 6,000            |                   | 6,000            |                   | 6,000            |
| <b>TOTAL</b>                            |                   | <b>6,000</b>     |                   | <b>6,000</b>     |                   | <b>6,000</b>     |                   | <b>6,000</b>     |                   | <b>6,000</b>     |                   | <b>6,000</b>     |

## **CP0176 Deer Valley Drive Reconstruction**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0176 | Recommended | Cassel  | 0                 |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Total estimated project cost: \$2,000,000. Unfunded amount is the difference between \$1,000,000 in requested impact fees and local match (which is funded by Transfer from General Fund).

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031402 CIP FUND * IMP FEE-STREETS            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031450 CIP Fund * BEGINNING BALANCE          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031458 CIP Fund * FEDERAL GRANTS             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0177 China Bridge Improvements & Equipment**

|        | Priority        | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-----------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0177 | Not Recommended | Coulson | 87,880            | 2,120       |              | Thriving Mountain Community |

| Description                                                 |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |  |
|-------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| Stairwell Old CB; Fire Sprinkler Upgrade OLD CB; Snow Chute |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
|                                                             | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                                       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |

## **CP0178 Rockport Water, Pipeline, and Storage**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|--|--|--|--|--|--|--|
| CP0178 | Recommended | McAfee  | 87,981            | 1,075,662   |              | Preserving & Enhancing the Natural Environment |  |  |  |  |  |  |  |

| Description                                                                                                                                                                                                                                                                                                                                            | Comments |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This project will construct upgrades to the Mt. Regional Water Pump Station at Rockport and a new pump station and intake that will be owned and operated by WBWCD, all to deliver Park City's reserved water from Rockport and Smith Morehouse reservoirs. Also included is the cost of water from WBWCD and replacement fund for the infrastructure. |          |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| 051480 Water Fund * WATER IMPACT FEES        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 051481 Water Fund * WATER SERVICE FEES       |                   | 1,100,000        |                   | 1,244,549        |                   | 1,275,663        |                   | 1,307,554        |                   | 1,307,554        | 1,307,554         | 1,307,554        |  |
| 051526 WATER FUND * 2014 WATER REVENUE BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                        |                   | 1,100,000        |                   | 1,244,549        |                   | 1,275,663        |                   | 1,307,554        |                   | 1,307,554        | 1,307,554         | 1,307,554        |  |

## **CP0180 Corrosion Study of System**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal  |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|---------------|--|--|--|--|--|--|--|
| CP0180 | Recommended | McAfee  | 0                 |             |              | Not Available |  |  |  |  |  |  |  |

| Description                 | Comments |
|-----------------------------|----------|
| this project can be deleted |          |

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0181 | Recommended | McAfee  | 122,344           | 69,381      |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                       | Comments |
|---------------------------------------------------------------------------------------------------|----------|
| General upkeep of the Spiro WTP. This will continue until this facility is rebuilt in about 2021. |          |

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES |                   | 100,000          |                   | 113,141          |                   | 100,000          |                   | 100,000          |                   | 100,000          |                   |                  |
| <b>TOTAL</b>                           |                   | 100,000          |                   | 113,141          |                   | 100,000          |                   | 100,000          |                   | 100,000          |                   |                  |

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0186 | Recommended | Ober    | 30,511            |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description                                                                                                                                         | Comments |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Data management for all municipal utilities. This tool will expedite carbon foot printing and better identify energy and cost saving opportunities. |          |

[illegible]

## **CP0191 Walkability Maintenance**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0191 | Recommended | McAfee  | 15,212            | 41,108      |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This funding is provided for the purpose of ongoing maintenance of completed Walkability Projects.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 40,500           |                   | 40,500           |                   | 40,500           |                   | 40,500           |                   | 40,500           |                   | 40,500           |
| <b>TOTAL</b>                                 |                   | <b>40,500</b>    |                   | <b>40,500</b>    |                   | <b>40,500</b>    |                   | <b>40,500</b>    |                   | <b>40,500</b>    |                   | <b>40,500</b>    |

## **CP0196 Downtown Projects - Phase III**

|        | Priority    | Manager     | Available Balance | YTD Expense | Encumbrances | Council Goal  |
|--------|-------------|-------------|-------------------|-------------|--------------|---------------|
| CP0196 | Recommended | Weidenhamer | 834,342           | 102,421     |              | Not Available |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Pedestrian connections and enhancements in the downtown corridor

|                                               | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031528 CIP FUND * 2015 SALES TAX BONDS        | 0                 | 0                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                  | <b>0</b>          | <b>0</b>         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0203 China Bridge Event Parking**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0203 | Recommended | Coulson | 702,667           | 182,269     |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project will provided additional parking for Park City.

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0208 | Recommended | McAfee  | 7,125             |             |              | Thriving Mountain Community |

[illegible]

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0214 | Recommended | Fisher  | 3,383             |             |              | Preserving & Enhancing the Natural Environment |

|          | Description | Comments |
|----------|-------------|----------|
| Complete |             |          |

[illegible]

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031469 CIP FUND * RAP TAX                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0216 Park & Ride (Access Road & Amenities)**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0216 | Recommended | Fonnesbeck |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project will provide funding to construct an access road from Wasatch County to the new park and ride at Richardson Flats. Intersection improvements at SR-248 are necessary for safe and efficient operations of Park and Ride and Park City Heights.

|                                      | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0217 Emergency Management Program**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0217 | Recommended | Daniels | 14,656            | 6,687       |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project funds Emergency Program Management, the Emergency Operations Center (EOC), City building emergency preparedness supplies, emergency response equipment and supplies, mobile command trailer (MCT) equipment, community outreach, mitigation projects and emergency information technology and communications. For FY17 & FY18 the \$10,000 for each year predominately improves, replaces and/or increases EOC equipment, MCT, mitigation, response, sheltering and technological capabilities along with required equipment for new MCT.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031458 CIP Fund * FEDERAL GRANTS             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 10,000           |                   | 10,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| 031478 CIP Fund * TRANSFER FROM CIP          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

|        | Priority    | Manager     | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|-------------|-------------------|-------------|--------------|------------------------------------------------|
| CP0226 | Recommended | Weidenhamer | 4,800,648         | 107,018     |              | Preserving & Enhancing the Natural Environment |

[illegible]

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0227 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

[illegible]



|                                       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051493 WATER FUND * 2009B WATER BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051495 WATER FUND * 2009C WATER BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051496 Water Fund * EXISTING USERS    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051497 Water Fund * NEW GROWTH        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0228 Snow Creek Affordable Housing**

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|----------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0228 | Recommended | Robinson |                   |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description                                                                              | Comments |
|------------------------------------------------------------------------------------------|----------|
| For the planning, design, and construction of the Snow Creek Affordable Housing Project. |          |

|                                           | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033450 Lower Park RDA * BEGINNING BALANCE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033454 Lower Park RDA * DONATIONS         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033468 LOWER PARK RDA * CONT TO RDA DEBT  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033473 Lower Park RDA * SALE OF ASSETS    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0229 Dredge Prospector Pond**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|------------|-------------------|-------------|--------------|------------------------------------------------|
| CP0229 | Recommended | Fonnesbeck |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                                | Comments |
|------------------------------------------------------------------------------------------------------------|----------|
| This fund would pay for the dredging of the Prospector Pond. (Project delayed for Storm Water Master Plan) |          |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   | 150,000          |

|       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| TOTAL |                   |                  |                   |                  |                   |                  |                   | 150,000          |                   |                  |                   |                  |

## CP0231 Mortgage Assistance Program

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|----------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0231 | Recommended | Robinson |                   |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This program provides second mortgage loans to assist employees to purchase homes in the city/school district. The importance of local employees has been recognized during emergency mgmt. planning. It is also an employee recruitment/retention tool.

[illegible]

# CP0236 Triangle Property Environmental Remediat

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0236 | Recommended | Ober    | 99,779            |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Cost associated with the assessment and closure of the property through the Utah Voluntary Clean-up program.

[illegible]

## **CP0238 Quinn's Junction Transmission Lines**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0238 | Recommended | McAffee | 139,209           |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This is complete and should be deleted

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051451 Water Fund * BOND PROCEEDS       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051467 Water Fund * OTHER MISCELLANEOUS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051480 Water Fund * WATER IMPACT FEES   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051493 WATER FUND * 2009B WATER BONDS   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051495 WATER FUND * 2009C WATER BONDS   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051496 Water Fund * EXISTING USERS      | -46,403           | -46,403          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051497 Water Fund * NEW GROWTH          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            | <b>-46,403</b>    | <b>-46,403</b>   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0239 PC Heights Capacity Upgrade (tank)**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0239 | Recommended | McAffee | 650,000           |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This is to pay for an upsize of the Park City Heights Tank per the Water Agreement

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051467 Water Fund * OTHER MISCELLANEOUS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051480 Water Fund * WATER IMPACT FEES   |                   | 650,000          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            |                   | <b>650,000</b>   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

| Description                                                                                                                                                            | Comments |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Water treatment upgrades to the exiting WTP to provide additional barriers against total organic carbon, manganese, and other water quality upsets in the Weber River. |          |

## CP0244 Transit Contribution to County

| Description                                      | Comments |
|--------------------------------------------------|----------|
| For annual capital contribution to Summit County |          |

[illegible]

## **CP0248 Middle Silver Creek Watershed**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0248 | Recommended | Ober    | 234,297           |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Non-water related acres: accrued a liability and expenditure of \$272,000 in the government-wide statements, governmental activities column

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0250 Irrigation Controller Replacement**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|------------|-------------------|-------------|--------------|------------------------------------------------|
| CP0250 | Recommended | Fonnesbeck | 7,523             | 15,480      |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The Parks Department has a total of 38 irrigation controllers located throughout town at all City facilities including, City buildings, athletic fields, parks, school fields, etc. These electronic devices provide irrigation control to landscaped areas by radio communication from the Central computer to the individual field units. Some of these controllers are 25 years old, as they were originally installed in the early 1990s. Over the past years we've continued to experience many electronic/communication problems with these old outdated field units. We recommend taking a systematic approach by replacing 4-5 controllers a year for the next several years. To date we have replaced 23 out of the 38 controllers. Projected completion 2019.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 20,000           |                   | 20,000           |                   | 20,000           | -20,000           |                  | -20,000           |                  |                   |                  |
| TOTAL                                        |                   | 20,000           |                   | 20,000           |                   | 20,000           | -20,000           |                  | -20,000           |                  |                   |                  |

## **CP0251 Electronic Record Archiving**

|        | Priority        | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-----------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0251 | Not Recommended | Robertson | 0                 |             |              | Engaged & Effective Government and Involved Citizenry |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  | 100,000           | 100,000          |                   |                  |                   |                  |                   |                  |
| TOTAL                                        |                   |                  |                   |                  | 100,000           | 100,000          |                   |                  |                   |                  |                   |                  |

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|----------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0252 | Recommended | Robinson |                   |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

[illegible]

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0255 | Recommended | Fonnesbeck |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The sprinkler heads on the course are 26 years old. These heads are worn out and outdated. The new sprinkler heads are more efficient in water application and distribution uniformity. PROJECT COMPLETED - PLEASE REMOVE

|                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 055459 Golf Fund * GOLF FEES |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 055469 GOLF FUND * RAP TAX   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0256 Storm Water Improvements**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0256 | Recommended | McAfee  | 248,200           | 105,472     |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This money would be to fix and repair any of our current storm water issues within the city.

|                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX     | 749               | 350,749          | -158,890          | 300,000          |                   | 66,150           |                   |                  |                   |                  |                   |                  |
| 031528 CIP FUND * 2015 SALES TAX BONDS            | -4,212            | -4,212           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 052530 STORM WATER FUND * STORM WATER SERVICE FEE |                   |                  |                   |                  | 233,850           | 233,850          | 230,542           | 300,000          | 227,070           | 300,000          | 300,000           | 300,000          |
| <b>TOTAL</b>                                      | <b>-3,463</b>     | <b>346,537</b>   | <b>-158,890</b>   | <b>300,000</b>   | <b>233,850</b>    | <b>300,000</b>   | <b>230,542</b>    | <b>300,000</b>   | <b>227,070</b>    | <b>300,000</b>   | <b>300,000</b>    | <b>300,000</b>   |

## **CP0258 Park Meadows Ponds Control Structure**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0258 | Recommended | Cassel  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The existing control structure uses planks that are occasionally removed causing downstream flood. This would replace the wood planks with a lockable gate.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0260 Monitor and Lucky John Drainage**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0260 | Recommended | Cassel  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                                | Comments |
|----------------------------------------------------------------------------|----------|
| Correct the drainage issue around the Lucky John and Monitor intersection. |          |

|                                     | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031450 CIP Fund * BEGINNING BALANCE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0263 Lower Park Avenue RDA**

|        | Priority    | Manager     | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|-------------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0263 | Recommended | Weidenhamer | -890              | 876         |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description                                                                                                                                                                                                                                                                                                                                                                  | Comments |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| The project entails planning, design, demolition, reconstruction of historic buildings, construction of new buildings, and possible land acquisition in the Lower Park, Woodside, platted Norfolk and Empire Avenues North of 13th Street within the Lower Park Avenue RDA. PM I includes new community center and reconstruction of 2 historic houses at Fire Station area. |          |

|                                          | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033468 LOWER PARK RDA * CONT TO RDA DEBT |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0264 Security Projects**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0264 | Recommended | Daniels | 35,986            | 65,476      |              | Engaged & Effective Government and Involved Citizenry |



| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Comments |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| The Building Security Committee was established in 2008 and makes recommendations on security issues, training and equipment for all occupied city buildings. The two largest components are Closed Circuit Video Systems (CCVS) and Electronic Access Controls (electronic door locks), along with some smaller security upgrades including, alarms, fragment retentive film, lighting and training. This is a multi-year project that had original estimates for camera upgrades and expansion at \$200,000, Access Controls at \$150,000 and other projects at \$50,000. Some funding for upgrades and/or replacements has been from the Asset Management Fund and individual departments. Emergency Management, Information Technology and Building Maintenance are partners in this project. We have made significant headway over the past 8 years. the majority of the work is expected to be completed by FY20. |          |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 50,000           |                   | 50,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| 033468 LOWER PARK RDA * CONT TO RDA DEBT     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | <b>50,000</b>    |                   | <b>50,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0265 Crescemt Tramway Trail**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0265 | Recommended | Cassel  | 100,414           |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Comments |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This request is to secure funds specifically for the improvement of the Crescent Tramway Trail creating an identifiable, safe, and connected pedestrian trail. The Crescent Tramway easement follows the historic rout of a narrow-gauge railroad which was first used in the late 1800s to carry ore from the Crescent Mine to the Park City Smelting Company. The trail begins near the corner of Park Ave and Heber Ave and winds up the foothills. It passes Woodside Ave, Norfolk Ave, and Lowell Ave, before it reaches a plethora of trails within the recreational open space areas. the tram route closed in 1898 after the smelter burned to the ground, and the railroad tracks were pulled up around 1901. The tramway has since been used as a pedestrian path, hiking trail, and bike route. Past development along the Crescent Tramway Trail has made it difficult to follow the pedestrian easement and it is even unrecognizable as a pedestrian trail in areas. |          |

|                                          | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033468 LOWER PARK RDA * CONT TO RDA DEBT |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0266 Prospector Drain - Regulatroy Project**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0266 | Recommended | Ober    | 1,978,346         | 121,849     | 12,320       | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Project is being done under an Administrative Order on Consent with the EPA to address the discharge of metals impacted water from the Prospector Drain and Biocell. Project involves first conducting an Engineering Evaluation and Cost Analysis, then selecting a remedial action and implementation. In addition, a Natural Resource Damage Assessment must be done that will determine compensatory restitution for damages to natural resources.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031473 CIP Fund * SALE OF ASSETS             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   | 300,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   | <b>300,000</b>   |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0267 Soil Repository**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0267 | Recommended | Ober    | 3,204,144         |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Should we successfully complete the current negotiations with the EPA on the Multi-Party agreement then Park City would likely need to financially participate in a portion of the construction of a soils repository. These would be a one-time cost. Ongoing costs for the repository would likely be incurred by United Park City Mines. Park City would likely not have a future role in the operation of the repository.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031450 CIP Fund * BEGINNING BALANCE          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031473 CIP Fund * SALE OF ASSETS             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND | 468,000           | 468,000          | 162,000           | 162,000          | -630,000          | 370,000          |                   |                  |                   |                  |                   |                  |
| 057450 Transit Fund * BEGINNING BALANCE      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 | <b>468,000</b>    | <b>468,000</b>   | <b>162,000</b>    | <b>162,000</b>   | <b>-630,000</b>   | <b>370,000</b>   |                   |                  |                   |                  |                   |                  |

## **CP0269 Environmental Revolving Loan Fund**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0269 | Recommended | Ober    | 123,916           |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |                  |                   |                  |                   |                  |                   |                  |                   | Comments         |                   |                  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| Sustainability Staff is requesting \$100,000 in additional funds for the Environmental Revolving Loan Fund. With the hire of an Energy Project Manager through Rocky Mountain Power's demand side management program, Sustainability will be pursuing 3,000,000 kWh in energy savings over the next three years. This work will result in annual, ongoing savings of at least \$75,000 per year (\$225,000 per year by 2019). Increasing the Environmental Revolving Loan Fund by \$100,000, or to a total balance of \$278,000, will allow the Energy Project Manager to rapidly fund and deploy projects. The Environmental Revolving Loan Fund is repaid through energy savings. All but \$24,000 of the fund is currently invested in high return projects. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 031450 CIP Fund * BEGINNING BALANCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |

## **CP0270 Downtown Enhancements Phase II**

|        | Priority    | Manager     | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|-------------|-------------------|-------------|--------------|-----------------------------|
| CP0270 | Recommended | Weidenhamer | -322,048          | 392,165     |              | Thriving Mountain Community |

| Description                                                                                                                                                                                                                                                                                                             | Comments |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 10 year improvement plan for pedestrian enhancements and public gathering spaces in the Main Street area. Pedestrian enhancements consist of replacing the curb, gutter, sidewalks, street lights, and the addition of storm drains, benches, trash and recycling bins... Gathering spaces include plazas and walkways. |          |

|                                                            | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
|------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| 031474 CIP Fund * STATE CONTRIBUTION                       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031491 CIP FUND * TR FR SALES TAX DSF-2014 SALES TAX BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX              |                   |                  |                   |                  | 1,600,000         |                  |                   |                  |                   |                  |                   |                  |  |
| 031528 CIP FUND * 2015 SALES TAX BONDS                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031532 CIP FUND * 2017 SALES TAX BONDS                     |                   |                  |                   | 1,724,845        |                   |                  |                   |                  |                   |                  |                   |                  |  |
| XXXXXX Unspecified                                         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                                      |                   | 1,724,845        |                   | 1,600,000        |                   |                  |                   |                  |                   |                  |                   |                  |  |

## **CP0273 Landscape Water Checks**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0273 | Recommended | McAffee | 32,575            |             |              | Preserving & Enhancing the Natural Environment |

| Description                                     |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |
|-------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| sprinkler audits and improvement recomendations |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                 | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 051481 Water Fund * WATER SERVICE FEES          | -25,000           | -19,000          |                   | 6,000            |                   | 6,000            |                   | 6,000            |                   | 6,000            | 6,000             | 6,000            |
| TOTAL                                           | -25,000           | -19,000          |                   | 6,000            |                   | 6,000            |                   | 6,000            |                   | 6,000            | 6,000             | 6,000            |

## **CP0274 PC Heights Development Infrastructure**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|
| CP0274 | Recommended | McAfee  | 464,254           |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |  |  |  |  |  |  |  |

| Description                                                            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |
|------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| Pumping and water line upgrades related to the PC Heights development. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 051480 Water Fund * WATER IMPACT FEES                                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051496 Water Fund * EXISTING USERS                                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                                                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0275 Smart Irrigation Controllers**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|--|--|--|--|--|--|--|
| CP0275 | Recommended | McAfee  | 21,945            | 1,825       |              | Preserving & Enhancing the Natural Environment |  |  |  |  |  |  |  |

| Description                                                                                                                                            | Comments |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This is an incentive program designed to reduce water demand through the use of technology that adjusts watering amounts based on climatic conditions. |          |

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES | -10,000           |                  |                   | 10,000           |                   | 10,000           |                   | 10,000           |                   | 10,000           | 10,000            | 10,000           |
| <b>TOTAL</b>                           | <b>-10,000</b>    |                  |                   | <b>10,000</b>    |                   | <b>10,000</b>    |                   | <b>10,000</b>    |                   | <b>10,000</b>    | <b>10,000</b>     | <b>10,000</b>    |

## **CP0276 Water Quality Study**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0276 | Recommended | McAfee  | 115,461           | 187,357     |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                                                                                     | Comments |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This is for various water quality related studies and activities such as pipe cleaning, monitoring equipment installation, studies, and research opportunities. |          |

|                                                           | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES                    |                   | 250,000          |                   | 250,000          |                   | 250,000          |                   |                  |                   |                  |                   |                  |
| 051525 WATER FUND * 2012B WATER REVENUE & REFUNDING BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                              |                   | <b>250,000</b>   |                   | <b>250,000</b>   |                   | <b>250,000</b>   |                   |                  |                   |                  |                   |                  |

## **CP0277 Rockport Capital Facilities Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0277 | Recommended | McAfee  | 51,152            | 125,828     |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                             | Comments |
|---------------------------------------------------------------------------------------------------------|----------|
| This is for asset replacement related to the diversion and pumping structures on the Rockport Reservoir |          |

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051480 Water Fund * WATER IMPACT FEES  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES | 25,834            | 176,980          |                   | 151,146          |                   | 151,146          |                   | 151,146          |                   | 151,146          | 151,146           | 151,146          |
| <b>TOTAL</b>                           | <b>25,834</b>     | <b>176,980</b>   |                   | <b>151,146</b>   |                   | <b>151,146</b>   |                   | <b>151,146</b>   |                   | <b>151,146</b>   | <b>151,146</b>    | <b>151,146</b>   |

[illegible]

## **CP0279 224 Corridor Study and Strategic Plan**

[illegible]

## **CP0280 Aquatics Equipment Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0280 | Recommended | Fisher  | 3,755             | 7,495       |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

There is no capital replacement fund for the two outdoor pools. This will be set up to build a fund balance for the eventual replacement of pool infrastructure and equipment. This year we had to use Asset Management Funds for several repair/replacement items.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND | 3,750             | 15,000           | 3,750             | 15,000           | 3,750             | 15,000           | 3,750             | 15,000           | 3,750             | 15,000           | 15,000            | 15,000           |
| <b>TOTAL</b>                                 | <b>3,750</b>      | <b>15,000</b>    | <b>3,750</b>      | <b>15,000</b>    | <b>3,750</b>      | <b>15,000</b>    | <b>3,750</b>      | <b>15,000</b>    | <b>3,750</b>      | <b>15,000</b>    | <b>15,000</b>     | <b>15,000</b>    |

## **CP0282 Fuel Trailer**

|        | Priority        | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-----------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0282 | Not Recommended | Coulson |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Purchase a fuel trailer with capacity enough to refuel emergency generators from city fuel tanks at new fueling facility

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0283 Storm Water Utility Study**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0283 | Recommended | McAffee |                   |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Storm Water Utility Study – This study will look at the opportunities in creating a storm water utility which would then be used to fund our storm water system operation and maintenance

Comments

[illegible]

## CP0284 Stair Removal at Marsac

|        | Priority        | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-----------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0284 | Not Recommended | Cassel  |                   |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description                                                                                                                                                                    | Comments |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Close Out Project - This is to remove the stairs along Marsac just north of Ontario. The stairs are unsafe and either need to be demolished or rebuilt by adjacent land owners |          |

[illegible]

## CP0285 PCMR Transit Center

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0285 | Recommended | Fonnesbeck | 1,500,000         |             |              | Thriving Mountain Community |

| Description                                                                                          | Comments |
|------------------------------------------------------------------------------------------------------|----------|
| This CIP will fund the design and construction of a new transits center at Park City Mountain Resort |          |

[illegible]



|                                      | Adjust<br>FY 2017 | Total<br>FY 2017  | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------|-------------------|-------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS | -1,200,000        | -1,200,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                         | <b>-1,500,000</b> | <b>-1,500,000</b> |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0286 Ironhorse Electronic Access Control**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0286 | Recommended | Fonnesbeck | 76,000            |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This CIP will provide for Electronic Access Control for the 72 doors at Ironhorse Public Works Facility. Costs are shared based upon proportional share of doors. Project will be phased over 3 years.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057450 Transit Fund * BEGINNING BALANCE      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0287 Ironhorse Seasonal Housing**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0287 | Recommended | Fonnesbeck | 153,168           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Seasonal housing (Dorm Style) for up to 16 seasonal transit employees to be constructed on Ironhorse Property. Rents will recapture op expenses, capital renewal, and initial capital.

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057450 Transit Fund * BEGINNING BALANCE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057458 Transit Fund * FEDERAL GRANTS    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0288 Transit Signal Priority**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0288 | Recommended | Fonnesbeck | 483,374           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This CIP project will install Transit Signal Priority equipment in Signals along SR-248 and SR-224. This system will provide extra time on a green light when a transit bus is within the signal queue. This increased green time will contribute to the convenience and dependability of Transit travel times.

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057450 Transit Fund * BEGINNING BALANCE |                   | 59,332           |                   | 17,167           |                   | 17,167           |                   |                  |                   |                  |                   |                  |
| 057458 Transit Fund * FEDERAL GRANTS    |                   | 281,657          |                   | 85,478           |                   | 85,478           |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            |                   | <b>340,989</b>   |                   | <b>102,645</b>   |                   | <b>102,645</b>   |                   |                  |                   |                  |                   |                  |

## **CP0289 Ironhorse Transit Facility Asset Managem**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0289 | Recommended | Fonnesbeck | 1,038,215         | 6,675       |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This CIP will fund ongoing Capital Renewal needs for the City's expanded Ironhorse Transit facility. This fund will provide for roof, parking garage, HVAC, lifts and equipment capital renewal. Summit County contributes its proportional share.

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051467 Water Fund * OTHER MISCELLANEOUS        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX        |                   | 137,647          |                   | 137,647          |                   | 137,647          |                   | 137,647          |                   | 137,647          | 137,647           | 137,647          |
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE |                   | 42,353           |                   | 42,353           |                   | 42,353           |                   | 42,353           |                   | 42,353           | 42,353            | 42,353           |
| <b>TOTAL</b>                                   |                   | <b>180,000</b>   |                   | <b>180,000</b>   |                   | <b>180,000</b>   |                   | <b>180,000</b>   |                   | <b>180,000</b>   | <b>180,000</b>    | <b>180,000</b>   |

## **CP0290 APP Development**

|  | Priority | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal |
|--|----------|---------|-------------------|-------------|--------------|--------------|
|--|----------|---------|-------------------|-------------|--------------|--------------|

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0290 | Recommended | Robertson | 19,545            | 24,980      |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This App Development request consists of development services required to create and maintain new "Apps" that are becoming an expected part of city services delivery. It is anticipated that several core functions could be offered through Apps on mobile devices, namely requesting information and work from city staff. A proposed historic web app has been approved by Council and is expected to be completed fall 2014.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0291 Memorial Wall**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0291 | Recommended | Fisher  |                   |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Council was supportive of building a Memorial Wall at the PC Cemetery. The cost of construction will be recovered through the sale of "plates" that will be installed on the wall.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0292 Cemetery Improvements**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0292 | Recommended | Fisher  | 28,414            | 500         |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

City Council has an interest in developing a head stone replacement and restoration program for the cemetery. There is also an interest in using ground penetrating radar to see if the

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

[illegible]

|  | Priority | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal |
|--|----------|---------|-------------------|-------------|--------------|--------------|
|--|----------|---------|-------------------|-------------|--------------|--------------|

| Description | Comments |
|-------------|----------|
|-------------|----------|

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

[illegible]

|  | Priority | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal |
|--|----------|---------|-------------------|-------------|--------------|--------------|
|--|----------|---------|-------------------|-------------|--------------|--------------|

| Description | Comments |
|-------------|----------|
|-------------|----------|

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

[illegible]

## **CP0296 Staff Interactive Budgeting Software**

|        | Priority        | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-----------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0296 | Not Recommended | Briggs  |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Close Out Project - Budgeting for Outcomes software to streamline budgeting process. The software will include an easy-to use and aesthetically pleasing interface (dashboard), budget monitoring and reporting, forecasting, adhoc analysis, real-time updates, and a performance measurement component. Software also includes the ability to breakdown current departmental budgets into distinct BFO programs in an user-friendly format. Software also includes advanced budget monitoring capabilities as well as performance measure integration. Should work seamlessly with the Eden Accounting System.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0297 Parking Wayfinding**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0297 | Recommended | Coulson | 499,575           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Wayfinding for Main Street parking resources. First year is for signage and consulting assistance with finding garage and internal garage circulation. Years 2 and 3 are for a smart system to indicate stalls available.

|                                      | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057489 TRANSIT FUND * GARAGE REVENUE |                   | 385,000          |                   | 150,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                         |                   | 385,000          |                   | 150,000          |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0298 Historic Preservation**

|  | Priority | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal |
|--|----------|---------|-------------------|-------------|--------------|--------------|
|--|----------|---------|-------------------|-------------|--------------|--------------|

|        | Priority        | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-----------------|-----------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0298 | Not Recommended | Eddington | 59,616            |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

1. National Register historic district study. 2. Intensive level surveys within National Register District. 3. Intensive level surveys of Landmark Buildings.  
4. Intensive level surveys of significant buildings.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031458 CIP Fund * FEDERAL GRANTS             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0299 Raw Water Line and Tank**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0299 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This can be deleted

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051480 Water Fund * WATER IMPACT FEES  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0300 Irrigation Screening Facility**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0300 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The irrigation screening facility will provide screening of water from the Weber River and the potential Round Valley Reservoir. The purpose of this facility is to screen fine particles and

| Description                                                                                                                                                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   | Comments         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| organic material prior to entering the irrigation system. Without this facility, existing irrigation systems would become clogged and would not function properly. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                                                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 051480 Water Fund * WATER IMPACT FEES                                                                                                                              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES                                                                                                                             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051526 WATER FUND * 2014 WATER REVENUE BONDS                                                                                                                       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                                                                                                                                       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0301 Scada and Telemetry System Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0301 | Recommended | McAfee  | -15,296           | 236,730     |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                                                                                                                                                                                                                                                                                                                                                          | Comments |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This project is to replace and upgrade the water system's SCADA (supervisory control and data acquisition) system. There are many limits to the current system including limited technical experts that understand the programming, limited ability to report, trend, and integrate water quality monitoring and trending. This upgrade will allow the system to be better integrated into the Quinns WTP system and the AMR system. |          |

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES | 30,000            | 80,000           |                   | 52,500           |                   | 55,125           |                   | 57,881           |                   | 59,618           | 61,407            | 61,407           |
| <b>TOTAL</b>                           | <b>30,000</b>     | <b>80,000</b>    |                   | <b>52,500</b>    |                   | <b>55,125</b>    |                   | <b>57,881</b>    |                   | <b>59,618</b>    | <b>61,407</b>     | <b>61,407</b>    |

## **CP0302 Deer Valley Drive - Water Infrastructure**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0302 | Recommended | McAfee  | 388,364           |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                                                                                                                                                                                                                                                                                                                           | Comments |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This project will be a part of the road reconstruction project and will replace water infrastructure including a distribution and transmission mainline, several valve vaults, and a modification to a underground pump station. It is recommended that this water infrastructure be replaced in conjunction with the road project to avoid future emergency repairs. |          |

|                                                           | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES                    | -388,364          | -388,364         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051525 WATER FUND * 2012B WATER REVENUE & REFUNDING BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051526 WATER FUND * 2014 WATER REVENUE BONDS              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                              | <b>-388,364</b>   | <b>-388,364</b>  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0303 Empire Tank Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0303 | Recommended | McAfee  | 2,072,554         |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

As part of the drinking water solution for the Judge Tunnel Source, the Empire Tank will be converted into a raw water tank and as a result will need to be replaced to meet drinking water storage requirements. In addition to the projected water storage deficit in the Old Town area, the existing Woodside tank is approximately 50 years old. Both of these factors will be considered with the new tank construction.

|                                                           | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051525 WATER FUND * 2012B WATER REVENUE & REFUNDING BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051526 WATER FUND * 2014 WATER REVENUE BONDS              | -1,750,000        |                  | -250,000          | 1,750,000        | 2,000,000         | 2,000,000        |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                              | <b>-1,750,000</b> |                  | <b>-250,000</b>   | <b>1,750,000</b> | <b>2,000,000</b>  | <b>2,000,000</b> |                   |                  |                   |                  |                   |                  |

## **CP0304 Quinn's Water Treatment Plant Asset Repl**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0304 | Recommended | McAfee  | 576,554           | 98,076      | 5,121        | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

With the addition of Quinns Junction Water Treatment Plant (QJWTP), a budget line item is required for asset management of this \$14,000,000 facility. This money will be used to replace valve, pumps, membranes, and other items to be replaced at the facility over time.



|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051480 Water Fund * WATER IMPACT FEES  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES |                   | 169,198          |                   | 172,253          |                   | 1,200,000        |                   | 200,000          |                   | 210,000          | 220,500           | 220,500          |
| <b>TOTAL</b>                           |                   | <b>169,198</b>   |                   | <b>172,253</b>   |                   | <b>1,200,000</b> |                   | <b>200,000</b>   |                   | <b>210,000</b>   | <b>220,500</b>    | <b>220,500</b>   |

## **CP0305 Quinn's Dewatering**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0305 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

A mechanical dewatering process addition at QJWTP will be required once Judge Tunnel water is treated at this facility. Judge water contains various constituents in particulate form which will be filtered out by the membranes at QJWTP creating a concentrated waste stream that requires treatment. The current waste stream is discharged into the sanitary sewer which is then treated at Snyderville Basin's Silver Creek Facility. However, with the addition of Judge's waste stream, discharge to the sewer will be prohibited as a result of the concentrated metal content.

|                                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051496 Water Fund * EXISTING USERS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051497 Water Fund * NEW GROWTH     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0306 Open Space Acquisition**

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|----------|-------------------|-------------|--------------|------------------------------------------------|
| CP0306 | Recommended | Rockwood | 4,618,622         |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

City Council pledged \$15 million as part of the Additional Resort Sales Tax. Funds were allocated or planned in three phases as a mixture of cash and debt. Phases were to be adjusted as necessary to match actual land acquisition needs. Phase I, \$4.5 M. FY2014; Phase II, \$5.5 M. FY2015; Phase III, \$5 M. FY2017.

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

031451 CIP Fund \* BOND PROCEEDS

|                                                            | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031491 CIP FUND * TR FR SALES TAX DSF-2014 SALES TAX BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX              |                   | 2,182,776        |                   | 1,100,000        |                   |                  |                   |                  |                   |                  |                   |                  |
| 031528 CIP FUND * 2015 SALES TAX BONDS                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031532 CIP FUND * 2017 SALES TAX BONDS                     |                   | 1,200,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                                         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                               |                   | <b>3,382,776</b> |                   | <b>1,100,000</b> |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0307 Open Space Conservation Easement Monitor**

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|----------|-------------------|-------------|--------------|------------------------------------------------|
| CP0307 | Recommended | Rockwood |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

|                                               | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0308 Library Remodel**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0308 | Recommended | Twombly | 40,652            | 38,359      |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The library renovation will start in June 2014 and completion is estimated in Spring 2015. The construction budget is \$6.82 M, and the total budget is \$9.32. The scope includes: • Interior renovation and expansion of the library into all of floors one and two; • Interior renovation of the 3rd floor for flexible community space and Park City Cooperative Preschool (PCCP) and Park City Film Series (PCFS). This community space is anticipated to be used in the short term to house senior center functions and support community activities during off hours, including pre and post function support to the Santy; • An added, single-story entry sequence to the library at the north façade; • A 2 story addition at the northwest corner providing added function, flexibility and consolidation of services; and • Modifications of the 1992 addition to expose the original historic structure on the south, west and north facades.

|                                          | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033468 LOWER PARK RDA * CONT TO RDA DEBT |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0309 Multi-Generational Housing**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0309 | Recommended | Laurent | 5,930,076         | 156,713     |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Comments |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Park City is in need of housing that is structured to meet the changing needs of the community. Multi-generational housing can include smaller, multi-level units for singles and young couples, larger units for growing families and smaller single-level units with built-in fixtures that allow a person to age-in-place. Pursue an age-in-place and attainable housing project on city-owned land at the location of the current senior center, former Park Avenue fire station and adjacent land acquired from Knudson and Elliott Work Group. The current schedule allows for a charrette to identify goals, relative density and scope of the project in summer 2014 with a projected start of construction in spring 2016. |          |

|                                          | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033468 LOWER PARK RDA * CONT TO RDA DEBT | -1,126,122        | 4,473,878        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                    | -1,126,122        | 4,473,878        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0311 Senior Community Center**

|        | Priority    | Manager     | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|-------------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0311 | Recommended | Weidenhamer | 1,000,000         |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description                                                                                                              | Comments |
|--------------------------------------------------------------------------------------------------------------------------|----------|
| Possible renovation to City facilities in LPARDA such as the Miner's Hospital to provide for senior and community needs. |          |

|                                          | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033468 LOWER PARK RDA * CONT TO RDA DEBT |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0312 Fleet Management Software**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|------------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0312 | Recommended | Fonnesbeck | 284,950           |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Procurement and implementation of fleet management software to replace Lucity and Fuel Management equipment that has proven inadequate to provide Fleet Management with data and reporting necessary to meet stringent federal transit administration reporting requirements and analytical support required for sound fleet mgmt. Staff has worked closely with it on assessment of current system and all parties agree replacement is justified.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 31,986           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES       |                   | 1,269            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX      |                   | 53,195           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | <b>86,450</b>    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0313 Transportation Plans and Studies**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0313 | Recommended | Knotts  | 459,130           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Funding for transportation/transit plan studies (e.g. short range transit development plan SR-224, corridor studies, mountain transportation plans). These plans & studies will determine required transit/transportation capital programs for future years. Additionally, Develop update to 2011 Transportation Master Plan update to 2011 Traffic and Transportation Master Plan that updates PC existing transportation policies as well as an action plan of comprehensive transportation solutions/projects including but not limited to regional connections, bicycle and pedestrian element, Intelligent Transportation System, complete streets and road classifications, design standards, mass transit, land use connections, GHG/air quality analysis, TDM programs, based on a 20 year planning horizon. Both a fiscally constrained and unconstrained capital project list will be developed.

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX |                   | 100,000          | 150,000           | 250,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            |                   | <b>100,000</b>   | <b>150,000</b>    | <b>250,000</b>   |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0314 Richardson Flat Road-Improvement**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0314 | Recommended | Fonnesbeck | 750,000           |             |              | Thriving Mountain Community |

| Description                                                                                                                                  | Comments |
|----------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Obligation to improve Richardson Flat Road as set forth in Park City Heights Annexation Agreement development agreement and sales agreement. |          |

|                                           | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057466 Transit Fund * OTHER CONTRIBUTIONS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0316 Transit Facility Capital Renewal Account**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0316 | Recommended | Fonnesbeck | 147,807           |             |              | Thriving Mountain Community |

| Description                                                                                                                                                                                                                                                                                                                                                                                      | Comments |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This project will serve as a reserve account for capital assets owned and operated by park city transit. Annual contributions will ensure critical buildings will have a local funding source as they require renewal. Level of funds assume federal transit admin. grants are available when required. Funds will be used for Major capital items such as roofing, paint, siding, cameras, etc. |          |

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057479 Transit Fund * TRANSIT SALES TAX |                   | 50,000           |                   | 50,000           |                   | 50,000           |                   | 50,000           |                   | 50,000           | 50,000            | 50,000           |
| <b>TOTAL</b>                            |                   | 50,000           |                   | 50,000           |                   | 50,000           |                   | 50,000           |                   | 50,000           | 50,000            | 50,000           |

## **CP0317 Deer Valley Dr. Phase II**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal  |
|--------|-------------|---------|-------------------|-------------|--------------|---------------|
| CP0317 | Recommended | Cassel  | 192,363           | 45,429      |              | Not Available |

[illegible]

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|----------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0318 | Recommended | Rockwood | 1,255,317         | 12,919      |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

[illegible]

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0321 | Recommended | Fisher  | 1                 |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

|                                      | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031400 CIP FUND * IMP FEE-OPEN SPACE | -1                | -1               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                         | <b>-1</b>         | <b>-1</b>        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0322 Cement Practice Walls**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0322 | Recommended | Fisher  | 0                 |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Practice walls can be used by various groups and individuals to practice ball sports against. These would be built to the specs of an outdoor handball court. Potential locations include sports complex or City Park

|                                      | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031400 CIP FUND * IMP FEE-OPEN SPACE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0323 Dog Park Improvements**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0323 | Recommended | Fisher  | 40,307            |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Looking to create a more attractive dog park at the Park City Sports Complex. This project may include additional shade, terrain, variations and obstacle course as well as landscape enhancements.

|                                      | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031400 CIP FUND * IMP FEE-OPEN SPACE |                   | 5,000            |                   | 5,000            |                   | 5,000            |                   | 5,000            |                   | 5,000            | 5,000             | 5,000            |
| <b>TOTAL</b>                         |                   | <b>5,000</b>     |                   | <b>5,000</b>     |                   | <b>5,000</b>     |                   | <b>5,000</b>     |                   | <b>5,000</b>     | <b>5,000</b>      | <b>5,000</b>     |

## **CP0324 Recreation Software**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0324 | Recommended | Fisher  |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The recreation department is looking to replace the current class software system that provides program registration, membership sales, facility and court booking, league scheduling and online services. This system is utilized by the PC MARC, the recreation and tennis departments, and to a lesser degree the HR, special Events and Parks departments. The services this software system provides are CORE City services. The current system is outdated, and the client/server system seems to be fading out industry-wide.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0325 Network & Security Enhancements**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0325 | Recommended | Robertson |                   | 108         |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Improved cybersecurity management and automation has become a necessity to support the City's growing network of remote, wired and wireless devices. As the diversity of threats continue to grow, the ability to identify, report and mitigate risks is now considered a best practice for security management. Furthermore, network dataflow is a hardware and software solution that provides a method to measure and manage network traffic. This information is used for troubleshooting issues, enhancing security, and understanding communications traffic. This solution helps us meet our compliance and cyber response initiatives.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  | 68,000            | 68,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| 031487 CIP FUND * RESTAURANT TAX             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                        |                   |                  | 68,000            | 68,000           |                   |                  |                   |                  |                   |                  |                   |                  |



## **CP0326 Website Remodel**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0326 | Recommended | Robertson | 12,378            |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The City website is in need of an upgrade. While visual enhancements will be a function of this project, the key changes will include improved mobile capabilities, content management and incorporation of new technologies. As of January 2014, IT has met with department website publishers to identify needs and wants with project kick-off in April/May.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0327 Outdoor Tennis Court Rebuild**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0327 | Recommended | Fisher  | 564               |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Rebuild seven outdoor courts at PC MARC and add 4 pickleball courts. Project needs an additional \$70,000 to complete it properly. This includes \$22,000 in change orders, \$16,500 in removable fence panels around the bubble, \$15,200 for 4 shade cabanas and \$17,000 to cover irrigation & landscaping

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031469 CIP FUND * RAP TAX                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0328 Meeting Documentation Software**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0328 | Recommended | Glidden |                   |             |              | Engaged & Effective Government and Involved Citizenry |

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

[illegible]

|  | Priority | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal |
|--|----------|---------|-------------------|-------------|--------------|--------------|
|--|----------|---------|-------------------|-------------|--------------|--------------|

| Description | Comments |
|-------------|----------|
|-------------|----------|

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

[illegible]

|  | Priority | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal |
|--|----------|---------|-------------------|-------------|--------------|--------------|
|--|----------|---------|-------------------|-------------|--------------|--------------|

| Description | Comments |
|-------------|----------|
|-------------|----------|

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

051481 Water Fund \* WATER SERVICE FEES

|                                             | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051527 WATER FUND * 2015 WATER REVENUE BOND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

### **CP0331 Micro-Hydro/Thaynes Pump Station**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal  |
|--------|-------------|---------|-------------------|-------------|--------------|---------------|
| CP0331 | Recommended | McAfee  |                   |             |              | Not Available |

| Description | Comments |
|-------------|----------|
|-------------|----------|

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

### **CP0332 Library Technology Equipment Replacement**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0332 | Recommended | Robertson | 53,180            |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

\*\*\*THIS REQUEST IS BEING COSIDERED FOR BEING COMBINED WITH THE COMPUTER REPLACEMENT CIP. In 2014, Council approved a Library facility remodel that included operational enhancements and public space for a digital media and technology lab. This CIP servers as a fund to replace aging technology not eligible under the Computer Replacement Fund.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 24,387           |                   | 24,387           |                   | 24,387           |                   | 24,387           |                   | 24,387           | 24,387            | 24,387           |
| XXXXXX Unspecified                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | 24,387           |                   | 24,387           |                   | 24,387           |                   | 24,387           |                   | 24,387           | 24,387            | 24,387           |

## **CP0333 Engineering Survey Monument Re-establish**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0333 | Recommended | Cassel  |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Monument Re-establishment – this project sets a small amount of money aside to start re-establishing survey monuments that have been damaged or destroyed over the years. These monuments are located very two to three blocks and were set in the early 1980s. Without a County Surveyor to oversee the County monument system, the task falls to the Cities to maintain their own survey monument system. Many of our survey monuments around town have been disturbed/destroyed. This CIP re-establishes the most critical monuments most notably those along Main Street.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 5,000            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | <b>5,000</b>     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0334 Repair of Historic Wall/Foundation**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0334 | Recommended | Cassel  | 163,100           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The historic wall/foundation located just south of Hillside Avenue is located in the ROW and is showing signs of disrepair. This project is to have the wall structurally evaluated and to have the repairs completed.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 45,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | <b>45,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0335 Engineering Small Projects Fund**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0335 | Recommended | Cassel  | 10,794            | 1,450       |              | Thriving Mountain Community |

| Description                                                                                                                                                                                                                                                                                        |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| Small Project Funds – This project will address small projects around town which currently include stair repairs north of Marsac, replacement of handrails along Heber, Main Street bridge repairs and bridge evaluations. The purpose of completing these projects is to keep our image polished. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                                                                                                                                                                                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                                                                                                                                                                                                                                                       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                                                                                                                                                                                                                                                                              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0336 Prospector Avenue Reconstruction**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|--|--|--|--|--|--|--|
| CP0336 | Recommended | Cassel  | 1,573,998         | 27,579      |              | Thriving Mountain Community |  |  |  |  |  |  |  |

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                      | Comments |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Prospector Avenue Reconstruction – Park City is slated to receive \$1,000,000 in Small Urban Fund Grant money in 2016. These funds require a 7% match but also have strict restrictions on how they are used. The CIP money requested is to allow our staff to complete the project in one season. Elements of the project include updated storm drains, sidewalks, bus pullouts, additional lighting, resurfacing of the road, bike lanes, etc. |          |

|                                               | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
|-----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| 031402 CIP FUND * IMP FEE-STREETS             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031452 CIP Fund * CLASS "C" ROAD              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031458 CIP Fund * FEDERAL GRANTS              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND  |                   | 200,000          |                   | 200,000          |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 057479 Transit Fund * TRANSIT SALES TAX       |                   |                  |                   | 75,000           |                   |                  |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                         |                   | 200,000          |                   | 275,000          |                   |                  |                   |                  |                   |                  |                   |                  |  |

## **CP0337 Solar Installation - MARC**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|--|--|--|--|--|--|--|
| CP0337 | Recommended | Ober    | 0                 |             |              | Preserving & Enhancing the Natural Environment |  |  |  |  |  |  |  |

| Description                                                                                                                               | Comments |
|-------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This request is for a solar installation on the MARC. This 194kW system will be the City's largest and most prominent solar installation. |          |

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0338 | Recommended | Robertson | 68,000            |             |              | Engaged & Effective Government and Involved Citizenry |

This project provides for significant technology upgrades to the Council Chambers area to allow for public audio and video feeds. This supports flexibility and multipurpose use of the area. Also, this allows for the improved recording and zone acoustics. This project addresses the structural limitations of the room requiring concrete cuts and conduit.

[illegible]

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0339 | Recommended | Robertson |                   | 3,376       |              | Engaged & Effective Government and Involved Citizenry |

Recently a grant was approved by RAB (Recreation Advisory Board) to assist with the construction of a fiber network to be extended to the ICE arena. This will improve communication services and address performance issues with the existing radio network.

[illegible]

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                   | 60,000            | 60,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0340 Fleet Shop Equipment Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0340 | Recommended | Coulson | 15,000            |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project funds the acquisition and replacement of fleet shop necessary for vehicle servicing equipment such as computer diagnostic equipment, tire servicing equipment, and vehicle lifts/jacks that are not affixed to the building based upon a useful life calculations. The purpose of the project is to ensure the City has the funding to replace equipment that has reached the end of its useful life.

|                                                                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 038476 EQUIP RPLCMNT FUND * TRANSFER FROM GENERAL FUND - EQUIPMENT |                   | 15,000           |                   | 15,000           |                   | 15,000           |                   | 15,000           |                   | 15,000           |                   | 15,000           |
| XXXXXX Unspecified                                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                                       |                   | 15,000           |                   | 15,000           |                   | 15,000           |                   | 15,000           |                   | 15,000           |                   | 15,000           |

## **CP0341 Regional Interconnect**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0341 | Recommended | McAfee  | 418,505           |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This is one of 3 interconnects that are planned to connect park city's water system with Mountain Regional and Summit Water. This was a part of the Western Summit County Regional Water Supply Agreement we entered into in 2013.

|                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051451 Water Fund * BOND PROCEEDS | -168,000          | 82,000           |                   |                  |                   |                  | 580,000           | 580,000          |                   |                  |                   |                  |
| <b>TOTAL</b>                      | -168,000          | 82,000           |                   |                  |                   |                  | 580,000           | 580,000          |                   |                  |                   |                  |

## **CP0342 Meter Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0342 | Recommended | McAfee  | 362,550           | 191,161     | 41           | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This is the meter and laterals asset management program

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES |                   | 270,000          |                   | 250,000          |                   | 250,000          |                   | 250,000          |                   | 250,000          | 250,000           | 250,000          |
| <b>TOTAL</b>                           |                   | <b>270,000</b>   |                   | <b>250,000</b>   |                   | <b>250,000</b>   |                   | <b>250,000</b>   |                   | <b>250,000</b>   | <b>250,000</b>    | <b>250,000</b>   |

## **CP0343 Park meadows Well**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0343 | Recommended | McAfee  | 119,026           | 365,013     |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The park meadows well has been classified as ground water under the direct influence of surface water. This designation happened in 2014 and will require treatment. This is one of 8 critical water sources for the City.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051451 Water Fund * BOND PROCEEDS            | 0                 | 0                |                   | 2,600,000        |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES       |                   | 600,000          | 1,000,000         | 1,000,000        |                   |                  |                   |                  |                   |                  |                   |                  |
| 051526 WATER FUND * 2014 WATER REVENUE BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051527 WATER FUND * 2015 WATER REVENUE BOND  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 | <b>0</b>          | <b>600,000</b>   | <b>1,000,000</b>  | <b>3,600,000</b> |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0344 PRV Improvements for Fire Flow Storage**

|  | Priority | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal |
|--|----------|---------|-------------------|-------------|--------------|--------------|
|--|----------|---------|-------------------|-------------|--------------|--------------|



|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0344 | Recommended | McAffee |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project will replace aging PRV's and allow us to balance the surplus water storage in certain areas of the City with areas that have a storage deficit.

|                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051451 Water Fund * BOND PROCEEDS |                   |                  | -805,000          |                  |                   |                  |                   |                  |                   |                  | 805,000           | 805,000          |
| <b>TOTAL</b>                      |                   |                  | <b>-805,000</b>   |                  |                   |                  |                   |                  |                   |                  | <b>805,000</b>    | <b>805,000</b>   |

### **CP0345 Three Kings/Silver King Pump Station**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0345 | Recommended | McAffee |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This project will pump water from the Thayer area to the new Empire Tank once it is constructed.

|                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051451 Water Fund * BOND PROCEEDS |                   |                  |                   |                  |                   | 1,108,783        |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                      |                   |                  |                   |                  |                   | <b>1,108,783</b> |                   |                  |                   |                  |                   |                  |

### **CP0346 Fairway Hills to Park Meadows Redundancy**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0346 | Recommended | McAffee |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This will provide access to the Fairway hills storage for the boot hill pressure zone.

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

|                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051451 Water Fund * BOND PROCEEDS |                   |                  |                   | 200,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                      |                   |                  |                   | 200,000          |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0347 Queen Esther Drive**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0347 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                                              | Comments |
|------------------------------------------------------------------------------------------|----------|
| This project is to correct a minor issue with high pipe velocities in the Solamere area. |          |

|                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051451 Water Fund * BOND PROCEEDS |                   |                  |                   |                  | -669,143          |                  |                   |                  |                   |                  | 669,143           | 669,143          |
| <b>TOTAL</b>                      |                   |                  |                   |                  | -669,143          |                  |                   |                  |                   |                  | 669,143           | 669,143          |

## **CP0348 McPolin Barn Seismic Upgrade**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0348 | Recommended | Twombly | 283,669           | 1,023,253   |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The existing structure is currently inadequate to resist snow loads, wind loads and high seismic loads required by local building codes. There are several structural deficiencies with the general framing of the building that should be repaired. The connection of the floor beams to the exterior wood post needs to be strengthened, the gable walls need to be stiffened and the floor framing at the stairs need to be strengthened. The gable walls need to be stiffened and the floor framing at the stairs needs to be strengthened. Under design snow loads, the roof structure is highly over stressed. One of the 2014 top priorities for City Council is historic preservation. The McPolin farm is considered a historic icon in the entryway corridor to Park City. If it falls down we'll all be in trouble. Staff and the FOF Committee feel that the City should also make the barn available for small tours while they are in the process of the stabilization. The first \$800,000 request was a guesstimate. We still do not have definitive cost but we have a better cost estimate at this time which puts the project at \$1,023,972. A survey and project description will go to Council February 25, 2016. Definitive project costs will be determined by the Construction Manager by March 2016. Tentative project schedule April 2016 - August 2016.

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND | -240,000          | -240,000         |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 | <b>-240,000</b>   | <b>-240,000</b>  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0349 Payment for snow storage lot**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0349 | Recommended | McAfee  | 26                |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Fall of 2014 City Council approved the purchase of .78 acres located at Round Valley Drive in the Quinn's Junction area for the purpose of remote snow storage lot and laydown yard.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0350 1450-60 Park Avenue**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0350 | Recommended | Laurent | 2,261,750         |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Development of an 8 - 12 unit affordable housing subdivision at 1450-60 Park Avenue. This property was purchased in 2009 for affordable housing. Council has provided direction to move forward with the city as the sponsor/developer. Estimated development costs including soft costs and construction is \$2,61,750. It is expected that 85 percent of the CIP request (\$1.92mi) will be reimbursed through proceeds of sale.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033450 Lower Park RDA * BEGINNING BALANCE    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033451 Lower Park RDA * BOND PROCEEDS        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

|                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT | 320,114           | 320,114          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                     | <b>320,114</b>    | <b>320,114</b>   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

### **CP0351 Artificial Turf Replacement Quinn's**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0351 | Recommended | Fonnesbeck |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Artificial turf field was installed in 2005 and has a life expectancy of 10-15 years. We are projecting replacement in 2020.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  | 418,000           | 418,000          | -418,000          | 182,000          |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  | <b>418,000</b>    | <b>418,000</b>   | <b>-418,000</b>   | <b>182,000</b>   |                   |                  |                   |                  |

### **CP0352 Parks Irrigation System Efficiency Imp**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|------------|-------------------|-------------|--------------|------------------------------------------------|
| CP0352 | Recommended | Fonnesbeck | 2,726             | 32,750      |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Fund irrigation system improvements to increase system efficiencies. Some of our irrigation systems are approaching 30 years old and in need of an upgrade. With new irrigation equipment or modifications, current systems could be updated to improve system efficiencies. The program would include:

- Perform a water audit using a certified third party auditor to test the distribution uniformity (DU) of the larger systems.
- Evaluate each park design and functionality; identify opportunities to modify existing park area to create a lower water use landscape.
- Use audit information to identify inefficiencies in each system and outline future projects.
- Create a program to systematically upgrade irrigation system and/or landscaping.

Following system upgrades, the park would be retested to verify efficiency increases. The program would be an on-going program investing 25,000 annually.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 25,000           |                   | 25,000           |                   | 25,000           |                   | 25,000           |                   | 25,000           | 25,000            | 25,000           |
| <b>TOTAL</b>                                 |                   | <b>25,000</b>    |                   | <b>25,000</b>    |                   | <b>25,000</b>    |                   | <b>25,000</b>    |                   | <b>25,000</b>    | <b>25,000</b>     | <b>25,000</b>    |

## **CP0353 Remote snow storage site improvements**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0353 | Recommended | McAfee  | 24,898            | 5,521       |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Site improvements are necessary to ensure proper BMP's are established and create better usage of property.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 25,000           |                   | 50,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | <b>25,000</b>    |                   | <b>50,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0354 Streets and Water Maintenance Building**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0354 | Recommended | McAfee  | 4,908,979         | 931,509     |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Public Utilities Operations Facility for Streets, Storm Water, and Water Operations.

|                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND      |                   | 1,308,418        |                   | 596,361          |                   |                  |                   |                  |                   |                  |                   |                  |
| 051467 Water Fund * OTHER MISCELLANEOUS           |                   | 2,700,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 052530 STORM WATER FUND * STORM WATER SERVICE FEE |                   |                  |                   |                  |                   |                  |                   | 3,000,000        |                   |                  |                   |                  |
| 057450 Transit Fund * BEGINNING BALANCE           |                   | 1,000,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                      |                   | <b>5,008,418</b> |                   | <b>596,361</b>   |                   |                  |                   | <b>3,000,000</b> |                   |                  |                   |                  |

## **CP0355 Energy Management Project**

|        | Priority        | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-----------------|----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0355 | Not Recommended | Angevine |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Evaporative Condenser: The evaporative condenser is a critical component to the refrigeration system at the Ice Arena. The lifespan of an evaporative condenser is 10-20 years and given the current facility was underbuilt, and has been running for approximately 10 years over capacity, we started seeing multiple failures over the last year.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0356 Expand Rental Locker Capacity**

|        | Priority        | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-----------------|----------|-------------------|-------------|--------------|-----------------------------|
| CP0356 | Not Recommended | Angevine |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Add 22 rental lockers to our current inventory of 64.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0357 Private Land Acquisition #1**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0357 | Recommended | Laurent |                   |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

| Description                                                                                                                                                                                                                                                                                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   | Comments         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| This is a joint acquisition with the open space fund of private property. The land will be developed to include publicly accessed open space as well as a small subdivision of approximately 8 single family homes. The total acquisition cost is \$500,000. This CIP request is for \$250,000. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                                                                                                                                                                                 | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                                                                                                                                                                                                                                                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX                                                                                                                                                                                                                                                   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                                                                                                                                                                                                                                                                              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                                                                                                                                                                                                                                                                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0358 Private Land Development #1**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0358 | Recommended | Laurent | 2,884,000         |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description                                                                                                                                                                                                                                                                                                                                                                                                                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   | Comments         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| Development of an 8 unit affordable housing community. The land is currently under negotiation. This request is dependent upon successful acquisition. The initial phase of the request is for \$184,000 in predevelopment funding. Total estimated development costs including soft costs and construction is \$2,288,400. It is expected that 90 percent of the CIP request will be reimbursed through proceeds of sale. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                            | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                                                                                                                                                                                                                                                                                                                                                                               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX                                                                                                                                                                                                                                                                                                                                                                              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033451 Lower Park RDA * BOND PROCEEDS                                                                                                                                                                                                                                                                                                                                                                                      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT                                                                                                                                                                                                                                                                                                                                                                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                                                                                                                                                                                                                                                                                                                                                                                                      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0359 13th Avenue Corridor**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0359 | Recommended | Laurent |                   |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description                                                                                                                                                                                                                                                                                                                                                               |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| This is a request for predevelopment funding in FY 18 and construction funding in FY 19 to create 8 small cottages along 13th Street on the edge of the library field. This was a site Council added to the five-year housing agenda. It will be considered this spring during the Lower Park Avenue design charrette. Total estimated development costs are \$1,886,000. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                                                                                                                                                                                                                                                           | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                                                                                                                                                                                                                                                                                                                              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033451 Lower Park RDA * BOND PROCEEDS                                                                                                                                                                                                                                                                                                                                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT                                                                                                                                                                                                                                                                                                                          |                   |                  |                   | 266,000          |                   | 1,620,000        |                   |                  |                   |                  |                   |                  |
| TOTAL                                                                                                                                                                                                                                                                                                                                                                     |                   |                  |                   | 266,000          |                   | 1,620,000        |                   |                  |                   |                  |                   |                  |

## **CP0360 Old Town Housing**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0360 | Recommended | Laurent |                   |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description                                                                                                                                                                                                                                                                                                                                                                                    |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| This project is the development of 12-units townhouse/stacked flat in Old Town on land to be acquired. Estimated development costs including soft costs and construction is \$3,205,000. It is expected that 84 percent of the CIP request will be reimbursed through proceeds of sale. This percentage may increase depending on the cost of soil remediation and overall construction costs. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                                                                                                                                                                                                                                                                                                                                                   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033451 Lower Park RDA * BOND PROCEEDS                                                                                                                                                                                                                                                                                                                                                          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033454 Lower Park RDA * DONATIONS                                                                                                                                                                                                                                                                                                                                                              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT                                                                                                                                                                                                                                                                                                                                               |                   |                  | -50,000           |                  | 12,351,655        | 15,506,655       |                   |                  |                   |                  |                   |                  |
| TOTAL                                                                                                                                                                                                                                                                                                                                                                                          |                   |                  | -50,000           |                  | 12,351,655        | 15,506,655       |                   |                  |                   |                  |                   |                  |

## **CP0361 Land Acquisition/Banking Program**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0361 | Recommended | Laurent | 1,924,657         | 4,726,483   |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |



| Description                                                                                                                                                                                                                                                                                                                                                                           |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| This request is for funding for feasibility and land acquisition for future development. Several potential sites have been identified. As the City begins an aggressive housing development program, it will be necessary to have a source of funding for future land acquisition to respond to new opportunities. Land acquisitions may be done in tandem with open space purchases. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                                                                                                                                                                                                                                                                       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                                                                                                                                                                                                                                                                                                                                          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX                                                                                                                                                                                                                                                                                                                                         |                   | 330,000          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033450 Lower Park RDA * BEGINNING BALANCE                                                                                                                                                                                                                                                                                                                                             |                   | 750,000          |                   | 750,000          |                   | 750,000          |                   | 750,000          |                   |                  |                   |                  |
| XXXXXX Unspecified                                                                                                                                                                                                                                                                                                                                                                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                                                                                                                                                                                                                                                                                                                                                                 |                   | 1,080,000        |                   | 750,000          |                   | 750,000          |                   | 750,000          |                   |                  |                   |                  |

## **CP0362 Neighborhood Preservation Program**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0362 | Recommended | Laurent | 3,975,000         |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description                                                                                                                                                                                                                                                                                                                                                                                                      |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| This an acquisition/rehabilitation/resale program targeted to older neighborhoods in Park City that are being targeted for tear down/redevelopment and pushing prices beyond even middle income residents. This is designed as a pilot program to promote reinvestment by the private sector and develop new funding sources and mechanisms for homeownership. There is currently on property under negotiation. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                                                                                                                                                                                                                                                                                                                                                                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033451 Lower Park RDA * BOND PROCEEDS                                                                                                                                                                                                                                                                                                                                                                            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT                                                                                                                                                                                                                                                                                                                                                                 | -3,975,000        | -1,750,000       | -2,225,000        |                  | -2,225,000        |                  | 16,070,200        | 18,295,200       |                   |                  |                   |                  |
| TOTAL                                                                                                                                                                                                                                                                                                                                                                                                            | -3,975,000        | -1,750,000       | -2,225,000        |                  | -2,225,000        |                  | 16,070,200        | 18,295,200       |                   |                  |                   |                  |

## **CP0363 Traffic Management Cameras**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0363 | Recommended | Knotts  | 111,780           | 63,220      |              | Engaged & Effective Government and Involved Citizenry |

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057450 Transit Fund * BEGINNING BALANCE |                   | 50,000           | 35,000            | 35,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            |                   | 50,000           | 35,000            | 35,000           |                   |                  |                   |                  |                   |                  |                   |                  |

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0364 | Recommended | Fisher  | 71,585            | -8,947      |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

[illegible]

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0365 | Recommended | Ober    | 73,437            | -563        |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

[illegible]

## **CP0366 HR: Applicant Tracking Software**

|        | Priority        | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-----------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0366 | Not Recommended | Robertson |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Currently all recruitments (part time, seasonal, full time, etc.) are handled manually by HR and the respective departments conducting a recruitment. The recruitment process involves manual entry of resumes and applicants' information. When a successful candidate is hired, the candidate must complete additional paperwork, that otherwise could be automated. Applicant tracking software would streamline the HR recruitment process. Applicant software generates digital versions of paper forms and tracks the candidates' progress through the recruitment. Thus improving the overall process.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 055459 Golf Fund * GOLF FEES                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0367 Replacement of Data Backup System**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0367 | Recommended | Robertson | 1                 |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Currently all City data is stored on a platform that provides data backup and recovery services. However, our City data has grown at exceptionally high rates in the past two years, thus our backup platform requires an upgrade to meet these new demands.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0368 Video Storage Array**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0368 | Recommended | Robertson |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The capture, storage and archiving of video information is a large component to the City's information store. However, much of this information should be separated into lower cost infrastructure. Thus reducing the cost of upgrading existing (higher-priority) storage array.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 038453 Equip Rplcmnt Fund * COMPUTER RPLCMNT |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0369 Paid Parking Infrastructure for Main St.**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0369 | Recommended | Fonnesbeck | 675,000           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Paid Parking Infrastructure for Main Street Area - Gates, technology, signage, other improvements

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057450 Transit Fund * BEGINNING BALANCE |                   | 150,000          |                   | 75,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| 057489 TRANSIT FUND * GARAGE REVENUE    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            |                   | 150,000          |                   | 75,000           |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0370 C7- Neck Tank to Last Chance**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0370 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Replace undersized and inadequate supply line in lower deer valley

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES |                   |                  |                   |                  |                   |                  |                   | 320,707          |                   |                  |                   |                  |
| <b>TOTAL</b>                           |                   |                  |                   |                  |                   |                  |                   | <b>320,707</b>   |                   |                  |                   |                  |

## **CP0371 C1 - Quinns WTP to Boothill - Phase 1**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0371 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This is project will increase the water line size in a key area of our system between the Quinns WTP and the Boothill Tank. This will be required to deliver more water associated with at WTP expansion.

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES |                   |                  |                   |                  |                   |                  |                   | 1,101,080        |                   |                  |                   |                  |
| <b>TOTAL</b>                           |                   |                  |                   |                  |                   |                  |                   | <b>1,101,080</b> |                   |                  |                   |                  |

## **CP0372 Regionalization Fee**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0372 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This is a contractual obligation associated with the Western Summit County Project

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES |                   |                  |                   |                  |                   |                  | 45,000            | 245,000          | 45,000            | 245,000          | 245,000           | 245,000          |
| <b>TOTAL</b>                           |                   |                  |                   |                  |                   |                  | <b>45,000</b>     | <b>245,000</b>   | <b>45,000</b>     | <b>245,000</b>   | <b>245,000</b>    | <b>245,000</b>   |

## CP0373 Operational Water Storage Pond

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0373 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                            | Comments |
|------------------------------------------------------------------------|----------|
| Operational water storage pond for the Lost Canyon Importation Project |          |

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES |                   |                  |                   | 2,700,000        | 2,000,000         | 2,000,000        |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                           |                   |                  |                   | <b>2,700,000</b> | <b>2,000,000</b>  | <b>2,000,000</b> |                   |                  |                   |                  |                   |                  |

## **CP0374 Building Permit Issuance Software**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0374 | Recommended | Robertson | 218,000           |             |              | Engaged & Effective Government and Involved Citizenry |

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Comments |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| In order to increase customer service, efficiency and capabilities, the Building Department is requesting a new permit tracking software. Currently, the Building Department office staff manually type an inspection schedule to post online each day. Redundant permit files are created in order to receive fees (at the time of plan review deposit, permit issuance, increased bonds, etc.) a new permit is created. Applicants complete a carbon copy application forms and then must wait to allow time for the office staff to manually input their information into the computer. Inspectors hand write inspection reports in the field and then type the inspection results into the computer at the end of the day when they return to the office. (City Manager Recommended) |          |

[illegible]

## **CP0375 LED Streets Lights Phase I**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0375 | Recommended | McAfee  | 15,224            |             | 7,817        | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Awarded as part of the innovation grant challenge.

|                                     | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031450 CIP Fund * BEGINNING BALANCE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0376 Bus Stop Play Project**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0376 | Recommended | Fisher  |                   | 950         |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Awarded as part of the innovation grant challenge.

|                                     | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031450 CIP Fund * BEGINNING BALANCE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0377 Park City Disc Golf**

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|----------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0377 | Recommended | Rockwood |                   |             |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The Budget, Recreation and Sustainability departments are currently evaluating the possibilities of installing a 18 to 27 hole disc golf course in Park City. Disc golf is a rapidly growing sport across the County and is played by a wide user base of men and women from ages 8 to 80 as a low cost alternative outdoor recreation activity. In the United States alone, there are currently over 4,900 disc golf courses available in a multitude terrains and skill levels. The addition of a free, publicly available, disc golf course in Park City would be a great addition to the

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   | Comments         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| outdoor recreation options for guests and the local community. With this project, staff is proposing the addition of a world class level course suitable for amateurs and professionals as well as new comers to the sport. Staff is currently evaluating location options which may possible be suitable and appropriate for disc golf. Disc golf courses are sustainable options which use the current topography and have low impact on the environment. A disc golf course requires little maintenance and minimal staff time. Staff's intention is to create a high quality course which will meet the high Park City recreation standards. Staff will return to council with additional details and proposals as options are evaluated. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 031400 CIP FUND * IMP FEE-OPEN SPACE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

### **CP0378 Legal Software for Electronic Document M**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0378 | Recommended | Robertson | 35,000            |             |              | Engaged & Effective Government and Involved Citizenry |

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Comments |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| During the past two years, legal staff has researched a few software storage companies to fit the needs of the department with eliminating hard files that can be effortlessly converted over to an efficient paperless system (electronically). The Legal Staff has decided to begin converting over with the Prosecution Program first and is anticipating moving in the same direction at a later time for all civil litigation files and project files. |          |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

### **CP0379 Little Bessie Storm Drains**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0379 | Recommended | Cassel  | 52,995            |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|



|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031528 CIP FUND * 2015 SALES TAX BONDS |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0380 Parks and Golf Maintenance Buildings**

|        | Priority        | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |  |  |  |  |  |  |
|--------|-----------------|------------|-------------------|-------------|--------------|-------------------------------------------------------|--|--|--|--|--|--|
| CP0380 | Not Recommended | Fonnesbeck |                   |             |              | Engaged & Effective Government and Involved Citizenry |  |  |  |  |  |  |

| Description                                                                                                                                                                       | Comments |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This project is to replace the existing Parks and Golf Maintenance Facilities in the event that the Water Department supplants these facilities with a new water treatment plant. |          |

|                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057450 Transit Fund * BEGINNING BALANCE          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0381 Transit and Transportation Land Acq**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|--|--|--|--|--|--|
| CP0381 | Recommended | Knotts  | 3,499,830         | 2,440,170   |              | Thriving Mountain Community |  |  |  |  |  |  |

| Description | Comments |
|-------------|----------|
|-------------|----------|

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057450 Transit Fund * BEGINNING BALANCE |                   | 5,940,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                   |                   | 5,940,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0382 Transit Onboard Security Cameras**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|------------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0382 | Recommended | Fonnesbeck | 340,000           |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Technology has changed and improvement are needed to an upgraded Security Camera system which will increase reliably and dependability of video the transit fleet.

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS    |                   | 272,000          |                   | 14,000           |                   | 14,000           |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX |                   | 68,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            |                   | <b>340,000</b>   |                   | <b>14,000</b>    |                   | <b>14,000</b>    |                   |                  |                   |                  |                   |                  |

## **CP0383 Transit Onboard Wi-Fi**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|------------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0383 | Recommended | Fonnesbeck | 194,000           |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Transit Onboard Wi-Fi

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS    |                   | 155,200          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX |                   | 38,800           |                   | 25,000           |                   | 25,000           |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            |                   | <b>194,000</b>   |                   | <b>25,000</b>    |                   | <b>25,000</b>    |                   |                  |                   |                  |                   |                  |

## **CP0384 Design and Repair Snow Creek Bridge**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0384 | Recommended | Cassel  | 41,600            | 8,400       |              | Thriving Mountain Community |

| Description                                                                                                                                                                                     |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| The Snow Creek Bridge stone facade has deteriorate significantly. This project would remove the stone facade, sound and verify the structure has not deteriorated and rebuild the stone facade. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
|                                                                                                                                                                                                 | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                                                                                                                                                    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 033450 Lower Park RDA * BEGINNING BALANCE                                                                                                                                                       |                   | 50,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                                                                                                                                                                           |                   | 50,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |

## **CP0385 Park Avenue Reconstruction**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|--|--|--|--|--|--|--|
| CP0385 | Recommended | Cassel  |                   |             |              | Thriving Mountain Community |  |  |  |  |  |  |  |

| Description                                                                                                                                                                                                                                       |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| Park Avenue utility infrastructure has deteriorated and is in need of replacement. By the time the utilities are replaced, the road will be non-existent and will need to be completely rebuilt. This project will take two summers to construct. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
|                                                                                                                                                                                                                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                                                                                                                                                                                                      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX                                                                                                                                                                                                     |                   |                  |                   |                  |                   | 592,000          |                   | 3,288,000        |                   | 610,000          |                   |                  |  |
| TOTAL                                                                                                                                                                                                                                             |                   |                  |                   |                  |                   | 592,000          |                   | 3,288,000        |                   | 610,000          |                   |                  |  |

## **CP0386 Recreation Building in City Park**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|--|--|--|--|--|--|--|
| CP0386 | Recommended | Fisher  | 4,499,876         | 124         |              | Thriving Mountain Community |  |  |  |  |  |  |  |

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Comments |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| As Park City and surrounding areas continue to grow, there is a greater public demand for recreational uses. This project is a continuing effort to complete City Park. The funds will be used to improve and better accommodate the community's needs with necessary recreational amenities. The current recreation building needs to be replaced with a larger more functional space that will meet the needs of day camp & other recreation programs. The facility has some conceptual designs being done through the Recreation Facility Master Plan. |          |

|                                                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031400 CIP FUND * IMP FEE-OPEN SPACE               |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031401 CIP FUND * IMP FEE-PUBLIC SAFETY            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033475 LOWER PARK RDA * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT   |                   | 4,500,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                       |                   | <b>4,500,000</b> |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0387 VMS Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0387 | Recommended | McAfee  | 2,164             | 37,836      |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This request will fund replacement of existing Variable Message Signs (VMS) were purchased in 2004. They are used for directing traffic during most events, construction projects, and peak skier days.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   | 40,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   | <b>40,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0388 Parking Deck Coating Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0388 | Recommended | Coulson | 125,000           |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Replace Deck Coating Iron Horse Bus Garage

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057479 Transit Fund * TRANSIT SALES TAX |                   | 125,000          |                   | 125,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            |                   | <b>125,000</b>   |                   | <b>125,000</b>   |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0389 MIW Treatment**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0389 | Recommended | McAfee  | 685,978           | 314,022     |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Park City must comply with stream water quality permits enforced by the Utah Division of Water Quality for the Judge and Spiro Tunnel. Currently, these water sources do not meet permit limits and mechanical treatment must be studied, designed, tested, and constructed. This project will be ongoing until the year 2033.

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020  | Adjust<br>FY 2021 | Total<br>FY 2021  | Adjust<br>FY 2022 | Total<br>FY 2022  |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 051481 Water Fund * WATER SERVICE FEES |                   | 1,000,000        | 2,000,000         | 3,102,500        |                   | 3,472,875        | 15,000,000        | 16,215,506        | 17,000,000        | 29,762,816        | 25,000,000        | 25,000,000        |
| XXXXXX Unspecified                     |                   |                  |                   |                  |                   |                  |                   |                   |                   |                   |                   |                   |
| <b>TOTAL</b>                           |                   | <b>1,000,000</b> | <b>2,000,000</b>  | <b>3,102,500</b> |                   | <b>3,472,875</b> | <b>15,000,000</b> | <b>16,215,506</b> | <b>17,000,000</b> | <b>29,762,816</b> | <b>25,000,000</b> | <b>25,000,000</b> |

## **CP0390 QJWTP Treatment Upgrades**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0390 | Recommended | McAfee  | 1,295,736         | 3,704,264   |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Quinns WTP needs to be upgraded to handle increased Total Organic Carbon, manganese, turbidity, and other water quality upsets in order to reliably provide water to the community.

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES |                   | 5,000,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                           |                   | <b>5,000,000</b> |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0391 QJWTP Capacity Upgrades**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0391 | Recommended | McAfee  |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description                                                                               |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |  |
|-------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| As water demand exceeds existing treatment capacity, Quinns WTP will need to be expanded. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
|                                                                                           | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 051481 Water Fund * WATER SERVICE FEES                                                    |                   |                  |                   | 500,000          |                   | 100,000          |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                                                                     |                   |                  |                   | 500,000          |                   | 100,000          |                   |                  |                   |                  |                   |                  |  |

## **CP0392 Distribution Zoning Meters**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|--|--|--|--|--|--|--|
| CP0392 | Recommended | McAfee  | 200,000           |             |              | Preserving & Enhancing the Natural Environment |  |  |  |  |  |  |  |

| Description                                                                                 |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |  |
|---------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| This project will help us locate and correct water leaks in the City's distribution system. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
|                                                                                             | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 051481 Water Fund * WATER SERVICE FEES                                                      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 051531 WATER FUND * ENERGY SERVICE FEE                                                      |                   | 200,000          | -200,000          |                  |                   |                  | 200,000           | 200,000          |                   |                  |                   |                  |  |
| XXXXXX Unspecified                                                                          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                                                                       |                   | 200,000          | -200,000          |                  |                   |                  | 200,000           | 200,000          |                   |                  |                   |                  |  |

## **CP0393 Energy Projects**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|--|--|--|--|--|--|--|
| CP0393 | Recommended | McAfee  | -2,668            | 202,668     |              | Preserving & Enhancing the Natural Environment |  |  |  |  |  |  |  |

| Description                                                                                                  |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |
|--------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| Council adopted a goals of net zero. This budget is to pay for projects that will move us towards that goal. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 051481 Water Fund * WATER SERVICE FEES                                                                       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051531 WATER FUND * ENERGY SERVICE FEE                                                                       |                   | 200,000          |                   | 200,000          |                   | 200,000          |                   | 200,000          |                   | 200,000          | 200,000           | 200,000          |

|                    | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| XXXXXX Unspecified |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>       |                   | 200,000          |                   | 200,000          |                   | 200,000          |                   | 200,000          |                   | 200,000          | 200,000           | 200,000          |

## **CP0394 QWTP Energy Projects**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0394 | Recommended | McAfee  | 197,709           | 2,291       |              | Preserving & Enhancing the Natural Environment |

| Description                                                     | Comments |
|-----------------------------------------------------------------|----------|
| Projects related to energy consumption reduction at Quinns WTP. |          |

|                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051531 WATER FUND * ENERGY SERVICE FEE            |                   | 200,000          |                   | 200,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| 052530 STORM WATER FUND * STORM WATER SERVICE FEE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                      |                   | 200,000          |                   | 200,000          |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0395 QWTP Micro-Hydro**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0395 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                              | Comments |
|--------------------------------------------------------------------------|----------|
| Micro-hydro for the raw water pipeline into Quinns WTP - approx 50 kWhrs |          |

|                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 051481 Water Fund * WATER SERVICE FEES |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051531 WATER FUND * ENERGY SERVICE FEE |                   |                  |                   |                  | -2,000,000        |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                           |                   |                  |                   |                  | -2,000,000        |                  |                   |                  |                   |                  |                   |                  |

**CP0396 Park Ave SD**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0396 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Storm water replacement in Park Avenue

|                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX     |                   |                  |                   |                  |                   | 750,000          |                   |                  |                   |                  |                   |                  |
| 052530 STORM WATER FUND * STORM WATER SERVICE FEE |                   |                  |                   |                  |                   |                  |                   | 750,000          |                   |                  |                   |                  |
| XXXXXX Unspecified                                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                      |                   |                  |                   |                  |                   | <b>750,000</b>   |                   | <b>750,000</b>   |                   |                  |                   |                  |

**CP0397 Vehicle and Equipment Replacement**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0397 | Recommended | McAfee  | 70,000            |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Replacement for storm water equipment and vehicles.

|                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX     |                   | 70,000           |                   | 70,000           |                   | 70,000           |                   |                  |                   |                  |                   |                  |
| 052530 STORM WATER FUND * STORM WATER SERVICE FEE |                   |                  |                   |                  |                   |                  |                   | 70,000           |                   | 70,000           | 70,000            | 70,000           |
| XXXXXX Unspecified                                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                      |                   | <b>70,000</b>    |                   | <b>70,000</b>    |                   | <b>70,000</b>    |                   | <b>70,000</b>    |                   | <b>70,000</b>    | <b>70,000</b>     | <b>70,000</b>    |



## **CP0398 Prospector Ave Storm Water**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|---------|-------------------|-------------|--------------|------------------------------------------------|
| CP0398 | Recommended | McAfee  |                   |             |              | Preserving & Enhancing the Natural Environment |

| Description                                                                    | Comments |
|--------------------------------------------------------------------------------|----------|
| Storm water infrastructure related to the reconstruction of prospector avenue. |          |

|                                               | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX |                   |                  |                   | 360,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                  |                   |                  |                   | 360,000          |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0399 Dump Truck**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0399 | Recommended | McAfee  | 300,000           |             |              | Engaged & Effective Government and Involved Citizenry |

| Description                             | Comments |
|-----------------------------------------|----------|
| A full sized dump truck with a trailer. |          |

|                                               | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                            |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0400 Guardrail Royal Street and DVD**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0400 | Recommended | Cassel  | 100,000           |             |              | Thriving Mountain Community |

| Description                                                                                                                                                                                                                                                       |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| A recent slide off accident on the road bend nearest to Snow Park highlighted the concern that the road was not designed correctly.  Additionally, a request has been made to install guardrail along the first bend in Royal Street above The Trees Condominiums |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
|                                                                                                                                                                                                                                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND                                                                                                                                                                                                                      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                                                                                                                                                                                                                                             |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |

## **CP0401 Downtown Projects Plazas**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|--|--|--|--|--|--|--|
| CP0401 | Recommended | Twombly | 8,033,846         | 216,154     |              | Thriving Mountain Community |  |  |  |  |  |  |  |

| Description                                                                                                                                          |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| This is for the Miner's and Brew Pub (Main Street) Plazas. It separates those 2 projects from the remainder of the Main Street Improvement projects. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
|                                                                                                                                                      | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX                                                                                                        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031532 CIP FUND * 2017 SALES TAX BONDS                                                                                                               |                   | 8,250,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                                                                                                                                |                   | 8,250,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |

## **CP0402 Additional Downtown Projects**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|--|--|--|--|--|--|--|
| CP0402 | Recommended | Twombly |                   |             |              | Thriving Mountain Community |  |  |  |  |  |  |  |

| Description                                                                                                                                                                                                                  |                   |                  |                   |                  |                   |                  |                   |                  | Comments          |                  |                   |                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| These are miscellaneous projects beyond the larger plazas (Cp0460) and the sidewalk projects (Cp0270). They include restrooms at China Bridge, the conversion of 4th and 5th Street, Schreuers Walkway, and Swede sidewalks. |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
|                                                                                                                                                                                                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
| 031499 CIP FUND * ADDITIONAL RESORT SALES TAX                                                                                                                                                                                |                   |                  |                   |                  |                   |                  |                   | 1,200,000        | 500,000           |                  |                   |                  |

|       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| TOTAL |                   |                  |                   |                  |                   |                  |                   | 1,200,000        |                   | 500,000          |                   |                  |

### **CP0403 Kimball Junction Transit Center**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0403 | Recommended | Fonnesbeck | 846,758           | 2,099,206   |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS           |                   | 2,528,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX        |                   | 632,000          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE |                   | 750,000          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                          |                   | 3,910,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

### **CP0404 Parks Building**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|------------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0404 | Recommended | Fonnesbeck | 1,000,000         |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

|                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT |                   | 136,000          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES           |                   | 513,333          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX          |                   | 350,667          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                            |                   | 1,000,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

**CP0405 Golf Building**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|------------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0405 | Recommended | Fonnesbeck | 500,000           |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

|                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT |                   | 68,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES           |                   | 256,667          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX          |                   | 175,333          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                     |                   | <b>500,000</b>   |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

**CP0406 Central Park**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                                                                        |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------------------------------------------------------------------------------|
| CP0406 | Recommended | Laurent | 4,172,858         | 100,000     |              | An Complete Community that Values Historic Preservation, Economic Diversity, and the Arts & Culture |

| Description | Comments |
|-------------|----------|
|-------------|----------|

|                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT | 55,142            | 4,328,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                     | <b>55,142</b>     | <b>4,328,000</b> |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

**CP0407 Bonanza Flats Open Space**

|        | Priority    | Manager  | Available Balance | YTD Expense | Encumbrances | Council Goal                                   |
|--------|-------------|----------|-------------------|-------------|--------------|------------------------------------------------|
| CP0407 | Recommended | Rockwood | 174,804           | 38,033,655  |              | Preserving & Enhancing the Natural Environment |

| Description | Comments |
|-------------|----------|
|-------------|----------|

| Description                                            |                   |                  |                   |                  |                   |                  |                   |                  |                   | Comments         |                   |                  |  |
|--------------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
| Purchase of Bonanza Flats Property                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
|                                                        | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 031451 CIP Fund * BOND PROCEEDS                        | 27,708,459        | 27,708,459       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031454 CIP Fund * DONATIONS                            | 3,500,000         | 3,500,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031473 CIP Fund * SALE OF ASSETS                       | 3,750,000         | 3,750,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| 031490 CIP FUND * COUNTY/SPECIAL DISTRICT CONTRIBUTION | 3,250,000         | 3,250,000        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| XXXXXX Unspecified                                     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| TOTAL                                                  | 38,208,459        | 38,208,459       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |

## **CP0408 Storm Water Asset Management**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |  |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|-------------------------------------------------------|--|--|--|--|--|--|--|
| CP0408 | Recommended | McAfee  |                   |             |              | Engaged & Effective Government and Involved Citizenry |  |  |  |  |  |  |  |

| Description                                       |                   |                  |                   |                  |                   |                  |                   |                  |                   | Comments         |                   |                  |  |
|---------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|--|
|                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |  |
| 052530 STORM WATER FUND * STORM WATER SERVICE FEE |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |
| <b>TOTAL</b>                                      |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |  |

## **CP0409 Sports Field- Turf Aerator**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |  |  |  |  |  |  |  |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|--|--|--|--|--|--|--|
| CP0409 | Recommended | Fonnesbeck |                   |             |              | Thriving Mountain Community |  |  |  |  |  |  |  |

| Description                                                                                                                                                                                                                                                                                                                                                                                                                                             | Comments |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Deep Tine Aerator: Parks would like to purchase a deep tine aerator for use on our sports fields. This machine will punch aeration holes up to 10 inches deep which will address soil structure issues associated with clay, compacted soils. For many years we contracted this service out. The contractor we used for over 15 year has gone out of business. Many sports facilities have purchased their own deep tine aerator, likely the reason our |          |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  | 26,000            | 26,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                        |                   |                  | 26,000            | 26,000           |                   |                  |                   |                  |                   |                  |                   |                  |

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0410 | Recommended | Knotts  |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|             |          |

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057455 Transit Fund * DOT CONTRIBUTIONS |                   |                  | 100,000           | 100,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX |                   |                  | 180,000           | 180,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                            |                   |                  | <b>280,000</b>    | <b>280,000</b>   |                   |                  |                   |                  |                   |                  |                   |                  |

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0411 | Recommended | Knotts  |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Plan, design, and construct an additional park and ride lot adjacent to SR 248 and/or US 40 as recommend by the City/County Blue Ribbon Commission on Remote Parking. This request is a request is to fund the development of 2 alternatives through preliminary engineering (30%) and environmental.

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS           |                   |                  | 1,620,000         | 1,620,000        |                   |                  |                   |                  |                   |                  |                   |                  |
| 057471 TRANSIT FUND * RESORT TAX - TRANS       |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE |                   |                  | 405,000           | 405,000          |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                   |                   |                  | <b>2,025,000</b>  | <b>2,025,000</b> |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0412 PC MARC Tennis Court Resurface**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|--|--|--|--|--|--|
| CP0412 | Recommended | Fisher  |                   |             |              | Thriving Mountain Community |  |  |  |  |  |  |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The 4 indoor tennis courts at the PC MARC will need to be resurfaced in FY 2018 and the 11 outdoor courts in FY 22

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031451 CIP Fund * BOND PROCEEDS              |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  |                   |                  | 17,000            | 17,000           |                   |                  | 30,000            | 30,000           |                   |                  |
| <b>TOTAL</b>                                 |                   |                  |                   |                  | <b>17,000</b>     | <b>17,000</b>    |                   |                  | <b>30,000</b>     | <b>30,000</b>    |                   |                  |

## **CP0413 Core Fabric Extender**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |  |  |  |  |  |  |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|--|--|--|--|--|--|
| CP0413 | Recommended | Robertson |                   |             |              | Engaged & Effective Government and Involved Citizenry |  |  |  |  |  |  |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This requests supports the need for hardware infrastructure components to support growth of network interfaces of core switch.

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND |                   |                  | 6,000             | 6,000            |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES       |                   |                  | 1,000             | 1,000            |                   |                  |                   |                  |                   |                  |                   |                  |

|                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 052530 STORM WATER FUND * STORM WATER SERVICE FEE |                   |                  | 500               | 500              |                   |                  |                   |                  |                   |                  |                   |                  |
| 055459 Golf Fund * GOLF FEES                      |                   |                  | 500               | 500              |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX           |                   |                  | 2,000             | 2,000            |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                      |                   |                  | <b>10,000</b>     | <b>10,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0414 Timekeeping Software Upgrade**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0414 | Recommended | Robertson |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description                                                                                                                                                                  | Comments |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| The City's time-keeping system requires an upgrade. This fund will go towards software-hardware and potentially in conjunction with any payroll or time system enhancements. |          |

|                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND      |                   |                  | 10,000            | 10,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES            |                   |                  | 4,000             | 4,000            |                   |                  |                   |                  |                   |                  |                   |                  |
| 052530 STORM WATER FUND * STORM WATER SERVICE FEE |                   |                  | 500               | 500              |                   |                  |                   |                  |                   |                  |                   |                  |
| 055459 Golf Fund * GOLF FEES                      |                   |                  | 500               | 500              |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX           |                   |                  | 5,000             | 5,000            |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                      |                   |                  | <b>20,000</b>     | <b>20,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0415 Mobile Control**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0415 | Recommended | Robertson |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description                                                                                                                                                                                                                                                                                                | Comments |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This solution provided for enhanced mobile device controls for laptops, smartphones and similar devices to help ensure compliance requirements for FBI, PCI and overall security best practices. In addition, this enhancement adds controls for remote support and improved data handling on end devices. |          |



|                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND      |                   |                  | 35,100            | 35,100           |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES            |                   |                  | 13,000            | 13,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| 052530 STORM WATER FUND * STORM WATER SERVICE FEE |                   |                  | 6,500             | 6,500            |                   |                  |                   |                  |                   |                  |                   |                  |
| 055459 Golf Fund * GOLF FEES                      |                   |                  | 650               | 650              |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX           |                   |                  | 9,750             | 9,750            |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                      |                   |                  | <b>65,000</b>     | <b>65,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0416 Windows 10 Client Licenses**

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0416 | Recommended | Robertson |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

Windows7 will be deprecated January 2020. As a result we will need to begin operating system upgrades when computers are serviced and when their service life is beyond this timeframe.

|                                                   | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|---------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND      |                   |                  | 5,500             | 5,500            |                   |                  |                   |                  |                   |                  |                   |                  |
| 051481 Water Fund * WATER SERVICE FEES            |                   |                  | 5,500             | 5,500            |                   |                  |                   |                  |                   |                  |                   |                  |
| 052530 STORM WATER FUND * STORM WATER SERVICE FEE |                   |                  | 5,500             | 5,500            |                   |                  |                   |                  |                   |                  |                   |                  |
| 055459 Golf Fund * GOLF FEES                      |                   |                  | 1,000             | 1,000            |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX           |                   |                  | 5,500             | 5,500            |                   |                  |                   |                  |                   |                  |                   |                  |
| XXXXXX Unspecified                                |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                      |                   |                  | <b>23,000</b>     | <b>23,000</b>    |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0417 Swede Sidewalks**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|
| CP0417 | Recommended | Twombly |                   |             |              | Thriving Mountain Community |



|       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| TOTAL |                   |                  | 120,000           | 120,000          |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0420 Enhanced Bus Stops at Fresh Market and P**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0420 | Recommended | Fonnesbeck |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The Park Avenue Condos and Fresh Market bus shelters are two locations with the greatest amount of ridership aside from the resorts and transit centers. It is a key point in making transfers for our express route to begin the summer of 2017. These stops have a high visibility not only to our riders but also to people passing by along the 224 corridor and can make the statement of how important transit is to our community. With the additional 4- 5 electric buses added to the system this year there will be 18 buses an hour at these stops not counting the additional 22 buses an hour during Sundance. These stops are far too small to handle this amount of bus and pedestrian traffic. The e bike share program will also play a pivotal role with how people move around this particular area as well. These particular two bus stops will be enhanced to include better access for the buses, passengers, pedestrians, and cyclists who use our transit system.

|                                         | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-----------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS    | 8,000             | 8,000            | 114,400           | 114,400          |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX | 2,000             | 2,000            | 28,600            | 28,600           |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                   | 10,000            | 10,000           | 143,000           | 143,000          |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0421 Canyons Village Area Transit Center**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0421 | Recommended | Fonnesbeck |                   |             |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

The Canyons Village area Transit Center is a key location for connectivity to our transit system linking several county routes to the Canyons Village and parking. With the expansion of routes from surrounding neighborhoods this location will become even more vital to the success of our system. This will also be a key location in the e-bike share program where people can pick up or drop off their electric bikes. FTA funding will play a major part in the success and cost of this project.

|  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
|--|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|

|        | Priority    | Manager   | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|-----------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0422 | Recommended | Robertson |                   |             |              | Engaged & Effective Government and Involved Citizenry |

|                                              | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|----------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 038453 Equip Rplcmnt Fund * COMPUTER RPLCMNT |                   |                  | 5,000             | 5,000            |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                 |                   |                  | <b>5,000</b>      | <b>5,000</b>     |                   |                  |                   |                  |                   |                  |                   |                  |

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0423 | Recommended | Fonnesbeck |                   |             |              | Thriving Mountain Community |

[illegible]

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE |                   |                  | 61,000            | 61,000           |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                   |                   |                  | 305,000           | 305,000          |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0425 6 Electric BRT Transit Buses**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|
| CP0425 | Recommended | Fonnesbeck | -3,688,074        | 3,688,074   |              | Thriving Mountain Community |

| Description | Comments |
|-------------|----------|
|-------------|----------|

6 Electric buses will be purchased to implement a BRT like bus route along 224 between Kimball Junction Transit Center and Old Town Transit Center. This will provide 10-15 minute frequency of service between the two locations. 4-5 buses will be used to run this service with the 6th bus to be used as a spare or in the event of an additional bus to meet the demand.

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS           | 3,261,660         | 3,261,660        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE | 815,415           | 815,415          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| <b>TOTAL</b>                                   | 4,077,075         | 4,077,075        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0426 Electric Bus Charger at Kimball Junction**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                                          |
|--------|-------------|------------|-------------------|-------------|--------------|-------------------------------------------------------|
| CP0426 | Recommended | Fonnesbeck |                   |             |              | Engaged & Effective Government and Involved Citizenry |

| Description | Comments |
|-------------|----------|
|-------------|----------|

This charging station is necessary to run the electric buses, and is being placed at this key location for immediate and future growth. This charging station will allow a bus to charge between 5-10 minutes.

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS           | 251,200           | 251,200          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE | 62,800            | 62,800           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

|       | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|-------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| TOTAL | 314,000           | 314,000          |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0427 Main Street Bollards Phase I**

|        | Priority    | Manager | Available Balance | YTD Expense | Encumbrances | Council Goal                |  |  |  |  |  |  |
|--------|-------------|---------|-------------------|-------------|--------------|-----------------------------|--|--|--|--|--|--|
| CP0427 | Recommended | Glidden |                   |             |              | Thriving Mountain Community |  |  |  |  |  |  |

| Description                                                                                                                     | Comments |
|---------------------------------------------------------------------------------------------------------------------------------|----------|
| Security Bollards installment on Lower Main St. Will provide Security and Public Safety during special events on lower main st. |          |

|                                                  | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|--------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 031475 CIP FUND * TRANSFER FROM GENERAL FUND     |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 033529 LOWER PARK RDA * LPA RDA ANTICIPATED DEBT |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 034450 Main St RDA * BEGINNING BALANCE           | 75,000            | 75,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                            | 75,000            | 75,000           |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |

## **CP0428 Electric Bus Charging Station at Old Tow**

|        | Priority    | Manager    | Available Balance | YTD Expense | Encumbrances | Council Goal                |  |  |  |  |  |  |
|--------|-------------|------------|-------------------|-------------|--------------|-----------------------------|--|--|--|--|--|--|
| CP0428 | Recommended | Fonnesbeck | -1,922            | 1,922       |              | Thriving Mountain Community |  |  |  |  |  |  |

| Description                                                                                                                                                                                                    | Comments |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| This charging station is necessary to run the electric buses, and is being placed at this key location for immediate and future growth. This charging station will allow a bus to charge between 5-10 minutes. |          |

|                                                | Adjust<br>FY 2017 | Total<br>FY 2017 | Adjust<br>FY 2018 | Total<br>FY 2018 | Adjust<br>FY 2019 | Total<br>FY 2019 | Adjust<br>FY 2020 | Total<br>FY 2020 | Adjust<br>FY 2021 | Total<br>FY 2021 | Adjust<br>FY 2022 | Total<br>FY 2022 |
|------------------------------------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|-------------------|------------------|
| 057458 Transit Fund * FEDERAL GRANTS           |                   |                  | 519,200           | 519,200          |                   |                  |                   |                  |                   |                  |                   |                  |
| 057479 Transit Fund * TRANSIT SALES TAX        |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |                   |                  |
| 057482 Transit Fund * REGIONAL TRANSIT REVENUE |                   |                  | 129,800           | 129,800          |                   |                  |                   |                  |                   |                  |                   |                  |
| TOTAL                                          |                   |                  | 649,000           | 649,000          |                   |                  |                   |                  |                   |                  |                   |                  |

| Recommended Threshold: 18.05                    |                                                 |          | General Fund |         |         |         |         |           | Flexible Funds |           |           |           |           |           | Inflexible Funds |           |         |         |         |         |
|-------------------------------------------------|-------------------------------------------------|----------|--------------|---------|---------|---------|---------|-----------|----------------|-----------|-----------|-----------|-----------|-----------|------------------|-----------|---------|---------|---------|---------|
| Recommend Status                                | Project Name                                    | Score    | FY 2016      | FY 2017 | FY 2018 | FY 2019 | FY 2020 | FY 2021   | FY 2016        | FY 2017   | FY 2018   | FY 2019   | FY 2020   | FY 2021   | FY 2016          | FY 2017   | FY 2018 | FY 2019 | FY 2020 | FY 2021 |
| Recommended - Unscored                          | CP0115 Public Works Complex Improvements        | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0140 Emergency Power                          | 0.00     | -            | -       | -       | -       | -       | -         | 150,000        | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0141 Boothill Transmission Line               | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0160 Ice Facility Capital Improvements        | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0178 Rockport Water, Pipeline, and Storage    | 0.00     | -            | -       | -       | -       | -       | -         | (973,924)      | 1,100,000 | 1,244,549 | 1,275,663 | 1,307,554 | 1,307,554 | -                | -         | -       | -       | -       | -       |
|                                                 | CP0180 Corrosion Study of System                | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0181 Spiro Building Maintenance               | 0.00     | -            | -       | -       | -       | -       | -         | 100,000        | 100,000   | 113,141   | 100,000   | 100,000   | 100,000   | -                | -         | -       | -       | -       | -       |
|                                                 | CP0196 Downtown Projects - Phase III            | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0214 Racquet Club Renovation                  | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0227 Park City Water Infrastructure Projects  | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0236 Triangle Property Environmental Remediat | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0238 Quinn's Junction Transmission Lines      | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0239 PC Heights Capacity Upgrade (tank)       | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | 650,000   | -       | -       | -       | -       |
|                                                 | CP0240 Quinn's Water Treatment Plant            | 0.00     | -            | -       | -       | -       | -       | -         | 414,434        | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0244 Transit Contribution to County           | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0248 Middle Silver Creek Watershed            | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0252 Park City Heights                        | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0136 County Vehicle Replacement Fund          | 0.00     | -            | -       | -       | -       | -       | -         | 68,555         | 70,612    | 72,730    | 74,950    | 77,199    | 79,515    | -                | -         | -       | -       | -       | -       |
|                                                 | CP0108 Flagstaff Transit Transfer Fees          | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | (700,000) | 300,000 | 300,000 | 300,000 | -       |
|                                                 | CP0258 Park Meadows Ponds Control Structure     | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0081 OTIS Water Pipeline Replacement          | 0.00     | -            | -       | -       | -       | -       | -         | 1,170,815      | 280,294   | 233,972   | 273,688   | 280,530   | 300,000   | -                | -         | -       | -       | -       | -       |
|                                                 | CP0390 QJWTP Treatment Upgrades                 | 0.00     | -            | -       | -       | -       | -       | -         | -              | 5,000,000 | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0391 QJWTP Capacity Upgrades                  | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | 500,000   | 100,000   | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0392 Distribution Zoning Meters               | 0.00     | -            | -       | -       | -       | -       | -         | -              | 200,000   | 200,000   | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0393 Energy Projects                          | 0.00     | -            | -       | -       | -       | -       | -         | -              | 200,000   | 200,000   | 200,000   | 200,000   | 200,000   | -                | -         | -       | -       | -       | -       |
|                                                 | CP0394 QWTP Energy Projects                     | 0.00     | -            | -       | -       | -       | -       | -         | -              | 200,000   | 200,000   | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0395 QWTP Micro-Hydro                         | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | 2,000,000 | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0396 Park Ave SD                              | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | 750,000   | 750,000   | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0397 Vehicle and Equipment Replacement        | 0.00     | -            | -       | -       | -       | -       | -         | -              | 70,000    | 70,000    | 70,000    | 70,000    | 70,000    | -                | -         | -       | -       | -       | -       |
|                                                 | CP0398 Prospector Ave Storm Water               | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | 360,000   | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0007 Tunnel Maintenance                       | 0.00     | -            | -       | -       | -       | -       | -         | 238,135        | 242,898   | 247,756   | 252,711   | 261,511   | 268,049   | -                | -         | -       | -       | -       | -       |
|                                                 | CP0010 Water Department Service Equipment       | 0.00     | -            | -       | -       | -       | -       | -         | 95,770         | 70,000    | 90,000    | 80,000    | 80,000    | 80,000    | -                | -         | -       | -       | -       | -       |
|                                                 | CP0026 Motor Change-out and Rebuild Program     | 0.00     | -            | -       | -       | -       | -       | -         | 28,688         | 29,692    | 30,731    | 31,807    | 32,602    | 33,417    | -                | -         | -       | -       | -       | -       |
|                                                 | CP0040 Water Dept Infrastructure Improvement    | 0.00     | -            | -       | -       | -       | -       | -         | 786,036        | 900,000   | 900,000   | 900,000   | 900,000   | 945,000   | -                | -         | -       | -       | -       | -       |
|                                                 | CP0042 Property Improvements Gilmore O.S.       | 0.00     | 100,000      | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0069 Judge Water Treatment Improvements       | 0.00     | -            | -       | -       | -       | -       | -         | 462,116        | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0070 Meter Reading Upgrade                    | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0255 Golf Course Sprinkler Head Upgrade       | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0260 Monitor and Lucky John Drainage          | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0379 Little Bessie Storm Drains               | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0331 Micro-Hydro/Thaynes Pump Station         | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0338 Council Chambers Advanced Technology Upg | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0341 Regional Interconnect                    | 0.00     | -            | -       | -       | -       | -       | -         | 250,000        | 250,000   | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0342 Meter Replacement                        | 0.00     | -            | -       | -       | -       | -       | -         | 270,000        | 270,000   | 250,000   | 250,000   | 250,000   | 250,000   | -                | -         | -       | -       | -       | -       |
|                                                 | CP0343 Park meadows Well                        | 0.00     | -            | -       | -       | -       | -       | -         | 227,143        | 600,000   | 2,600,000 | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0344 PRV Improvements for Fire Flow Storage   | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | 805,000   | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0345 Three Kings/Silver King Pump Station     | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | 1,108,783 | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0346 Fairway Hills to Park Meadows Redundancy | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | 200,000   | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0347 Queen Esther Drive                       | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | 669,143   | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0349 Payment for snow storage lot             | 0.00     | 170,000      | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0370 C7- Neck Tank to Last Chance             | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | 320,707   | -                | -         | -       | -       | -       | -       |
|                                                 | CP0371 C1 - Quins WTP to Boothill - Phase 1     | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | 1,101,080 | -                | -         | -       | -       | -       | -       |
|                                                 | CP0372 Regionalization Fee                      | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | 200,000   | 200,000          | -         | -       | -       | -       | -       |
|                                                 | CP0373 Operational Water Storage Pond           | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | 2,700,000 | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0375 LED Streets Lights Phase I               | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
|                                                 | CP0376 Bus Stop Play Project                    | 0.00     | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       | -       |
| CP0337 Solar Installation - MARC                | 0.00                                            | 36,618   | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0330 Spiro/Judge Pre-treatment                | 0.00                                            | -        | -            | -       | -       | -       | -       | 270,400   | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0273 Landscape Water Checks                   | 0.00                                            | -        | -            | -       | -       | -       | -       | 6,000     | 6,000          | 6,000     | 6,000     | 6,000     | 6,000     | -         | -                | -         | -       | -       | -       |         |
| CP0328 Meeting Documentation Software           | 0.00                                            | (20,000) | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0274 PC Heights Development Infrastructure    | 0.00                                            | -        | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | 464,254          | -         | -       | -       | -       |         |
| CP0228 Snow Creek Affordable Housing            | 0.00                                            | -        | -            | -       | -       | -       | -       | (2,511)   | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0275 Smart Irrigation Controllers             | 0.00                                            | -        | -            | -       | -       | -       | -       | (21,345)  | 10,000         | 10,000    | 10,000    | 10,000    | 10,000    | -         | -                | -         | -       | -       | -       |         |
| CP0276 Water Quality Study                      | 0.00                                            | -        | -            | -       | -       | -       | -       | (350,000) | 250,000        | 250,000   | 250,000   | 250,000   | -         | -         | -                | -         | -       | -       | -       |         |
| CP0277 Rockport Capital Facilities Replacement  | 0.00                                            | -        | -            | -       | -       | -       | -       | 151,146   | 151,146        | 151,146   | 151,146   | 151,146   | 151,146   | -         | -                | -         | -       | -       | -       |         |
| CP0278 Royal Street                             | 0.00                                            | -        | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0283 Storm Water Utility Study                | 0.00                                            | 1,197    | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0299 Raw Water Line and Tank                  | 0.00                                            | -        | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0300 Irrigation Screening Facility            | 0.00                                            | -        | -            | -       | -       | -       | -       | (325,431) | -              | -         | -         | -         | -         | -         | (204,820)        | -         | -       | -       | -       |         |
| CP0301 Scada and Telemetry System Replacement   | 0.00                                            | -        | -            | -       | -       | -       | -       | 1,850,000 | 50,000         | 52,500    | 55,125    | 57,881    | 59,618    | -         | -                | -         | -       | -       | -       |         |
| CP0302 Deer Valley Drive - Water Infrastructure | 0.00                                            | -        | -            | -       | -       | -       | -       | (10,526)  | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0303 Empire Tank Replacement                  | 0.00                                            | -        | -            | -       | -       | -       | -       | 250,000   | 1,750,000      | 2,000,000 | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0304 Quinn's Water Treatment Plant Asset Repl | 0.00                                            | -        | -            | -       | -       | -       | -       | 163,383   | 169,198        | 172,253   | 1,200,000 | 200,000   | 210,000   | -         | -                | -         | -       | -       | -       |         |
| CP0305 Quinn's Dewatering                       | 0.00                                            | -        | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0307 Open Space Conservation Easement Monitor | 0.00                                            | -        | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0321 Fitness in the Park                      | 0.00                                            | -        | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0322 Cement Practice Walls                    | 0.00                                            | -        | -            | -       | -       | -       | -       | -         | -              | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0404 Parks Building                           | 0.00                                            | -        | -            | -       | -       | -       | -       | -         | 1,000,000      | -         | -         | -         | -         | -         | -                | -         | -       | -       | -       |         |
| CP0405 Golf Building                            | 0.00                                            | -        | -            | -       | -       | -       | -       | -         | 500,000        | -         | -         | -         | -         | -         | -                | -         | -       | -       | -</     |         |





|                                                 |       |              |              |              |              |              |              |               |               |               |               |               |               |              |               |              |              |              |              |   |
|-------------------------------------------------|-------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|---------------|--------------|--------------|--------------|--------------|---|
| CP0367 Replacement of Data Backup System        | 19.84 | -            | -            | -            | -            | -            | -            | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0017 ADA Implementation                       | 19.83 | 5,000        | 5,000        | 5,000        | 5,000        | 5,000        | 5,000        | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0250 Irrigation Controller Replacement        | 19.67 | 20,000       | 20,000       | 20,000       | 20,000       | 20,000       | 20,000       | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0353 Remote snow storage site improvements    | 19.61 | 25,000       | 25,000       | 50,000       | -            | -            | -            | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0280 Aquatics Equipment Replacement           | 19.47 | 11,250       | 11,250       | 11,250       | 11,250       | 11,250       | 11,250       | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0292 Cemetery Improvements                    | 19.28 | -            | -            | -            | -            | -            | -            | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0142 Racquet Club Program Equipment Replaceme | 19.22 | 60,000       | 60,000       | 60,000       | 60,000       | 60,000       | 60,000       | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0089 Public Art                               | 19.00 | 79,268       | 75,000       | 75,000       | -            | -            | -            | 32,749        | 25,000        | 25,000        | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0400 Guardrail Royal Street and DVD           | 18.92 | 100,000      | -            | -            | -            | -            | -            | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0384 Design and Repair Snow Creek Bridge      | 18.56 | -            | -            | -            | -            | -            | -            | -             | 50,000        | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0351 Artificial Turf Replacement Quinn's      | 18.42 | -            | -            | -            | -            | 600,000      | -            | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0402 Additional Downtown Projects             | 18.38 | -            | -            | -            | -            | -            | -            | -             | -             | -             | -             | 1,200,000     | 500,000       | -            | -             | -            | -            | -            | -            | - |
| CP0229 Dredge Prospector Pond                   | 18.36 | -            | -            | -            | -            | 150,000      | -            | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0364 Master Plan for Recreation Amenities     | 18.09 | -            | -            | -            | -            | -            | -            | -             | -             | -             | -             | -             | -             | -            | 25,000        | -            | -            | -            | -            | - |
| CP0378 Legal Software for Electronic Document M | 18.06 | -            | -            | -            | -            | -            | -            | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0374 Building Permit Issuance Software        | 17.69 | 218,000      | -            | -            | -            | -            | -            | -             | -             | -             | -             | -             | -             | -            | -             | -            | -            | -            | -            | - |
| CP0377 Park City Disc Golf                      | 17.05 | -            | -            | -            | -            | -            | -            | -             | -             | -             | -             | -             | -             | -            | -             | (35,000)     | -            | -            | -            | - |
| Recommended Scored - Subtotal                   |       | \$ 5,460,275 | \$ 4,107,950 | \$ 3,623,907 | \$ 3,332,546 | \$ 3,132,546 | \$ 2,382,546 | \$ 16,339,348 | \$ 17,702,968 | \$ 11,521,804 | \$ 10,740,724 | \$ 12,106,122 | \$ 3,529,019  | \$ 3,190,634 | \$ 21,871,964 | \$ 3,479,480 | \$ 4,258,452 | \$ 2,299,000 | \$ 3,828,702 |   |
| Total Recommended                               |       | \$ 5,748,090 | \$ 4,107,950 | \$ 3,623,907 | \$ 3,332,546 | \$ 3,132,546 | \$ 2,382,546 | \$ 21,968,232 | \$ 43,767,666 | \$ 26,284,082 | \$ 24,022,615 | \$ 19,677,838 | \$ 20,562,134 | \$ 2,750,068 | \$ 25,349,964 | \$ 3,779,480 | \$ 4,558,452 | \$ 2,299,000 | \$ 3,828,702 |   |

|                                                                                      |       |           |              |            |           |      |      |      |           |            |           |          |          |      |      |              |      |      |      |      |
|--------------------------------------------------------------------------------------|-------|-----------|--------------|------------|-----------|------|------|------|-----------|------------|-----------|----------|----------|------|------|--------------|------|------|------|------|
| Not Recommended                                                                      |       |           |              |            |           |      |      |      |           |            |           |          |          |      |      |              |      |      |      |      |
| 000443 PW Parking deck roof cover with Solar Array                                   | 25.69 | -         | -            | -          | -         | -    | -    | -    | -         | 450,000    | 25,000    | 5,000    | 5,000    | -    | -    | -            | -    | -    | -    | -    |
| 000434 Replace Park Light Bollards                                                   | 21.11 | -         | -            | -          | -         | -    | -    | -    | 35,000    | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000429 Replace Six HPS Lights along DVD North with LED Lights                        | 19.47 | -         | -            | 44,000     | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000442 SALT BRINE MANUFACTURING DEVICE AND APPLICATION TANK                          | 19.42 | -         | 118,000      | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000418 XRF Soil Sampling Equipment                                                   | 19.11 | 38,000    | -            | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000427 Regrade Bend on DVD where Bus Accident Occurred and add Guardrail             | 17.72 | -         | 400,000      | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000446 Disaster Recovery Data Storage                                                | 17.69 | -         | 50,000       | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000445 Fiber Optic Cable Upgrades                                                    | 17.53 | -         | 18,000       | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000430 Retaining Wall/Bridge/Culvert Inspection and Minor Repairs                    | 17.50 | -         | 15,000       | 15,000     | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000431 Design, grade, provide drainage and pave area just east of 7-11 for parking a | 16.75 | -         | 100,000      | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000437 Fuel Tank Inventory and Usage Tracking Equipment                              | 16.63 | -         | 25,000       | -          | -         | -    | -    | -    | 30,000    | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000415 Public Safety Mobile Command Post (MCP)                                       | 16.50 | -         | 100,000      | 100,000    | 50,000    | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000421 Incubator Program with the University of Utah Engineering Programs            | 16.33 | -         | 5,000        | 5,000      | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| CP0163 Quinn's Fields Phase III                                                      | 16.00 | -         | -            | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | 2,100,000    | -    | -    | -    | -    |
| 000420 Additional Fitness Space                                                      | 15.44 | 12,000    | -            | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000438 Deer Valley Drive - Replace Approach at Stonebridge Condos                    | 14.81 | -         | 25,000       | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000389 Library Book Sorter                                                           | 14.39 | -         | 110,000      | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000348 Additional Parking / P.C. Police Building                                     | 14.31 | -         | 1,800,000    | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| 000415 Portable Softball Field Fencing                                               | 13.92 | -         | 41,000       | -          | -         | -    | -    | -    | -         | -          | -         | -        | -        | -    | -    | -            | -    | -    | -    | -    |
| Not Recommended - Subtotal                                                           |       | \$ 50,000 | \$ 2,807,000 | \$ 164,000 | \$ 65,000 | \$ - | \$ - | \$ - | \$ 65,000 | \$ 450,000 | \$ 25,000 | \$ 5,000 | \$ 5,000 | \$ - | \$ - | \$ 2,100,000 | \$ - | \$ - | \$ - | \$ - |

|             |  |              |              |              |              |              |              |               |               |               |               |               |               |              |               |              |              |              |              |  |
|-------------|--|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|---------------|--------------|--------------|--------------|--------------|--|
| Grand Total |  | \$ 5,798,090 | \$ 6,914,950 | \$ 3,787,907 | \$ 3,397,546 | \$ 3,132,546 | \$ 2,382,546 | \$ 21,968,232 | \$ 43,832,666 | \$ 26,734,082 | \$ 24,047,615 | \$ 19,682,838 | \$ 20,567,134 | \$ 2,750,068 | \$ 25,349,964 | \$ 3,879,480 | \$ 4,558,452 | \$ 2,299,000 | \$ 3,828,702 |  |
|-------------|--|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|---------------|--------------|--------------|--------------|--------------|--|

|           | FY 2016   | FY 2017   | FY 2018   | FY 2019   | FY 2020   | FY 2021   |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Available | 5,767,592 | 4,108,774 | 3,642,593 | 2,979,983 | 2,545,389 | 2,000,000 |
| Funding   |           |           |           |           |           |           |
| Budget    | 5,748,090 | 4,107,950 | 3,623,907 | 3,332,546 | 3,132,546 | 2,382,546 |
| Variance  | 19,502    | 824       | 18,686    | -352,563  | -587,157  | -382,546  |



## GENERAL FUND - Budget Summary

### 011 GENERAL FUND

#### Revenue Summary

|                                      | Actuals<br>FY 2014  | Actuals<br>FY 2015  | Actuals<br>FY 2016  | YTD<br>FY 2017      | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018   |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>                      |                     |                     |                     |                     |                     |                     |                     |
| Property Taxes                       | \$9,279,024         | \$9,268,604         | \$11,108,571        | \$10,515,120        | 10,670,557          | \$11,023,233        | \$11,490,035        |
| Sales Tax                            | \$7,314,413         | \$7,408,763         | \$7,437,258         | \$11,312,578        | 9,875,419           | \$9,875,419         | \$11,057,445        |
| Franchise Tax                        | \$3,158,716         | \$3,061,207         | \$3,185,820         | \$2,726,673         | 3,225,000           | \$3,269,000         | \$3,351,000         |
| Licenses                             | \$422,747           | \$412,605           | \$456,599           | \$338,808           | 543,000             | \$479,000           | \$504,000           |
| Planning Building & Engineering Fees | \$2,154,168         | \$2,578,017         | \$1,873,987         | \$1,934,763         | 2,437,000           | \$2,100,000         | \$2,400,000         |
| Special Event Fees                   | \$41,961            | \$36,865            | \$133,288           | \$92,145            | 59,000              | \$120,000           | \$133,200           |
| Federal Revenue                      | \$69,654            | \$44,557            | \$64,321            | \$23,963            | 48,000              | \$33,000            | \$33,000            |
| State Revenue                        | \$69,198            | \$66,218            | \$66,806            | \$75,437            | 106,000             | \$103,000           | \$103,000           |
| County/SP District Revenue           | \$0                 | \$0                 | \$0                 | \$50,000            | 25,000              | \$2,000             | \$2,000             |
| Cemetery Charges for Services        | \$26,250            | \$38,188            | \$21,937            | \$27,221            | 38,000              | \$22,800            | \$23,400            |
| Recreation                           | \$1,836,326         | \$1,913,310         | \$1,982,640         | \$1,753,424         | 2,138,900           | \$2,032,000         | \$2,090,000         |
| Other Service Revenue                | \$86,364            | \$99,640            | \$90,239            | \$57,546            | 91,000              | \$90,000            | \$90,000            |
| Library Fines & Fees                 | \$16,124            | \$12,456            | \$21,407            | \$29,632            | 20,000              | \$10,000            | \$10,000            |
| Fines & Forfeitures                  | \$100               | \$150               | \$0                 | \$0                 | 0                   | \$0                 | \$0                 |
| Misc. Revenues                       | \$348,604           | \$192,873           | \$307,055           | \$213,889           | 370,000             | \$290,500           | \$292,100           |
| Interfund Transactions (Admin)       | \$1,346,991         | \$2,166,534         | \$2,256,360         | \$1,542,332         | 2,397,547           | \$2,397,547         | \$2,577,182         |
| Special Revenues & Resources         | \$42,800            | \$42,048            | \$42,428            | \$60,384            | 55,000              | \$81,200            | \$71,200            |
| <b>Total Revenues</b>                | <b>\$26,213,440</b> | <b>\$27,342,034</b> | <b>\$29,048,714</b> | <b>\$30,753,916</b> | <b>32,099,423</b>   | <b>\$31,928,699</b> | <b>\$34,227,562</b> |
| <b>Other</b>                         |                     |                     |                     |                     |                     |                     |                     |
| Beginning Balance                    | \$8,367,681         | \$9,789,256         | \$10,255,105        | \$10,522,730        | 9,002,437           | \$10,522,730        | \$11,282,293        |
| <b>Total Other</b>                   | <b>\$8,367,681</b>  | <b>\$9,789,256</b>  | <b>\$10,255,105</b> | <b>\$10,522,730</b> | <b>9,002,437</b>    | <b>\$10,522,730</b> | <b>\$11,282,293</b> |
| <b>TOTAL</b>                         | <b>\$34,581,121</b> | <b>\$37,131,290</b> | <b>\$39,303,819</b> | <b>\$41,276,646</b> | <b>41,101,860</b>   | <b>\$42,451,429</b> | <b>\$45,509,855</b> |

## 011 GENERAL FUND

### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Personnel             | \$16,906,148       | \$18,056,527       | \$19,716,225       | \$20,183,090   | 21,034,661          | \$21,293,442        | \$21,464,873      |
| Mat, Suppls, Services | \$5,533,822        | \$6,301,182        | \$6,319,660        | \$5,020,530    | 7,218,409           | \$6,717,710         | \$7,847,625       |
| Capital               | \$208,870          | \$200,988          | \$95,318           | \$388,150      | 431,390             | \$587,202           | \$388,140         |
| Contingency           | \$0                | \$85,647           | \$27,881           | \$116,858      | 300,000             | \$300,000           | \$290,000         |
| Total Depts           | \$22,648,840       | \$24,644,344       | \$26,159,083       | \$25,708,627   | 28,984,460          | \$28,898,354        | \$29,990,638      |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer    | \$2,143,024        | \$2,231,840        | \$2,622,006        | \$2,104,454    | 2,295,784           | \$2,270,784         | \$2,475,876       |
| Ending Balance        | \$9,789,256        | \$10,255,105       | \$10,522,730       | \$0            | 9,821,616           | \$11,282,293        | \$13,043,341      |
| Total Other           | \$11,932,280       | \$12,486,945       | \$13,144,736       | \$2,104,454    | 12,117,400          | \$13,553,077        | \$15,519,217      |
| TOTAL                 | \$34,581,120       | \$37,131,289       | \$39,303,819       | \$27,813,081   | 41,101,860          | \$42,451,431        | \$45,509,855      |

## 011 GENERAL FUND

### Revenue by Type

| Revenue By Type               | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Property Taxes                |                    |                    |                    |                |                     |                     |                   |
| 011-31111 PROP TAX GENERAL    | \$8,316,882        | \$8,345,094        | \$10,259,270       | \$9,667,218    | 9,872,557           | \$10,225,233        | \$10,692,035      |
| 011-31121 DEL AND PRIOR YEAR  | \$718,094          | \$673,890          | \$595,086          | \$660,272      | 572,000             | \$572,000           | \$572,000         |
| 011-31122 INTEREST DEL PRO TX | \$12,923           | \$16,590           | \$15,318           | \$11,942       | 25,000              | \$25,000            | \$25,000          |
| 011-31123 FEE-IN-LIEU         | \$231,126          | \$233,031          | \$238,897          | \$175,688      | 201,000             | \$201,000           | \$201,000         |
| Total Property Taxes          | \$9,279,024        | \$9,268,604        | \$11,108,571       | \$10,515,120   | 10,670,557          | \$11,023,233        | \$11,490,035      |
| Sales Tax                     |                    |                    |                    |                |                     |                     |                   |
| 011-31211 GENERAL SALES TAX   | \$4,347,534        | \$4,731,904        | \$5,180,094        | \$4,753,731    | 5,443,061           | \$5,443,061         | \$5,715,214       |
| 011-31213 RESORT TAX          | \$2,966,879        | \$2,676,858        | \$2,257,164        | \$6,558,848    | 4,432,358           | \$4,432,358         | \$5,342,231       |
| Total Sales Tax               | \$7,314,413        | \$7,408,763        | \$7,437,258        | \$11,312,578   | 9,875,419           | \$9,875,419         | \$11,057,445      |
| Franchise Tax                 |                    |                    |                    |                |                     |                     |                   |
| 011-31311 FRAN TAX - ELEC     | \$1,489,944        | \$1,449,427        | \$1,520,003        | \$1,365,425    | 1,503,000           | \$1,523,000         | \$1,561,000       |
| 011-31312 FRAN TAX - GAS      | \$856,272          | \$818,136          | \$833,109          | \$700,633      | 875,000             | \$887,000           | \$909,000         |
| 011-31313 FRAN TAX - PHONE    | \$270,960          | \$230,210          | \$238,675          | \$175,544      | 283,000             | \$287,000           | \$294,000         |
| 011-31314 FRAN TAX - CABLE TV | \$278,129          | \$283,298          | \$298,602          | \$257,075      | 287,000             | \$291,000           | \$299,000         |

| Revenue By Type                                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|---------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 011-31315 FRAN TAX - SEWERS                       | \$263,410          | \$280,137          | \$295,431          | \$227,998      | 277,000             | \$281,000           | \$288,000         |
| Total Franchise Tax                               | \$3,158,716        | \$3,061,207        | \$3,185,820        | \$2,726,673    | 3,225,000           | \$3,269,000         | \$3,351,000       |
| Licenses                                          |                    |                    |                    |                |                     |                     |                   |
| 011-32122 HOMEOWNER'S REG                         | \$1,411            | \$1,150            | \$1,200            | \$1,150        | 2,000               | \$1,000             | \$1,000           |
| 011-32131 LIQUOR LICENSES                         | \$24,850           | \$27,625           | \$30,050           | \$24,025       | 32,000              | \$29,000            | \$30,000          |
| 011-32135 FESTIVAL FACILITATION FEE               | \$201,355          | \$196,328          | \$208,444          | \$145,186      | 264,000             | \$233,000           | \$245,000         |
| 011-32136 BUSINESS LICENSE ENHANCED ENFORCEMENT   | \$30,438           | \$32,070           | \$30,913           | \$18,996       | 40,000              | \$35,000            | \$37,000          |
| 011-32138 BUSINESS LICENSE ADMINISTRATION FEE     | \$93,311           | \$99,938           | \$92,878           | \$78,259       | 124,000             | \$109,000           | \$115,000         |
| 011-32139 NIGHTLY RENTAL ADMINISTRATIVE FEE       | \$71,382           | \$55,494           | \$93,114           | \$71,193       | 81,000              | \$72,000            | \$76,000          |
| Total Licenses                                    | \$422,747          | \$412,605          | \$456,599          | \$338,808      | 543,000             | \$479,000           | \$504,000         |
| Planning Building & Engineering Fees              |                    |                    |                    |                |                     |                     |                   |
| 011-32212 PLANNING APPLICATION                    | \$182,142          | \$131,410          | \$156,300          | \$155,040      | 151,000             | \$139,000           | \$159,000         |
| 011-32311 BUILDING PERMITS                        | \$901,728          | \$1,216,572        | \$772,433          | \$828,596      | 1,120,000           | \$940,000           | \$1,074,000       |
| 011-32315 GRADING & EXCAVATING                    | \$12,813           | \$7,913            | \$2,697            | \$11,486       | 10,000              | \$9,000             | \$11,000          |
| 011-32316 DEMOLITION PERMITS                      | \$11,129           | \$12,314           | \$15,600           | \$11,644       | 11,000              | \$10,000            | \$12,000          |
| 011-32317 SIGN PERMITS                            | \$7,455            | \$8,753            | \$6,465            | \$6,337        | 8,000               | \$7,000             | \$8,000           |
| 011-32319 ACE FEES                                | \$7,300            | \$1,600            | \$1,500            | \$700          | 4,000               | \$4,000             | \$5,000           |
| 011-32320 FIRE FEE/ISSUANCE FEE                   | \$28,695           | \$39,971           | \$45,035           | \$30,297       | 33,000              | \$30,000            | \$35,000          |
| 011-32321 PLAN CHECK FEES                         | \$566,029          | \$789,805          | \$496,241          | \$504,260      | 713,000             | \$602,000           | \$688,000         |
| 011-32322 APPEALS - BUILDING                      | \$0                | \$100              | \$300              | \$100          | 0                   | \$0                 | \$0               |
| 011-32323 SUB PERMIT VALUATION BASED FEES         | \$188,502          | \$310,767          | \$338,486          | \$316,743      | 240,000             | \$222,000           | \$253,000         |
| 011-32411 CONSTRUCTION INSPECTIONS                | \$202,737          | \$16,197           | \$0                | \$37,441       | 105,000             | \$97,000            | \$111,000         |
| 011-32412 STREET CUT PERMITS                      | \$1,797            | \$0                | \$0                | \$0            | 1,000               | \$1,000             | \$1,000           |
| 011-32414 ENGINEERING FEES                        | \$21,776           | \$16,100           | \$16,000           | \$17,200       | 18,000              | \$17,000            | \$19,000          |
| 011-32415 PREINSPECTION FEES                      | \$2,250            | \$0                | \$0                | \$0            | 1,000               | \$1,000             | \$1,000           |
| 011-32416 LAND MANAGEMENT DESIGN REV FEE          | \$19,815           | \$26,515           | \$22,930           | \$14,920       | 22,000              | \$21,000            | \$23,000          |
| Total Planning Building & Engineering Fees        | \$2,154,168        | \$2,578,017        | \$1,873,987        | \$1,934,763    | 2,437,000           | \$2,100,000         | \$2,400,000       |
| Special Event Fees                                |                    |                    |                    |                |                     |                     |                   |
| 011-32611 SPECIAL EVENTS                          | \$4,027            | \$1,750            | \$12,399           | \$5,182        | 10,000              | \$0                 | \$12,400          |
| 011-32630 SPECIAL EVENTS APPLICATION FEES         | \$1,680            | \$2,892            | \$15,260           | \$2,276        | 6,000               | \$15,300            | \$15,300          |
| 011-32631 SPECIAL EVENT FACILITY RENTAL           | \$6,609            | \$10,130           | \$30,234           | \$31,752       | 22,000              | \$31,800            | \$31,800          |
| 011-32632 PUBLIC SAFETY SPECIAL EVENT REVENUE     | \$22,750           | \$15,375           | \$66,355           | \$43,925       | 17,000              | \$66,400            | \$66,400          |
| 011-32633 PUBLIC WORKS SPECIAL EVENT FEES         | \$0                | \$0                | \$2,340            | \$0            | 0                   | \$0                 | \$0               |
| 011-32634 PARKS SPECIAL EVENT REVENUE             | \$0                | \$910              | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 011-32636 BUILDING DEPARTMENT SPECIAL EVENT FEES  | \$0                | \$0                | \$333              | \$0            | 0                   | \$0                 | \$0               |
| 011-32637 BUILDING MAINTENANCE SPECIAL EVENT FEES | \$0                | \$0                | \$62               | \$0            | 0                   | \$0                 | \$0               |
| 011-32638 SPECIAL EVENT EQUIPMENT RENTAL          | \$2,256            | \$0                | \$640              | \$0            | 0                   | \$0                 | \$0               |
| 011-32640 SPECIAL EVENT TRAIL FEES                | \$4,639            | \$5,808            | \$5,667            | \$9,010        | 4,000               | \$6,500             | \$7,300           |
| Total Special Event Fees                          | \$41,961           | \$36,865           | \$133,288          | \$92,145       | 59,000              | \$120,000           | \$133,200         |
| Federal Revenue                                   |                    |                    |                    |                |                     |                     |                   |
| 011-33110 FEDERAL GRANTS                          | \$69,654           | \$44,557           | \$64,321           | \$23,963       | 48,000              | \$33,000            | \$33,000          |

| Revenue By Type                          | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total Federal Revenue                    | \$69,654           | \$44,557           | \$64,321           | \$23,963       | 48,000              | \$33,000            | \$33,000          |
| State Revenue                            |                    |                    |                    |                |                     |                     |                   |
| 011-33252 STATE CONTRIBUTION             | \$8,380            | \$5,603            | \$8,636            | \$15,989       | 62,000              | \$60,000            | \$60,000          |
| 011-33272 STATE LIQUOR                   | \$60,819           | \$60,616           | \$58,170           | \$59,448       | 44,000              | \$43,000            | \$43,000          |
| Total State Revenue                      | \$69,198           | \$66,218           | \$66,806           | \$75,437       | 106,000             | \$103,000           | \$103,000         |
| County/SP District Revenue               |                    |                    |                    |                |                     |                     |                   |
| 011-33313 RESTAURANT TAX GRANT           | \$0                | \$0                | \$0                | \$50,000       | 25,000              | \$2,000             | \$2,000           |
| Total County/SP District Revenue         | \$0                | \$0                | \$0                | \$50,000       | 25,000              | \$2,000             | \$2,000           |
| Cemetery Charges for Services            |                    |                    |                    |                |                     |                     |                   |
| 011-34411 CEMETERY BURIAL                | \$4,720            | \$0                | \$600              | \$7,420        | 5,000               | \$1,500             | \$1,500           |
| 011-34412 CEMETERY LOTS                  | \$20,640           | \$35,590           | \$19,800           | \$18,400       | 31,000              | \$19,800            | \$20,400          |
| 011-34510 Police Charges                 | \$890              | \$2,598            | \$1,537            | \$1,401        | 2,000               | \$1,500             | \$1,500           |
| Total Cemetery Charges for Services      | \$26,250           | \$38,188           | \$21,937           | \$27,221       | 38,000              | \$22,800            | \$23,400          |
| Recreation                               |                    |                    |                    |                |                     |                     |                   |
| 011-34609 FACILITY RENTAL FEE            | \$0                | \$13,879           | \$9,835            | \$9,031        | 16,000              | \$5,000             | \$5,000           |
| 011-34610 FACILITY USAGE FEE             | \$399,895          | \$607,260          | \$607,992          | \$558,309      | 675,000             | \$498,000           | \$512,000         |
| 011-34611 CAMPS                          | \$163,272          | \$191,941          | \$217,945          | \$188,621      | 220,000             | \$202,000           | \$208,000         |
| 011-34612 CLASSES                        | \$190,597          | \$21,679           | \$31,571           | \$32,367       | 27,000              | \$161,000           | \$166,000         |
| 011-34613 CHILD CARE                     | \$3,542            | \$8,746            | \$6,347            | \$3,775        | 0                   | \$5,000             | \$5,000           |
| 011-34622 LEAGUES ADULT                  | \$54,712           | \$56,445           | \$52,784           | \$51,645       | 63,000              | \$63,000            | \$64,000          |
| 011-34624 WESTERN SUMMIT YOUTH           | \$22,397           | \$20,672           | \$20,662           | \$18,757       | 24,000              | \$25,000            | \$26,000          |
| 011-34625 FITNESS CENTER                 | \$1,459            | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 011-34626 FITNESS CENTER SENIOR PROGRAMS | \$10,408           | \$16,217           | \$19,816           | \$15,911       | 17,000              | \$10,000            | \$10,000          |
| 011-34629 TENNIS LEAGUE FEES             | \$10,927           | \$27,320           | \$23,524           | \$25,251       | 0                   | \$15,000            | \$15,000          |
| 011-34631 PARK RESERVATION               | \$12,930           | \$12,969           | \$22,990           | \$8,743        | 16,000              | \$14,000            | \$14,000          |
| 011-34641 TENNIS COURT FEES              | \$144,359          | \$160,760          | \$165,314          | \$156,067      | 160,000             | \$173,000           | \$178,000         |
| 011-34642 PICKLEBALL                     | \$1,471            | \$4,865            | \$15,484           | \$16,622       | 8,000               | \$2,000             | \$2,000           |
| 011-34644 SWIM FEES                      | \$56,468           | \$73,165           | \$69,971           | \$48,742       | 80,000              | \$74,000            | \$76,000          |
| 011-34646 TOURNAMENT FEES                | \$12,065           | \$10,466           | \$10,187           | \$9,249        | 12,000              | \$12,000            | \$13,000          |
| 011-34647 TENNIS LESSONS                 | \$520,708          | \$484,585          | \$548,267          | \$468,999      | 600,000             | \$579,000           | \$595,000         |
| 011-34648 AEROBICS                       | \$10,057           | \$1,355            | \$1,884            | \$2,293        | 1,400               | \$8,000             | \$8,000           |
| 011-34651 EQUIPMENT RENTAL               | \$63,270           | \$65,367           | \$40,848           | \$32,243       | 66,000              | \$64,000            | \$66,000          |
| 011-34653 LOCKER RENTAL                  | \$5,804            | \$1,288            | \$1,297            | \$1,088        | 1,500               | \$8,000             | \$8,000           |
| 011-34682 REC. CARD/RESIDENT             | \$-1               | \$0                | \$0                | \$0            | 0                   | \$2,000             | \$2,000           |
| 011-34693 SPECIAL EVENTS-RECREATION      | \$25               | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 011-34694 RETAIL SALES                   | \$137,220          | \$125,100          | \$107,712          | \$96,926       | 140,000             | \$101,000           | \$104,000         |
| 011-34696 VENDING COMMISSION             | \$4,107            | \$4,478            | \$4,259            | \$3,481        | 6,000               | \$5,000             | \$5,000           |
| 011-34697 SPECIAL EVENT - MH             | \$5,261            | \$0                | \$178              | \$2,646        | 0                   | \$0                 | \$2,000           |
| 011-34698 PARTY ROOM                     | \$5,374            | \$4,754            | \$3,774            | \$2,658        | 6,000               | \$6,000             | \$6,000           |
| Total Recreation                         | \$1,836,326        | \$1,913,310        | \$1,982,640        | \$1,753,424    | 2,138,900           | \$2,032,000         | \$2,090,000       |
| Other Service Revenue                    |                    |                    |                    |                |                     |                     |                   |

| Revenue By Type                          | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 011-34917 REIMBURSED COURT FEE           | \$86,364           | \$99,640           | \$90,239           | \$57,546       | 91,000              | \$90,000            | \$90,000          |
| Total Other Service Revenue              | \$86,364           | \$99,640           | \$90,239           | \$57,546       | 91,000              | \$90,000            | \$90,000          |
| Library Fines & Fees                     |                    |                    |                    |                |                     |                     |                   |
| 011-35211 LIBRARY FINES & FEE            | \$16,124           | \$12,456           | \$21,407           | \$29,632       | 20,000              | \$10,000            | \$10,000          |
| Total Library Fines & Fees               | \$16,124           | \$12,456           | \$21,407           | \$29,632       | 20,000              | \$10,000            | \$10,000          |
| Fines & Forfeitures                      |                    |                    |                    |                |                     |                     |                   |
| 011-35312 IMPOUND                        | \$100              | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 011-35315 WATER CITATION                 | \$0                | \$150              | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total Fines & Forfeitures                | \$100              | \$150              | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Misc. Revenues                           |                    |                    |                    |                |                     |                     |                   |
| 011-36111 INTEREST EARNINGS              | \$95,386           | \$74,986           | \$109,268          | \$527          | 102,000             | \$77,800            | \$77,800          |
| 011-36150 BUSINESS IMPROVEMENT DISTRICT  | \$63,423           | \$57,346           | \$59,055           | \$44,355       | 77,000              | \$62,500            | \$62,500          |
| 011-36210 RENTAL INCOME                  | \$17,327           | \$10,009           | \$68,564           | \$71,214       | 38,000              | \$38,200            | \$39,400          |
| 011-36216 FIXED RENT - CARL WINTER'S     | \$10,420           | \$9,553            | \$25,063           | \$17,241       | 46,000              | \$47,000            | \$47,000          |
| 011-36217 SPECIAL EVENT RENT-CARL WINTER | \$17,855           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 011-36220 AFFORDABLE HOUSING RENT        | \$62,597           | \$32,576           | \$32,313           | \$21,643       | 62,000              | \$32,300            | \$33,300          |
| 011-36321 SALE OF PUBLIC DOCUMENTS       | \$208              | \$584              | \$1,133            | \$1,686        | 0                   | \$1,200             | \$-300            |
| 011-36911 OTHER MISCELLANEOUS            | \$82,029           | \$7,997            | \$11,965           | \$57,246       | 45,000              | \$31,500            | \$32,400          |
| 011-36921 CASH OVER/SHORT                | \$25               | \$0                | \$-292             | \$96           | 0                   | \$0                 | \$0               |
| 011-36922 CASH OVER/SHORT-RACQ CL        | \$-665             | \$-178             | \$-13              | \$-119         | 0                   | \$0                 | \$0               |
| Total Misc. Revenues                     | \$348,604          | \$192,873          | \$307,055          | \$213,889      | 370,000             | \$290,500           | \$292,100         |
| Interfund Transactions (Admin)           |                    |                    |                    |                |                     |                     |                   |
| 011-38161 ADM CHG FR WATER               | \$633,119          | \$673,540          | \$725,542          | \$687,632      | 750,146             | \$750,146           | \$778,450         |
| 011-38162 ADM CHG FR GOLF                | \$98,980           | \$103,571          | \$96,125           | \$95,854       | 104,569             | \$104,569           | \$101,766         |
| 011-38163 ADM CHG FR TRANSP              | \$588,742          | \$644,423          | \$719,693          | \$713,009      | 777,832             | \$777,832           | \$931,966         |
| 011-38164 ADM CHG FR RDA MAIN ST         | \$1,349            | \$30,000           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 011-38165 ADM CHG FR STORM WATER         | \$0                | \$0                | \$0                | \$45,837       | 50,000              | \$50,000            | \$50,000          |
| 011-38167 ADM CHG FR RDA PARK AVE        | \$24,801           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 011-38168 UTILITIES TRANSFER IN          | \$0                | \$715,000          | \$715,000          | \$0            | 715,000             | \$715,000           | \$715,000         |
| Total Interfund Transactions (Admin)     | \$1,346,991        | \$2,166,534        | \$2,256,360        | \$1,542,332    | 2,397,547           | \$2,397,547         | \$2,577,182       |
| Special Revenues & Resources             |                    |                    |                    |                |                     |                     |                   |
| 011-39110 DONATIONS                      | \$0                | \$0                | \$0                | \$10,000       | 0                   | \$10,000            | \$0               |
| 011-39140 SUMMIT LEADERSHIP              | \$42,800           | \$42,048           | \$1,150            | \$0            | 55,000              | \$71,200            | \$71,200          |
| 011-39142 LEADERSHIP 101                 | \$0                | \$0                | \$5,139            | \$5,610        | 0                   | \$0                 | \$0               |
| 011-39143 LEADERSHIP FUNDRAISING         | \$0                | \$0                | \$36,139           | \$44,739       | 0                   | \$0                 | \$0               |
| Total Special Revenues & Resources       | \$42,800           | \$42,048           | \$42,428           | \$60,349       | 55,000              | \$81,200            | \$71,200          |
| Beginning Balance                        |                    |                    |                    |                |                     |                     |                   |
| 011-39990 BEGINNING BALANCE              | \$8,367,681        | \$9,789,256        | \$10,255,105       | \$10,522,730   | 9,002,437           | \$10,522,730        | \$11,282,293      |
| Total Beginning Balance                  | \$8,367,681        | \$9,789,256        | \$10,255,105       | \$10,522,730   | 9,002,437           | \$10,522,730        | \$11,282,293      |
| TOTAL                                    | \$34,581,121       | \$37,131,290       | \$39,303,820       | \$41,276,611   | 41,101,860          | \$42,451,429        | \$45,509,855      |

## 011 GENERAL FUND

## Expenditures by Department &amp; Type

|                                                | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017   | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018  |
|------------------------------------------------|--------------------|--------------------|--------------------|------------------|---------------------|---------------------|--------------------|
| <b>40011 CITY COUNCIL</b>                      |                    |                    |                    |                  |                     |                     |                    |
| Personnel                                      | \$201,594          | \$275,877          | \$281,043          | \$265,244        | 290,198             | \$267,198           | \$292,313          |
| Mat, Suppls, Services                          | \$84,814           | \$78,345           | \$75,008           | \$77,780         | 77,448              | \$77,448            | \$77,450           |
| <b>Total 40011 CITY COUNCIL</b>                | <b>\$286,408</b>   | <b>\$354,222</b>   | <b>\$356,052</b>   | <b>\$343,024</b> | <b>367,646</b>      | <b>\$344,646</b>    | <b>\$369,763</b>   |
| <b>40021 CITY MANAGER</b>                      |                    |                    |                    |                  |                     |                     |                    |
| Personnel                                      | \$533,069          | \$565,086          | \$604,396          | \$618,390        | 655,435             | \$657,520           | \$678,424          |
| Mat, Suppls, Services                          | \$76,434           | \$69,612           | \$68,005           | \$88,588         | 88,873              | \$88,873            | \$90,350           |
| Capital                                        | \$1,003            | \$0                | \$0                | \$0              | 1,000               | \$1,000             | \$1,000            |
| <b>Total 40021 CITY MANAGER</b>                | <b>\$610,506</b>   | <b>\$634,698</b>   | <b>\$672,401</b>   | <b>\$706,978</b> | <b>745,308</b>      | <b>\$747,393</b>    | <b>\$769,774</b>   |
| <b>40023 ELECTIONS</b>                         |                    |                    |                    |                  |                     |                     |                    |
| Mat, Suppls, Services                          | \$11,022           | \$361              | \$-1,387           | \$0              | 500                 | \$500               | \$13,500           |
| <b>Total 40023 ELECTIONS</b>                   | <b>\$11,022</b>    | <b>\$361</b>       | <b>\$-1,387</b>    | <b>\$0</b>       | <b>500</b>          | <b>\$500</b>        | <b>\$13,500</b>    |
| <b>40031 CITY ATTORNEY</b>                     |                    |                    |                    |                  |                     |                     |                    |
| Personnel                                      | \$877,413          | \$869,634          | \$879,078          | \$923,167        | 956,159             | \$969,417           | \$983,423          |
| Mat, Suppls, Services                          | \$45,248           | \$56,626           | \$52,271           | \$49,187         | 81,883              | \$81,883            | \$81,883           |
| Capital                                        | \$173              | \$1,082            | \$0                | \$993            | 2,800               | \$2,800             | \$2,800            |
| <b>Total 40031 CITY ATTORNEY</b>               | <b>\$922,834</b>   | <b>\$927,342</b>   | <b>\$931,350</b>   | <b>\$973,347</b> | <b>1,040,842</b>    | <b>\$1,054,100</b>  | <b>\$1,068,106</b> |
| <b>40034 BUDGET, DEBT &amp; GRANTS</b>         |                    |                    |                    |                  |                     |                     |                    |
| Personnel                                      | \$312,991          | \$323,091          | \$382,777          | \$413,898        | 419,551             | \$438,054           | \$429,534          |
| Mat, Suppls, Services                          | \$28,203           | \$28,678           | \$27,485           | \$12,205         | 31,296              | \$31,296            | \$56,296           |
| Capital                                        | \$372              | \$2,233            | \$0                | \$0              | 1,300               | \$1,300             | \$1,300            |
| <b>Total 40034 BUDGET, DEBT &amp; GRANTS</b>   | <b>\$341,565</b>   | <b>\$354,003</b>   | <b>\$410,262</b>   | <b>\$426,103</b> | <b>452,147</b>      | <b>\$470,650</b>    | <b>\$487,130</b>   |
| <b>40062 HUMAN RESOURCES</b>                   |                    |                    |                    |                  |                     |                     |                    |
| Personnel                                      | \$451,117          | \$501,038          | \$534,712          | \$553,810        | 563,938             | \$583,145           | \$585,993          |
| Mat, Suppls, Services                          | \$128,302          | \$184,767          | \$202,124          | \$156,091        | 199,402             | \$199,402           | \$205,675          |
| Capital                                        | \$0                | \$0                | \$175              | \$60             | 1,500               | \$1,500             | \$500              |
| <b>Total 40062 HUMAN RESOURCES</b>             | <b>\$579,419</b>   | <b>\$685,805</b>   | <b>\$737,010</b>   | <b>\$709,961</b> | <b>764,840</b>      | <b>\$784,047</b>    | <b>\$792,168</b>   |
| <b>40072 FINANCE</b>                           |                    |                    |                    |                  |                     |                     |                    |
| Personnel                                      | \$589,881          | \$605,370          | \$642,362          | \$648,439        | 715,881             | \$687,174           | \$857,956          |
| Mat, Suppls, Services                          | \$96,238           | \$85,345           | \$94,518           | \$77,251         | 103,125             | \$103,125           | \$103,125          |
| <b>Total 40072 FINANCE</b>                     | <b>\$686,119</b>   | <b>\$690,715</b>   | <b>\$736,880</b>   | <b>\$725,690</b> | <b>819,006</b>      | <b>\$790,299</b>    | <b>\$961,081</b>   |
| <b>40082 TECHNICAL &amp; CUSTOMER SERVICES</b> |                    |                    |                    |                  |                     |                     |                    |
| Personnel                                      | \$739,605          | \$790,599          | \$866,552          | \$872,096        | 996,310             | \$912,139           | \$1,011,793        |
| Mat, Suppls, Services                          | \$500,435          | \$449,830          | \$506,332          | \$450,226        | 546,340             | \$546,340           | \$646,340          |
| Capital                                        | \$42,441           | \$52,212           | \$6,297            | \$17,021         | 23,000              | \$23,000            | \$23,000           |



|                                           | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total 40082 TECHNICAL & CUSTOMER SERVICES | \$1,282,481        | \$1,292,642        | \$1,379,181        | \$1,339,343    | 1,565,650           | \$1,481,479         | \$1,681,133       |
| 40091 BLDG MAINT ADM                      |                    |                    |                    |                |                     |                     |                   |
| Personnel                                 | \$375,379          | \$427,958          | \$471,844          | \$531,838      | 577,695             | \$556,216           | \$597,228         |
| Mat, Suppls, Services                     | \$518,618          | \$525,791          | \$568,075          | \$598,751      | 686,427             | \$686,427           | \$707,300         |
| Capital                                   | \$0                | \$0                | \$0                | \$0            | 1,850               | \$1,850             | \$0               |
| Interfund Transfer                        | \$11,600           | \$12,100           | \$12,100           | \$11,088       | 12,100              | \$12,100            | \$12,100          |
| Total 40091 BLDG MAINT ADM                | \$905,597          | \$965,848          | \$1,052,018        | \$1,141,677    | 1,278,072           | \$1,256,593         | \$1,316,628       |
| 40092 PC MARC                             |                    |                    |                    |                |                     |                     |                   |
| Not Available                             | \$0                | \$0                | \$0                | \$67           | 0                   | \$0                 | \$0               |
| Personnel                                 | \$1,284,042        | \$1,289,555        | \$1,398,767        | \$1,485,857    | 1,708,524           | \$1,556,714         | \$1,072,747       |
| Mat, Suppls, Services                     | \$428,901          | \$429,164          | \$401,417          | \$369,688      | 464,241             | \$464,241           | \$325,175         |
| Capital                                   | \$7,189            | \$5,249            | \$15,131           | \$9,772        | 25,400              | \$25,400            | \$33,400          |
| Interfund Transfer                        | \$11,200           | \$12,250           | \$12,250           | \$11,231       | 12,250              | \$12,250            | \$12,250          |
| Total 40092 PC MARC                       | \$1,731,332        | \$1,736,218        | \$1,827,565        | \$1,876,615    | 2,210,415           | \$2,058,605         | \$1,443,572       |
| 40093 TENNIS                              |                    |                    |                    |                |                     |                     |                   |
| Personnel                                 | \$564,030          | \$588,014          | \$698,084          | \$651,849      | 597,436             | \$597,436           | \$609,143         |
| Mat, Suppls, Services                     | \$113,215          | \$189,277          | \$129,185          | \$116,379      | 180,811             | \$180,811           | \$180,811         |
| Capital                                   | \$-646             | \$0                | \$0                | \$0            | 3,000               | \$3,000             | \$3,000           |
| Total 40093 TENNIS                        | \$676,599          | \$777,291          | \$827,269          | \$768,228      | 781,247             | \$781,247           | \$792,954         |
| 40094 MCPOLIN BARN                        |                    |                    |                    |                |                     |                     |                   |
| Personnel                                 | \$23,498           | \$28,109           | \$30,779           | \$32,269       | 24,351              | \$25,212            | \$29,813          |
| Mat, Suppls, Services                     | \$13,618           | \$12,705           | \$9,150            | \$12,297       | 18,382              | \$18,382            | \$14,625          |
| Total 40094 MCPOLIN BARN                  | \$37,116           | \$40,814           | \$39,929           | \$44,566       | 42,733              | \$43,594            | \$44,438          |
| 40098 RECREATION PROGRAMS                 |                    |                    |                    |                |                     |                     |                   |
| Personnel                                 | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$513,727         |
| Mat, Suppls, Services                     | \$0                | \$0                | \$0                | \$0            | 0                   | \$23,075            | \$145,052         |
| Capital                                   | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$2,000           |
| Total 40098 RECREATION PROGRAMS           | \$0                | \$0                | \$0                | \$0            | 0                   | \$23,075            | \$660,779         |
| 40100 COMMUNITY AFFAIRS                   |                    |                    |                    |                |                     |                     |                   |
| Personnel                                 | \$525,128          | \$360,931          | \$378,715          | \$269,651      | 277,974             | \$295,835           | \$288,459         |
| Mat, Suppls, Services                     | \$81,965           | \$76,952           | \$63,845           | \$55,686       | 62,633              | \$62,633            | \$76,645          |
| Capital                                   | \$3,174            | \$1,068            | \$2,910            | \$1,249        | 1,512               | \$1,512             | \$1,500           |
| Total 40100 COMMUNITY AFFAIRS             | \$610,267          | \$438,951          | \$445,470          | \$326,586      | 342,119             | \$359,980           | \$366,604         |
| 40101 ECONOMY                             |                    |                    |                    |                |                     |                     |                   |
| Personnel                                 | \$641,504          | \$689,416          | \$760,920          | \$763,544      | 766,110             | \$794,089           | \$835,405         |
| Mat, Suppls, Services                     | \$115,136          | \$85,092           | \$87,600           | \$103,646      | 120,555             | \$120,555           | \$126,955         |
| Capital                                   | \$1,714            | \$1,121            | \$2,242            | \$1,011        | 4,700               | \$4,700             | \$2,300           |
| Total 40101 ECONOMY                       | \$758,353          | \$775,630          | \$850,762          | \$868,202      | 891,365             | \$919,344           | \$964,660         |
| 40102 ENVIRONMENTAL REGULATORY            |                    |                    |                    |                |                     |                     |                   |
| Personnel                                 | \$139,310          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Mat, Suppls, Services                     | \$61,267           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |

|                                            | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total 40102 ENVIRONMENTAL REGULATORY       | \$200,576          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 40104 ENVIRONMENTAL SUSTAINABILITY         |                    |                    |                    |                |                     |                     |                   |
| Personnel                                  | \$0                | \$444,434          | \$373,679          | \$343,775      | 482,841             | \$363,875           | \$470,065         |
| Mat, Suppls, Services                      | \$0                | \$199,113          | \$164,445          | \$92,279       | 263,214             | \$263,214           | \$263,214         |
| Capital                                    | \$0                | \$1,120            | \$931              | \$4,406        | 1,000               | \$1,000             | \$1,000           |
| Total 40104 ENVIRONMENTAL SUSTAINABILITY   | \$0                | \$644,667          | \$539,055          | \$440,460      | 747,055             | \$628,089           | \$734,279         |
| 40111 INSURANCE & SECURITY BONDS           |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer                         | \$178,777          | \$248,674          | \$779,567          | \$407,616      | 444,676             | \$444,676           | \$600,000         |
| Total 40111 INSURANCE & SECURITY BONDS     | \$178,777          | \$248,674          | \$779,567          | \$407,616      | 444,676             | \$444,676           | \$600,000         |
| 40116 VENTURE FUND                         |                    |                    |                    |                |                     |                     |                   |
| Personnel                                  | \$0                | \$80               | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Mat, Suppls, Services                      | \$38,294           | \$10,287           | \$6,913            | \$0            | 0                   | \$0                 | \$0               |
| Total 40116 VENTURE FUND                   | \$38,294           | \$10,367           | \$6,913            | \$0            | 0                   | \$0                 | \$0               |
| 40117 SPECIAL MEETINGS                     |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                      | \$7,415            | \$12,042           | \$8,351            | \$0            | 0                   | \$0                 | \$0               |
| Total 40117 SPECIAL MEETINGS               | \$7,415            | \$12,042           | \$8,351            | \$0            | 0                   | \$0                 | \$0               |
| 40118 LEAD TRAINING                        |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                      | \$0                | \$34,299           | \$38,418           | \$39,456       | 70,000              | \$70,000            | \$70,000          |
| Total 40118 LEAD TRAINING                  | \$0                | \$34,299           | \$38,418           | \$39,456       | 70,000              | \$70,000            | \$70,000          |
| 40126 TRANS TO SALES TAX BOND DSF          |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer                         | \$181,247          | \$168,616          | \$164,089          | \$146,718      | 160,058             | \$160,058           | \$159,826         |
| Total 40126 TRANS TO SALES TAX BOND DSF    | \$181,247          | \$168,616          | \$164,089          | \$146,718      | 160,058             | \$160,058           | \$159,826         |
| 40135 SPEC. SRVC. CNTRT./UNSPECIFIED       |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                      | \$426,350          | \$502,922          | \$495,922          | \$525,000      | 540,000             | \$540,000           | \$540,000         |
| Total 40135 SPEC. SRVC. CNTRT./UNSPECIFIED | \$426,350          | \$502,922          | \$495,922          | \$525,000      | 540,000             | \$540,000           | \$540,000         |
| 40136 LEADERSHIP                           |                    |                    |                    |                |                     |                     |                   |
| Personnel                                  | \$77,619           | \$0                | \$60,216           | \$66,577       | 64,680              | \$69,680            | \$70,070          |
| Mat, Suppls, Services                      | \$41,109           | \$0                | \$19,156           | \$30,544       | 37,000              | \$37,000            | \$49,050          |
| Total 40136 LEADERSHIP                     | \$118,728          | \$0                | \$79,372           | \$97,121       | 101,680             | \$106,680           | \$119,120         |
| 40141 DENTAL SELF FUNDING                  |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                      | \$0                | \$0                | \$193,208          | \$200,374      | 200,000             | \$225,000           | \$225,000         |
| Total 40141 DENTAL SELF FUNDING            | \$0                | \$0                | \$193,208          | \$200,374      | 200,000             | \$225,000           | \$225,000         |
| 40146 VACANCY FACTOR                       |                    |                    |                    |                |                     |                     |                   |
| Personnel                                  | \$0                | \$0                | \$0                | \$0            | -1,627,627          | \$0                 | \$-1,715,979      |
| Total 40146 VACANCY FACTOR                 | \$0                | \$0                | \$0                | \$0            | -1,627,627          | \$0                 | \$-1,715,979      |
| 40148 EMERGENCY MANAGEMENT                 |                    |                    |                    |                |                     |                     |                   |
| Personnel                                  | \$114,908          | \$129,634          | \$120,254          | \$130,624      | 126,219             | \$126,219           | \$128,870         |
| Mat, Suppls, Services                      | \$40,165           | \$42,372           | \$38,126           | \$30,100       | 42,500              | \$42,500            | \$42,500          |
| Capital                                    | \$9,355            | \$1,005            | \$0                | \$87,124       | 112,000             | \$112,000           | \$75,000          |
| Total 40148 EMERGENCY MANAGEMENT           | \$164,428          | \$173,012          | \$158,380          | \$247,848      | 280,719             | \$280,719           | \$246,370         |
| 40221 POLICE                               |                    |                    |                    |                |                     |                     |                   |

|                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Personnel                            | \$3,451,681        | \$3,616,998        | \$3,982,988        | \$4,387,371    | 4,536,475           | \$4,666,717         | \$5,073,800       |
| Mat, Suppls, Services                | \$186,431          | \$178,411          | \$186,608          | \$202,422      | 192,294             | \$192,294           | \$171,770         |
| Capital                              | \$67,922           | \$84,725           | \$45,487           | \$60,513       | 81,180              | \$81,180            | \$114,000         |
| Interfund Transfer                   | \$185,000          | \$185,000          | \$185,000          | \$169,587      | 185,000             | \$160,000           | \$160,000         |
| Total 40221 POLICE                   | \$3,891,034        | \$4,065,133        | \$4,400,083        | \$4,819,893    | 4,994,949           | \$5,100,191         | \$5,519,570       |
| 40222 DRUG EDUCATION                 |                    |                    |                    |                |                     |                     |                   |
| Personnel                            | \$18,151           | \$19,868           | \$22,726           | \$23,459       | 24,690              | \$39,875            | \$25,374          |
| Mat, Suppls, Services                | \$308              | \$791              | \$0                | \$1,965        | 5,000               | \$5,000             | \$5,000           |
| Total 40222 DRUG EDUCATION           | \$18,459           | \$20,659           | \$22,726           | \$25,423       | 29,690              | \$44,875            | \$30,374          |
| 40223 STATE LIQUOR ENFORCEMENT       |                    |                    |                    |                |                     |                     |                   |
| Personnel                            | \$44,227           | \$46,849           | \$58,075           | \$60,484       | 50,856              | \$55,123            | \$51,873          |
| Mat, Suppls, Services                | \$20,708           | \$14,485           | \$0                | \$0            | 11,474              | \$11,474            | \$11,474          |
| Capital                              | \$2,190            | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 40223 STATE LIQUOR ENFORCEMENT | \$67,125           | \$61,334           | \$58,075           | \$60,484       | 62,330              | \$66,597            | \$63,347          |
| 40231 COMMUNICATION CENTER           |                    |                    |                    |                |                     |                     |                   |
| Personnel                            | \$644,992          | \$717,610          | \$795,881          | \$740,497      | 881,671             | \$795,214           | \$227,015         |
| Mat, Suppls, Services                | \$50,068           | \$62,522           | \$66,389           | \$61,089       | 85,073              | \$85,073            | \$450,887         |
| Capital                              | \$12,994           | \$26,085           | \$1,412            | \$3,600        | 1,500               | \$32,312            | \$750             |
| Total 40231 COMMUNICATION CENTER     | \$708,054          | \$806,217          | \$863,682          | \$805,186      | 968,244             | \$912,600           | \$678,652         |
| 40311 COMM DEVELOP ADMIN             |                    |                    |                    |                |                     |                     |                   |
| Personnel                            | \$0                | \$0                | \$0                | \$215,269      | 246,165             | \$225,432           | \$377,787         |
| Mat, Suppls, Services                | \$0                | \$0                | \$0                | \$6,986        | 30,759              | \$30,759            | \$30,059          |
| Capital                              | \$0                | \$0                | \$0                | \$0            | 850                 | \$850               | \$850             |
| Total 40311 COMM DEVELOP ADMIN       | \$0                | \$0                | \$0                | \$222,255      | 277,774             | \$257,041           | \$408,696         |
| 40313 ENGINEERING                    |                    |                    |                    |                |                     |                     |                   |
| Personnel                            | \$312,028          | \$289,865          | \$452,322          | \$389,755      | 511,890             | \$468,695           | \$473,813         |
| Mat, Suppls, Services                | \$92,054           | \$182,630          | \$86,289           | \$34,762       | 73,654              | \$73,654            | \$73,654          |
| Capital                              | \$11               | \$0                | \$0                | \$0            | 3,300               | \$3,300             | \$3,300           |
| Total 40313 ENGINEERING              | \$404,093          | \$472,495          | \$538,611          | \$424,517      | 588,844             | \$545,649           | \$550,767         |
| 40342 PLANNING DEPT.                 |                    |                    |                    |                |                     |                     |                   |
| Personnel                            | \$921,095          | \$990,587          | \$882,534          | \$811,632      | 994,451             | \$865,263           | \$1,056,100       |
| Mat, Suppls, Services                | \$202,560          | \$165,633          | \$135,765          | \$68,668       | 171,197             | \$171,197           | \$170,497         |
| Capital                              | \$1,686            | \$190              | \$2,857            | \$5,536        | 6,000               | \$6,000             | \$6,000           |
| Total 40342 PLANNING DEPT.           | \$1,125,341        | \$1,156,411        | \$1,021,156        | \$885,837      | 1,171,648           | \$1,042,460         | \$1,232,597       |
| 40352 BUILDING DEPT.                 |                    |                    |                    |                |                     |                     |                   |
| Personnel                            | \$1,322,728        | \$1,550,520        | \$1,760,192        | \$1,647,783    | 1,847,302           | \$1,765,535         | \$1,882,719       |
| Mat, Suppls, Services                | \$102,226          | \$90,723           | \$110,575          | \$97,223       | 118,555             | \$118,555           | \$137,450         |
| Capital                              | \$11,262           | \$17,479           | \$12,599           | \$6,848        | 36,608              | \$36,608            | \$23,550          |
| Interfund Transfer                   | \$145,200          | \$145,200          | \$33,000           | \$30,250       | 33,000              | \$33,000            | \$33,000          |
| Total 40352 BUILDING DEPT.           | \$1,581,416        | \$1,803,922        | \$1,916,366        | \$1,782,105    | 2,035,465           | \$1,953,698         | \$2,076,719       |
| 40412 PARKS & CEMETERY               |                    |                    |                    |                |                     |                     |                   |

|                                         | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Personnel                               | \$908,465          | \$1,042,391        | \$1,131,708        | \$1,263,769    | 1,428,423           | \$1,317,626         | \$1,484,122       |
| Mat, Suppls, Services                   | \$412,989          | \$420,071          | \$359,033          | \$318,778      | 406,354             | \$406,354           | \$409,193         |
| Capital                                 | \$4,146            | \$0                | \$0                | \$12,593       | 15,700              | \$15,700            | \$15,700          |
| Interfund Transfer                      | \$160,000          | \$170,000          | \$135,000          | \$123,750      | 135,000             | \$135,000           | \$135,000         |
| Total 40412 PARKS & CEMETERY            | \$1,485,600        | \$1,632,462        | \$1,625,741        | \$1,718,890    | 1,985,477           | \$1,874,680         | \$2,044,015       |
| 40421 STREET MAINTENANCE                |                    |                    |                    |                |                     |                     |                   |
| Personnel                               | \$1,154,135        | \$1,185,277        | \$1,273,505        | \$1,191,782    | 1,390,776           | \$1,271,527         | \$1,489,448       |
| Mat, Suppls, Services                   | \$530,297          | \$437,180          | \$520,538          | \$365,312      | 506,531             | \$537,757           | \$515,031         |
| Capital                                 | \$2,786            | \$1,279            | \$862              | \$35,713       | 32,800              | \$32,800            | \$2,800           |
| Interfund Transfer                      | \$340,000          | \$340,000          | \$265,000          | \$242,913      | 265,000             | \$265,000           | \$265,000         |
| Total 40421 STREET MAINTENANCE          | \$2,027,218        | \$1,963,736        | \$2,059,905        | \$1,835,720    | 2,195,107           | \$2,107,084         | \$2,272,279       |
| 40423 STREET LIGHTS/SIGN                |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                   | \$124,323          | \$114,219          | \$112,015          | \$86,692       | 132,693             | \$132,693           | \$131,600         |
| Capital                                 | \$39,069           | \$2,942            | \$0                | \$2,484        | 54,500              | \$54,500            | \$54,500          |
| Total 40423 STREET LIGHTS/SIGN          | \$163,392          | \$117,162          | \$112,015          | \$89,177       | 187,193             | \$187,193           | \$186,100         |
| 40424 SWEDE ALLEY PARKING STRUCT.       |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                   | \$60,894           | \$39,751           | \$28,968           | \$25,267       | 51,264              | \$-528,736          | \$51,264          |
| Capital                                 | \$1,128            | \$0                | \$0                | \$6,804        | 4,500               | \$4,500             | \$4,500           |
| Total 40424 SWEDE ALLEY PARKING STRUCT. | \$62,021           | \$39,751           | \$28,968           | \$32,071       | 55,764              | \$-524,236          | \$55,764          |
| 40551 LIBRARY                           |                    |                    |                    |                |                     |                     |                   |
| Personnel                               | \$677,557          | \$707,736          | \$872,118          | \$880,260      | 946,288             | \$922,513           | \$1,003,837       |
| Mat, Suppls, Services                   | \$237,958          | \$230,046          | \$253,141          | \$216,557      | 285,688             | \$285,688           | \$268,557         |
| Capital                                 | \$902              | \$3,197            | \$4,414            | \$7,421        | 15,390              | \$15,390            | \$15,390          |
| Total 40551 LIBRARY                     | \$916,417          | \$940,979          | \$1,129,674        | \$1,104,238    | 1,247,366           | \$1,223,591         | \$1,287,784       |
| 40700 LUMP MERIT                        |                    |                    |                    |                |                     |                     |                   |
| Personnel                               | \$0                | \$0                | \$0                | \$0            | 580,000             | \$0                 | \$580,000         |
| Total 40700 LUMP MERIT                  | \$0                | \$0                | \$0                | \$0            | 580,000             | \$0                 | \$580,000         |
| 40821 TRANS TO OTHER FUND               |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer                      | \$930,000          | \$950,000          | \$1,036,000        | \$961,301      | 1,048,700           | \$1,048,700         | \$1,098,700       |
| Total 40821 TRANS TO OTHER FUND         | \$930,000          | \$950,000          | \$1,036,000        | \$961,301      | 1,048,700           | \$1,048,700         | \$1,098,700       |
| 40981 CONTINGENCY/GENERAL               |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                   | \$49,392           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Contingency                             | \$0                | \$85,647           | \$27,881           | \$32,614       | 100,000             | \$100,000           | \$100,000         |
| Total 40981 CONTINGENCY/GENERAL         | \$49,392           | \$85,647           | \$27,881           | \$32,614       | 100,000             | \$100,000           | \$100,000         |
| 40985 CONTINGENCY/SNOW REMOVAL          |                    |                    |                    |                |                     |                     |                   |
| Contingency                             | \$0                | \$0                | \$0                | \$50,000       | 50,000              | \$50,000            | \$50,000          |
| Total 40985 CONTINGENCY/SNOW REMOVAL    | \$0                | \$0                | \$0                | \$50,000       | 50,000              | \$50,000            | \$50,000          |
| 40986 CONTINGENCY/COUNCIL               |                    |                    |                    |                |                     |                     |                   |
| Contingency                             | \$0                | \$0                | \$0                | \$24,244       | 50,000              | \$50,000            | \$50,000          |
| Total 40986 CONTINGENCY/COUNCIL         | \$0                | \$0                | \$0                | \$24,244       | 50,000              | \$50,000            | \$50,000          |
| 40990 EMERGENCY CONTINGENCY             |                    |                    |                    |                |                     |                     |                   |

|                                        | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Contingency                            | \$0                | \$0                | \$0                | \$10,000       | 100,000             | \$100,000           | \$90,000          |
| Total 40990 EMERGENCY CONTINGENCY      | \$0                | \$0                | \$0                | \$10,000       | 100,000             | \$100,000           | \$90,000          |
| 40999 END BAL SUR(DEF)                 |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                         | \$9,789,256        | \$10,255,105       | \$10,522,730       | \$0            | 9,821,616           | \$11,282,293        | \$13,043,341      |
| Total 40999 END BAL SUR(DEF)           | \$9,789,256        | \$10,255,105       | \$10,522,730       | \$0            | 9,821,616           | \$11,282,293        | \$13,043,341      |
| 42170 DESTINATION TOURISM              |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$145,000          | \$145,000          | \$75,000           | \$29,816       | 75,000              | \$75,000            | \$75,000          |
| Total 42170 DESTINATION TOURISM        | \$145,000          | \$145,000          | \$75,000           | \$29,816       | 75,000              | \$75,000            | \$75,000          |
| 42180 SUNDANCE MITIGATION              |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$270,000          | \$304,278          | \$300,350          | \$316,460      | 320,000             | \$320,000           | \$320,000         |
| Total 42180 SUNDANCE MITIGATION        | \$270,000          | \$304,278          | \$300,350          | \$316,460      | 320,000             | \$320,000           | \$320,000         |
| 42181 ECONOMIC DEVELOPMENT GRANT       |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$0                | \$0                | \$10,000           | \$10,000       | 10,000              | \$10,000            | \$10,000          |
| Total 42181 ECONOMIC DEVELOPMENT GRANT | \$0                | \$0                | \$10,000           | \$10,000       | 10,000              | \$10,000            | \$10,000          |
| 42182 PUBLIC ART                       |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$7,000           |
| Total 42182 PUBLIC ART                 | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$7,000           |
| 42183 MENTAL HEALTH                    |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$60,000          |
| Total 42183 MENTAL HEALTH              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$60,000          |
| 42185 PSSM LONG TERM AGREEMENT         |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$40,000           | \$40,000           | \$40,000           | \$20,000       | 40,000              | \$40,000            | \$20,000          |
| Total 42185 PSSM LONG TERM AGREEMENT   | \$40,000           | \$40,000           | \$40,000           | \$20,000       | 40,000              | \$40,000            | \$20,000          |
| 42190 MARSAC-SWEDE CONDO HOA           |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$14,400           | \$14,400           | \$14,475           | \$13,950       | 13,000              | \$13,000            | \$13,000          |
| Total 42190 MARSAC-SWEDE CONDO HOA     | \$14,400           | \$14,400           | \$14,475           | \$13,950       | 13,000              | \$13,000            | \$13,000          |
| 42195 GOLF CAR LOAN                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                | \$0                | \$0                | \$0                | \$125,000      | 0                   | \$125,000           | \$0               |
| Total 42195 GOLF CAR LOAN              | \$0                | \$0                | \$0                | \$125,000      | 0                   | \$125,000           | \$0               |
| 42200 RDA OPERATING EXPENDITURE        |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$28,913           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 42200 RDA OPERATING EXPENDITURE  | \$28,913           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 42300 MAIN STREET OPERATIONS           |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$1,349            | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 42300 MAIN STREET OPERATIONS     | \$1,349            | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 42305 ABATEMENT                        |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$0                | \$6,000            | \$0                | \$0            | 48,688              | \$48,688            | \$48,688          |
| Total 42305 ABATEMENT                  | \$0                | \$6,000            | \$0                | \$0            | 48,688              | \$48,688            | \$48,688          |
| 42310 HISTORICAL INCENTIVE GRANT       |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$49,614           | \$-6,963           | \$0                | \$0            | 47,136              | \$47,136            | \$47,136          |
| Total 42310 HISTORICAL INCENTIVE GRANT | \$49,614           | \$-6,963           | \$0                | \$0            | 47,136              | \$47,136            | \$47,136          |

|                                           | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 42311 MORTGAGE ASSISTANCE                 |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                     | \$0                | \$10,000           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 42311 MORTGAGE ASSISTANCE           | \$0                | \$10,000           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43010 BUSINESS IMPROVEMENT DISTRICT       |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                     | \$57,591           | \$63,423           | \$57,346           | \$59,055       | 64,419              | \$64,419            | \$64,419          |
| Total 43010 BUSINESS IMPROVEMENT DISTRICT | \$57,591           | \$63,423           | \$57,346           | \$59,055       | 64,419              | \$64,419            | \$64,419          |
| 43015 UTILITIES EXPENDITURE               |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                     | \$0                | \$715,000          | \$715,000          | \$0            | 715,000             | \$715,000           | \$715,000         |
| Total 43015 UTILITIES EXPENDITURE         | \$0                | \$715,000          | \$715,000          | \$0            | 715,000             | \$715,000           | \$715,000         |
| TOTAL                                     | \$34,581,120       | \$37,131,290       | \$39,303,820       | \$27,813,149   | 41,101,861          | \$42,451,431        | \$45,509,856      |

## QUINNS RECREATION COMPLEX - Budget Summary

### 012 QUINNS RECREATION COMPLEX

#### Revenue Summary

|                            | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues                   |                    |                    |                    |                |                     |                     |                   |
| County/SP District Revenue | \$23,000           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Recreation                 | \$0                | \$13,815           | \$2,826            | \$4,998        | 0                   | \$0                 | \$4,500           |
| Ice                        | \$787,773          | \$757,271          | \$749,880          | \$774,107      | 788,000             | \$769,000           | \$750,000         |
| Misc. Revenues             | \$58               | \$-24              | \$1,131            | \$-82          | 0                   | \$0                 | \$0               |
| Total Revenues             | \$810,830          | \$771,061          | \$753,837          | \$779,023      | 788,000             | \$769,000           | \$754,500         |
| Other                      |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance          | \$-2,919,038       | \$-3,204,132       | \$-3,497,044       | \$-3,814,171   | -3,900,683          | \$-3,814,171        | \$-4,247,324      |
| Total Other                | \$-2,919,038       | \$-3,204,132       | \$-3,497,044       | \$-3,814,171   | -3,900,683          | \$-3,814,171        | \$-4,247,324      |
| TOTAL                      | \$-2,108,208       | \$-2,433,071       | \$-2,743,207       | \$-3,035,148   | -3,112,683          | \$-3,045,171        | \$-3,492,824      |

### 012 QUINNS RECREATION COMPLEX

#### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Personnel             | \$701,623          | \$670,273          | \$723,031          | \$739,539      | 854,411             | \$783,876           | \$887,134         |
| Mat, Suppls, Services | \$392,298          | \$393,623          | \$345,848          | \$308,226      | 367,277             | \$412,277           | \$351,215         |
| Capital               | \$1,903            | \$78               | \$2,085            | \$1,861        | 6,000               | \$6,000             | \$6,000           |
| Total Depts           | \$1,095,824        | \$1,063,974        | \$1,070,964        | \$1,049,625    | 1,227,688           | \$1,202,153         | \$1,244,349       |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer    | \$100              | \$0                | \$0                | \$1,100        | 1,200               | \$0                 | \$1,200           |
| Ending Balance        | \$-3,204,132       | \$-3,497,044       | \$-3,814,171       | \$0            | -4,341,571          | \$-4,247,324        | \$-4,738,373      |
| Total Other           | \$-3,204,032       | \$-3,497,044       | \$-3,814,171       | \$1,100        | -4,340,371          | \$-4,247,324        | \$-4,737,173      |
| TOTAL                 | \$-2,108,208       | \$-2,433,070       | \$-2,743,207       | \$1,050,725    | -3,112,683          | \$-3,045,171        | \$-3,492,824      |

## 012 QUINNS RECREATION COMPLEX

### Revenue by Type

| Revenue By Type                     | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| County/SP District Revenue          |                    |                    |                    |                |                     |                     |                   |
| 012-33311 COUNTY CONTRIBUTION       | \$23,000           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total County/SP District Revenue    | \$23,000           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Recreation                          |                    |                    |                    |                |                     |                     |                   |
| 012-34696 VENDING COMMISSION        | \$0                | \$13,815           | \$2,826            | \$4,998        | 0                   | \$0                 | \$4,500           |
| Total Recreation                    | \$0                | \$13,815           | \$2,826            | \$4,998        | 0                   | \$0                 | \$4,500           |
| Ice                                 |                    |                    |                    |                |                     |                     |                   |
| 012-34728 EQUIP/LOCKER/SKATE RENTAL | \$0                | \$0                | \$0                | \$32,230       | 0                   | \$0                 | \$30,000          |
| 012-34729 ROOM RENTAL               | \$0                | \$0                | \$0                | \$7,527        | 0                   | \$0                 | \$7,000           |
| 012-34730 ICE RENTAL                | \$268,879          | \$267,526          | \$254,155          | \$260,411      | 270,000             | \$262,000           | \$268,000         |
| 012-34731 LEAGUES                   | \$175,504          | \$164,047          | \$132,348          | \$137,496      | 173,000             | \$168,000           | \$130,000         |
| 012-34732 LEARN TO PLAY HOCKEY      | \$43,858           | \$27,483           | \$28,371           | \$27,680       | 31,000              | \$31,000            | \$28,000          |
| 012-34733 DROP-IN HOCKEY            | \$36,372           | \$41,844           | \$40,293           | \$41,728       | 42,000              | \$41,000            | \$41,000          |
| 012-34734 DROP-IN SPEEDSKATING      | \$129              | \$0                | \$321              | \$11,379       | 0                   | \$0                 | \$0               |
| 012-34735 RETAIL SALES              | \$21,535           | \$31,223           | \$38,107           | \$37,469       | 33,000              | \$32,000            | \$33,000          |
| 012-34736 SKATE SERVICES            | \$13,564           | \$11,959           | \$12,085           | \$10,171       | 13,000              | \$13,000            | \$12,000          |
| 012-34737 ADVERTISING               | \$36,352           | \$32,925           | \$54,518           | \$20,430       | 26,000              | \$26,000            | \$20,000          |
| 012-34742 MISCELLANEOUS             | \$234              | \$325              | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 012-34764 FREESTYLE                 | \$48,525           | \$41,831           | \$51,541           | \$52,624       | 47,000              | \$45,000            | \$48,000          |
| 012-34765 CLASSES                   | \$68,212           | \$70,467           | \$60,895           | \$66,996       | 71,000              | \$69,000            | \$65,000          |
| 012-34769 DROP-IN PROGRAMS          | \$72,776           | \$67,642           | \$77,247           | \$59,361       | 82,000              | \$77,000            | \$68,000          |
| 012-34770 FIELDS RENTAL             | \$1,833            | \$0                | \$0                | \$-206         | 0                   | \$5,000             | \$0               |
| Total Ice                           | \$787,773          | \$757,271          | \$749,880          | \$765,296      | 788,000             | \$769,000           | \$750,000         |
| Misc. Revenues                      |                    |                    |                    |                |                     |                     |                   |
| 012-36911 OTHER MISCELLANEOUS       | \$0                | \$0                | \$1,133            | \$16           | 0                   | \$0                 | \$0               |
| 012-36921 CASH OVER/SHORT           | \$58               | \$-24              | \$-1               | \$-98          | 0                   | \$0                 | \$0               |
| Total Misc. Revenues                | \$58               | \$-24              | \$1,131            | \$-82          | 0                   | \$0                 | \$0               |
| Beginning Balance                   |                    |                    |                    |                |                     |                     |                   |
| 012-39990 BEGINNING BALANCE         | \$-2,919,038       | \$-3,204,132       | \$-3,497,044       | \$-3,814,171   | -3,900,683          | \$-3,814,171        | \$-4,247,324      |
| Total Beginning Balance             | \$-2,919,038       | \$-3,204,132       | \$-3,497,044       | \$-3,814,171   | -3,900,683          | \$-3,814,171        | \$-4,247,324      |
| TOTAL                               | \$-2,108,208       | \$-2,433,071       | \$-2,743,207       | \$-3,043,959   | -3,112,683          | \$-3,045,171        | \$-3,492,824      |



## 012 QUINNS RECREATION COMPLEX

### Expenditures by Department & Type

|                                               | Actuals<br>FY 2014  | Actuals<br>FY 2015  | Actuals<br>FY 2016  | YTD<br>FY 2017     | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018   |
|-----------------------------------------------|---------------------|---------------------|---------------------|--------------------|---------------------|---------------------|---------------------|
| <b>40095 ICE FACILITY</b>                     |                     |                     |                     |                    |                     |                     |                     |
| Personnel                                     | \$557,201           | \$529,962           | \$564,211           | \$577,405          | 633,640             | \$614,738           | \$646,111           |
| Mat, Suppls, Services                         | \$309,510           | \$324,187           | \$282,423           | \$253,534          | 295,236             | \$340,236           | \$299,360           |
| Capital                                       | \$1,903             | \$78                | \$2,085             | \$861              | 2,000               | \$2,000             | \$2,000             |
| Interfund Transfer                            | \$100               | \$0                 | \$0                 | \$1,100            | 1,200               | \$0                 | \$1,200             |
| <b>Total 40095 ICE FACILITY</b>               | <b>\$868,714</b>    | <b>\$854,227</b>    | <b>\$848,720</b>    | <b>\$832,900</b>   | <b>932,076</b>      | <b>\$956,974</b>    | <b>\$948,671</b>    |
| <b>40096 FIELDS</b>                           |                     |                     |                     |                    |                     |                     |                     |
| Personnel                                     | \$144,422           | \$140,311           | \$158,819           | \$162,134          | 220,771             | \$169,139           | \$241,023           |
| Mat, Suppls, Services                         | \$59,998            | \$69,435            | \$63,425            | \$54,692           | 72,041              | \$72,041            | \$51,855            |
| Capital                                       | \$0                 | \$0                 | \$0                 | \$1,000            | 4,000               | \$4,000             | \$4,000             |
| <b>Total 40096 FIELDS</b>                     | <b>\$204,420</b>    | <b>\$209,746</b>    | <b>\$222,244</b>    | <b>\$217,826</b>   | <b>296,812</b>      | <b>\$245,180</b>    | <b>\$296,878</b>    |
| <b>40097 MAINTENANCE MANAGEMENT-ICE</b>       |                     |                     |                     |                    |                     |                     |                     |
| Mat, Suppls, Services                         | \$22,791            | \$0                 | \$0                 | \$0                | 0                   | \$0                 | \$0                 |
| <b>Total 40097 MAINTENANCE MANAGEMENT-ICE</b> | <b>\$22,791</b>     | <b>\$0</b>          | <b>\$0</b>          | <b>\$0</b>         | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>          |
| <b>40999 END BAL SUR(DEF)</b>                 |                     |                     |                     |                    |                     |                     |                     |
| Ending Balance                                | \$-3,204,132        | \$-3,497,044        | \$-3,814,171        | \$0                | -4,341,571          | \$-4,247,324        | \$-4,738,373        |
| <b>Total 40999 END BAL SUR(DEF)</b>           | <b>\$-3,204,132</b> | <b>\$-3,497,044</b> | <b>\$-3,814,171</b> | <b>\$0</b>         | <b>-4,341,571</b>   | <b>\$-4,247,324</b> | <b>\$-4,738,373</b> |
| <b>TOTAL</b>                                  | <b>\$-2,108,208</b> | <b>\$-2,433,070</b> | <b>\$-2,743,207</b> | <b>\$1,050,725</b> | <b>-3,112,683</b>   | <b>\$-3,045,171</b> | <b>\$-3,492,824</b> |



## WATER FUND - Budget Summary

### 051 WATER FUND

#### Revenue Summary

|                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues                             |                    |                    |                    |                |                     |                     |                   |
| Planning Building & Engineering Fees | \$1,225,961        | \$2,303,997        | \$1,140,313        | \$1,041,022    | 1,000,000           | \$1,000,000         | \$1,000,000       |
| Federal Revenue                      | \$485,097          | \$1,445,229        | \$42,874           | \$0            | 0                   | \$0                 | \$0               |
| Water Charges for Services           | \$13,128,172       | \$14,125,896       | \$15,162,429       | \$14,925,805   | 16,748,500          | \$16,748,500        | \$17,448,500      |
| Misc. Revenues                       | \$435,958          | \$508,095          | \$422,545          | \$172,762      | 178,023             | \$178,023           | \$178,023         |
| Bond Proceeds                        | \$0                | \$0                | \$0                | \$0            | 16,500,000          | \$16,500,000        | \$8,200,000       |
| Total Revenues                       | \$15,275,188       | \$18,383,218       | \$16,768,161       | \$16,139,590   | 34,426,523          | \$34,426,523        | \$26,826,523      |
| Other                                |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance                    | \$9,860,717        | \$7,317,437        | \$8,909,527        | \$7,275,494    | 9,596,848           | \$7,275,494         | \$7,522,178       |
| Total Other                          | \$9,860,717        | \$7,317,437        | \$8,909,527        | \$7,275,494    | 9,596,848           | \$7,275,494         | \$7,522,178       |
| TOTAL                                | \$25,135,905       | \$25,700,655       | \$25,677,688       | \$23,415,084   | 44,023,371          | \$41,702,017        | \$34,348,701      |

### 051 WATER FUND

#### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Personnel             | \$2,077,220        | \$2,305,294        | \$2,515,881        | \$2,550,080    | 2,958,603           | \$2,958,603         | \$3,024,995       |
| Mat, Suppls, Services | \$2,568,294        | \$2,395,870        | \$2,843,737        | \$2,633,724    | 3,386,856           | \$3,386,856         | \$3,520,546       |
| Capital               | \$7,965,236        | \$6,047,589        | \$6,919,868        | \$6,281,592    | 17,013,429          | \$21,589,114        | \$16,690,980      |
| Debt Service          | \$4,454,871        | \$4,510,478        | \$4,503,481        | \$1,812,701    | 4,507,304           | \$4,507,304         | \$4,516,154       |
| Contingency           | \$0                | \$0                | \$0                | \$0            | 100,000             | \$100,000           | \$100,000         |
| Total Depts           | \$17,065,622       | \$15,259,230       | \$16,782,967       | \$13,278,097   | 27,966,192          | \$32,541,877        | \$27,852,675      |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer    | \$752,846          | \$1,531,898        | \$1,619,227        | \$850,641      | 1,642,962           | \$1,637,962         | \$1,678,427       |
| Ending Balance        | \$7,317,437        | \$8,909,527        | \$7,275,494        | \$0            | 14,414,217          | \$7,522,178         | \$4,817,599       |
| Total Other           | \$8,070,283        | \$10,441,425       | \$8,894,721        | \$850,641      | 16,057,179          | \$9,160,140         | \$6,496,026       |
| TOTAL                 | \$25,135,905       | \$25,700,655       | \$25,677,688       | \$14,128,738   | 44,023,371          | \$41,702,017        | \$34,348,701      |

## 051 WATER FUND

## Revenue by Type

| Revenue By Type                            | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Planning Building & Engineering Fees       |                    |                    |                    |                |                     |                     |                   |
| 051-32363 WATER IMPACT FEES                | \$1,225,961        | \$2,303,997        | \$1,140,313        | \$1,041,022    | 1,000,000           | \$1,000,000         | \$1,000,000       |
| Total Planning Building & Engineering Fees | \$1,225,961        | \$2,303,997        | \$1,140,313        | \$1,041,022    | 1,000,000           | \$1,000,000         | \$1,000,000       |
| Federal Revenue                            |                    |                    |                    |                |                     |                     |                   |
| 051-33110 FEDERAL GRANTS                   | \$485,097          | \$1,445,229        | \$42,874           | \$0            | 0                   | \$0                 | \$0               |
| Total Federal Revenue                      | \$485,097          | \$1,445,229        | \$42,874           | \$0            | 0                   | \$0                 | \$0               |
| Water Charges for Services                 |                    |                    |                    |                |                     |                     |                   |
| 051-34111 WATER SERVICE FEES               | \$13,055,379       | \$13,308,064       | \$14,374,453       | \$14,869,396   | 16,000,000          | \$16,000,000        | \$16,700,000      |
| 051-34112 LATE FEES WATER BIL              | \$2,055            | \$7,576            | \$5,080            | \$9,353        | 0                   | \$0                 | \$0               |
| 051-34113 WATER METER RENTAL               | \$100              | \$100              | \$100              | \$0            | 0                   | \$0                 | \$0               |
| 051-34121 SALE OF METERS                   | \$67,739           | \$92,456           | \$65,596           | \$45,156       | 30,000              | \$30,000            | \$30,000          |
| 051-34123 RECONNECTION FEES                | \$2,900            | \$2,700            | \$2,200            | \$1,900        | 3,500               | \$3,500             | \$3,500           |
| 051-34125 WATER GENERAL FUND               | \$0                | \$715,000          | \$715,000          | \$0            | 715,000             | \$715,000           | \$715,000         |
| Total Water Charges for Services           | \$13,128,172       | \$14,125,896       | \$15,162,429       | \$14,925,805   | 16,748,500          | \$16,748,500        | \$17,448,500      |
| Misc. Revenues                             |                    |                    |                    |                |                     |                     |                   |
| 051-36111 INTEREST EARNINGS                | \$44,666           | \$61,086           | \$90,431           | \$0            | 0                   | \$0                 | \$0               |
| 051-36112 INT EARN SPEC ACCTS              | \$182,786          | \$219,498          | \$117,947          | \$53,576       | 0                   | \$0                 | \$0               |
| 051-36310 SALE OF ASSETS                   | \$0                | \$11,575           | \$4,950            | \$405          | 0                   | \$0                 | \$0               |
| 051-36911 OTHER MISCELLANEOUS              | \$43,300           | \$50,831           | \$43,300           | \$43,300       | 0                   | \$0                 | \$0               |
| 051-36915 BUILD AMERICA BOND SUBSIDY       | \$165,205          | \$165,105          | \$165,918          | \$75,482       | 178,023             | \$178,023           | \$178,023         |
| Total Misc. Revenues                       | \$435,958          | \$508,095          | \$422,545          | \$172,763      | 178,023             | \$178,023           | \$178,023         |
| Bond Proceeds                              |                    |                    |                    |                |                     |                     |                   |
| 051-39220 BOND PROCEEDS                    | \$0                | \$0                | \$0                | \$0            | 16,500,000          | \$16,500,000        | \$8,200,000       |
| Total Bond Proceeds                        | \$0                | \$0                | \$0                | \$0            | 16,500,000          | \$16,500,000        | \$8,200,000       |
| Beginning Balance                          |                    |                    |                    |                |                     |                     |                   |
| 051-39990 BEGINNING BALANCE                | \$9,860,717        | \$7,317,437        | \$8,909,527        | \$7,275,494    | 9,596,848           | \$7,275,494         | \$7,522,178       |
| Total Beginning Balance                    | \$9,860,717        | \$7,317,437        | \$8,909,527        | \$7,275,494    | 9,596,848           | \$7,275,494         | \$7,522,178       |
| TOTAL                                      | \$25,135,905       | \$25,700,655       | \$25,677,688       | \$23,415,084   | 44,023,371          | \$41,702,017        | \$34,348,701      |

## 051 WATER FUND

### Expenditures by Department & Type

|                                                          | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017     | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018  |
|----------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|--------------------|
| <b>40450 WATER BILLING</b>                               |                    |                    |                    |                    |                     |                     |                    |
| Personnel                                                | \$75,143           | \$0                | \$0                | \$0                | 0                   | \$0                 | \$0                |
| Mat, Suppls, Services                                    | \$56,104           | \$0                | \$0                | \$0                | 0                   | \$0                 | \$0                |
| <b>Total 40450 WATER BILLING</b>                         | <b>\$131,247</b>   | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>         |
| <b>40451 WATER OPERATIONS</b>                            |                    |                    |                    |                    |                     |                     |                    |
| Personnel                                                | \$1,971,611        | \$2,274,462        | \$2,472,035        | \$2,506,654        | 2,958,603           | \$2,958,603         | \$3,024,995        |
| Mat, Suppls, Services                                    | \$2,512,190        | \$2,395,870        | \$2,843,737        | \$2,633,724        | 3,386,856           | \$3,386,856         | \$3,520,546        |
| Capital                                                  | \$76,631           | \$58,228           | \$51,477           | \$44,493           | 43,000              | \$43,000            | \$43,000           |
| Interfund Transfer                                       | \$711,119          | \$1,473,540        | \$1,525,542        | \$765,556          | 1,550,146           | \$1,545,146         | \$1,573,450        |
| <b>Total 40451 WATER OPERATIONS</b>                      | <b>\$5,271,550</b> | <b>\$6,202,099</b> | <b>\$6,892,791</b> | <b>\$5,950,428</b> | <b>7,938,605</b>    | <b>\$7,933,605</b>  | <b>\$8,161,991</b> |
| <b>40452 WATER INSURANCE</b>                             |                    |                    |                    |                    |                     |                     |                    |
| Interfund Transfer                                       | \$41,727           | \$58,358           | \$93,685           | \$85,085           | 92,816              | \$92,816            | \$104,977          |
| <b>Total 40452 WATER INSURANCE</b>                       | <b>\$41,727</b>    | <b>\$58,358</b>    | <b>\$93,685</b>    | <b>\$85,085</b>    | <b>92,816</b>       | <b>\$92,816</b>     | <b>\$104,977</b>   |
| <b>40740 2009A WATER BONDS-DEQ</b>                       |                    |                    |                    |                    |                     |                     |                    |
| Debt Service                                             | \$127,500          | \$127,500          | \$127,500          | \$125,000          | 127,500             | \$127,500           | \$127,500          |
| <b>Total 40740 2009A WATER BONDS-DEQ</b>                 | <b>\$127,500</b>   | <b>\$127,500</b>   | <b>\$127,500</b>   | <b>\$125,000</b>   | <b>127,500</b>      | <b>\$127,500</b>    | <b>\$127,500</b>   |
| <b>40741 2009B WATER REV &amp; REFUNDING BONDS</b>       |                    |                    |                    |                    |                     |                     |                    |
| Debt Service                                             | \$1,896,763        | \$1,908,913        | \$1,896,235        | \$118,760          | 1,901,000           | \$1,901,000         | \$1,899,000        |
| <b>Total 40741 2009B WATER REV &amp; REFUNDING BONDS</b> | <b>\$1,896,763</b> | <b>\$1,908,913</b> | <b>\$1,896,235</b> | <b>\$118,760</b>   | <b>1,901,000</b>    | <b>\$1,901,000</b>  | <b>\$1,899,000</b> |
| <b>40742 2009C WATER REVENUE BONDS</b>                   |                    |                    |                    |                    |                     |                     |                    |
| Debt Service                                             | \$510,638          | \$512,593          | \$510,808          | \$239,907          | 511,138             | \$511,138           | \$511,138          |
| <b>Total 40742 2009C WATER REVENUE BONDS</b>             | <b>\$510,638</b>   | <b>\$512,593</b>   | <b>\$510,808</b>   | <b>\$239,907</b>   | <b>511,138</b>      | <b>\$511,138</b>    | <b>\$511,138</b>   |
| <b>40743 2010 WATER REVENUE BONDS</b>                    |                    |                    |                    |                    |                     |                     |                    |
| Debt Service                                             | \$1,090,217        | \$1,090,372        | \$1,093,307        | \$919,229          | 1,094,915           | \$1,094,915         | \$1,095,065        |
| <b>Total 40743 2010 WATER REVENUE BONDS</b>              | <b>\$1,090,217</b> | <b>\$1,090,372</b> | <b>\$1,093,307</b> | <b>\$919,229</b>   | <b>1,094,915</b>    | <b>\$1,094,915</b>  | <b>\$1,095,065</b> |
| <b>40744 2012 WATER BONDS</b>                            |                    |                    |                    |                    |                     |                     |                    |
| Debt Service                                             | \$334,366          | \$340,515          | \$345,615          | \$47,541           | 346,250             | \$346,250           | \$351,350          |
| <b>Total 40744 2012 WATER BONDS</b>                      | <b>\$334,366</b>   | <b>\$340,515</b>   | <b>\$345,615</b>   | <b>\$47,541</b>    | <b>346,250</b>      | <b>\$346,250</b>    | <b>\$351,350</b>   |
| <b>40745 2012B WATER REVENUE BONDS</b>                   |                    |                    |                    |                    |                     |                     |                    |
| Debt Service                                             | \$126,313          | \$126,869          | \$126,578          | \$59,258           | 126,813             | \$126,813           | \$126,813          |
| <b>Total 40745 2012B WATER REVENUE BONDS</b>             | <b>\$126,313</b>   | <b>\$126,869</b>   | <b>\$126,578</b>   | <b>\$59,258</b>    | <b>126,813</b>      | <b>\$126,813</b>    | <b>\$126,813</b>   |
| <b>40746 2013A WATER BONDS</b>                           |                    |                    |                    |                    |                     |                     |                    |
| Debt Service                                             | \$58,600           | \$267,231          | \$267,336          | \$239,327          | 263,450             | \$263,450           | \$269,050          |
| <b>Total 40746 2013A WATER BONDS</b>                     | <b>\$58,600</b>    | <b>\$267,231</b>   | <b>\$267,336</b>   | <b>\$239,327</b>   | <b>263,450</b>      | <b>\$263,450</b>    | <b>\$269,050</b>   |
| <b>40747 2013B WATER BONDS</b>                           |                    |                    |                    |                    |                     |                     |                    |
| Debt Service                                             | \$215,493          | \$0                | \$0                | \$0                | 0                   | \$0                 | \$0                |

|                                                    | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total 40747 2013B WATER BONDS                      | \$215,493          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 40748 2014 WATER REVENUE BONDS                     |                    |                    |                    |                |                     |                     |                   |
| Debt Service                                       | \$94,983           | \$136,486          | \$136,103          | \$63,678       | 136,238             | \$136,238           | \$136,238         |
| Total 40748 2014 WATER REVENUE BONDS               | \$94,983           | \$136,486          | \$136,103          | \$63,678       | 136,238             | \$136,238           | \$136,238         |
| 40982 CONTINGENCY/SALARY                           |                    |                    |                    |                |                     |                     |                   |
| Contingency                                        | \$0                | \$0                | \$0                | \$0            | 100,000             | \$100,000           | \$100,000         |
| Total 40982 CONTINGENCY/SALARY                     | \$0                | \$0                | \$0                | \$0            | 100,000             | \$100,000           | \$100,000         |
| 40999 END BAL SUR(DEF)                             |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                                     | \$7,317,437        | \$8,909,527        | \$7,275,494        | \$0            | 14,414,217          | \$7,522,178         | \$4,817,599       |
| Total 40999 END BAL SUR(DEF)                       | \$7,317,437        | \$8,909,527        | \$7,275,494        | \$0            | 14,414,217          | \$7,522,178         | \$4,817,599       |
| 43312 TUNNEL IMPROVEMENTS                          |                    |                    |                    |                |                     |                     |                   |
| Personnel                                          | \$1,981            | \$1,995            | \$1,742            | \$2,134        | 0                   | \$0                 | \$0               |
| Capital                                            | \$227,478          | \$246,443          | \$223,005          | \$123,276      | 242,898             | \$451,006           | \$247,756         |
| Total 43312 TUNNEL IMPROVEMENTS                    | \$229,459          | \$248,439          | \$224,747          | \$125,411      | 242,898             | \$451,006           | \$247,756         |
| 43317 WATER EQUIPMENT                              |                    |                    |                    |                |                     |                     |                   |
| Capital                                            | \$0                | \$138,590          | \$0                | \$0            | 70,000              | \$264,680           | \$90,000          |
| Total 43317 WATER EQUIPMENT                        | \$0                | \$138,590          | \$0                | \$0            | 70,000              | \$264,680           | \$90,000          |
| 43340 MOTOR CHANGE OUT & REBUILD                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                            | \$11,030           | \$20,309           | \$25,157           | \$68,422       | 29,692              | \$76,384            | \$30,731          |
| Total 43340 MOTOR CHANGE OUT & REBUILD             | \$11,030           | \$20,309           | \$25,157           | \$68,422       | 29,692              | \$76,384            | \$30,731          |
| 43390 JUDGE WATER TREATMENT                        |                    |                    |                    |                |                     |                     |                   |
| Personnel                                          | \$22,321           | \$14,226           | \$14,779           | \$1,009        | 0                   | \$0                 | \$0               |
| Capital                                            | \$3,134,281        | \$2,844,413        | \$965,176          | \$93,343       | 0                   | \$286,765           | \$0               |
| Total 43390 JUDGE WATER TREATMENT                  | \$3,156,601        | \$2,858,640        | \$979,955          | \$94,352       | 0                   | \$286,765           | \$0               |
| 43391 BACKFLOW PREVENTION                          |                    |                    |                    |                |                     |                     |                   |
| Capital                                            | \$70,104           | \$0                | \$0                | \$0            | 0                   | \$100,547           | \$0               |
| Total 43391 BACKFLOW PREVENTION                    | \$70,104           | \$0                | \$0                | \$0            | 0                   | \$100,547           | \$0               |
| 43417 OTIS WATER PIPELINE REPLACEMENT              |                    |                    |                    |                |                     |                     |                   |
| Capital                                            | \$230,164          | \$43,852           | \$0                | \$69,496       | 280,294             | \$2,013,066         | \$233,972         |
| Total 43417 OTIS WATER PIPELINE REPLACEMENT        | \$230,164          | \$43,852           | \$0                | \$69,496       | 280,294             | \$2,013,066         | \$233,972         |
| 43428 WATER DEPT INFRASTRUCTURE IMPROVEMENTS       |                    |                    |                    |                |                     |                     |                   |
| Personnel                                          | \$3,226            | \$14,610           | \$13,252           | \$39,708       | 0                   | \$0                 | \$0               |
| Capital                                            | \$557,223          | \$972,238          | \$654,072          | \$635,949      | 900,000             | \$1,461,010         | \$900,000         |
| Total 43428 WATER DEPT INFRASTRUCTURE IMPROVEMENTS | \$560,449          | \$986,849          | \$667,324          | \$675,657      | 900,000             | \$1,461,010         | \$900,000         |
| 43469 EMERGENCY POWER                              |                    |                    |                    |                |                     |                     |                   |
| Capital                                            | \$0                | \$0                | \$0                | \$0            | 0                   | \$150,000           | \$0               |
| Total 43469 EMERGENCY POWER                        | \$0                | \$0                | \$0                | \$0            | 0                   | \$150,000           | \$0               |
| 43513 ROCKPORT WATER, PIPELINE AND STORAGE         |                    |                    |                    |                |                     |                     |                   |
| Personnel                                          | \$2,685            | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Capital                                            | \$1,057,439        | \$1,034,892        | \$1,050,264        | \$1,065,424    | 1,100,000           | \$1,411,297         | \$1,244,549       |
| Total 43513 ROCKPORT WATER, PIPELINE AND STORAGE   | \$1,060,124        | \$1,034,892        | \$1,050,264        | \$1,065,424    | 1,100,000           | \$1,411,297         | \$1,244,549       |

|                                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 43515 CORROSION STUDY OF WATER SYSTEM                |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$959              | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43515 CORROSION STUDY OF WATER SYSTEM          | \$959              | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43516 SPIRO BUILDING MAINTENANCE                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$27,573           | \$41,011           | \$118,534          | \$69,381       | 100,000             | \$191,725           | \$113,141         |
| Total 43516 SPIRO BUILDING MAINTENANCE               | \$27,573           | \$41,011           | \$118,534          | \$69,381       | 100,000             | \$191,725           | \$113,141         |
| 43570 PC HEIGHTS CAPACITY UPGRADE                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 650,000             | \$650,000           | \$0               |
| Total 43570 PC HEIGHTS CAPACITY UPGRADE              | \$0                | \$0                | \$0                | \$0            | 650,000             | \$650,000           | \$0               |
| 43571 QUINNS WATER TREATMENT PLANT                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$367,748          | \$-63,471          | \$677,011          | \$0            | 0                   | \$375,534           | \$0               |
| Total 43571 QUINNS WATER TREATMENT PLANT             | \$367,748          | \$-63,471          | \$677,011          | \$0            | 0                   | \$375,534           | \$0               |
| 43610 LANDSCAPE WATER CHECKS                         |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 6,000               | \$7,575             | \$6,000           |
| Total 43610 LANDSCAPE WATER CHECKS                   | \$0                | \$0                | \$0                | \$0            | 6,000               | \$7,575             | \$6,000           |
| 43611 PC HTS DEVELOPMENT INFRASTRUCTURE              |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$464,254           | \$0               |
| Total 43611 PC HTS DEVELOPMENT INFRASTRUCTURE        | \$0                | \$0                | \$0                | \$0            | 0                   | \$464,254           | \$0               |
| 43612 SMART IRRIGATION CONTROLLERS                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$1,170            | \$0                | \$7,770            | \$8,460        | 10,000              | \$13,770            | \$10,000          |
| Total 43612 SMART IRRIGATION CONTROLLERS             | \$1,170            | \$0                | \$7,770            | \$8,460        | 10,000              | \$13,770            | \$10,000          |
| 43613 WATER QUALITY STUDY                            |                    |                    |                    |                |                     |                     |                   |
| Personnel                                            | \$254              | \$0                | \$14,073           | \$0            | 0                   | \$0                 | \$0               |
| Capital                                              | \$72,918           | \$0                | \$38,491           | \$187,357      | 250,000             | \$302,818           | \$250,000         |
| Total 43613 WATER QUALITY STUDY                      | \$73,171           | \$0                | \$52,564           | \$187,357      | 250,000             | \$302,818           | \$250,000         |
| 43614 ROCKPORT CAPITAL FACILITIES REPL               |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$125,828          | \$125,828          | \$125,828          | \$122,109      | 151,146             | \$202,814           | \$151,146         |
| Total 43614 ROCKPORT CAPITAL FACILITIES REPL         | \$125,828          | \$125,828          | \$125,828          | \$122,109      | 151,146             | \$202,814           | \$151,146         |
| 43622 IRONHORSE ELECTRONIC ACCESS CONTROL            |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$6,000             | \$0               |
| Total 43622 IRONHORSE ELECTRONIC ACCESS CONTROL      | \$0                | \$0                | \$0                | \$0            | 0                   | \$6,000             | \$0               |
| 43637 IRRIGATION SCREENING FACILITY                  |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$177,328          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43637 IRRIGATION SCREENING FACILITY            | \$177,328          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43639 DEER VALLEY DRIVE - WATER INFRASTRUCTURE       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$1,806,921        | \$1,166            | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43639 DEER VALLEY DRIVE - WATER INFRASTRUCTURE | \$1,806,921        | \$1,166            | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43640 EMPIRE TANK REPLACEMENT                        |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$20,442           | \$0                | \$0                | \$0            | 1,750,000           | \$322,554           | \$1,750,000       |
| Total 43640 EMPIRE TANK REPLACEMENT                  | \$20,442           | \$0                | \$0                | \$0            | 1,750,000           | \$322,554           | \$1,750,000       |
| 43641 QUINN'S WATER TREATMENT PLAN ASSET RPLC        |                    |                    |                    |                |                     |                     |                   |

|                                                     | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Capital                                             | \$0                | \$9,787            | \$7,195            | \$94,186       | 169,198             | \$679,751           | \$172,253         |
| Total 43641 QUINN'S WATER TREATMENT PLAN ASSET RPLC | \$0                | \$9,787            | \$7,195            | \$94,186       | 169,198             | \$679,751           | \$172,253         |
| 43651 FLEET MGMT SOFTWARE                           |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$0                | \$0                | \$0            | 1,269               | \$5,769             | \$0               |
| Total 43651 FLEET MGMT SOFTWARE                     | \$0                | \$0                | \$0                | \$0            | 1,269               | \$5,769             | \$0               |
| 43672 SPIRO/JUDGE PRE-TREATMENT                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$360,021          | \$750,588          | \$196,363      | 0                   | \$199,791           | \$0               |
| Total 43672 SPIRO/JUDGE PRE-TREATMENT               | \$0                | \$360,021          | \$750,588          | \$196,363      | 0                   | \$199,791           | \$0               |
| 43684 EQUIP REPLACEMENT - COMPUTER                  |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$28,136           | \$22,035           | \$20,191       | 19,932              | \$33,312            | \$19,932          |
| Total 43684 EQUIP REPLACEMENT - COMPUTER            | \$0                | \$28,136           | \$22,035           | \$20,191       | 19,932              | \$33,312            | \$19,932          |
| 43688 REGIONAL INTERCONNECT                         |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$0                | \$81,495           | \$0            | 250,000             | \$250,505           | \$0               |
| Total 43688 REGIONAL INTERCONNECT                   | \$0                | \$0                | \$81,495           | \$0            | 250,000             | \$250,505           | \$0               |
| 43689 METER REPLACEMENT                             |                    |                    |                    |                |                     |                     |                   |
| Personnel                                           | \$0                | \$0                | \$0                | \$74           | 0                   | \$0                 | \$0               |
| Capital                                             | \$0                | \$34,773           | \$1,474            | \$85,054       | 270,000             | \$553,753           | \$250,000         |
| Total 43689 METER REPLACEMENT                       | \$0                | \$34,773           | \$1,474            | \$85,127       | 270,000             | \$553,753           | \$250,000         |
| 43690 PARK MEADOWS WELL                             |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$20,166           | \$422,938          | \$137,148      | 600,000             | \$600,000           | \$3,600,000       |
| Total 43690 PARK MEADOWS WELL                       | \$0                | \$20,166           | \$422,938          | \$137,148      | 600,000             | \$600,000           | \$3,600,000       |
| 43693 SCADA TELEMETRY SYSTEM REPLACEMENT            |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$131,206          | \$1,697,360        | \$236,730      | 50,000              | \$251,434           | \$52,500          |
| Total 43693 SCADA TELEMETRY SYSTEM REPLACEMENT      | \$0                | \$131,206          | \$1,697,360        | \$236,730      | 50,000              | \$251,434           | \$52,500          |
| 43701 STREETS AND WATER MAINTENANCE BUILDING        |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$0                | \$0                | \$0            | 2,700,000           | \$2,700,000         | \$0               |
| Total 43701 STREETS AND WATER MAINTENANCE BUILDING  | \$0                | \$0                | \$0                | \$0            | 2,700,000           | \$2,700,000         | \$0               |
| 43725 OPERATIONAL WATER STORAGE POND                |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$2,700,000       |
| Total 43725 OPERATIONAL WATER STORAGE POND          | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$2,700,000       |
| 43747 MIW TREATMENT                                 |                    |                    |                    |                |                     |                     |                   |
| Personnel                                           | \$0                | \$0                | \$0                | \$502          | 0                   | \$0                 | \$0               |
| Capital                                             | \$0                | \$0                | \$0                | \$261,279      | 1,000,000           | \$1,000,000         | \$3,102,500       |
| Total 43747 MIW TREATMENT                           | \$0                | \$0                | \$0                | \$261,781      | 1,000,000           | \$1,000,000         | \$3,102,500       |
| 43748 QJWTP TREATMENT UPGRADES                      |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$0                | \$0                | \$2,567,201    | 5,000,000           | \$5,000,000         | \$0               |
| Total 43748 QJWTP TREATMENT UPGRADES                | \$0                | \$0                | \$0                | \$2,567,201    | 5,000,000           | \$5,000,000         | \$0               |
| 43749 QJWTP CAPACITY UPGRADES                       |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$500,000         |
| Total 43749 QJWTP CAPACITY UPGRADES                 | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$500,000         |
| 43750 DISTRIBUTION ZONING METERS                    |                    |                    |                    |                |                     |                     |                   |



|                                               | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 200,000             | \$200,000           | \$0               |
| Total 43750 DISTRIBUTION ZONING METERS        | \$0                | \$0                | \$0                | \$0            | 200,000             | \$200,000           | \$0               |
| 43751 ENERGY PROJECTS                         |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$193,439      | 200,000             | \$200,000           | \$200,000         |
| Total 43751 ENERGY PROJECTS                   | \$0                | \$0                | \$0                | \$193,439      | 200,000             | \$200,000           | \$200,000         |
| 43752 QWTP ENERGY PROJECTS                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$2,291        | 200,000             | \$200,000           | \$200,000         |
| Total 43752 QWTP ENERGY PROJECTS              | \$0                | \$0                | \$0                | \$2,291        | 200,000             | \$200,000           | \$200,000         |
| 43763 PARKS BUILDING                          |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 513,333             | \$513,333           | \$0               |
| Total 43763 PARKS BUILDING                    | \$0                | \$0                | \$0                | \$0            | 513,333             | \$513,333           | \$0               |
| 43766 GOLF BUILDING                           |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 256,667             | \$256,667           | \$0               |
| Total 43766 GOLF BUILDING                     | \$0                | \$0                | \$0                | \$0            | 256,667             | \$256,667           | \$0               |
| 43778 DUMP TRUCK                              |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 0                   | \$150,000           | \$0               |
| Total 43778 DUMP TRUCK                        | \$0                | \$0                | \$0                | \$0            | 0                   | \$150,000           | \$0               |
| 43784 CORE FABRIC EXTENDER                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$1,000           |
| Total 43784 CORE FABRIC EXTENDER              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$1,000           |
| 43789 TIMEKEEPING SOFTWARE UPGRADE            |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$4,000           |
| Total 43789 TIMEKEEPING SOFTWARE UPGRADE      | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$4,000           |
| 43794 MOBILE MANAGEMENT SERVER                |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$13,000          |
| Total 43794 MOBILE MANAGEMENT SERVER          | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$13,000          |
| 43799 WINDOWS 10 CLIENT LICENSES              |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,500           |
| Total 43799 WINDOWS 10 CLIENT LICENSES        | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,500           |
| 43805 JSSD INTERCONNECTION IMPROVEMENTS       |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$800,000         |
| Total 43805 JSSD INTERCONNECTION IMPROVEMENTS | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$800,000         |
| TOTAL                                         | \$25,135,905       | \$25,700,655       | \$25,677,688       | \$14,128,738   | 44,023,371          | \$41,702,017        | \$34,348,701      |

## STORM WATER FUND - Budget Summary

### 052 STORM WATER FUND

#### Revenue Summary

|                            | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues                   |                    |                    |                    |                |                     |                     |                   |
| Water Charges for Services | \$0                | \$0                | \$0                | \$874,959      | 1,100,000           | \$1,100,000         | \$1,250,000       |
| Total Revenues             | \$0                | \$0                | \$0                | \$874,959      | 1,100,000           | \$1,100,000         | \$1,250,000       |
| Other                      |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance          | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$44,877          |
| Total Other                | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$44,877          |
| TOTAL                      | \$0                | \$0                | \$0                | \$874,959      | 1,100,000           | \$1,100,000         | \$1,294,877       |

### 052 STORM WATER FUND

#### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Personnel             | \$0                | \$0                | \$0                | \$498,856      | 653,223             | \$653,223           | \$670,594         |
| Mat, Suppls, Services | \$0                | \$0                | \$0                | \$116,791      | 295,400             | \$295,400           | \$295,400         |
| Capital               | \$0                | \$0                | \$0                | \$33,094       | 31,500              | \$31,500            | \$14,500          |
| Total Depts           | \$0                | \$0                | \$0                | \$648,741      | 980,123             | \$980,123           | \$980,494         |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer    | \$0                | \$0                | \$0                | \$73,337       | 80,000              | \$75,000            | \$75,000          |
| Ending Balance        | \$0                | \$0                | \$0                | \$0            | 39,877              | \$44,877            | \$239,383         |
| Total Other           | \$0                | \$0                | \$0                | \$73,337       | 119,877             | \$119,877           | \$314,383         |
| TOTAL                 | \$0                | \$0                | \$0                | \$722,078      | 1,100,000           | \$1,100,000         | \$1,294,877       |

## 052 STORM WATER FUND

### Revenue by Type

| Revenue By Type                  | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Water Charges for Services       |                    |                    |                    |                |                     |                     |                   |
| 052-34175 STORM WATER FEES       | \$0                | \$0                | \$0                | \$874,646      | 1,100,000           | \$1,100,000         | \$1,250,000       |
| Total Water Charges for Services | \$0                | \$0                | \$0                | \$874,646      | 1,100,000           | \$1,100,000         | \$1,250,000       |
| Beginning Balance                |                    |                    |                    |                |                     |                     |                   |
| 052-39990 BEGINNING BALANCE      | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$44,877          |
| Total Beginning Balance          | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$44,877          |
| TOTAL                            | \$0                | \$0                | \$0                | \$874,646      | 1,100,000           | \$1,100,000         | \$1,294,877       |

## 052 STORM WATER FUND

### Expenditures by Department & Type

|                                          | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40455 STORM WATER OPER                   |                    |                    |                    |                |                     |                     |                   |
| Personnel                                | \$0                | \$0                | \$0                | \$498,856      | 653,223             | \$653,223           | \$670,594         |
| Mat, Suppls, Services                    | \$0                | \$0                | \$0                | \$116,791      | 295,400             | \$295,400           | \$295,400         |
| Capital                                  | \$0                | \$0                | \$0                | \$33,094       | 31,500              | \$31,500            | \$1,500           |
| Interfund Transfer                       | \$0                | \$0                | \$0                | \$73,337       | 80,000              | \$75,000            | \$75,000          |
| Total 40455 STORM WATER OPER             | \$0                | \$0                | \$0                | \$722,078      | 1,060,123           | \$1,055,123         | \$1,042,494       |
| 40999 END BAL SUR(DEF)                   |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                           | \$0                | \$0                | \$0                | \$0            | 39,877              | \$44,877            | \$239,383         |
| Total 40999 END BAL SUR(DEF)             | \$0                | \$0                | \$0                | \$0            | 39,877              | \$44,877            | \$239,383         |
| 43785 CORE FABRIC EXTENDER               |                    |                    |                    |                |                     |                     |                   |
| Capital                                  | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$500             |
| Total 43785 CORE FABRIC EXTENDER         | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$500             |
| 43790 TIMEKEEPING SOFTWARE UPGRADE       |                    |                    |                    |                |                     |                     |                   |
| Capital                                  | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$500             |
| Total 43790 TIMEKEEPING SOFTWARE UPGRADE | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$500             |
| 43795 MOBILE MANAGEMENT SERVER           |                    |                    |                    |                |                     |                     |                   |
| Capital                                  | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$6,500           |
| Total 43795 MOBILE MANAGEMENT SERVER     | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$6,500           |
| 43800 WINDOWS 10 CLIENT LICENSES         |                    |                    |                    |                |                     |                     |                   |
| Capital                                  | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,500           |

|                                        | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total 43800 WINDOWS 10 CLIENT LICENSES | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,500           |
| TOTAL                                  | \$0                | \$0                | \$0                | \$722,078      | 1,100,000           | \$1,100,000         | \$1,294,877       |

## GOLF COURSE FUND - Budget Summary

### 055 GOLF COURSE FUND

#### Revenue Summary

|                                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues                          |                    |                    |                    |                |                     |                     |                   |
| County/SP District Revenue        | \$11,000           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Recreation                        | \$1,327,549        | \$1,426,520        | \$1,411,819        | \$1,174,296    | 1,489,596           | \$1,489,596         | \$1,519,596       |
| Misc. Revenues                    | \$62,941           | \$25,829           | \$25,428           | \$16,526       | 51,350              | \$51,350            | \$51,350          |
| Interfund Transactions (CIP/Debt) | \$25,000           | \$25,000           | \$25,000           | \$22,913       | 25,000              | \$25,000            | \$25,000          |
| Total Revenues                    | \$1,426,490        | \$1,477,348        | \$1,462,247        | \$1,213,735    | 1,565,946           | \$1,565,946         | \$1,595,946       |
| Other                             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance                 | \$927,168          | \$1,054,654        | \$1,187,987        | \$1,325,234    | 1,157,586           | \$1,325,234         | \$873,260         |
| Total Other                       | \$927,168          | \$1,054,654        | \$1,187,987        | \$1,325,234    | 1,157,586           | \$1,325,234         | \$873,260         |
| TOTAL                             | \$2,353,658        | \$2,532,002        | \$2,650,234        | \$2,538,969    | 2,723,532           | \$2,891,180         | \$2,469,206       |

### 055 GOLF COURSE FUND

#### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Personnel             | \$678,265          | \$728,579          | \$691,471          | \$677,689      | 928,410             | \$928,410           | \$907,519         |
| Mat, Suppls, Services | \$406,851          | \$405,354          | \$455,042          | \$390,532      | 498,529             | \$498,529           | \$498,529         |
| Capital               | \$55,877           | \$46,545           | \$34,349           | \$255,845      | 114,565             | \$455,313           | \$117,215         |
| Debt Service          | \$36,080           | \$36,080           | \$27,060           | \$8,094        | 0                   | \$8,094             | \$32,377          |
| Total Depts           | \$1,177,073        | \$1,216,558        | \$1,207,923        | \$1,332,160    | 1,541,504           | \$1,890,346         | \$1,555,640       |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer    | \$121,931          | \$127,457          | \$117,077          | \$116,941      | 127,574             | \$127,574           | \$125,111         |
| Ending Balance        | \$1,054,654        | \$1,187,987        | \$1,325,234        | \$0            | 1,054,454           | \$873,260           | \$788,455         |
| Total Other           | \$1,176,585        | \$1,315,444        | \$1,442,311        | \$116,941      | 1,182,028           | \$1,000,834         | \$913,566         |
| TOTAL                 | \$2,353,658        | \$2,532,002        | \$2,650,234        | \$1,449,101    | 2,723,532           | \$2,891,180         | \$2,469,206       |

# 055 GOLF COURSE FUND

## Revenue by Type

| Revenue By Type                         | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| County/SP District Revenue              |                    |                    |                    |                |                     |                     |                   |
| 055-33312 RECR, ARTS&PARK-RAP TAX GRANT | \$11,000           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total County/SP District Revenue        | \$11,000           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Recreation                              |                    |                    |                    |                |                     |                     |                   |
| 055-34611 CAMPS                         | \$0                | \$24,483           | \$2,900            | \$15,815       | 0                   | \$0                 | \$0               |
| 055-34622 LEAGUES ADULT                 | \$0                | \$661              | \$7,847            | \$1,018        | 0                   | \$0                 | \$0               |
| 055-34661 GOLF FEES                     | \$733,334          | \$777,575          | \$795,731          | \$652,640      | 827,755             | \$827,755           | \$827,755         |
| 055-34662 CART FEES                     | \$206,380          | \$223,044          | \$232,743          | \$199,665      | 226,771             | \$226,771           | \$226,771         |
| 055-34663 PASS FEES                     | \$59,543           | \$48,910           | \$58,743           | \$48,465       | 53,463              | \$53,463            | \$53,463          |
| 055-34664 DRIVING RANGE FEES            | \$56,992           | \$56,353           | \$52,622           | \$44,215       | 59,807              | \$59,807            | \$59,807          |
| 055-34665 PRO-SHOP RETAIL SALE          | \$206,166          | \$182,482          | \$159,038          | \$151,253      | 200,000             | \$200,000           | \$220,000         |
| 055-34666 GOLF LESSONS                  | \$26,850           | \$23,855           | \$25,848           | \$13,412       | 41,400              | \$41,400            | \$41,400          |
| 055-34667 GOLF LESSON CLINICS           | \$1,080            | \$940              | \$220              | \$1,480        | 2,700               | \$2,700             | \$2,700           |
| 055-34668 TOURNAMENT ADMIN.             | \$14,681           | \$17,345           | \$9,637            | \$593          | 2,700               | \$2,700             | \$2,700           |
| 055-34671 BEVERAGE CART RETAIL SALES    | \$9,483            | \$30,740           | \$30,833           | \$20,718       | 35,000              | \$35,000            | \$35,000          |
| 055-34672 BEVERAGE CART BEER SALES      | \$9,741            | \$28,885           | \$26,255           | \$18,045       | 40,000              | \$40,000            | \$50,000          |
| 055-34674 BEVERAGE CART TIPS            | \$3,301            | \$11,246           | \$9,403            | \$6,978        | 0                   | \$0                 | \$0               |
| Total Recreation                        | \$1,327,549        | \$1,426,520        | \$1,411,819        | \$1,174,296    | 1,489,596           | \$1,489,596         | \$1,519,596       |
| Misc. Revenues                          |                    |                    |                    |                |                     |                     |                   |
| 055-36111 INTEREST EARNINGS             | \$1,704            | \$2,729            | \$4,722            | \$0            | 1,350               | \$1,350             | \$1,350           |
| 055-36210 RENTAL INCOME                 | \$28,219           | \$20,844           | \$22,939           | \$15,509       | 25,000              | \$25,000            | \$25,000          |
| 055-36310 SALE OF ASSETS                | \$0                | \$2,025            | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 055-36911 OTHER MISCELLANEOUS           | \$32,741           | \$0                | \$-2,363           | \$788          | 25,000              | \$25,000            | \$25,000          |
| 055-36921 CASH OVER/SHORT               | \$278              | \$231              | \$130              | \$229          | 0                   | \$0                 | \$0               |
| Total Misc. Revenues                    | \$62,941           | \$25,829           | \$25,428           | \$16,526       | 51,350              | \$51,350            | \$51,350          |
| Interfund Transactions (CIP/Debt)       |                    |                    |                    |                |                     |                     |                   |
| 055-38211 TRANS FR GEN FUND             | \$25,000           | \$25,000           | \$25,000           | \$22,913       | 25,000              | \$25,000            | \$25,000          |
| Total Interfund Transactions (CIP/Debt) | \$25,000           | \$25,000           | \$25,000           | \$22,913       | 25,000              | \$25,000            | \$25,000          |
| Beginning Balance                       |                    |                    |                    |                |                     |                     |                   |
| 055-39990 BEGINNING BALANCE             | \$927,168          | \$1,054,654        | \$1,187,987        | \$1,325,234    | 1,157,586           | \$1,325,234         | \$873,260         |
| Total Beginning Balance                 | \$927,168          | \$1,054,654        | \$1,187,987        | \$1,325,234    | 1,157,586           | \$1,325,234         | \$873,260         |
| TOTAL                                   | \$2,353,658        | \$2,532,002        | \$2,650,234        | \$2,538,969    | 2,723,532           | \$2,891,180         | \$2,469,206       |

## 055 GOLF COURSE FUND

### Expenditures by Department & Type

|                                                  | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017   | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------------------------|--------------------|--------------------|--------------------|------------------|---------------------|---------------------|-------------------|
| <b>40564 GOLF MAINTENANCE</b>                    |                    |                    |                    |                  |                     |                     |                   |
| Personnel                                        | \$359,525          | \$370,483          | \$359,509          | \$367,263        | 510,271             | \$510,271           | \$500,924         |
| Mat, Suppls, Services                            | \$165,438          | \$169,888          | \$193,093          | \$171,313        | 205,802             | \$205,802           | \$205,802         |
| Capital                                          | \$0                | \$0                | \$0                | \$0              | 1,005               | \$1,005             | \$1,005           |
| Interfund Transfer                               | \$72,441           | \$75,671           | \$69,015           | \$69,014         | 75,290              | \$75,290            | \$74,228          |
| <b>Total 40564 GOLF MAINTENANCE</b>              | <b>\$597,404</b>   | <b>\$616,042</b>   | <b>\$621,617</b>   | <b>\$607,590</b> | <b>792,368</b>      | <b>\$792,368</b>    | <b>\$781,959</b>  |
| <b>40571 GOLF PRO SHOP</b>                       |                    |                    |                    |                  |                     |                     |                   |
| Personnel                                        | \$318,740          | \$358,096          | \$331,963          | \$310,426        | 418,139             | \$418,139           | \$406,596         |
| Mat, Suppls, Services                            | \$241,413          | \$235,466          | \$261,949          | \$219,218        | 292,727             | \$292,727           | \$292,727         |
| Capital                                          | \$0                | \$0                | \$0                | \$495            | 1,000               | \$1,000             | \$1,000           |
| Debt Service                                     | \$36,080           | \$36,080           | \$27,060           | \$8,094          | 0                   | \$8,094             | \$32,377          |
| Interfund Transfer                               | \$49,490           | \$51,786           | \$48,062           | \$47,927         | 52,284              | \$52,284            | \$50,883          |
| <b>Total 40571 GOLF PRO SHOP</b>                 | <b>\$645,723</b>   | <b>\$681,428</b>   | <b>\$669,034</b>   | <b>\$586,160</b> | <b>764,150</b>      | <b>\$772,244</b>    | <b>\$783,583</b>  |
| <b>40999 END BAL SUR(DEF)</b>                    |                    |                    |                    |                  |                     |                     |                   |
| Ending Balance                                   | \$1,054,654        | \$1,187,987        | \$1,325,234        | \$0              | 1,054,454           | \$873,260           | \$788,455         |
| <b>Total 40999 END BAL SUR(DEF)</b>              | <b>\$1,054,654</b> | <b>\$1,187,987</b> | <b>\$1,325,234</b> | <b>\$0</b>       | <b>1,054,454</b>    | <b>\$873,260</b>    | <b>\$788,455</b>  |
| <b>43367 GOLF COURSE IMPROVEMENTS</b>            |                    |                    |                    |                  |                     |                     |                   |
| Capital                                          | \$10,906           | \$14,905           | \$2,815            | \$6,405          | 12,000              | \$28,335            | \$12,000          |
| <b>Total 43367 GOLF COURSE IMPROVEMENTS</b>      | <b>\$10,906</b>    | <b>\$14,905</b>    | <b>\$2,815</b>     | <b>\$6,405</b>   | <b>12,000</b>       | <b>\$28,335</b>     | <b>\$12,000</b>   |
| <b>43403 GOLF EQUIPMENT REPLACEMENT</b>          |                    |                    |                    |                  |                     |                     |                   |
| Capital                                          | \$44,970           | \$31,640           | \$31,534           | \$20,927         | 98,000              | \$189,275           | \$98,000          |
| <b>Total 43403 GOLF EQUIPMENT REPLACEMENT</b>    | <b>\$44,970</b>    | <b>\$31,640</b>    | <b>\$31,534</b>    | <b>\$20,927</b>  | <b>98,000</b>       | <b>\$189,275</b>    | <b>\$98,000</b>   |
| <b>43495 GOLF CART LOAN &amp; PURCHASE</b>       |                    |                    |                    |                  |                     |                     |                   |
| Capital                                          | \$0                | \$0                | \$0                | \$228,018        | 0                   | \$228,018           | \$0               |
| <b>Total 43495 GOLF CART LOAN &amp; PURCHASE</b> | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$228,018</b> | <b>0</b>            | <b>\$228,018</b>    | <b>\$0</b>        |
| <b>43685 EQUIP REPLACEMENT - COMPUTER</b>        |                    |                    |                    |                  |                     |                     |                   |
| Capital                                          | \$0                | \$0                | \$0                | \$0              | 2,560               | \$7,680             | \$2,560           |
| <b>Total 43685 EQUIP REPLACEMENT - COMPUTER</b>  | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>       | <b>2,560</b>        | <b>\$7,680</b>      | <b>\$2,560</b>    |
| <b>43786 CORE FABRIC EXTENDER</b>                |                    |                    |                    |                  |                     |                     |                   |
| Capital                                          | \$0                | \$0                | \$0                | \$0              | 0                   | \$0                 | \$500             |
| <b>Total 43786 CORE FABRIC EXTENDER</b>          | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>       | <b>0</b>            | <b>\$0</b>          | <b>\$500</b>      |
| <b>43791 TIMEKEEPING SOFTWARE UPGRADE</b>        |                    |                    |                    |                  |                     |                     |                   |
| Capital                                          | \$0                | \$0                | \$0                | \$0              | 0                   | \$0                 | \$500             |
| <b>Total 43791 TIMEKEEPING SOFTWARE UPGRADE</b>  | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>       | <b>0</b>            | <b>\$0</b>          | <b>\$500</b>      |
| <b>43796 MOBILE MANAGEMENT SERVER</b>            |                    |                    |                    |                  |                     |                     |                   |
| Capital                                          | \$0                | \$0                | \$0                | \$0              | 0                   | \$0                 | \$650             |

|                                        | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total 43796 MOBILE MANAGEMENT SERVER   | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$650             |
| 43801 WINDOWS 10 CLIENT LICENSES       |                    |                    |                    |                |                     |                     |                   |
| Capital                                | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$1,000           |
| Total 43801 WINDOWS 10 CLIENT LICENSES | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$1,000           |
| TOTAL                                  | \$2,353,658        | \$2,532,002        | \$2,650,234        | \$1,449,101    | 2,723,532           | \$2,891,180         | \$2,469,206       |



## TRANSPORTATION & PARKING FUND - Budget Summary

### 057 TRANSPORTATION & PARKING

#### Revenue Summary

|                              | Actuals<br>FY 2014  | Actuals<br>FY 2015  | Actuals<br>FY 2016  | YTD<br>FY 2017      | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018   |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Revenues</b>              |                     |                     |                     |                     |                     |                     |                     |
| Sales Tax                    | \$4,019,133         | \$4,398,879         | \$4,877,097         | \$4,595,502         | 5,092,500           | \$5,092,500         | \$5,297,728         |
| Licenses                     | \$951,713           | \$1,040,014         | \$1,032,191         | \$761,350           | 916,183             | \$916,183           | \$908,666           |
| Special Event Fees           | \$1,500             | \$320               | \$2,125             | \$1,498             | 0                   | \$0                 | \$0                 |
| Federal Revenue              | \$2,827,961         | \$1,630,990         | \$457,917           | \$7,529,731         | 7,930,119           | \$15,122,809        | \$4,787,080         |
| Transit Charges for Services | \$2,175,148         | \$2,200,248         | \$2,312,576         | \$2,216,180         | 3,671,378           | \$7,160,523         | \$5,338,584         |
| Fines & Forfeitures          | \$739,204           | \$970,338           | \$1,080,705         | \$999,001           | 1,469,200           | \$1,469,200         | \$1,469,200         |
| Misc. Revenues               | \$108,100           | \$142,300           | \$201,922           | \$68,015            | 92,500              | \$92,500            | \$92,500            |
| Special Revenues & Resources | \$452,727           | \$408,972           | \$315,322           | \$178,376           | 300,000             | \$500,000           | \$1,100,000         |
| <b>Total Revenues</b>        | <b>\$11,275,486</b> | <b>\$10,792,061</b> | <b>\$10,279,855</b> | <b>\$16,349,654</b> | <b>19,471,880</b>   | <b>\$30,353,715</b> | <b>\$18,993,758</b> |
| <b>Other</b>                 |                     |                     |                     |                     |                     |                     |                     |
| Beginning Balance            | \$18,038,096        | \$18,794,937        | \$20,105,652        | \$19,381,363        | 13,015,606          | \$19,381,363        | \$3,442,144         |
| <b>Total Other</b>           | <b>\$18,038,096</b> | <b>\$18,794,937</b> | <b>\$20,105,652</b> | <b>\$19,381,363</b> | <b>13,015,606</b>   | <b>\$19,381,363</b> | <b>\$3,442,144</b>  |
| <b>TOTAL</b>                 | <b>\$29,313,582</b> | <b>\$29,586,998</b> | <b>\$30,385,507</b> | <b>\$35,731,017</b> | <b>32,487,486</b>   | <b>\$49,735,078</b> | <b>\$22,435,902</b> |

### 057 TRANSPORTATION & PARKING

#### Expense Summary

|                       | Actuals<br>FY 2014  | Actuals<br>FY 2015  | Actuals<br>FY 2016  | YTD<br>FY 2017      | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018   |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Depts</b>          |                     |                     |                     |                     |                     |                     |                     |
| Personnel             | \$4,496,723         | \$4,896,369         | \$5,880,917         | \$6,143,430         | 6,523,387           | \$6,523,387         | \$9,012,206         |
| Mat, Suppls, Services | \$1,059,227         | \$1,351,336         | \$1,467,204         | \$1,148,355         | 1,207,951           | \$1,222,956         | \$1,640,182         |
| Capital               | \$2,622,510         | \$677,758           | \$1,117,219         | \$11,941,888        | 18,384,045          | \$35,792,408        | \$8,811,399         |
| <b>Total Depts</b>    | <b>\$8,178,460</b>  | <b>\$6,925,463</b>  | <b>\$8,465,340</b>  | <b>\$19,233,672</b> | <b>26,115,383</b>   | <b>\$43,538,751</b> | <b>\$19,463,787</b> |
| <b>Other</b>          |                     |                     |                     |                     |                     |                     |                     |
| Interfund Transfer    | \$2,340,185         | \$2,555,882         | \$2,538,804         | \$2,406,217         | 2,624,982           | \$2,754,182         | \$2,939,050         |
| Ending Balance        | \$18,794,937        | \$20,105,652        | \$19,381,363        | \$0                 | 3,747,121           | \$3,442,144         | \$33,065            |
| <b>Total Other</b>    | <b>\$21,135,122</b> | <b>\$22,661,534</b> | <b>\$21,920,167</b> | <b>\$2,406,217</b>  | <b>6,372,103</b>    | <b>\$6,196,326</b>  | <b>\$2,972,115</b>  |
| <b>TOTAL</b>          | <b>\$29,313,582</b> | <b>\$29,586,997</b> | <b>\$30,385,507</b> | <b>\$21,639,889</b> | <b>32,487,486</b>   | <b>\$49,735,077</b> | <b>\$22,435,902</b> |

## 057 TRANSPORTATION & PARKING

### Revenue by Type

| Revenue By Type                           | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017     | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018  |
|-------------------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|--------------------|
| <b>Sales Tax</b>                          |                    |                    |                    |                    |                     |                     |                    |
| 057-31212 TRANSIT SALES TAX               | \$2,100,451        | \$2,305,926        | \$2,559,707        | \$2,409,220        | 2,677,500           | \$2,677,500         | \$2,785,403        |
| 057-31214 RESORT TAX TRANSPOR             | \$1,918,682        | \$2,092,953        | \$2,317,390        | \$2,186,283        | 2,415,000           | \$2,415,000         | \$2,512,325        |
| <b>Total Sales Tax</b>                    | <b>\$4,019,133</b> | <b>\$4,398,879</b> | <b>\$4,877,097</b> | <b>\$4,595,502</b> | <b>5,092,500</b>    | <b>\$5,092,500</b>  | <b>\$5,297,728</b> |
| <b>Licenses</b>                           |                    |                    |                    |                    |                     |                     |                    |
| 057-32111 BUSINESS LICENSES               | \$811,606          | \$905,481          | \$890,380          | \$655,216          | 766,183             | \$766,183           | \$758,666          |
| 057-32161 NIGHT RENT LIC FEE              | \$140,107          | \$134,533          | \$141,811          | \$106,134          | 150,000             | \$150,000           | \$150,000          |
| <b>Total Licenses</b>                     | <b>\$951,713</b>   | <b>\$1,040,014</b> | <b>\$1,032,191</b> | <b>\$761,350</b>   | <b>916,183</b>      | <b>\$916,183</b>    | <b>\$908,666</b>   |
| <b>Special Event Fees</b>                 |                    |                    |                    |                    |                     |                     |                    |
| 057-32639 SPECIAL EVENT PARKING FEES      | \$1,500            | \$320              | \$2,125            | \$1,498            | 0                   | \$0                 | \$0                |
| <b>Total Special Event Fees</b>           | <b>\$1,500</b>     | <b>\$320</b>       | <b>\$2,125</b>     | <b>\$1,498</b>     | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>         |
| <b>Federal Revenue</b>                    |                    |                    |                    |                    |                     |                     |                    |
| 057-33110 FEDERAL GRANTS                  | \$2,827,961        | \$1,630,990        | \$457,917          | \$7,529,731        | 7,930,119           | \$15,122,809        | \$4,787,080        |
| <b>Total Federal Revenue</b>              | <b>\$2,827,961</b> | <b>\$1,630,990</b> | <b>\$457,917</b>   | <b>\$7,529,731</b> | <b>7,930,119</b>    | <b>\$15,122,809</b> | <b>\$4,787,080</b> |
| <b>Transit Charges for Services</b>       |                    |                    |                    |                    |                     |                     |                    |
| 057-34211 FARE REVENUE                    | \$71,978           | \$31,078           | \$34,823           | \$22,100           | 64,609              | \$64,609            | \$67,835           |
| 057-34221 BUS ADVERTISING                 | \$55,910           | \$49,200           | \$53,930           | \$51,358           | 51,278              | \$51,278            | \$53,207           |
| 057-34230 REGIONAL TRANSIT REVENUE        | \$2,047,259        | \$2,119,970        | \$2,223,823        | \$2,142,722        | 3,555,491           | \$7,044,636         | \$5,217,542        |
| <b>Total Transit Charges for Services</b> | <b>\$2,175,148</b> | <b>\$2,200,248</b> | <b>\$2,312,576</b> | <b>\$2,216,180</b> | <b>3,671,378</b>    | <b>\$7,160,523</b>  | <b>\$5,338,584</b> |
| <b>Fines &amp; Forfeitures</b>            |                    |                    |                    |                    |                     |                     |                    |
| 057-35300 CITY FINES                      | \$156,320          | \$202,064          | \$204,963          | \$173,951          | 150,000             | \$150,000           | \$150,000          |
| 057-35301 PARKING PERMITS                 | \$184,127          | \$183,641          | \$205,530          | \$173,976          | 100,000             | \$100,000           | \$100,000          |
| 057-35307 IN CAR METERS                   | \$2,739            | \$340              | \$1,788            | \$0                | 10,000              | \$10,000            | \$10,000           |
| 057-35308 QUICK CARD                      | \$0                | \$-12              | \$0                | \$0                | 1,000               | \$1,000             | \$1,000            |
| 057-35309 TOKEN SALES                     | \$1,798            | \$1,979            | \$1,741            | \$435              | 5,000               | \$5,000             | \$5,000            |
| 057-35310 METER REVENUE                   | \$394,221          | \$582,213          | \$666,750          | \$612,104          | 1,200,000           | \$1,200,000         | \$1,200,000        |
| 057-35311 IN-CAR METER (ICM) DEVICES      | \$94               | \$112              | \$-67              | \$37,855           | 3,200               | \$3,200             | \$3,200            |
| 057-35312 IMPOUND                         | \$-94              | \$0                | \$0                | \$680              | 0                   | \$0                 | \$0                |
| <b>Total Fines &amp; Forfeitures</b>      | <b>\$739,204</b>   | <b>\$970,338</b>   | <b>\$1,080,705</b> | <b>\$999,001</b>   | <b>1,469,200</b>    | <b>\$1,469,200</b>  | <b>\$1,469,200</b> |
| <b>Misc. Revenues</b>                     |                    |                    |                    |                    |                     |                     |                    |
| 057-36111 INTEREST EARNINGS               | \$80,657           | \$94,047           | \$131,529          | \$0                | 80,000              | \$80,000            | \$80,000           |
| 057-36210 RENTAL INCOME                   | \$12,713           | \$40,615           | \$56,995           | \$49,421           | 0                   | \$0                 | \$0                |
| 057-36310 SALE OF ASSETS                  | \$0                | \$3,420            | \$0                | \$18,225           | 0                   | \$0                 | \$0                |
| 057-36911 OTHER MISCELLANEOUS             | \$14,639           | \$4,225            | \$13,334           | \$386              | 12,500              | \$12,500            | \$12,500           |
| 057-36921 CASH OVER/SHORT                 | \$92               | \$-7               | \$64               | \$-17              | 0                   | \$0                 | \$0                |
| <b>Total Misc. Revenues</b>               | <b>\$108,100</b>   | <b>\$142,300</b>   | <b>\$201,922</b>   | <b>\$68,015</b>    | <b>92,500</b>       | <b>\$92,500</b>     | <b>\$92,500</b>    |

| Revenue By Type                    | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Special Revenues & Resources       |                    |                    |                    |                |                     |                     |                   |
| 057-39110 DONATIONS                | \$60,913           | \$60,912           | \$60,914           | \$98,613       | 0                   | \$0                 | \$0               |
| 057-39126 OTHER CONTRIBUTIONS      | \$391,814          | \$348,059          | \$254,409          | \$79,763       | 300,000             | \$500,000           | \$1,100,000       |
| Total Special Revenues & Resources | \$452,727          | \$408,972          | \$315,322          | \$178,376      | 300,000             | \$500,000           | \$1,100,000       |
| Beginning Balance                  |                    |                    |                    |                |                     |                     |                   |
| 057-39990 BEGINNING BALANCE        | \$18,038,096       | \$18,794,937       | \$20,105,652       | \$19,381,363   | 13,015,606          | \$19,381,363        | \$3,442,144       |
| Total Beginning Balance            | \$18,038,096       | \$18,794,937       | \$20,105,652       | \$19,381,363   | 13,015,606          | \$19,381,363        | \$3,442,144       |
| TOTAL                              | \$29,313,582       | \$29,586,998       | \$30,385,507       | \$35,731,017   | 32,487,486          | \$49,735,078        | \$22,435,902      |

## 057 TRANSPORTATION & PARKING

### Expenditures by Department & Type

|                                                  | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40481 TRANSPORTATION OPER                        |                    |                    |                    |                |                     |                     |                   |
| Personnel                                        | \$4,123,981        | \$4,117,711        | \$5,039,211        | \$5,285,019    | 5,563,179           | \$5,563,179         | \$7,809,389       |
| Mat, Suppls, Services                            | \$802,086          | \$1,085,057        | \$1,048,278        | \$822,399      | 617,451             | \$632,456           | \$1,156,563       |
| Capital                                          | \$51,620           | \$53,449           | \$15,162           | \$65,864       | 17,216              | \$17,216            | \$7,600           |
| Interfund Transfer                               | \$2,337,885        | \$2,552,082        | \$2,534,104        | \$2,401,905    | 2,620,282           | \$2,744,682         | \$2,929,550       |
| Total 40481 TRANSPORTATION OPER                  | \$7,315,573        | \$7,808,299        | \$8,636,754        | \$8,575,187    | 8,818,128           | \$8,957,533         | \$11,903,102      |
| 40485 TRANSPORTATION PLANNING                    |                    |                    |                    |                |                     |                     |                   |
| Personnel                                        | \$0                | \$323,869          | \$336,500          | \$338,091      | 355,922             | \$355,922           | \$447,696         |
| Mat, Suppls, Services                            | \$0                | \$88,811           | \$90,143           | \$136,008      | 412,500             | \$412,500           | \$305,619         |
| Total 40485 TRANSPORTATION PLANNING              | \$0                | \$412,680          | \$426,644          | \$474,099      | 768,422             | \$768,422           | \$753,315         |
| 40500 PARKING                                    |                    |                    |                    |                |                     |                     |                   |
| Personnel                                        | \$356,408          | \$437,678          | \$505,206          | \$520,320      | 604,287             | \$604,287           | \$755,120         |
| Mat, Suppls, Services                            | \$250,751          | \$165,630          | \$317,012          | \$179,271      | 178,000             | \$178,000           | \$178,000         |
| Interfund Transfer                               | \$2,300            | \$3,800            | \$4,700            | \$4,312        | 4,700               | \$9,500             | \$9,500           |
| Total 40500 PARKING                              | \$609,459          | \$607,108          | \$826,917          | \$703,903      | 786,987             | \$791,787           | \$942,620         |
| 40999 END BAL SUR(DEF)                           |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                                   | \$18,794,937       | \$20,105,652       | \$19,381,363       | \$0            | 3,747,121           | \$3,442,144         | \$33,065          |
| Total 40999 END BAL SUR(DEF)                     | \$18,794,937       | \$20,105,652       | \$19,381,363       | \$0            | 3,747,121           | \$3,442,144         | \$33,065          |
| 43304 INFORMATION SYSTEMS ENHANCE/UPGRADES       |                    |                    |                    |                |                     |                     |                   |
| Capital                                          | \$0                | \$0                | \$0                | \$0            | 0                   | \$128,446           | \$0               |
| Total 43304 INFORMATION SYSTEMS ENHANCE/UPGRADES | \$0                | \$0                | \$0                | \$0            | 0                   | \$128,446           | \$0               |
| 43316 TRANSIT COACHES                            |                    |                    |                    |                |                     |                     |                   |
| Capital                                          | \$0                | \$0                | \$0                | \$6,876,221    | 4,246,861           | \$8,590,593         | \$2,418,752       |
| Total 43316 TRANSIT COACHES                      | \$0                | \$0                | \$0                | \$6,876,221    | 4,246,861           | \$8,590,593         | \$2,418,752       |

|                                                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|---------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 43339 BUS SHELTERS                                |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$0                | \$0                | \$15,632           | \$0            | 25,000              | \$302,457           | \$181,250         |
| Total 43339 BUS SHELTERS                          | \$0                | \$0                | \$15,632           | \$0            | 25,000              | \$302,457           | \$181,250         |
| 43435 FLAGSTAFF TRANSFER FEE                      |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$0                | \$13,360           | \$337,698          | \$14,593       | 300,000             | \$2,135,225         | \$1,100,000       |
| Total 43435 FLAGSTAFF TRANSFER FEE                | \$0                | \$13,360           | \$337,698          | \$14,593       | 300,000             | \$2,135,225         | \$1,100,000       |
| 43446 TRANSIT GIS/AVL SYSTEM                      |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$120,447          | \$0                | \$117,465          | \$204,688      | 0                   | \$362,159           | \$0               |
| Total 43446 TRANSIT GIS/AVL SYSTEM                | \$120,447          | \$0                | \$117,465          | \$204,688      | 0                   | \$362,159           | \$0               |
| 43465 COUNTY VEHICLE REPLACEMENT FUND             |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$0                | \$0                | \$0                | \$0            | 70,612              | \$593,326           | \$72,730          |
| Total 43465 COUNTY VEHICLE REPLACEMENT FUND       | \$0                | \$0                | \$0                | \$0            | 70,612              | \$593,326           | \$72,730          |
| 43466 TRANSIT EXPANSION                           |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$0                | \$0                | \$0                | \$0            | 0                   | \$1,500,803         | \$0               |
| Total 43466 TRANSIT EXPANSION                     | \$0                | \$0                | \$0                | \$0            | 0                   | \$1,500,803         | \$0               |
| 43484 PARKING METER REPLACEMENT                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$57,120           | \$25,137           | \$0                | \$0            | 50,000              | \$154,521           | \$50,000          |
| Total 43484 PARKING METER REPLACEMENT             | \$57,120           | \$25,137           | \$0                | \$0            | 50,000              | \$154,521           | \$50,000          |
| 43506 UPGRADE OH DOOR ROLLERS                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$13,867           | \$0                | \$0                | \$0            | 6,000               | \$22,518            | \$6,000           |
| Total 43506 UPGRADE OH DOOR ROLLERS               | \$13,867           | \$0                | \$0                | \$0            | 6,000               | \$22,518            | \$6,000           |
| 43575 CITY TRANSIT CONTRIBUTION TO COUNTY         |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$558,364          | \$437,777          | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43575 CITY TRANSIT CONTRIBUTION TO COUNTY   | \$558,364          | \$437,777          | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43616 224 CORRIDOR STUDY AND STRATEGIC PLAN       |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$0                | \$5,403            | \$0                | \$0            | 0                   | \$19,128            | \$0               |
| Total 43616 224 CORRIDOR STUDY AND STRATEGIC PLAN | \$0                | \$5,403            | \$0                | \$0            | 0                   | \$19,128            | \$0               |
| 43622 IRONHORSE ELECTRONIC ACCESS CONTROL         |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$0                | \$0                | \$0                | \$0            | 0                   | \$45,000            | \$0               |
| Total 43622 IRONHORSE ELECTRONIC ACCESS CONTROL   | \$0                | \$0                | \$0                | \$0            | 0                   | \$45,000            | \$0               |
| 43623 IRONHORSE SEASONAL HOUSING                  |                    |                    |                    |                |                     |                     |                   |
| Personnel                                         | \$16,334           | \$17,112           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Mat, Suppls, Services                             | \$6,389            | \$11,837           | \$11,771           | \$10,677       | 0                   | \$0                 | \$0               |
| Capital                                           | \$1,627,982        | \$67,077           | \$3,026            | \$0            | 0                   | \$153,168           | \$0               |
| Total 43623 IRONHORSE SEASONAL HOUSING            | \$1,650,706        | \$96,026           | \$14,797           | \$10,677       | 0                   | \$153,168           | \$0               |
| 43624 TRANSIT SIGNAL PRIORITY                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$0                | \$0                | \$0                | \$0            | 340,989             | \$483,374           | \$102,645         |
| Total 43624 TRANSIT SIGNAL PRIORITY               | \$0                | \$0                | \$0                | \$0            | 340,989             | \$483,374           | \$102,645         |
| 43625 IRONHORSE TRANSIT FAC ASSET MGMT            |                    |                    |                    |                |                     |                     |                   |
| Capital                                           | \$4,385            | \$20,520           | \$10,205           | \$6,675        | 180,000             | \$1,044,890         | \$180,000         |
| Total 43625 IRONHORSE TRANSIT FAC ASSET MGMT      | \$4,385            | \$20,520           | \$10,205           | \$6,675        | 180,000             | \$1,044,890         | \$180,000         |

|                                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 43630 PARKING SYSTEM SOFTWARE                        |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$56,979           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43630 PARKING SYSTEM SOFTWARE                  | \$56,979           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43634 PARKING WAYFINDING                             |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$5,425            | \$0                | \$0                | \$0            | 385,000             | \$499,575           | \$150,000         |
| Total 43634 PARKING WAYFINDING                       | \$5,425            | \$0                | \$0                | \$0            | 385,000             | \$499,575           | \$150,000         |
| 43650 FLEET MGMT SOFTWARE                            |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 53,195              | \$175,195           | \$0               |
| Total 43650 FLEET MGMT SOFTWARE                      | \$0                | \$0                | \$0                | \$0            | 53,195              | \$175,195           | \$0               |
| 43653 TRANS PLANS & STUDIES                          |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$70,000           | \$50,870           | \$0                | \$0            | 100,000             | \$459,130           | \$250,000         |
| Total 43653 TRANS PLANS & STUDIES                    | \$70,000           | \$50,870           | \$0                | \$0            | 100,000             | \$459,130           | \$250,000         |
| 43654 RICHARDSON FLAT ROAD IMP                       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$750,000           | \$0               |
| Total 43654 RICHARDSON FLAT ROAD IMP                 | \$0                | \$0                | \$0                | \$0            | 0                   | \$750,000           | \$0               |
| 43655 TRANSIT FAC CAP RENEWAL                        |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$56,320           | \$2,193            | \$0                | \$0            | 50,000              | \$147,807           | \$50,000          |
| Total 43655 TRANSIT FAC CAP RENEWAL                  | \$56,320           | \$2,193            | \$0                | \$0            | 50,000              | \$147,807           | \$50,000          |
| 43686 EQUIP REPLACEMENT - COMPUTER                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$1,973            | \$3,677            | \$6,949        | 14,172              | \$36,866            | \$14,172          |
| Total 43686 EQUIP REPLACEMENT - COMPUTER             | \$0                | \$1,973            | \$3,677            | \$6,949        | 14,172              | \$36,866            | \$14,172          |
| 43702 STREETS AND WATER MAINTENANCE BUILDING         |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 1,000,000           | \$1,000,000         | \$0               |
| Total 43702 STREETS AND WATER MAINTENANCE BUILDING   | \$0                | \$0                | \$0                | \$0            | 1,000,000           | \$1,000,000         | \$0               |
| 43712 TRAFFIC MANAGEMENT CAMERAS                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$63,220       | 50,000              | \$175,000           | \$35,000          |
| Total 43712 TRAFFIC MANAGEMENT CAMERAS               | \$0                | \$0                | \$0                | \$63,220       | 50,000              | \$175,000           | \$35,000          |
| 43721 PAID PARKING INFRASTRUCTURE FOR MAIN STR       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 150,000             | \$675,000           | \$75,000          |
| Total 43721 PAID PARKING INFRASTRUCTURE FOR MAIN STR | \$0                | \$0                | \$0                | \$0            | 150,000             | \$675,000           | \$75,000          |
| 43731 CHINA BRIDGE EVENT PARKING                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$72,336           | \$167,770      | 310,000             | \$884,936           | \$310,000         |
| Total 43731 CHINA BRIDGE EVENT PARKING               | \$0                | \$0                | \$72,336           | \$167,770      | 310,000             | \$884,936           | \$310,000         |
| 43739 TRANSIT ONBOARD SECURITY CAMERAS               |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 340,000             | \$340,000           | \$14,000          |
| Total 43739 TRANSIT ONBOARD SECURITY CAMERAS         | \$0                | \$0                | \$0                | \$0            | 340,000             | \$340,000           | \$14,000          |
| 43740 TRANSIT ONBOARD WI-FI                          |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 194,000             | \$194,000           | \$25,000          |
| Total 43740 TRANSIT ONBOARD WI-FI                    | \$0                | \$0                | \$0                | \$0            | 194,000             | \$194,000           | \$25,000          |
| 43746 PARK. DECK COATING IRON HORSE BUS GARAGE       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 125,000             | \$125,000           | \$125,000         |

|                                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total 43746 PARK. DECK COATING IRON HORSE BUS GARAGE | \$0                | \$0                | \$0                | \$0            | 125,000             | \$125,000           | \$125,000         |
| 43761 KIMBALL JUNCTION TRANSIT CENTER                |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$482,018          | \$2,095,737    | 3,910,000           | \$3,910,000         | \$0               |
| Total 43761 KIMBALL JUNCTION TRANSIT CENTER          | \$0                | \$0                | \$482,018          | \$2,095,737    | 3,910,000           | \$3,910,000         | \$0               |
| 43764 PARKS BUILDING                                 |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 350,667             | \$350,667           | \$0               |
| Total 43764 PARKS BUILDING                           | \$0                | \$0                | \$0                | \$0            | 350,667             | \$350,667           | \$0               |
| 43767 GOLF BUILDING                                  |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 175,333             | \$175,333           | \$0               |
| Total 43767 GOLF BUILDING                            | \$0                | \$0                | \$0                | \$0            | 175,333             | \$175,333           | \$0               |
| 43770 TRANSIT AND TRANSPORTATION LAND ACQUISIT       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$60,000           | \$2,440,170    | 5,940,000           | \$5,940,000         | \$0               |
| Total 43770 TRANSIT AND TRANSPORTATION LAND ACQUISIT | \$0                | \$0                | \$60,000           | \$2,440,170    | 5,940,000           | \$5,940,000         | \$0               |
| 43771 PROSPECTOR AVENUE RECONSTRUCTION               |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$75,000          |
| Total 43771 PROSPECTOR AVENUE RECONSTRUCTION         | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$75,000          |
| 43780 SR 248/RICHARDSON FLAT INTERSECTION IMPR       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$280,000         |
| Total 43780 SR 248/RICHARDSON FLAT INTERSECTION IMPR | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$280,000         |
| 43781 SR 248/US 40 PARK AND RIDE LOT                 |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$2,025,000       |
| Total 43781 SR 248/US 40 PARK AND RIDE LOT           | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$2,025,000       |
| 43787 CORE FABRIC EXTENDER                           |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$2,000           |
| Total 43787 CORE FABRIC EXTENDER                     | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$2,000           |
| 43792 TIMEKEEPING SOFTWARE UPGRADE                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,000           |
| Total 43792 TIMEKEEPING SOFTWARE UPGRADE             | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,000           |
| 43797 MOBILE MANAGEMENT SERVER                       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$9,750           |
| Total 43797 MOBILE MANAGEMENT SERVER                 | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$9,750           |
| 43802 WINDOWS 10 CLIENT LICENSES                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,500           |
| Total 43802 WINDOWS 10 CLIENT LICENSES               | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,500           |
| 43806 VMS SIGNS                                      |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$120,000         |
| Total 43806 VMS SIGNS                                | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$120,000         |
| 43807 ENHANCED BUS STOPS AT FRESH MARKET AND P       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$10,000            | \$143,000         |
| Total 43807 ENHANCED BUS STOPS AT FRESH MARKET AND P | \$0                | \$0                | \$0                | \$0            | 0                   | \$10,000            | \$143,000         |
| 43808 CANYONS VILLAGE AREA TRANSIT CENTER            |                    |                    |                    |                |                     |                     |                   |

|                                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$25,000          |
| Total 43808 CANYONS VILLAGE AREA TRANSIT CENTER      | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$25,000          |
| 43810 BRT CAPITAL IMPROVEMENTS & ELECTRONIC SI       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$305,000         |
| Total 43810 BRT CAPITAL IMPROVEMENTS & ELECTRONIC SI | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$305,000         |
| 43811 6 ELECTRIC BRT TRANSIT BUSES                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$4,077,075         | \$0               |
| Total 43811 6 ELECTRIC BRT TRANSIT BUSES             | \$0                | \$0                | \$0                | \$0            | 0                   | \$4,077,075         | \$0               |
| 43812 ELECTRIC BUS CHARGER AT KIMBALL JUNCTION       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$314,000           | \$0               |
| Total 43812 ELECTRIC BUS CHARGER AT KIMBALL JUNCTION | \$0                | \$0                | \$0                | \$0            | 0                   | \$314,000           | \$0               |
| 43813 ELECTIC BUS CHARGING STATION AT OLD TOWN       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$649,000         |
| Total 43813 ELECTIC BUS CHARGING STATION AT OLD TOWN | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$649,000         |
| TOTAL                                                | \$29,313,583       | \$29,586,998       | \$30,385,507       | \$21,639,890   | 32,487,487          | \$49,735,077        | \$22,435,902      |





## POLICE SPECIAL REVENUE FUND - Budget Summary

### 021 POLICE SPECIAL REVENUE FUND

#### Revenue Summary

|                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues          |                    |                    |                    |                |                     |                     |                   |
| State Revenue     | \$500              | \$1,000            | \$2,310            | \$700          | 0                   | \$700               | \$0               |
| Total Revenues    | \$500              | \$1,000            | \$2,310            | \$700          | 0                   | \$700               | \$0               |
| Other             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance | \$28,644           | \$29,144           | \$29,944           | \$32,254       | 31,374              | \$32,254            | \$0               |
| Total Other       | \$28,644           | \$29,144           | \$29,944           | \$32,254       | 31,374              | \$32,254            | \$0               |
| TOTAL             | \$29,144           | \$30,144           | \$32,254           | \$32,954       | 31,374              | \$32,954            | \$0               |

### 021 POLICE SPECIAL REVENUE FUND

#### Expense Summary

|                | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts          |                    |                    |                    |                |                     |                     |                   |
| Capital        | \$0                | \$200              | \$0                | \$0            | 0                   | \$32,954            | \$0               |
| Total Depts    | \$0                | \$200              | \$0                | \$0            | 0                   | \$32,954            | \$0               |
| Other          |                    |                    |                    |                |                     |                     |                   |
| Ending Balance | \$29,144           | \$29,944           | \$32,254           | \$0            | 31,374              | \$0                 | \$0               |
| Total Other    | \$29,144           | \$29,944           | \$32,254           | \$0            | 31,374              | \$0                 | \$0               |
| TOTAL          | \$29,144           | \$30,144           | \$32,254           | \$0            | 31,374              | \$32,954            | \$0               |

## 021 POLICE SPECIAL REVENUE FUND

### Revenue by Type

| Revenue By Type              | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| State Revenue                |                    |                    |                    |                |                     |                     |                   |
| 021-33269 TOBACCO COMPLIANCE | \$500              | \$1,000            | \$2,310            | \$700          | 0                   | \$700               | \$0               |
| Total State Revenue          | \$500              | \$1,000            | \$2,310            | \$700          | 0                   | \$700               | \$0               |
| Beginning Balance            |                    |                    |                    |                |                     |                     |                   |
| 021-39990 BEGINNING BALANCE  | \$28,644           | \$29,144           | \$29,944           | \$32,254       | 31,374              | \$32,254            | \$0               |
| Total Beginning Balance      | \$28,644           | \$29,144           | \$29,944           | \$32,254       | 31,374              | \$32,254            | \$0               |
| TOTAL                        | \$29,144           | \$30,144           | \$32,254           | \$32,954       | 31,374              | \$32,954            | \$0               |

## 021 POLICE SPECIAL REVENUE FUND

### Expenditures by Department & Type

|                                         | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40999 END BAL SUR(DEF)                  |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                          | \$29,144           | \$29,944           | \$32,254           | \$0            | 31,374              | \$0                 | \$0               |
| Total 40999 END BAL SUR(DEF)            | \$29,144           | \$29,944           | \$32,254           | \$0            | 31,374              | \$0                 | \$0               |
| 41001 POLICE SPECIAL REVENUE FUND       |                    |                    |                    |                |                     |                     |                   |
| Capital                                 | \$0                | \$200              | \$0                | \$0            | 0                   | \$32,954            | \$0               |
| Total 41001 POLICE SPECIAL REVENUE FUND | \$0                | \$200              | \$0                | \$0            | 0                   | \$32,954            | \$0               |
| TOTAL                                   | \$29,144           | \$30,144           | \$32,254           | \$0            | 31,374              | \$32,954            | \$0               |

## CRIMINAL FORFEITURE RESTRICTED ACCOUNT - Budget Summary

### 022 CRIMINAL FORFEITURE

#### Revenue Summary

|                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues          |                    |                    |                    |                |                     |                     |                   |
| State Revenue     | \$-1,875           | \$0                | \$3,996            | \$9,685        | 0                   | \$9,685             | \$0               |
| Total Revenues    | \$-1,875           | \$0                | \$3,996            | \$9,685        | 0                   | \$9,685             | \$0               |
| Other             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance | \$19,133           | \$17,258           | \$17,257           | \$16,386       | 18,128              | \$16,386            | \$0               |
| Total Other       | \$19,133           | \$17,258           | \$17,257           | \$16,386       | 18,128              | \$16,386            | \$0               |
| TOTAL             | \$17,258           | \$17,258           | \$21,253           | \$26,071       | 18,128              | \$26,071            | \$0               |

### 022 CRIMINAL FORFEITURE

#### Expense Summary

|                | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts          |                    |                    |                    |                |                     |                     |                   |
| Capital        | \$0                | \$1                | \$4,867            | \$0            | 0                   | \$26,071            | \$0               |
| Total Depts    | \$0                | \$1                | \$4,867            | \$0            | 0                   | \$26,071            | \$0               |
| Other          |                    |                    |                    |                |                     |                     |                   |
| Ending Balance | \$17,258           | \$17,257           | \$16,386           | \$0            | 18,128              | \$0                 | \$0               |
| Total Other    | \$17,258           | \$17,257           | \$16,386           | \$0            | 18,128              | \$0                 | \$0               |
| TOTAL          | \$17,258           | \$17,258           | \$21,253           | \$0            | 18,128              | \$26,071            | \$0               |

## 022 CRIMINAL FORFEITURE

### Revenue by Type

| Revenue By Type             | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| State Revenue               |                    |                    |                    |                |                     |                     |                   |
| 022-33271 CONFISCATIONS     | \$-1,875           | \$0                | \$3,996            | \$9,685        | 0                   | \$9,685             | \$0               |
| Total State Revenue         | \$-1,875           | \$0                | \$3,996            | \$9,685        | 0                   | \$9,685             | \$0               |
| Beginning Balance           |                    |                    |                    |                |                     |                     |                   |
| 022-39990 BEGINNING BALANCE | \$19,133           | \$17,258           | \$17,257           | \$16,386       | 18,128              | \$16,386            | \$0               |
| Total Beginning Balance     | \$19,133           | \$17,258           | \$17,257           | \$16,386       | 18,128              | \$16,386            | \$0               |
| TOTAL                       | \$17,258           | \$17,258           | \$21,253           | \$26,071       | 18,128              | \$26,071            | \$0               |

## 022 CRIMINAL FORFEITURE

### Expenditures by Department & Type

|                                         | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40999 END BAL SUR(DEF)                  |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                          | \$17,258           | \$17,257           | \$16,386           | \$0            | 18,128              | \$0                 | \$0               |
| Total 40999 END BAL SUR(DEF)            | \$17,258           | \$17,257           | \$16,386           | \$0            | 18,128              | \$0                 | \$0               |
| 41001 POLICE SPECIAL REVENUE FUND       |                    |                    |                    |                |                     |                     |                   |
| Capital                                 | \$0                | \$1                | \$4,867            | \$0            | 0                   | \$26,071            | \$0               |
| Total 41001 POLICE SPECIAL REVENUE FUND | \$0                | \$1                | \$4,867            | \$0            | 0                   | \$26,071            | \$0               |
| TOTAL                                   | \$17,258           | \$17,258           | \$21,253           | \$0            | 18,128              | \$26,071            | \$0               |

## FLEET SERVICES FUND - Budget Summary

### 062 FLEET SERVICES FUND

#### Revenue Summary

|                                | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues                       |                    |                    |                    |                |                     |                     |                   |
| Interfund Transactions (Admin) | \$2,576,000        | \$2,728,700        | \$2,448,000        | \$2,272,600    | 2,479,200           | \$2,572,200         | \$2,573,400       |
| Total Revenues                 | \$2,576,000        | \$2,728,700        | \$2,448,000        | \$2,272,600    | 2,479,200           | \$2,572,200         | \$2,573,400       |
| Other                          |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance              | \$874,294          | \$961,174          | \$1,145,417        | \$1,123,856    | 1,111,287           | \$1,123,856         | \$1,059,336       |
| Total Other                    | \$874,294          | \$961,174          | \$1,145,417        | \$1,123,856    | 1,111,287           | \$1,123,856         | \$1,059,336       |
| TOTAL                          | \$3,450,294        | \$3,689,874        | \$3,593,417        | \$3,396,456    | 3,590,487           | \$3,696,056         | \$3,632,736       |

### 062 FLEET SERVICES FUND

#### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Personnel             | \$670,854          | \$800,303          | \$891,897          | \$934,538      | 964,100             | \$964,100           | \$964,546         |
| Mat, Suppls, Services | \$1,811,471        | \$1,736,716        | \$1,571,548        | \$1,536,713    | 1,625,620           | \$1,662,620         | \$1,587,620       |
| Capital               | \$6,794            | \$7,438            | \$6,116            | \$720          | 10,000              | \$10,000            | \$10,000          |
| Total Depts           | \$2,489,120        | \$2,544,457        | \$2,469,561        | \$2,471,971    | 2,599,720           | \$2,636,720         | \$2,562,166       |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Ending Balance        | \$961,174          | \$1,145,417        | \$1,123,856        | \$0            | 990,767             | \$1,059,336         | \$1,070,570       |
| Total Other           | \$961,174          | \$1,145,417        | \$1,123,856        | \$0            | 990,767             | \$1,059,336         | \$1,070,570       |
| TOTAL                 | \$3,450,294        | \$3,689,874        | \$3,593,417        | \$2,471,971    | 3,590,487           | \$3,696,056         | \$3,632,736       |

## 062 FLEET SERVICES FUND

### Revenue by Type

| Revenue By Type                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Interfund Transactions (Admin)       |                    |                    |                    |                |                     |                     |                   |
| 062-38110 CENTRAL GARAGE CHG         | \$1,378,800        | \$1,378,700        | \$1,348,000        | \$1,255,100    | 1,369,200           | \$1,497,200         | \$1,498,400       |
| 062-38111 FUEL SALES                 | \$1,197,200        | \$1,350,000        | \$1,100,000        | \$1,017,500    | 1,110,000           | \$1,075,000         | \$1,075,000       |
| Total Interfund Transactions (Admin) | \$2,576,000        | \$2,728,700        | \$2,448,000        | \$2,272,600    | 2,479,200           | \$2,572,200         | \$2,573,400       |
| Beginning Balance                    |                    |                    |                    |                |                     |                     |                   |
| 062-39990 BEGINNING BALANCE          | \$874,294          | \$961,174          | \$1,145,417        | \$1,123,856    | 1,111,287           | \$1,123,856         | \$1,059,336       |
| Total Beginning Balance              | \$874,294          | \$961,174          | \$1,145,417        | \$1,123,856    | 1,111,287           | \$1,123,856         | \$1,059,336       |
| TOTAL                                | \$3,450,294        | \$3,689,874        | \$3,593,417        | \$3,396,456    | 3,590,487           | \$3,696,056         | \$3,632,736       |

## 062 FLEET SERVICES FUND

### Expenditures by Department & Type

|                                 | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|---------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40471 FLEET SERVICES DEPT       |                    |                    |                    |                |                     |                     |                   |
| Personnel                       | \$670,854          | \$800,303          | \$891,897          | \$934,538      | 964,100             | \$964,100           | \$964,546         |
| Mat, Suppls, Services           | \$1,811,471        | \$1,736,716        | \$1,571,548        | \$1,536,713    | 1,625,620           | \$1,662,620         | \$1,587,620       |
| Capital                         | \$6,794            | \$7,438            | \$6,116            | \$720          | 10,000              | \$10,000            | \$10,000          |
| Total 40471 FLEET SERVICES DEPT | \$2,489,120        | \$2,544,457        | \$2,469,561        | \$2,471,971    | 2,599,720           | \$2,636,720         | \$2,562,166       |
| 40999 END BAL SUR(DEF)          |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                  | \$961,174          | \$1,145,417        | \$1,123,856        | \$0            | 990,767             | \$1,059,336         | \$1,070,570       |
| Total 40999 END BAL SUR(DEF)    | \$961,174          | \$1,145,417        | \$1,123,856        | \$0            | 990,767             | \$1,059,336         | \$1,070,570       |
| TOTAL                           | \$3,450,294        | \$3,689,874        | \$3,593,417        | \$2,471,971    | 3,590,487           | \$3,696,056         | \$3,632,736       |

## SELF INSURANCE FUND - Budget Summary

### 064 SELF INSURANCE FUND

#### Revenue Summary

|                                | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues                       |                    |                    |                    |                |                     |                     |                   |
| Misc. Revenues                 | \$204,000          | \$258,000          | \$258,000          | \$236,500      | 258,000             | \$275,000           | \$275,000         |
| Interfund Transactions (Admin) | \$349,998          | \$463,227          | \$992,665          | \$629,739      | 686,997             | \$686,997           | \$885,556         |
| Total Revenues                 | \$553,998          | \$721,227          | \$1,250,665        | \$866,239      | 944,997             | \$961,997           | \$1,160,556       |
| Other                          |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance              | \$1,423,816        | \$1,208,215        | \$607,450          | \$968,274      | 421,816             | \$968,274           | \$183,771         |
| Total Other                    | \$1,423,816        | \$1,208,215        | \$607,450          | \$968,274      | 421,816             | \$968,274           | \$183,771         |
| TOTAL                          | \$1,977,814        | \$1,929,442        | \$1,858,115        | \$1,834,513    | 1,366,813           | \$1,930,271         | \$1,344,327       |

### 064 SELF INSURANCE FUND

#### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services | \$769,599          | \$1,321,992        | \$889,841          | \$905,809      | 1,346,500           | \$1,746,500         | \$1,296,500       |
| Total Depts           | \$769,599          | \$1,321,992        | \$889,841          | \$905,809      | 1,346,500           | \$1,746,500         | \$1,296,500       |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Ending Balance        | \$1,208,215        | \$607,450          | \$968,274          | \$0            | 20,313              | \$183,771           | \$47,827          |
| Total Other           | \$1,208,215        | \$607,450          | \$968,274          | \$0            | 20,313              | \$183,771           | \$47,827          |
| TOTAL                 | \$1,977,814        | \$1,929,442        | \$1,858,115        | \$905,809      | 1,366,813           | \$1,930,271         | \$1,344,327       |

## 064 SELF INSURANCE FUND

### Revenue by Type

| Revenue By Type                          | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Misc. Revenues                           |                    |                    |                    |                |                     |                     |                   |
| 064-36991 FEE FOR WORKER'S COMP SELF-INS | \$204,000          | \$258,000          | \$258,000          | \$236,500      | 258,000             | \$275,000           | \$275,000         |
| Total Misc. Revenues                     | \$204,000          | \$258,000          | \$258,000          | \$236,500      | 258,000             | \$275,000           | \$275,000         |
| Interfund Transactions (Admin)           |                    |                    |                    |                |                     |                     |                   |
| 064-38141 INS - GENERAL FUND             | \$178,777          | \$248,674          | \$779,567          | \$407,616      | 444,676             | \$444,676           | \$600,000         |
| 064-38142 INS - GOLF                     | \$5,351            | \$6,286            | \$3,352            | \$4,950        | 5,405               | \$5,405             | \$5,745           |
| 064-38143 INS - WATER FUND               | \$41,727           | \$58,358           | \$93,685           | \$85,085       | 92,816              | \$92,816            | \$104,977         |
| 064-38144 INS - TRANSPORTATION           | \$124,143          | \$149,909          | \$116,061          | \$132,088      | 144,100             | \$144,100           | \$174,834         |
| Total Interfund Transactions (Admin)     | \$349,998          | \$463,227          | \$992,665          | \$629,739      | 686,997             | \$686,997           | \$885,556         |
| Beginning Balance                        |                    |                    |                    |                |                     |                     |                   |
| 064-39990 BEGINNING BALANCE              | \$1,423,816        | \$1,208,215        | \$607,450          | \$968,274      | 421,816             | \$968,274           | \$183,771         |
| Total Beginning Balance                  | \$1,423,816        | \$1,208,215        | \$607,450          | \$968,274      | 421,816             | \$968,274           | \$183,771         |
| TOTAL                                    | \$1,977,814        | \$1,929,442        | \$1,858,115        | \$1,834,513    | 1,366,813           | \$1,930,271         | \$1,344,327       |

## 064 SELF INSURANCE FUND

### Expenditures by Department & Type

|                                 | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|---------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40132 SELF INS & SEC BOND       |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services           | \$671,573          | \$1,140,896        | \$705,302          | \$708,232      | 1,071,500           | \$1,471,500         | \$1,021,500       |
| Total 40132 SELF INS & SEC BOND | \$671,573          | \$1,140,896        | \$705,302          | \$708,232      | 1,071,500           | \$1,471,500         | \$1,021,500       |
| 40139 WORKERS COMP              |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services           | \$98,026           | \$181,097          | \$184,539          | \$197,578      | 275,000             | \$275,000           | \$275,000         |
| Total 40139 WORKERS COMP        | \$98,026           | \$181,097          | \$184,539          | \$197,578      | 275,000             | \$275,000           | \$275,000         |
| 40999 END BAL SUR(DEF)          |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                  | \$1,208,215        | \$607,450          | \$968,274          | \$0            | 20,313              | \$183,771           | \$47,827          |
| Total 40999 END BAL SUR(DEF)    | \$1,208,215        | \$607,450          | \$968,274          | \$0            | 20,313              | \$183,771           | \$47,827          |
| TOTAL                           | \$1,977,814        | \$1,929,442        | \$1,858,115        | \$905,809      | 1,366,813           | \$1,930,271         | \$1,344,327       |



## SALES TAX REV BOND - DEBT SVS FUND - Budget Summary

### 070 SALES TAX REV BOND - DEBT SVS

#### Revenue Summary

|                                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues                          |                    |                    |                    |                |                     |                     |                   |
| Misc. Revenues                    | \$2,747            | \$4,669            | \$33,338           | \$23,717       | 0                   | \$0                 | \$0               |
| Interfund Transactions (Admin)    | \$181,247          | \$168,616          | \$164,089          | \$146,718      | 160,058             | \$160,058           | \$159,826         |
| Interfund Transactions (CIP/Debt) | \$1,380,741        | \$1,428,429        | \$2,425,473        | \$1,917,619    | 2,091,955           | \$2,091,955         | \$2,097,787       |
| Bond Proceeds                     | \$0                | \$24,992,543       | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total Revenues                    | \$1,564,735        | \$26,594,256       | \$2,622,900        | \$2,088,054    | 2,252,013           | \$2,252,013         | \$2,257,613       |
| Other                             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance                 | \$1,160,392        | \$1,165,265        | \$6,527,765        | \$2,843,028    | 2,800,417           | \$2,843,028         | \$2,371,332       |
| Total Other                       | \$1,160,392        | \$1,165,265        | \$6,527,765        | \$2,843,028    | 2,800,417           | \$2,843,028         | \$2,371,332       |
| TOTAL                             | \$2,725,127        | \$27,759,521       | \$9,150,665        | \$4,931,082    | 5,052,430           | \$5,095,041         | \$4,628,945       |

### 070 SALES TAX REV BOND - DEBT SVS

#### Expense Summary

|                    | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts              |                    |                    |                    |                |                     |                     |                   |
| Debt Service       | \$1,559,863        | \$9,162,385        | \$2,592,290        | \$355,213      | 2,261,013           | \$2,261,013         | \$2,266,613       |
| Total Depts        | \$1,559,863        | \$9,162,385        | \$2,592,290        | \$355,213      | 2,261,013           | \$2,261,013         | \$2,266,613       |
| Other              |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer | \$0                | \$12,069,371       | \$3,715,347        | \$0            | 0                   | \$462,696           | \$0               |
| Ending Balance     | \$1,165,265        | \$6,527,765        | \$2,843,028        | \$0            | 2,791,417           | \$2,371,332         | \$2,362,332       |
| Total Other        | \$1,165,265        | \$18,597,136       | \$6,558,375        | \$0            | 2,791,417           | \$2,834,028         | \$2,362,332       |
| TOTAL              | \$2,725,128        | \$27,759,521       | \$9,150,665        | \$355,213      | 5,052,430           | \$5,095,041         | \$4,628,945       |

## 070 SALES TAX REV BOND - DEBT SVS

### Revenue by Type

| Revenue By Type                         | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Misc. Revenues                          |                    |                    |                    |                |                     |                     |                   |
| 070-36112 INT EARN SPEC ACCTS           | \$2,747            | \$4,669            | \$33,338           | \$23,717       | 0                   | \$0                 | \$0               |
| Total Misc. Revenues                    | \$2,747            | \$4,669            | \$33,338           | \$23,717       | 0                   | \$0                 | \$0               |
| Interfund Transactions (Admin)          |                    |                    |                    |                |                     |                     |                   |
| 070-38131 CITY CONT. GENERAL            | \$181,247          | \$168,616          | \$164,089          | \$146,718      | 160,058             | \$160,058           | \$159,826         |
| Total Interfund Transactions (Admin)    | \$181,247          | \$168,616          | \$164,089          | \$146,718      | 160,058             | \$160,058           | \$159,826         |
| Interfund Transactions (CIP/Debt)       |                    |                    |                    |                |                     |                     |                   |
| 070-38231 TRANSFER FROM CIP             | \$134,366          | \$251,079          | \$1,297,588        | \$1,178,705    | 1,285,867           | \$1,285,867         | \$1,288,297       |
| 070-38234 TRANSFER IN FROM MAIN ST. RDA | \$920,000          | \$850,412          | \$803,885          | \$738,914      | 806,088             | \$806,088           | \$809,490         |
| 070-38236 TRANSFER FROM LPA RDA-FUND 33 | \$326,375          | \$326,938          | \$324,000          | \$0            | 0                   | \$0                 | \$0               |
| Total Interfund Transactions (CIP/Debt) | \$1,380,741        | \$1,428,429        | \$2,425,473        | \$1,917,619    | 2,091,955           | \$2,091,955         | \$2,097,787       |
| Bond Proceeds                           |                    |                    |                    |                |                     |                     |                   |
| 070-39219 REFUNDING BONDS ISSUED        | \$0                | \$6,725,000        | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 070-39220 BOND PROCEEDS                 | \$0                | \$16,975,000       | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 070-39221 BONDS-ORIGINAL ISSUE PREMIUM  | \$0                | \$1,292,543        | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total Bond Proceeds                     | \$0                | \$24,992,543       | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Beginning Balance                       |                    |                    |                    |                |                     |                     |                   |
| 070-39990 BEGINNING BALANCE             | \$1,160,392        | \$1,165,265        | \$6,527,765        | \$2,843,028    | 2,800,417           | \$2,843,028         | \$2,371,332       |
| Total Beginning Balance                 | \$1,160,392        | \$1,165,265        | \$6,527,765        | \$2,843,028    | 2,800,417           | \$2,843,028         | \$2,371,332       |
| TOTAL                                   | \$2,725,127        | \$27,759,521       | \$9,150,665        | \$4,931,082    | 5,052,430           | \$5,095,041         | \$4,628,945       |

## 070 SALES TAX REV BOND - DEBT SVS

### Expenditures by Department & Type

|                                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40790 2005A SALES TAX REV BONDS                      |                    |                    |                    |                |                     |                     |                   |
| Debt Service                                         | \$1,238,613        | \$7,203,574        | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 40790 2005A SALES TAX REV BONDS                | \$1,238,613        | \$7,203,574        | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 40792 2010 SALES TAX REVENUE & REFUNDING BONDS       |                    |                    |                    |                |                     |                     |                   |
| Debt Service                                         | \$321,250          | \$330,244          | \$324,265          | \$0            | 0                   | \$0                 | \$0               |
| Total 40792 2010 SALES TAX REVENUE & REFUNDING BONDS | \$321,250          | \$330,244          | \$324,265          | \$0            | 0                   | \$0                 | \$0               |
| 40795 2014A SALES TAX REV & REF BONDS                |                    |                    |                    |                |                     |                     |                   |

|                                             | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|---------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Debt Service                                | \$0                | \$1,183,002        | \$1,088,965        | \$89,381       | 1,089,100           | \$1,089,100         | \$1,092,700       |
| Total 40795 2014A SALES TAX REV & REF BONDS | \$0                | \$1,183,002        | \$1,088,965        | \$89,381       | 1,089,100           | \$1,089,100         | \$1,092,700       |
| 40796 2014B SALES TAX REV BONDS             |                    |                    |                    |                |                     |                     |                   |
| Debt Service                                | \$0                | \$242,799          | \$166,228          | \$83,788       | 167,913             | \$167,913           | \$167,913         |
| Interfund Transfer                          | \$0                | \$5,424,196        | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 40796 2014B SALES TAX REV BONDS       | \$0                | \$5,666,995        | \$166,228          | \$83,788       | 167,913             | \$167,913           | \$167,913         |
| 40798 2015 SALES TAX REV BONDS              |                    |                    |                    |                |                     |                     |                   |
| Debt Service                                | \$0                | \$202,767          | \$1,012,832        | \$182,044      | 1,004,000           | \$1,004,000         | \$1,006,000       |
| Interfund Transfer                          | \$0                | \$6,645,175        | \$3,715,347        | \$0            | 0                   | \$462,696           | \$0               |
| Total 40798 2015 SALES TAX REV BONDS        | \$0                | \$6,847,942        | \$4,728,179        | \$182,044      | 1,004,000           | \$1,466,696         | \$1,006,000       |
| 40999 END BAL SUR(DEF)                      |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                              | \$1,165,265        | \$6,527,765        | \$2,843,028        | \$0            | 2,791,417           | \$2,371,332         | \$2,362,332       |
| Total 40999 END BAL SUR(DEF)                | \$1,165,265        | \$6,527,765        | \$2,843,028        | \$0            | 2,791,417           | \$2,371,332         | \$2,362,332       |
| TOTAL                                       | \$2,725,128        | \$27,759,521       | \$9,150,665        | \$355,213      | 5,052,430           | \$5,095,041         | \$4,628,945       |

## DEBT SERVICE FUND - Budget Summary

### 071 DEBT SERVICE FUND

#### Revenue Summary

|                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues          |                    |                    |                    |                |                     |                     |                   |
| Property Taxes    | \$5,082,714        | \$5,321,592        | \$3,723,453        | \$4,220,158    | 4,220,158           | \$4,220,158         | \$6,432,184       |
| Misc. Revenues    | \$94,732           | \$65,958           | \$62,849           | \$58,998       | 62,645              | \$62,645            | \$57,657          |
| Bond Proceeds     | \$9,243,543        | \$3,539,845        | \$0                | \$27,863,698   | 0                   | \$27,863,698        | \$0               |
| Total Revenues    | \$14,420,989       | \$8,927,395        | \$3,786,302        | \$32,142,854   | 4,282,803           | \$32,146,501        | \$6,489,841       |
| Other             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance | \$407,093          | \$432,580          | \$1,003,018        | \$574,778      | 1,063,074           | \$574,778           | \$627,961         |
| Total Other       | \$407,093          | \$432,580          | \$1,003,018        | \$574,778      | 1,063,074           | \$574,778           | \$627,961         |
| TOTAL             | \$14,828,082       | \$9,359,975        | \$4,789,320        | \$32,717,632   | 5,345,877           | \$32,721,279        | \$7,117,802       |

### 071 DEBT SERVICE FUND

#### Expense Summary

|                    | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts              |                    |                    |                    |                |                     |                     |                   |
| Debt Service       | \$7,231,342        | \$8,356,956        | \$4,214,543        | \$4,339,084    | 4,224,985           | \$4,384,985         | \$6,439,235       |
| Total Depts        | \$7,231,342        | \$8,356,956        | \$4,214,543        | \$4,339,084    | 4,224,985           | \$4,384,985         | \$6,439,235       |
| Other              |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer | \$7,164,160        | \$0                | \$0                | \$0            | 0                   | \$27,708,333        | \$0               |
| Ending Balance     | \$432,580          | \$1,003,018        | \$574,778          | \$0            | 1,120,892           | \$627,961           | \$678,567         |
| Total Other        | \$7,596,740        | \$1,003,018        | \$574,778          | \$0            | 1,120,892           | \$28,336,294        | \$678,567         |
| TOTAL              | \$14,828,082       | \$9,359,974        | \$4,789,321        | \$4,339,084    | 5,345,877           | \$32,721,279        | \$7,117,802       |

## 071 DEBT SERVICE FUND

### Revenue by Type

| Revenue By Type                        | Actuals<br>FY 2014  | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017      | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018  |
|----------------------------------------|---------------------|--------------------|--------------------|---------------------|---------------------|---------------------|--------------------|
| <b>Property Taxes</b>                  |                     |                    |                    |                     |                     |                     |                    |
| 071-31112 PROP TAX DEBT SERV           | \$5,070,714         | \$5,309,592        | \$3,711,453        | \$4,208,158         | 4,208,158           | \$4,208,158         | \$6,420,184        |
| 071-31121 DEL AND PRIOR YEAR           | \$12,000            | \$12,000           | \$12,000           | \$12,000            | 12,000              | \$12,000            | \$12,000           |
| <b>Total Property Taxes</b>            | <b>\$5,082,714</b>  | <b>\$5,321,592</b> | <b>\$3,723,453</b> | <b>\$4,220,158</b>  | <b>4,220,158</b>    | <b>\$4,220,158</b>  | <b>\$6,432,184</b> |
| <b>Misc. Revenues</b>                  |                     |                    |                    |                     |                     |                     |                    |
| 071-36112 INT EARN SPEC ACCTS          | \$29,061            | \$253              | \$421              | \$644               | 0                   | \$0                 | \$0                |
| 071-36915 BUILD AMERICA BOND SUBSIDY   | \$65,670            | \$65,705           | \$62,428           | \$58,354            | 62,645              | \$62,645            | \$57,657           |
| <b>Total Misc. Revenues</b>            | <b>\$94,732</b>     | <b>\$65,958</b>    | <b>\$62,849</b>    | <b>\$58,998</b>     | <b>62,645</b>       | <b>\$62,645</b>     | <b>\$57,657</b>    |
| <b>Bond Proceeds</b>                   |                     |                    |                    |                     |                     |                     |                    |
| 071-39219 REFUNDING BONDS ISSUED       | \$1,930,000         | \$3,385,000        | \$0                | \$0                 | 0                   | \$0                 | \$0                |
| 071-39220 BOND PROCEEDS                | \$7,170,000         | \$0                | \$0                | \$25,000,000        | 0                   | \$25,000,000        | \$0                |
| 071-39221 BONDS-ORIGINAL ISSUE PREMIUM | \$143,543           | \$154,845          | \$0                | \$2,863,698         | 0                   | \$2,863,698         | \$0                |
| <b>Total Bond Proceeds</b>             | <b>\$9,243,543</b>  | <b>\$3,539,845</b> | <b>\$0</b>         | <b>\$27,863,698</b> | <b>0</b>            | <b>\$27,863,698</b> | <b>\$0</b>         |
| <b>Beginning Balance</b>               |                     |                    |                    |                     |                     |                     |                    |
| 071-39990 BEGINNING BALANCE            | \$407,093           | \$432,580          | \$1,003,018        | \$574,778           | 1,063,074           | \$574,778           | \$627,961          |
| <b>Total Beginning Balance</b>         | <b>\$407,093</b>    | <b>\$432,580</b>   | <b>\$1,003,018</b> | <b>\$574,778</b>    | <b>1,063,074</b>    | <b>\$574,778</b>    | <b>\$627,961</b>   |
| <b>TOTAL</b>                           | <b>\$14,828,082</b> | <b>\$9,359,975</b> | <b>\$4,789,320</b> | <b>\$32,717,632</b> | <b>5,345,877</b>    | <b>\$32,721,279</b> | <b>\$7,117,802</b> |

## 071 DEBT SERVICE FUND

### Expenditures by Department & Type

|                                          | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017   | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------|--------------------|--------------------|--------------------|------------------|---------------------|---------------------|-------------------|
| <b>40752 OPEN SP 2003 GO BONDS</b>       |                    |                    |                    |                  |                     |                     |                   |
| Debt Service                             | \$1,967,573        | \$0                | \$0                | \$0              | 0                   | \$0                 | \$0               |
| <b>Total 40752 OPEN SP 2003 GO BONDS</b> | <b>\$1,967,573</b> | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>       | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>        |
| <b>40760 GO BONDS-2004 SERIES</b>        |                    |                    |                    |                  |                     |                     |                   |
| Debt Service                             | \$799,849          | \$3,616,025        | \$0                | \$0              | 0                   | \$0                 | \$0               |
| <b>Total 40760 GO BONDS-2004 SERIES</b>  | <b>\$799,849</b>   | <b>\$3,616,025</b> | <b>\$0</b>         | <b>\$0</b>       | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>        |
| <b>40779 GO BONDS-2008 SERIES</b>        |                    |                    |                    |                  |                     |                     |                   |
| Debt Service                             | \$905,981          | \$904,150          | \$900,765          | \$895,781        | 899,000             | \$899,000           | \$898,000         |
| <b>Total 40779 GO BONDS-2008 SERIES</b>  | <b>\$905,981</b>   | <b>\$904,150</b>   | <b>\$900,765</b>   | <b>\$895,781</b> | <b>899,000</b>      | <b>\$899,000</b>    | <b>\$898,000</b>  |
| <b>40780 GO BONDS-2009 SERIES</b>        |                    |                    |                    |                  |                     |                     |                   |

|                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Debt Service                         | \$1,407,460        | \$1,026,666        | \$1,023,325        | \$1,025,341    | 1,030,000           | \$1,030,000         | \$1,026,000       |
| Total 40780 GO BONDS-2009 SERIES     | \$1,407,460        | \$1,026,666        | \$1,023,325        | \$1,025,341    | 1,030,000           | \$1,030,000         | \$1,026,000       |
| 40788 GO BONDS-2010B SERIES          |                    |                    |                    |                |                     |                     |                   |
| Debt Service                         | \$571,933          | \$569,069          | \$562,145          | \$559,766      | 561,985             | \$561,985           | \$557,735         |
| Total 40788 GO BONDS-2010B SERIES    | \$571,933          | \$569,069          | \$562,145          | \$559,766      | 561,985             | \$561,985           | \$557,735         |
| 40789 GO BONDS-2010A SERIES          |                    |                    |                    |                |                     |                     |                   |
| Debt Service                         | \$527,188          | \$527,144          | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 40789 GO BONDS-2010A SERIES    | \$527,188          | \$527,144          | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 40793 GO BONDS-2013A SERIES          |                    |                    |                    |                |                     |                     |                   |
| Debt Service                         | \$624,988          | \$577,769          | \$579,378          | \$581,094      | 583,000             | \$583,000           | \$579,000         |
| Interfund Transfer                   | \$7,164,160        | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 40793 GO BONDS-2013A SERIES    | \$7,789,148        | \$577,769          | \$579,378          | \$581,094      | 583,000             | \$583,000           | \$579,000         |
| 40794 GO BONDS-2013B SERIES          |                    |                    |                    |                |                     |                     |                   |
| Debt Service                         | \$426,372          | \$411,656          | \$408,765          | \$406,081      | 407,000             | \$407,000           | \$409,000         |
| Total 40794 GO BONDS-2013B SERIES    | \$426,372          | \$411,656          | \$408,765          | \$406,081      | 407,000             | \$407,000           | \$409,000         |
| 40797 2014 GO REFUNDING BONDS        |                    |                    |                    |                |                     |                     |                   |
| Debt Service                         | \$0                | \$724,479          | \$740,165          | \$741,781      | 744,000             | \$744,000           | \$740,500         |
| Total 40797 2014 GO REFUNDING BONDS  | \$0                | \$724,479          | \$740,165          | \$741,781      | 744,000             | \$744,000           | \$740,500         |
| 40799 2017 GO BONDS OPEN SPACE       |                    |                    |                    |                |                     |                     |                   |
| Debt Service                         | \$0                | \$0                | \$0                | \$129,239      | 0                   | \$160,000           | \$2,229,000       |
| Interfund Transfer                   | \$0                | \$0                | \$0                | \$0            | 0                   | \$27,708,333        | \$0               |
| Total 40799 2017 GO BONDS OPEN SPACE | \$0                | \$0                | \$0                | \$129,239      | 0                   | \$27,868,333        | \$2,229,000       |
| 40999 END BAL SUR(DEF)               |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                       | \$432,580          | \$1,003,018        | \$574,778          | \$0            | 1,120,892           | \$627,961           | \$678,567         |
| Total 40999 END BAL SUR(DEF)         | \$432,580          | \$1,003,018        | \$574,778          | \$0            | 1,120,892           | \$627,961           | \$678,567         |
| TOTAL                                | \$14,828,082       | \$9,359,974        | \$4,789,321        | \$4,339,084    | 5,345,877           | \$32,721,279        | \$7,117,802       |

## CAPITAL IMPROVEMENT FUND - Budget Summary

### 031 CAPITAL IMPROVEMENT FUND

#### Revenue Summary

|                                      | Actuals<br>FY 2014  | Actuals<br>FY 2015  | Actuals<br>FY 2016  | YTD<br>FY 2017      | Original<br>FY 2017 | Adjusted<br>FY 2017  | Budget<br>FY 2018   |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------|
| <b>Revenues</b>                      |                     |                     |                     |                     |                     |                      |                     |
| Property Taxes                       | \$283,345           | \$0                 | \$0                 | \$0                 | 0                   | \$0                  | \$0                 |
| Sales Tax                            | \$6,184,909         | \$7,389,182         | \$8,897,706         | \$3,976,099         | 7,459,250           | \$7,459,250          | \$7,150,207         |
| Planning Building & Engineering Fees | \$397,737           | \$817,666           | \$425,365           | \$300,442           | 765,000             | \$865,000            | \$1,165,000         |
| Federal Revenue                      | \$12,613            | \$4,091             | \$1,044             | \$11,140            | 0                   | \$0                  | \$0                 |
| State Revenue                        | \$1,302,855         | \$2,385,239         | \$285,873           | \$417,885           | 360,000             | \$365,500            | \$360,000           |
| County/SP District Revenue           | \$341,001           | \$100,000           | \$50,000            | \$137,316           | 50,000              | \$3,317,000          | \$50,000            |
| Misc. Revenues                       | \$1,785,454         | \$1,713,671         | \$509,139           | \$2,483,153         | 230,000             | \$3,980,000          | \$230,000           |
| Interfund Transactions (CIP/Debt)    | \$7,164,160         | \$12,069,371        | \$3,715,347         | \$0                 | 0                   | \$28,171,029         | \$0                 |
| Special Revenues & Resources         | \$408,647           | \$345,772           | \$278,416           | \$2,196,848         | 302,500             | \$3,802,500          | \$302,500           |
| Bond Proceeds                        | \$0                 | \$0                 | \$0                 | \$0                 | 17,000,000          | \$45,000,000         | \$7,000,000         |
| <b>Total Revenues</b>                | <b>\$17,880,721</b> | <b>\$24,824,993</b> | <b>\$14,162,890</b> | <b>\$9,522,883</b>  | <b>26,166,750</b>   | <b>\$92,960,279</b>  | <b>\$16,257,707</b> |
| <b>Other</b>                         |                     |                     |                     |                     |                     |                      |                     |
| Beginning Balance                    | \$18,771,186        | \$27,106,574        | \$32,950,023        | \$36,922,033        | 3,422,952           | \$36,922,033         | \$35,280,427        |
| <b>Total Other</b>                   | <b>\$18,771,186</b> | <b>\$27,106,574</b> | <b>\$32,950,023</b> | <b>\$36,922,033</b> | <b>3,422,952</b>    | <b>\$36,922,033</b>  | <b>\$35,280,427</b> |
| <b>TOTAL</b>                         | <b>\$36,651,907</b> | <b>\$51,931,567</b> | <b>\$47,112,913</b> | <b>\$46,444,916</b> | <b>29,589,702</b>   | <b>\$129,882,312</b> | <b>\$51,538,134</b> |

## 031 CAPITAL IMPROVEMENT FUND

### Expense Summary

|                    | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts              |                    |                    |                    |                |                     |                     |                   |
| Personnel          | \$34,424           | \$45,169           | \$65,879           | \$65,304       | 0                   | \$0                 | \$0               |
| Capital            | \$9,376,543        | \$18,685,295       | \$8,827,413        | \$47,962,937   | 18,820,204          | \$93,316,018        | \$10,432,890      |
| Total Depts        | \$9,410,967        | \$18,730,465       | \$8,893,292        | \$48,028,240   | 18,820,204          | \$93,316,018        | \$10,432,890      |
| Other              |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer | \$134,366          | \$251,079          | \$1,297,588        | \$1,178,705    | 1,285,867           | \$1,285,867         | \$1,288,297       |
| Ending Balance     | \$27,106,574       | \$32,950,023       | \$36,922,033       | \$0            | 9,483,631           | \$35,280,427        | \$39,816,947      |
| Total Other        | \$27,240,940       | \$33,201,102       | \$38,219,621       | \$1,178,705    | 10,769,498          | \$36,566,294        | \$41,105,244      |
| TOTAL              | \$36,651,907       | \$51,931,567       | \$47,112,913       | \$49,206,945   | 29,589,702          | \$129,882,312       | \$51,538,134      |

## 031 CAPITAL IMPROVEMENT FUND

### Revenue by Type

| Revenue By Type                            | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|--------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Property Taxes                             |                    |                    |                    |                |                     |                     |                   |
| 031-31124 FEE-IN-LIEU HOUSING              | \$283,345          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total Property Taxes                       | \$283,345          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Sales Tax                                  |                    |                    |                    |                |                     |                     |                   |
| 031-31213 RESORT TAX                       | \$2,789,167        | \$3,602,000        | \$4,695,007        | \$0            | 3,084,250           | \$3,084,250         | \$2,550,207       |
| 031-31215 ADDITIONAL RESORT SALES TAX      | \$3,395,742        | \$3,787,182        | \$4,202,699        | \$3,976,099    | 4,375,000           | \$4,375,000         | \$4,600,000       |
| Total Sales Tax                            | \$6,184,909        | \$7,389,182        | \$8,897,706        | \$3,976,099    | 7,459,250           | \$7,459,250         | \$7,150,207       |
| Planning Building & Engineering Fees       |                    |                    |                    |                |                     |                     |                   |
| 031-32361 IMPACT FEES                      | \$397,737          | \$817,666          | \$425,365          | \$300,442      | 765,000             | \$865,000           | \$1,165,000       |
| Total Planning Building & Engineering Fees | \$397,737          | \$817,666          | \$425,365          | \$300,442      | 765,000             | \$865,000           | \$1,165,000       |
| Federal Revenue                            |                    |                    |                    |                |                     |                     |                   |
| 031-33110 FEDERAL GRANTS                   | \$12,613           | \$4,091            | \$1,044            | \$11,140       | 0                   | \$0                 | \$0               |
| Total Federal Revenue                      | \$12,613           | \$4,091            | \$1,044            | \$11,140       | 0                   | \$0                 | \$0               |
| State Revenue                              |                    |                    |                    |                |                     |                     |                   |
| 031-33252 STATE CONTRIBUTION               | \$977,314          | \$2,042,024        | \$12,267           | \$11,650       | 0                   | \$5,500             | \$0               |
| 031-33261 CLASS C ROAD                     | \$325,541          | \$343,215          | \$273,606          | \$406,235      | 360,000             | \$360,000           | \$360,000         |
| Total State Revenue                        | \$1,302,855        | \$2,385,239        | \$285,873          | \$417,885      | 360,000             | \$365,500           | \$360,000         |
| County/SP District Revenue                 |                    |                    |                    |                |                     |                     |                   |



| Revenue By Type                         | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 031-33311 COUNTY CONTRIBUTION           | \$27,000           | \$50,000           | \$50,000           | \$81,115       | 50,000              | \$3,300,000         | \$50,000          |
| 031-33312 RECR, ARTS&PARK-RAP TAX GRANT | \$264,001          | \$0                | \$0                | \$56,201       | 0                   | \$0                 | \$0               |
| 031-33313 RESTAURANT TAX GRANT          | \$50,000           | \$50,000           | \$0                | \$0            | 0                   | \$17,000            | \$0               |
| Total County/SP District Revenue        | \$341,001          | \$100,000          | \$50,000           | \$137,316      | 50,000              | \$3,317,000         | \$50,000          |
| Misc. Revenues                          |                    |                    |                    |                |                     |                     |                   |
| 031-36111 INTEREST EARNINGS             | \$94,168           | \$176,730          | \$273,507          | \$53,840       | 0                   | \$0                 | \$0               |
| 031-36210 RENTAL INCOME                 | \$210              | \$720              | \$30               | \$30           | 0                   | \$0                 | \$0               |
| 031-36310 SALE OF ASSETS                | \$1,375,000        | \$1,255,000        | \$0                | \$2,239,756    | 0                   | \$3,750,000         | \$0               |
| 031-36325 GARAGE REVENUE                | \$164,662          | \$224,820          | \$200,761          | \$174,917      | 225,000             | \$225,000           | \$225,000         |
| 031-36911 OTHER MISCELLANEOUS           | \$151,414          | \$56,401           | \$34,841           | \$14,610       | 5,000               | \$5,000             | \$5,000           |
| Total Misc. Revenues                    | \$1,785,454        | \$1,713,671        | \$509,139          | \$2,483,153    | 230,000             | \$3,980,000         | \$230,000         |
| Interfund Transactions (CIP/Debt)       |                    |                    |                    |                |                     |                     |                   |
| 031-38271 TRANS FROM DEBT SERVICE FUND  | \$7,164,160        | \$12,069,371       | \$3,715,347        | \$0            | 0                   | \$28,171,029        | \$0               |
| Total Interfund Transactions (CIP/Debt) | \$7,164,160        | \$12,069,371       | \$3,715,347        | \$0            | 0                   | \$28,171,029        | \$0               |
| Special Revenues & Resources            |                    |                    |                    |                |                     |                     |                   |
| 031-39110 DONATIONS                     | \$200              | \$0                | \$0                | \$2,110,709    | 0                   | \$3,500,000         | \$0               |
| 031-39126 OTHER CONTRIBUTIONS           | \$405,497          | \$342,772          | \$259,375          | \$80,751       | 300,000             | \$300,000           | \$300,000         |
| 031-39129 LIBRARY FUNDRAISING DONATION  | \$2,950            | \$3,000            | \$17,991           | \$5,388        | 2,500               | \$2,500             | \$2,500           |
| 031-39131 LIB. UNRES-DONATIONS          | \$0                | \$0                | \$1,050            | \$0            | 0                   | \$0                 | \$0               |
| Total Special Revenues & Resources      | \$408,647          | \$345,772          | \$278,416          | \$2,196,848    | 302,500             | \$3,802,500         | \$302,500         |
| Bond Proceeds                           |                    |                    |                    |                |                     |                     |                   |
| 031-39220 BOND PROCEEDS                 | \$0                | \$0                | \$0                | \$0            | 17,000,000          | \$45,000,000        | \$7,000,000       |
| Total Bond Proceeds                     | \$0                | \$0                | \$0                | \$0            | 17,000,000          | \$45,000,000        | \$7,000,000       |
| Beginning Balance                       |                    |                    |                    |                |                     |                     |                   |
| 031-39990 BEGINNING BALANCE             | \$18,771,186       | \$27,106,574       | \$32,950,023       | \$36,922,033   | 3,422,952           | \$36,922,033        | \$35,280,427      |
| Total Beginning Balance                 | \$18,771,186       | \$27,106,574       | \$32,950,023       | \$36,922,033   | 3,422,952           | \$36,922,033        | \$35,280,427      |
| TOTAL                                   | \$36,651,907       | \$51,931,567       | \$47,112,913       | \$46,444,916   | 29,589,702          | \$129,882,312       | \$51,538,134      |

# 031 CAPITAL IMPROVEMENT FUND

## Expenditures by Department & Type

|                                               | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40821 TRANS TO OTHER FUND                     |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer                            | \$134,366          | \$251,079          | \$1,297,588        | \$1,178,705    | 1,285,867           | \$1,285,867         | \$1,288,297       |
| Total 40821 TRANS TO OTHER FUND               | \$134,366          | \$251,079          | \$1,297,588        | \$1,178,705    | 1,285,867           | \$1,285,867         | \$1,288,297       |
| 40999 END BAL SUR(DEF)                        |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                                | \$27,106,574       | \$32,950,023       | \$36,922,033       | \$0            | 9,483,631           | \$35,280,427        | \$39,816,947      |
| Total 40999 END BAL SUR(DEF)                  | \$27,106,574       | \$32,950,023       | \$36,922,033       | \$0            | 9,483,631           | \$35,280,427        | \$39,816,947      |
| 43300 FIVE YEAR CIP                           |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$2,000,000        | \$0                | \$0            | 0                   | \$5,073,395         | \$0               |
| Total 43300 FIVE YEAR CIP                     | \$0                | \$2,000,000        | \$0                | \$0            | 0                   | \$5,073,395         | \$0               |
| 43301 ENGINEERING & PLANNING                  |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$14,880           | \$3,562        | 0                   | \$46,739            | \$0               |
| Total 43301 ENGINEERING & PLANNING            | \$0                | \$0                | \$14,880           | \$3,562        | 0                   | \$46,739            | \$0               |
| 43302 INFORMATION SYSTEMS ENHANCEMENT         |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$7,982            | \$26,458           | \$0                | \$22,373       | 0                   | \$45,855            | \$0               |
| Total 43302 INFORMATION SYSTEMS ENHANCEMENT   | \$7,982            | \$26,458           | \$0                | \$22,373       | 0                   | \$45,855            | \$0               |
| 43308 CITY PARK                               |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$9,684            | \$0                | \$71,491           | \$18,026       | 0                   | \$167,210           | \$100,000         |
| Total 43308 CITY PARK                         | \$9,684            | \$0                | \$71,491           | \$18,026       | 0                   | \$167,210           | \$100,000         |
| 43311 PAVEMENT MANAGEMENT                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$622,722          | \$683,182          | \$715,415          | \$839,209      | 800,000             | \$852,758           | \$800,000         |
| Total 43311 PAVEMENT MANAGEMENT               | \$622,722          | \$683,182          | \$715,415          | \$839,209      | 800,000             | \$852,758           | \$800,000         |
| 43320 AFFORDABLE HOUSING                      |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$7,815            | \$3,954            | \$0            | 0                   | \$1,215,234         | \$0               |
| Total 43320 AFFORDABLE HOUSING                | \$0                | \$7,815            | \$3,954            | \$0            | 0                   | \$1,215,234         | \$0               |
| 43324 MCPOLIN FARM PROPERTY MAINTENANCE       |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 0                   | \$2,280             | \$0               |
| Total 43324 MCPOLIN FARM PROPERTY MAINTENANCE | \$0                | \$0                | \$0                | \$0            | 0                   | \$2,280             | \$0               |
| 43329 ADA IMPLEMENTATION                      |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$425              | \$0            | 5,000               | \$60,523            | \$5,000           |
| Total 43329 ADA IMPLEMENTATION                | \$0                | \$0                | \$425              | \$0            | 5,000               | \$60,523            | \$5,000           |
| 43332 LIBRARY DONATION EXP                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$8,248            | \$13,712           | \$13,440           | \$10,547       | 0                   | \$40,967            | \$0               |
| Total 43332 LIBRARY DONATION EXP              | \$8,248            | \$13,712           | \$13,440           | \$10,547       | 0                   | \$40,967            | \$0               |
| 43333 DIRECTIONAL SIGNAGE                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$15,000       | 0                   | \$28,995            | \$0               |
| Total 43333 DIRECTIONAL SIGNAGE               | \$0                | \$0                | \$0                | \$15,000       | 0                   | \$28,995            | \$0               |

|                                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 43349 TRAFFIC CALMING                                |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$40,612           | \$35,759           | \$39,319           | \$18,730       | 10,000              | \$104,261           | \$10,000          |
| Total 43349 TRAFFIC CALMING                          | \$40,612           | \$35,759           | \$39,319           | \$18,730       | 10,000              | \$104,261           | \$10,000          |
| 43356 TRAILS MASTER PLAN IMPLEMENTATION              |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$315,031          | \$36,104           | \$49,030           | \$193,251      | 50,000              | \$314,422           | \$70,000          |
| Total 43356 TRAILS MASTER PLAN IMPLEMENTATION        | \$315,031          | \$36,104           | \$49,030           | \$193,251      | 50,000              | \$314,422           | \$70,000          |
| 43358 PROPERTY IMPROVEMENTS                          |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$100,000          | \$100,000          | \$100,000          | \$0            | 0                   | \$0                 | \$0               |
| Total 43358 PROPERTY IMPROVEMENTS                    | \$100,000          | \$100,000          | \$100,000          | \$0            | 0                   | \$0                 | \$0               |
| 43380 ECONOMIC STUDY                                 |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$8,732            | \$0            | 25,000              | \$166,268           | \$0               |
| Total 43380 ECONOMIC STUDY                           | \$0                | \$0                | \$8,732            | \$0            | 25,000              | \$166,268           | \$0               |
| 43395 MARSAC IMPROVEMENTS                            |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$11,033           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43395 MARSAC IMPROVEMENTS                      | \$11,033           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43401 PUBLIC ART                                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$23,768           | \$42,000           | \$44,024           | \$3,234        | 75,000              | \$186,051           | \$68,000          |
| Total 43401 PUBLIC ART                               | \$23,768           | \$42,000           | \$44,024           | \$3,234        | 75,000              | \$186,051           | \$68,000          |
| 43402 FRIENDS OF THE FARM                            |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$224              | \$14,982           | \$5,479            | \$2,500        | 0                   | \$19,084            | \$0               |
| Total 43402 FRIENDS OF THE FARM                      | \$224              | \$14,982           | \$5,479            | \$2,500        | 0                   | \$19,084            | \$0               |
| 43404 OPEN SPACE IMPROVEMENTS                        |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$269,767          | \$335,110          | \$384,733          | \$459,058      | 300,000             | \$841,012           | \$300,000         |
| Total 43404 OPEN SPACE IMPROVEMENTS                  | \$269,767          | \$335,110          | \$384,733          | \$459,058      | 300,000             | \$841,012           | \$300,000         |
| 43411 NEIGHBORHOOD PARKS                             |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$1,354            | \$8,627            | \$201,073          | \$0            | 100,000             | \$265,874           | \$0               |
| Total 43411 NEIGHBORHOOD PARKS                       | \$1,354            | \$8,627            | \$201,073          | \$0            | 100,000             | \$265,874           | \$0               |
| 43413 TOP SOIL ASSISTANCE PROGRAM                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$450              | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43413 TOP SOIL ASSISTANCE PROGRAM              | \$450              | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43421 BONANZA DRIVE RECONSTRUCTION                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$17,704           | \$3,881            | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43421 BONANZA DRIVE RECONSTRUCTION             | \$17,704           | \$3,881            | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43456 QUINN'S ICE/FIELDS PHASE II                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$985              | \$447          | 0                   | \$142,524           | \$0               |
| Total 43456 QUINN'S ICE/FIELDS PHASE II              | \$0                | \$0                | \$985              | \$447          | 0                   | \$142,524           | \$0               |
| 43472 RACQUET CLUB PROGRAM EQUIPMENT REPLACEME       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$32,771           | \$69,745           | \$4,958            | \$84,523       | 60,000              | \$207,006           | \$65,000          |
| Total 43472 RACQUET CLUB PROGRAM EQUIPMENT REPLACEME | \$32,771           | \$69,745           | \$4,958            | \$84,523       | 60,000              | \$207,006           | \$65,000          |
| 43478 ASSET MGNT/REPLACEMENT PROGRAM                 |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$434,437          | \$546,209          | \$727,269          | \$509,811      | 552,709             | \$2,037,677         | \$552,709         |

|                                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total 43478 ASSET MGNT/REPLACEMENT PROGRAM           | \$434,437          | \$546,209          | \$727,269          | \$509,811      | 552,709             | \$2,037,677         | \$552,709         |
| 43482 ICE FACILITY CAPITAL REPLACEMENT               |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$100,515          | \$40,124           | \$141,042          | \$75,473       | 160,000             | \$225,555           | \$100,000         |
| Total 43482 ICE FACILITY CAPITAL REPLACEMENT         | \$100,515          | \$40,124           | \$141,042          | \$75,473       | 160,000             | \$225,555           | \$100,000         |
| 43488 OTIS PHASE II(A)                               |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$939,293          | \$228,057          | \$147,121          | \$0            | 0                   | \$29,686            | \$0               |
| Total 43488 OTIS PHASE II(A)                         | \$939,293          | \$228,057          | \$147,121          | \$0            | 0                   | \$29,686            | \$0               |
| 43490 OTIS PHASE III(A)                              |                    |                    |                    |                |                     |                     |                   |
| Personnel                                            | \$0                | \$0                | \$519              | \$605          | 0                   | \$0                 | \$0               |
| Capital                                              | \$0                | \$3,670            | \$501,327          | \$-88,075      | 633,333             | \$2,078,324         | \$3,133,333       |
| Total 43490 OTIS PHASE III(A)                        | \$0                | \$3,670            | \$501,846          | \$-87,470      | 633,333             | \$2,078,324         | \$3,133,333       |
| 43493 ICE FACILITY CAPITAL IMPROVEMENTS              |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$588              | \$6,880            | \$7,727        | 0                   | \$0                 | \$0               |
| Total 43493 ICE FACILITY CAPITAL IMPROVEMENTS        | \$0                | \$588              | \$6,880            | \$7,727        | 0                   | \$0                 | \$0               |
| 43511 DEER VALLEY DRIVE RECONSTRUCTION               |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$611,569          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43511 DEER VALLEY DRIVE RECONSTRUCTION         | \$611,569          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43512 CHINA BRIDGE IMPROVEMENTS & EQUIPMENT          |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$2,120        | 0                   | \$0                 | \$0               |
| Total 43512 CHINA BRIDGE IMPROVEMENTS & EQUIPMENT    | \$0                | \$0                | \$0                | \$2,120        | 0                   | \$0                 | \$0               |
| 43521 ENERGY EFFICIENCY STUDY ON CITY FACILITI       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$30,511            | \$0               |
| Total 43521 ENERGY EFFICIENCY STUDY ON CITY FACILITI | \$0                | \$0                | \$0                | \$0            | 0                   | \$30,511            | \$0               |
| 43526 WALKABILITY IMPLEMENTATION                     |                    |                    |                    |                |                     |                     |                   |
| Personnel                                            | \$1,517            | \$5,457            | \$7,256            | \$7,184        | 0                   | \$0                 | \$0               |
| Capital                                              | \$460,665          | \$329,452          | \$1,078,314        | \$111,394      | 0                   | \$4,906,827         | \$0               |
| Total 43526 WALKABILITY IMPLEMENTATION               | \$462,182          | \$334,910          | \$1,085,570        | \$118,577      | 0                   | \$4,906,827         | \$0               |
| 43529 WALKABILITY MAINTENANCE                        |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$38,388           | \$36,937           | \$89,367           | \$37,073       | 40,500              | \$56,320            | \$40,500          |
| Total 43529 WALKABILITY MAINTENANCE                  | \$38,388           | \$36,937           | \$89,367           | \$37,073       | 40,500              | \$56,320            | \$40,500          |
| 43535 CHINA BRIDGE GARAGE EVENT PARKING              |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$47,122           | \$89,008           | \$0                | \$0            | 0                   | \$8,702             | \$0               |
| Total 43535 CHINA BRIDGE GARAGE EVENT PARKING        | \$47,122           | \$89,008           | \$0                | \$0            | 0                   | \$8,702             | \$0               |
| 43540 RACQUET CLUB RENOVATION                        |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$3,480            | \$0                | \$0                | \$0            | 0                   | \$3,383             | \$0               |
| Total 43540 RACQUET CLUB RENOVATION                  | \$3,480            | \$0                | \$0                | \$0            | 0                   | \$3,383             | \$0               |
| 43542 EMERGENCY MANAGEMENT PROGRAM START UP          |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$7,194            | \$14,134           | \$13,936           | \$6,687        | 10,000              | \$21,343            | \$10,000          |
| Total 43542 EMERGENCY MANAGEMENT PROGRAM START UP    | \$7,194            | \$14,134           | \$13,936           | \$6,687        | 10,000              | \$21,343            | \$10,000          |
| 43548 SNOW PLOW BLADE REPLACEMENT                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$7,125             | \$0               |

|                                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total 43548 SNOW PLOW BLADE REPLACEMENT              | \$0                | \$0                | \$0                | \$0            | 0                   | \$7,125             | \$0               |
| 43564 GENERAL UPDATE PLAN                            |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$29,239           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43564 GENERAL UPDATE PLAN                      | \$29,239           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43566 TRIANGLE PROPERTY ENVIRONMENTAL REMEDIAT       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$99,779            | \$0               |
| Total 43566 TRIANGLE PROPERTY ENVIRONMENTAL REMEDIAT | \$0                | \$0                | \$0                | \$0            | 0                   | \$99,779            | \$0               |
| 43577 IRRIGATION CONTROL REPLACEMENT                 |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$23,640           | \$0                | \$38,366           | \$15,480       | 20,000              | \$23,003            | \$20,000          |
| Total 43577 IRRIGATION CONTROL REPLACEMENT           | \$23,640           | \$0                | \$38,366           | \$15,480       | 20,000              | \$23,003            | \$20,000          |
| 43578 ELECTRONIC RECORD ARCHIVING                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$84,852           | \$6,148            | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43578 ELECTRONIC RECORD ARCHIVING              | \$84,852           | \$6,148            | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43581 MIDDLE SILVER CREEK                            |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$234,297           | \$0               |
| Total 43581 MIDDLE SILVER CREEK                      | \$0                | \$0                | \$0                | \$0            | 0                   | \$234,297           | \$0               |
| 43589 STORM WATER IMPROVEMENTS                       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$926,916          | \$394,725          | \$395,330          | \$105,472      | 350,000             | \$350,752           | \$300,000         |
| Total 43589 STORM WATER IMPROVEMENTS                 | \$926,916          | \$394,725          | \$395,330          | \$105,472      | 350,000             | \$350,752           | \$300,000         |
| 43598 SECURITY PROJECTS                              |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$20,866           | \$34,792           | \$44,917           | \$65,476       | 50,000              | \$101,462           | \$50,000          |
| Total 43598 SECURITY PROJECTS                        | \$20,866           | \$34,792           | \$44,917           | \$65,476       | 50,000              | \$101,462           | \$50,000          |
| 43601 SOILS REPOSITORY                               |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$1,295            | \$0                | \$0                | \$0            | 0                   | \$3,672,144         | \$162,000         |
| Total 43601 SOILS REPOSITORY                         | \$1,295            | \$0                | \$0                | \$0            | 0                   | \$3,672,144         | \$162,000         |
| 43606 ENVIRONMENTAL REVOLVING LOAN FUND              |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$24,870           | \$44,488           | \$0                | \$0            | 0                   | \$123,916           | \$0               |
| Total 43606 ENVIRONMENTAL REVOLVING LOAN FUND        | \$24,870           | \$44,488           | \$0                | \$0            | 0                   | \$123,916           | \$0               |
| 43607 DT ENHANCEMENT PHASE 2                         |                    |                    |                    |                |                     |                     |                   |
| Personnel                                            | \$32,906           | \$39,712           | \$57,300           | \$57,458       | 0                   | \$0                 | \$0               |
| Capital                                              | \$2,267,638        | \$2,575,577        | \$1,241,522        | \$138,744      | 1,724,845           | \$1,794,962         | \$1,600,000       |
| Total 43607 DT ENHANCEMENT PHASE 2                   | \$2,300,544        | \$2,615,289        | \$1,298,822        | \$196,201      | 1,724,845           | \$1,794,962         | \$1,600,000       |
| 43615 ROYAL STREET                                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$151,434          | \$995,994          | \$0                | \$0            | 0                   | \$852,572           | \$0               |
| Total 43615 ROYAL STREET                             | \$151,434          | \$995,994          | \$0                | \$0            | 0                   | \$852,572           | \$0               |
| 43618 STORM WATER UTILITY STUDY                      |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$26,380           | \$0            | 0                   | \$0                 | \$0               |
| Total 43618 STORM WATER UTILITY STUDY                | \$0                | \$0                | \$26,380           | \$0            | 0                   | \$0                 | \$0               |
| 43622 IRONHORSE ELECTRONIC ACCESS CONTROL            |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$25,000            | \$0               |
| Total 43622 IRONHORSE ELECTRONIC ACCESS CONTROL      | \$0                | \$0                | \$0                | \$0            | 0                   | \$25,000            | \$0               |

|                                               | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 43626 APP DEVELOPMENT                         |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$15,000           | \$602              | \$2,625            | \$0            | 0                   | \$44,525            | \$0               |
| Total 43626 APP DEVELOPMENT                   | \$15,000           | \$602              | \$2,625            | \$0            | 0                   | \$44,525            | \$0               |
| 43628 CEMETERY IMPROVEMENTS                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$12,497           | \$4,147            | \$497              | \$500          | 0                   | \$28,914            | \$0               |
| Total 43628 CEMETERY IMPROVEMENTS             | \$12,497           | \$4,147            | \$497              | \$500          | 0                   | \$28,914            | \$0               |
| 43629 AQUATICS EQUIPMENT REPLACEMENT          |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$6,799            | \$9,416            | \$22,408           | \$7,495        | 11,250              | \$15,000            | \$15,000          |
| Total 43629 AQUATICS EQUIPMENT REPLACEMENT    | \$6,799            | \$9,416            | \$22,408           | \$7,495        | 11,250              | \$15,000            | \$15,000          |
| 43631 SPRIGGS BARN                            |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 0                   | \$5,000             | \$0               |
| Total 43631 SPRIGGS BARN                      | \$0                | \$0                | \$0                | \$0            | 0                   | \$5,000             | \$0               |
| 43635 HISTORIC PRESERVATION                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$259,563          | \$80,821           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43635 HISTORIC PRESERVATION             | \$259,563          | \$80,821           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43643 OPEN SPACE ACQUISITION                  |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$8,645,097        | \$258,522          | \$0            | 3,382,776           | \$4,618,622         | \$1,100,000       |
| Total 43643 OPEN SPACE ACQUISITION            | \$0                | \$8,645,097        | \$258,522          | \$0            | 3,382,776           | \$4,618,622         | \$1,100,000       |
| 43645 PROSPECTOR DRAIN                        |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$441,397          | \$456,377          | \$286,334          | \$113,294      | 0                   | \$2,112,514         | \$300,000         |
| Total 43645 PROSPECTOR DRAIN                  | \$441,397          | \$456,377          | \$286,334          | \$113,294      | 0                   | \$2,112,514         | \$300,000         |
| 43652 FLEET MGMT SOFTWARE                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$0                | \$0                | \$0                | \$0            | 31,986              | \$103,986           | \$0               |
| Total 43652 FLEET MGMT SOFTWARE               | \$0                | \$0                | \$0                | \$0            | 31,986              | \$103,986           | \$0               |
| 43656 DEER VALLEY DR PHS II                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$97,656           | \$164,655          | \$509,897          | \$45,429       | 0                   | \$73,137            | \$0               |
| Total 43656 DEER VALLEY DR PHS II             | \$97,656           | \$164,655          | \$509,897          | \$45,429       | 0                   | \$73,137            | \$0               |
| 43657 BON PARK/RMP SUBSTATION RELOC/MIT       |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$15,000           | \$0                | \$16,765           | \$5,188        | 0                   | \$1,268,236         | \$0               |
| Total 43657 BON PARK/RMP SUBSTATION RELOC/MIT | \$15,000           | \$0                | \$16,765           | \$5,188        | 0                   | \$1,268,236         | \$0               |
| 43659 FITNESS IN THE PARK                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$38,045           | \$16,715           | \$0                | \$0            | 0                   | \$1                 | \$0               |
| Total 43659 FITNESS IN THE PARK               | \$38,045           | \$16,715           | \$0                | \$0            | 0                   | \$1                 | \$0               |
| 43660 CEMENT PRACTICE WALLS                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$15,333           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43660 CEMENT PRACTICE WALLS             | \$15,333           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43661 DOG PARK IMPRVMT                        |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$16,596           | \$8,097            | \$0                | \$0            | 5,000               | \$40,307            | \$5,000           |
| Total 43661 DOG PARK IMPRVMT                  | \$16,596           | \$8,097            | \$0                | \$0            | 5,000               | \$40,307            | \$5,000           |
| 43662 NETWORK/SECURITY ENHANCE                |                    |                    |                    |                |                     |                     |                   |
| Capital                                       | \$79,892           | \$80,000           | \$0                | \$108          | 0                   | \$108               | \$68,000          |

|                                                     | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total 43662 NETWORK/SECURITY ENHANCE                | \$79,892           | \$80,000           | \$0                | \$108          | 0                   | \$108               | \$68,000          |
| 43663 WEBSITE REMODEL                               |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$12,311           | \$12,311           | \$0            | 0                   | \$12,378            | \$0               |
| Total 43663 WEBSITE REMODEL                         | \$0                | \$12,311           | \$12,311           | \$0            | 0                   | \$12,378            | \$0               |
| 43664 OUTDOOR TENNIS COURT REBUILD                  |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$660,633          | \$108,803          | \$0                | \$0            | 0                   | \$564               | \$0               |
| Total 43664 OUTDOOR TENNIS COURT REBUILD            | \$660,633          | \$108,803          | \$0                | \$0            | 0                   | \$564               | \$0               |
| 43665 OLD TOWN STAIRS                               |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$0                | \$28,724           | \$0            | 0                   | \$21,276            | \$0               |
| Total 43665 OLD TOWN STAIRS                         | \$0                | \$0                | \$28,724           | \$0            | 0                   | \$21,276            | \$0               |
| 43669 RECREATION SOFTWARE                           |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$83,369           | \$1,631            | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43669 RECREATION SOFTWARE                     | \$83,369           | \$1,631            | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43670 MS INFRASTRUCTURE MAINT                       |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$9,935            | \$52,066           | \$34,660       | 100,000             | \$337,999           | \$100,000         |
| Total 43670 MS INFRASTRUCTURE MAINT                 | \$0                | \$9,935            | \$52,066           | \$34,660       | 100,000             | \$337,999           | \$100,000         |
| 43674 SURVEY MONUMENT RE-ESTABLISHMENT              |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$5,335            | \$14,665           | \$0            | 5,000               | \$5,000             | \$0               |
| Total 43674 SURVEY MONUMENT RE-ESTABLISHMENT        | \$0                | \$5,335            | \$14,665           | \$0            | 5,000               | \$5,000             | \$0               |
| 43675 HISTORIC WALL/HILLSIDE AVE                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$6,900            | \$0                | \$0            | 45,000              | \$163,100           | \$0               |
| Total 43675 HISTORIC WALL/HILLSIDE AVE              | \$0                | \$6,900            | \$0                | \$0            | 45,000              | \$163,100           | \$0               |
| 43676 ENGINEERING SMALL PROJECTS                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$14,130           | \$73,626           | \$1,450        | 0                   | \$12,244            | \$0               |
| Total 43676 ENGINEERING SMALL PROJECTS              | \$0                | \$14,130           | \$73,626           | \$1,450        | 0                   | \$12,244            | \$0               |
| 43677 PROSPECTOR AVE RECONSTRUCTION                 |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$0                | \$0                | \$27,579       | 200,000             | \$1,601,577         | \$200,000         |
| Total 43677 PROSPECTOR AVE RECONSTRUCTION           | \$0                | \$0                | \$0                | \$27,579       | 200,000             | \$1,601,577         | \$200,000         |
| 43680 FIBER CONNECTION TO QUINN'S ICE & WATER       |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$0                | \$61,624           | \$3,376        | 0                   | \$63,376            | \$0               |
| Total 43680 FIBER CONNECTION TO QUINN'S ICE & WATER | \$0                | \$0                | \$61,624           | \$3,376        | 0                   | \$63,376            | \$0               |
| 43681 LIBRARY TECH EQUIP REPLACE                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$19,981           | \$0                | \$0            | 24,387              | \$53,180            | \$24,387          |
| Total 43681 LIBRARY TECH EQUIP REPLACE              | \$0                | \$19,981           | \$0                | \$0            | 24,387              | \$53,180            | \$24,387          |
| 43682 COUNCIL CHAMBERS ADV TECH UPGRADES            |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$0                | \$0                | \$0            | 0                   | \$68,000            | \$0               |
| Total 43682 COUNCIL CHAMBERS ADV TECH UPGRADES      | \$0                | \$0                | \$0                | \$0            | 0                   | \$68,000            | \$0               |
| 43692 SOLAR INSTALLATION - MARC                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                             | \$0                | \$296,092          | \$167,326          | \$0            | 0                   | \$0                 | \$0               |
| Total 43692 SOLAR INSTALLATION - MARC               | \$0                | \$296,092          | \$167,326          | \$0            | 0                   | \$0                 | \$0               |
| 43694 MCPOLIN FARM BARN SEISMIC UPGRADE             |                    |                    |                    |                |                     |                     |                   |

|                                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Capital                                              | \$0                | \$0                | \$93,078           | \$1,023,253    | 0                   | \$1,066,922         | \$0               |
| Total 43694 MCPOLIN FARM BARN SEISMIC UPGRADE        | \$0                | \$0                | \$93,078           | \$1,023,253    | 0                   | \$1,066,922         | \$0               |
| 43695 SNOW STORAGE LOT                               |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$169,974          | \$0            | 0                   | \$26                | \$0               |
| Total 43695 SNOW STORAGE LOT                         | \$0                | \$0                | \$169,974          | \$0            | 0                   | \$26                | \$0               |
| 43698 PARKS IRRIGATION SYSTEM EFFICIENCY IMPRO       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$14,525           | \$32,750       | 25,000              | \$35,476            | \$25,000          |
| Total 43698 PARKS IRRIGATION SYSTEM EFFICIENCY IMPRO | \$0                | \$0                | \$14,525           | \$32,750       | 25,000              | \$35,476            | \$25,000          |
| 43699 REMOTE SNOW STORAGE SITE IMPROVEMENTS          |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$19,581           | \$5,521        | 25,000              | \$30,419            | \$50,000          |
| Total 43699 REMOTE SNOW STORAGE SITE IMPROVEMENTS    | \$0                | \$0                | \$19,581           | \$5,521        | 25,000              | \$30,419            | \$50,000          |
| 43700 STREETS AND WATER MAINTENANCE BUILDING         |                    |                    |                    |                |                     |                     |                   |
| Personnel                                            | \$0                | \$0                | \$804              | \$58           | 0                   | \$0                 | \$0               |
| Capital                                              | \$0                | \$0                | \$38,348           | \$902,403      | 1,308,418           | \$2,140,488         | \$596,361         |
| Total 43700 STREETS AND WATER MAINTENANCE BUILDING   | \$0                | \$0                | \$39,151           | \$902,461      | 1,308,418           | \$2,140,488         | \$596,361         |
| 43704 EXPAND RENTAL LOCKER CAPACITY                  |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$8,518            | \$0            | 0                   | \$0                 | \$0               |
| Total 43704 EXPAND RENTAL LOCKER CAPACITY            | \$0                | \$0                | \$8,518            | \$0            | 0                   | \$0                 | \$0               |
| 43705 PRIVATE LAND ACQUISTION #1                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$258,522          | \$0            | 0                   | \$0                 | \$0               |
| Total 43705 PRIVATE LAND ACQUISTION #1               | \$0                | \$0                | \$258,522          | \$0            | 0                   | \$0                 | \$0               |
| 43709 LAND ACQUISITION/BANKING PROGRAM               |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$4,725,155    | 330,000             | \$5,000,000         | \$0               |
| Total 43709 LAND ACQUISITION/BANKING PROGRAM         | \$0                | \$0                | \$0                | \$4,725,155    | 330,000             | \$5,000,000         | \$0               |
| 43713 MASTER PLAN RECREATION AMENITIES               |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$63,362           | \$-8,947       | 0                   | \$62,638            | \$0               |
| Total 43713 MASTER PLAN RECREATION AMENITIES         | \$0                | \$0                | \$63,362           | \$-8,947       | 0                   | \$62,638            | \$0               |
| 43714 COMSTOCK TUNNEL DISCHARGE                      |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$19,046           | \$58,080           | \$-563         | 0                   | \$0                 | \$0               |
| Total 43714 COMSTOCK TUNNEL DISCHARGE                | \$0                | \$19,046           | \$58,080           | \$-563         | 0                   | \$0                 | \$0               |
| 43719 REPLACEMENT OF DATA BACKUP SYSTEM              |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$99,999           | \$0            | 0                   | \$1                 | \$0               |
| Total 43719 REPLACEMENT OF DATA BACKUP SYSTEM        | \$0                | \$0                | \$99,999           | \$0            | 0                   | \$1                 | \$0               |
| 43720 VIDEO STORAGE ARRAY                            |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$40,000           | \$0            | 0                   | \$0                 | \$0               |
| Total 43720 VIDEO STORAGE ARRAY                      | \$0                | \$0                | \$40,000           | \$0            | 0                   | \$0                 | \$0               |
| 43727 LED STREET LIGHTS PHASE 1                      |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$54,960           | \$2,016        | 0                   | \$23,040            | \$0               |
| Total 43727 LED STREET LIGHTS PHASE 1                | \$0                | \$0                | \$54,960           | \$2,016        | 0                   | \$23,040            | \$0               |
| 43728 BUS STOP PLAY PROJECT                          |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$19,050           | \$950          | 0                   | \$950               | \$0               |



|                                                      | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Total 43728 BUS STOP PLAY PROJECT                    | \$0                | \$0                | \$19,050           | \$950          | 0                   | \$950               | \$0               |
| 43736 DOWNTOWN PROJECTS - PHASE III                  |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$247              | \$62,991           | \$102,421      | 0                   | \$936,763           | \$0               |
| Total 43736 DOWNTOWN PROJECTS - PHASE III            | \$0                | \$247              | \$62,991           | \$102,421      | 0                   | \$936,763           | \$0               |
| 43737 LITTLE BESSIE STORM DRAINS                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$7,677            | \$209,328          | \$0            | 0                   | \$52,995            | \$0               |
| Total 43737 LITTLE BESSIE STORM DRAINS               | \$0                | \$7,677            | \$209,328          | \$0            | 0                   | \$52,995            | \$0               |
| 43738 LEGAL SOFTWARE FOR ELECTRONIC DOCUMENT M       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$35,000            | \$0               |
| Total 43738 LEGAL SOFTWARE FOR ELECTRONIC DOCUMENT M | \$0                | \$0                | \$0                | \$0            | 0                   | \$35,000            | \$0               |
| 43744 VMS REPLACEMENT                                |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$37,836       | 40,000              | \$40,000            | \$0               |
| Total 43744 VMS REPLACEMENT                          | \$0                | \$0                | \$0                | \$37,836       | 40,000              | \$40,000            | \$0               |
| 43758 GUARDRAIL ROYAL & DEER VALLEY DRIVE            |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$100,000           | \$0               |
| Total 43758 GUARDRAIL ROYAL & DEER VALLEY DRIVE      | \$0                | \$0                | \$0                | \$0            | 0                   | \$100,000           | \$0               |
| 43759 DOWNTOWN PROJECTS PLAZAS                       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$210,918      | 8,250,000           | \$8,250,000         | \$0               |
| Total 43759 DOWNTOWN PROJECTS PLAZAS                 | \$0                | \$0                | \$0                | \$210,918      | 8,250,000           | \$8,250,000         | \$0               |
| 43773 DUMP TRUCK                                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$150,000           | \$0               |
| Total 43773 DUMP TRUCK                               | \$0                | \$0                | \$0                | \$0            | 0                   | \$150,000           | \$0               |
| 43776 VEHICLE & EQUIP REPLACE                        |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 70,000              | \$70,000            | \$70,000          |
| Total 43776 VEHICLE & EQUIP REPLACE                  | \$0                | \$0                | \$0                | \$0            | 70,000              | \$70,000            | \$70,000          |
| 43777 PROSPECTOR AVE STORM WATER                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$360,000         |
| Total 43777 PROSPECTOR AVE STORM WATER               | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$360,000         |
| 43783 CORE FABRIC EXTENDER                           |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$6,000           |
| Total 43783 CORE FABRIC EXTENDER                     | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$6,000           |
| 43788 TIMEKEEPING SOFTWARE UPGRADE                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$10,000          |
| Total 43788 TIMEKEEPING SOFTWARE UPGRADE             | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$10,000          |
| 43793 MOBILE MANAGEMENT SERVER                       |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$35,100          |
| Total 43793 MOBILE MANAGEMENT SERVER                 | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$35,100          |
| 43798 WINDOWS 10 CLIENT LICENSES                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                              | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,500           |
| Total 43798 WINDOWS 10 CLIENT LICENSES               | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,500           |
| 43803 SWEDE SIDEWALKS                                |                    |                    |                    |                |                     |                     |                   |

|                                         | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Capital                                 | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$50,000          |
| Total 43803 SWEDE SIDEWALKS             | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$50,000          |
| 43804 BONANZA FLATS                     |                    |                    |                    |                |                     |                     |                   |
| Capital                                 | \$0                | \$0                | \$0                | \$38,032,302   | 0                   | \$38,208,459        | \$0               |
| Total 43804 BONANZA FLATS               | \$0                | \$0                | \$0                | \$38,032,302   | 0                   | \$38,208,459        | \$0               |
| 43816 SPORTS FIELD - TURF AERATOR       |                    |                    |                    |                |                     |                     |                   |
| Capital                                 | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$26,000          |
| Total 43816 SPORTS FIELD - TURF AERATOR | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$26,000          |
| TOTAL                                   | \$36,651,907       | \$51,931,567       | \$47,112,913       | \$49,206,946   | 29,589,703          | \$129,882,313       | \$51,538,135      |

## LOWER PARK AVE RDA SPECIAL REVENUE FUND - Budget Summary

### 023 LOWER PARK AVE RDA SPECIAL

#### Revenue Summary

|                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues          |                    |                    |                    |                |                     |                     |                   |
| Property Taxes    | \$0                | \$2,298,631        | \$2,399,605        | \$2,268,852    | 2,413,792           | \$2,413,792         | \$2,413,792       |
| Misc. Revenues    | \$0                | \$793              | \$3,962            | \$0            | 0                   | \$0                 | \$0               |
| Total Revenues    | \$0                | \$2,299,425        | \$2,403,567        | \$2,268,852    | 2,413,792           | \$2,413,792         | \$2,413,792       |
| Other             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance | \$0                | \$0                | \$133,527          | \$254,047      | 133,560             | \$254,047           | \$251,553         |
| Total Other       | \$0                | \$0                | \$133,527          | \$254,047      | 133,560             | \$254,047           | \$251,553         |
| TOTAL             | \$0                | \$2,299,425        | \$2,537,094        | \$2,522,899    | 2,547,352           | \$2,667,839         | \$2,665,345       |

### 023 LOWER PARK AVE RDA SPECIAL

#### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Personnel             | \$0                | \$6,460            | \$22,393           | \$39,645       | 25,161              | \$25,161            | \$57,987          |
| Mat, Suppls, Services | \$0                | \$88,889           | \$619,528          | \$534,424      | 750,000             | \$750,000           | \$750,000         |
| Total Depts           | \$0                | \$95,349           | \$641,922          | \$574,069      | 775,161             | \$775,161           | \$807,987         |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer    | \$0                | \$2,070,548        | \$1,641,125        | \$1,504,360    | 1,641,125           | \$1,641,125         | \$1,641,125       |
| Ending Balance        | \$0                | \$133,527          | \$254,047          | \$0            | 131,066             | \$251,553           | \$216,233         |
| Total Other           | \$0                | \$2,204,075        | \$1,895,172        | \$1,504,360    | 1,772,191           | \$1,892,678         | \$1,857,358       |
| TOTAL                 | \$0                | \$2,299,424        | \$2,537,094        | \$2,078,429    | 2,547,352           | \$2,667,839         | \$2,665,345       |

## 023 LOWER PARK AVE RDA SPECIAL

### Revenue by Type

| Revenue By Type                              | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017     | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018  |
|----------------------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|--------------------|
| <b>Property Taxes</b>                        |                    |                    |                    |                    |                     |                     |                    |
| 023-31113 PROP TAX INCREMENT RDA             | \$0                | \$528,685          | \$551,909          | \$521,836          | 543,212             | \$543,212           | \$543,212          |
| 023-31121 DEL AND PRIOR YEAR                 | \$0                | \$0                | \$0                | \$0                | 52,000              | \$52,000            | \$52,000           |
| 023-31125 CONTRIBUTION FROM OTHER GOVERNMENT | \$0                | \$1,769,946        | \$1,847,696        | \$1,747,016        | 1,818,580           | \$1,818,580         | \$1,818,580        |
| <b>Total Property Taxes</b>                  | <b>\$0</b>         | <b>\$2,298,631</b> | <b>\$2,399,605</b> | <b>\$2,268,852</b> | <b>2,413,792</b>    | <b>\$2,413,792</b>  | <b>\$2,413,792</b> |
| <b>Misc. Revenues</b>                        |                    |                    |                    |                    |                     |                     |                    |
| 023-36111 INTEREST EARNINGS                  | \$0                | \$793              | \$3,962            | \$0                | 0                   | \$0                 | \$0                |
| <b>Total Misc. Revenues</b>                  | <b>\$0</b>         | <b>\$793</b>       | <b>\$3,962</b>     | <b>\$0</b>         | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>         |
| <b>Beginning Balance</b>                     |                    |                    |                    |                    |                     |                     |                    |
| 023-39990 BEGINNING BALANCE                  | \$0                | \$0                | \$133,527          | \$254,047          | 133,560             | \$254,047           | \$251,553          |
| <b>Total Beginning Balance</b>               | <b>\$0</b>         | <b>\$0</b>         | <b>\$133,527</b>   | <b>\$254,047</b>   | <b>133,560</b>      | <b>\$254,047</b>    | <b>\$251,553</b>   |
| <b>TOTAL</b>                                 | <b>\$0</b>         | <b>\$2,299,425</b> | <b>\$2,537,094</b> | <b>\$2,522,899</b> | <b>2,547,352</b>    | <b>\$2,667,839</b>  | <b>\$2,665,345</b> |

## 023 LOWER PARK AVE RDA SPECIAL

### Expenditures by Department & Type

|                                               | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017   | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------------|--------------------|--------------------|--------------------|------------------|---------------------|---------------------|-------------------|
| <b>40624 RDA MITIGATION</b>                   |                    |                    |                    |                  |                     |                     |                   |
| Mat, Suppls, Services                         | \$0                | \$0                | \$485,451          | \$456,142        | 568,000             | \$568,000           | \$568,000         |
| <b>Total 40624 RDA MITIGATION</b>             | <b>\$0</b>         | <b>\$0</b>         | <b>\$485,451</b>   | <b>\$456,142</b> | <b>568,000</b>      | <b>\$568,000</b>    | <b>\$568,000</b>  |
| <b>40999 END BAL SUR(DEF)</b>                 |                    |                    |                    |                  |                     |                     |                   |
| Ending Balance                                | \$0                | \$133,527          | \$254,047          | \$0              | 131,066             | \$251,553           | \$216,233         |
| <b>Total 40999 END BAL SUR(DEF)</b>           | <b>\$0</b>         | <b>\$133,527</b>   | <b>\$254,047</b>   | <b>\$0</b>       | <b>131,066</b>      | <b>\$251,553</b>    | <b>\$216,233</b>  |
| <b>42305 ABATEMENT</b>                        |                    |                    |                    |                  |                     |                     |                   |
| Mat, Suppls, Services                         | \$0                | \$3,940            | \$0                | \$0              | 0                   | \$0                 | \$0               |
| <b>Total 42305 ABATEMENT</b>                  | <b>\$0</b>         | <b>\$3,940</b>     | <b>\$0</b>         | <b>\$0</b>       | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>        |
| <b>42310 HISTORICAL INCENTIVE GRANT</b>       |                    |                    |                    |                  |                     |                     |                   |
| Mat, Suppls, Services                         | \$0                | \$20,000           | \$42,000           | \$23,344         | 50,000              | \$50,000            | \$50,000          |
| <b>Total 42310 HISTORICAL INCENTIVE GRANT</b> | <b>\$0</b>         | <b>\$20,000</b>    | <b>\$42,000</b>    | <b>\$23,344</b>  | <b>50,000</b>       | <b>\$50,000</b>     | <b>\$50,000</b>   |
| <b>43328 LOWER PARK AVENUE RDA</b>            |                    |                    |                    |                  |                     |                     |                   |
| Personnel                                     | \$0                | \$6,460            | \$22,393           | \$39,645         | 25,161              | \$25,161            | \$57,987          |
| Mat, Suppls, Services                         | \$0                | \$64,949           | \$92,077           | \$54,938         | 132,000             | \$132,000           | \$132,000         |

|                                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Interfund Transfer                | \$0                | \$2,070,548        | \$1,641,125        | \$1,504,360    | 1,641,125           | \$1,641,125         | \$1,641,125       |
| Total 43328 LOWER PARK AVENUE RDA | \$0                | \$2,141,957        | \$1,755,595        | \$1,598,942    | 1,798,286           | \$1,798,286         | \$1,831,112       |
| TOTAL                             | \$0                | \$2,299,424        | \$2,537,094        | \$2,078,429    | 2,547,353           | \$2,667,840         | \$2,665,345       |

## REDEVELOPMENT AGENCY-LOWER PRK - Budget Summary

### 033 REDEVELOPMENT AGENCY-LOWER PRK

#### Revenue Summary

|                                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues                          |                    |                    |                    |                |                     |                     |                   |
| Property Taxes                    | \$2,203,448        | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Misc. Revenues                    | \$44,598           | \$26,634           | \$728,943          | \$0            | 0                   | \$0                 | \$10,965,551      |
| Interfund Transactions (CIP/Debt) | \$0                | \$2,070,548        | \$1,641,125        | \$1,504,360    | 1,641,125           | \$1,641,125         | \$1,641,125       |
| Bond Proceeds                     | \$0                | \$0                | \$0                | \$0            | 14,500,000          | \$22,000,000        | \$0               |
| Total Revenues                    | \$2,248,046        | \$2,097,182        | \$2,370,068        | \$1,504,360    | 16,141,125          | \$23,641,125        | \$12,606,676      |
| Other                             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance                 | \$9,877,290        | \$8,183,095        | \$555,559          | \$746,751      | 1,797,391           | \$746,751           | \$61,453          |
| Total Other                       | \$9,877,290        | \$8,183,095        | \$555,559          | \$746,751      | 1,797,391           | \$746,751           | \$61,453          |
| TOTAL                             | \$12,125,336       | \$10,280,277       | \$2,925,627        | \$2,251,111    | 17,938,516          | \$24,387,876        | \$12,668,129      |

### 033 REDEVELOPMENT AGENCY-LOWER PRK

#### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Personnel             | \$5,365            | \$7,861            | \$7,727            | \$2,418        | 0                   | \$0                 | \$0               |
| Mat, Suppls, Services | \$525,297          | \$543,620          | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Capital               | \$3,060,404        | \$8,846,299        | \$1,847,149        | \$1,389,764    | 17,881,858          | \$24,326,423        | \$1,296,000       |
| Total Depts           | \$3,591,066        | \$9,397,781        | \$1,854,876        | \$1,392,182    | 17,881,858          | \$24,326,423        | \$1,296,000       |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer    | \$351,176          | \$326,938          | \$324,000          | \$0            | 0                   | \$0                 | \$0               |
| Ending Balance        | \$8,183,095        | \$555,559          | \$746,751          | \$0            | 56,658              | \$61,453            | \$11,372,129      |
| Total Other           | \$8,534,271        | \$882,497          | \$1,070,751        | \$0            | 56,658              | \$61,453            | \$11,372,129      |
| TOTAL                 | \$12,125,337       | \$10,280,278       | \$2,925,627        | \$1,392,182    | 17,938,516          | \$24,387,877        | \$12,668,129      |

## 033 REDEVELOPMENT AGENCY-LOWER PRK

### Revenue by Type

| Revenue By Type                                | Actuals<br>FY 2014  | Actuals<br>FY 2015  | Actuals<br>FY 2016 | YTD<br>FY 2017     | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018   |
|------------------------------------------------|---------------------|---------------------|--------------------|--------------------|---------------------|---------------------|---------------------|
| <b>Property Taxes</b>                          |                     |                     |                    |                    |                     |                     |                     |
| 033-31113 PROP TAX INCREMENT RDA               | \$2,139,767         | \$0                 | \$0                | \$0                | 0                   | \$0                 | \$0                 |
| 033-31121 DEL AND PRIOR YEAR                   | \$63,682            | \$0                 | \$0                | \$0                | 0                   | \$0                 | \$0                 |
| <b>Total Property Taxes</b>                    | <b>\$2,203,448</b>  | <b>\$0</b>          | <b>\$0</b>         | <b>\$0</b>         | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>          |
| <b>Misc. Revenues</b>                          |                     |                     |                    |                    |                     |                     |                     |
| 033-36111 INTEREST EARNINGS                    | \$44,598            | \$26,634            | \$7,120            | \$0                | 0                   | \$0                 | \$0                 |
| 033-36310 SALE OF ASSETS                       | \$0                 | \$0                 | \$721,823          | \$0                | 0                   | \$0                 | \$10,965,551        |
| <b>Total Misc. Revenues</b>                    | <b>\$44,598</b>     | <b>\$26,634</b>     | <b>\$728,943</b>   | <b>\$0</b>         | <b>0</b>            | <b>\$0</b>          | <b>\$10,965,551</b> |
| <b>Interfund Transactions (CIP/Debt)</b>       |                     |                     |                    |                    |                     |                     |                     |
| 033-38275 TRANS FROM LPA RDA SRF               | \$0                 | \$2,070,548         | \$1,641,125        | \$1,504,360        | 1,641,125           | \$1,641,125         | \$1,641,125         |
| <b>Total Interfund Transactions (CIP/Debt)</b> | <b>\$0</b>          | <b>\$2,070,548</b>  | <b>\$1,641,125</b> | <b>\$1,504,360</b> | <b>1,641,125</b>    | <b>\$1,641,125</b>  | <b>\$1,641,125</b>  |
| <b>Bond Proceeds</b>                           |                     |                     |                    |                    |                     |                     |                     |
| 033-39220 BOND PROCEEDS                        | \$0                 | \$0                 | \$0                | \$0                | 14,500,000          | \$22,000,000        | \$0                 |
| <b>Total Bond Proceeds</b>                     | <b>\$0</b>          | <b>\$0</b>          | <b>\$0</b>         | <b>\$0</b>         | <b>14,500,000</b>   | <b>\$22,000,000</b> | <b>\$0</b>          |
| <b>Beginning Balance</b>                       |                     |                     |                    |                    |                     |                     |                     |
| 033-39990 BEGINNING BALANCE                    | \$9,877,290         | \$8,183,095         | \$555,559          | \$746,751          | 1,797,391           | \$746,751           | \$61,453            |
| <b>Total Beginning Balance</b>                 | <b>\$9,877,290</b>  | <b>\$8,183,095</b>  | <b>\$555,559</b>   | <b>\$746,751</b>   | <b>1,797,391</b>    | <b>\$746,751</b>    | <b>\$61,453</b>     |
| <b>TOTAL</b>                                   | <b>\$12,125,336</b> | <b>\$10,280,277</b> | <b>\$2,925,627</b> | <b>\$2,251,111</b> | <b>17,938,516</b>   | <b>\$24,387,876</b> | <b>\$12,668,129</b> |

## 033 REDEVELOPMENT AGENCY-LOWER PRK

### Expenditures by Department & Type

|                                        | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| <b>40624 RDA MITIGATION</b>            |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services                  | \$525,297          | \$543,620          | \$0                | \$0            | 0                   | \$0                 | \$0               |
| <b>Total 40624 RDA MITIGATION</b>      | <b>\$525,297</b>   | <b>\$543,620</b>   | <b>\$0</b>         | <b>\$0</b>     | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>        |
| <b>40626 FG ADMIN</b>                  |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer                     | \$24,801           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| <b>Total 40626 FG ADMIN</b>            | <b>\$24,801</b>    | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>     | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>        |
| <b>40821 TRANS TO OTHER FUND</b>       |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer                     | \$326,375          | \$326,938          | \$324,000          | \$0            | 0                   | \$0                 | \$0               |
| <b>Total 40821 TRANS TO OTHER FUND</b> | <b>\$326,375</b>   | <b>\$326,938</b>   | <b>\$324,000</b>   | <b>\$0</b>     | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>        |

|                                     | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40999 END BAL SUR(DEF)              |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                      | \$8,183,095        | \$555,559          | \$746,751          | \$0            | 56,658              | \$61,453            | \$11,372,129      |
| Total 40999 END BAL SUR(DEF)        | \$8,183,095        | \$555,559          | \$746,751          | \$0            | 56,658              | \$61,453            | \$11,372,129      |
| 43309 CITY PARK IMPROVEMENTS        |                    |                    |                    |                |                     |                     |                   |
| Capital                             | \$135,273          | \$25,894           | \$0                | \$0            | 100,000             | \$282,241           | \$100,000         |
| Total 43309 CITY PARK IMPROVEMENTS  | \$135,273          | \$25,894           | \$0                | \$0            | 100,000             | \$282,241           | \$100,000         |
| 43322 AFFORDABLE HOUSING            |                    |                    |                    |                |                     |                     |                   |
| Personnel                           | \$0                | \$1,050            | \$3,459            | \$2,418        | 0                   | \$0                 | \$0               |
| Capital                             | \$2,466            | \$56,495           | \$261,423          | \$1,091,389    | 0                   | \$1,111,133         | \$0               |
| Total 43322 AFFORDABLE HOUSING      | \$2,466            | \$57,545           | \$264,883          | \$1,093,808    | 0                   | \$1,111,133         | \$0               |
| 43351 TRAFFIC CALMING               |                    |                    |                    |                |                     |                     |                   |
| Capital                             | \$0                | \$0                | \$0                | \$0            | 0                   | \$39,845            | \$0               |
| Total 43351 TRAFFIC CALMING         | \$0                | \$0                | \$0                | \$0            | 0                   | \$39,845            | \$0               |
| 43502 SKATE PARK REPAIRS            |                    |                    |                    |                |                     |                     |                   |
| Capital                             | \$0                | \$1,264            | \$0                | \$0            | 5,000               | \$29,203            | \$5,000           |
| Total 43502 SKATE PARK REPAIRS      | \$0                | \$1,264            | \$0                | \$0            | 5,000               | \$29,203            | \$5,000           |
| 43585 CITY-WIDE SIGNS PHASE 1       |                    |                    |                    |                |                     |                     |                   |
| Capital                             | \$0                | \$0                | \$0                | \$10,000       | 0                   | \$17,156            | \$0               |
| Total 43585 CITY-WIDE SIGNS PHASE 1 | \$0                | \$0                | \$0                | \$10,000       | 0                   | \$17,156            | \$0               |
| 43597 LOWER PARK AVENUE RDA         |                    |                    |                    |                |                     |                     |                   |
| Personnel                           | \$5,365            | \$6,811            | \$4,268            | \$0            | 0                   | \$0                 | \$0               |
| Capital                             | \$2,310,361        | \$100,932          | \$60,935           | \$0            | 0                   | \$0                 | \$0               |
| Total 43597 LOWER PARK AVENUE RDA   | \$2,315,726        | \$107,743          | \$65,203           | \$0            | 0                   | \$0                 | \$0               |
| 43598 SECURITY PROJECTS             |                    |                    |                    |                |                     |                     |                   |
| Capital                             | \$0                | \$51,590           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43598 SECURITY PROJECTS       | \$0                | \$51,590           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43599 CRESCENT TRAMWAY TRAIL        |                    |                    |                    |                |                     |                     |                   |
| Capital                             | \$60,935           | \$2,756            | \$10,895           | \$0            | 0                   | \$100,414           | \$0               |
| Total 43599 CRESCENT TRAMWAY TRAIL  | \$60,935           | \$2,756            | \$10,895           | \$0            | 0                   | \$100,414           | \$0               |
| 43646 LIBRARY REMODEL               |                    |                    |                    |                |                     |                     |                   |
| Capital                             | \$551,368          | \$8,575,407        | \$403,786          | \$26,548       | 0                   | \$79,011            | \$0               |
| Total 43646 LIBRARY REMODEL         | \$551,368          | \$8,575,407        | \$403,786          | \$26,548       | 0                   | \$79,011            | \$0               |
| 43647 MULTI GENER HOUSING           |                    |                    |                    |                |                     |                     |                   |
| Capital                             | \$0                | \$31,961           | \$11,250           | \$154,525      | 5,600,000           | \$4,960,667         | \$0               |
| Total 43647 MULTI GENER HOUSING     | \$0                | \$31,961           | \$11,250           | \$154,525      | 5,600,000           | \$4,960,667         | \$0               |
| 43649 SENIOR COMMUNITY CENTER       |                    |                    |                    |                |                     |                     |                   |
| Capital                             | \$0                | \$0                | \$0                | \$0            | 0                   | \$1,000,000         | \$0               |
| Total 43649 SENIOR COMMUNITY CENTER | \$0                | \$0                | \$0                | \$0            | 0                   | \$1,000,000         | \$0               |
| 43679 OLD TOWN STAIRS               |                    |                    |                    |                |                     |                     |                   |
| Capital                             | \$0                | \$0                | \$0                | \$0            | 150,000             | \$450,000           | \$150,000         |
| Total 43679 OLD TOWN STAIRS         | \$0                | \$0                | \$0                | \$0            | 150,000             | \$450,000           | \$150,000         |



|                                              | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 43696 1450-60 PARK AVENUE                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                      | \$0                | \$0                | \$0                | \$0            | 0                   | \$2,581,864         | \$0               |
| Total 43696 1450-60 PARK AVENUE              | \$0                | \$0                | \$0                | \$0            | 0                   | \$2,581,864         | \$0               |
| 43706 PRIVATE LAND DEVELOPMENT #1            |                    |                    |                    |                |                     |                     |                   |
| Capital                                      | \$0                | \$0                | \$0                | \$0            | 0                   | \$2,884,000         | \$0               |
| Total 43706 PRIVATE LAND DEVELOPMENT #1      | \$0                | \$0                | \$0                | \$0            | 0                   | \$2,884,000         | \$0               |
| 43707 13TH AVENUE CORRIDOR                   |                    |                    |                    |                |                     |                     |                   |
| Capital                                      | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$266,000         |
| Total 43707 13TH AVENUE CORRIDOR             | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$266,000         |
| 43710 LAND ACQUISITION/BANKING PROGRAM       |                    |                    |                    |                |                     |                     |                   |
| Capital                                      | \$0                | \$0                | \$1,098,860        | \$1,327        | 750,000             | \$1,651,140         | \$750,000         |
| Total 43710 LAND ACQUISITION/BANKING PROGRAM | \$0                | \$0                | \$1,098,860        | \$1,327        | 750,000             | \$1,651,140         | \$750,000         |
| 43730 PUBLIC ART                             |                    |                    |                    |                |                     |                     |                   |
| Capital                                      | \$0                | \$0                | \$0                | \$0            | 25,000              | \$57,749            | \$25,000          |
| Total 43730 PUBLIC ART                       | \$0                | \$0                | \$0                | \$0            | 25,000              | \$57,749            | \$25,000          |
| 43741 SNOW CREEK BRIDGE                      |                    |                    |                    |                |                     |                     |                   |
| Capital                                      | \$0                | \$0                | \$0                | \$5,850        | 50,000              | \$50,000            | \$0               |
| Total 43741 SNOW CREEK BRIDGE                | \$0                | \$0                | \$0                | \$5,850        | 50,000              | \$50,000            | \$0               |
| 43743 RECREATION BLDG. CITY PARK             |                    |                    |                    |                |                     |                     |                   |
| Capital                                      | \$0                | \$0                | \$0                | \$124          | 4,500,000           | \$4,500,000         | \$0               |
| Total 43743 RECREATION BLDG. CITY PARK       | \$0                | \$0                | \$0                | \$124          | 4,500,000           | \$4,500,000         | \$0               |
| 43762 PARKS BUILDING                         |                    |                    |                    |                |                     |                     |                   |
| Capital                                      | \$0                | \$0                | \$0                | \$0            | 136,000             | \$136,000           | \$0               |
| Total 43762 PARKS BUILDING                   | \$0                | \$0                | \$0                | \$0            | 136,000             | \$136,000           | \$0               |
| 43765 GOLF BUILDING                          |                    |                    |                    |                |                     |                     |                   |
| Capital                                      | \$0                | \$0                | \$0                | \$0            | 68,000              | \$68,000            | \$0               |
| Total 43765 GOLF BUILDING                    | \$0                | \$0                | \$0                | \$0            | 68,000              | \$68,000            | \$0               |
| 43769 CENTRAL PARK                           |                    |                    |                    |                |                     |                     |                   |
| Capital                                      | \$0                | \$0                | \$0                | \$100,000      | 4,272,858           | \$4,328,000         | \$0               |
| Total 43769 CENTRAL PARK                     | \$0                | \$0                | \$0                | \$100,000      | 4,272,858           | \$4,328,000         | \$0               |
| TOTAL                                        | \$12,125,337       | \$10,280,278       | \$2,925,628        | \$1,392,182    | 15,713,516          | \$24,387,877        | \$12,668,129      |

## MAIN STREET RDA SPECIAL REVENUE FUND - Budget Summary

### 024 MAIN STREET RDA SPECIAL

#### Revenue Summary

|                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues          |                    |                    |                    |                |                     |                     |                   |
| Property Taxes    | \$0                | \$1,266,718        | \$1,259,760        | \$1,226,564    | 1,242,000           | \$1,242,000         | \$1,242,000       |
| Misc. Revenues    | \$0                | \$3,254            | \$2,395            | \$0            | 0                   | \$0                 | \$0               |
| Total Revenues    | \$0                | \$1,269,972        | \$1,262,155        | \$1,226,564    | 1,242,000           | \$1,242,000         | \$1,242,000       |
| Other             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance | \$0                | \$0                | \$59,638           | \$260,447      | 64,638              | \$260,447           | \$265,447         |
| Total Other       | \$0                | \$0                | \$59,638           | \$260,447      | 64,638              | \$260,447           | \$265,447         |
| TOTAL             | \$0                | \$1,269,972        | \$1,321,793        | \$1,487,011    | 1,306,638           | \$1,502,447         | \$1,507,447       |

### 024 MAIN STREET RDA SPECIAL

#### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services | \$0                | \$310,086          | \$309,346          | \$276,886      | 485,000             | \$485,000           | \$485,000         |
| Total Depts           | \$0                | \$310,086          | \$309,346          | \$276,886      | 485,000             | \$485,000           | \$485,000         |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer    | \$0                | \$900,247          | \$752,000          | \$689,337      | 752,000             | \$752,000           | \$752,000         |
| Ending Balance        | \$0                | \$59,638           | \$260,447          | \$0            | 69,638              | \$265,447           | \$270,447         |
| Total Other           | \$0                | \$959,885          | \$1,012,447        | \$689,337      | 821,638             | \$1,017,447         | \$1,022,447       |
| TOTAL                 | \$0                | \$1,269,971        | \$1,321,793        | \$966,223      | 1,306,638           | \$1,502,447         | \$1,507,447       |

## 024 MAIN STREET RDA SPECIAL

### Revenue by Type

| Revenue By Type                              | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017     | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018  |
|----------------------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|--------------------|
| <b>Property Taxes</b>                        |                    |                    |                    |                    |                     |                     |                    |
| 024-31113 PROP TAX INCREMENT RDA             | \$0                | \$291,345          | \$289,745          | \$282,110          | 274,160             | \$274,160           | \$274,160          |
| 024-31121 DEL AND PRIOR YEAR                 | \$0                | \$0                | \$0                | \$0                | 50,000              | \$50,000            | \$50,000           |
| 024-31125 CONTRIBUTION FROM OTHER GOVERNMENT | \$0                | \$975,373          | \$970,015          | \$944,454          | 917,840             | \$917,840           | \$917,840          |
| <b>Total Property Taxes</b>                  | <b>\$0</b>         | <b>\$1,266,718</b> | <b>\$1,259,760</b> | <b>\$1,226,564</b> | <b>1,242,000</b>    | <b>\$1,242,000</b>  | <b>\$1,242,000</b> |
| <b>Misc. Revenues</b>                        |                    |                    |                    |                    |                     |                     |                    |
| 024-36111 INTEREST EARNINGS                  | \$0                | \$3,254            | \$2,395            | \$0                | 0                   | \$0                 | \$0                |
| <b>Total Misc. Revenues</b>                  | <b>\$0</b>         | <b>\$3,254</b>     | <b>\$2,395</b>     | <b>\$0</b>         | <b>0</b>            | <b>\$0</b>          | <b>\$0</b>         |
| <b>Beginning Balance</b>                     |                    |                    |                    |                    |                     |                     |                    |
| 024-39990 BEGINNING BALANCE                  | \$0                | \$0                | \$59,638           | \$260,447          | 64,638              | \$260,447           | \$265,447          |
| <b>Total Beginning Balance</b>               | <b>\$0</b>         | <b>\$0</b>         | <b>\$59,638</b>    | <b>\$260,447</b>   | <b>64,638</b>       | <b>\$260,447</b>    | <b>\$265,447</b>   |
| <b>TOTAL</b>                                 | <b>\$0</b>         | <b>\$1,269,972</b> | <b>\$1,321,793</b> | <b>\$1,487,011</b> | <b>1,306,638</b>    | <b>\$1,502,447</b>  | <b>\$1,507,447</b> |

## 024 MAIN STREET RDA SPECIAL

### Expenditures by Department & Type

|                                               | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017   | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018  |
|-----------------------------------------------|--------------------|--------------------|--------------------|------------------|---------------------|---------------------|--------------------|
| <b>40623 RDA MITIGATION - MAI</b>             |                    |                    |                    |                  |                     |                     |                    |
| Mat, Suppls, Services                         | \$0                | \$310,086          | \$276,082          | \$276,177        | 405,000             | \$405,000           | \$405,000          |
| <b>Total 40623 RDA MITIGATION - MAI</b>       | <b>\$0</b>         | <b>\$310,086</b>   | <b>\$276,082</b>   | <b>\$276,177</b> | <b>405,000</b>      | <b>\$405,000</b>    | <b>\$405,000</b>   |
| <b>40999 END BAL SUR(DEF)</b>                 |                    |                    |                    |                  |                     |                     |                    |
| Ending Balance                                | \$0                | \$59,638           | \$260,447          | \$0              | 69,638              | \$265,447           | \$270,447          |
| <b>Total 40999 END BAL SUR(DEF)</b>           | <b>\$0</b>         | <b>\$59,638</b>    | <b>\$260,447</b>   | <b>\$0</b>       | <b>69,638</b>       | <b>\$265,447</b>    | <b>\$270,447</b>   |
| <b>42310 HISTORICAL INCENTIVE GRANT</b>       |                    |                    |                    |                  |                     |                     |                    |
| Mat, Suppls, Services                         | \$0                | \$0                | \$30,000           | \$0              | 30,000              | \$30,000            | \$30,000           |
| <b>Total 42310 HISTORICAL INCENTIVE GRANT</b> | <b>\$0</b>         | <b>\$0</b>         | <b>\$30,000</b>    | <b>\$0</b>       | <b>30,000</b>       | <b>\$30,000</b>     | <b>\$30,000</b>    |
| <b>43303 MAIN STREET RDA</b>                  |                    |                    |                    |                  |                     |                     |                    |
| Mat, Suppls, Services                         | \$0                | \$0                | \$3,264            | \$709            | 50,000              | \$50,000            | \$50,000           |
| Interfund Transfer                            | \$0                | \$900,247          | \$752,000          | \$689,337        | 752,000             | \$752,000           | \$752,000          |
| <b>Total 43303 MAIN STREET RDA</b>            | <b>\$0</b>         | <b>\$900,247</b>   | <b>\$755,264</b>   | <b>\$690,046</b> | <b>802,000</b>      | <b>\$802,000</b>    | <b>\$802,000</b>   |
| <b>TOTAL</b>                                  | <b>\$0</b>         | <b>\$1,269,971</b> | <b>\$1,321,793</b> | <b>\$966,223</b> | <b>1,306,638</b>    | <b>\$1,502,447</b>  | <b>\$1,507,447</b> |

## REDEVELOPMENT AGENCY-MAIN ST - Budget Summary

### 034 REDEVELOPMENT AGENCY-MAIN ST

#### Revenue Summary

|                                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues                          |                    |                    |                    |                |                     |                     |                   |
| Property Taxes                    | \$1,263,060        | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Misc. Revenues                    | \$6,927            | \$18,035           | \$9,067            | \$0            | 0                   | \$0                 | \$0               |
| Interfund Transactions (CIP/Debt) | \$0                | \$900,247          | \$752,000          | \$689,337      | 752,000             | \$752,000           | \$752,000         |
| Total Revenues                    | \$1,269,987        | \$918,282          | \$761,067          | \$689,337      | 752,000             | \$752,000           | \$752,000         |
| Other                             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance                 | \$1,237,956        | \$1,302,719        | \$1,340,589        | \$1,250,230    | 1,166,101           | \$1,250,230         | \$1,106,080       |
| Total Other                       | \$1,237,956        | \$1,302,719        | \$1,340,589        | \$1,250,230    | 1,166,101           | \$1,250,230         | \$1,106,080       |
| TOTAL                             | \$2,507,943        | \$2,221,001        | \$2,101,656        | \$1,939,567    | 1,918,101           | \$2,002,230         | \$1,858,080       |

### 034 REDEVELOPMENT AGENCY-MAIN ST

#### Expense Summary

|                       | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts                 |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services | \$281,491          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Capital               | \$2,385            | \$0                | \$47,541           | \$0            | 50,000              | \$90,062            | \$450,000         |
| Total Depts           | \$283,875          | \$0                | \$47,541           | \$0            | 50,000              | \$90,062            | \$450,000         |
| Other                 |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer    | \$921,349          | \$880,412          | \$803,885          | \$738,914      | 806,088             | \$806,088           | \$809,490         |
| Ending Balance        | \$1,302,719        | \$1,340,589        | \$1,250,230        | \$0            | 1,062,013           | \$1,106,080         | \$598,590         |
| Total Other           | \$2,224,068        | \$2,221,001        | \$2,054,115        | \$738,914      | 1,868,101           | \$1,912,168         | \$1,408,080       |
| TOTAL                 | \$2,507,943        | \$2,221,001        | \$2,101,656        | \$738,914      | 1,918,101           | \$2,002,230         | \$1,858,080       |

## 034 REDEVELOPMENT AGENCY-MAIN ST

### Revenue by Type

| Revenue By Type                         | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Property Taxes                          |                    |                    |                    |                |                     |                     |                   |
| 034-31113 PROP TAX INCREMENT RDA        | \$1,201,491        | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 034-31121 DEL AND PRIOR YEAR            | \$61,569           | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total Property Taxes                    | \$1,263,060        | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Misc. Revenues                          |                    |                    |                    |                |                     |                     |                   |
| 034-36111 INTEREST EARNINGS             | \$6,927            | \$4,178            | \$9,067            | \$0            | 0                   | \$0                 | \$0               |
| 034-36911 OTHER MISCELLANEOUS           | \$0                | \$13,857           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total Misc. Revenues                    | \$6,927            | \$18,035           | \$9,067            | \$0            | 0                   | \$0                 | \$0               |
| Interfund Transactions (CIP/Debt)       |                    |                    |                    |                |                     |                     |                   |
| 034-38277 TRANS FROM MAIN ST RDA SRF    | \$0                | \$900,247          | \$752,000          | \$689,337      | 752,000             | \$752,000           | \$752,000         |
| Total Interfund Transactions (CIP/Debt) | \$0                | \$900,247          | \$752,000          | \$689,337      | 752,000             | \$752,000           | \$752,000         |
| Beginning Balance                       |                    |                    |                    |                |                     |                     |                   |
| 034-39990 BEGINNING BALANCE             | \$1,237,956        | \$1,302,719        | \$1,340,589        | \$1,250,230    | 1,166,101           | \$1,250,230         | \$1,106,080       |
| Total Beginning Balance                 | \$1,237,956        | \$1,302,719        | \$1,340,589        | \$1,250,230    | 1,166,101           | \$1,250,230         | \$1,106,080       |
| TOTAL                                   | \$2,507,943        | \$2,221,001        | \$2,101,656        | \$1,939,567    | 1,918,101           | \$2,002,230         | \$1,858,080       |

## 034 REDEVELOPMENT AGENCY-MAIN ST

### Expenditures by Department & Type

|                                  | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40622 GENERAL FUND ADMIN         |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer               | \$1,349            | \$30,000           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 40622 GENERAL FUND ADMIN   | \$1,349            | \$30,000           | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 40623 RDA MITIGATION - MAI       |                    |                    |                    |                |                     |                     |                   |
| Mat, Suppls, Services            | \$281,491          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 40623 RDA MITIGATION - MAI | \$281,491          | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 40821 TRANS TO OTHER FUND        |                    |                    |                    |                |                     |                     |                   |
| Interfund Transfer               | \$920,000          | \$850,412          | \$803,885          | \$738,914      | 806,088             | \$806,088           | \$809,490         |
| Total 40821 TRANS TO OTHER FUND  | \$920,000          | \$850,412          | \$803,885          | \$738,914      | 806,088             | \$806,088           | \$809,490         |
| 40999 END BAL SUR(DEF)           |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                   | \$1,302,719        | \$1,340,589        | \$1,250,230        | \$0            | 1,062,013           | \$1,106,080         | \$598,590         |
| Total 40999 END BAL SUR(DEF)     | \$1,302,719        | \$1,340,589        | \$1,250,230        | \$0            | 1,062,013           | \$1,106,080         | \$598,590         |

|                                          | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 43306 OLD TOWN STAIRS                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                  | \$0                | \$0                | \$47,541           | \$0            | 50,000              | \$50,062            | \$450,000         |
| Total 43306 OLD TOWN STAIRS              | \$0                | \$0                | \$47,541           | \$0            | 50,000              | \$50,062            | \$450,000         |
| 43369 DOWNTOWN REVITALIZATION            |                    |                    |                    |                |                     |                     |                   |
| Capital                                  | \$35               | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43369 DOWNTOWN REVITALIZATION      | \$35               | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43532 SHELL SPACE                        |                    |                    |                    |                |                     |                     |                   |
| Capital                                  | \$2,350            | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| Total 43532 SHELL SPACE                  | \$2,350            | \$0                | \$0                | \$0            | 0                   | \$0                 | \$0               |
| 43556 RETAINING WALL AT SAMPSON AV       |                    |                    |                    |                |                     |                     |                   |
| Capital                                  | \$0                | \$0                | \$0                | \$0            | 0                   | \$-55,000           | \$0               |
| Total 43556 RETAINING WALL AT SAMPSON AV | \$0                | \$0                | \$0                | \$0            | 0                   | \$-55,000           | \$0               |
| 43586 CITY-WIDE SIGNS PHASE 1            |                    |                    |                    |                |                     |                     |                   |
| Capital                                  | \$0                | \$0                | \$0                | \$0            | 0                   | \$20,000            | \$0               |
| Total 43586 CITY-WIDE SIGNS PHASE 1      | \$0                | \$0                | \$0                | \$0            | 0                   | \$20,000            | \$0               |
| 43814 MAIN STREET BOLLARDS PHASE I       |                    |                    |                    |                |                     |                     |                   |
| Capital                                  | \$0                | \$0                | \$0                | \$0            | 0                   | \$75,000            | \$0               |
| Total 43814 MAIN STREET BOLLARDS PHASE I | \$0                | \$0                | \$0                | \$0            | 0                   | \$75,000            | \$0               |
| TOTAL                                    | \$2,507,943        | \$2,221,001        | \$2,101,656        | \$738,914      | 1,918,101           | \$2,002,230         | \$1,858,080       |

## BUILDING AUTHORITY - Budget Summary

### 035 BUILDING AUTHORITY

#### Revenue Summary

|                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues          |                    |                    |                    |                |                     |                     |                   |
| Misc. Revenues    | \$2,513            | \$2,359            | \$3,187            | \$0            | 0                   | \$0                 | \$0               |
| Total Revenues    | \$2,513            | \$2,359            | \$3,187            | \$0            | 0                   | \$0                 | \$0               |
| Other             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance | \$523,457          | \$523,127          | \$458,911          | \$454,087      | 416,713             | \$454,087           | \$419,900         |
| Total Other       | \$523,457          | \$523,127          | \$458,911          | \$454,087      | 416,713             | \$454,087           | \$419,900         |
| TOTAL             | \$525,970          | \$525,486          | \$462,098          | \$454,087      | 416,713             | \$454,087           | \$419,900         |

### 035 BUILDING AUTHORITY

#### Expense Summary

|                | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts          |                    |                    |                    |                |                     |                     |                   |
| Capital        | \$2,844            | \$66,575           | \$8,011            | \$23,405       | 0                   | \$34,187            | \$0               |
| Total Depts    | \$2,844            | \$66,575           | \$8,011            | \$23,405       | 0                   | \$34,187            | \$0               |
| Other          |                    |                    |                    |                |                     |                     |                   |
| Ending Balance | \$523,127          | \$458,911          | \$454,087          | \$0            | 416,713             | \$419,900           | \$419,900         |
| Total Other    | \$523,127          | \$458,911          | \$454,087          | \$0            | 416,713             | \$419,900           | \$419,900         |
| TOTAL          | \$525,971          | \$525,486          | \$462,098          | \$23,406       | 416,713             | \$454,087           | \$419,900         |

## 035 BUILDING AUTHORITY

## Revenue by Type

| Revenue By Type             | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Misc. Revenues              |                    |                    |                    |                |                     |                     |                   |
| 035-36111 INTEREST EARNINGS | \$2,513            | \$2,359            | \$3,187            | \$0            | 0                   | \$0                 | \$0               |
| Total Misc. Revenues        | \$2,513            | \$2,359            | \$3,187            | \$0            | 0                   | \$0                 | \$0               |
| Beginning Balance           |                    |                    |                    |                |                     |                     |                   |
| 035-39990 BEGINNING BALANCE | \$523,457          | \$523,127          | \$458,911          | \$454,087      | 416,713             | \$454,087           | \$419,900         |
| Total Beginning Balance     | \$523,457          | \$523,127          | \$458,911          | \$454,087      | 416,713             | \$454,087           | \$419,900         |
| TOTAL                       | \$525,970          | \$525,486          | \$462,098          | \$454,087      | 416,713             | \$454,087           | \$419,900         |

## 035 BUILDING AUTHORITY

## Expenditures by Department &amp; Type

|                              | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40999 END BAL SUR(DEF)       |                    |                    |                    |                |                     |                     |                   |
| Ending Balance               | \$523,127          | \$458,911          | \$454,087          | \$0            | 416,713             | \$419,900           | \$419,900         |
| Total 40999 END BAL SUR(DEF) | \$523,127          | \$458,911          | \$454,087          | \$0            | 416,713             | \$419,900           | \$419,900         |
| 43345 FUTURE PROJECTS        |                    |                    |                    |                |                     |                     |                   |
| Capital                      | \$2,844            | \$66,575           | \$8,011            | \$23,405       | 0                   | \$34,187            | \$0               |
| Total 43345 FUTURE PROJECTS  | \$2,844            | \$66,575           | \$8,011            | \$23,405       | 0                   | \$34,187            | \$0               |
| TOTAL                        | \$525,971          | \$525,486          | \$462,098          | \$23,406       | 416,713             | \$454,087           | \$419,900         |



## EQUIPMENT REPLACEMENT CIP - Budget Summary

### 038 EQUIPMENT REPLACEMENT CIP

#### Revenue Summary

|                                   | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-----------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Revenues                          |                    |                    |                    |                |                     |                     |                   |
| Misc. Revenues                    | \$146,554          | \$23,812           | \$33,825           | \$115,153      | 0                   | \$0                 | \$0               |
| Interfund Transactions (CIP/Debt) | \$905,000          | \$925,000          | \$1,011,000        | \$938,388      | 1,023,700           | \$1,023,700         | \$1,073,700       |
| Total Revenues                    | \$1,051,554        | \$948,812          | \$1,044,825        | \$1,053,541    | 1,023,700           | \$1,023,700         | \$1,073,700       |
| Other                             |                    |                    |                    |                |                     |                     |                   |
| Beginning Balance                 | \$1,586,254        | \$1,902,793        | \$1,832,162        | \$1,626,711    | 372,030             | \$1,626,711         | \$255,855         |
| Total Other                       | \$1,586,254        | \$1,902,793        | \$1,832,162        | \$1,626,711    | 372,030             | \$1,626,711         | \$255,855         |
| TOTAL                             | \$2,637,808        | \$2,851,605        | \$2,876,987        | \$2,680,252    | 1,395,730           | \$2,650,411         | \$1,329,555       |

### 038 EQUIPMENT REPLACEMENT CIP

#### Expense Summary

|                | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|----------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Depts          |                    |                    |                    |                |                     |                     |                   |
| Capital        | \$735,016          | \$1,019,443        | \$1,250,276        | \$1,412,829    | 1,023,700           | \$2,394,556         | \$1,228,700       |
| Total Depts    | \$735,016          | \$1,019,443        | \$1,250,276        | \$1,412,829    | 1,023,700           | \$2,394,556         | \$1,228,700       |
| Other          |                    |                    |                    |                |                     |                     |                   |
| Ending Balance | \$1,902,793        | \$1,832,162        | \$1,626,711        | \$0            | 372,030             | \$255,855           | \$100,855         |
| Total Other    | \$1,902,793        | \$1,832,162        | \$1,626,711        | \$0            | 372,030             | \$255,855           | \$100,855         |
| TOTAL          | \$2,637,809        | \$2,851,605        | \$2,876,987        | \$1,412,829    | 1,395,730           | \$2,650,411         | \$1,329,555       |

## 038 EQUIPMENT REPLACEMENT CIP

### Revenue by Type

| Revenue By Type                          | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| Misc. Revenues                           |                    |                    |                    |                |                     |                     |                   |
| 038-36310 SALE OF ASSETS                 | \$146,554          | \$23,812           | \$33,825           | \$115,153      | 0                   | \$0                 | \$0               |
| Total Misc. Revenues                     | \$146,554          | \$23,812           | \$33,825           | \$115,153      | 0                   | \$0                 | \$0               |
| Interfund Transactions (CIP/Debt)        |                    |                    |                    |                |                     |                     |                   |
| 038-38210 TRANS FR GEN FUND-EQUIP REPLAC | \$905,000          | \$925,000          | \$1,011,000        | \$938,388      | 1,023,700           | \$1,023,700         | \$1,073,700       |
| Total Interfund Transactions (CIP/Debt)  | \$905,000          | \$925,000          | \$1,011,000        | \$938,388      | 1,023,700           | \$1,023,700         | \$1,073,700       |
| Beginning Balance                        |                    |                    |                    |                |                     |                     |                   |
| 038-39990 BEGINNING BALANCE              | \$1,586,254        | \$1,902,793        | \$1,832,162        | \$1,626,711    | 372,030             | \$1,626,711         | \$255,855         |
| Total Beginning Balance                  | \$1,586,254        | \$1,902,793        | \$1,832,162        | \$1,626,711    | 372,030             | \$1,626,711         | \$255,855         |
| TOTAL                                    | \$2,637,808        | \$2,851,605        | \$2,876,987        | \$2,680,252    | 1,395,730           | \$2,650,411         | \$1,329,555       |

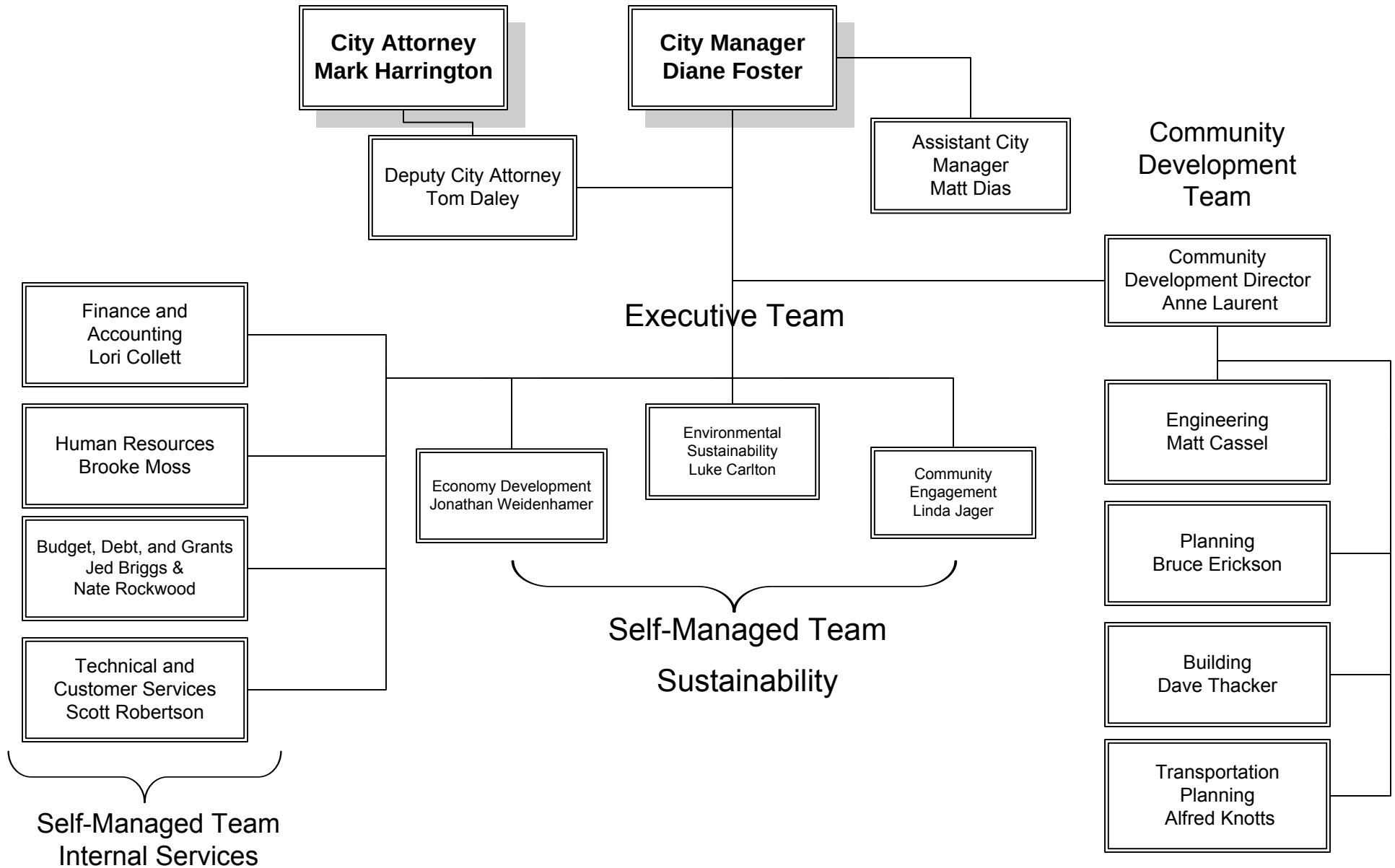
## 038 EQUIPMENT REPLACEMENT CIP

### Expenditures by Department & Type

|                                           | Actuals<br>FY 2014 | Actuals<br>FY 2015 | Actuals<br>FY 2016 | YTD<br>FY 2017 | Original<br>FY 2017 | Adjusted<br>FY 2017 | Budget<br>FY 2018 |
|-------------------------------------------|--------------------|--------------------|--------------------|----------------|---------------------|---------------------|-------------------|
| 40999 END BAL SUR(DEF)                    |                    |                    |                    |                |                     |                     |                   |
| Ending Balance                            | \$1,902,793        | \$1,832,162        | \$1,626,711        | \$0            | 372,030             | \$255,855           | \$100,855         |
| Total 40999 END BAL SUR(DEF)              | \$1,902,793        | \$1,832,162        | \$1,626,711        | \$0            | 372,030             | \$255,855           | \$100,855         |
| 43330 REPLACE ROLLING STOCK               |                    |                    |                    |                |                     |                     |                   |
| Capital                                   | \$501,443          | \$731,539          | \$1,049,910        | \$1,020,227    | 700,000             | \$1,853,460         | \$900,000         |
| Total 43330 REPLACE ROLLING STOCK         | \$501,443          | \$731,539          | \$1,049,910        | \$1,020,227    | 700,000             | \$1,853,460         | \$900,000         |
| 43350 REPLACE COMPUTER                    |                    |                    |                    |                |                     |                     |                   |
| Capital                                   | \$233,573          | \$287,904          | \$170,366          | \$392,602      | 308,700             | \$526,096           | \$308,700         |
| Total 43350 REPLACE COMPUTER              | \$233,573          | \$287,904          | \$170,366          | \$392,602      | 308,700             | \$526,096           | \$308,700         |
| 43683 FLEET SHOP EQUIP REPLACEMENT        |                    |                    |                    |                |                     |                     |                   |
| Capital                                   | \$0                | \$0                | \$30,000           | \$0            | 15,000              | \$15,000            | \$15,000          |
| Total 43683 FLEET SHOP EQUIP REPLACEMENT  | \$0                | \$0                | \$30,000           | \$0            | 15,000              | \$15,000            | \$15,000          |
| 43809 ELECTRICAL GENERATOR UPGRADES       |                    |                    |                    |                |                     |                     |                   |
| Capital                                   | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,000           |
| Total 43809 ELECTRICAL GENERATOR UPGRADES | \$0                | \$0                | \$0                | \$0            | 0                   | \$0                 | \$5,000           |
| TOTAL                                     | \$2,637,809        | \$2,851,605        | \$2,876,987        | \$1,412,829    | 1,395,730           | \$2,650,411         | \$1,329,555       |

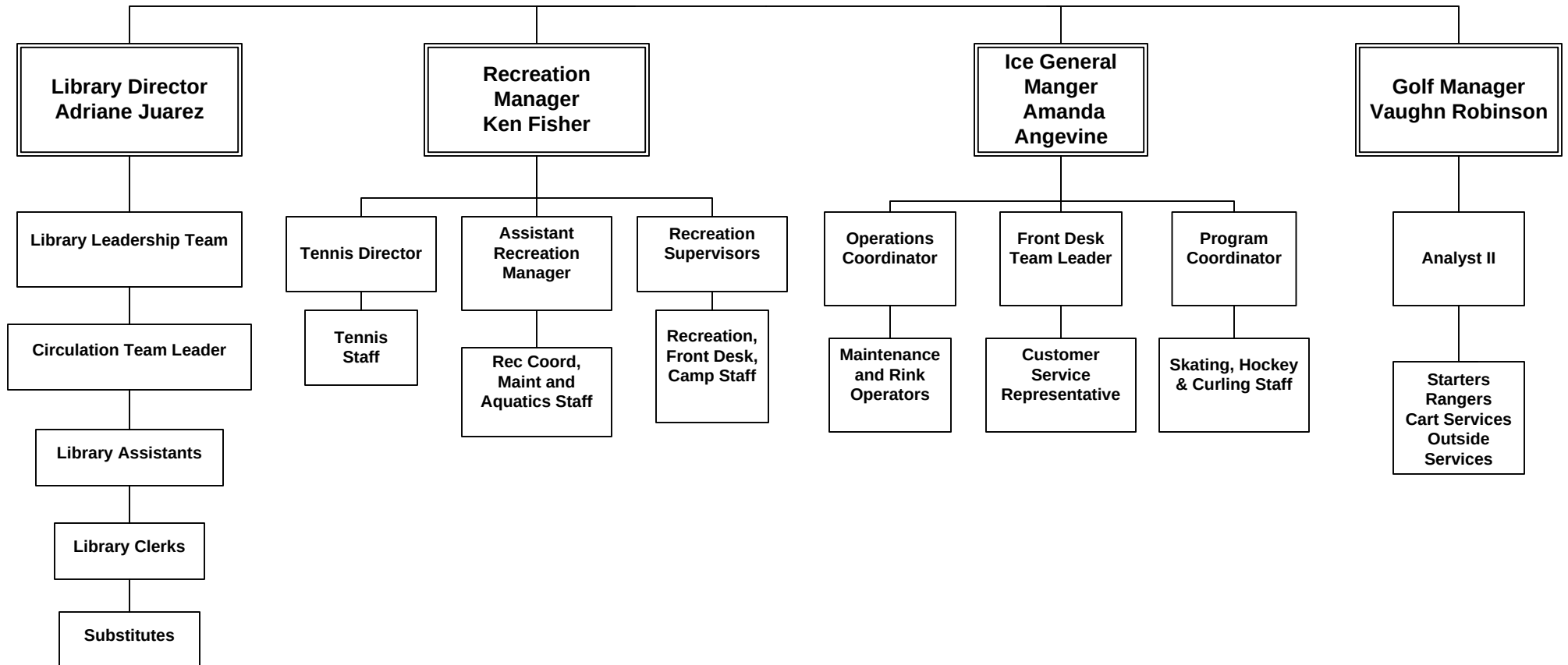


# Executive Function

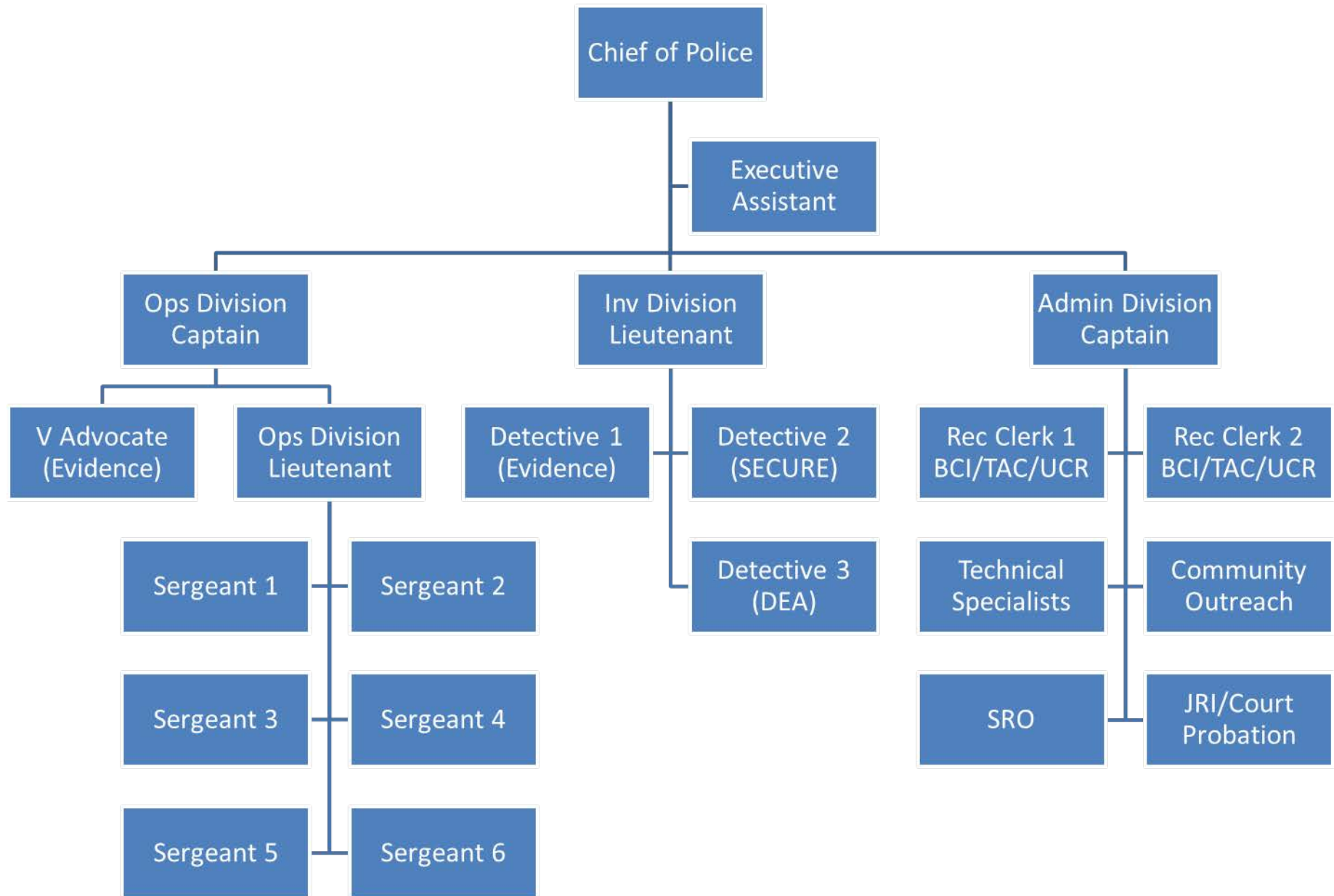


# Library & Recreation

## Self-managed Team

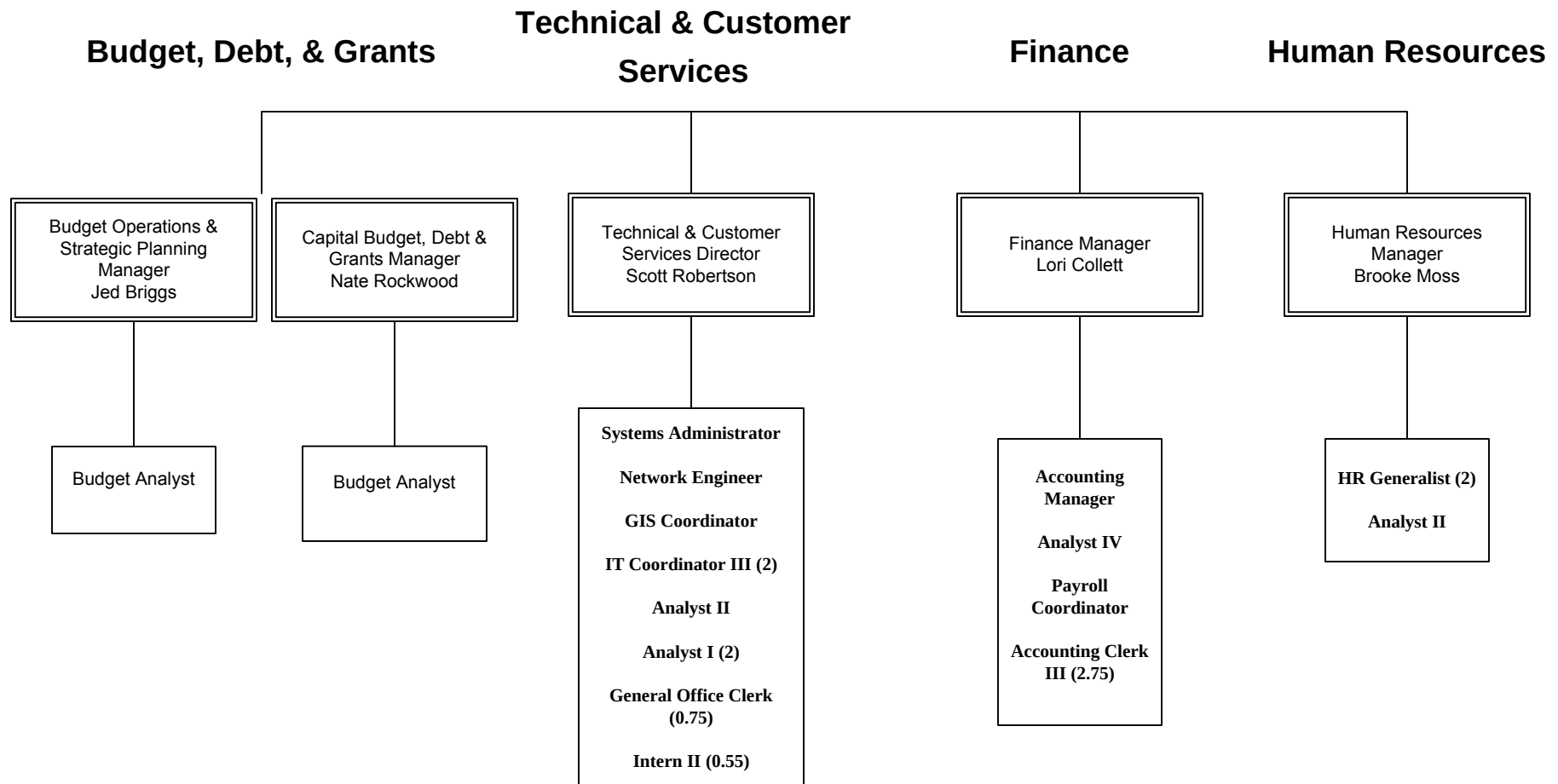


# Public Safety



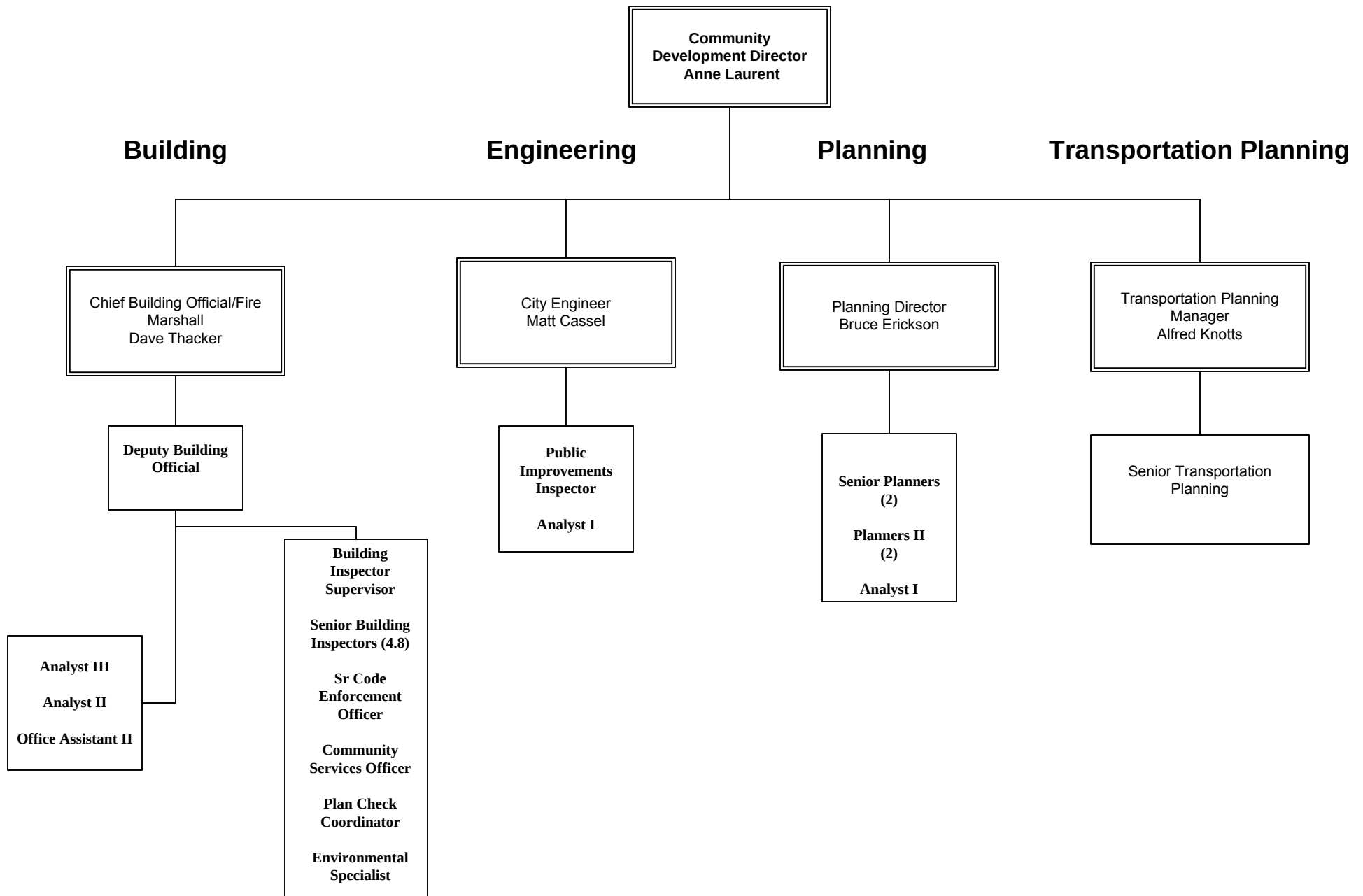
# Executive Function

Self-managed Team



# Executive Function

## Community Development Team



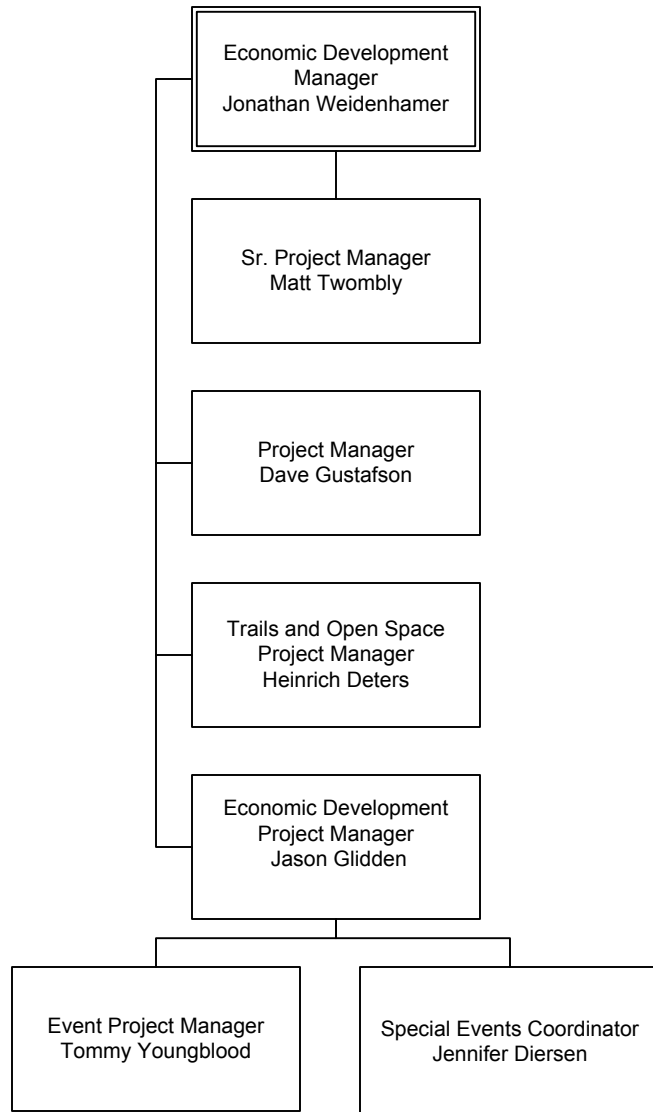


# Executive Function

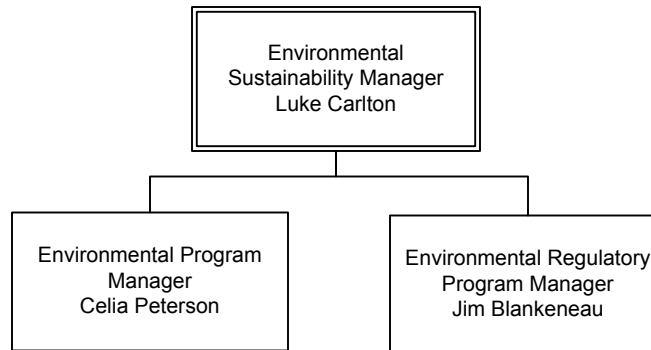
Self-managed Team

## Sustainability

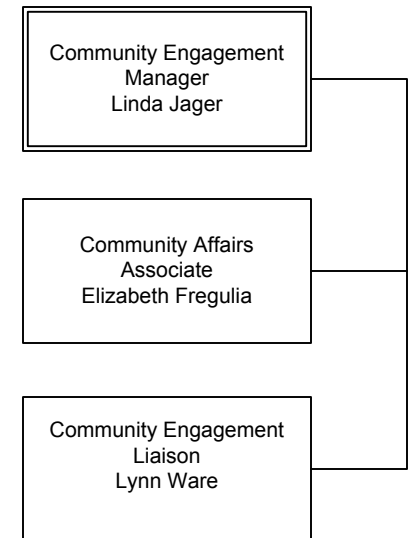
### Economy Development



### Environmental Sustainability



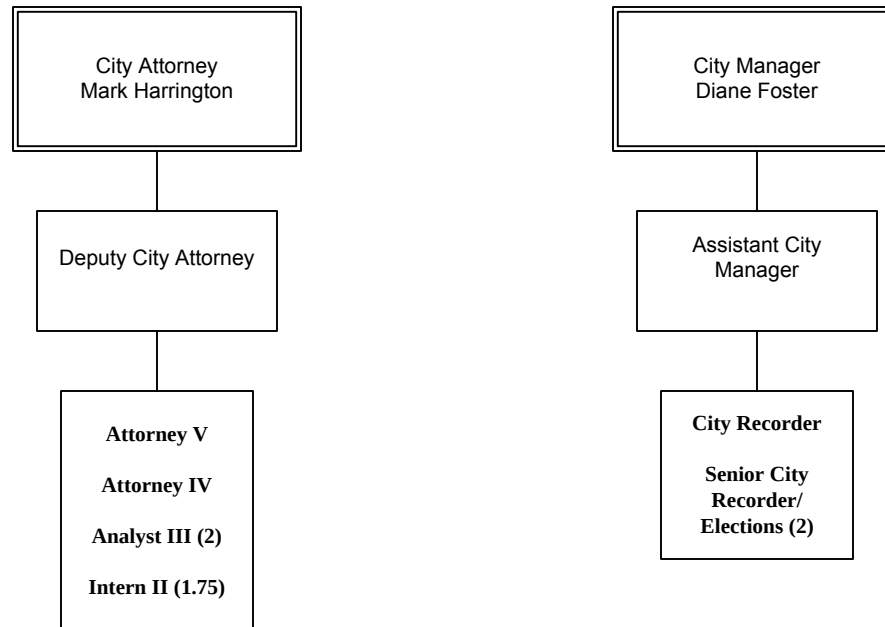
### Community Engagement



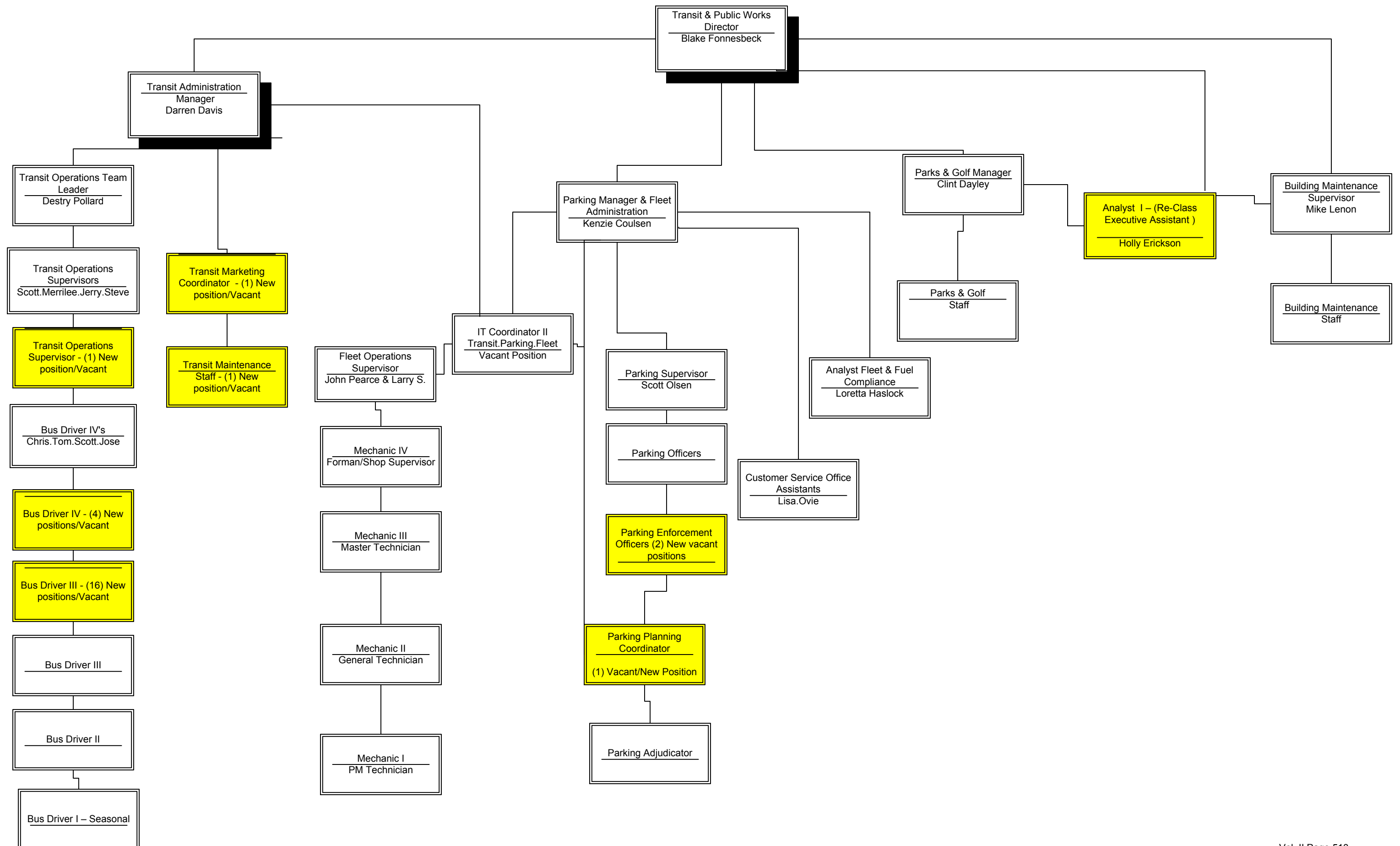
# Executive Function

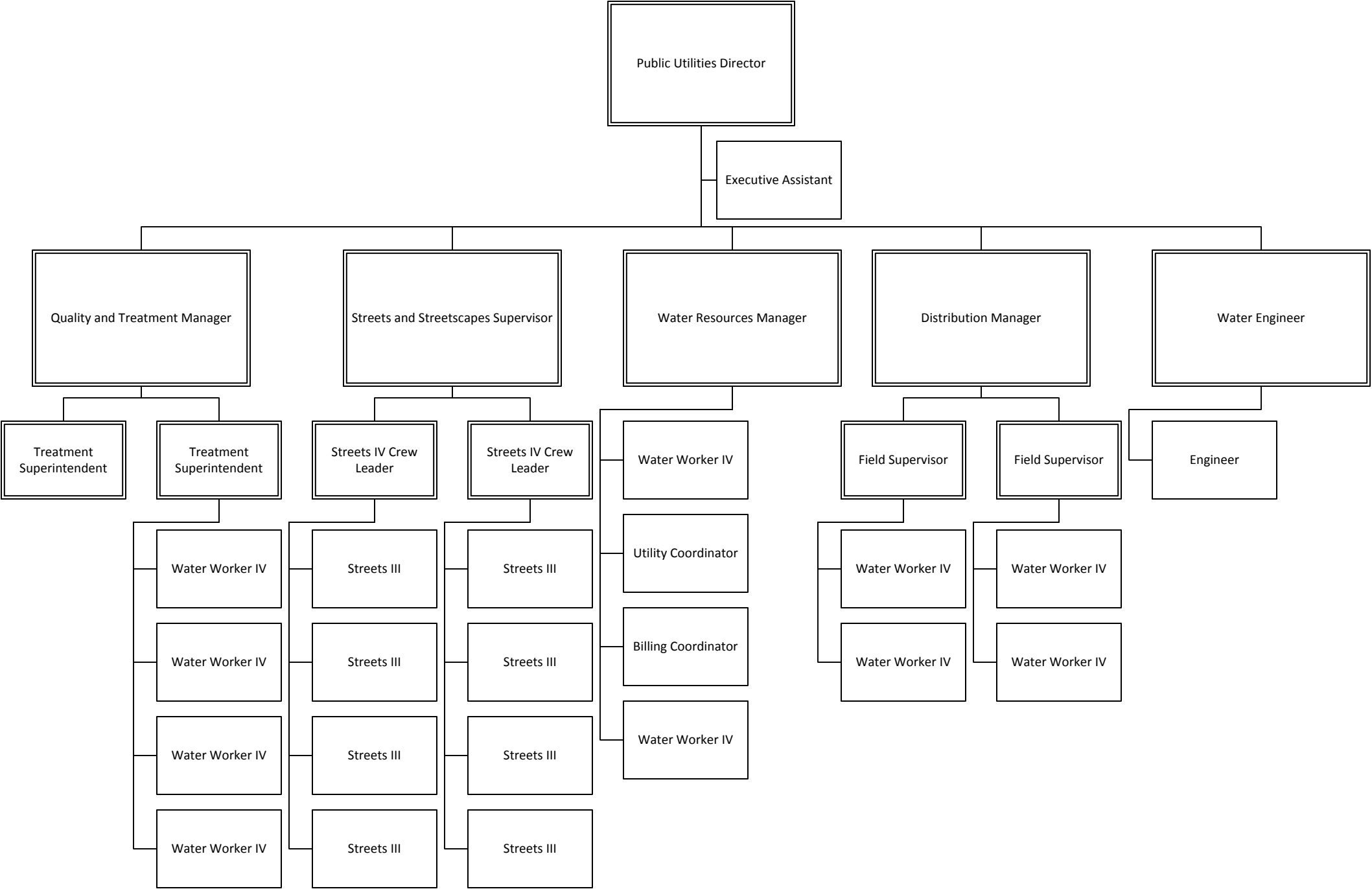
Self-managed Team

## Legal Department      City Manager Dept

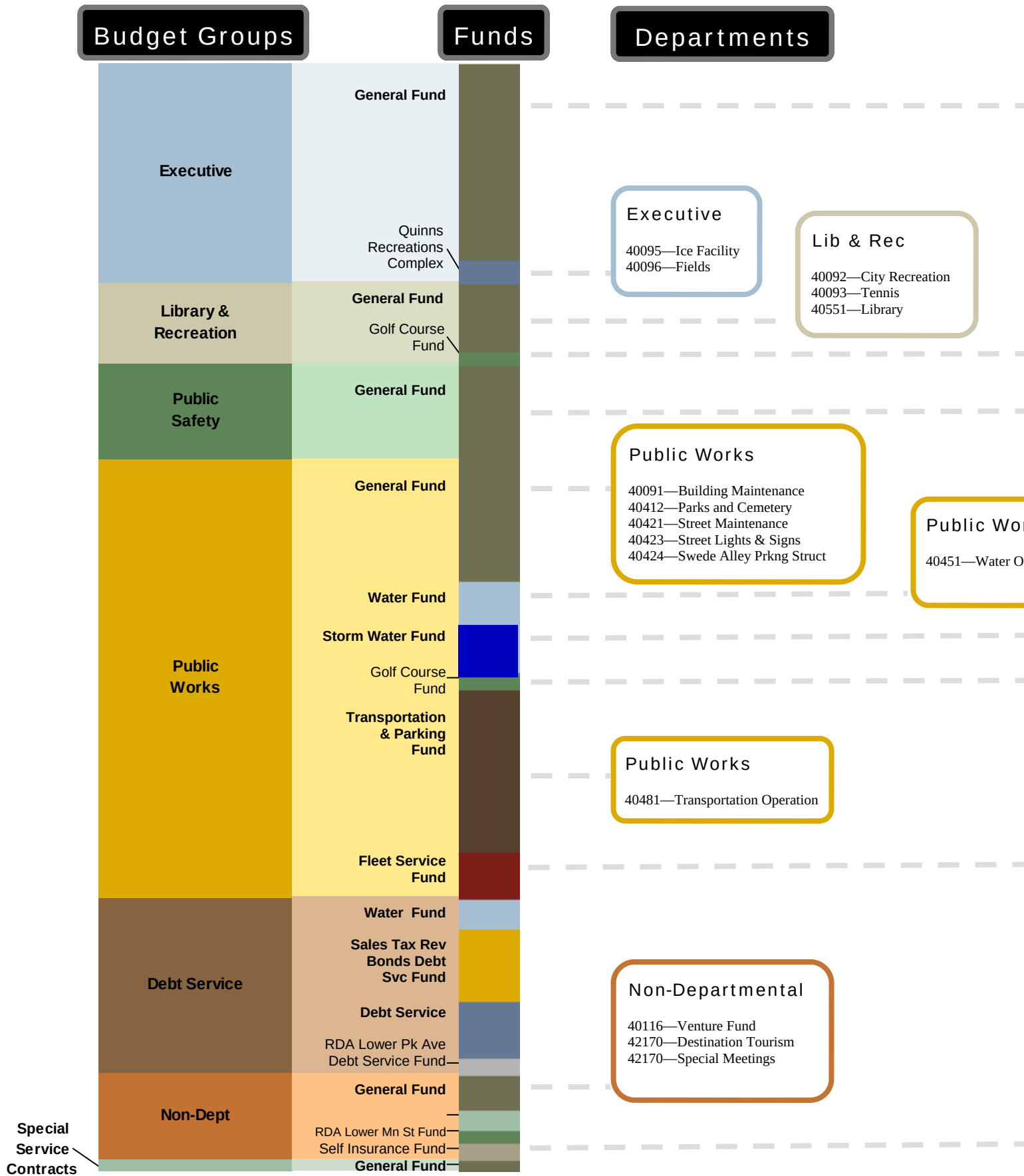


# TRANSIT, PARKING & PUBLIC WORKS ( FLEET,PARKS,GOLF,BUILDING)









# Fund-Department Matrix

Relationship between funds and departments through budget groups

## Executive

40352—Building Dept  
40034—Budget, Debt & Grants  
40011—City Council  
40021—City Manager  
40311—Community Develop Admin  
40313—Engineering  
40072—Finance  
40062—Human Recourses  
40023—Elections  
40031—Legal  
40082—IT & Customer Service  
40342—Planning  
40100—Community Affairs  
40101—Economy  
40102—Environmental & Sustain.

## Lib & Rec

40571—Golf Pro Shop

## Public Safety

40221—Police  
40222—Drug Education  
40223—State Liquor Enforcement  
40231—Communication Center

## Public Works

40455—Storm Water Ops

## Public Works

40564—Golf Maintenance

## Public Works

40471—Fleet Services Dept

## Non-Departmental

40132—Self Insurance & Security Bond

## Fund Legend

- 011 - General Fund
- 012 - Quinns Recreation Complex
- 033 - Redevelopment Agency Lower Park
- 034 - Redevelopment Agency Main St.
- 051 - Water Fund
- 052 - Storm Water Fund
- 055 - Golf Fund
- 057 - Transportation Fund
- 062 - Fleet Services Fund
- 064 - Self-Insurance Fund
- 070 - Sales Tax Rev Bonds Debt Service Fund
- 071 - Debt Service Fund

### Other Funds

- 021 - Police Special Revenue Fund
- 022 - Criminal Forfeiture Restricted Account
- 023 - Lower Park Ave. RDA Special Revenue
- 024 - Main St. RDA Special Revenue Fund
- 031 - Capital Projects Fund
- 035 - Municipal Building Authority Fund
- 038 - Equipment Replacement Fund

RDA = Redevelopment Agency  
DSF = Debt Service Fund  
MBA = Municipal Building Authority

**2006 Adj / 06Adj** - The adjusted FY 2006 budget.

**2006 Org / 06Org** - The adopted original FY 2006 budget.

**Accrual** - The basis of accounting under which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or the payment of cash may take place, in whole or in part, in another accounting period.

**ADA** - Americans with Disabilities Act.

**Appropriation** - Resources that are set apart by official action for a particular use or purpose.

**Appropriated Budget** - The expenditure authority created by the appropriation bills or ordinances that are signed into law and related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

**ASD** - Administrative Services Department.

**Assessed value** - The value to which the property tax rate is applied in order to determine the tax liability of the property.

**BA** - Municipal Building Authority. A legally separate organization that is controlled and administered by the City.

**Beg. Balance** - Beginning Balance.

**Bonded Debt** - Debt issued by a government agency that guarantees payment of the original investment plus interest by a specified future date.

**Bonded Delinquency** - A process in which the City can participate that allows for the issuing of bonds, secured by delinquent property taxes, that ensures the anticipated resources from property taxes can be achieved.

**BORC** - Budget Option Review Committee.

**Budget officer** - City Manager.

**Budgetary Control** - When an annual appropriated budget is adopted by the legislative body and subsequently signed into law, it carries with it maximum expenditure authorizations that cannot be exceeded legally.

**Capital investment** - The amount of funds allocated to the acquisition, construction, and/or major repair of infrastructure, equipment, and buildings.

**Capital / Capital Outlay** - Major equipment and facilities that have a useful life of more than one year and a cost in excess of \$1,000.

**CCLC** - City Council Liaison Committee.

**CD** - Community Development Department.

**Centrally assessed property** - A classification of property, under Utah State statutes, for which assessed value is determined by the State rather than by the local taxing jurisdiction.

**Charg. For Serv.** - Charges For Services.

**CIP** - Capital Improvement Project(s)/Program.

**Collection %** - The rate of collection of property taxes in a given year and on a five year average.



**Contingencies / Contingency / Cont.** - An amount of funds identified for unanticipated expenditure. The legislative body must approve use of these funds by transferring them to specific areas.

**Cost allocation plan** - A part of the City's overall Comprehensive Financial Management plan that identifies specific direct cost centers and allocates all indirect costs to those centers.

**Cost Recovery** - The extent that fees are used to recover associated costs of a function.

**Cost-effectiveness** - A cost benefit type of evaluation of an activity.

**CTAC** - Citizens Technical Advisory Committee.

**Current level** - A basic level of service equal to the current (FY2000-01) level of service.

**D.A.R.E.** - Drug Abuse Resistance Education program.

**Debt** - Accumulated amount owed by the City in the future.

**Debt Service** - The annual payments (principal & interest) made by the city against it's outstanding Debt.

**Direct debt** - General Obligation debt directly incurred by the City that is to be paid back by the property owners of the City.

**Direct costs** - Costs that are fixed in nature and directly associated to the operation and maintenance of the department.

**Disadvantaged Business Enterprise (DBE)** - A business owned and controlled by a woman or a person defined by 49 Code of Federal Regulations part 26 to be socially and economically disadvantaged.

**Emergency personnel** - Police officers and water workers.

**ESC** - Employee Steering Committee.

**ESL** - English as a second language.

**Essential services** - Services that must be provided by the City.

**Excise Tax Revenue Bonds** - Debt secured only by a specific tax (Class "C" Road Funds).

**Expenditures** - Payments for goods or services that decrease the net financial resources available for future purchases.

**Fair market value** - "The amount at which property would change hands between a willing buyer and a willing seller, neither being under any compulsion to buy or sell and both having reasonable knowledge of the relevant facts."

**Fiduciary Funds** - The trust and agency funds - are used to account for assets held by a government unit in a trustee capacity or as an agent for individuals, private organizations, other government units, and/or other funds.

**FTA** - Federal Transit Administration.

**FTE** - Full-time equivalent, which is 2,080 hours per year.

**GFOA** - Government Finance Officers Association of the United States and Canada.

**GG** - General government, meaning the City Manager.

**GO - General Obligation Bonds** - Debt issue secured by the full faith and credit of the City. These bonds must have been approved by an election of the citizenry, in which they have authorized the city to levy property tax sufficient to pay both the bonds' principal and interest.

**Golden Triangle** - An area that includes the City and a portion of the county and is bounded by I-80 and the west side of US 40, which is essentially Snyderville Basin. In July 1, 1992, the area was expanded to include the school district boundaries.

**Governmental Fund** - The fund through which most governmental functions typically are financed. It was established to account for all financial resources, except those required to be accounted for in other funds.

**GRAMA** - Utah's record management law.

**Historical incentive grant** - A grant program funded from RDA tax increment that provides an incentive for property owners to improve the exterior appearance of older historical buildings.

**HMBA** - Historic Main Street Business Alliance.

**HMO's** - Health Maintenance Organization.

**Housing allowance** - A program for encouraging employees to live within the Park City area (Golden Triangle).

**Housing Authority** - A legally separate organization that is controlled and administered by the City. The authority currently has a Capital Projects fund in this budget.

**ICMA** - International City Managers Association.

**Impact Fees** - A charge levied on building related activities that is used to offset the increased demand for facilities, which results from related development.

**Independent contractors** - A contractor who is not an employee of the City.

**Indirect costs** - Support costs associated with doing business as a City.

**Interfund transactions** - Financial transactions between funds.

**KPCW** - Local non-profit radio station.

**Locally assessed property** - A classification of property, under Utah State statutes, for which assessed value is determined by the local county assessor.

**LS** - Leisure Services.

**MS&S / M&S** - Materials, Services, and Supplies - an expenditure classification.

**Magnesium chloride** - A chemical used for de-icing roads.

**Management Team** - City Manager and Department heads.

**Materials, Supplies & Services** - An expenditure classification.

**MBA - Municipal Building Authority** - A legally separate organization that is a mechanism for financing needed city facilities. The Authority acquires and/or builds facilities by borrowing money secured by a lease agreement between the City and the Authority.

**Modified Accrual** - The basis of accounting (required for use by governmental funds) under which revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

**ND** - Non-departmental - A cost accumulation center where costs that can not be directly identified and allocated to specific programs or functions are accumulated.

**NDG** - Non-departmental Grants - Grant costs associated with funds given to outside organizations.

**New growth** - Increase in the City's property tax base that has resulted from new construction.

**Non-appropriated Budget** - A financial plan for an organization, program, activity, or function approved in a manner authorized by constitution, charter, statute, or ordinance, but not subject to appropriation and is therefore outside the boundaries of "appropriated budget."

**No Tax Increase** - A term within the Utah State statutes meaning the organization will receive the same amount of property tax in a given year that it received in the prior year—only adjusted for new growth.

**OEA** - Outside temporary employment agency.

**Options** - Incremental increases or decreases in current levels.

**Osguthorpe property** - A key property within the City's entry way that was acquired for City use.

**Other Rev.** - Other Revenues includes Recreation, Other Service Revenues, Fines and Forfeitures, Miscellaneous Revenues, and Special Revenues and Resources.

**OTIS** - Old Town Improvement Study

**PAC - Personnel Advisory Committee** - A group of employees, representing all departments, that reviews and recommends changes to personnel policies and provides the body from which a grievance board would be drawn.

**Pavement management** - A comprehensive plan for the routine maintenance of City streets.

**PCMC** - Park City Municipal Corporation

**Pocket plazas** - Small, park-like plazas located along main street in areas that were previously vacant lots. The majority of these plazas are located on private property, which has been improved through a joint effort by the City and the property owner.

**Primary residential property** - A property designation under Utah State statutes that provides for a discount from fair market value for assessed value purposes. A primary residency is an owner occupied and/or property rented in blocks of 30 days or more.

**Program and Resource Analysis** - a study that analyzed the services and programs Park City has to offer.

**Proprietary Funds** - to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**PS** - Public Safety Department

**PW** - Public Works Department.

**Racquet Club** - A recreation facility owned and operated by the City.

**RDA - Redevelopment Agency** - A legally separate organization that is controlled and administered by the City. The agency currently has two Capital Projects Funds and a Debt Service Fund included in this budget document.

**Recession plan** - A specific plan for identifying and addressing unanticipated shortfalls in revenues.

**Resort city sales tax** - A special sales tax allowed under Utah State law for City's who's housing makeup consists of a majority of non primary residences.

**School fields master plan** - An agreement between the City and the School District in which the City has a long-term plan for improvements and maintenance of School grounds in exchange for use of those grounds for City recreational programs.

**Sensitive Lands** - A designation of property under the City's Land Management Plan that requires and/or restricts the type of development that can occur on the property because of the sensitive nature of the views.

**SID - Special Improvement District** - A mechanism used to finance and charge to benefitting properties the costs of specific improvements.

**SLAC** - Service Level Analysis Committee.

**SLOC** - Salt Lake Olympic Committee.

**Special event** - A large event with a major impact on the city.

**Special Revenue Funds** - Funds that account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

**Supplemental retirement** - A retirement program provided by the City in addition to the State operated retirement system.

**Third-class city** - A classification under Utah State Law that specifies the form of government that a city can have and the systems that they must adopt.

**Trails master plan** - A comprehensive master plan for the development of inter-linked bike and hiking trails throughout the City.

**Truth in Taxation** - Utah State's legislation regulating property taxes.

**UDOT** - Utah Department of Transportation.

**Utah Money Management Act** - Utah State Legislation directing how city funds can be invested.

**Utah Interlocal Finance Authority** - A special authority, organized at the County level, which oversees and conducts the bonded delinquency program.

**Utelite** - A material used on roads during the winter to help reduce slippery conditions.

**VMS** - Vehicle Maintenance System.

**Wellness Program** - An employee program being developed to encourage a healthy life style. This is part of a comprehensive plan for addressing the increasing cost of health insurance.